

Des Moines Area Community College

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Board of Directors Meeting Minutes

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9-15-1997

### Board of Directors Meeting Minutes (September 15, 1997)

DMACC

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September 15, 1997

DES MOINES AREA COMMUNITY COLLEGE  
Board of Directors

Teleconference Meeting  
September 15, 1997 - 4:00 p.m.  
DMACC Commons - Eldon Leonard Board Room  
Ankeny, Iowa

1. Call to order - 4:00 p.m.
2. Roll call.
3. Consideration of tentative agenda.
4. Public comments.
5. Board Report 97-078. Approval of 1997-98 Advisory Committees.
6. Board Report 97-083. Approval of the DMACC Vocational-Technical Technology Improvement Program for FY1998-2001.
7. Board Report 97-077. Human Resources report.
8. Board Report 97-084. Consideration to adopt resolution to approve TIF district by the City Council of the City of Winterset.
9. Adjournment.

BOARD OF DIRECTORS  
DES MOINES AREA COMMUNITY COLLEGE  
2006 South Ankeny Boulevard  
Ankeny, Iowa

SPECIAL MEETING  
SEPTEMBER 15, 1997

A teleconference meeting of the Des Moines Area Community College Board of Directors was held at the Ankeny Campus, Eldon Leonard Board Room on September 15, 1997. Board President Shull called the meeting to order at 4:00 p.m.

ROLL CALL

Members present:  
Harold Belken  
Wayne Rouse  
Doug Shull  
Madelyn Tursi  
Rena Wilson

Members absent:  
Dale Froehlich  
Dick Johnson  
Naomi Neu  
Joe Pugel

Others present:

Joseph A. Borgen, President/CEO  
Trudy Little, Board Secretary  
Kim Linduska  
Gene Boldt

APPROVAL OF TENTATIVE  
AGENDA

Belken made a motion; second by Tursi, to approve the tentative agenda as presented.

Motion passed unanimously. Aye-Belken, Rouse, Shull, Tursi, Wilson. Nay-none.

PUBLIC COMMENTS

None.

APPROVE 1997-98  
ADVISORY COMMITTEES

Board Report 97-078. Wilson made a motion; second by Tursi that the board adopt a motion approving the Advisory Committees for the FY1997-98.

Motion passed unanimously. Aye-Belken, Rouse, Shull, Tursi, Wilson. Nay-none.

APPROVAL OF THE DMACC  
VOCATIONAL-TECHNICAL  
TECHNOLOGY  
IMPROVEMENT PROGRAM  
FOR FY1998-2001

Board Report 97-083. A motion was made by Belken; second by Rouse that the board approve the 1998-2001 Vocational-Technical Technology Improvement Program Plan.

Motion passed unanimously. Aye-Belken, Rouse, Shull, Tursi, Wilson. Nay-none.

APPROVE HUMAN  
RESOURCES REPORT

Board Report 97-077. Wilson moved that the board approve the Human Resources Report, as shown in Attachment #1 to these minutes; second by Rouse.

Motion passed unanimously. Aye-Belken, Rouse, Shull, Tursi, Wilson. Nay-none.

APPROVAL TO APPROVE  
TIF DISTRICT FOR THE  
CITY OF WINTERSET

Board Report 97-084. The city of Winterset has resolved to create a new TIF district devoted to residential development. A 13 year TIF revenue bond would be issued to finance a portion of the cost of installing public improvements in this new subdivision. These improvements include paving, water, sanitary sewer, and storm sewer. Approval from DMACC is required when the TIF bond term exceeds ten years. A motion was made by Belken; second by Wilson that the board adopt the resolution to approve tax increment financing district for the city of Winterset. Attachment #2.

Motion passed unanimously. Aye-Belken, Rouse, Shull, Tursi, Wilson. Nay-none.

ADJOURNMENT

A motion to adjourn was made by Wilson; second by Rouse.

Motion passed unanimously and at 4:20 p.m. Board President Shull adjourned the meeting.

