

Des Moines Area Community College

## Open SPACE @ DMACC

---

Board of Directors Meeting Minutes

---

7-19-1982

### Board of Directors Meeting Minutes (July 19, 1982)

DMACC

Follow this and additional works at: <https://openspace.dmacc.edu/boardminutes>

---

Des Moines Area Community College  
Public Hearing on Re-roofing Projects.

July 19, 1982

Ankeny Campus - Building 1 - Room 30

AGENDA

1. Call to Order - 5:30 p.m.
2. Roll Call.
3. Acknowledgement by Board Secretary of how notice of hearings was made.
4. Requests to address the Board recognized.
5. Approve resolutions adopting plans, specifications, form of contract, and estimated cost for re-roofing buildings 6, 7, and 8 and the Boone academic building.
6. Adjournment.

DES MOINES AREA COMMUNITY COLLEGE  
2006 South Ankeny Boulevard  
Ankeny, Iowa 50021

CONSTRUCTION  
HEARING  
SPECIAL MEETING

19 July 1982

A special meeting of the Des Moines Area Community College Board of Directors was held on the Ankeny Campus, Building 1, Room 30, on July 19, 1982. The meeting was called to order by Board President Eldon Leonard at 5:35 p.m. for the purpose of conducting a public hearing in relation to the proposed specifications and form of contract for the Reroofing Project of Buildings 6, 7, and 8 and the Reroofing Project of the Boone Academic Building.

ROLL CALL

Members Present:  
Raymond Clark  
Georganne Garst  
Eldon Leonard  
Theodore Nemmers  
Jasper Risdal

Members Absent:  
DeVere Bendixen  
Herbert Ritland  
Donald Rowen  
Walter A. Stover, Jr.

Others Present:  
Joseph A. Borgen, President  
Eugene R. Snyders, Board Secretary  
Various other DMACC staff and interested residents

HEARING NOTICE

Board President Leonard asked how notice of this hearing was given to the public. The Secretary responded that the notice of the time and place of this hearing was, according to law and as directed by the Board, published in the Des Moines Register newspaper on the 25th of June, 1982, and posted on the official Des Moines Area Community College bulletin board. A copy of the paid public announcements are Attachments #1 and #2 to these minutes.

WRITTEN COMMENTS

Board President Leonard asked the Secretary if written comments had been received for Board consideration. The Secretary reported that no written comments had been received.

ORAL COMMENTS

In response to Board President Leonard's question as to whether requests to address the Board had been submitted, Secretary Snyder reported that no requests for oral comments had been received.

APPROVAL OF  
RESOLUTION  
REGARDING THE  
REROOFING  
PROJECTS

A motion to adopt the resolution which adopts plans, specifications, form of contract, and estimated cost for the Reroofing Project of Buildings 6, 7, and 8 was made by R. Clark, seconded by J. Risdal. The resolution is Attachment #3 to these minutes.

Motion passed unanimously on a roll call vote.


R. Clark made a motion; T. Nemmers seconded, that the Board adopt the resolution included as Attachment #4 to these minutes which adopts plans, specifications, form of contract, and estimated cost for the Reroofing Project of the Boone Academic Building.

Motion passed unanimously on a roll call vote.

ADJOURNMENT

T. Nemmers made a motion that was seconded by G. Garst to adjourn the meeting.

The motion passed unanimously and at 5:37 p.m. Board President Leonard adjourned the hearing.

  
ELDON LEONARD, President

  
Eugene R. Snyder, Secretary

**Affidavit of Publication**

**COPY OF ADVERTISEMENT  
Exhibit "A"**

STATE OF IOWA }  
POLK COUNTY } SS.

*The undersigned, being first duly sworn, on oath states that he is the Auditing Department Manager of Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of*

**THE DES MOINES REGISTER (Daily)  
DES MOINES TRIBUNE (Daily)  
DES MOINES SUNDAY REGISTER**

*newspapers of general circulation printed and published in the City of Des Moines, Polk County, Iowa; and that an advertisement, a printed copy of which is hereto annexed as Exhibit "A" and made a part of this affidavit, was printed and published*

*in said The Des Moines Register (daily) the following dates.....*

June 25, 1982

*in said Des Moines Tribune (daily) the following dates.....*

*in said Des Moines Sunday Register on .....*

*The affiant states that all of the facts set forth in the foregoing affidavit are true as he verily believes.*

*[Signature]*

*Subscribed and sworn to before me by said affiant this 28th.....day of*

June, 1982.

*[Signature]*

*Notary Public in and for Polk County, Iowa*

(R-372) — NOTICE OF HEARING  
TO WHOM IT MAY CONCERN:  
A public hearing will be held on July 19, 1982, at 5:30 p.m. Central Daylight Time, by the Board of Directors of the Des Moines Area Community College, in Building 1, Room 30, 2006 Ankeny Boulevard, Ankeny, Iowa, in relation to proposed specifications and form of contract for the construction of the following improvement:  
**DES MOINES AREA COMMUNITY COLLEGE  
RE-ROOF BUILDINGS 6, 7 and 8**  
at which time any interested persons may appear and file objections to the said proposed specifications, form of contract or the cost of such improvement.  
Said Board of Directors will then hear said objections and any evidence for or against the same, and forthwith enter of record its decision thereon.  
**DES MOINES AREA COMMUNITY COLLEGE**  
/s/ Eldon Leonard  
President  
Attest: /s/ Eugene Snyder  
Secretary

**Affidavit of Publication**

**COPY OF ADVERTISEMENT  
Exhibit "A"**

STATE OF IOWA }  
POLK COUNTY } SS.

