

Des Moines Area Community College

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Board of Directors Meeting Minutes

7-19-1990

Board of Directors Meeting Minutes (July 19, 1990)

DMACC

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SPECIAL MEET
July 19, 1990

DES MOINES AREA COMMUNITY COLLEGE

Special Meeting

July 19, 1990

Building 1 - Room 30 - Ankeny Campus

A G E N D A

1. Call to order - 3:30 p.m.
2. Roll call.
3. Consideration of tentative agenda.
4. Public comments.
5. Consideration of Indianola and Newton agreements.
6. Adjournment.

DES MOINES AREA COMMUNITY COLLEGE
2006 South Ankeny Boulevard
Ankeny, Iowa

SPECIAL MEETING
JULY 19, 1990

A special meeting of the Des Moines Area Community College Board of Directors was held in Building 1, Room 30, of the Ankeny Campus, on July 19, 1990. The purpose of the meeting was to discuss joint educational programs between DMACC and Indianola and Newton School Districts. The meeting was called to order at 3:30 p.m., by Board President Sue Clouser.

ROLL CALL

Members Present:

Harold Belken
Sue Clouser
*Lloyd Courter
Dick Johnson
Eldon Leonard
Jerry Pecinovsky

Members Absent:

DeVere Bendixen
Doug Shull
Nancy Wolf

Others Present:

Joseph A. Borgen, President
Helen M. Harris, Board Secretary
Don Zuck, College Treasurer
Other interested DMACC staff

APPROVAL OF
TENTATIVE AGENDA

E. Leonard moved that the tentative agenda be approved as presented. Second by H. Belken.

Motion passed unanimously.

PUBLIC COMMENTS

None

APPROVAL OF AGREE-
MENTS, INDIANOLA &
NEWTON SCHOOLS

President Borgen reviewed the Resolution of the Joint Educational Program between DMACC and the Newton Community School District. Items 1-7 pertain to our involvement for FY1991, and items 8-11 cover our position for future years.

Reviewed also was the Resolution for the Joint Educational Program between DMACC and the Indianola Community School District.

* Board member Courter had expressed his desire to vote on these Resolutions and Agreements. By electronic means, Mr. Courter was present for the roll call vote.

A motion was made by E. Leonard, seconded by J. Pecinovsky, that the Board approve the Resolutions and Agreements between DMACC and the Indianola and Newton School Districts. A copy of the Indianola Resolution and Agreement is Attachment #1 to these minutes; the Newton Resolution and Agreement is Attachment #2 to these minutes.

Aye votes: H. Belken, S. Clouser, L. Courter,
D. Johnson, E. Leonard, J. Pecinovsky.

No votes: None

Motion passed unanimously on a roll call vote.

ADJOURNMENT

A motion for adjournment was made by E. Leonard, seconded
by J. Pecinovsky.

Motion passed unanimously, and at 4:05 p.m., Board President
Clouser adjourned the meeting.



SUSAN J. CLOUSER, President



HELEN M. HARRIS, Board Secretary

RESOLUTION . . .

JOINT EDUCATIONAL PROGRAM BETWEEN
DES MOINES AREA COMMUNITY COLLEGE AND THE
INDIANOLA COMMUNITY SCHOOL DISTRICT

WHEREAS Indianola Public Schools and the Des Moines Area Community College wish to cooperate in providing educational programming and joint facility utilization and

WHEREAS the Indianola Public School District has entered into a 28E Agreement with Carlisle Community School District, Norwalk Community School District, Pleasantville Community School District, Martensdale Community School District, St. Mary's Community School District, Winterset Community School District, Southeast Warren Community School District and Interstate 35 Community School District, and whereby the Indianola Community School District will provide the Basics and Beyond alternative program for students in the respective districts and

WHEREAS it is the desire of Des Moines Area Community College and the Indianola Community School District to serve citizens of the Indianola area consistent with the responsibilities for each district as provided in the Iowa Code, and

WHEREAS the Indianola Community School District represents the school districts listed above as a prime contractor

THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE THAT:

1. The Agreement between Des Moines Area Community College and the Indianola Community School District attached as Exhibit One, is hereby approved for fiscal year 1991.

