

Des Moines Area Community College

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Board of Directors Meeting Minutes

12-9-1974

Board of Directors Meeting Minutes (December 9, 1974)

DMACC

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DES MOINES AREA COMMUNITY COLLEGE
2006 Ankeny Boulevard
Ankeny, Iowa 50021

REGULAR MEETING

DECEMBER 9, 1974

The regular meeting of the Des Moines Area Community College Board of Directors was held in the Board Room, Ankeny Campus, 2006 Ankeny Boulevard, Ankeny, Iowa, on December 9, 1974. The meeting was called to order by the Board President, Rolland Grefe, at 5:30 p.m.

ROLL CALL

Members present: Rolland Grefe
Walter Hetzel
Harry Bloomquist
Rodney Carlson
Maurice Campbell
Cecil Galvin
Donald Rowen

Members absent: Max Kreager
Harold Welin

Others present: Paul Lowery, Superintendent
Jack Asby, Asst. Supt., Business Affairs
Irv Steinberg, Business Manager/Board Secretary
Mearle Griffith, Instructor
Rus Slicker, Director, Management & Planning
Richard Chapman, Instructor

APPROVAL OF
MINUTES

It was moved by R. Carlson, seconded by C. Galvin, that the minutes of the regular meeting held November 11, 1974, and the special meeting held December 5, 1974, be approved as presented. Motion passed.

NEW
PERSONNEL

It was moved by C. Galvin, seconded by W. Hetzel, that employment be offered to the following for the position and salary indicated:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Eff. Date</u>
Diane Schroeder	Dental Instructor	\$ 8,500	12- 5-74
Debra Brockman	Tour Coordinator	9,500	12- 2-74
William Lee	Data Processing Instr.	15,300	12- 2-74
Dorothy Diggs	JEVS Evaluator	8,000	11-25-74
Linda Penly	Relator, Bus. Occup.	8,000	11-25-74
Natalie Martin	Nursing Instructor	\$37/day	12- 2-74

Motion passed.

RESIGNATIONS

It was moved by R. Carlson, seconded by C. Galvin, that resignations be accepted as follows:

Elizabeth Switras, Nursing, effective 1-31-75
Eva Anhorn, Nursing, effective 12-13-74
Arlyn Weieneth, Director of Veteran Affairs, effective
12-31-74

Motion passed.

TRANSFER OF
MEARLE GRIFFITH

It was moved by R. Carlson, seconded by H. Bloomquist, that approval be given to the transfer of Mearle Griffith from Program Chairman of Community Journalism to Director of College Relations, effective December 9, 1974, at an annual salary of \$16,500.00. Motion passed.

EMPLOYMENT OF
JOSEPH ELLIS
FULL-TIME

It was moved by M. Campbell, seconded by C. Galvin, that Joseph Ellis be redesignated from part-time to full-time as Basic Education Evaluator in the Assessment & Orientation program, effective December 11, 1974, at an annual salary of \$8,000.00. Motion passed.

RECESS OF
MEETING

It was moved by H. Bloomquist, seconded by W. Hetzel, that the meeting be recessed for a dinner break. Motion passed and the meeting was recessed at 6:30 p.m.

RECONVENE OF
BOARD MEETING

The regular board meeting was reconvened at 8:30 p.m. at the same location as it had been recessed. All those present prior to the recess were again present, in addition - Clair Fisher and David Palmer, instructors, Ankeny campus.

GENERAL ADVISORY
COMMITTEE
APPOINTMENT

It was moved by R. Carlson, seconded by W. Hetzel, that Merle Hove, Boone, be appointed to replace Reinhold Josephson on the General Advisory Committee. Motion passed.

POLICY ON
DISPOSITION OF
COLLEGE PROPERTY

It was moved by W. Hetzel, seconded by R. Carlson, that the proposed policy regarding disposition of college owned property and obsolete equipment, a copy which is attached hereto and made a part of these minutes, be adopted. Motion passed.