*The undersigned, being first duly sworn, on oath states that he is the Auditing Department Manager of Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of*

**THE DES MOINES REGISTER (Daily)  
DES MOINES TRIBUNE (Daily)  
DES MOINES SUNDAY REGISTER**

*newspapers of general circulation printed and published in the City of Des Moines, Polk County, Iowa; and that an advertisement, a printed copy of which is hereto annexed as Exhibit "A" and made a part of this affidavit, was printed and published*

*in said The Des Moines Register (daily) the following dates.....*

June 25, 1982

*in said Des Moines Tribune (daily) the following dates.....*

*in said Des Moines Sunday Register on .....*

*The affiant states that all of the facts set forth in the foregoing affidavit are true as he verily believes.*

*Oliver Fitzgerald*

*Subscribed and sworn to before me by said affiant this 28th day of*

June, 1982.

*Thelma B. Lett*

*Notary Public in and for Polk County, Iowa*

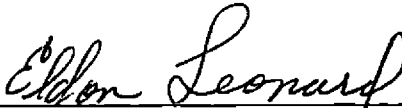
(R-370) — NOTICE OF HEARING  
TO WHOM IT MAY CONCERN:  
A public hearing will be held on July 19, 1982, at 5:30 p.m. Central Daylight Time, by the Board of Directors of the Des Moines Area Community College, in Building 1, Room 30, 2006 Ankeny Boulevard, Ankeny, Iowa, in relation to proposed specifications and form of contract for the construction of the following improvement:  
**DES MOINES AREA COMMUNITY COLLEGE  
RE-ROOF ACADEMIC BLDG., BOONE, IA.**  
at which time any interested persons may appear and file objections to the said proposed specifications, form of contract or the cost of such improvement.  
Said Board of Directors will then hear said objections and any evidence for or against the same, and forthwith enter of record its decision thereon.  
**DES MOINES AREA COMMUNITY COLLEGE**  
/s/ Eldon Leonard  
President  
Attest: /s/ Eugene Snyders  
Secretary

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT  
AND ESTIMATED COST FOR THE REROOFING PROJECT OF BUILDINGS 6, 7, AND 8

WHEREAS, on the 21st day of June, 1982, plans, specifications, form of contract, and estimated costs were filed with the Secretary of the Board of Directors of the Des Moines Area Community College for the project.

WHEREAS, Notice of hearing on plans, specifications, form of contract, and estimated cost was published as required by law and action of the Board.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Des Moines Area Community College that said plans, specifications, form of contract and estimated cost are hereby approved and adopted as the plans, specifications, form of contract, and estimated cost for the Re-roofing Project of Buildings 6, 7, and 8.

  
\_\_\_\_\_  
Eldon Leonard, President

ATTEST:

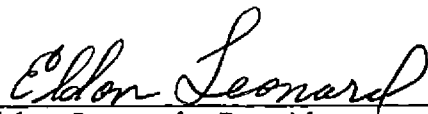
  
\_\_\_\_\_  
Eugene R. Snyders, Secretary

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT  
AND ESTIMATED COST FOR THE REROOFING PROJECT OF THE BOONE ACADEMIC BLDG.

WHEREAS, on the 21st day of June, 1982, plans, specifications, form of contract, and estimated costs were filed with the Secretary of the Board of Directors of the Des Moines Area Community College for the project.

WHEREAS, Notice of hearing on plans, specifications, form of contract, and estimated cost was published as required by law and action of the Board.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Des Moines Area Community College that said plans, specifications, form of contract and estimated cost are hereby approved and adopted as the plans, specifications, form of contract, and estimated cost for the Re-roofing Project of the Boone Academic Building.

  
\_\_\_\_\_  
Eldon Leonard, President

ATTEST:

  
\_\_\_\_\_  
Eugene R. Snyders, Secretary



Des Moines Area Community College  
Regular Board Meeting  
July 19, 1982  
Ankeny Campus - Building 1 - Room 30

AGENDA

1. Call to Order - immediately following public hearing.
2. Roll Call.
3. Approval of tentative agenda.
4. Public Comments.
5. Board consideration of minutes of June 21, 1982, public hearing and June 21, 1982, regular meeting
6. Board consideration of personnel.
7. Approve acceptance of contract completion identified as Reroofing Building 19, D. C. Taylor Company.
8. Approval of award of contract for Reroofing buildings 6, 7, and 8.
9. Approval of award of contract for Reroofing the Boone Campus Academic Building.
10. Consideration of offers to purchase properties at:  
901 S.E. Trilein, Ankeny, Iowa  
1110 S.E. Reo, Ankeny, Iowa  
214 East Todd Terrace, Carroll, Iowa
11. Approval of award of contract for Data Systems audit.
12. Approval to submit an application to the Iowa Commission on Aging for Des Moines Area Community College to be designated as the Area XI Agency on Aging.
13. Approval of membership in the Iowa Association of Community College Trustees for 1982-83.
14. Consideration of beer and wine policy.
15. Approval of Treasurer's annual report.
16. Board consideration of Financial report.

17. Presentation and consideration of payables.
18. Information Items:
  - A. Petition for Unit Determination by Classified Staff.
  - B. Next Board meeting will be August 16, 1982, at the Ankeny Campus.
  - C. September 20, 1982, Board meeting will be in Carroll, Iowa.
19. Future Agenda Items:
  - A. Renewal of institutional membership in the North Central Association of Colleges and Schools.
  - B. Approval of agreement for services connected with collective bargaining.
20. Adjournment.

DES MOINES AREA COMMUNITY COLLEGE  
2006 South Ankeny Boulevard  
Ankeny, Iowa 50021

REGULAR MEETING

19 July 1982

The regular meeting of the Des Moines Area Community College Board of Directors was held on the Ankeny Campus, Building 1, Room 30, on July 19, 1982. The meeting was called to order by Board President Eldon Leonard at 5:38 p.m.

ROLL CALL

Members Present:

Raymond Clark  
Georganne Garst  
Eldon Leonard  
Theodore Nemmers  
Jasper Risdal  
Donald Rowen (arrived at 6:09 p.m.)