2. The budget for fiscal year 1991 attached as Exhibit Two providing for funding and expenditures by the Des Moines Area Community College and the Indianola Community School District for Basics and Beyond alternative program and the Indianola Community Educational Center is hereby approved and made part of the Agreement between the parties.

3. Students in the Basics and Beyond program are to be enrolled officially as students of the Indianola Community School District and will be governed by the policies, procedures and rules of the Indianola Community School District, including transporting, discipline, records, reporting, extra curricular activities, curriculum and evaluation.

4. Des Moines Area Community College will assist the Indianola Community School District during fiscal year 1991 by providing instructional equipment for the Basics and Beyond program within the facility provided by the Indianola Community School District.

5. Des Moines Area Community College will employ teachers and counselors with funds provided by the Indianola Community School District as specified in Exhibit Two for a period limited to one year under the College's contract for specially funded employees.

6. The Indianola Community School District agrees to utilize the Heartland Area Education support services, including specialized support staff, staff development programs, media support and curriculum materials.

7. The direct costs for operating the Basics and Beyond program in fiscal year 1992 and thereafter, be the responsibility of the Indianola Community School District, its 28E partner districts, the Heartland Area Education Agency, or other funding sources.

8. The instructors and counselors contracted by Des Moines Area Community College for fiscal year 1991 shall be employed by the Indianola Community School District in fiscal year 1992 and beyond.

9. Des Moines Area Community College intends, in fiscal year 1992 and thereafter, to continue its education offerings related to Adult Basic Education, High School Completion, credit classes and continuing education in the Indianola area and intends to work cooperatively with the Indianola Community School District in their offering of the Basics and Beyond program.

10. The President of the College is hereby authorized to execute the 1991 Agreement attached as Exhibit One and Two.

MEMORANDUM AGREEMENT

DES MOINES AREA COMMUNITY COLLEGE
Ankeny, Iowa

AND

INDIANOLA COMMUNITY SCHOOL DISTRICT
Indianola, Iowa

This agreement is made and entered into this 19th day of July, 1990, by and between Des Moines Area Community College, Ankeny, Iowa, hereinafter referred to as DMACC, and the Indianola Community School District, Indianola, Iowa, hereinafter referred to as Indianola.

It is the mutual desire of the parties to this Agreement to provide those educational programs and services to the citizens of Warren County, and contiguous counties, which will contribute most significantly to their personal growth and life long learning. The purpose of this Agreement shall be to facilitate the effective development, administration, and supervision of the necessary programs and services.

DMACC agrees as follows:

1. To offer selected college credit, non-credit and training programs in Indianola's Community Education Center.
2. To pay Indianola (not to exceed \$50,000) for a director for the Community Education Center in Indianola.
3. To hire a secretary for the Community Education Center in Indianola, who will be a DMACC employee.
4. To hire a counselor and faculty for the Community Education Center's "Indianola Learning Center" program, who will be DMACC employees.
5. While overall administration and supervision of educational programs and activities are the responsibility of DMACC, administration and general supervision of "Indianola Learning Center" students will be a joint responsibility of DMACC, Indianola, and the local schools.

6. Install NovaNET terminals in the Community Education Center to enhance the quality of learning and instruction.

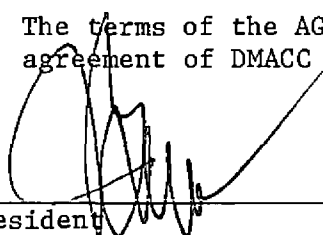
Indianola agrees as follows:

1. To contract (28E Agreement) with the other local school districts, who desire to participate in the "Indianola Learning Center" alternative school program.
2. To pay DMACC for the salary and fringe benefits for the counselor and faculty involved with the "Indianola Learning Center" alternative school program.
3. To pay for the "day-to-day" operations cost of the Community Education Center (supplies, books, marketing, travel, library, etc.).
4. To provide janitorial services in the Community Education Center.
5. To afford the same responsibilities and privileges that are granted to Indianola staff personnel for activity events.


