

Des Moines Area Community College

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Board of Directors Meeting Minutes

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11-8-1982

### **Board of Directors Meeting Minutes (November 8, 1982)**

DMACC

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November 8,  
1982



DES MOINES AREA COMMUNITY COLLEGE  
Regular Board Meeting  
November 8, 1982  
Building 1 - Room 30 - Ankeny Campus

AGENDA

1. Call to Order - 5:30 p.m.
2. Roll Call.
3. Consideration of tentative agenda.
4. Public Comments.
5. Consideration of minutes of October 18, 1982, special meeting and October 18, 1982, regular meeting.
6. Consideration of personnel.
7. Consideration of part-time employment agreement.
8. Award of contract for dental insurance.
9. Setting of new listing price for property at 901 S.E. Trilein, Ankeny, Iowa.
10. Consideration of offers to purchase properties at:  
    901 S.E. Trilein, Ankeny, Iowa  
    533 N.E. 5th, Ankeny, Iowa
11. Consideration of Financial Report.
12. Presentation and consideration of payables.
13. Information Items:
  - A. Report on ACCT Convention.
  - B. Next regular Board meeting scheduled for December 13, 1982, at Urban Campus, Room 122.
14. Future Agenda Items:
  - A. Report on Midwest Telephone System.
  - B. Final report on Data Systems Audit.
  - C. Collective Bargaining Strategy Session.
  - D. Discussion of preliminary budget figures for FY1984.
15. Adjournment.

DES MOINES AREA COMMUNITY COLLEGE  
2006 South Ankeny Blvd.  
Ankeny, Iowa

REGULAR MEETING

8 NOVEMBER 1982

The regular meeting of the Des Moines Area Community College Board of Directors was held in Building 1, Room 30 of the Ankeny Campus on November 8, 1982. Board President Eldon Leonard called the meeting to order at 5:33 p.m.

ROLL CALL

Members Present:

DeVere Bendixen	Raymond Clark
Georganne Garst	Eldon Leonard
Theodore Nemmers	Herbert Ritland
Donald Rowen	Douglas Shull

Members Absent:

Jasper Risdal

Others Present:

Joseph A. Borgen, President  
Eugene R. Snyders, Board Secretary  
Sheri Maggard, Ankeny Campus SGA President  
Dave Williams, Ankeny Campus SGA Auxiliary Services  
Vice-President  
Pat Jones, Ankeny Campus SGA Legislative Affairs  
Vice-President  
Richard Patterson, Administrative Assistant, Lewis and Clark Community College  
Various other DMACC staff and interested residents

APPROVAL OF  
TENTATIVE AGENDA

A motion to approve the tentative agenda with the addition of a closed session as requested by Dr. Borgen was made by D. Rowen, seconded by D. Bendixen.

Motion passed unanimously.

PUBLIC COMMENTS

Dr. Borgen introduced the Board to the Student Government Association representatives; Dr. Richard Patterson, Administrative Assistant at Lewis and Clark Community College; and Dr. Carol Kay, DMACC Director of Evaluation. He also reported to the Board that Leonard Bengtson has been assigned to lead a Long Range Strategic Planning Task Force whose report will be completed by November 12, 1982.

APPROVAL OF  
MINUTES

H. Ritland made a motion, T. Nemmers seconded, that the Board approve the minutes of the October 18, 1982, regular meeting and the October 18, 1982, special meeting.

Motion passed unanimously.

APPROVAL OF  
PERSONNEL REPORT

It was moved by D. Rowen, seconded by T. Nemmers, that the following personnel actions be approved:

## Contract Changes:

Harpel, Mary Ann, Instructor-CETA Class Size Program, District Campus. Extension of specially funded contract for two months through December 31, 1982. Salary \$4,597.32. Effective November 1, 1982. Letter of Agreement - Contract Extension.

Ites, Dian, Instructor-CETA Class Size Program, District Campus. Extension of specially funded contract for two months through December 31, 1982. Salary \$3,101.70. Effective November 1, 1982. Letter of Agreement - Contract Extension.

McCreary, Dorothy, CETA Class Size Specialist, District Campus. Extension of specially funded contract for two months through December 31, 1982. Salary \$2,751.42. Effective November 1, 1982. Letter of Agreement - Contract Extension.