Members Absent:

DeVere Bendixen  
Herbert Ritland  
Walter A. Stover, Jr.

Others Present:

Joseph A. Borgen, President  
Eugene R. Snyders, Board Secretary  
Various other DMACC staff and interested residents

APPROVAL OF  
TENTATIVE AGENDA

It was moved by J. Risdal, seconded by R. Clark, that the tentative agenda and Supplemental Board Agenda from the Human Resources Office be approved.

Motion passed unanimously.

APPROVAL OF  
MINUTES

T. Nemmers made a motion that was seconded by J. Risdal to approve the minutes of the June 21, 1982, public hearing, and the June 21, 1982, regular meeting.

Motion passed unanimously.

APPROVAL OF  
PERSONNEL REPORT

A motion to approve the following personnel items was made by G. Garst, seconded by R. Clark:

Authorization  
for Extra Duty  
Days

Rosemary Hedland, Instructor, STRIVE, to teach 4 extra days @ \$60.00 per day; total = \$240.00. Effective June 4-10, 1982.

Russell Priestley, Instructor, STRIVE, to teach 4 extra days @ \$60.00 per day; total = \$240.00. Effective June 4-10, 1982.

Gertrude Clark, Instructor, STRIVE, to teach 4 extra days @ \$60.00 per day; total = \$240.00. Effective June 4-10, 1982.

July 19, 1982

John Twedt, Instructor, STRIVE, to teach 4 extra days @ \$60.00 per day; total = \$240.00. Effective June 4-10, 1982.

Bette Samuels, Coordinator, Public & Human Services, 24 extra hours (DPI specially funded project). Total of \$296.88. Effective July 1, 1982.

Contract Change Deborah Corwin, Financial Aid Officer, Student Records and Services, from 7/8 time to full-time. Annual salary \$18,838.00. Effective July 1, 1982.

Leave Without Pay Joan Von Grabow, Instructor, Nursing, Boone Campus. From September 8, 1982, to May 30, 1983.

Resignations Deloris Benning, Instructor, Health Services. Effective August 31, 1982.

Dorothy Simms, Director, Career Development Center, Urban Campus. Effective June 30, 1982.

Carol Stolz, PCS/Orientation Coordinator, Student Development. Effective August 23, 1982.

Terminations George Nichols, Coordinator, Student Life, Urban Campus. Terminated effective June 30, 1982; lack of funds.

Summer Contracts C. J. Alexander, Instructor, Educational Services, Boone and Urban Campuses. 40 days, total = \$1,918.04. Effective July 16, 1982.

Stanlie Jackson, Instructor, Educational Services, Urban Campus. 40 days, total = \$1,584.08. Effective July 16, 1982.

New Personnel Sheila Griffin, Cafeteria Supervisor, Auxiliary Services. Annual salary \$16,778.00 - 12 month contract with Professional Non-certified Staff. Effective July 6, 1982.

Marilyn McGinty, Lab Assistant, Recreational Leadership, Boone Campus. Annual salary \$13,102.00 - 12 month contract with Professional Non-certified staff. Effective July 1, 1982.

Russell Holmes, Instructor, Related Business. Annual salary \$14,799.00 - 9 month contract. Continuing contract with certified faculty, probationary status. Effective September 8, 1982.

Larry Saville, Instructor, Related Business. Annual salary \$18,518.00 - 9 month contract. Continuing contract with certified faculty. Effective September 8, 1982.

David Ragnar, Instructor, Conditioned Air, Industry & Technology. Annual salary \$22,373.00 - 12 month continuing contract with certified faculty, probationary status. Effective August 2, 1982.

Audrey Cooper, Instructor, Nursing, Boone Campus. Annual salary \$16,039.99 - 9 months plus 33 extra days. Continuing contract with certified faculty, probationary status. Effective September 8, 1982.

Connie Booth, Instructor, Nursing, Boone Campus. Annual salary \$15,419.00 - 9 month contract with certified faculty, probationary status (1 year contract only). Effective September 8, 1982.

The motion passed unanimously.

ACCEPTANCE OF CONTRACT COMPLETION FOR REROOFING BUILDING 19

G. Garst made a motion that the Board of Directors approve acceptance of contract completion identified as Reroofing Building 19, D. C. Taylor Company; final payment of \$4,312.60 to be made 30 days following the date of this Board meeting; seconded by T. Nemmers.

The motion passed unanimously.

AWARD OF CONTRACT FOR REROOFING BUILDINGS 6, 7, AND 8

A motion to award a contract for reroofing Buildings 6, 7, 8 to Des Moines Roofing with a base bid of \$124,155.00, and further to authorize the Board President and Secretary to sign said contract was made by R. Clark, seconded by G. Garst. A copy of the paid announcement regarding receipt of bids on the project is included as Attachment #1 to these minutes. (Bid tally sheet is Attachment #2.)

The motion passed unanimously.

AWARD OF CONTRACT FOR REROOFING BOONE ACADEMIC BUILDING

A motion to award a contract for reroofing the Boone Academic Building to Tri-Star Company with a base bid of \$51,212.00, and further to authorize the Board President and Secretary to sign said contract was made by J. Risdal, seconded by R. Clark. A copy of the paid announcement regarding receipt of bids on the project is included as Attachment #3 to these minutes. (Bid tally sheet is Attachment #2.)

The motion passed; there was one dissenting vote.

AWARD OF CONTRACT  
FOR THE AUDIT OF  
DATA SYSTEMS

G. Garst made a motion, R. Clark seconded, that the Board award a contract for Phase I of the Data Systems audit to the firm of Arthur Anderson with a bid of \$40,330.00, and authorize the Board President and Secretary to sign said contract. The complete description of the proposed project is filed with the minutes of the April 19, 1982, Board of Directors' meeting, and Attachment #4 to these minutes details the bid tally.

