

Des Moines Area Community College

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Board of Directors Meeting Minutes

10-29-1973

Board of Directors Meeting Minutes (October 29, 1973)

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DES MOINES AREA COMMUNITY COLLEGE
2006 Ankeny Boulevard
Ankeny, Iowa 50021

SPECIAL MEETING

OCTOBER 29, 1973

A special meeting of the Des Moines Area Community College Board of Directors was held in the Board Room, Ankeny Campus, 2006 Ankeny Boulevard, Ankeny, Iowa, on Monday, October 29, 1973. The meeting was called to order by the Board President, Rolland Grefe at 5:30 p.m.

ROLL CALL

Members present: Walter Hetzel
Ross Cramlet
Harry Bloomquist
Rolland Grefe
Rodney Carlson
Max Kreager
Cecil Galvin
Maurice Campbell

Members absent: Harold Welin

Others present: Paul Lowery, Superintendent
Irv Steinberg, Business Manager/Board Secretary
Byron Hamilton, Director, Skill Center
Don Zuck, Director, Plant Services
Ken Bussard, Architect
Bob Flanagan, Engineer

OATH OF OFFICE
TO BOARD PRESIDENT

The oath of office was administered by the Board Secretary to Rolland Grefe, the newly elected Board President.

AWARD OF CONTRACT
ON PHASE II-B
PART 4

The Board Secretary announced that bids had been received for construction of Phase II-B, Part 4, in accordance with approved plans and specifications as indicated on the bid talley sheet attached hereto and which is made a part of these minutes.

Discussion was held with Mr. Earl M. Proctor, President of Proctor Plumbing and Heating, Inc., who had submitted the low bid on the mechanical contract of Phase II-B, Part 4, in regard to the reliability of his firm in being able to fulfill this contract on a timely basis. Mr. Proctor indicated a positive response to the Board's concern in this matter.

A motion was made by M. Kreager, seconded by R. Carlson, that contracts be awarded for the construction of Phase II-B, Part 4, to the low bidders, as listed below, at the base bid amount with deduct alternates excluded; that the Board President and Secretary be authorized to sign said contracts, and that bid security bonds be returned to bidders after said contracts are signed. Motion passed.

AWARD OF CONTRACT ON PHASE II-B PART 4 (cont.)	<u>Contractor</u>	<u>Base Bid</u>	<u>Contract</u>
	Arthur H. Neumann & Bros. Inc.	\$389,000	General
	Associated Electric, Inc.	96,864	Electrical
	Proctor Plbg. & Htg., Inc.	<u>314,122</u>	Mechanical
	Total Contracts Awarded	\$799,986	

PERSONNEL

It was moved by W. Hetzel, seconded by M. Campbell, that employment be offered to the following for the position and salary indicated:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Eff. Date</u>
Richard Carpenter	Auto Mech. Inst. Ankeny	\$12,500	10-8-73
Betty Miller	Food Serv. Assoc., Skill Center	\$ 5,200	11-1-73
Arlys Carr	Media Tech/Photographer Ankeny	\$ 7,000	10-22-73
Vernon Cadwell	Building Maint. Inst., Skill Center	\$10,500	11-1-73
Loyciene Mosher	Clinical Inst., Ankeny	\$36.00/day	11-12-73
Clarence Saunders	Auto Mech. Inst., Skill Center	\$10,500	11-1-73
Delbert Shepard	Retail Merchandising Inst., Ankeny	\$11,000	11-1-73
John Kirstein	Media Specialist, OSHA	\$12,500	11-5-73
Herman Andresen	Const. Safety Spec., OSHA	\$12,500	11-12-73
Vincent Boozell	Counselor, CEC	\$13,000	11-12-73

APPROVAL OF
PAYMENT TO NCA
TEAM

It was moved by M. Kreager, seconded by R. Cramlet, that a payment of \$3,200 be approved to the North Central Association Accreditation Team for expenses involving the team's evaluation of Des Moines Area Community College. Motion passed.

