

Des Moines Area Community College

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Board of Directors Meeting Minutes

10-10-1977

Board of Directors Meeting Minutes (October 10, 1977)

DMACC

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DES MOINES AREA COMMUNITY COLLEGE
2006 S. Ankeny Boulevard
Ankeny, Iowa 50021

ORGANIZATIONAL
MEETING

OCTOBER 10, 1977 The organizational meeting of the Des Moines Area Community College Board of Directors was held on Monday, October 10, 1977, at the Boone Campus, 1125 Hancock Drive, Boone, Iowa. The meeting was called to order by Board President, Walter Hetzel, at 6:35 p.m.

ROLL CALL

Members present: Maurice Campbell
Walter Hetzel
Eldon Leonard
Donald Rowen
Walter A. Stover, Jr.
Harold Welin

Members absent: Murray Goodman
Max Kreager
Harry Bloomquist

Others present: Paul Lowery, Superintendent
Irv Steinberg, Board Secretary
Theodore Nemmers, new Board Member Elect
Various other DMACC staff and students and
interested community residents

CANVASS OF
VOTES

A canvass of the votes cast at the regular school election held on September 13, 1977, for the purpose of electing a director from each of Districts No. 1, 7, and 8 was reviewed by the Board and as made and certified by the Polk County Board of Supervisors on Abstract of Election Forms, copies of which are attached hereto and made a part of these minutes, and which indicate the following votes having been cast:

District #1
Walter Hetzel 1,789
Penny Floyd 1,194

District #7
Donald Rowen 2,015
Kenneth Lincoln 1,242

District #8
Theodore Nemmers 963
Patrick Payton 881
Fred Williams 865

A motion was made by M. Campbell, seconded by E. Leonard, that the canvass of votes, as indicated on the attached sheets, be made a matter of record.

Motion passed.

OATH OF OFFICE TO DIRECTORS

The Board Secretary administered the Oath of Office to Walter Hetzel, Donald Rowen and Theodore Nemmers, the newly elected directors of Districts No. 1, 7 and 8 respectively, after which certificates of election, prepared by the Polk County Auditor's Office, were presented to the installed directors.

ELECTION OF PRESIDENT

Nominations were open for President of the Des Moines Area Community College Board of Directors. E. Leonard nominated Donald Rowen. Theodore Nemmers seconded the nomination. W. Hetzel moved that nominations cease, and that Donald Rowen be unanimously elected President. H. Welin seconded the motion, and the motion passed, with Donald Rowen unanimously elected Board President.

OATH OF OFFICE TO PRESIDENT

The Oath of Office was administered by the Board Secretary to Donald Rowen, the newly elected Board President.

ELECTION OF VICE PRESIDENT

Nominations were open for Vice President of the Des Moines Area Community College Board of Directors. W. Stover nominated Eldon Leonard. H. Welin seconded the nomination. W. Hetzel moved that nominations be closed and that Eldon Leonard be unanimously elected Vice President. Theodore Nemmers seconded the motion, and the motion passed, with Eldon Leonard unanimously elected Vice President.

OATH OF OFFICE TO VICE PRESIDENT

The Oath of Office was administered by the Board Secretary to Eldon Leonard, the newly elected Vice President.

POINTMENT OF BOARD SECRETARY

It was moved by M. Campbell, seconded by W. Hetzel, that Eugene Snyders be appointed as Board Secretary.

Motion passed.

APPOINTMENT OF BOARD TREASURER

A motion was made by M. Campbell, seconded by E. Leonard, that Duane Spicer, President, Ankeny National Bank, be appointed School Treasurer.

Motion passed.

ADJOURNMENT

It was moved by W. Stover, seconded by T. Nemmers, that the Organizational Meeting be adjourned. Motion passed and the meeting was adjourned at 6:45 p.m.

