

Des Moines Area Community College

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Board of Directors Meeting Minutes

4-9-1979

Board of Directors Meeting Minutes (April 9, 1979)

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Des Moines Area Community College
2006 S. Ankeny Boulevard
Ankeny, Iowa 50021

REGULAR MEETING

APRIL 9, 1979

The regular monthly meeting of the Des Moines Area Community College Board of Directors was held in the Education Room, St. Anthony's Hospital, Carroll, Iowa, on April 9, 1979. The meeting, which was preceded by a dinner break in the hospital cafeteria at 5:30 p.m. and a public hearing on plans and specifications for the Boone Campus storage building at 6:30 p.m., was called to order at 6:50 p.m. by Board President Maurice Campbell.

ROLL CALL

Members Present: Maurice Campbell
Raymond Clark
Murray Goodman
Walter Hetzel
Eldon Leonard
Theodore Nemmers
Walter Stover, Jr.

Members Absent: Max Kreager
Donald Rowen

Others Present: Paul Lowery, Superintendent
Gene Snyders, Vice President, Business Management and
Board Secretary
Various other DMACC staff and interested residents

APPROVAL OF
AGENDA

It was moved by Murray Goodman, seconded by Walter Hetzel, that the tentative agenda be approved as published.

Motion passed.

APPROVAL OF
MINUTES

It was moved by Raymond Clark, seconded by Walter Hetzel, that the minutes of the regular meeting of March 12 and the special meeting of March 26, 1979, be approved as presented.

Motion passed.

MONTHLY
FINANCIAL
REPORT

The monthly financial report was presented by Gene Snyders, Vice-President, Business Management. A copy of the report is attached (Attachment #1) hereto and made a part of these minutes.

CONTRACT CHANGES

It was moved by Theodore Nemmers, seconded by Raymond Clark, that the following contract changes be approved:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Susan B. Wickham Instructor Learning Center Adult Education Ankeny	½ time contract \$8,581	Full time contract \$16,522	April 1, 1979
Julia Gingerich Instructor Arts & Science Ankeny	9 month Contract 3/5 time	9 month Contract Full time	September 4, 1979
Kriss Phillips Coordinator Arts & Science Ankeny	No Salary Change Coordinator Arts & Science Ankeny	Coordinator Carroll Center Carroll	April 2, 1979

Motion passes.

LEAVE OF
ABSENCE
WITHOUT PAY

It was moved by Eldon Leonard, seconded by Walter Stover, Jr., that the following leaves of absence without pay be approved:

Debra Schulte, Chairperson/Carroll, First Year Nursing, Career Education, ½ day, February 13, 1979, ½ day, February 28, 1979.

Kathryn Stock, Instructor, Carroll Nursing, Career Education, 1 day, May 4, 1979.

Roland H. Lamberson, Instructor, Boone Campus, Mathematics, 1 year, Beginning September 1, 1979 and ending August 31, 1980.

Wanda Bilsing, Instructor, Office Occupations, 3 days, June 18, 1979 to June 20, 1979.

Motion passed.

RESIGNATION

It was moved by Eldon Leonard, seconded by Walter Stover, Jr., that the following resignations be accepted:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ann Gragg	Instructor Practical Nursing Career Education	March 6, 1979

Motion passed.

NEW PERSONNEL

It was moved by Eldon Leonard, seconded by Walter Stover, Jr., that Janet Lyon be offered the position of C.E.T.A. Youth Monitor, (under the Office Planning Programming (OPP) State of Iowa Contract), Research Development at an annual salary of \$12,012 effective March 26, 1979.

Motion passed.

It was moved by Walter Stover, Jr., seconded by Walter Hetzel, that Carroll Bennett be offered the position of Vice President of Instruction at an annual salary of \$32,500 effective April 10, 1979.

Motion passed.

RESOLUTION FOR
URBAN CENTER
CONSTRUCTION

It was moved by Walter Stover, Jr., seconded by Walter Hetzel, to approve Resolution #79-7 entitled, "RESOLUTION ADOPTING PLANS AND SPECIFICATIONS AND FORM OF CONTRACT FOR PHASE III-A, PART 4-URBAN CENTER" attached hereto these minutes as Attachment #2. Upon a roll call vote, the results were as follows:

AYES: Walter Stover, Jr.
Walter Hetzel
Maurice Campbell
Raymond Clark
Murray Goodman
Eldon Leonard
Theodore Nemmers

NAYS: None

WHEREUPON, the President of the Board declared the Resolution duly adopted.

