

Des Moines Area Community College

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Board of Directors Meeting Minutes

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9-10-1979

### Board of Directors Meeting Minutes (September 10, 1979)

DMACC

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DES MOINES AREA COMMUNITY COLLEGE  
2006 S. Ankeny Boulevard  
Ankeny, Iowa 50021

MEETING

10, 1979 The regular monthly meeting of the Des Moines Area Community College Board of Directors was held in Building 2, Room 15, on the Ankeny Campus. The meeting was called to order by Board President Maurice Campbell at 5:35 p.m.

Members Present: Maurice Campbell  
Raymond Clark  
Murray Goodman  
Walter Hetzel  
Max Kreager  
Eldon Leonard  
Theodore Nemmers  
Don Rowen  
Walter Stover, Jr.

Members Absent: None

Others Present: Paul Lowery, Superintendent  
Gene Snyders, Vice President for Business Management  
and Board Secretary  
Various other DMACC staff and interested residents

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ION  
S  
A presentation by Ken Bussard and Rod Kruse of Bussard, Dikis and Associates and Jon Crose and Jesse Lewis of Crose Gardner Associates was made on the proposed new Student Services Building and Support Services Building including design development, outline specification and budget/estimate.

Board President Maurice Campbell declared the regular board meeting recessed at 6:25 p.m. for the purpose of a dinner break.

The regular board meeting reconvened at 7:00 p.m. at the same location as previously held. All those Board members and staff who were present prior to the recess were again present at this time.

OF  
It was moved by Theodore Nemmers, seconded by Don Rowen, that the tentative agenda be approved as published. The motion passed as follows:

Ayes: Theodore Nemmers  
Don Rowen  
Maurice Campbell  
Raymond Clark  
Murray Goodman  
Walter Hetzel  
Max Kreager  
Eldon Leonard  
Walter Stover, Jr.

Nays: None

STUDENT BUILDING RT BUILDING  
It was moved by Don Rowen, seconded by Walter Hetzel, that in the event the levy passes, authority be given for the architect to proceed with the preparation of bid documents on the Student Services and Support Services Buildings consistent with presentation to include certain deduction alternates so as to bring project within budget not to exceed \$4,850,000 after bid award. Upon a roll call vote, the results were as follows:

Ayes: Don Rowen  
Walter Hetzel  
Maurice Campbell  
Raymond Clark  
Murray Goodman  
Max Kreager  
Eldon Leonard  
Theodore Nemmers  
Walter Stover, Jr.

Nays: None

Motion passed.

OF  
It was moved by Walter Stover, seconded by Max Kreager, that the minutes of the regular meeting of August 13, 1979, be approved as presented. The motion passed as follows:

Ayes: Walter Stover, Jr.  
Max Kreager  
Maurice Campbell  
Raymond Clark  
Murray Goodman  
Walter Hetzel  
Eldon Leonard  
Theodore Nemmers  
Don Rowen

Nays: None

It was moved by Don Rowen, seconded by Eldon Leonard, to contact Rolland Grefe, attorney, to investigate possible changes in present bylaws of the Iowa Council of Area School Boards for the purpose of allowing superintendents to have some voice and vote during the meetings of ICASB. Upon a roll call vote, the results were as follows:

Ayes: Don Rowen  
Eldon Leonard  
Maurice Campbell  
Raymond Clark  
Murray Goodman  
Walter Hetzel  
Max Kreager  
Theodore Nemmers  
Walter Stover, Jr.

Nays: None

Motion passed.

## REPORT

The monthly financial report was presented by Gene Snyders, Vice President, Business Management. A copy of the report is attached (Attachment #1) hereto and made a part of these minutes.

## CHANGES

It was moved by Eldon Leonard, seconded by Don Rowen, that the following contract changes be approved:

- a. Beverly Ancell, OPP Monitor  
From \$12,010.00 annually to \$13,285.00 annually  
Effective July 1, 1979
- b. Janet Lyon, OPP Monitor  
From \$12,010.00 annually to \$13,285.00 annually  
Effective July 1, 1979

The motion passed as follows:

Ayes: Eldon Leonard  
Don Rowen  
Maurice Campbell  
Raymond Clark  
Murray Goodman  
Walter Hetzel  
Max Kreager  
Theodore Nemmers  
Walter Stover, Jr.

Nays: None

## CONTRACTS

It was moved by Eldon Leonard, seconded by Don Rowen, that the following summer contracts be approved:

a.	Ervin Raymond Brownlee	\$517.79
b.	Franklin D. Jorgensen	483.14
c.	Jerry Whalen	332.70
d.	Regina Marie Henry	199.62
e.	Dale G. Harris	414.12
f.	Meredith H. Myers	433.29
g.	Louis Edward Peterson	143.00
h.	Contract Adjustments - Summer Pay	
	Arts & Sciences: Ruth Aurelius	182.42
	Tom Nelson	183.95
	Curt Wiberg	193.97
	Ted Clinkenbeard	193.97
	Barb Eastwood	177.41
	Pat Garvey	168.98
	Gary Nelson	164.05
	Bill Ryan	135.50
	Byron Strom	164.05

	Frank Trumpy	\$177.41
	Jerry Wisnieski	175.25
	Tom Beck	197.45
	Mike Delaney	173.94
	Terry Fairbanks	170.73
	Rudy Harris	185.76
	Don Irwin	175.80
	John Liepa	167.39
	David Palmer	198.98
	Jim Sheaff	183.95
	Jan Simons	167.39
	Bill Thieman	183.95
Career Education:	Clair Fisher	388.08
	Richard Hamann	89.70
	Dennis Hansen	264.44
	Judy Koepsell	150.39
	Ellen Maxwell	39.20
	Lyla Maynard	239.88
	Patricia Moore	235.40
	Carl Redding	145.80
	Thomas Turner	188.20
	Richard Yach	211.20
	Linda Pederson	204.84
	Linda Carson	154.67
	Bette J. Samuels	205.80

The motion passed as follows:

Ayes: Eldon Leonard  
 Don Rowen  
 Maurice Campbell  
 Raymond Clark  
 Murray Goodman  
 Walter Hetzel  
 Max Kreager  
 Theodore Nemmers  
 Walter Stover, Jr.

Nays: None

ABSENCE It was moved by Eldon Leonard, seconded by Don Rowen, that the follow-  
 AY ing leaves of absence without pay be approved:

- a. Carl F. Redding, Instructor, Career Education  
 5 Days, June 18, 19, 20, 21, 22, 1979
- b. Claudia Smith, Coordinator, Career Education  
 5 Days, July 30 & 31, August 1, 2, 3, 1979

The results of the motion were as follows:

Ayes: Eldon Leonard  
Don Rowen  
Maurice Campbell  
Raymond Clark  
Murray Goodman  
Walter Hetzel  
Max Kreager  
Theodore Nemmers  
Walter Stover, Jr.

Nays: None

Motion passed.

It was moved by Eldon Leonard, seconded by Don Rowen, that the following resignations be approved:

- a. Ann Lucille Grau, Instructor, Health Sciences  
Effective August 10, 1979
- b. Linda Marie Peacock, Instructor, Health Sciences  
Effective August 13, 1979
- c. Beverly Ancell, OPP Monitor  
Effective September 30, 1979
- d. Janet Lyon, OPP Monitor  
Effective September 30, 1979

The motion passed as follows:

Ayes: Eldon Leonard  
Don Rowen  
Maurice Campbell  
Raymond Clark  
Murray Goodman  
Walter Hetzel  
Max Kreager  
Theodore Nemmers  
Walter Stover, Jr.

Nays: None

It was moved by Eldon Leonard, seconded by Don Rowen, that the following status changes be approved:

- a. Carl Rolf, Director, Vocational Skills  
From Director (\$26,844.00 annually) to Associate Dean  
(\$27,844.00 annually)  
Effective September 1, 1979
- b. Norma Fullerton, Instructor, Health  
To continue at \$53.00 daily rate  
Effective July 1, 1979

- c. Maxine Feller, Instructor, Health  
To continue at \$53.00 daily rate  
Effective July 1, 1979
- d. Michael J. Kucera, Instructor, MCEP  
Full Status, Effective September 4, 1979
- e. Carl F. Redding, Instructor, Bookkeeping/Accounting  
Full Status, Effective September 6, 1979
- f. Ellen M. Maxwell, Instructor, Dev. Dis.  
Full Status, Effective September 6, 1979
- g. Richard D. Hamann, Instructor, Bookkeeping/Accounting  
Full Status, Effective September 6, 1979
- h. Wanda Bilsing, Instructor, Office Occupations  
Full Status, Effective September 1, 1979
- i. Joanne E. Westergard, Instructor, Health Care  
Full Status, Effective September 1, 1979
- j. Larry W. Hughes, Instructor, Physical Education  
Full Status, Effective September 4, 1979
- k. Marine Betts, Assistant Director, Nursing  
From Assistant Director to Director, Health Sciences  
Effective July 1, 1979, from \$25,743.00 to \$26,480.00

The motion passed as follows:

Ayes: Eldon Leonard  
Don Rowen  
Maurice Campbell  
Raymond Clark  
Murray Goodman  
Walter Hetzel  
Max Kreager  
Theodore Nemmers  
Walter Stover, Jr.