MEMBERSHIP DUES
TO NCA

It was moved by M. Campbell, seconded by D. Rowen, that approval be given for the payment of dues in the amount of \$940.00, for FY74-75, in the North Central Association of Colleges and Secondary Schools. Motion passed.

DATA PROCESSING
SERVICES

It was moved by R. Carlson, seconded by M. Campbell, that in regard to proposals concerning data processing services for administrative functions the following be approved:

1. To continue development of an MIS that will be basically a batch input system but will also include the beginning

development of an on-line capability. (Student registration process).

2. To develop specifications and seek written bids for peripheral equipment.
3. To explore comparative fees and capabilities of potential service bureaus.
4. To explore possibility of joint software development with other community colleges.

Motion passed.

RESOLUTION TO
OFFER HOUSE
FOR SALE

Director R. Carlson introduced the following Resolution entitled "RESOLUTION TO SALE OF HOUSE" and moved that same be adopted. Director D. Rowen seconded the motion to adopt. A vote was taken and was carried unanimously. Whereupon, the President of the Board declared said Resolution duly adopted as follows:

RESOLUTION TO SALE OF HOUSE

RESOLVED, that the following described real estate situated in the City of Ankeny, Polk County, State of Iowa, to wit

1209 Cortina

heretofore purchased by said Des Moines Area Community College for the purpose of providing a site for the construction project for the building trades class under the direction of said Des Moines Area Community College with a view toward resale upon completion be offered for sale to the highest acceptable bidder, submitting a sealed bid with such bids to be received until two o'clock p.m., February 7, 1975, by the Board Secretary, at which time said bids will be opened publicly and read aloud in the Board Room in the Administration Building, Des Moines Area Community College, Ankeny Campus.

Bids will be acted upon by the Board at its regular meeting on February 10, 1975. Each bid is to be accompanied by a certified check in the amount of \$3,500.00, payable to Des Moines Area Community College, with the remainder of the accepted bid due and payable on or before February 28, 1975.

BE IT FURTHER RESOLVED that the Secretary of the Board of Directors give notice of said bid letting as required by law.

PASSED AND APPROVED, this 9th day of December, 1974.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

RENEWAL OF
LEASE FOR
ADULT ED
BRANCH OFFICE

It was moved by C. Galvin, seconded by M. Campbell, that approval be given to renewal of a lease with Mary A. Coppola for the rental of the first floor, balcony and restrooms of the premises located at 401 East Sixth Street, Des Moines, Iowa, for a one year period from January 1, 1975 through December 31, 1975, at a rate of \$300.00 per month, and that the Board President and Secretary be authorized to sign said lease. Location being used for adult education branch office. Motion passed.

APPROVAL OF
PLANT SERVICES
BUILDING

It was moved by W. Hetzel, seconded by R. Carlson, that the architect firm of Wilkins, Bussard & Dikis be authorized to proceed with the development of plans and specifications for a Plant Services building, approximately 14,000 square feet with estimated cost of \$275,000.00; and that approval be given to a contract with said firm which specifies payment to Kennard Bussard, James Wilkins, and William Dikis at a rate of \$25.00 per hour, with payment to other of the firm's staff at a multiple of 2½ times the employees direct personnel expense, with a maximum fee not to exceed \$17,500.0 and that the Board President and Secretary be authorized to sign said contract. Motion passed.

CLAIMS AND
ACCOUNTS

It was moved by M. Campbell, seconded by R. Carlson, that the claims and accounts as presented be approved for payment. Motion passed.

ADJOURNMENT

It was moved by M. Campbell, seconded by C. Galvin, that the meeting be adjourned. Motion passed and the meeting was adjourned at 10:10 p.m. The next regular meeting was set for 5:30 p.m., Board Room, Ankeny Campus, January 13, 1975.