DMACC and Indianola jointly agree as follows:

1. To insure continuous and effective communication between DMACC, Indianola, and other local school districts and communities, an advisory council will be established, with membership on said council to be determined by DMACC and Indianola. During the first year of the Center's operation, said council will meet on a monthly basis and other times when desired by either party. Purpose of the council shall include, but not be limited to the following:
 - a) Consideration of proposed modifications, terminations, or additions of educational programs and services.
 - b) Discussion and resolution of problems brought before the council by DMACC and/or Indianola personnel in the interest of improving the educational programs and services at the Community Education Center.

- c) Consideration of matters related to the educational programs and services, but not covered by the provisions of this Agreement.
2. DMACC will appoint, from among its employees, an individual who shall be responsible for day-to-day liaison with Indianola officials and who shall be responsible for facilitating communications between parties to this AGREEMENT.
 3. Each party be responsible for their own insurance coverages and will furnish certificates of insurance to the other party or evidence of the insurance in force.
 4. This Agreement shall be liberally construed to enable DMACC and Indianola to cooperate in the joint exercise of governmental powers as related to educational programs and services at the Community Education Center.
 5. This Agreement shall be effective from July 1, 1990, to June 30, 1991. Extension of this Agreement shall be by mutual consent of the parties.
 6. The terms of the AGREEMENT may be changed by the mutual agreement of DMACC and Indianola.



President
Des Moines Area Community
College



Superintendent
Indianola Community School
District

B U D G E T
FISCAL YEAR 1991

DMACC FUNDS

INDIANOLA FUNDS*

COMMUNITY EDUCATION CENTER

"BASICS AND BEYOND" ALTERNATIVE PROGRAM

Source of Funds:

Fund 1 Budget	50,000
Fund 7 Budget	12,500
Fund 2 Admin. Allow.	15,000

	77,500
	=====

PROJECTED REVENUES:

60 students @ \$4,500 270,000

PROJECTED EXPENDITURES FOR ALTERNATIVE SCHOOLING:

1 Counselor	38,244
1 Academic Instructor	33,105
1 Careers Instructor	33,105
1 Personal Skills Instructor	33,105
Fringe benefits for above four positions @ 23%	31,639
TOTAL SALARIES & FRINGES	169,198

Costs:

Contract for Director	50,000
Sec. Sal. & F.B.	15,000
Equipment	12,500

	77,500
	=====

Telephone & FAX	6,000
Non Perishable Supplies: (books, computer software, etc.)	15,000
Perishable Supplies: (paper, pencils, supplies)	3,000
Staff Travel	3,000
Promotion (printing, etc.)	3,000
Student Support:	
Tuition - HSD, GED, DMACC courses)	12,000
Child Care Stipends/Emergency Fund	10,000
Equipment	10,000

TOTALS, MINUS SALARIES 62,000

Miscellaneous Expenditures
and/or Reserve 38,802

EXPENDITURES: GRAND TOTAL 270,000

NOTE:

* Student transportation will be provided as needed by Indianola Community School District and its 28E District partners.

RESOLUTION

JOINT EDUCATIONAL PROGRAM BETWEEN
DES MOINES AREA COMMUNITY COLLEGE AND THE
NEWTON COMMUNITY SCHOOL DISTRICT

WHEREAS Newton Public Schools and Des Moines Area Community College wish to cooperate in providing educational programming and joint facility utilization and

WHEREAS the Newton Public School has entered into a 28E Agreement with Prarie City Community School District, Monroe Community School District, Knoxville Community School District, Baxter Community School District, Lynnville-Sully Community School District, Colfax-Mingo Community School District, and whereby the Newton Community School District will provide the Basics and Beyond alternative program for students in the respective districts and

WHEREAS it is the desire of Des Moines Area Community College and the Newton Community School District to serve citizens of the Newton area consistent with the responsibilities for each district as provided in the Iowa Code and

WHEREAS the Newton Community School District represents the school districts listed above as a prime contractor

THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
DES MOINES AREA COMMUNITY COLLEGE THAT:

1. The Agreement between Des Moines Area Community College and the Newton Community School District attached as Exhibit One, is hereby approved for fiscal year 1991.