  
\_\_\_\_\_  
DOUG SHULL, Board President

  
\_\_\_\_\_  
TRUDY LITTLE, Board Secretary

# DMACC

DES MOINES AREA  
COMMUNITY COLLEGE

## BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

Number: 97-077

Date: September 8, 1997

Page: 1 of 6

### AGENDA ITEM Human Resources Report

#### BACKGROUND

#### I. New Personnel

##### A. Daly, Carin

Instructional Assistant

Newton Polytechnic Campus, Correctional Education Program

Annual Salary: \$24,000

Effective: August 18, 1997

Employment Agreement with Professional Staff

##### B. Diercks, Lois M.

Instructor, Nursing

Boone Campus

Annual Salary: \$28,962

9 Month Per Year Position

Effective: August 28, 1997

Continuing Contract with Faculty - Probationary Status

##### C. Granstra, Patricia R.

Instructor, English

Carroll Campus

Annual Salary: \$35,426

9 Month Per Year Position

Effective: August 28, 1997

Continuing Contract with Faculty - Probationary Status

##### D. Hupfer, Michael A.

Executive Director, Human Resources

Ankeny Campus

Annual Salary: \$80,000

Effective: August 25, 1997

Employment Agreement with Professional Staff

**E. Leonardi, James**

Lab Assistant  
Newton Polytechnic Campus, Correctional Education Program  
Annual Salary: \$24,000  
Effective: August 18, 1997  
Employment Agreement with Professional Staff

**F. Loos, James C.**

Instructor, Music  
Ankeny Campus, Sciences & Humanities  
Annual Salary: \$33,271  
Temporary 9 Month Per Year Position  
Effective: August 28, 1997  
Continuing Contract with Faculty - Probationary Status

**G. Mahoney, Joseph**

Instructional Assistant  
Newton Polytechnic Campus, Correctional Education Program  
Annual Salary: \$24,000  
Effective: August 18, 1997  
Employment Agreement with Professional Staff

**H. Palmer, Howard**

Lab Assistant  
Newton Polytechnic Campus, Correctional Education Program  
Annual Salary: \$24,000  
Effective: August 18, 1997  
Employment Agreement with Professional Staff

**I. Ross, Karen**

Instructional Assistant  
Newton Polytechnic Campus, Correctional Education Program  
Annual Salary: \$24,000  
Effective: August 18, 1997  
Employment Agreement with Professional Staff

**J. Schroeder, Larry M.**

Educational Advisor

Boone Campus, Student Services

Annual Salary: \$26,801

Effective: August 18, 1997

Employment Agreement with Professional Staff

**K. Smith, Bradley J.**

Instructor, Accounting

Boone Campus

Annual Salary: \$36,927

12 Month Per Year Position

Effective: August 28, 1997

Continuing Contract with Faculty, Probationary Status

**II. Contract Changes**

**A. Hobbs, Chris L.**

Senior Computer Graphics Designer

Marketing/Academic Affairs

Grade/Title change as a result of position reevaluation

From Computergraphics Designer, Grade A2

To Senior Computer Graphics Designer, Grade A3

Annual Salary: \$25,203

Effective: July 28, 1997

**B. Nielsen, Nick L.**

Coordinator, Computer Graphic Services

Marketing/Academic Affairs

Grade/Title change as a result of position reevaluation

From Computergraphics Designer/SS, Grade A3

To Coordinator, Computer Graphic Services, Grade A4

Annual Salary: \$29,174

Effective: July 28, 1997



**III. Reinstatement**

**A. Darrow, Mary**

Consultant, School-to-Work  
Curriculum and Scheduling

To reinstate Specially Funded Employment Agreement from  
July 1, 1997 to June 30, 1998