Rolland Grefe, President

Irv Steinberg, Secretary

Data Processing Report
Number 4
December 9, 1974

ISSUE ONE: Should the College Purchase a Larger Computer or Secure Its Needed Computer Power From an External Service Bureau?

- Planning Rationale:
1. Additional computing power is already available from numerous sources in the Des Moines area.
 2. The vocational instructional program does not need a larger computer.
 3. Our systems are unique so as to require integrity and control over systems and programming development.
 4. The systems of the area colleges are common and tremendous economies of scale could be achieved with shared programming.

- RECOMMENDATION:
1. THE COLLEGE SHOULD SEEK TO SECURE ITS NEEDED COMPUTER POWER FROM AN EXTERNAL SERVICE BUREAU.
 2. THE COLLEGE SHOULD MAINTAIN ITS OWN SOFTWARE DEVELOPMENT CAPACITY, PREFERABLY IN COOPERATION WITH OTHER AREA COLLEGES.

ISSUE TWO: Should the College Develop a Batch or On-Line Input System?

- Planning Rationale:
1. The batch system can improve present management data capacities and turnaround time.
 2. The batch system is less sophisticated and requires less development and maintenance effort.
 3. The batch system does not work well with multiple campus locations except by duplicating equipment and staff at each location.
 4. The on-line system requires less initial equipment and fewer operating staff.
 5. The on-line system requires greater development costs and annual operating charges.

- RECOMMENDATION:
- THE PROPOSED SYSTEM SHOULD PRIMARILY BE OF A BATCH INPUT DESIGN WITH LIMITED AND SPECIFICALLY DEFINED ON-LINE APPLICATIONS (STUDENT REGISTRATION PROCESS).

COST ESTIMATES

There are three different categories of costs that need to be compared. They are:

- A. Development costs of software.
- B. Purchase costs of peripheral equipment.
- C. Annual operating costs.

A. Development Costs

The costs of developing software is the major expenditure in implementing an administrative data processing system. These costs are generally in the form of staff, specifically systems analysts and programmers. Also included are consultant fees and purchase costs of pre-developed program packages.

At the present time, the college employs one senior programmer and two junior programmers for administrative data processing. It's estimated that one additional programmer and a systems analyst must be employed for software development of the MIS. This additional staff will cost approximately \$35,000 per year. Those costs will be partly covered by AIDP funds.

Basically the same number of programming staff will be needed if several area colleges would co-operate in software development. The cost of software development is essential the same whether it is done for only one institution or for two or more schools jointly. The cost benefits of a co-operative venture between several colleges becomes readily evident.

B. Equipment Purchase

Exact equipment costs are not available until bidding specifications have been developed and released to potential vendors. Using current retail prices of typical equipment, a general estimate can be made.

Batch System Equipment Estimate	\$190,000
On-line System Equipment Estimate	140,000

C. Annual Operating Costs

There is a direct relationship between operating costs and services provided. The new MIS is designed to provide substantial more management information and data. Therefore, annual operating costs will increase over present levels. A summary is as follows:

Current Operating Expense	\$100,951
Batch System Operating Expense	186,400
On-Line System Operating Expense	189,500

ACTION NEEDED:

- A. Approval to continue development of an MIS that will be basically a batch input system but will also include the beginning development of an on-line capability. (Student registration process).
- B. Approval to develop specifications and seek ^{written} bids for peripheral equipment.
- C. Approval to explore comparative fees and capabilities of potential service bureaus.
- D. Approval to explore possibility of joint software development with other community colleges.