RESOLUTION
FIXING DATE
FOR RECEIPT
OF BIDS

It was moved by Walter Stover, Jr., seconded by Raymond Clark, to approve Resolution #79-8 entitled "RESOLUTION FIXING DATE FOR RECEIPT OF BIDS FOR PHASE III-A, PART 4-(URBAN CENTER) attached hereto these minutes as Attachment #3. Upon a roll call vote, the results were as follows:

AYES: Walter Stover, Jr.
Raymond Clark
Maurice Campbell
Murray Goodman
Walter Hetzel
Eldon Leonard
Theodore Nemmers

NAYS: None

WHEREUPON, the President of the Board declared the Resolution duly adopted.

AWARD OF CONTRACT
FOR BOONE CAMPUS
STORAGE BUILDING

The Board Secretary reported that bids had been received, in accordance with approved plans and specifications, for Boone Campus Storage Building as follows:

<u>Bidder</u>	<u>Amount</u>
Hoffman Construction	\$26,850.00
R. Friedrich & Sons, Inc.	29,130.00
Kiowa Construction	30,226.00
Story Construction	30,270.00
Advanced Building Systems	30,617.00
Downing Construction	32,422.00
R.H. Grabau Construction	32,755.00
Shriver Construction Co.	33,454.00
Doherty Construction Co.	33,884.00
Construction Services Industries	36,800.00
Hunnell Construction	37,562.00

It was moved by Eldon Leonard, seconded by Murray Goodman that, subject to approval of the building project by the State Board of Public Instruction, a contract for the Boone Campus Storage Building be awarded to the low bidder, Hoffman Construction for \$26,850.00, and that the Board President and Secretary be authorized to sign said contract. Upon a roll call vote, the results were as follows:

AYES: Eldon Leonard
Murray Goodman
Maurice Campbell
Raymond Clark
Walter Hetzel
Theodore Nemmers
Walter Stover, Jr.,

NAYS: None

WHEREUPON, the President of the Board declared the Resolution duly adopted.

CONSIDERATIONS OF OFFERS TO BUY HOUSE AT 1001 SE WANDA DR., ANKENY, IOWA

The Board Secretary reported that "offers to buy" the student constructed house at 1001 SE Wanda Drive, Ankeny had been received as follows:

<u>Prospective Buyer's Name</u>	<u>Amount Offered</u>	<u>Realtor Handling Offer</u>
Donald W. Lumley & Sheila A. Lumley	\$89,900	Iowa Realty
Donald Madole & Mary Madole	90,000	Zane Smith Realty

It was moved by Raymond Clark, seconded by Walter Hetzel, that all offers received be rejected and that the realtor handling the offer be authorized to return prospective buyer's \$500.00 down payment in full.

Motion passed.

FIRST READING-
REVISED BOARD
POLICY #573

It was moved by Walter Hetzel, seconded by Theodore Nemmers, for the first reading of revised board policy #573, Student Indebtedness, attached to these minutes as Attachment #4.

Motion passed whereupon the Secretary of the Board proceeded with the first reading as required by Board Policy.

APPOINTMENT OF
ADVISORY
COMMITTEE MEMBERS

It was moved by Eldon Leonard, seconded by Murray Goodman, that the appointment of the following additional committee members be approved:

Agriculture Equipment - Charles Brekse, Carlisle
Technology and three-year term, addition
Agriculture Power & - Joe Busch, Boone,
Equipment two-year term, addition

Motion passed.

APPROVAL OF
PLANS FOR
ANKENY STUDENT
CONSTRUCTED
HOUSE #14

It was moved by Eldon Leonard, seconded by Murray Goodman, to approve the plans for student constructed house #14, located on Reo Drive, Ankeny, including approximately 1579 sq.ft. at \$33.00 per sq. ft. for a total estimated cost of \$65,228.

Motion passed.

APPROVAL OF
CALENDAR

It was moved by Walter Stover, Jr., seconded by Raymond Clark that the calendars for the school year 1979-80 for the Ankeny and Boone Campuses be approved as included in Attachment #5 to these minutes.

Motion passed.