Keninger, Edward, Instructor-CETA Size Program, District Campus. Extension of specially funded contract for two months through December 31, 1982. Salary \$3,475.50. Effective November 1, 1982. Letter of Agreement - Contract Extension.

Sufka, Pamela, Computer Based Education Specialist, Instructional Development. Extension of specially funded contract for two months through December 31, 1982. Salary \$2,155.05. Effective November 1, 1982. Letter of Agreement - Contract Extension.

Motion passed unanimously.

APPROVAL OF PART-  
TIME EMPLOYMENT  
AGREEMENT

It was moved by D. Rowen, seconded by R. Clark, that the Board approve the agreement included as Attachment #1 to these minutes which specifies the conditions for inclusion of regular part-time employees in the bargaining unit.

Motion passed unanimously on a roll call vote.

AWARD OF CONTRACT  
FOR DENTAL INSUR-  
ANCE

A motion was made by R. Clark, seconded by D. Rowen, that the Board award a contract to Reipe, Buchanan, and Piper for dental insurance through Delta Dental's Free Standing Option with a premium bid of \$9.36 per staff member per month; family coverage to be optional at the employees' expense in the amount of \$23.39 per month, and that the Board President and Secretary be authorized to sign said contract. The contract and bid summaries are included with these minutes as Attachment #2.

Motion passed unanimously.

NEW LISTING PRICE  
FOR PROPERTY AT  
901 S.E. TRILEIN,  
ANKENY

H. Ritland made a motion that was seconded by T. Nemmers to lower the listing price of college-owned property at 901 S.E. Trilein, Ankeny, Iowa to \$94,900.

Motion passed unanimously.

CONSIDERATION OF  
OFFERS TO PURCHASE  
COLLEGE PROPERTIES

A motion was made by D. Rowen, seconded by R. Clark, to reject the offer of \$76,500 for property located at 901 S.E. Trilein, Ankeny, Iowa, received on November 4, 1982.

Motion passed unanimously.

It was moved by G. Garst, seconded by D. Rowen, that the Board approve acceptance of an offer to purchase property located at 533 N.E. 5th, Ankeny, Iowa, in an amount of \$76,600 less points totaling \$1,688 giving a net amount of \$74,912 which was received by the College on October 21, 1982, and that the Board President and Secretary be authorized to sign the Warranty Deed.

Motion passed unanimously.

PRESENTATION OF  
FINANCIAL REPORT

Irv Steinberg, Controller, presented the Financial Report included as Attachment #3 to these minutes.

APPROVAL OF  
PAYABLES

A motion to approve the payables as presented in Attachment #4 to these minutes was made by D. Rowen, seconded by D. Shull.

Motion passed unanimously.

DINNER RECESS

The Board recessed for dinner from 6:35 p.m. until 7:15 p.m.

REQUEST FOR  
CLOSED SESSION

Board President Eldon Leonard read a request for a closed session from Dr. Joseph A. Borgen (Attachment #5). A motion that the Board move into closed session as provided by Chapter 28A.5 (1)(i) of the Code of Iowa to evaluate the professional competency of an individual whose performance is being considered to prevent needless and irreparable injury to that individual's reputation was made by T. Nemmers, seconded by R. Clark.

Motion passed unanimously on a roll call vote and at 7:20 p.m. the Board convened in closed session.

A tape recording of the closed session is in the custody of E. Leonard, Board President.

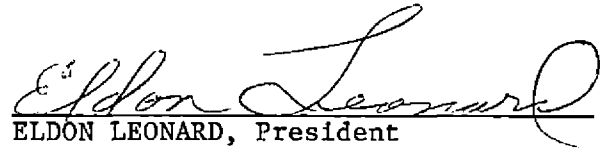
RETURN TO OPEN  
SESSION

The Board reconvened in Open Session at 8:07 p.m.

ADJOURNMENT

A motion for adjournment was made by R. Clark, seconded by D. Bendixen.

Motion passed unanimously and at 8:08 p.m. Board President E. Leonard adjourned the meeting.