The motion passed unanimously.

AREA AGENCY ON  
AGING PROJECT  
TABLED

It was moved by G. Garst, seconded by R. Clark, that the issue of Des Moines Area Community College's involvement in the Area Agency on Aging Project be tabled indefinitely.

The motion passed unanimously.

APPROVAL OF  
DMACC'S MEMBER-  
SHIP IN IACCT

It was moved by T. Nemmers, seconded by J. Risdal, that the Board approve 1982-83 membership for Des Moines Area Community College in the Iowa Association of Community College Trustees, and authorize the payment of membership dues in the amount of \$15,224.00.

The motion passed unanimously.

BEER AND WINE  
POLICY CONSIDER-  
ATION TABLED

A motion to table consideration of the beer and wine policy until the entire Board of Directors could be present was made by T. Nemmers, seconded by R. Clark.

The motion passed unanimously.

APPROVAL OF  
ANNUAL  
TREASURER'S  
REPORT

R. Clark made a motion that was seconded by J. Risdal to approve the Treasurer's Report for 1981-82 as presented in Attachment #5 to these minutes.

The motion passed unanimously.

PRESENTATION OF  
FINANCIAL REPORT

The month of June financial report will be presented at the August Board meeting after final closing of the accounting records for FY81-82; however, Irv Steinberg made a cash position report which is attached to these minutes as Attachment #6.

APPROVAL OF  
PAYABLES

R. Clark made a motion, T. Nemmers seconded, to approve the payables as presented in Attachment #7 to these minutes.


The motion passed unanimously.

INFORMATION ITEMS Dr. Borgen spoke briefly to the Board of a Petition for Unit Determination and Bargaining Representative Determination filed with the Board pursuant to the Public Employment Relations Act. The proposed unit would include all eligible Secretarial/Clerical, Food Service, and Physical Plant employees.

DIRECTOR ROWEN ARRIVES Director Don Rowen arrived at 6:09 p.m.

ADJOURNMENT A motion for adjournment was made by D. Rowen, seconded by R. Clark.

The motion passed unanimously and at 6:12 p.m. Board President E. Leonard adjourned the meeting.

  
ELDON LEONARD, President

  
Eugene R. Snyders Secretary

**Affidavit of Publication**

**COPY OF ADVERTISEMENT  
Exhibit "A"**

STATE OF IOWA }  
POLK COUNTY } SS.

**(R-373) — NOTICE TO BIDDERS**

Proposals for the re-roofing of Buildings 6, 7 and 8 for the Des Moines Area Community College will be received at Building 1, Room 30, 2006 Ankeny Blvd., Ankeny, Iowa, until 2:00 p.m. Central Daylight Time on July 9, 1982.

Said bids will be publicly opened and read aloud at 2:00 p.m. All bidding documents may be examined at the office of the Director, Physical Plant, Building 12, Des Moines Area Community College, Ankeny, Iowa.

The Certified Checks or Bid Bonds of the three lowest bidders will be retained until a Contract is entered into or all Bids are rejected, but in no event longer than 30 days after the date of the opening of bids.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced, within the State of Iowa and preference will be given to Iowa domestic labor.

The Board of Directors reserves the right to reject any and all bids received.

**DES MOINES AREA COMMUNITY COLLEGE**  
/s/ Eldon Leonard  
President

ATTEST: /s/ Eugene Snyder  
Secretary

*The undersigned, being first duly sworn, on oath states that he is the Auditing Department Manager of Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of*

**THE DES MOINES REGISTER (Daily)**  
**DES MOINES TRIBUNE (Daily)**  
**DES MOINES SUNDAY REGISTER**

*newspapers of general circulation printed and published in the City of Des Moines, Polk County, Iowa; and that an advertisement, a printed copy of which is hereto annexed as Exhibit "A" and made a part of this affidavit, was printed and published*

*in said The Des Moines Register (daily) the following dates.....*

June 25, July 2, 1982

*in said Des Moines Tribune (daily) the following dates.....*

*in said Des Moines Sunday Register on.....*

*The affiant states that all of the facts set forth in the foregoing affidavit are true as he verily believes.*

*Eldon Leonard*

Subscribed and sworn to before me by said affiant this 18th day of

July, 1982

*Thelma B. Lett*

Notary Public in and for Polk County, Iowa



CONTRACT

THIS AGREEMENT, made and entered into this 19th day

of July, 19 82, by and between the

Des Moines Area Community College

party of the first part, hereinafter referred to as the "Owner", and

Des Moines Roofing and Insulation, Inc.

party of the second part, hereinafter referred to as the "Contractor".

WITNESSETH: THAT WHEREAS, the Owner has heretofore caused to be prepared certain plans, specifications and proposal blanks, dated the

21st day of June 19 82, for

Re-Roofing Buildings No. 6, 7, 8

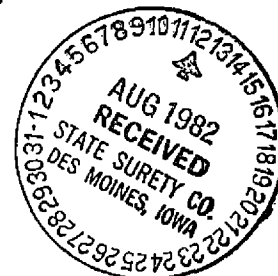
\_\_\_\_\_, under the terms and conditions therein fully stated and set forth, and,

WHEREAS, said plans, specifications and proposal blanks accurately and fully describe the terms and conditions upon which the Contractor is willing to perform the work specified; For the total sum of

One Hundred Twenty-Four Thousand, One Hundred Fifty-Five Dollars (\$124,155.00)

NOW, THEREFORE, IT IS AGREED:

1. That the Owner hereby accepts the proposal of the Contractor for the work, as follows:
2. That this contract consists of the following component parts which are made a part of this agreement and contract as fully and absolutely as if they were set out in detail in this contract.