Nays: None

#### CHANGES

It was moved by Eldon Leonard, seconded by Don Rowen, that the following SDU lane changes be approved:

- a. Rick Chapman, Instructor, Communications  
From Lane 248, Level 8.0 to Lane 270, Level 8.0  
Effective September 4, 1979--Annual Contracted Salary \$17,047.00
- b. Robert Jansen, Instructor, Adult Education  
From Lane 248, Level 8.0 to Lane 270, Level 8.0  
Effective September 1, 1979--Annual Contracted Salary \$21,309.00
- c. Sharon Moore, Instructor, Dental Asst.  
From Lane 270, Level 12.0 to Lane 293, Level 12.0  
Effective September 4, 1979--Annual Contracted Salary \$24,650.00
- d. Michael E. Delaney, Instructor, Soc/Behavioral Sciences  
From Lane 225, Level 9.0 to Lane 248, Level 9.0  
Effective September 4, 1979--Annual Contracted Salary \$17,047.00
- e. Leone Young, Instructor, Dental  
From Lane 225, Level 4.5 to Lane 248, Level 4.5  
Effective September 4, 1979--Annual Contracted Salary \$18,301.00

- f. Jane Troy, Instructor, Respiratory Therapy  
From Lane 203, Level 5.0 to Lane 225, Level 5.0  
Effective September 4, 1979--Annual Contracted Salary \$17,967.00
- g. Shirley Muehlenthaler, Instructor, Medical Asst.  
From Lane 225, Level 11.0 to Lane 248, Level 11.0  
Effective September 4, 1979--Annual Contracted Salary \$22,645.00
- h. Arlene Edmondson, Instructor, Nursing  
From Lane 248, Level 8.0 to Lane 270, Level 8.0  
Effective September 4, 1979--Annual Contracted Salary \$17,047.00
- i. Del Shepard, Instructor, Marketing  
From Lane 293, Level 8.5 to Lane 315, Level 8.5  
Effective September 4, 1979--Annual Contracted Salary \$22,980.00

The motion passed as follows:

Ayes: Eldon Leonard  
Don Rowen  
Maurice Campbell  
Raymond Clark  
Murray Goodman  
Walter Hetzel  
Max Kreager  
Theodore Nemmers  
Walter Stover, Jr.

Nays: None

SALARY

It was moved by Max Kreager, seconded by Murray Goodman, that the report on faculty salaries adjustment be received and included as Attachment #2 to these minutes. The motion passed as follows:

Ayes: Max Kreager  
Murray Goodman  
Maurice Campbell  
Raymond Clark  
Walter Hetzel  
Eldon Leonard  
Theodore Nemmers  
Don Rowen  
Walter Stover, Jr.

Nays: None

PERSONNEL

It was moved by Max Kreager, seconded by Raymond Clark, that the following personnel be offered employment for the positions indicated:

- a. Lillian E. Dean, Instructor, (3/4), Adult Ed., Learning Center  
Lane 225--Level 7.5, Salary \$14,729.00 annual. Effective 8/13/79
- b. Patricia D. Halverson, Instructor, (3/4), Adult Ed., Learning Center  
Lane 225--Level 3.0, Salary \$12,473.00 annual. Effective 8/13/79
- c. Dale G. Harris, Instructor, Student Life, MCEP  
Lane 203--Level 7.0, Salary \$14,908.00 annual. Effective 9/4/79  
Replacing Vonn Comer--Ending Salary \$11,175.00



- d. Regina Marie Henry, Instructor, Career Education, Vocational Skills Lane 225-Level 5.0, Salary \$14,373.00 annual. Effective 9/4/79  
Replacing Patricia Noble--Ending Salary \$12,196.00
- e. Stanlie Myrise Jackson, Instructor, Arts & Sciences, Soc. & Beh. Sciences  
Lane 225-Level 4.0, Salary \$13,839.00 annual. Effective 11/26/79  
Replacing Kenneth R. Pritchard--Ending Salary \$12,707.00
- f. Meredith H. Myers, Cultural Programs Asst., (1/2), Student Life, Spec. Serv.  
Salary \$7,200.00 annual. Effective 9/4/79
- g. Bradley Theron Osgood, Instructor, Arts & Sciences, Math/Science Lane 225-Level 7.0, Salary \$15,443.00 annual. Effective 9/4/79
- h. Louis Edward Peterson, Instructor, Career Education, I & T  
Lane 225-Level 7.0, Salary \$15,443.00 annual. Effective 9/4/79  
Replacing James Dye--Ending Salary \$17,814.00
- i. Thomas Dean Peterson, Instructor/Chairperson, Career Ed., I & T  
Lane 180-Level 7.0, Salary \$17,967.00 annual. Effective 8/27/79  
Replacing Douglas Sires--Ending Salary \$17,799.00

Motion passed as follows:

Ayes: Max Kreager  
Raymond Clark  
Maurice Campbell  
Murray Goodman  
Walter Hetzel  
Eldon Leonard  
Theodore Nemmers  
Don Rowen  
Walter Stover, Jr.

Nays: None

FOR  
PLANT  
VICE

It was moved by Walter Hetzel, seconded by Raymond Clark, that the salaries for Physical Plant and Food Service personnel as presented and included as Attachment #3 to these minutes be approved for 1979-80. The vote result was as follows:

Ayes: Walter Hetzel  
Raymond Clark  
Maurice Campbell  
Murray Goodman  
Max Kreager  
Eldon Leonard  
Theodore Nemmers  
Don Rowen  
Walter Stover, Jr.

Nays: None

Motion passed.

September 10, 1979

It was moved by Don Rowen, seconded by Murray Goodman, that the Superintendent be authorized to continue employment of those persons as needed to fulfill the proposed 1981 contract with the Central Iowa Regional Association of Local Governments (CIRALG) for the class size projects operated under the Comprehensive Employment Training Act (CETA). The result was as follows:

Ayes: Don Rowen  
Murray Goodman  
Maurice Campbell  
Raymond Clark  
Walter Hetzel  
Max Kreager  
Eldon Leonard  
Theodore Nemmers  
Walter Stover, Jr.

Nays: None

Motion passed.

It was moved by Raymond Clark, seconded by Don Rowen, that approval be given for the appointment of members to the Western Attendance Center General Advisory Committee as listed in Attachment #4 to these minutes. Motion passed as follows:

Ayes: Raymond Clark  
Don Rowen  
Walter Stover, Jr.  
Max Kreager  
Maurice Campbell  
Theodore Nemmers  
Eldon Leonard  
Murray Goodman  
Walter Hetzel

Nays: None

It was moved with reservation by Max Kreager, seconded by Raymond Clark, that approval be given for the Homemaker Home Health Aide program. Motion passed as follows:

Ayes: Max Kreager  
Raymond Clark  
Walter Stover, Jr.  
Walter Hetzel  
Maurice Campbell  
Murray Goodman  
Eldon Leonard

Nays: Don Rowen  
Theodore Nemmers

STS

It was moved by Eldon Leonard, seconded by Don Rowen, that the adjusted schedule of costs for use of day care center as presented in Attachment #5 be approved. The vote was as follows:

Ayes: Eldon Leonard  
 Don Rowen  
 Maurice Campbell  
 Maymond Clark  
 Murray Goodman  
 Walter Hetzel  
 Max Kreager  
 Theodore Nemmers  
 Walter Stover, Jr.

Nays: None

Motion passed.

N TO  
 ENT  
 ED HOUSE  
 F 730  
 STREET  
 DWA

Director Max Kreager introduced Resolution 79-16 (Attachment #6) entitled "Resolution Approving Sale of House" and moved its adoption. Director Theodore Nemmers seconded the motion to adopt. The roll being called, the vote was as follows:

Ayes: Max Kreager  
 Theodore Nemmers  
 Maurice Campbell  
 Raymond Clark  
 Murray Goodman  
 Walter Hetzel  
 Eldon Leonard  
 Don Rowen  
 Walter Stover, Jr.

Nays: None

Motion passed.