  
ELDON LEONARD, President

  
EUGENE R. SNYDERS, Secretary

Agreement Between  
Des Moines Area Community College  
Board of Directors  
and  
Des Moines Area Community College  
Higher Education Association

The above parties hereby agree that the following conditions will grant eligibility for employees for inclusion in the bargaining unit under the term regular part-time.

1. The employee must teach a minimum of 8 credit hours per quarter, arts and science; 13 contact hours per quarter, career education; 18 contact hours per quarter, adult education; or any combination of teaching in any combination of the three which would be at or in excess of one half time of a full time teaching contract.
2. The employee must, over a period of two consecutive quarters, excluding the summer quarter teach at or above the minimum.
3. The employee must not be under contract with another institution.
4. The employee must be certified or certifiable to teach in his/her major area of responsibility.

Implementation of the above conditions will be as follows:

1. Employees easily identifiable as having taught in past quarters, and will be teaching at or in excess of the minimum in the fall quarter 1982-83 and winter quarter 1982-83 will be eligible for inclusion in the bargaining unit for spring quarter 1982-83.
2. For current employees about whom there may be some difficulty in establishing eligibility for inclusion, the winter quarter 1982-83 and spring quarter 1982-83 teaching loads will be used to establish their eligibility for inclusion in the fall semester 1983-84.
3. Thereafter, an employee's contract eligibility will be established on the basis of teaching at or above the minimum for two consecutive semesters each semester. Two consecutive semesters shall exclude the summer semester.



4. In the event the full time teaching maximums are adjusted to compensate for the quarter to semester changeover, teaching minimums for contract eligibility shall be established by halving full time teaching maximums and rounding to the next highest credit hour or student contact hour.
5. Employees who meet the eligibility requirements and become a part of the bargaining unit will be put in a probationary contract.

For the Board of Directors

*Edwin Leonard*

President

*George J. Wittsey*  
Chief Negotiator

For the Association

*Aileen Swedt*

President

*John Klingewest*  
Chief Negotiator

TO: First National Bank of Iowa City, Iowa, Trustee  
for the ICC Group Insurance Trust

The undersigned College, as an eligible subscriber to the Iowa Community Colleges Group Insurance Trust, hereby elects to participate in the plan of dental benefits described in the Free Standing Delta Dental Contract (specimen copy attached) currently in force for the Trust.

Coverage shall become effective on January 1, 1983, and continue to July 1, 1983, at the rates set forth below:

Employee Only	\$ 9.36
Employee and Family	\$23.39

DES MOINES AREA COMMUNITY COLLEGE

BY: Eldon Leonard

TITLE: President, Board of Directors

DATE November 10, 1982

REIPE, BUCHANAN & PIPER

BY: Joseph C. Piper

TITLE: Vice President

DATE November 18, 1982

# MEMORANDUM

DATE: November 1, 1982

TO: Gene Snyders, Board Secretary

FROM: Gene Boldt, Acting Manager, Human Resources

One of the products of the collective bargaining process of this past year was an agreement to provide single dental coverage at a rate not to exceed \$9.36/month. A family option would also be available but at the employees expense.

No one company met all bid specifications. We are therefore recommending the program that we feel best meets the needs of Des Moines Area Community College and its employees.

Attached are the bids, the Human Resources Department's recommendation, and the rationale behind that decision. Please forward the attached to the Board.

jc

Att.

DES MOINES AREA



COMMUNITY COLLEGE

**R<sup>B</sup><sub>P</sub>** RIEPE, BUCHANAN & PIPER

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November 19, 1982

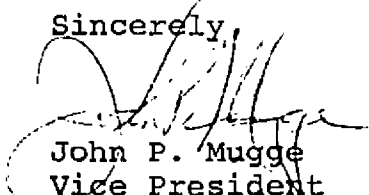
Mrs. Connie Allen  
Des Moines Area Community College  
2006 S. Ankeny Blvd.  
Ankeny, Iowa 50021

Re: Updating Dental Contracts

Dear Connie:

Delta Dental has informed us that under the terms of the "free standing" dental plan that is being added to the Des Moines Area Community College benefits program, there will be an annual updating period where an individual will be allowed to change his/her contract from a single contract to a family contract without evidence of insurability. This updating period will run from September 1 to September 30 with an effective date of October 1 just as the current reopening of your medical plan runs.