Contract

2.1 Contract Documents, including:

NH-1 Notice of Hearing  
NB-1 Notice to Bidders  
IB-1 Information to Bidders  
BP-1 Proposal  
GC-1 General Conditions  
B-1 Performance  
BB-1 Bid Bond  
SCG-1 1 Supplementary Conditions  
IXO-1 1 Project Closeout  
IAO-1 Summary of Work  
7J5-1 Detailed Specifications

2.2 This Instrument.

2.3 The above components are complementary and what is called for by one shall be as binding as if called for by all.

3. That payments are to be made to the Contractor in accordance with and subject to the provisions embodied in the documents made a part of this contract.

4. That this contract is executed in quintuplicate.

IN WITNESS WHEREOF, the parties hereto have herunto set their hands and seals the date first written above.

CONTRACTOR:

DES MOINES AREA COMMUNITY COLLEGE

Des Moines Roofing & Insulation, Inc. By

Eldon Leonard  
President

By Bruce Bradley  
Title PR

ATTEST:  
Kay Lockers  
Title Office Manager

ATTEST:  
Eugene Snyder  
Secretary

BOND

KNOW ALL MEN: That we, \_\_\_\_\_

DES MOINES ROOFING & INSULATION, INC.,

hereinafter called the Principal, and \_\_\_\_\_

STATE SURETY COMPANY,

hereinafter called the Surety, are held and firmly bound unto

DES MOINES AREA COMMUNITY COLLEGE, ANKENY, IOWA,

hereinafter called the Owner, in the sum of \_\_\_\_\_

ONE HUNDRED TWENTY FOUR THOUSAND, ONE HUNDRED FIFTY FIVE DOLLARS,

(\$ 124,155.00),

for the payment whereof the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly, by these presents.

WHEREAS, the Principal has, by means of a written Agreement dated

July 19, 1982, entered into a Contract with

the Owner for Reroofing of buildings #6, #7, & #8, Des Moines Area

Community College, 2006 Ankeny Blvd., Ankeny, Iowa,

which Agreement includes a guarantee of all work against defective workmanship and materials for a period of two (2) years from the date of final acceptance of the work by the Owner, a copy of which Agreement is by reference made a part hereof;

Bond

Now Therefore, the condition of this Obligation is such that, if the Principal shall faithfully perform the Contract on his part and shall fully indemnify and save harmless the Owner from all cost and damage which he may suffer by reason of failure so to do and shall fully reimburse and repay the Owner all outlay and expense which the Owner may incur in making good any such default,

And Further, that if the Principal shall pay all persons who have contracts directly with the Principal for labor or materials, failing which such persons shall have a direct right of action against the Principal and Surety under this Obligation, subject to the Owner's priority,

Then this Obligation shall be null and void, otherwise it shall remain in full force and effect.

Provided, however, that no suit, action or proceeding by reason of any default whatever shall be brought on this Bond after five (5) years from the date of final acceptance of the work.

And Provided, that any alterations which may be made in the terms of the Contract, or in the work to be done under it, or the giving by the Owner of any extension of time for the performance of the Contract, or any other forbearance on the part of either the Owner or the Principal to the other shall not in any way release the Principal and the Surety, or either of them, their heirs, executors, administrators, successors or assigns from their liability hereunder, notice to the Surety of any such alteration, extension or forbearance being hereby waived.

And Further Provided, the Principal and Surety on this Bond hereby agree to pay all persons, firms, or corporations having contracts directly with the Principal or with subcontractors all just claims due them for labor performed or material furnished, in the performance of the Contract on account of which this Bond is given, when the same are not satisfied out of the portion of the contract price which the Owner shall retain until completion of the improvements, but the Principal and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law.

The Surety on this Bond shall be deemed and held, any contract to the contrary notwithstanding, to consent without notice:

- a. To the extension of time to the Principal in which to perform the Contract.
- b. To changes in the plans, specifications, or Contract, when such changes do not involve an increase of more than twenty percent (20%) of the total contract price, and shall then be released only as to such excess increase.

Bond

- c. That no provision of this Bond or of any other contract shall be valid which limits to less than three (3) years from the date of final acceptance of the work the right to sue on this Bond for defects in workmanship or materials not discovered or known to the Owner at the time such work was accepted.

The Bond is executed in quintuplicate.

Signed and Sealed this 10th day of August, 1982.

DES MOINES ROOFING & INSULATION, INC.  
Principal

By *James E. Bradley*  
Title *Pres.*

~~STATE SURETY COMPANY~~  
Surety

By *D. S. Noring*  
**D. S. Noring**, Attorney-in-Fact  
(as per attached Power of Attorney).

Countersigned by:

*Robert D. [Signature]*  
Resident Commission Agent as  
Prescribed by Chapter 515.53, Iowa  
Code (required only if  
Attorney-in-Fact is not also an Iowa  
Resident Commission Agent.)

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated.

**POWER OF ATTORNEY  
STATE SURETY COMPANY**

Des Moines, Iowa

**KNOW ALL MEN BY THESE PRESENTS:**

That State Surety Company, a Corporation organized and existing under the laws of the State of Iowa, by Roscoe Riemenschneider, Jr., Executive Vice President  
Title

in pursuance of authority granted by Section 1, Article II of its By-Laws to wit: "The Chairman of the Board, the President, any Vice-President or any Assistant Vice-President, the Secretary or any Assistant Secretary or the Treasurer shall have authority to issue bonds, policies or undertakings in the name of the Company. The Chairman of the Board, the President or any Vice-President, or any Assistant Vice-President, in conjunction with the Secretary or any Assistant Secretary may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the Company to execute and deliver and to affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any power of attorney granted to such person."

does hereby nominate, constitute and appoint

P. J. Heskett or J. E. Leedy or B. K. Lester

or C. Millican or D. S. Noring of Des Moines, IA.

its true and lawful agent to make, execute, seal and deliver, for, and on its behalf as Surety, and as its act and deed:

Any and all bonds or undertakings, each in an amount not to exceed Three Hundred Thousand Dollars (\$300,000.00).