MEMBERSHIP

It was moved by Don Rowen, seconded by Murray Goodman, that membership in National Association for Public Continuing and Adult Education (NAPCE) in the amount of \$75.00 be approved. The motion passed as follows:

Ayes: Don Rowen  
 Murray Goodman  
 Maurice Campbell  
 Raymond Clark  
 Walter Hetzel  
 Max Kreager  
 Eldon Leonard  
 Theodore Nemmers  
 Walter Stover, Jr.

Nays: None

It was moved by Walter Stover, seconded by Don Rowen, that the staff be directed to approach the bargaining unit before bringing the deferred compensation plan back to the Board. The motion passed as follows:

Ayes: Walter Stover, Jr.  
 Don Rowen  
 Maurice Campbell  
 Raymond Clark  
 Murray Goodman  
 Walter Hetzel  
 Max Kreager  
 Eldon Leonard  
 Theodore Nemmers

Nays: None

September 24 at 5:30 p.m. in Mr. Paul Lowery's office was set as the date for orientation of new Board members.

It was moved by Raymond Clark, seconded by Don Rowen, that the organizational meeting be held on October 8, 1979, at the Boone Campus just preceding the regular October board meeting in lieu of the first Monday in October as established by the Iowa Code for this meeting since it was determined that a quorum could not be present on October 1, 1979. Upon a roll call vote the result was as follows:

Ayes: Raymond Clark  
 Don Rowen  
 Maurice Campbell  
 Murray Goodman  
 Walter Hetzel  
 Max Kreager  
 Eldon Leonard  
 Theodore Nemmers  
 Walter Stover, Jr.

Nays: None

Motion passed.

It was moved by Eldon Leonard, seconded by Murray Goodman, that the claims and accounts be approved as presented (Attachment #7). Upon a roll call vote the result was as follows:

Ayes: Eldon Leonard  
 Murray Goodman  
 Maurice Campbell  
 Raymond Clark  
 Walter Hetzel  
 Max Kreager  
 Theodore Nemmers  
 Don Rowen  
 Walter Stover, Jr.

September 10, 1979

Nays: None

Motion passed.

NT It was moved by Walter Stover, seconded by Raymond Clark, that the meeting be adjourned. Meeting adjourned at 9:30 p.m. after the motion passed as follows:

Ayes: Walter Stover, Jr.  
Raymond Clark  
Maurice Campbell  
Murray Goodman  
Walter Hetzel  
Max Kreager  
Eldon Leonard  
Theodore Nemmers  
Don Rowen

Nays: None

  
EUGENE R. SNYDERS Secretary

  
MAURICE CAMPBELL, President

BUDGET / ESTIMATE

DESIGN CONCEPT - DMACC STUDENT SERVICES BUILDING  
DMACC SUPPORT SERVICES BUILDING  
and  
RELATED SITE DEVELOPMENT

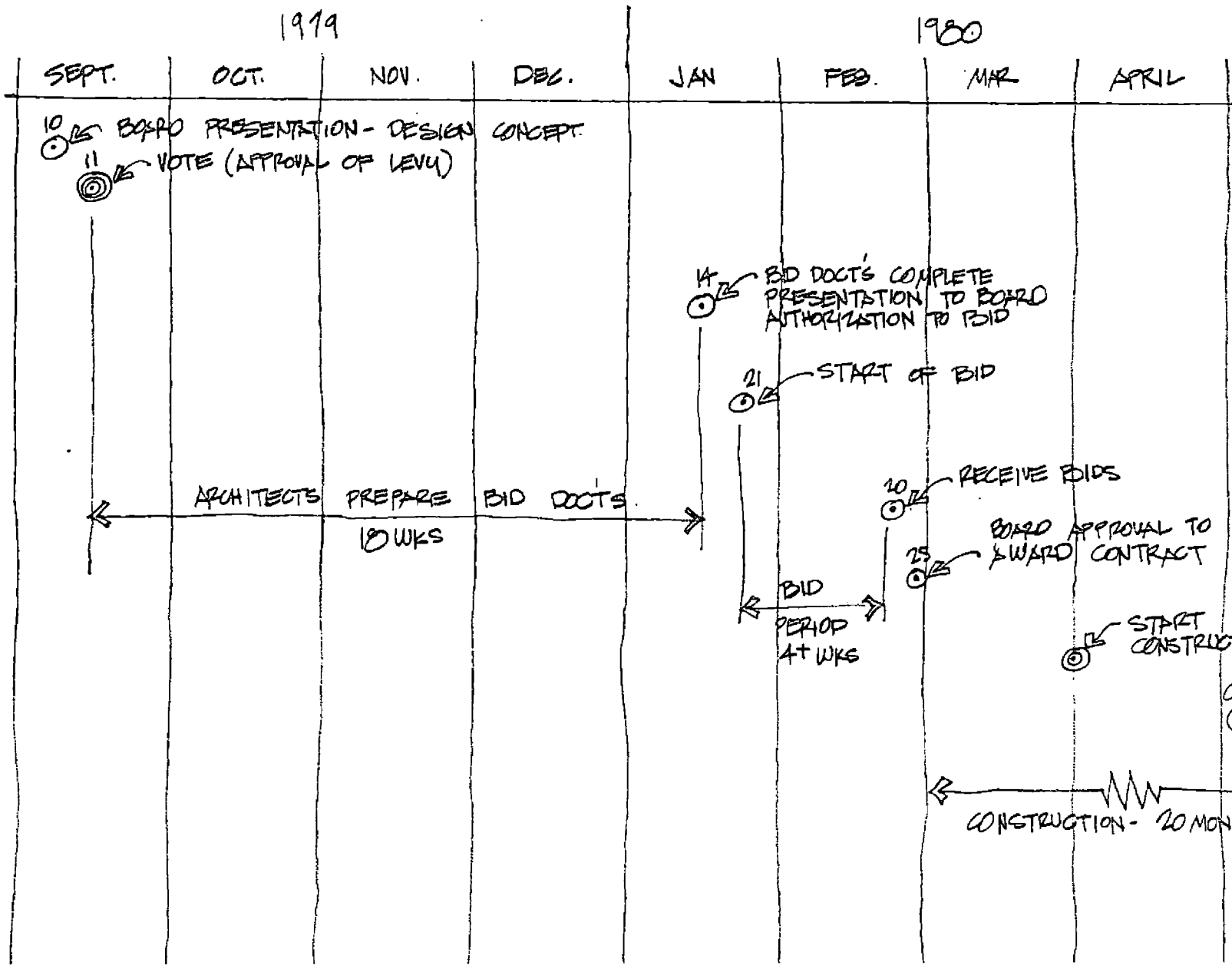
<u>ITEM</u>	<u>BUDGET/PROGRAM</u> (January 23, 1979)	<u>ESTIMATE</u> (September 10, 1979)	<u>OVERAGE</u> Amount %
<u>Student Services</u> Building #5	30,000 SF @ \$55/SF = \$1,650,000 23,000 SF @ \$40/SF = \$ 920,000 Fixed Equipment = \$ 50,000 <u>\$2,620,000</u>	54,490 SF @ \$50.33/SF = \$2,742,300   <u>\$2,742,300</u>	\$122,300 (4.7%)
<u>Support Services</u> Building #1	30,000 SF @ \$54/SF = \$1,620,000 Fixed Equipment = \$ 25,000 <u>\$1,645,000</u>	31,830 SF @ \$58.60/SF = \$1,864,975	\$219,975 (13.4%)
<u>Site Development</u>			
Landscaping, Rec. Fields, Lighting & Walks	\$ 350,000	\$ 518,500	\$168,500 (48%)
Roads & Parking Lots	\$ 235,000	\$ 407,000	\$172,000 (73%)
TOTAL	<u>\$4,850,000</u>	<u>\$5,532,775</u>	<u>\$682,775 (14%)</u>

## POSSIBLE COST CONSIDERATIONS (ALTERNATES)

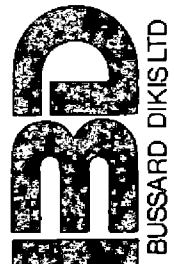
• Student Services Building		
a. Space Divider System	\$ 56,000	
b. Under Floor Electrical	9,000	
c. Modify Interior Finishes/Equipment	<u>95,000</u>	\$160,000
• Support Services Building		
a. Space Divider System	\$ 98,000	
b. Under Floor Electrical	60,000	
c. Modify Interior Finishes/Equipment	<u>65,000</u>	\$223,000
• Site Development		
a. Eliminate 3 tennis courts	\$ 38,800	
b. Eliminate 1 softball field	15,500	
c. Eliminate 1 exercise field	23,000	
d. Modify central campus wall	18,000	
e. Eliminate entry drive plantings	<u>14,500</u>	\$109,800
• Roads and Parking Lots		
a. Eliminate West Lot (Bldg #5) including lighting and plantings	\$200,200	
	<u>                    </u>	<u>\$200,200</u>
	TOTAL	\$693,000

9/10/79

N43117



TIME LINE: STUDENT SERVICES/  
 Project: SUPPORT SERVICES/ RELATED SITE DEV.