2. The budget for fiscal year 1991 attached as Exhibit Two providing for funding and expenditures by the Des Moines Area Community College and the Newton Community School District for Basics and beyond alternative program and the Newton Community Educational Center is hereby approved and made part of the Agreement between the parties.

3. Students in the Basics and Beyond program are to be enrolled officially as students of the Newton Community School District and will be governed by the policies, procedures and rules of the Newton Community School District, including transporting, discipline, records, reporting, extra curricular activities, curriculum and evaluation.

4. Des Moines Area Community College will assist the Newton Community School District during fiscal year 1991 by providing instructional facilities for the Basic and Beyond program within the Des Moines Area Community College leased facility at 113 First Avenue West in Newton, Iowa.

5. Des Moines Area Community College will employ teachers and counselors with funds provided by the Newton Community School District as specified in Exhibit Two for a period limited to one year, fiscal year 1991, under the College's contract for specially funded employees.

6. The Newton Community School agrees to utilize the Heartland Area Education support services, including specialized support staff, staff development programs, media support and curriculum materials.

7. The Newton Community School District agrees to utilize a \$50,000 grant given them by The Maytag Foundation to support the Basics and Beyond program.

8. The direct costs for operating the Basics and Beyond program in fiscal year 1992 and thereafter, be the responsibility of the Newton Community School District, its 28E partner districts, the Heartland Area Education Agency, or other funding sources.

9. The facility costs incurred by Des Moines Area Community College at 113 First Avenue West in Newton, Iowa, in fiscal year 1992 and beyond, shall be prorated on the basis of area utilized by Newton for the Basics and Beyond program and the areas utilized by Des Moines Area Community College and its program. The Newton Community School District shall reimburse Des Moines Area Community College for its prorated usage.

10. The instructors and counselors contracted by Des Moines Area Community College for fiscal year 1991 shall be employed by the Newton Community Schools in fiscal year 1992 and beyond.

11. Des Moines Area Community College intends, in fiscal year 1992 and thereafter, to continue its education offerings related to Adult Basic Education, High School Completion, credit classes and continuing education in the Newton area and intends to work cooperatively with the Newton Community Schools in their offering of the Basics and Beyond program.

12. The President of the College is hereby authorized to execute the 1991 Agreement attached as Exhibit One and Two.

MEMORANDUM AGREEMENT

DES MOINES AREA COMMUNITY COLLEGE
Ankeny, Iowa

AND

NEWTON COMMUNITY SCHOOL DISTRICT
Newton, Iowa

This agreement is made and entered into this 19th day of July, 1990, by and between Des Moines Area Community College, Ankeny, Iowa, hereinafter referred to as DMACC, and the Newton Community School District, Newton, Iowa, hereinafter referred to as Newton.

It is the mutual desire of the parties to this Agreement to provide those educational programs and services to the citizens of Jasper County, and contiguous counties, which will contribute most significantly to their personal growth and life long learning. The purpose of this Agreement shall be to facilitate the effective development, administration, and supervision of the necessary programs and services.

DMACC agrees as follows:

1. To buy, build, or lease a facility in the City of Newton, that will accommodate the "Basics and Beyond" alternative school program, as well as other selected college credit, non-credit and training programs.
2. To provide adequate liability and property (contents) insurance.
3. To hire a director for the Community Education Center in Newton, who will be a DMACC employee.
4. To hire a secretary for the Community Education Center in Newton, who will be a DMACC employee.
5. To hire a counselor and faculty for the Community Education Center's "Basic and Beyond" program, who will be DMACC employees.
6. While overall administration and supervision of educational programs and activities are the responsibility of DMACC, administration and general supervision of "Basic and Beyond" students will be a joint responsibility of DMACC, Newton, and the local schools.