MANNING PLAZA
LEASE APPROVAL

It was moved by Eldon Leonard, seconded by Theodore Nemmers, to renew the lease with Manning Plaza, Manning, Iowa to house the Veterans Agriculture program for the period May 1, 1979 through April 30, 1980, at an annual cost of \$1,000 to be paid in semi-annual payments of \$500 each with all other terms and conditions the same as the current lease.

Motion passed.

APPROVAL OF
PROGRAM OPTIONS

It was moved by Raymond Clark, seconded by Walter Hetzel, that approval be given to the following new options within the Automotive Program:

Power Trains and Air Conditioning - 2 qtrs.
Front End Alignment and Brakes - 2 qtrs.
Engine Overhaul and Tune-Up - 3 qtrs.

Motion passed.

APPROVAL TO
OFFER ARMY ROTC

It was moved by Eldon Leonard, seconded by Raymond Clark, that approval be given to enter into an agreement with Iowa State University to offer a minimal Army ROTC program at DMACC beginning fall quarter 1979 and that said agreement included as Attachment #6 to the minutes be signed on behalf of the Board of Directors by the Board President and Board Secretary.

Motion passed un^uanimously.

REVISION OF
BOARD MEETING
SCHEDULE

It was moved by Eldon Leonard, seconded by Raymond Clark, to change the May 14, 1979 meeting place from the Ankeny Campus to the Urban Center, 5th and College, Des Moines, Iowa.

Motion passed.

GRADUATION FEE
INCREASE

It was moved by Murray Goodman, seconded by Raymond Clark, that to increase graduation fees, beginning with those students entering fall quarter 1979 and who expect to graduate at the end of the fall quarter, as follows:

1. From \$10 to \$15 for those students earning one award.
2. From \$12.50 to \$20 for those students earning two awards at the same time.

Motion passed.

CLAIMS &
ACCOUNTS

It was moved by Eldon Leonard, seconded by Theodore Nemmers, that the claims and accounts be approved as presented, Attachment #7.


Motion passed.

ADJOURNMENT

It was moved by Walter Stover, Jr., seconded by Theodore Nemmers, that the meeting be adjourned.

The motion passed, and the meeting adjourned at 9:50 p.m.


Eugene R. Snyder, Secretary


Maurice A. Campbell, President

DES MOINES AREA COMMUNITY COLLEGE
CASH POSITION REPORT
March 31, 1979

Attachment #1

	General, Agency, Auxiliary, Scholarship, and Loan Funds <u>ANKENY STATE</u>	Special Plant Fund <u>BANKERS TRUST</u>		Voted Tax & Sinking Fund <u>BANKERS TRUST</u>
<u>CASH IN BANK:</u>				
Bal. Fwd. March 1, 1979	\$ (952,417.98)			\$ 58,267.71
Plus Receipts March 1979	1,364,265.11			567,253.15
Less Disbursements March 1979	<u>1,382,670.55</u>			<u>621,542.46</u>
Cash in Bank March 31, 1979	*(970,823.42)			3,978.40
<u>INVESTMENTS:</u>				
<u>Certificates of Deposit:</u>				
7.25% Due 4-30-80 (Student Act.)	20,000.00			
6 % Due 6-16-79 (Student Act.)	6,000.00			
10.25% Due 4-30-79	375,000.00			
Various Dates & Interest		3,615,000.00		
8.0% Due 5-15-79		210,000.00		
8.15 Due 6-15-79		175,000.00		
7.5% Due 4-16-79		270,000.00		
8.3% Due 7-16-79		108,000.00		
8.5% Due 7-16-79		175,000.00		
8.75 Due 9-17-79		210,000.00		
9.625 Due 11-15-79		110,000.00		
9.875 Due 1-16-80		150,000.00		
10.0% Due 3-14-80		125,000.00		
10.0% Due 6-29-79				134,000.00
9.0% Due 6-29-79				186,000.00
9.75 Due 6-29-79				391,000.00
<u>Savings Accounts (5%)</u>				
General Fund	1,101,598.39			
Student Activities	11,231.90			
Sinking Fund				<u>92,721.03</u>
TOTAL INVESTMENTS	1,513,830.29		5,148,000.00	803,721.03
TOTAL CASH IN BANK & INVESTMENTS	<u>543,006.87</u>		<u>5,151,978.40</u>	<u>**803,721.03</u>

Footnotes: *Daily deposits are made to Savings Account at Ankeny State Bank, and a zero balance maintained in the checking account, with automatic transfers made from Savings to Checking for exact amounts of checks which clear the bank. The deficit book balance shown in the Ankeny State Checking Account represents outstanding checks.