BUSSARD DIKIS LTD



DES MOINES AREA COMMUNITY COLLEGE  
CASH POSITION REPORT  
August 31, 1979

General, Agency  
Auxiliary, Scholarship,  
and Loan Funds  
ANKENY STATE

Special  
Plant Fund  
BANKERS TRUST

Voted Tax  
& Sinking Fund  
BANKERS TRUST

ANK:

August 1, 1979	\$ (76,988.89)	\$ 459.78	
Receipts August 1979	1,511,498.35	628,728.10	
Disbursements August	<u>1,561,596.72</u>	<u>521,302.96</u>	
Bank August 31, 1979	\$ (127,087.26)	\$107,884.92	

ITS:

## Dates of Deposit:

4-30-80 (Student Act.)	20,000.00		
6-16-80 (Student Act.)	6,368.18		
9-28-79	200,000.00		

## Dates &amp; Interest

12-17-79	280,000.00	2,402,000.00	
2-15-80	285,000.00		
8-15-80	250,000.00		
4-15-80	130,000.00		
9-17-79	210,000.00		
11-15-79	110,000.00		
1-16-80	150,000.00		
3-14-80	125,000.00		
5-15-80	375,000.00		

Account/General	264,113.40		
Activities/Savings	5,579.46		
Fund/Savings			20,063.59
acct. Savings Ank. State		<u>88,441.41</u>	

VESTMENTS	\$496,061.04	\$4,405,441.41	\$20,063.59
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CASH IN BANK			
VESTMENTS	<u>\$368,973.78</u>	<u>\$4,513,326.33</u>	<u>\$20,063.59</u>

DES MOINES AREA COMMUNITY COLLEGE  
BUDGET BALANCE REPORT  
August 31, 1979

	<u>PUBLISHED APPROVED BUDGET</u>	<u>WORKING BUDGET</u>	<u>AMOUNT ENCUMBERED</u>	<u>AMOUNT EXPENDED OR RECEIVED</u>	<u>WORKING BUDGET BALANCE</u>
<b>DISBURSEMENTS:</b>					
ences	\$ 2,034,875	\$ 2,034,875	\$ 329,900	\$ 184,169	\$ 1,520,806
ucation	4,963,834	4,955,013	2,098,365	624,884	2,231,764
ploration Center	184,659	184,659	108,004	25,578	51,077
reer Explor. Center	75,600	75,600	12,483	3,207	59,910
ication	1,729,169	1,729,169	600,430	257,570	871,169
ation	1,517,974	1,528,104	746,106	202,739	579,259
ife	1,262,662	1,278,428	812,807	204,456	261,165
Resources	513,682	513,682	236,482	87,683	189,517
Plant	1,594,497	1,594,722	248,826	349,755	996,141
Western Attend. Ctr.	43,329	43,329	21,958	5,619	15,752
ident-Instruction	111,946	111,946	74,823	18,989	18,134
n Center	95,619	95,619	59,016	15,893	20,710
al	\$ 14,127,846	\$ 14,145,146	\$ 5,349,200	1,980,542	\$ 6,815,404
d Accounts	-	4,255	-	4,255	-
ational Skills	393,616	393,616	248	57,062	336,306
abor Counseling	-	13,415	-	1,724	11,691
Coop Grant	-	44,948	-	3,024	41,924
ids Program	-	11,295	-	1,422	9,873
eds Video Equip.	-	1,760	1,814	-	(54)
ndo Chinese	-	-	-	60	(60)
eds Mat. & Eq.	-	-	-	399	(399)
al-Restricted	393,616	469,289	2,062	67,946	399,281
obligation	-	(12,510)	-	-	(12,510)
D TOTAL GENERAL FUND	\$ 14,521,462	\$ 14,601,925	\$ 5,351,262	\$ 2,048,488	\$ 7,202,175
<b>REVENUE:</b>					
ees	\$ 215,212	\$ 215,212		\$ 26,372	\$ 188,840
	2,821,542	2,821,542		431,225	2,390,317
Taxes-Operation	1,818,977	1,808,613		21,083	1,787,530
Taxes-Tort	29,881	29,831		274	29,557
Taxes-Unemployment	39,711	39,745		329	39,416
eral Aid	6,265,097	6,313,960		1,578,490	4,735,470
ational Aid	1,295,105	1,295,105		-	1,295,105
ital Outlay	279,956	271,360		-	271,360
<b>ID:</b>					
	-	2,425		2,425	-
nseling Program	-	13,415		-	13,415
	89,208	58,979		-	58,979
l Aid	329,155	329,155		-	329,155
eds	147,055	175,876		-	175,876
ic Education	132,283	132,283		-	132,283
ational Skills	393,616	393,616		(319)	393,935
Library	7,926	7,926		-	7,926
Grant	-	44,948		-	44,948
llege Facilities	20,000	20,000		758	19,242
ssments	-	-		982	(982)
ome	100,000	100,000		14,767	85,233
i Assets	35,000	35,000		862	34,138
s Income	-	-		(448)	448
Fund Balance	\$ 14,019,724	\$ 14,108,991		\$ 2,076,800	\$ 12,032,191
	501,738	492,934		492,934	-
TOTAL REVENUE	\$ 14,521,462	\$ 14,601,925		\$ 2,569,734	\$ 12,032,191
<b>DISBURSEMENTS:</b>					
	\$ 4,939,811	\$ 4,939,811		\$ 557,985	\$ 4,381,826
<b>REVENUE:</b>					
	\$ 2,248,977	\$ 2,248,977		\$ 108,769	\$ 2,140,208

DES MOINES AREA COMMUNITY COLLEGE  
GENERAL FUND INTERIM BALANCE SHEET  
August 31, 1979

-----ASSETS-----

Code

CASH & INVESTMENTS

101	Cash in Bank - Checking	\$ 125,464	
102	Petty Cash - Ankeny	1,723	
103	Petty Cash - Boone Checking	5,000	
119	Cash in Bank - Payroll	10,000	
120	Returned Checks	1,128	
122	Petty Cash/Change Funds	2,190	
125	Cash over or short	20	
130	Investment in CD's	200,000	
131	Investment in Savings	<u>(27,063)</u>	
	TOTAL CASH & INVESTMENTS		\$ 318,462

ACCOUNTS RECEIVABLE

144	Due From State	105,930	
145	Due From Federal	485,848	
146	Due From Others	23,795	
	Budgeted Revenue FY 80	14,108,991	
	Less Amount Received	<u>2,076,800</u>	
	Balance to Receive		12,032,191
	TOTAL ACCOUNTS RECEIVABLE		12,647,764

INVENTORIES

161	Expendable Supplies	24,308	
162	Auto Parts	<u>16,658</u>	
	TOTAL INVENTORIES		40,966

169 STUDENT HOUSES

	Carroll House #4 (Under Const.)	54,006	
	Carroll House #5 Lot Only	10,040	
	Carroll House #6 Lot Only	10,035	
	Carroll House #7 Lot Only	10,035	
	Ankeny House #12 (Late Charges)	16	
	Ankeny House #13 (Under Const.)	61,924	
	Ankeny House #14 (Under Const.)	46,348	
	Ankeny House #15 Lot Only	13,121	
	Ankeny House #16 Lot Only	13,121	
	Ankeny House #17 Lot Only	13,120	
	Ankeny House #18 Lot Only	<u>13,120</u>	
	TOTAL HOUSES		<u>244,886</u>

TOTAL ASSETS

\$13,252,078

DES MOINES AREA COMMUNITY COLLEGE  
 GENERAL FUND INTERIM BALANCE SHEET  
 August 31, 1979

-----LIABILITIES-----

Code

CURRENT LIABILITIES

201	Accounts Payable			
	Budgeted Expenditures FY 80	14,601,925		
	Less Expended to Date	<u>2,048,488</u>		
	Balance to be expended		<u>12,553,437</u>	
	TOTAL CURRENT LIABILITIES			\$12,553,437

271	<u>DEFERRED INCOME</u>			
	CETA		31,650	
	Auto Body Program		1,690	
	DFAFS		23,278	
	Iowa Script		2,358	
	IPA Wastewater		<u>6,183</u>	
	Total Deferred Income			<u>65,159</u>