Sincerely,

  
John P. Mugge  
Vice President

JPM:vr

RECEIVED

NOV 22 1982

HUMAN RESOURCES



RECOMMENDATION FOR DENTAL INSURANCE

FROM HUMAN RESOURCES DEPARTMENT

It is the recommendation of the Human Resources Department to accept the bid with the Free Standing Option for dental insurance coverage from Delta Dental through Reipe, Buchanan & Piper due to the following:

- I. There is more total coverage for the dollar spent.
  - A. All pre-existing conditions are waived - Very Important Feature.
  - B. Maximum benefits are higher (\$750 as opposed to \$500)
  - C. Pays 80/20% on charges, other plans pay 50/50% (inlays, gold fillings, crowns and periodonics)
  - D. Has additional \$750 maximum for orthodontic.
  - E. First two years, expenses are usually greatest, and we would have benefit of state-wide experience through ICC Trust.
  - G. Bid is for six months - would coincide with FY rate change for other insurance.

- II. Administration costs would be less, as employees are currently in B/C B/S, and this would be automatically added through the Iowa City Trust office. It would be added to the monthly premium billings, and not incur another payroll deduction. The Payroll Department would not have another company to work with on such items as verifying billings, reporting and making payment.

For Human Resources Department, the initial sign-up would be accomplished with less involvement. The total administrative duties would be less than if another company would be involved. Time is a factor that must be considered along with costs.

- III. The second choice would be the low bid from Bankers Life, if cost is to be the only factor. This plan has less benefits along with not waiving pre-existing conditions. This is one of the reasons why claims are not paid when dental plans are in existence, thus creating problems for employees in the program. It is a provision that is extremely important and should be waived.

Bankers Life offers an alternate plan (see Manual for specifications and premium costs) that is comparable to Delta Dental, but the cost is more.

If we accept the Bankers Life bid, we would be involved in the Iowa Association of School Boards Trust. A decision must be made if we want to become involved in another trust situation. It is the feeling of the Human Resources Department that we do not want this involvement.

DENTAL INSURANCE BIDS

BID SPECIFICATIONS

SECTION I

AETNA INS. COMPANY

BANKERS LIFE INS. COMPANY

DELTA DENTAL INS.

TRAVELERS INS. CO.

Dental Insurance Only

Employee - \$9.27/mo.  
Family - \$25.57/mo.

Employee - \$8.23/mo.  
Family - \$20.06 (75% part.)  
\$23.01 (50% part.)

No Bid  
No Bid

Employee - \$11.60/mo.  
Family - \$29.92/mo.

Dental/Orthodontic

*JB*

Employee - \$9.46/mo.  
*Family 2 9.36/mo.*

Employee - \$8.23/mo  
Family - \$23.39 (75%)  
\$27.18 (50%)

OPTIONS  
Free Std. Major  
\$25/75 Ded. Medical Opt.

Employee - \$11.60/mo.  
Family - \$31.42/mo.

Additional Information

Rates above assume following final enrollment:

1. 50% female participants
2. 60% group is hourly
3. 541 ee's enrolling
4. 150 ee's enrolling dependents

Based on information furnished

Employee -	Employee -
\$ 9.36	\$9.36
Family -	Family -
\$23.39	\$25.20

Note: With Free Std. Option, employees have choice of coverage and with Major Medical Option, coverage is automatic