RANDTRIEVER
MAINTENANCE
CONTRACT

It was moved by C. Galvin, seconded by M. Campbell, that the existing service contract for the Randtriever which expires on February 1, 1974, not be renewed and that the superintendent be authorized to employ a service technician at a salary not to exceed \$11,500. Motion passed.

DISCHARGE OF
RAY BENNETT

It was moved by H. Bloomquist, seconded by R. Carlson, that Ray Bennett be discharged from his employment as a building maintenance instructor at the Des Moines Skill Center for inattention to duty pursuant to the provisions of Section 279.24, 1973 Code of Iowa, effective immediately, with final settlement as to salary to be made in accordance with provisions of Article II, Paragraph C. of his employment contract. Motion passed.

ACCEPTANCE OF
PHASE II-B, PART 1

It was moved by W. Hetzel, seconded by R. Carlson that the construction for Phase II-B, Part 1 be accepted as completed pursuant to the contract with A. H. Neumann Brothers, Inc. subject to completion of punch list, a copy of which is attached hereto and made a part of these minutes, and that final payment of \$32,380.30 be paid A. H. Neumann thirty days from this date provided that said punch list is completed and that no claims have been filed. Motion passed.

APPROVAL OF LEASE
FOR MENLO FARM
VETERANS PROGRAM

It was moved by R. Carlson, seconded by H. Bloomquist that approval be given to a one year lease agreement effective November 1, 1973, with the City of Menlo for rental of space in the Menlo Community Building for the Farm Veterans Program at an annual rental of \$350, payable in quarterly installments of \$87.50 and that the Board President and Secretary be authorized to sign said lease. Motion passed.

PAYROLL DEDUCTIONS
FOR DMACC
FOUNDATION

It was moved by M. Kreager, seconded by R. Carlson, that payroll deductions for staff to the DMACC Foundation be authorized effective with November 1973 payroll. Motion passed.

APPROVAL OF
EASEMENT

It was moved by R. Carlson, seconded by H. Bloomquist, that an easement be given Iowa Power and Light Company to construct maintain and operate an electrical supply line over, along and across lots 14 and 15, Spahr Manor, Plat 11, Ankeny, Iowa and that the Board President and Secretary be authorized to sign said easement. Motion passed.

RECESS OF
MEETING

It was moved by W. Hetzel, seconded by M. Kreager, that the Board meeting be recessed for a dinner break. Motion passed and the meeting was recessed at 6:40 p.m.

RECONVENE OF
BOARD MEETING

The special board meeting reconvened at 7:40 p.m. at the same location as it had been recessed. All those were present prior to the recess were also present at this time with the exception of Don Zuck, Ken Bussard, Earl Proctor, Bob Flanagan and Byron Hamilton. In addition, the following staff members were present at the start of the reconvened meeting: Zack Hamlett, Dorothy Gilliland, Jack Rolinger, Leonard Bengtson, Eldon Walton, Carroll Bennett, Emil Stadel, Richard Byerly, Rus Slicker, Marilyn Burdick.

REVIEW OF SELF
STUDY

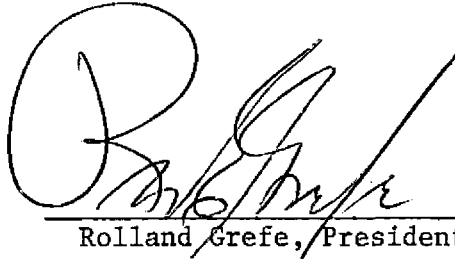
A review was made of the Self Study prepared for the North Central Association evaluation team and related discussion followed between various staff members and the Board.

IACCVTI
ORGANIZATION
DISCUSSED

Dr. Rus Slicker reviewed with the Board the organizational structure and proposed plan for changes for a statewide IACCVTI organization.

ADJOURNMENT

It was moved by C. Galvin, seconded by M. Kreager that the meeting be adjourned. Motion passed and the meeting adjourned at 9:45 p.m. The regular Board meeting for November was set for November 15, 1973, at 5:30 p.m. in the Board Room, Ankeny Campus to be followed by a dinner meeting with the North Central Association Evaluation Team members.



Rolland Grefe, President



Irv Steinberg, Secretary