	TOTAL LIABILITIES			<u>\$12,618,596</u>
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-----FUND BALANCE-----

311	<u>UNRESTRICTED</u>			
	Balance Forward 7-1-79		1,096,805	
	FY 80 Budget Expenditures	14,601,925		
	Less FY 80 Budget Revenue	<u>14,108,991</u>		
	Net Expenditures Over Revenue		<u>(492,934)</u>	
	Projected Fund Balance 6-30-80			603,871

314	<u>RESTRICTED FOR UNEMPLOYMENT COMPENSATION</u>			<u>29,611</u>
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	Total Fund Balance			<u>633,482</u>
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	TOTAL LIABILITIES & FUND BALANCE			<u>\$13,252,078</u>
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OTT, MOLAIR E	I	293	16.0	09	1.000	21,859
AM, MARDELLE L	C	277	18.0	12	1.000	21,309
MS, JOAN F	I	225	8.0	12	1.000	19,972
RECHT, SUSAN E	I	243	19.0	12	1.000	21,977
XANDER, C.J.	I	315	16.0	09	1.000	17,047
EY, LOUIS W	I	243	19.0	12	1.000	21,977
AHL, MAYNARD E.	I	243	8.0	12	1.000	21,640
ERSON, DUANE E	I	243	13.0	12	1.000	23,932
ERSON, EVELYN A	C	225	11.0	12	1.000	21,977
ERSON, FRANK B	I	315	6.5	12	1.000	21,643
ERSON, M ROBERT	I	249	12.5	12	1.000	23,648
ERSON, MARTHA J.	I	225	17.0	12	1.000	19,304
ERSON, ROBERT L	I	225	14.5	09	1.000	14,116
ELGATE, LINDA L.	I	225	3.0	12	1.000	16,630
UCKLE, JOHN W	I	249	19.5	12	1.000	22,311
OT, MAURICE W	I	187	17.5	12	1.000	18,301
BY, JANEI L	-I	225	8.5	12	.600	12,184
ELIUS, RUTH H	I	243	10.5	09	1.000	17,849
FELS, MONA	I	187	13.0	09	1.000	12,235
K, THOMAS E	I	277	14.0	09	1.000	21,255
MING, BELORES J.	I	225	13.0	12	1.000	23,314
GE, WILLIAM R	I	225	14.5	09	1.000	19,453
SING, MAADA L.	I	187	14.0	12	1.000	15,962
ER, WILLARD	I	277	15.0	12	1.000	25,937
KENHOLTZ, JOAN K.	I	187	19.5	12	.500	6,811
ADENEY, VIVIAN F	I	225	16.0	09	1.000	14,908

ADT, WILLIAM S.	I	187	8.0	12	1.000	18,635
AN, GEORGIA K	I	225	4.0	12	1.000	17,298
AN, JOANNE H.	I	315	1.0	09	1.000	14,373
AN, JOYCE E	C	249	11.0	12	1.000	22,645
ANLEE, DEVIN RAYMOND	I	225	8.0	09	1.000	15,978
CKER, MARY	I	225	6.0	12	1.000	16,635
DICK, MARILYN M	C	270	18.0	12	1.000	21,309
ALDA, WILLIAM	I	243	14.5	12	1.000	24,985
DWELL, R RUSBY	I	248	13.5	12	1.000	24,316
PBELL, LAUREL	I	203	5.0	09	1.000	13,839
PENTER, F RICHARD	I	225	11.0	12	1.000	21,977
SON, ILINDA A	I	225	8.5	09	1.000	12,996
LUP, CLAIRE M	I	243	9.5	12	1.000	21,643
PMAN, RICHARD W	I	249	18.0	09	1.000	16,512
NG, PATRICIA C O	I	203	7.0	12	.500	5,318
BLEY, RICHARD E. JR.	I	225	8.0	09	1.000	15,978
RK, GERTRUDE J	I	249	11.0	12	1.000	22,645
RK, WENETH L	C	270	12.0	12	1.000	23,982
RK, MARGARET A	I	225	7.0	09	1.000	15,443
USON, LAURENCE J.	C	243	17.5	12	1.000	20,308
WKENBEARD, THEODORE	I	225	15.0	09	1.000	19,720
LIER, WENETH J	I	225	9.0	12	1.000	20,640
MAN, RICK B	I	187	5.5	12	1.000	16,964
TER, HARRIET H	I	243	9.0	12	1.000	21,309
WRIGHT, LOUIS	I	225	8.0	12	1.000	15,978
JONG, DEBORAH JEAN	I	187	2.0	09	1.000	11,700

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## DES MOINES AREA COMMUNITY COLLEGE

08/27/79

TRICK, JANITA JOAN	I	180	17.5	09	1.000	14,641
ANEY, MICHAEL E	I	225	19.0	09	1.000	16,512
CREST, ALLAN F.	I	248	7.0	12	.500	9,936
CKLAL, CHRISTINE A	I	180	17.5	09	1.000	14,641
KENDRICK, MAYOR M	I	225	19.0	12	.500	10,320
CVAN, DOFOTHY J	I	248	12.0	12	1.000	23,314
IS, JAMES F	I	270	15.5	12	1.000	26,321
LE, JUDITH E	I	225	18.0	12	1.000	19,972
S, G. SHIRLEY	L	225	11.0	12	1.000	15,293
SMORE, THOMAS J	I	270	14.5	12	1.000	25,653
TWODE, BARBARA J	I	225	10.0	09	1.000	17,147
EL, WILLIAM F	I	203	21.0	12	1.000	21,309
CONSON, ARLENE K	I	248	8.0	09	1.000	16,512
PETT, CHARLTON S.	I	243	12.0	12	1.000	23,314
RBANKS, TERRY V	I	203	19.0	09	1.000	15,978
GUSON, JANITA M	I	203	13.5	09	1.000	15,710
HER, CLAIR W	I	243	14.0	09	1.000	19,720
TNER, COLORES	I	225	19.5	12	1.000	20,974
IER, RONALD W	I	270	17.0	12	1.000	20,640
TTE, LLOYD W	I	225	11.0	12	1.000	21,977
EDERICH, TERESA F	I	225	16.0	12	.750	13,976
SBIE, JANET K	I	225	17.0	12	1.000	19,304
NE S, PEGGY A	I	225	14.0	12	1.000	17,298
TIA, RICHARD L	I	248	14.0	12	1.000	24,650
VEY, PATRICK M	I	233	14.5	09	1.000	15,710
FGE, KERFY EARL	I	180	16.0	12	1.000	17,298

MATAGACI, JULYNE K	I	225	6.0	09	1.000	14,508
ES, JAMES K	I	187	3.0	12	1.000	15,293
BERICH, JULIA E	I	249	12.0	09	1.000	18,651
DWIN, WENON G. JR.	I	187	13.0	12	1.000	15,293
POWSKI, RICHARD J	I	203	7.5	12	1.000	16,569
AVESA, LINDA SUE	I	187	13.5	12	1.000	15,628
GAR, JULIA E	I	1293	9.5	09	1.000	18,384
ANNA, RICHARD O.	I	187	7.0	09	1.000	14,373
MILTON, VIRJANA P	I	277	13.0	09	1.000	15,720
A, BRUCE F	I	253	14.5	12	1.000	26,321
SEN, DENNIS L	I	225	11.0	09	1.000	17,532
DER, EUGENE L	I	277	8.0	12	1.000	21,309
PEL, MARY ANN	I	225	12.0	12	1.000	22,645
FIS, RUDOLPH C	I	1293	9.5	09	1.000	18,384
ENS, IRCY D.	I	187	3.0	12	1.000	15,293
BEFLIN, STEVE D	I	225	6.0	12	.500	9,316
LUND, ROSEMARY	I	187	9.0	09	1.000	15,443
ARTY, GEORGE	I	315	13.0	09	1.000	15,443
DRICK, WILLIAM HENRY	I	187	5.0	12	1.000	15,634
FY, BELTY J	I	225	7.0	12	.500	9,652
FY, C. DEAN	I	225	11.0	09	1.000	17,532
ER, MAREN K	I	187	3.0	09	1.000	14,508
L, JOHN L	I	225	6.0	12	1.000	18,635
THUS, MELVIN F	I	225	18.0	12	1.000	15,572
BACK, THOMAS F.	I	203	8.0	09	1.000	15,443
TS, LINDA M	C	225	7.5	12	1.000	15,636



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## DES MOINES AREA COMMUNITY COLLEGE