Annual Salary: \$43,088

**IV. SDU Lane Changes**

**A. Brand, Sonja - Instructor, Academic Achievement Center\***

Academic Achievement

From Lane 203 to Lane 225 Level 3.5

Annual Salary: \$34,866 - Effective August 15, 1997

**B. Crall, Kathleen - Instructor, Business & Office Technology**

Urban Campus

From Lane 293 to Lane 315 Level 21.5

Annual Salary: \$48,322 - Effective August 28, 1997

**C. DeWitt, Andrea - Instructor, English/Communications\***

Newton Polytechnic Campus

From Lane 248 to Lane 270 Level 14

Annual Salary: \$48,127 - Effective August 15, 1997

**D. Forbes, Cymbelene - Instructor, Mathematics\***

Sciences and Humanities

From Lane 248 to Lane 270 Level 11

Annual Salary: \$37,581 - Effective August 28, 1997

**E. Klinker, Janet - Instructor, Office Technology**

Business and Management

From Lane 270 to Lane 293 Level 21.5

Annual Salary: \$60,236 - Effective August 15, 1997

**F. LaVille, Janet - Instructor, English**

Boone Campus

From Lane 248 to Lane 270 Level 13.5

Annual Salary: \$40,274 - Effective August 28, 1997

- G. Lee, William** - Instructor, Data Processing\*  
Business and Management  
From Lane 270 to Lane 293 Level 30.5  
Annual Salary: \$65,647 - Effective August 15, 1997
- H. Mueller, Kay** - Instructor, Speech Communication  
Boone Campus  
From Lane 293 to Lane 315 Level 12  
Annual Salary: \$40,813 - Effective August 28, 1997
- I. Neumayer, John** - Instructor, Tool and Die  
Advanced Technology Center  
From Lane 203 to Lane 225 Level 14  
Annual Salary: \$49,289 - Effective August 15, 1997
- J. Norman, Todd** - Instructor, Auto Collision  
Industry and Technology  
From Lane 293 to Lane 315 Level 3  
Annual Salary: \$31,117 - Effective August 28, 1997
- K. Robinson, Jon** - Instructor, Academic Achievement Center  
Urban Campus  
From Lane 270 to Lane 293 Level 26.5  
Annual Salary: \$63,243 - Effective August 15, 1997
- L. Ross, Michael** - Instructor, GM BSEP  
Industry and Technology  
From Lane 225 to Lane 248 Level 11.5  
Annual Salary: \$47,229 - Effective August 15, 1997
- M. Trieff, Richard** - Instructor, Economics  
Business and Management  
From Lane 270 to Lane 293 Level 18.5  
Annual Salary: \$45,830 - Effective August 28, 1997
- N. Waldron, Barbara** - Instructor, Nursing  
Health and Public Services  
From Lane 225 to Lane 248 Level 25.5  
Annual Salary: \$46,976 - Effective August 28, 1997

**O. Wangerin, Virginia** - Instructor, Nursing  
Health and Public Services  
From Lane 248 to Lane 270 Level 15  
Annual Salary: 41,890 - Effective August 28, 1997

\*Lane change subject to providing proof of completion of all SDU's.

**RECOMMENDATIONS**

It is recommended that the Board ratify the above listed personnel actions for the period July 25, 1997, through August 21, 1997.

Dr. Joseph Borgen, President

Resolution

WHEREAS, the City of Winterset, Iowa (the "City") has established the West Court Urban Renewal Area (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa; and

WHEREAS, the City has under consideration a development agreement with respect to the use of future incremental property tax revenues produced within the Urban Renewal Area to pay the cost of certain public improvements related to a development known as the Corkrean Second Addition; and

WHEREAS, Section 403.22 of the Code of Iowa authorizes cities to commit future incremental property taxes for this type of project for up to fifteen fiscal years, only with the approval of the affected county, school district and area college; and

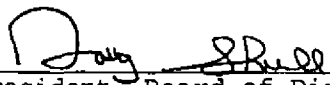
WHEREAS, the City Council of the City has requested that the Board of Directors of Des Moines Area Community College approve this resolution in order to allow the City to use incremental property tax revenues for the Corkrean Second Addition development project for up to fifteen fiscal years;

NOW, THEREFORE, it is Resolved by the Board of Directors of Des Moines Area Community College, Iowa, as follows:

Section 1. Pursuant to Section 403.22 of the Code of Iowa, this Board hereby approves the use by the City of Winterset, in accordance with the development agreement referred to in the preamble hereof, of future incremental property tax revenues produced within the Urban Renewal Area, for a period of up to fifteen fiscal years, beginning with the second fiscal year after the year in which the City first certifies debt from such agreement to the Madison County Auditor.

Section 2. The Board Secretary is hereby directed to forward an executed copy of this Resolution to the City Council of the City of Winterset.

Passed and approved the 15<sup>th</sup> day of September, 1997.

  
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President, Board of Directors

Attest:

  
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Secretary of the Board