Moved R. Carlson, 2d M. Campbell

Estimated
Equipment Costs

Batch System

RJE - Ankeny	\$35,736
RJE - Boone	35,736
RJE - Urban	35,736
Keypunch - Ankeny	7,000
Keypunch - Boone	7,000
Keypunch - Urban	7,000
Verifier - Boone	5,500
Verifier - Urban	5,500
Furniture - Boone	4,000
Furniture - Urban	4,000
Service Bureau Setup	10,000
System Installation	10,000
Communications Modem	<u>20,000</u>

Estimated Costs

\$ 187,208

On-Line System

RJE - Ankeny	\$43,995
CRT (16)	51,200
Service Bureau Setup	10,000
System Installation	15,000
Communications Modem	<u>20,000</u>

Estimated Costs

\$ 140,195

Institutional Data Processing

Operating Budget
1974-75

Item

Salaries

Programming/Systems

\$40,053

Data Entry

11,625

Operations

9,000

Total Salaries

\$60,678

Fringe Benefits

7,573

Maintenance and Equipment Repair

2,000

Printing

200

Other Contracted Services

22,500

Office Supplies

4,500

Travel

500

Office Furniture and Equipment

2,500

Total 1974-75 Budget

\$100,951

Institutional Data Processing
 Operating Budget
 Projected---Batch Entry System

Salaries

Programmers

(1) Systems Programmer	\$20,000
(1) Senior Programmer	15,000
(1) Junior Programmer	12,000

Data Entry

(1) Keypunch--Ankeny	7,500
(1) Keypunch--Boone	7,500
(2) Keypunch (PT)	8,000

Operations

(1) RJE Operator-Ankeny	9,000
(1) RJE Operator-Boone	9,000
(1) RJE Operator-Urban	9,000

Total Salaries		\$97,000
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<u>Fringe Benefits</u>		9,700
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<u>Maintenance and Equipment Repair</u>		7,500
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<u>Printing</u>		200
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Other Contracted Services

Service Bureau Fees

A. Files	10,000
B. Processing	30,000
Telephone Line Charges	15,000
Software Development	7,500

Total Contracted Services		62,500
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<u>Office Supplies</u>		6,000
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<u>Travel</u>		500
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<u>Office Furniture and Equipment</u>		3,000
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Total Projected Budget--Batch		\$186,400
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Institutional Data Processing

Operating Budget
Projected---On-Line System

Salaries

Programmers

(1) System Analyst \$20,000

(1) Senior Programmer 15,000

(2) Junior Programmers 24,000

Data Entry

(2) Keypunch 15,000

Operations

(1) RJE Operator 9,000

Total Salaries

\$83,000

Fringe Benefits

8,300

Maintenance and Equipment Repair

7,500

Printing

200

Other Contracted Services

Service Bureau Fees

A. Files 10,000

B. Processing 50,000

Telephone Line Charges → 12,000

Software Development 10,000

Total Contracted Services

82,000

Office Supplies

6,000

Travel

500

Office Furniture and Equipment

2,000

Total Projected Budget--Interactive

\$189,500

DES MOINES AREA COMMUNITY COLLEGE
Agenda - Regular Meeting
Monday, December 9, 1974 - 5:30 P.M.
Board Room - Ankeny Campus

1. CALL TO ORDER

2. APPROVAL OF MINUTES - November 11 regular meeting

Dec 5

Carlson, rd Galvin

3. PERSONNEL

New

- a. Diane Schroeder, Dental Assistant, Ankeny
- b. Debra Brockman, Orientation & Tour Coordinator, Ankeny
- c. William R. Lee, Data Processing, Ankeny
- d. Dorothy Diggs, JEVS Work Sampling Evaluator
- e. Linda Penly, Business Occupations Evaluator
- f. Natalie Martin, Nursing, Ankeny

c. Galvin, rd Hetzel.