08/27/79

HES, LARRY W.	I	225	9.0	09	1.000	16,512
IN, DONALD B	I	315	5.5	09	1.000	16,730
PEL, CARY	I	1253	6.5	12	1.000	20,574
BBS, GERALD	I	187	8.0	12	1.000	16,635
SEN, ROBERT G	I	243	13.0	12	1.000	21,640
KINSON, JANE A	I	225	10.5	12	1.000	21,643
ANNINGSMEIER, BARBARA	I	293	14.0	12	1.000	25,587
NSCH, DOLORES A	I	293	14.0	12	1.000	25,587
NSCH, HAROLD L	I	243	16.0	09	1.000	20,790
NSCH, KENNETH F	I	225	9.5	09	1.000	16,730
NSCH, NANCY M	I	225	7.0	12	1.000	19,304
NSCH, FOSLEA I	I	243	11.0	12	1.000	22,645
GENSLN, FRANKLIN D	I	203	7.0	09	1.000	14,508
SSER, DONALD M	I	270	3.0	09	1.000	17,147
FE, EDWARD M	C	243	3.5	12	1.000	20,574
S, EUGENE F	I	225	13.0	12	1.000	23,314
LY, HELEN C.	I	187	8.0	12	1.000	16,635
INGER, EDWARD J	I	187	5.0	12	1.000	16,630
R, RONALD C	I	225	10.0	12	1.000	21,305
L, RALPH L	I	315	12.5	12	1.000	25,653
YHEGT, C JOHN	I	225	8.0	12	1.000	19,572
NKER, JANET R.	I	187	3.0	12	1.000	15,293
SELL, JUDITH F	I	225	7.0	09	1.000	15,443
ERA, MICHAEL JAMES	I	253	9.0	09	1.000	15,576
IN, CHARLES R	L	225	13.0	09	1.000	13,304
BERSON, POLAND H	I	315	19.0	09	1.000	18,651

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## DES MOINES AREA COMMUNITY COLLEGE

08/27/79

CRATC, REXANN	I	180	5.0	12	.750	16,473
, ALBERTA M	I	225	6.5	12	.500	9,485
, WILLIAM R	I	225	12.5	12	1.000	22,580
PA, JOHN	I	225	7.0	09	1.000	15,442
TNER, RICHARD J	I	315	16.0	12	1.000	27,592
SDON, SUSAN S.	I	180	4.5	12	1.000	16,296
S, FLORENCE M	I	315	7.5	09	1.000	17,849
N, ROBERT S	I	270	3.0	12	1.000	17,567
NING, GEFALO L	I	270	14.0	12	1.000	25,319
USEN, JAMES O.	I	180	7.0	12	1.000	17,567
LOH, JERFY J	I	225	9.5	09	1.000	16,780
TEN, DENNIS V	I	225	13.5	12	1.000	23,648
TEN, KAY A	I	225	6.0	12	1.000	16,635
TRCFSKI, JACK	I	225	13.0	09	1.000	16,651
FER, MYRNA A	I	270	7.5	09	1.000	16,780
WELL, ELLEN M.	I	180	3.0	09	.600	7,341
WARD, LYLA S.	I	225	6.0	09	1.000	14,506
CRACKEN, JON P.	I	203	8.0	12	1.000	19,304
SEBSMITH, DIANA J	L	225	5.0	12	1.000	17,567
ER, BARBARA L	C	225	6.5	12	1.000	16,565
DENDREF, CHERYL	I	225	4.0	12	.600	10,379
LER, ILCOISE G	I	203	7.5	09	1.000	15,175
FLAND, OLE J	I	248	14.0	12	1.000	24,650
RE, PATRICIA H	I	203	6.0	09	1.000	14,373
RE, SHARON L	I	270	12.0	12	1.000	23,582
BLENTHALER, SHIRLEY J	I	225	11.0	12	1.000	21,577

PHY, DAVID MICHAEL	I	180	7.0	12	1.000	17,567
SON, BONNIE E	I	225	9.0	12	.600	12,384
SON, GARY M	I	248	5.0	09	1.000	14,508
SON, ITOM K	I	248	11.0	09	1.000	18,116
AARD, DEBORAH A	I	180	13.5	12	1.000	15,628
ER, DAVID L	I	270	14.5	09	1.000	20,522
DEKOOPER, CHARLES J	I	225	10.5	12	1.000	21,643
RICK, JAMES M	C	270	9.0	12	1.000	21,577
ERSON, LINDA K	I	225	18.0	09	1.000	15,578
RY, MICHAEL C	C	270	11.0	12	1.000	23,314
ERSON, JOYCE	I	180	16.5	12	1.000	17,633
RICK, TRUDY J	M	225	13.0	12	1.000	16,630
RONE, WILLIAM F	I	225	12.0	12	1.000	22,645
RES, THERESE A	I	225	6.0	12	1.000	16,635
, CYNTHIA MARIE	I	270	11.0	09	1.000	13,304
Z, JANE A	I	248	14.5	12	1.000	18,301
GER, HENRY J.	I	315	7.0	12	1.000	21,577
ESTLEY, RUSSELL M	I	248	12.0	12	1.000	23,314
CK, FRANCES E	I	225	12.0	12	1.000	22,645
DING, CARL F.	I	225	9.0	09	1.000	16,512
D, NORA A.	I	180	15.0	09	1.000	13,304
ERTS, ARTHUR A J	I	315	10.5	09	1.000	15,453
INSON, JON D	I	225	18.5	12	1.000	20,306
SH SR, CHARLES R	I	225	15.0	09	1.000	19,720
E, MARGARET F	I	225	14.0	12	1.000	23,582
MANS, MAFLCHE K	I	270	14.0	12	1.000	25,319

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## DES INCLINES AREA COMMUNITY COLLEGE

08/27/79

N, BILLI F	I	293	16.0	09	1.000	21,659
TAIN JF, MARCLE D	I	270	14.0	09	1.000	20,255
ILLE, LARRY C	I	248	12.5	12	1.000	23,648
AEFFER, CHARLES W	I	270	16.0	09	1.000	21,324
ROEDER, DIANE S	I	270	5.0	12	1.000	19,304
ROEDER, EUNICE M	I	225	12.0	12	1.000	22,645
ULTE, CERRA G.	I	180	12.5	12	1.000	14,959
VILLE, LEWIS K	I	225	12.5	12	1.000	22,980
OGGS, RICHARD L	I	225	10.5	12	1.000	21,643
IGER, RICHARD F	I	225	10.0	12	1.000	21,309
AFF, JAMES D	I	293	9.0	09	1.000	18,116
PARD, DELBERT A	I	293	8.5	12	1.000	22,311
RMAN, IRLE R	I	225	15.0	09	1.000	19,720
AES, BENJAMIN	I	270	15.5	12	1.000	26,321
BERHORN, GEORGE A	C	225	11.0	12	1.000	21,977
VER SR, RICHARD A	I	180	9.0	12	1.000	19,304
GNS, JANET A	I	315	13.0	09	1.000	15,443
ES, DOUGLAS R	I	248	16.0	12	1.000	19,304
RT, CHARLES C	I	225	10.0	12	1.000	21,309
TH, QUINTIS N	I	180	18.5	12	1.000	18,969
TH, JEANNETTE E	I	225	12.0	12	1.000	22,645
TH, JOHN S	I	270	16.0	09	1.000	21,324
TH, WEFLE V	I	180	9.0	12	1.000	19,304
DER, LAWRENCE E (BUTCH	I	270	16.0	12	1.000	26,656
CEF, CAROLE LEA	I	180	6.5	09	.800	11,285
INHAUSER, ANTHONY C	C	248	6.5	12	1.000	19,638

VENS, CRISTY J	I	225	14.0	09	1.000	13,839
CK, KATHRYN A	I	225	11.0	12	1.000	21,977
LZE, IDREEN M	I	225	6.5	09	.800	12,140
GM, BYRON M	I	248	15.0	09	1.000	14,908
NSON, LARRY	I	180	15.5	12	1.000	16,964
LOF, ROBERT W	I	225	18.0	12	1.000	19,972
RP, MARY L	I	225	11.0	09	1.000	17,582
EBEN, PATRICIA A	I	203	15.0	12	1.000	17,298
RSHEIM, RUDOLPH R	I	225	13.0	12	1.000	23,314
ES, CYNTHIA	I	180	3.5	12	1.000	15,626
Y, JANE L	I	203	15.0	12	1.000	17,298
MPY, IFFANKLIN D	I	253	17.0	09	1.000	17,047
NER, THOMAS E	I	225	12.0	09	1.000	16,116
GT, ARLEN F	C	270	17.5	12	1.000	20,974
HEMERT, DUANE L	I	180	15.0	12	1.000	16,630
DENBURG, BETTY D.	I	248	12.0	12	1.000	23,314
GER BLCEG, DIANE M.	I	180	6.0	12	1.000	17,298
STEEGH, MADGE I	I	248	13.5	12	1.000	24,316
T, MARY CHRISTINE	I	180	11.0	09	.800	8,932
GFABOY, JEAN F	I	243	10.0	12	1.000	21,977
NER, O/LE W	C	270	17.0	12	1.000	20,640
NER, RICHARD J	I	248	10.0	09	1.000	17,582
ORON, BARBARA MAY	I	180	17.5	09	1.000	14,641
L, LUCY J.	I	180	15.0	12	1.000	16,630
SON, DOUGLAS DEAN	I	203	17.0	12	1.000	16,635
MEYER, VIRGINIA R	I	225	19.0	12	1.000	20,640