**Loan payment of \$1,500,882.50 due 6-30-79 to Bankers Trust Co.

DES MOINES AREA COMMUNITY COLLEGE
BUDGET BALANCE REPORT
March 31, 1979

	PUBLISHED & BOARD APPROVED BUDGET March 14, 1977	WORKING BUDGET	AMOUNT ENCUMBERED	AMOUNT EXPENDED OR RECEIVED	WORKING BUDGET BALANCE
GENERAL FUND DISBURSEMENTS:					
Arts & Science	\$ 1,994,368	\$1,934,969	\$ 437,067	\$1,170,059	\$ 327,843
Career Education	4,561,911	4,519,938	1,030,582	2,954,179	535,177
Career Exploration Center	176,595	159,601	43,234	102,489	13,878
Mobile Career Explor. Center	84,900	84,900	33,678	51,469	(247)
Adult Education	1,538,414	1,572,984	181,041	1,007,656	384,247
Vice President Instruction	103,654	97,453	14,680	80,067	2,706
Dean-Urban Campus	86,932	84,932	16,346	69,250	(644)
Administration	1,254,329	1,257,755	178,416	998,186	81,153
Student Life	1,148,365	1,168,933	231,632	874,555	62,766
Learning Resources	476,637	496,523	80,112	356,226	60,175
Physical Plant	1,499,586	1,711,947	226,244	1,173,854	311,809
Sub Total	<u>12,925,691</u>	<u>13,089,935</u>	<u>2,473,032</u>	<u>8,838,040</u>	<u>1,778,863</u>
PSE Funded Accounts		15,034		13,800	1,234
CETA/Class Size	406,694	384,700*	13,158	263,023	108,519
IPA Waste Water Project		11,327	132	948	10,247
Indo China Project	39,881	75,561		78,333	(2,772)*
Nursing Capitation		23,226	1,112		22,114
Sub Total	<u>13,372,266</u>	<u>13,599,783</u>	<u>2,487,434</u>	<u>9,194,144</u>	<u>1,918,205</u>
Less De-obligated Budget		<u>166,131</u>			<u>166,131</u>
GRAND TOTAL	<u>\$13,372,266</u>	<u>\$13,433,652</u>	<u>\$2,487,434</u>	<u>\$9,194,144</u>	<u>\$1,752,074</u>
GENERAL FUND REVENUE:					
Student Fees	171,000	171,000		156,647	14,353
Tuition	2,679,100	2,679,100		2,138,213	540,887
Property Taxes-Operation	1,724,431	1,681,611		930,021	751,580
Property Taxes-Tort	20,135	20,135		11,086	9,049
Property Taxes-Unemployment	36,412	36,412		19,458	16,974
State General Aid	5,539,337	5,593,837		4,195,378	1,398,459
State Vocational Aid	1,212,596	1,310,381		790,984	519,397
State Capital Outlay	253,800	236,250			236,250
Federal Aid:					
Workstudy	52,414	67,361			67,361
Vocational Aid	316,498	316,498			316,498
Special Needs	179,613	163,273		79,346	83,927
Adult Basic Ed.	114,655	132,283		101,675	30,608
CETA-Vocational Skills	406,694	384,700		160,734	223,966
Indo China Project	39,881	75,561			75,561
IPA Wastewater		11,327			11,327
Public Service Employ.		15,034		13,756	1,298
Senior Citizens Project		3,234		2,850	404
Sales and Services	15,000	18,500		14,231	4,269
Other Revenue:					
Interest	10,000	100,000		81,941	18,059
Sales of Fixed Assets	15,000	17,000		16,131	869
Misc. & Transfers	6,000	29,750		28,362	1,388
Sub Total	<u>12,792,566</u>	<u>13,063,247</u>		<u>8,740,763</u>	<u>4,322,484</u>
Unrestricted Fund	<u>579,700</u>	<u>370,405</u>		<u>370,405</u>	
GRAND TOTAL	<u>\$13,372,266</u>	<u>\$13,433,652</u>		<u>\$9,111,168</u>	<u>\$4,322,484</u>
PLANT FUND DISBURSEMENTS:	\$ 5,345,499	\$ 5,342,499		\$2,097,356	\$3,245,103
PLANT FUND REVENUE:	<u>\$ 2,051,935</u>	<u>\$ 2,051,935</u>		<u>\$1,136,474</u>	<u>\$ 915,461</u>