And the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if such bond had been duly executed and acknowledged by one of the regularly elected officers of the Company in their own proper person.

This Power of Attorney or any certificate thereof may be signed and sealed by facsimile under and by the authority granted by Section 1, Article II, Paragraph 3 of its By-Laws to wit:

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed."

It is certified by the officers signing that the foregoing is a true copy of Section I, Article II of the By-Laws of said Company, duly adopted and recorded, and is now in force.

IN WITNESS WHEREOF, we have hereunto subscribed our names and affixed the corporate seal of the said State Surety Company this 26th day of June, 1981.

**STATE SURETY COMPANY**

Charles L. Hollingsworth  
Assistant Secretary



Roscoe Riemenschneider, Jr.  
Executive Vice President

State of Iowa }  
County of Polk } ss.

On June 26, 1981 before me, a notary public in and for said County, personally appeared Roscoe Riemenschneider, Jr., personally known who being by me duly sworn, did say that he is Executive

Vice President of State Surety Company, of Des Moines, Iowa, created, organized and existing under and by virtue of the laws of the State of Iowa; that the attached instrument was signed and sealed on behalf of State Surety

Company by authority of its Board of Directors and the said Roscoe Riemenschneider, Jr., acknowledged the execution of said instrument to be the voluntary act and deed of State Surety Company by it voluntarily executed.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal at Des Moines Iowa the day and year last above written.

My commission expires Sept. 30, 1983



R. M. Flanagan  
Notary Public

**Charles L. Hollingsworth CERTIFICATE**

The undersigned, Assistant Secretary of State Surety Company, does hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said State Surety Company, which is still in force and effect.

In Testimony Whereof, I have hereunto subscribed my name and affixed the corporate seal of the said Company, this 10th day of August, 1982.



Charles L. Hollingsworth  
Assistant Secretary

BID OPENING JULY 9, 1982

RE-ROOFING BUILDINGS #6, #7, #8  
AND BOONE ACADEMIC BUILDING

Bidder	Base Bid Buildings No. 6, 7, 8	Bid Bond	Addendums 1 & 2	Base Bid Boone Academic Bldg.	Bid Bond	Addendums 1 & 2	Alternates Boone Academic Bldg.
Central States Roofing	126,650.00	Yes	Yes	--	--	--	--
D. C. Taylor Co.	129,995.00	Yes	Yes	77,689.00	Yes	Yes	
Des Moines Roofing	124,155.00	Yes	Yes	54,541.00	Yes	Yes	
Keehn Bros. of Minn.	157,798.00	Yes	Yes	72,008.00	Yes	No	
R. L. Craft Co.	163,068.00	Yes	Yes	--	--	--	--
Tri-Star Company	--	--	--	51,212.00	Yes	Yes	

ATTACHMENT #2  
Regular Meeting  
July 19, 1982

COPY OF ADVERTISEMENT  
Exhibit "A"

STATE OF IOWA }  
POLK COUNTY } SS.

Affidavit of Publication

(R-371) — NOTICE TO BIDDERS  
Proposal for re-roofing the Academic Building at Boone for the Des Moines Area Community College will be received at Building 1, Room 30, 2006 Ankeny Blvd., Ankeny, Iowa, until 2:00 p.m. Central Daylight Time on July 9, 1982.  
Said bids will be publicly opened and read aloud at 2:00 p.m. All bidding documents may be examined at the office of the Director, Physical Plant, Building 12, Des Moines Area Community College, Ankeny, Iowa.  
The Certified Checks or Bid Bonds of the three lowest bidders will be retained until a Contract is entered into or all Bids are rejected, but in no event longer than 30 days after the date of the opening of bids.  
By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced, within the State of Iowa and preference will be given to Iowa domestic labor.  
The Board of Directors reserves the right to reject any and all bids received.  
DES MOINES AREA COMMUNITY COLLEGE  
/s/ Eldon Leonard  
President  
ATTEST: /s/ Eugene Snyders  
Secretary

The undersigned, being first duly sworn, on oath states that he is the Auditing Department Manager of Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of

THE DES MOINES REGISTER (Daily)  
DES MOINES TRIBUNE (Daily)  
DES MOINES SUNDAY REGISTER

newspapers of general circulation printed and published in the City of Des Moines, Polk County, Iowa; and that an advertisement, a printed copy of which is hereto annexed as Exhibit "A" and made a part of this affidavit, was printed and published

in said The Des Moines Register (daily) the following dates.....  
June 25, July 2, 1982

in said Des Moines Tribune (daily) the following dates.....

in said Des Moines Sunday Register on.....

The affiant states that all of the facts set forth in the foregoing affidavit are true as he verily believes.

*Eldon Leonard*  
\_\_\_\_\_

Subscribed and sworn to before me by said affiant this 8th day of July, 1982.

*Thelma B. Lett*  
\_\_\_\_\_  
Notary Public in and for Polk County, Iowa



FIRM NAME	OVERALL GRASP OF PROJECT 0-100	TUITION COLLECTION REVIEW 0-50	TUITION CALCULATION 0-50	EVALUATION OF EDP CONTROLS 0-30	STATE FUNDING 0-30	EXPENSE TRAVEL ETC. 0-25	TOTAL BID RANK ... 0-25	EXPERTESE OF ED. STAFF 0-10	RANK SCORE
ARTHUR ANDERSON	90	40	45	25	28	20 17% of Total	20 \$48,330	9	277
COOPERS & LYBRAND	95	45	45	25	25	20 18% of Total	5 \$106,400	5	265
DELOITTE, HASKINS AND SELLS	85	40	35	20	20	5 25% of Total	15 \$54,700	3	223