Donald Rowen

PRESIDENT, Board of Directors

Irwin Thompson

SECRETARY, Board of Directors

POLK COUNTY IOWA

ABSTRACT OF ELECTION

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for POLK County, do hereby certify the following to be a true and correct abstract of the affirmative and negative votes cast in said county at the REGULAR SCHOOL Election of the DES MOINES AREA COMMUNITY COLLEGE-Merged Area XI held on the 13th day of September, A.D., 19 77, for the various candidates who ran for the office of DIRECTOR-DISTRICT #1, #7, #8 of the COUNTIES OF STORY AND POLK, STATE OF IOWA, as shown by the Official Returns from the several townships and election precincts:

For the office of DIRECTOR-DISTRICT #1 - 3 Year Term - Vote for One (STORY COUNTY):

<u>PENNY FLOYD</u>	, received	_____	votes
<u>WALTER . HETZEL.</u>	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes

For the office of DIRECTOR--DISTRICT #7 - 3 Year Term - Vote for One (POLK COUNTY):

<u>KENNETH E. LINCOLN</u>	, received	<u>1,242</u>	votes
<u>DONALD P. ROWEN</u>	, received	<u>2,015</u>	votes
<u>Doyle E. Adams (Write-In)</u>	, received	<u>1</u>	votes
<u>Marc W. Ayers (Write-In)</u>	, received	<u>1</u>	votes
<u>Frank E. Bowers (Write-In)</u>	, received	<u>1</u>	votes
<u>Angel Cardona (Write-In)</u>	, received	<u>1</u>	votes
<u>Frank J. Carroll (Write-In)</u>	, received	<u>1</u>	votes
<u>Bill Clark (Write-In)</u>	, received	<u>1</u>	votes
<u>Jack Clayton (Write-In)</u>	, received	<u>1</u>	votes

For the office of DIRECTOR--DISTRICT #7 (Write-Ins):

<u>Thomas Dunsmore (Write-In)</u>	, received	<u>1</u>	votes
<u>Walt Galvin (Write-In)</u>	, received	<u>1</u>	votes
<u>Walter Hetzel (Write-In)</u>	, received	<u>1</u>	votes
<u>David B. Hinton (Write-In)</u>	, received	<u>1</u>	votes
<u>Raymond F. Hirst (Write-In)</u>	, received	<u>1</u>	votes
<u>Raymond Frederick Hirst (Write-In)</u>	, received	<u>1</u>	votes
<u>Eileen Kiess (Write-In)</u>	, received	<u>1</u>	votes
<u>John McCall (Write-In)</u>	, received	<u>1</u>	votes
<u>Victor Mastin (Write-In)</u>	, received	<u>1</u>	votes

For the office of DIRECTOR--DISTRICT #7 (Write-Ins) _____:

Bill Marohn (Write-In)	, received	1	votes
Theo. Memmers (Write-In)	, received	1	votes
Don Olson (Write-In)	, received	1	votes
Doris Tucker (Write-In)	, received	3	votes
Fred Williams (Write-In)	, received	1	votes
Fred Williams, Jr. (Write-In)	, received	1	votes
A. Roger Witke (Write-In)	, received	1	votes
J. M. Zimmerman (Write-In)	, received	1	votes
_____	, received	_____	votes

For the office of DIRECTOR--DISTRICT #8 - 3 Year Term - Vote for One (POLK COUNTY) _____:

THEODORE JOSEPH NEMMERS	, received	963	votes
PATRICK H. PAYTON	, received	881	votes
FRED WILLIAMS, JR.	, received	865	votes
James Dowis (Write-In)	, received	1	votes
Joseph C. Ellis (Write-In)	, received	1	votes
David P. Lynch (Write-In)	, received	1	votes
Linda Musunge (Write-In)	, received	1	votes
Denise Oak (Write-In)	, received	1	votes
Don Rowen (Write-In)	, received	1	votes

For the office of DIRECTOR-DISTRICT #8 (Write-Ins) _____:

Frank Severino (Write-In)	, received	1	votes
Stephen R. Smith (Write-In)	, received	1	votes
Thomas W. Textor (Write-In)	, received	1	votes
Rudy Thorseim (Write-In)	, received	2	votes
Ed Wedman (Write-In)	, received	1	votes
Chet Woodburn (Write-In)	, received	1	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes

IN TESTIMONY WHEREOF, We have hereunto set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the seal of said County.

Done at Des Moines, the county seat of said county, this 26th day of September A.D., 19 77.

(SEAL)

Richard Brannan
 RICHARD BRANNAN Chairman
Samuel F. Aramias
Om Whitney
F. J. Whitford
Jack Bailey

Members of the Board of Supervisors and ex-officio County Board of Canvassers.