***Footnotes:**

- Working budget for CETA/Class Size adjusted to reflect amount funded during FY 79 for Federal Fiscal year ended Sept. 30, 1978 of \$99,847 plus 75% of budget for Federal FY started October 1, 1978 (75% of \$3.79.804) or \$284,853.
- Indo China working budget adjusted to reflect amount expended prior to end of funding period 10-30-79. Negative budget balance represents amounts charged in error, which are being transferred in April.

DES MOINES AREA COMMUNITY COLLEGE
 GENERAL FUND INTERIM BALANCE SHEET
 MARCH 31, 1979

----ASSETS----

Code

CASH & INVESTMENT

101	Cash in Bank - Checking	\$(119,326)	
102	Petty Cash - Ankeny Checking	300	
103	Petty Cash - Boone Checking	5,000	
119	Cash in Bank - Payroll	15,947	
120	Returned Checks	4,710	
122	Petty Cash	2,070	
125	Cash Over or Short	(329)	
130	Investment in CD's	375,000	
131	Investment in Savings Account	<u>622,160</u>	
	TOTAL CASH & INVESTMENTS		\$ 905,532

ACCOUNTS RECEIVABLES

145	Due From Federal	63,557	
146	Due From Others	45,133	
	Budgeted Revenue FY 79	13,063,247	
	Less Amount Received	<u>-8,740,763</u>	
	Balance to Receive	4,322,484	
	TOTAL ACCOUNTS RECEIVABLE		4,431,174

161	<u>EXPENDABLE SUPPLIES, INVENTORY</u>		27,770
162	<u>AUTO PARTS INVENTORIES</u>		17,941

169	CONSTRUCTION WORK IN PROGRESS		
	Carroll House #4 - Under Construction	37,577	
	Carroll House #5 - Lot Only	10,040	
	Carroll House #6 - Lot Only	10,035	
	Carroll House #7 - Lot Only	10,041	
	Ankeny House #11 - Under Construction	55,198	
	Ankeny House #12 - Under Construction	66,120	
	Ankeny House #13 - Under Construction	42,816	
	Ankeny House #14 - Lot Only	13,121	
	Ankeny House #15 - Lot Only	13,121	
	Ankeny House #16 - Lot Only	13,120	
	Ankeny House #17 - Lot Only	13,121	
	Ankeny House #18 - Lot Only	<u>13,121</u>	
	TOTAL CONSTRUCTION WORK IN PROGRESS		<u>297,431</u>

TOTAL ASSETS	<u>\$5,679,848</u>
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DES MOINES AREA COMMUNITY COLLEGE
 GENERAL FUND INTERIM BALANCE SHEET
 MARCH 31, 1979

-----LIABILITIES-----

Code

271 DEFERRED INCOME

DFAFS Funds (HEW Funded Projects)	\$	618,103	
Iowa Script Funds from Prior Year		6,728	
IPA Projects - FY 78		1,390	
IPA Wastewater Project		<u>11,327</u>	
TOTAL DEFERRED INCOME	\$		637,548

201 ACCOUNTS PAYABLE

Budgeted Expenditures FY 79		13,599,783	
Less Expended to Date		<u>9,194,144</u>	
Balance to be Expended			4,405,639

TOTAL LIABILITIES

\$5,043,187

311 UNRESTRICTED FUND BALANCE

Balance Forward, July 1, 1978			1,172,924
Plus Audit Adjustment			273
Revenue FY 79 to Mar. 31, 1979	8,740,763		
Disbursements FY 79 to Mar. 31, 1979	<u>9,194,144</u>		
Net Disbursements over Revenue			<u>(453,381)</u>
FUND BALANCE MARCH 31, 1979			719,816

Working Budget Revenue FY 79		13,063,247	
Less Amount Received to 3-31-79		<u>8,740,763</u>	
Balance to be Received by 6-30-79			4,322,484

Working Budget Disbursements FY 79		13,599,783	
Less Disbursed to 3-31-79		<u>9,194,144</u>	
Balance to be Disbursed by 6-30-79			<u>(4,405,639)</u>