# MEMORANDUM

RECEIVED

JUL 7 1982

BUSINESS MANAGEMENT

DATE: July 7, 1982

TO: Gene Snyders, Executive Vice President,  
Management Services

FROM: Leonard Bengston, Roger Raymond *LB*

RE: RFP 1218 "CONSULTING SERVICES RELATING TO  
EVALUATION OF EXISTING FINANCIAL CONTROL  
SYSTEM, DATA PROCESSING AND TUITION CAL-  
CULATIONS AND FUNDING"

Our review of the seven proposals received to our above request resulted in our being able to quickly rank the vendors in order from best to least understanding of our questions. Taking the three top proposals, we have prepared a ranking of several significant aspects of the proposals described as follows:

Overall Grasp of Project	0-100
Tuition Collection	0-50
Tuition Calculation	0-50
Evaluation of EDP Controls	0-30
State Funding	0-30
Expense/Travel Cost	0-25
Total Bid Rank	0-25
Expertese of Ed Staff	0-10

Attached is our work sheet showing the rank score of the top three proposals. It is our recommendation that the firm of Arthur Anderson & Co. be engaged to provide the services as outlined in our RFP 1218 and their proposal response.

2100-C90005-4/78

**TREASURER'S ANNUAL REPORT**

TO THE  
 BOARD OF EDUCATION,  
 STATE SUPERINTENDENT OF PUBLIC INSTRUCTION  
 AND  
 COUNTY TREASURER

For The Fiscal Year July 1, 1981 thru June 30, 1982

NAME OF DISTRICT Des Moines Area Community Coll COUNTY Polk

CO. NO.	DIST. NO.	AEA
77	9911	XI

File one copy of this report with the school board at its regular July meeting. File one copy immediately with the state superintendent of public instruction. File one copy immediately with the county treasurer. (Section 291.15, Code of Iowa, 1975)

**GENERAL FUND**

1. Treasurer's Cash Balance July 1, 1981	\$ 175,572.39
2. Securities Owned July 1, 1981	\$ -0-
3. Total Assets July 1, ( #1 + #2)	\$ 175,572.39
4. General Fund Receipts During Year	\$ 46,171,694.49
5. TOTAL ASSETS TO ACCOUNT FOR ( # 3 + # 4)	\$ 46,347,266.88
6. General Fund Expenditures for Year	\$ 45,501,237.39
7. TREASURER'S TOTAL ASSETS JUNE 30, 1982 ( # 5 - # 6)	\$ 846,029.49
8. Securities Owned June 30, 1982	\$ -0-
9. TREASURER'S CASH BALANCE JUNE 30, 1982 ( # 7 - # 8)	\$ 846,029.49

**SCHOOLHOUSE FUND**

10. Treasurer's Cash Balance July 1, 1981	\$ 38,083.69
11. Securities Owned July 1, 1981	\$ 3,450,235.31
12. Total Assets July 1, 1981 ( # 10 + # 11)	\$ 3,488,319.00
13. Schoolhouse Fund Receipts During Year	\$ 23,001,391.64
14. TOTAL ASSETS TO ACCOUNT FOR ( # 12 + # 13)	\$ 26,489,710.64
15. Schoolhouse Fund Expenditures During Year	\$ 24,646,477.82
16. TREASURER'S TOTAL ASSETS JUNE 30, 1982 ( # 14 - # 15)	\$ 1,843,232.82
17. Securities Owned June 30, 1982	\$ 1,800,000.00
18. TREASURER'S CASH BALANCE JUNE 30, 1982 ( # 16 - # 17)	\$ 43,232.82

**AMOUNT OF INTEREST-BEARING WARRANTS OUTSTANDING ON JUNE 30, 1982**

19. General Fund	\$ _____
20. Schoolhouse Fund	\$ _____
21. Total Outstanding Interest-Bearing Warrants June 30, 1982	\$ -0-

**STATEMENT OF BANK DEPOSITS**

22. Affidavits from depositor banks should be submitted to the board with this report.

Name of Bank	Active Funds	Restricted Funds	Securities	Total
Ankeny National	\$ 846,029.49	\$ -	\$ -	\$ 846,029.49
Bankers Trust Svc.		\$ 200.03		
" " Ctg.		\$ 43,032.79	\$ 1,800,000.00	\$ 1,843,232.82
Totals	\$ 846,029.49	\$ 43,232.82	\$ 1,800,000.00	\$ 2,689,262.31

**RECONCILIATION WITH SECRETARY**

	General Fund	Schoolhouse Fund
23. Treasurer's Balance June 30, 1982	\$ 846,029.49	\$ 1,843,232.82
24. Add Receipts Reported by Secretary but Not Treasurer in transit	\$ 1,062,894.36	\$ _____
25. Subtract Outstanding Warrants	\$ 1,305,690.18	\$ 28,486.14
26. Subtract Deposits in Transit Bank error corrections *	\$ 2,270.48	\$ _____
27. Secretary Balance June 30, 1982	\$ 600,963.19	\$ 1,814,746.68

I hereby certify the above report to be correct to the best of my knowledge and belief.

*Duane W. Spicer*  
 DISTRICT TREASURER'S SIGNATURE

The board of directors has examined the treasurer's records and the report above and herewith certify that both have been approved for the fiscal year July 1, 1981 through June 30, 1982

Dated this 19 day of July, 1982

*Eldon Leonard*  
 BOARD PRESIDENT'S SIGNATURE

*Eugene Snyder*  
 BOARD SECRETARY'S SIGNATURE

**\*Detail of Error Corrections**

Interest deposited twice in June - \$(1,174.79)  
 Interest deposited twice in May - \$(1,189.04)  
 Check cleared bank but cancelled 93.35  
 check not returned. Tot. (\$2,270.48) DIRECTIONS

- This report should be based upon the treasurer's books. Disbursements, Items 6 and 15, should include amounts actually paid out by the treasurer and should not include warrants issued by the secretary and not paid by the treasurer.
- Statement of bank deposits, Item 22, should agree with affidavits from depository banks. The total amount of bank deposits should reconcile with total balances on hand June 30, \_\_\_\_\_ in Items 9 and 18.
- Balances on hand July 1, \_\_\_\_\_, Items 1 and 10, should be the same as those reported on hand June 30, \_\_\_\_\_ in last year's report.