7. Install NovaNET terminals in the Community Education Center to enhance the quality of learning and instruction.

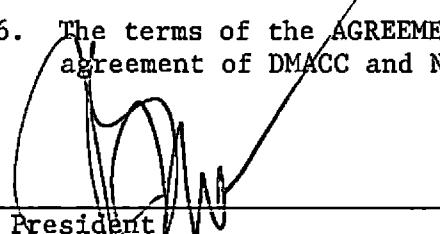
Newton agrees as follows:

1. To contract (28E Agreement) with the other local school districts, who desire to participate in the "Basics and Beyond" alternative school program.
2. To pay DMACC for the salary and fringe benefits for the counselor and faculty involved with the "Basics and Beyond" alternative school program.
3. To pay for the "day-to-day" operations cost of the "Basics and Beyond" Program (supplies, books, marketing, travel, library, etc.).
4. To provide janitorial services for the "Basics and Beyond" Program, not to exceed two hours per day.
5. To afford the same responsibilities and privileges to the "Basics and Beyond" staff that are granted to Newton staff personnel for activity events.

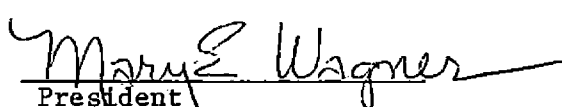
DMACC and Newton jointly agree as follows:

1. To insure continuous and effective communication between DMACC, Newton, and other local school districts and communitites, an advisory council will be established, with membership on said council to be determined by DMACC and Newton. During the first year of the Center's operation, said council will meet on a monthly basis and other times when desired by either party. Purpose of the council shall include, but not be limited to the following:
 - a) Consideration of proposed modifications, terminations, or additions of educational programs and services.
 - b) Discussion and resolution of problems brought before the council by DMACC and/or Newton personnel in the interest of improving the educational programs and services at the Community Education Center.

- c) Consideration of matters related to the educational programs and services, but not covered by the provisions of this Agreement.
2. DMACC will appoint, from among its employees, an individual who shall be responsible for day-to-day liaison with Newton officials and who shall be responsible for facilitating communications between parties to this AGREEMENT.
 3. Each party be responsible for their own insurance coverages and will furnish certificates of insurance to the other party or evidence of the insurance in force.
 4. This Agreement shall be liberally construed to enable DMACC and Newton to cooperate in the joint exercise of governmental powers as related to educational programs and services at the Community Education Center.
 5. This Agreement shall be effective from July 1, 1990, to June 30, 1991. Extension of this Agreement shall be by mutual consent of the parties.
 6. The terms of the AGREEMENT may be changed by the mutual agreement of DMACC and Newton.



President
Des Moines Area Community
College



President
Board of Education
Newton Community Schools

B U D G E T

FISCAL YEAR 1991

DMACC FUNDS COMMUNITY EDUCATION CENTER	NEWTON FUNDS* "BASICS AND BEYOND" ALTERNATIVE PROGRAM
Source of Funds:	PROJECTED REVENUES:
Fund 1 Budget 65,000	60 students @ \$4,500 270,000
Fund 7 Budget 25,000	PROJECTED EXPENDITURES FOR ALTERNATIVE SCHOOLING:
Fund 2 Admin. Allow. 37,500	1 Counselor 38,244
127,500	1 Academic Instructor 33,105
=====	1 Careers Instructor 33,105
	1 Personal Skills Instructor 33,105
	Fringe benefits for above four positions @ 23% 31,639
	TOTAL SALARIES & FRINGES 169,198
Costs:	Telephone & FAX 6,000
Director Sal. & F.B. 50,000	Non Perishable Supplies: (books, computer software, etc.) 15,000
Sec. Sal. & F.B. 15,000	Perishable Supplies: (paper, pencils, supplies) 3,000
Building: Lease 25,000	Staff Travel 3,000
Utilities & Maint. 12,500	Promotion (printing, etc.) 3,000
Improvements 12,500	Student Support: Tuition - HSD, GED, DMACC courses) 12,000
Equipment 12,500	Child Care Stipends/Emergency Fund 10,000
127,500	Equipment 10,000
=====	TOTALS, MINUS SALARIES 62,000
	Miscellaneous Expenditures and/or Reserve 38,802
	=====
	EXPENDITURES: GRAND TOTAL 270,000
	=====

NOTE:

* Student transportation will be provided as needed by Newton Community School District and its 28E District partners.