DENTAL INSURANCE BIDS continued

BID SPECIFICATIONS

SECTION II - COVERAGE

	<u>AETNA INS. COMPANY</u>	<u>BANKERS LIFE INS. COMPANY</u>	<u>DELTA DENTAL INS.</u>	<u>TRAVELERS INS. CO.</u>
1. Contract period shall be from 1/1/83 thru 6/30/83	No - from 1/1/83 thru 12/31/83	No - from 1/1/83 thru 12/31/83	Yes	No - from 1/1/83 thru 12/31/83
2. For coverage of all dental expense incurred during the period covered by this contract, less a deductible of the first \$25 per individual, or \$75 per family. This deductible is waived for cleaning and oral exams. Cleanings limited to one per contract period.	Yes - meets specs	Yes - meets specs	No - does not waive - pays 80/20	Yes - per specs
3. This plan shall cover: a) 80% regular dental expenses b) 50% of exp., including inlays, gold fillings, crowns, periodontics & bridges	Yes - meets specs	Yes - meets specs	In addition to 80% of regular, pays 80% for inlays, gold fillings, crowns, & periodontics	Pays 85% on general services & 50% on crowns, gold, bridges & dentures, etc.
4. Maximum benefits per individual during contract period shall be \$500.	Meets specs	meets specs (alternate plans offered, see policy manual)	\$750 max. benefits	\$1,000 max. benefits
5. Family plan will include children up to age 23 who are listed as dependents	meets specs	to age 19 yrs, & to 24 if F/T student	to age 19 yrs, & to 24 if F/T student	meets specs
6. Number of employees - 541 239 have family coverage 302 have single coverage				
7. Offer alternate plan to include coverage of 50% orthodontic expense	No specs for Orthodontic. Premium cost submitted, see Bid sheet	\$50 deductible/yr; \$500 max per child; 50/50% UCR	\$750 max/yr on Major Med. option; \$750/lifetime on \$25/75 Ded.; 50/50% of charges	\$500 Lifetime max. \$50 Ded/Lifetime 50/50% charges



DENTAL INSURANCE BIDS continued

BID SPECIFICATIONS	AETNA INS. COMPANY	BANKERS LIFE INS. COMPANY	DELTA DENTAL INS.	TRAVELERS INS. CO.
<u>SECTION II - GENERAL</u>				
1. Quarterly experience reports are to be provided completion of each quarter	yes - claim detail reports	not available on regular basis - need special request	no - experience pooled with ICC Trust	monthly reports provided
2. Specimen policy must be provided with each proposal so that proposed contract language can be reviewed	not provided - need to request	provided	provided	provided
3. At end of each policy year, a detailed exhibit giving accounting of all premium claims, reserves, retention charges, dividends & interest, current year carry-over, etc. must be furnished to the policy holder within 90 days of anniversary date.	Yes	Annual report issued to Iowa Assoc. of Schools Boards since plan would become part of that Trust	Report issued to ICC Trust	Yes
4. All bids must waive all pre-existing conditions	N/a to dental - missing and unreplaced teeth excluded	Pre-existing condition applies to orthodontic and on replacement of missing teeth	All pre-existing conditions are waived	all pre-existing conditions are waived
5. Conversion to individual/family contract at standard rates will be made available upon termination of employment, as required under Iowa Code 5093.	No	Not available	No	Yes
6. Claim handling information:				
a) claim handling procedure	payment to employee or dentist as requested	claim filed by employee or dentist, pay to either	claim usually filed by dentist, can be by employee - payment usually to dentist	filed thru dentist if set up for
b) claims manually or computerized	computerized	mainly computerized	computer/manual	computer/manual
c) turn around time	3-5 days	3-5 days	4 days	3 days
d) location & personnel	Peoria, Illinois Total employees-95 4-6 policyholder Unit	Ames Total 41 employees	Des Moines 18 employees	West Des Moines 1 person responsible

DENTAL INSURANCE BIDS continued

BID SPECIFICATIONS

AETNA INS. COMPANY

BANKERS LIFE INS. COMPANY

DELTA DENTAL INS.