ROBERT M. YOUNG, JR.  
Senior Vice President



## Bankers Trust

July 16, 1982

Des Moines Area Community College  
Attn: Irv Steinberg  
2006 Ankeny Blvd.  
Ankney, Iowa 50021

Dear Mr. Steinberg:

This letter is to confirm the following account balances at Bankers Trust Company as of the close of business on June 30, 1982.

Savings (#985-077-7)	\$	200.03
Checking (#00-517-7)		43,032.79
Repurchase Agreement		75,000.00
Eight (8) Certificates of Deposit		\$1,725,000.00

If you need anything further, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Robert M. Young, Jr.", written over the typed name and title.

Robert M. Young, Jr.  
Senior Vice President

RMY:rls

RECEIVED  
JUL 19 1982  
BUSINESS

# Ankeny National Bank

Ankeny, Iowa 50021

PHONE 964-8800



July 12, 1982

Des Moines Area Community College  
2006 S Ankeny Blvd  
Ankeny Iowa 50021

To whom it may concern:

This is to verify that the balance of account #00-354-9  
for the Des Moines Area Community College was \$846,029.49 on  
June 30, 1982.

Thank You

A handwritten signature in cursive script that reads 'David L. Ganfield'.

David Ganfield  
Bookkeeping Supervisor

RECEIVED  
JUL 14 1982  
BUSINESS

July 20, 1982

Polk County Treasurer  
Second & Court Avenue  
Des Moines, Iowa 50319

Dear Sir:

Enclosed is our Treasurer's Annual Report for fiscal year  
1981-1982.

Yours truly,

*Irv Steinberg*  
Irv Steinberg  
Controller

mp

✓ cc: Eugene Snyders, Board Secretary

DES MOINES AREA



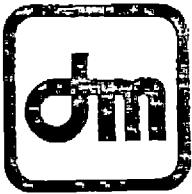
COMMUNITY COLLEGE

ANKENY CAMPUS  
2006 S. Ankeny Blvd.  
Ankeny, Iowa 50021  
(515) 964-6200

BOONE CAMPUS  
1125 Hancock Drive  
Boone, Iowa 50036  
(515) 432-7203

URBAN CAMPUS  
1100 7th Street  
Des Moines, Iowa 50314  
(515) 244-4226

WESTERN  
ATTENDANCE  
CENTER  
229 N. Main Street  
Carroll, Iowa 51401  
(712) 792-1755



**des moines area  
community college**

2006 S. ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-6200

July 20, 1982

Mr. Robert Yeager, Chief  
Fiscal Control Section  
Area Schools Division  
Department of Public Instruction  
Grimes State Office Building  
Des Moines, Ia. 50319

Dear Mr. Yeager:

Enclosed is our Treasurer's Annual Report for Fiscal Year  
1981-1982.

Yours truly,

*Irv Steinberg*

Irv Steinberg  
Controller

mp

✓ cc: Eugene Snyders, Board Secretary

July 19, 1982

# Memorandum

## des moines area community college

2006 S. ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-6200

DATE July 14, 1982

TO Board Secretary

FROM Irv Steinberg *ISW* Location

RE: June Financial Report/Board Meeting July 19, 1982 Location

A final closing of the accounting records for Fiscal Year 1981-82 is in the process of being completed, so that summary month/year end summary reports are not available at this time, but will be presented at the August Board Meeting.

Attached is a Cash Position report which reflects cash and investments on hand at June 30, 1982. The 4th quarter State General Aid check was released to the college on June 30th, so that we were able to liquidate our Anticipatory Warrant of \$2,119,000 being held by Bankers Trust on due date, so that an extension of time was not required to pay off this indebtedness.

The Anticipatory Warrant of \$3,660,000, which was negotiated with Bankers Trust for Fiscal Year 1982-83 was effected on July 1, 1982, and the principal amount received and invested with predesignated variable maturity dates. In addition, the monies shown on cash position report in bank on June 30th were also invested on July 1st after being transferred to Ankeny State Bank (new primary depository bank as of July 1, 1982 for all funds other than Plant Fund and Anticipatory Warrant proceeds).



DES MOINES AREA COMMUNITY COLLEGE

CASH POSITION REPORT  
 June 30, 1982

GENERAL, AGENCY, AUXILIARY, SCHOLARSHIP & LOAN FUNDS	SPECIAL PLANT FUND	SINKING VOTED TAX FUND
<u>ANKENY NATIONAL</u>	<u>BANKERS TRUST</u>	
<u>CASH IN BANK:</u>		
Balance Forward June 1, 1982	\$ 98,095	\$ 22,586
Plus June Receipts	4,209,414	3,681,282
Less June Disbursements	<u>3,706,469</u>	<u>3,689,321</u>
Cash in Bank June 30, 1982	601,040	14,547
 <u>INVESTMENTS</u>		
13 5/8% due July 12, 1982	\$ 290,000	
13 1/2% due August 16, 1982	250,000	
13 % due September 15, 1982	410,000	
13 % due October 15, 1982	120,000	
13 % due November 15, 1982	110,000	
8 % due December 15, 1982	205,000	
12 1/2% due January 14, 1983	140,000	
13 5/8% due February 15, 1983	200,000	
Open End Repro	75,000	
Savings Account	_____	149
Total Investments	_____	\$ 1,800,000
TOTAL CASH AND INVESTMENTS	\$ <u>601,040</u>	\$ <u>1,814,547</u>