ATTEST:

Jim Maloney
 County Auditor and Commissioner of Elections

POLK COUNTY IOWA

ABSTRACT OF ELECTION

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for POLK County, do hereby certify the following to be a true and correct abstract of the affirmative and negative votes cast in said county at the REGULAR SCHOOL Election of the DES MOINES AREA COMMUNITY COLLEGE -Merged Area held on the 13TH day of SEPTEMBER, A.D., 1977, for the various candidates who ran for the office of DIRECTOR-DIST. #7 - DIRECTOR-DIST. #8 of the DES MOINES AREA COMMUNITY COLLEGE-Merged Area X1, County of Polk, State of Iowa. as shown by the Official Returns from the several townships and election precincts:

For the office of DIRECTOR-DISTRICT #7 - 3 YR. TERM - VOTE FOR ONE:

<u>KENNETH E. LINCOLN</u>	, received	<u>1,242</u>	votes
<u>DONALD P. ROWEN</u>	, received	<u>2,015</u>	votes
	, received		votes
	, received		votes
	, received		votes
	, received		votes
	, received		votes
	, received		votes
	, received		votes

For the office of DIRECTOR-DISTRICT #8 - 3 YR. TERM - VOTE FOR ONE:

<u>THEODORE JOSEPH NEMMERS</u>	, received	<u>963</u>	votes
<u>PATRICK H. PAYTON</u>	, received	<u>881</u>	votes
<u>FRED WILLIAMS, JR.</u>	, received	<u>865</u>	votes
	, received		votes
	, received		votes
	, received		votes
	, received		votes
	, received		votes
	, received		votes

For the office of DIRECTOR-DISTRICT #7 (WRITE-INS):

<u>Doyle E. Adams</u>	, received	<u>1</u>	votes
<u>Marc W. Ayers</u>	, received	<u>1</u>	votes
<u>Frank E. Bowers</u>	, received	<u>1</u>	votes
<u>Angel Cardona</u>	, received	<u>1</u>	votes
<u>Frank J. Carroll</u>	, received	<u>1</u>	votes
<u>Bill Clark</u>	, received	<u>1</u>	votes
<u>Jack Clayton</u>	, received	<u>1</u>	votes
<u>Thomas Dunsmore</u>	, received	<u>1</u>	votes
<u>Walt Galvin</u>	, received	<u>1</u>	votes

For the office of DIRECTOR-DISTRICT #7 (WRITE-INS) _____:

<u>Walter Hetzel</u>	, received	<u>1</u>	votes
<u>David B. Hinton</u>	, received	<u>1</u>	votes
<u>Raymond F. Hirst</u>	, received	<u>1</u>	votes
<u>Raymond Frederick Hirst</u>	, received	<u>1</u>	votes
<u>Eileen Kiess</u>	, received	<u>1</u>	votes
<u>John McCall</u>	, received	<u>1</u>	votes
<u>Victor Mastin</u>	, received	<u>1</u>	votes
<u>Bill Marohn</u>	, received	<u>1</u>	votes
<u>Theo. Memmers</u>	, received	<u>1</u>	votes

For the office of DIRECTOR-DISTRICT #7 (WRITE-INS) _____:


<u>Don Olson</u>	, received	<u>1</u>	votes
<u>Doris Tucker</u>	, received	<u>3</u>	votes
<u>Fred Williams</u>	, received	<u>1</u>	votes
<u>Fred Williams, Jr.</u>	, received	<u>1</u>	votes
<u>A. Roger Witke</u>	, received	<u>1</u>	votes
<u>J. M. Zimmerman</u>	, received	<u>1</u>	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes

For the office of DIRECTOR-DISTRICT #8 (WRITE-INS) _____:

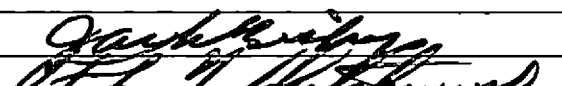
<u>James Dowis</u>	, received	<u>1</u>	votes
<u>Joseph C. Ellis</u>	, received	<u>1</u>	votes
<u>David P. Lynch</u>	, received	<u>1</u>	votes
<u>Linda Musunge</u>	, received	<u>1</u>	votes
<u>Denise Oak</u>	, received	<u>1</u>	votes
<u>Don Rowen</u>	, received	<u>1</u>	votes
<u>Frank Severino</u>	, received	<u>1</u>	votes
<u>Stephen R. Smith</u>	, received	<u>1</u>	votes
<u>Thomas W. Textor</u>	, received	<u>1</u>	votes

IN TESTIMONY WHEREOF, We have hereunto set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the seal of said County.

Done at Des Moines, the county seat of said county, this 16TH day of SEPTEMBER A.D., 19 77.