TRAVELERS INS. COMPANY

SECTION II - GENERAL continued

6. claim handling information e) claim forms provided	yes	yes	yes	yes
f) address nearest office	Des Moines	Ames	Des Moines	West Des Moines
7. Bid is for 6 months, except for minor adjustments due to enrollment changes	Bid is firm, only to extent that final enrollment reflects assumptions made on original census. SEE BID PAGE	No - 12 month bid	Yes - 6 month bid	Yes - 6 month bid
8. Bids offered from Home Office or Agency	Home Office	Agency - Holmes, Muprhy & Association, rep. for Ia. Assoc. of Sch. Boards Trust	Agency - Reipe, Buchanan & Piper, rep. for ICC Trust	Home Office
Commission included	Yes, finders fee	Yes	Yes	service fee only
9. References	Fort Dodge School Vermeer Mfg. Company Rolscreen Company	Sioux City Sch. District Ames Comm. School Dubuque Comm. School Mason City School Dist. Area Ed. Agency #9	Americal College Test. NE Iowa Tech Inst. Eastern Ia. C.College Hawkeye Inst. of Tech. Iowa Central C.C. Iowa Lakes C.C. Kirkwood C.C. N.Ia. Area Comm. C.	Urbandale School Heartland AEA Des Moines Diocese W.DM School Des Moines Comm. Sch.
10. Have all requirements been met	No	No	No	<del>Yes</del> No
11. Deviations	contract - 1 year	contract - 1 year	\$750 Max instead of \$500 plus \$750 max on orthodontic; Ded. not waived for cleaning; 80/20% paid on inlays gold crown, etc. rather than 50/50%; dependent student regardless of age	

# MEMORANDUM

November 2, 1982

TO: Board Secretary

FROM: Irv Steinberg *ISW*

RE: Financial Report for *October* /Board Meeting November 8, 1982.

For the first month this fiscal year, sufficient monies were available all month to cover expenditures without the use of borrowed funds. It is likely, however, that these circumstances will change during November by month end.

As indicated by the Budget Balance Report, the General Fund Expense Working Budget currently exceeds the Revenue Budget by \$275,300; however, a number of budget expenditures are in the process of being reviewed for budget deobligation when identified as amounts in excess of minimum requirements, and these will be reflected on the November report.

It continues to appear likely that our General Fund (combination of Funds 1 and 2) published budget will need to be amended to reflect increases as reflected by the current working budget; however, board action to effect this amendment will not be recommended until later in the year when more exact expenditure amounts are determined.

mp

cc: Don Zuck

DES MOINES AREA



COMMUNITY COLLEGE

## DES MOINES AREA COMMUNITY COLLEGE

## CASH POSITION REPORT

October 31, 1982

	GENERAL, AUXILIARY, AGENCY, SCHOLARSHIP, AND LOAN FUNDS		PLANT FUND	VOTED TAX SINKING FUND
	Ankeny State	Ankeny National	Bankers Trust	
<u>CASH IN BANK:</u>				
Balance Forward Oct. 1, 1982	\$ 73,308	\$5,603	\$110,508	
Plus October Receipts	5,868,292	822	307,473	
Less October Disbursements	<u>6,034,042</u>	_____	<u>321,349</u>	
Cash Balance October 31, 1982	\$ (92,442)	\$6,425	\$ 96,632	
<u>INVESTMENTS</u>				
Savings Account				\$ 58,711
<u>CD's</u>				
<u>Various Rates and Due Dates:</u>				
General Fund at Bankers Trust	1,460,000			
General Fund at Ankeny State	2,750,000			
Voted Tax/Sinking Fund				517,000
Plant Fund at Bankers Trust			1,285,000	
13.04% due 1-14-83 (Loan Fund)	25,000			
8% due 2-1-83 (Telecom. Club)	3,000			
3.23% due 1-10-83 (Alumni)	<u>10,000</u>	_____	_____	_____
Total Investments	<u>4,248,000</u>		<u>1,285,000</u>	<u>575,711</u>
<b>TOTAL CASH &amp; INVESTMENTS</b>	<u><u>\$4,155,558</u></u>	<u><u>\$6,425</u></u>	<u><u>\$1,381,632</u></u>	<u><u>\$575,711</u></u>

## Footnotes:

1. Ankeny National Bank balance will be transferred to Ankeny State Bank as of Nov. 1, 1982.
2. General fund must redeem anticipatory warrant plus interest expense for a total of \$4,003,252 to be paid to Bankers Trust on 6-30-83.
3. Voted Tax/Sinking Fund must pay an interim interest expense of \$153,600 on December 31, 1982 and interest plus principal totalling \$1,653,600 on June 30, 1983 to Bankers Trust against our three year Plant Fund Loan.
4. Deficit Cash Balance shown at Ankeny State, Bank is offset by outstanding checks.