PROJECTED FUND BALANCE June 30, 1979

636,661

TOTAL LIABILITIES & FUND BALANCE

\$5,679,848

ATTACHMENT NO. 2
RESOLUTION NO. 79-7

RESOLUTION ADOPTING PLANS AND SPECIFICATIONS AND FORM OF CONTRACT
FOR PHASE III A, PART 4 - URBAN CENTER

RESOLVED, that proposed plans, specifications, and form of contract for the construction of Phase III A, Part 4, Urban Center are hereby adopted and placed on file in the office of the Secretary of the Board of Directors. Before any contract incorporating said plans and specifications can be issued, it is necessary to hold a public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE that at a meeting of the Board to be held at 5:30 p.m., on the 14th Day of May, 1979, in the auditorium of the College's Urban Center, located at 5th and College, Des Moines, Iowa, this Board will hold a Public Hearing on the matter of the adoption of plans and specifications, form of contract, and estimated costs now on file in the office of the Secretary of the Board of Directors.

BE IT FURTHER RESOLVED that the Secretary of the Board of Directors give notice of said public hearing as required by law.

PASSED AND APPROVED THIS 9th DAY OF APRIL, 1979.



President, Board of Directors

ATTEST:



Secretary, Board of Directors

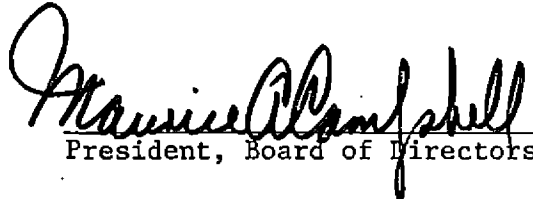
ATTACHMENT NO. 3
RESOLUTION NO. 79-8

RESOLUTION FIXING DATE FOR RECEIPT OF BIDS FOR
PHASE III-A, PART 4 (URBAN CENTER)

RESOLVED, that sealed proposals for the construction of Phase III-A Part 4, (Urban Center) will be received at Building No. 2, Room 15, Ankeny Campus, 2006 S. Ankeny Blvd., Ankeny, Iowa until 2:30 p.m., Central Daylight Savings Time, May 10, 1979, at which time and place said bids will be publicly opened and read aloud.

BE IT FURTHER RESOLVED that the Secretary of the Board of Directors give notice of said letting as required by law.

PASSED AND APPROVED THIS 9th DAY OF APRIL, 1979.


President, Board of Directors

ATTEST:


Secretary, Board of Directors

TITLE: Student Personnel - Related Matters
Student Indebtedness

No student may register in any new quarter who has a prior unsettled indebtedness to the college, nor during the period in which the indebtedness remains unsettled may any evidence of attendance or other credentials be obtained from the college. Degrees, diplomas or certificates will not be granted nor will transcripts be sent to another college until all accounts are settled.

Indebtedness shall include tuition and fees, library and parking charges, and any other charges incurred by the student and owed to the college.

BOARD ADOPTION: July 1974
Rev. May 14, 1976

LEGAL REFERENCE: 280A.23(6)


	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
JULY - 1979	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23#	24	25	26	27	30	31			
AUGUST			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31
SEPTEMBER	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
OCTOBER	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
NOVEMBER				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
DECEMBER	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31				
JANUARY - 1980	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
FEBRUARY					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
MARCH	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31				
APRIL		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30		
MAY				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
JUNE	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30				
JULY		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21#	22	23	24	25	28	29	30	31	
AUGUST					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
SEPTEMBER	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30			


LEGEND	<u>9 MO. CONTRACTS (9/4-5/26)</u>	<u>QUARTERS (College Year)</u>	<u>12 MO. CONTRACTS (Fiscal Year, 7/1-6/30)</u>
<input checked="" type="checkbox"/> Holidays	Student Contact Days - 170	Fall - 55 days	Student Contact Days - 224
<input type="checkbox"/> Vacation	In-Service Days - 8	Winter - 59 "	In-Service Days - 8
<input type="checkbox"/> In-Service Days	Holidays - 7	Spring - 56 "	Holidays - 9
[Beginning of Quarter	Vacation - 5	Summer - 53 "	Vacation - 20
]	Total - 190	Total - 223 days	Total - 261


#Last day of Arts & Sciences summer session classes.