 RICHARD BRANNAN Chairman



Members of the Board of Supervisors and ex-officio County Board of Canvassers.

(SEAL)

ATTEST:



 County Auditor and Commissioner of Elections

POLK COUNTY IOWA

ABSTRACT OF ELECTION

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for POLK County, do hereby certify the following to be a true and correct abstract of the affirmative and negative votes cast in said county at the REGULAR SCHOOL Election of the DES MOINES AREA COMMUNITY COLLEGE - Merged Area^{XI} held on the 13th day of September, A.D., 19 77, for the various candidates who ran for the office of DIRECTOR-DISTRICT #1 of the DES MOINES AREA COMMUNITY COLLEGE, COUNTY OF STORY, STATE OF IOWA, as shown by the Official Returns from the several townships and election precincts:

For the office of DIRECTOR-DISTRICT #1 - 3 Year Term - Vote for One:

<u>PENNY FLOYD</u>	, received	_____	votes
<u>WALTER L. HETZEL</u>	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes

For the office of _____:

_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes

For the office of _____:

_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes
_____	, received	_____	votes

For the office of _____:

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

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For the office of _____:

_____, received _____ votes

_____, received _____ votes

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For the office of _____:

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

IN TESTIMONY WHEREOF, We have hereunto set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the seal of said County.

Done at Des Moines, the county seat of said county, this 26th day of September A.D., 19 77.

(SEAL)

Richard Brannan
 RICHARD BRANNAN Chairman

Samuel F. Aronson

Om Whitman

F. L. Whitford

Jack Bishop

Members of the Board of Supervisors and ex-officio County Board of Canvassers.

ATTEST:

Jim Maloney
 County Auditor and Commissioner of Elections

DES MOINES AREA COMMUNITY COLLEGE
2006 S. Ankeny Boulevard
Ankeny, Iowa 50021

REGULAR MEETING

OCTOBER 10, 1977 The regular monthly meeting of the Des Moines Area Community College Board of Directors was held in Room 103, Boone Campus, 1125 Hancock Drive, Boone, Iowa, on October 10, 1977. The meeting was called to order by Board President Donald Rowen at 6:45 p.m.

ROLL CALL

Members present: Maurice Campbell
Walter Hetzel
Eldon Leonard
Theodore Nemmers
Donald Rowen
Walter A. Stover, Jr.
Harold Welin

Members absent: Murray Goodman
Max Kreager

Others present: Paul Lowery, Superintendent
Gene Snyders, Board Secretary
Various other DMACC students and staff and
interested residents

PUBLIC COMMENTS

Jane Roberts, President of the Faculty Association, addressed the Board, indicating the faculty's appreciation to former Board President, Walter Hetzel, for his efforts during the past year and congratulated the new board members and officers for the new year.

APPROVAL OF
MINUTES

It was moved by M. Campbell, seconded by H. Welin, that the minutes of the regular board meeting of September 12 and the special meeting of September 26 be approved with the following corrections:

Page 6 of the September 12 board meeting, under CLAIMS AND ACCOUNTS, correction should be made to indicate that M. Campbell made the motion rather than W. Hetzel.

At the September 26 meeting, the following addition should be made after the recess: "AIDP REPORT: Discussion was held concerning the AIDP evaluation report received from Tim Wentling concerning the Urban Center Project. The substance of this report was helpful in arriving at a decision concerning an Urban Center."

The minutes were approved as corrected.

FINANCIAL
REPORT

The monthly financial report was presented by Gene Snyders.

NEW PERSONNEL

It was moved by E. Leonard, seconded by H. Welin, that employment be offered to Jon P. McCracken, Chairperson/Instructor, Food Service at an annual salary of \$16,554, effective October 20, 1977.

Motion passed.

CONTRACT
CHANGES

It was moved by E. Leonard, seconded by H. Welin, that approval be given to personnel contract change as indicated below:

Ron McClurg, Research Analyst, Research and Development, from \$19,171 annually to \$20,171 annually.

Motion passed.

RESIGNATIONS

It was moved by W. Hetzel, seconded by M. Campbell, that the following resignations be accepted:

- a. Gerald R. Konsler, Director of Health Services, effective November 30, 1977.
- b. Barbara Pothast, Instructor/Coordinator, Dietetic Technician, effective November 30, 1977.

Motion passed.