DES MOINES AREA COMMUNITY COLLEGE

BUDGET REPORT  
SUMMARY BY FUND (ALL FUNDS)

October 31, 1982

<u>FUND NAME</u>	<u>FUND NO.</u>	<u>Board Approved 7-1-82</u>	<u>10-31-82 Working Budget</u>	<u>Amount Expended or Received</u>	<u>Amount Encumb.</u>	<u>Working Budget Balance</u>
<b>EXPENDITURES:</b>						
General Fund Current	1	17,432,782	17,797,454	4,876,963	292,385	12,628,106
(A) Restricted Current	2	979,016	1,521,938	313,839	2,566	1,205,533
Auxiliary	3	1,773,118	1,762,189	743,380	47,582	971,227
Agency	4	328,722	459,422	197,045	3,000	259,377
(B) Scholarship	5	1,097,696	1,097,696	797		1,096,899
(C) Loan	6	15,500	15,500	27,842		(12,342)
(D) Plant	8	2,938,125	2,938,125	557,010		2,381,115
Total		24,564,959	25,592,324	6,716,876	345,533	18,529,915
<b>REVENUE:</b>						
Cash Reserve	1	368,754	368,754	119,594		249,160
(E) General Fund Current	1	17,526,769	17,640,549	4,785,165		12,855,384
(F) Restricted Current Fund	2	878,197	1,403,543	115,833		1,287,710
Auxiliary	3	1,876,845	1,886,345	781,403		1,104,942
Agency	4	316,100	446,800	210,169		236,631
(G) Scholarship	5	1,097,696	1,097,696	4,086		1,093,610
Loan	6	144,316	144,316	74,048		70,268
Plant	8	2,396,620	2,354,394	626,503		1,727,891
Total		24,605,297	25,342,397	6,716,801		18,625,596

Footnotes:

- (A) Restricted Current Fund Expenditure Working Budget increased by following added new programs. Pella Rollscreen Project \$6,395; GM Training \$40,873; DECA \$18,000; totalling \$65,268.
- (B) Expenditures in Scholarship Fund are charged to Financial Aids Accounts Receivable initially and closed out against Scholarship Fund Expense Accounts at year end. Charges currently in Receivable Account total \$192,936. Our Accounts Receivable computer system requires this procedure.
- (C) Loans made to students are shown as an expense to Loan Fund when issued, and closed out to Loan's Receivable Account at year end. This procedure is necessary to provide data for FISCOP Report submitted to Office of Education.
- (D) Plant Fund Expenditure Budget includes payments on Loan which are due 12-31-82 and 6-30-83.
- (E) General Fund Current Revenue Budget revised to reflect tuition increased to \$4,300,000, based on Budget Speed Projections.
- (F) Fund "2" Working Budget Revenue less than expenditures by \$118,395, representing estimated non-funded CDC expenses.
- (G) Scholarship monies to cover expenditures were received in November and not reflected in October revenue receipts.

November 8, 1982

DES MOINES AREA  
**DC**  
COMMUNITY COLLEGE

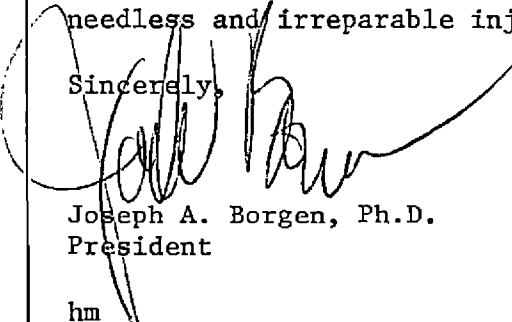
OFFICE  
OF THE PRESIDENT  
2006 S. Ankeny Blvd.  
Ankeny, Iowa 50021  
(515) 964-6260

Mr. Eldon Leonard, President  
Board of Directors  
Des Moines Area Community College  
2006 South Ankeny Boulevard  
Ankeny, IA 50021

Dear Mr. Leonard:

I hereby request that the Board of Directors hold a closed session as provided by Chapter 28A.5(1)(i) of the Code of Iowa, to evaluate my professional competence, to prevent needless and irreparable injury to my reputation.

Sincerely,



Joseph A. Borgen, Ph.D.  
President

hm