	<u>M</u>	<u>T</u>	<u>W</u>	<u>T</u>	<u>F</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>T</u>	<u>F</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>T</u>	<u>F</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>T</u>	<u>F</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>T</u>	<u>F</u>		
JULY - 1979	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31					
AUGUST			1	2	3	6	7	8	9	10#	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31		
SEPTEMBER	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28							
OCTOBER	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31				
NOVEMBER				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30		
DECEMBER	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31						
JANUARY - 1980	7	2	3	4		7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31			
FEBRUARY					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29		
MARCH	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31						
APRIL		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30				
MAY				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30		
JUNE	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30						
JULY		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31			
AUGUST					1	4	5	6	7	8#	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29		
SEPTEMBER	7	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30					

LEGEND

 Holidays

 Vacation

 In-Service Days

[Beginning of Quarter

] End of Quarter

9-MO. CONTRACTS (9/4-5/26)

Student Contact Days	- 170
In-Service Days	- 8
Holidays	- 7
Vacation	- 5
Total	- 190

QUARTERS (College Year)

Fall	- 55 days
Winter	- 59 "
Spring	- 56 "
	<u>170 days</u>
Summer	- 53 "
Total	- 223

12 MO. CONTRACTS (Fiscal Year, 7/1-6/30)

Student Contact Days	- 224
In-Service Days	- 8
Holidays	- 9
Vacation	- 20
Total	- 261

#Last day of Arts & Sciences summer session classes

INSTRUCTIONAL AGREEMENT
FOR
BASIC ARMY ROTC CLASSES
AT
DES MOINES AREA COMMUNITY COLLEGE AREA XI--ANKENY

This agreement is made to establish policy and procedures to be followed in affording students at Des Moines Area Community College Area XI--Ankeny the opportunity to enroll in the basic Army ROTC Program on campus at Des Moines Area Community College Area XI--Ankeny. This agreement will continue in effect, by mutual agreement, unless notice to the contrary is given by Des Moines Area Community College or by Iowa State University at least ninety days prior to termination of the agreement. It is agreed that:

1. Faculty members from the Department of Military Science at Iowa State University will teach on-campus Military Science classes at Des Moines Area Community College Area XI--Ankeny which will satisfy in part the basic ROTC requirements needed before a student can enter the Advanced Army ROTC Program.

2. Adequate classroom facilities and equipment for teaching Military Science classes will be provided by Des Moines Area Community College Area XI--Ankeny. Facilities and equipment required will not be more than that which is normally provided for the majority of college lectures or conferences.

3. All registration and enrollment particulars will be the responsibility of Des Moines Area Community College Area XI--Ankeny.

4. If fewer than 10 students enroll in the basic ROTC course, the Iowa State University Professor of Military Science will make the decision as to whether the program will be conducted that semester. If 10 or more students enroll, the course will be conducted.

5. Des Moines Area Community College Area XI--Ankeny students will be required to participate in laboratory periods which will be scheduled at times that are mutually convenient to the students and the instructor.

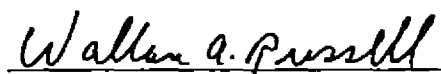
6. Pertinent military regulations which govern the conduct of the Army ROTC Program will be applicable to the conduct of the program at Des Moines Area Community College Area XI--Ankeny.


7. Des Moines Area Community College Area XI--Ankeny cadets may participate on a voluntary basis in ISU ROTC extracurricular activities.


8. With the exception of providing facilities and normal classroom supplies, the program will be conducted at no cost to Des Moines Area Community College Area XI--Ankeny.

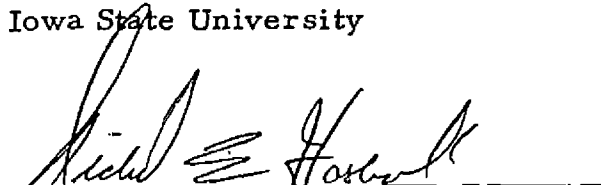
9. No costs will accrue to Iowa State University as a result of the ROTC instruction being presented at Des Moines Area Community College Area XI--Ankeny.

10. This agreement is made with the express understanding that the utilization of instructors from the Military Science Department, ISU, will in no way diminish Army ROTC faculty support at ISU.