LEAVE OF
ABSENCE
WITHOUT PAY

It was moved by H. Welin, seconded by W. Hetzel, that the following leaves of absence without pay be approved:

Dorothy Simms, Special Services, 5 1/2 days, Oct. 17-24, 1977
Mary Beth Wilk, Communication & Humanities, 2 1/2 days, Sept. 12 (1/2) and September 21-22, 1977

Motion passed.

APPOINTMENT OF
BOARD MEMBER TO
AREA SCHOOL
LEGISLATIVE
TEAM AND TO
ICASB

It was moved by H. Welin, seconded by M. Campbell, that Max Kreager be appointed as the DMACC board member to the Area School Legislative Team, and as the DMACC representative to the Iowa Council of Area School Boards.

Motion passed.

APPOINTMENT OF
ALTERNATE REP.
TO IOWA COUNCIL
OF AREA SCHOOL
BOARDS

Murray Goodman was nominated by H. Welin, seconded by W. Hetzel, to be appointed as alternate to Iowa Council of Area School Boards.

Walter Stover was nominated by E. Leonard, seconded by T. Nemmers, to be appointed as alternate to Iowa Council of Area School Boards.

A vote was taken on the two preceding nominations. Walter Stover was elected as the DMACC alternate representative to the Iowa Council of Area School Boards.

Motion passed.

APPROVAL OF
CLAIMS PROCEDURE

It was moved by M. Campbell, seconded by T. Nemmers, that one or more board members be authorized to approve claims and accounts prior to regular board meetings, and to authorize the release of payment to vendors, with said approval to be certified to the Board at the next regular meeting, and official Board action to approve these payments to be made at that time.

Motion passed.

RESOLUTION FIX-
ING DATE FOR
RECEIVING BIDS
FOR SALE OF
LAND OWNED BY
DMACC

Director M. Campbell introduced Resolution 77-1 (Attachment #1) entitled "RESOLUTION FIXING DATE FOR RECEIVING BIDS FOR THE SALE OF LAND OWNED BY DES MOINES AREA COMMUNITY COLLEGE" and moved that same be adopted. Director W. Hetzel seconded the motion. A vote was taken and passed unanimously. Whereupon, President Rowen declared said Resolution duly adopted.

PLANS FOR
NO. 11 HOUSE

It was moved by M. Campbell, seconded by W. Hetzel, that plans for house No. 11, to be constructed by students in the Building Trades program, and located at 738 S.E. 10th Street, Ankeny, be approved as presented.

Motion passed.

CHAPTER 28E
AGREEMENTS

It was moved by W. Stover, seconded by H. Welin, that approval be given to joint contract under Chapter 28E of the Code between DMACC and the following high schools for the purpose of providing pre-career and career educational offerings to high school students:

Southeast Warren Community	NESCO Community
Adair-Casey Community	Nevada Community
St. Bernerd High School	Monroe Community School
Carroll Community	North Polk Community
Colo Community	Panora-Linden Community
Coon Rapids Community	Pleasantville Community
Guthrie Center Community	Winterset Community School
Knoxville Community Schools	Y-J-B Community
Manning Community	Glidden-Ralston Community
Melcher-Dallas Schools	

Motion passed.

URBAN CAMPUS

It was moved by H. Welin, seconded by E. Leonard, that approval be given to the "Offer to Buy Real Estate" as prepared by legal counsel which designates the purchase price and conditions upon which the purchase of the Ruan Building, located at Third and Keo, Des Moines, Iowa, will be transacted, pursuant to Board action taken at the special meeting held September 26, 1977, and that the Board President and Secretary be authorized to sign said "Offer to Buy Real Estate."

It was moved by W. Stover, seconded by T. Nemmers, to table motion on written "Offer to Buy Real Estate" concerning the Ruan Building until the next special meeting of the Board on October 24, 1977. Motion passed after the following roll call vote was taken:

AYES: W. Stover
E. Leonard
M. Campbell
T. Nemmers
D. Rowen

NAYS: W. Hetzel
H. Welin

EXECUTIVE
SESSION

It was moved by E. Leonard, seconded by M. Campbell, to go into executive session to discuss confidential reports relating to personnel matters and for exceptional reasons so compelling as to override the general public policy in favor of open meetings. Motion passed unanimously, and the Board went into executive session at 8:05 p.m.

MEETING
RECONVENES

The regular board meeting reconvened at the same location as previously held. All board members present prior to the executive session were again present. Meeting reconvened at 9:00 p.m.