LS, VENITA C	I	189	10.0	12	1.000	15,572
BERGARD, JOANNE	I	189	9.0	12	.750	14,478
LEN, JEROLE A	I	203	6.0	09	1.000	14,373
BERG JR, CURTIS W	I	315	11.0	09	1.000	15,720
KHAM, SUSAN M	I	225	3.5	12	1.000	16,564
K, MARY BETH	I	253	7.0	09	1.000	17,047
NIESKI, GERALD J	I	315	16.0	09	1.000	22,394
LEY, BARBARA	I	225	8.0	09	1.000	15,578
KOFF, ALVIN L	I	225	11.0	09	1.000	17,582
H, RICHARD A	I	225	9.5	09	1.000	16,780
NG, LUCNE C	I	225	14.5	12	1.000	17,633
NG, ROBERT E	I	225	14.5	12	1.000	24,316
NG, THOMAS E	I	225	9.0	12	1.000	20,640
LER, JOHN E	I	225	16.0	09	1.000	20,255

**des moines area  
community college**

2006 S. ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-6200

# Memorandum

E August 31, 1979

Superintendent

Location

DM Personnel Director

Location

Salary Program for Physical Plant and  
Food Service EmployeesBackground Information:

At its February meeting, the Board authorized a study by Davidson Associates to evaluate the positions in the Physical Plant and Food Service, and to design a salary program for these groups.

Davidson and Associates, in conjunction with the Institutional Classification Committee, performed the evaluation of all positions.

A salary survey was conducted by Davidson, and a base salary system was designed, incorporating both internal and external equity.

Recommendations:

It is recommended that the attached salary schedules, resulting from the study, be adopted by the Board.

It is recommended that an 8% salary increase be awarded to individual employees in Physical Plant and Food Service, subject to the following exceptions:

1. For those employees who would be below the minimum of the new ranges with the basic 8% increase, an adjustment required to bring them to the new minimum.
2. For those employees when present salary is above the maximum of the new ranges, an increase of 4% of the 1978-1979 base salary be awarded.

Summary of Recommendations:Plant Maintenance and Operation

1. Formula: 8% of 1978-1979 salary
2. Average increase: \$775
3. Payroll cost: \$18,594 for 24 employees

Food Service

1. Formula: 8% of 1978-1979 + Adjustments
2. Average increase: \$542  
\$344 Adjustments
3. Payroll cost: \$7,976 for 9 employees

Name	Title	Date of Employment	1977-78 Salary	1978-79 Salary	Amount of Increase	1979-80 Salary	Length of Contract Months
Blair, James A.	Head Custodian	12-1-68	\$14,015	\$14,932	\$1,195	\$16,127	12 mos.
Bohling, Lynn E.	Mechanical Maint.	9-4-73	10,600	11,346	908	12,254	12 mos.
Byers, Robert W.	Auto Mechanic	9-3-74	11,795	12,601	1,008	13,609	12 mos.
Bueford, Phillip	Building Maint.	7-24-78		10,708	857	11,565	12 mos.
Shields, Richard	Security Guard	3-15-79		7,243	579	7,822	12 mos.
Childs, Daniel E.	Maint. Helper	7-31-78		9,212	737	9,949	12 mos.
Harris, Wilbur W.	Security Guard	2-21-77	6,942	7,505	600	8,105	12 mos.
Huser, John F.	Head Groundskeeper	6-16-69	13,524	14,416	577 <sup>r</sup>	14,993	12 mos.
Ihle, Nilus S.	Locksmith	2-25-74	12,383	13,218	529 <sup>x</sup>	13,747	12 mos.
Gooken, Noel Keith	Mech. Maint. II	4-15-79		12,143	971	13,114	12 mos.
Nelson, Kenneth (Ted)	Maint. Helper	7-20-78		9,212	737	9,949	12 mos.
Sage, Eric T.	Groundskeeper	12-6-76	9,450	10,139	811	10,950	12 mos.
Schwartz, Willis Lee	Custodian	6-20-77	7,956	8,570	686	9,256	12 mos.
Shelton, Rex E.	Security	10-7-74	7,281	7,861	629	8,490	12 mos.
Smith, Judy C.	Storekeeper	6-23-76	8,432	9,070	726	9,796	12 mos.
Sturtz, George N.	Head Custodian-Boone	7-1-69	12,511	13,353	1,068	14,421	12 mos.



Name	Title	Date of Employment	1977-78 Salary	1978-79 Salary	Amount of Increase	1979-80 Salary	Length of Contract Months
Thompson, Larry R.	Mech. Maint. I	8-18-75	\$10,810	\$11,567	\$ 925	12,492	12 mos.
Walker, Donna L.	Custodian	1-6-75	8,279	8,909	713	9,622	12 mos.
Walker, James A.	Custodian	1-6-75	10,217	10,944	437	11,382	12 mos.
Phifer, Gloria	Mail Dispatcher	8-79		8,354		8,354	12 mos.
Young, William H.	Mech. Maint. II	6-11-73	13,736	14,639	1,171	15,810	12 mos.
Cunningham, Marvin	Mech. Maint. I	5-10-79		10,708	857	11,565	12 mos.
Houston, Jack A.	Bus Driver/Mover	2-1-79		8,354	668	9,022	12 mos.
Stromberg, Donald	Bldg. Maint/Carpenter	8-7-78		10,708	857	11,565	12 mos.
Turner, Robert D., Jr.	Head Custodian/Urban	12-26-78		12,143	347	12,490	12 mos.
Woodsmall, Shirley	Mail Dispatcher	8-79		8,354		8,354	12 mos.
<u>Part Time Employees</u>							
Blair, Maxine E.	Custodian-3/4	10-16-73	\$3.20 hr.	\$3.35 hr.	.20	\$3.55 hr.	12 mos.
Hansen, Richard R.	Custodian-5/8	6-15-71	3.20 hr.	3.35 hr.	.20	3.55 hr.	12 mos.
Reeves, Hubert E.	Custodian-1/2	2-17-69	3.20 hr.	3.35 hr.	.20	3.55 hr.	12 mos.
Shipler, Lyle	Custodian-3/4	3-26-73	3.20 hr.	3.35 hr.	.20	3.55 hr.	12 mos.
Trager, Robert John	Custodian-5/8	4-1-77	3.20 hr.	3.35 hr.	.20	3.55 hr.	12 mos.
Wheeler, Bette	Custodian-5/8	12-27-77	3.20 hr.	3.35 hr.	.20	3.55 hr.	12 mos.

September, 1979

SALARY RECOMMENDATIONS

FOOD SERVICE

FY 1979-80

Name	Title	Date of Employment	1977-78 Salary	1978-79 Salary	Amount of Increase	1979-80 Salary	Length of Contract Months
Elliott, Francine	Baker	5-16-79		\$3.40 hr.	\$.40	\$3.80 hr.	12 mos.
Linthicum, Virginia	Head Cook	4-2-79		3.40 hr.	.68	4.08 hr.	12 mos.
Hayes, Ivadell Mae	Evening Supervisor	11-1-75	\$3.15 hr.	3.42 hr.	.88	4.30 hr.	12 mos.
Lafon, Dorothy J.	Cashier	9-7-71	3.10 hr.	3.37 hr.	.27	3.64 hr.	12 mos.
Modtland, Steven	Dishroom Helper	8-2-76	2.75 hr.	3.00 hr.	.24	3.24 hr.	12 mos.
Roush, Dorothy	Kitchen Helper	10-1-73	2.95 hr.	3.20 hr.	.26	3.46 hr.	12 mos.
Russell, Cheryl	Swing Cook	5-2-77	2.92 hr.	3.17 hr.	.46	3.63 hr.	12 mos.
Russell, Rosina	Ass't. Sup. Food Serv.	9-9-74	3.55 hr.	3.84 hr.	.67	4.51 hr.	12 mos.
<u>Part Time</u>							
Hinrichs, Jean A.	Cashier	9-8-72	3.20 hr.	3.47 hr.	.28	3.75 hr.	9 mos.