Wallace A. Russell, Dean
College of Sciences & Humanities
Iowa State University


Paul Lowery, Superintendent
Des Moines Area Community College


George C. Christensen
Vice President for Academic Affairs
Iowa State University


Richard C. Hashbrook 6-19-79
Contracts and Grants Officer
Iowa State University

Des Moines Area Community College
2006 S.E. Ankeny Blvd.
Ankeny, Iowa 50021

SPECIAL HEARING

APRIL 9, 1979

The public hearing for the adoption of plans, specifications, and form of contract for construction of Boone Campus Storage Building, was held on April 9, 1979, at St. Anthony's Hospital, Education Room, Carroll, Iowa, as had previously been scheduled and advertised. The hearing was called to order by the Board President, Maurice Campbell, at 6:30 p.m.

ROLL CALL

Members Present: Maurice Campbell
Ray Clark
Theodore Nemmers
Eldon Leonard
Walter Hetzel
Murray Goodman

Members Absent: Max Kreager
Walter Stover, Jr.
Donald Rowen

Others Present: Paul Lowery, Superintendent
Gene Snyders, Vice President, Business Management and
Board Secretary
Various other DMACC staff and interested residents

APPROVAL OF
AGENDA

It was moved by Eldon Leonard, seconded by Theodore Nemmers, that the tentative agenda be approved as published.

Motion passed.

HEARING
PROCEEDINGS

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications and form of contract for construction of Boone Campus Storage Building, the Board President called for any objections to the entering into of such contract, or to the adoption of the plans, specifications and form of contract. No oral objections were offered, and the Secretary reported that no written objections thereto had been filed.

Director Eldon Leonard introduced Resolution No. 79-6 entitled "RESOLUTION APPROVING PLANS, SPECIFICATION, FORM OF CONTRACT AND ESTIMATED COSTS FOR CONSTRUCTION OF BOONE CAMPUS STORAGE BUILDING," (Attachment No. 1) and moved its adoption. Director Murray Goodman seconded the motion to adopt. The roll was called and the following directors voted:

AYES: Maurice Campbell
Ray Clark
Theodore Nemmers
Eldon Leonard
Walter Hetzel
Murray Goodman

NAYS: None

WHEREUPON, the President of the Board declared said Resolution duly adopted.

ADJOURNMENT

It was moved by Theodore Nemmers, seconded by Ray Clark, that the special meeting for the public hearing concerning the Boone Campus Storage Building, be adjourned. Motion passed and the special meeting adjourned at 6:37 p.m.


Maurice Campbell, President


Eugene R. Snyder, Secretary

ATTACHMENT NO. 1
RESOLUTION NO. 79-6

RESOLUTION ADOPTING PLANS AND SPECIFICATIONS AND FORM OF CONTRACT
FOR BOONE CAMPUS STORAGE BUILDING

RESOLVED, that proposed plans, specifications, and form of contract for the construction of Boone Campus Storage Building are hereby adopted and placed on file in the office of the Secretary of the Board of Directors. Before any contract incorporating said plans and specifications can be issued, it is necessary to hold a public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE that at a meeting of the Board to be held at 6:30 p.m., on the 9th Day of April, 1979, at St. Anthony's Hospital, Education Room, Carroll, Iowa, this Board will hold a Public Hearing on the matter of the adoption of plans and specifications, form of contract, and estimated costs now on file in the office of the Secretary of the Board of Directors.

BE IT FURTHER RESOLVED that the Secretary of the Board of Directors give notice of said public hearing as required by law.

PASSED AND APPROVED THIS 12TH DAY OF MARCH, 1979.



President, Board of Directors

ATTEST:



Secretary, Board of Directors



**des moines area
community college**

2006 S. ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-6200

Paul Lowery, Superintendent

Board of Directors

Donald P. Rowen, President

Maurice Campbell

Murray Goodman

Walter Hetzel

Max W. Kreager

Eldon Leonard

Theodore Nemmers

Walter A. Stover, Jr.

Harold F. Welin

NOTICE OF SPECIAL BOARD MEETING
OF
DES MOINES AREA COMMUNITY COLLEGE BOARD OF DIRECTORS

DATE: March 26, 1979

TIME: 8:30 P.M.

PLACE: Building 2 - Room 15 - Ankeny Campus

PURPOSE: Consideration of termination of contracts
for certain employees