CLAIMS &
ACCOUNTS


It was moved by M. Campbell, seconded by E. Leonard, that the Claims and Accounts be approved as presented.

Motion passed.

ADJOURNMENT

It was moved by W. Stover, seconded by H. Welin, that the meeting be adjourned. Motion passed, and the meeting adjourned at 9:10 p.m.


EUGENE R. SNYDERS, Secretary


DONALD P. ROWEN, President

RESOLUTION FIXING DATE FOR RECEIVING
BIDS FOR THE SALE OF LAND OWNED BY
DES MOINES AREA COMMUNITY COLLEGE

WHEREAS, Section 280A.35 of the Iowa Code provides that a merged area may sell land owned in excess of 160 acres and,

WHEREAS, Des Moines Area Community College owns land in excess of 160 acres and desires to sell five acres of such land, subject to certain conditions and restrictions and,

WHEREAS, Des Moines Area Community College in order to carry out its desires, deems it appropriate to advertise, and receive bids, for the sale of the real estate hereinafter described, subject to the conditions and restrictions stated:

IT IS NOW, THEREFORE, RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE:

That up until 2:00 o'clock p.m. on the 10th day of November, 1977, the Des Moines Area Community College will receive at the office of the Secretary of the Board of Directors thereof, located at 2006 South Ankeny Boulevard, Ankeny, Iowa, sealed bids for the sale of the following described real estate, to-wit:

A tract of land in Section 26, Township 80, North, Range 24 West of the 5th P.M., more particularly described to wit:

The North 300 feet of the South 350 feet of the East 725 feet of the West 1,382.87 feet of the Southwest Quarter (SW 1/4) of said Section 26, with said tract containing 5 acres, more or less, all being in and forming a part of the City of Ankeny, Polk County, Iowa,

which sale shall be subject to the following conditions and restrictions:

1. For a five-year period commencing with the date of conveyance, Des Moines Area Community College shall have the first right and option to repurchase the above described real estate for an amount that would equal the sale price paid by the buyer plus eight per cent (8%) interest from the time of such payment to the time of repurchase, and plus taxes and insurance paid with regard to the premises by the buyer.

2. The use of the premises shall be restricted to only those uses which are not detrimental to or incompatible with the use of the remaining tract of land from which the premises is taken, as a college campus.

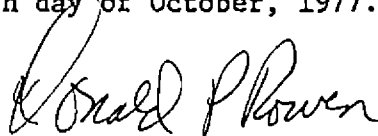
3. The acceptance of any bid and sale of the premises is conditioned on prior approval being obtained from the Iowa State Board of Public Instruction.

BE IT FURTHER RESOLVED that the Secretary of the Board of Directors of the Des Moines Area Community College advertise for bids for the sale of the above described premises subject to the conditions and restrictions stated, by publishing an advertisement for such bids in some newspaper having general circulation in the district at least once each week for two consecutive weeks prior to the date for receiving said bids:

Bids will be publicly opened and read aloud at 2:00 o'clock p.m. on the 10th day of November, 1977, in the office of the Secretary of the Board of Directors. The Des Moines Area Community College Board of Directors will consider said bids at a meeting to be held on November 14, 1977, commencing at 7:30 o'clock p.m., Room 215, Building #2, Ankeny Campus, 2006 S. Ankeny Blvd., Ankeny, Iowa.

Each bid must be accompanied by a certified check payable to Des Moines Area Community College in the amount of \$500.00.

The Des Moines Area Community College reserves the right to reject all bids. PASSED AND APPROVED this 10th day of October, 1977.



PRESIDENT, Board of Directors

ATTEST:



SECRETARY, Board of Directors

DES MOINES AREA COMMUNITY COLLEGE
 Organizational and Regular Meetings
 Monday, October 10, 1977
 Room 103 - Boone Campus - Boone, Iowa
 Agenda

5:30 P.M. DINNER - BOONE GYM

6:30 P.M. ORGANIZATIONAL MEETING

1. Acceptance of canvass of September 13, 1977 election votes held by Polk County Board of Supervisors and made a matter of record. Results, per affidavits received; are as follows:

District #1

Walter Hetzel	1,789
Penny Floyd	1,194

District #7

Donald Rowen	2,015
Kenneth Lincoln	1,242

District #8

Theodore Nemmers	963
Patrick Payton	881
Fred Williams	865

2. Issuance of Certificates of Election to newly elected directors
3. Oath of office to newly elected directors
4. Election of board president
5. Election of board vice president
6. Oath of office to newly elected officers
7. Appointment of board secretary (Gene Snyder)
8. Appointment of board treasurer (Duane Spicer)
9. Adjournment