DES MOINES AREA COMMUNITY COLLEGE

PHYSICAL PLANT SALARY SCHEDULE

EFFECTIVE: July 1, 1979

SALARY  
GRADE

<u>TITLE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Custodian	\$ 7,384	\$ 9,561
Groundskeeper Maintenance Helper Mail Dispatcher Security Guard	\$ 7,822	\$10,402
Bus Drive/Mover	\$ 9,326	\$11,191
Locksmith Storekeeper	\$ 9,796	\$11,942
Building Maintenance/Carpenter Building Maintenance Head Custodian - Urban	\$10,409	\$12,490
Head Groundskeeper Auto Mechanic	\$11,122	\$13,346
Mechanical Maintenance I Head Custodian - Boone	\$11,702	\$14,042
Mechanical Maintenance II	\$13,114	\$15,994
Head Custodian - Ankeny	\$13,853	\$16,623

DES MOINES AREA COMMUNITY COLLEGE

FOOD SERVICE SALARY SCHEDULE

EFFECTIVE: July 1, 1979

<u>DE</u>	<u>TITLE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
	Dishroom Helper	\$2.91	\$3.81
	Kitchen Helper	\$3.00	\$4.20
	Cashier	\$3.13	\$4.80
	Swing Cook Cashier/Storerom Clerk	\$3.63	\$5.54
	Baker	\$3.80	\$5.80
	Head Cook	\$4.08	\$6.22
	Evening Supervisor	\$4.30	\$6.55
	Ass't. Supr., Food Service	\$4.51	\$6.87

One free meal a day is provided, which is equivalent to an additional \$.20 per hour.

GENERAL ADVISORY COMMITTEE  
WESTERN ATTENDANCE CENTER

THREE-YEAR TERM

Mrs. Esther Chambers  
48 E. 18th Street  
Carroll, Iowa 51401  
Phone: (712) 792-2457

Mrs. L. A. Smith  
232 Perch  
Carroll, Iowa 51401  
Phone: (712) 792-2762 or 4205

Mr. James Kerwin  
101 E. 1st Street  
Carroll, Iowa 51401  
Phone: (712) 792-4346 or 2823

TWO-YEAR TERM

Mr. J. Arts  
Chamber of Commerce  
23 W. 5th Street  
Carroll, Iowa 51401  
Phone: (712) 792-4383

Mrs. May Opperman  
RFD  
Manning, Iowa 51455  
Phone: (712) 653-2411

Mrs. Shirley Pitzer  
R 2  
Moon Rapids, Iowa 50058  
Phone: (712) 684-5490

Mrs. Mary Beth Schechtman  
111 Lois Avenue  
Carroll, Iowa 51401  
Phone: (712) 792-9930

ONE-YEAR TERM

Mr. P. Barron  
105 Tracy  
Dubon, Iowa 50025  
Phone: (712) 563-4243

Merle McCrea  
Glidden Ralston Community School  
Glidden, Iowa 51443

Robert Burns  
108 N. Court Street  
Carroll, Iowa 51401

Paul Collinson  
512 South Main  
Carroll, Iowa 51401

GENERAL ADVISORY COMMITTEE

WESTERN ATTENDANCE CENTER

New Appointments:

Robert Burns  
108 N. Court Street  
Marroll, Iowa 51401

Paul Collinson  
112 South Main  
Marroll, Iowa 51401

September 1979

## DES MOINES AREA COMMUNITY COLLEGE

## Schedule of Costs for Day Care Center

<u>Present</u>	<u>Proposed</u>
Time - \$80.00/mo.	\$90.00/mo.
75.00/mo. with activity card	85.00/mo. with activity card
21.00/wk.	Delete weekly charge -
20.00/wk. with activity card	not used
4.40/day	5.00/day
4.00/day with activity card	4.50/day with activity card
Time - 4.40/day	5.00/day
4.00/day with activity card	4.50/day with activity card
daily rate includes lunch	
.70/hr.	.75/hr
.65/hr. with activity card	.70/hr. with activity card
.50 for lunch	.50 for lunch

raise in tuition is proposed to allow us to hire a part time food supervisor salary of \$3.50/hr., 4 hr./day. Our cost would be approximately \$303.10/mo. \$27.90 a year for 9 months. The proposed fee increases will generate approximately \$2700.00/9 mo.

## RESOLUTION APPROVING SALE OF HOUSE

S, the Des Moines Area Community College previously purchased the  
ing described real estate, to wit:

Lot 8, Waywin Acres, Plat No. 1, an Official Plat,  
in the City of Ankeny, Polk County, Iowa

(730 S.E. 10th Street, Ankeny, Iowa)

e purpose of providing a site for the erection of a dwelling  
ure by Building Trades students at Des Moines Area Community College  
t of a regular course of study, with the intent that upon completion  
d construction project the real estate and improvements erected  
n would be sold; and

S, the construction project has now been complete and the real  
constitutes surplus property having no further school purpose; and


S, the Board adopted, on October 9, 1978, a procedure for selling  
t constructed houses pursuant to Section 280A.23(7) of the 1977 Code  
a as amended by H.F. 2277 of the 1978 sessions of the 67th General  
ly; and


S, pursuant to that procedure, Eugene Kragenbrink and Melody Kragenbrink  
ted a bid for said real estate, said bid being in the sum of \$78,500.00  
is equal to the fair market value of the said real estate, and

S, it is the opinion of the Board that the sale of said real estate  
id sum is in the best interest of the Des Moines Area Community College

HEREFORE, BE IT RESOLVED that, in accordance with the foregoing  
les, the bid of Eugene Kragenbrink and Melody Kragenbrink in the sum of  
0.00, for the purchase of real  
as described above, be accepted, and the President and Secretary of this  
ity College are hereby authorized, directed and empowered to execute  
liver a warranty deed conveying said premises to the said Eugene Kragenbrink  
Melody Kragenbrink upon receipt of the consideration therefore in full.

AND APPROVED this 10th day of September, 1979.

  
MAURICE CAMPBELL, President

  
R. SNYDERS, Secretary



DES MOINES AREA COMMUNITY COLLEGE  
Regular Board Meeting  
Hilltop Restaurant - 2820 Hubbell - Des Moines  
Monday, August 13, 1979

AGENDA /

- P.M. CALL TO ORDER - REGULAR MEETING
- P.M. DINNER AND PRESENTATION ON 20 $\frac{1}{4}$ ¢ LEVY
- P.M. RECONVENE - REGULAR MEETING
1. APPROVAL OF TENTATIVE AGENDA
  2. PUBLIC COMMENTS
  3. APPROVAL OF MINUTES - July 9 regular meeting & July 16 special meeting
  4. REPORTS
    - a. Progress reports on
      - 1) Construction projects (Urban Center, automotive & diesel) - Lowery and Zuck
      - 2) Levy extension - Lowery & Clarkson
    - b. Area Supts. - Lowery
    - c. Monthly financial - Snyders
    - d. *Oct 19 - IASB + State Board Lumber*
  5. COMMUNICATION
    - a. Letter from North Central Association regarding accreditation approval.
    - b. Letter from Student Government Association regarding cigarette machines in buildings 7 & 15.
  6. UNFINISHED BUSINESS
  7. NEW BUSINESS
    - a. Consideration of arbitrator's report.
    - b. Personnel report.
    - c. Termination of specially funded contracts.
    - d. Recommend approval of base salary policy for secretarial/clerical employees.
    - e. Classification of administrators per Section 279.23 and .24 of the Code.
    - f. Recommend approval of Deloitte, Haskins & Sells management reporting proposal.
    - g. Salary adjustment for administrative/professional/supervisory/coordinators/technical personnel.

## 7. NEW BUSINESS (continued)

- h. Consideration of proposal regarding unified salary schedule.
- i. Approve resolution accepting offer of Richard D. & Heide Hapgood for the purchase of the student constructed house located at 205 E. Randall Road, Carroll.
- j. Consideration of offers for the purchase of the student constructed house located at 730 SE 10th St., Ankeny.
- k. Acknowledgement of State Auditor's report for FY78.
- l. Recommend renewal of lease with Veterans Administration, Knoxville, for the period September 1, 1979 to August 31, 1982, at no cost. This space houses the high school electrical trades program.
- m. Appointment of members to advisory committees in career education and arts & sciences programs for FY80.
- n. Recommend approval of institutional membership in North Central Association of Colleges & Schools in the amount of \$940, for the period July 1, 1979 to June 30, 1980.

## 8. OTHER

## 9. PRESENTATION OF CLAIMS AND ACCOUNTS

## 10. ADJOURNMENT