6:45 P.M. REGULAR MEETING

1. PUBLIC COMMENTS
2. APPROVAL OF MINUTES - September 12 regular meeting and September 26 special meeting
3. REPORTS
 - a. ICASB - Kreager
 - b. MIECC - Hetzel *work on budget activity with DPI*
 - c. Area Superintendents - Lowery - *Formula City Thursday*
 - d. Progress report on Urban Center - *Mayor in groups & meetings - Tuesday 4:30 P.M. agenda*
 - e. Monthly financial

*Minutes
Rowen
Spicer
Nemmers*

4. COMMUNICATIONS

5. UNFINISHED BUSINESS

6. NEW BUSINESS

a. New Personnel

(1) Jon P. McCracken, Chairperson/Instructor, Food Service

b. Contract Change

(1) Ron McClurg, Research Analyst

c. Resignations

(1) Gerald R. Konsler, Director of Health Sciences, Nov. 30, 1977

(2) Barbara Pothast, Instructor/Coordinator, Dietetic Technician, November 30, 1977

d. Leave of Absence Without Pay

(1) Dorothy Simms, Special Services, 5½ days, Oct. 17-24, 1977

—(2) Gary Israel, Legal Assistant, 1 day, September 22, 1977

—(3) Ben Shlaes, Bookkeeping/Accounting, 1 day, September 22, 1977

e. Appointment of board member to the Area School Legislative Team

f. Appointment of representative and alternate to Iowa Council of Area School Boards

g. Restatement of approval of claims procedure as agreed to at the September 12, 1977 meeting, to-wit: "that one or more board members be authorized to approve claims and accounts prior to regular board meetings, and to authorize the release of payment to vendors, with said approval to be certified to the board at the next regular meeting, and official board action to approve these payments to be made at that time."

7. OTHER

a. IASB Fourth Annual New Board Member Orientation Conference - October 19 at Scheman Center, Ames, 3:30 - 9:00 p.m.

b. ICASB Annual Convention will be held on Friday, November 18 at the DMACC campus

8. PRESENTATION OF CLAIMS AND ACCOUNTS

9. ADJOURNMENT

October 10, 1977

SUPPLEMENTAL AGENDA
TO
OCTOBER 10 BOARD MEETING

6. NEW BUSINESS

- d. Leave of Absence Without Pay
(4) Mary Beth Wilk, Communication & Humanities, 2½ days, Sept. 12 (½) and Sept. 21-22, 1977
- h. Resolution fixing date for receiving bids for the sale of Ankeny campus land.
- i. Recommend approval of plans for house no. 11 to be constructed by students in Building Trades program, and located at 738 SE 10th St., Ankeny.
- j. Recommend approval of a joint contract under Chapter 28E of the Code between DMACC and the following high schools for the purpose of providing pre-career and career educational offerings to high school students:

Southeast Warren Community
Adair-Casey Community
St. Bernerd High School
Carroll Community
Colo Community
Coon Rapids Community
Guthrie Center Community
Knoxville Community Schools
Manning Community
Melcher-Dallas Schools

NESCO Community
Nevada Community
Monroe Community School
North Polk Community
Panora-Linden Community
Pleasantville Community
Winterset Community School
Y-J-B Community
Glidden-Ralston Community

- k. Consideration of written "Offer to Buy Real Estate" pursuant to board action on September 26, 1977 concerning the Ruan building.
- l. Continuation of employment of Willis Dobbins.

PERSONNEL RESUME'

Name: Jon P. McCracken
Age: 28
Position: Chairperson/Instructor - Food Service
Division: Career Education
Recommended salary: \$16,554 annual
Most recent salary: Not available
Salary in relation to staff
w/similar qualifications: Comparable
Education: B.S. - Institutional Management
Experience: 6 yrs. work
Reason for recommending this
person: Best qualified applicant
Beginning date of employment: October 20, 1977
Length of contract: 12 months
Reason for employment: Replacement for Lynne Ross who resigned to take another
position

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CONTRACT CHANGE

Ron McClurg, Research Analyst - Salary increase from \$19,171 to \$20,171 annual for FY78 to bring salary in line with accountability and responsibility as evaluated by the Salary Committee.