Resignations

- a. Elizabeth Switras, Nursing, January 31, 1975
- b. Eva Anhorn, Nursing, December 13, 1974
- c. Arlyn Weieneth, Director of Veteran Affairs, January 3, 1975

*Carlson
rd Galvin*

4. REPORTS

- ✓ a. ICASB - Kreager
- b. Mid-Iowa Regional Computer Center - Hetzel
- c. Area Supts.
- d. Legislative breakfast - December 13 and 14
- e. Federal Student Financial Aid Programs for FY76 → *FRI SAT.*
- f. Campus visit by Dr. Ahmed Azzam, Cultural Counselor, Embassy of the Arab Republic of Egypt
- g. Complaints filed with the Iowa Civil Rights Commission *3*
- h. Financial
- i. Legislation - state and national
- j. Progress report on Urban Center
- k. Annual Placement report for 1974

*(?)
NDSL - \$100M
SEOG \$41M
\$154M w/initials ?*

5. COMMUNICATIONS

- a. Newspaper article re mobile career exploration unit at Carroll Kuemper
- b. Letter from Iowa Higher Education Association → *Request from Jim Sutton for list of staff & classifications - by position*

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- a. Renewal of lease for Adult Education branch office located at 401 E. 6th St., Des Moines at an annual rental of \$300/mo. (same as last year) for the period January 1, 1975 - December 31, 1975. *Pres & Supt authorized to sign*

↳ C. GALVIN, rd M. Campbell

7. NEW BUSINESS (continued)

- b. Appointment of Merle Hove, Boone, to General Advisory Committee (replacement for Reinhold Josephson). *R. CARLSON, rd W. Hetzel*
- c. Consideration of policy re disposition of college property and obsolete equipment. *w. Hetzel, rd R. Carlson*
- d. Consideration of membership dues for 1974-75 in North Central Association of Colleges and Secondary Schools in the amount of \$940. *CAMPBELL, rd ROWEN*
- e. Consideration of proposals concerning data processing services for administrative functions. *✓ SEE ATTACHMENT*
- f. Consideration of date of sale and value of student built house located at 1209 Cortina.

*Usual Resolution → → Set date of Feb 7th for receipt of bid
Carlson, rd Rowen*

8. OTHER

- 9. PRESENTATION OF CLAIMS AND ACCOUNTS - *M. Campbell, rd P. Carlson.*
- 10. ADJOURNMENT

10:05 PM

Next Meeting Jan 13, 74

ADDENDUM TO AGENDA - DECEMBER 9, 1974 - REGULAR BOARD MEETING - ANKENY, IOWA

2. APPROVAL OF MINUTES - December 5 special meeting

3. PERSONNEL

g. Approval of transfer of Mearle Griffith from Program Chairman of Community Journalism program to Director of College Relations. Mr. Griffith will continue to be chairman of the community journalism program throughout the remainder of the year but will spend the major portion of his time in his new duties. His salary change is from \$13,810 annual to \$16,500 annual.

*R. Carlson
2d H. Bloom*

h. Joseph Ellis, Basic Education Evaluator in the Assessment and Orientation program. (See personnel resume' below). From part-time to full-time.

*M. Campbell
2d C. Galvin*

7. NEW BUSINESS

g. Approval to proceed with the development of plans and specifications for a plant services building; 14,000 sq. ft.; estimated cost \$275,000.

approx \$20 sq ft

h. Consideration of contract with architects for the plant services building.

i. Consideration of payroll deductions for group auto insurance for employees.

Security Division

→ deferral until Jan meeting

*Fixed Contract
Recap of 1974
all 5/2/75*

*Authorize Arch. to proceed with prelim plan & spec
hourly rates basis not to exceed 7.5% of cost of project
\$17,500 → not to \$17,500*

Hetzl, 2d Carlson

Name:	Joseph Ellis
Age:	28
Position:	ABE Instructor - CICOMP
Division:	Adult Education
Recommended salary:	\$8,000 annual
Most recent salary:	\$8,040 annual
Salary in relation to staff w/similar qualifications:	Similar
Education:	B.A. in English; Vista training; Personnel Supervision class at DMACC
Experience:	4 yrs. part-time instructor; 4 yrs. work experience
Reason for recommending this person:	Possesses the qualifications and is familiar with the materials and hardware utilized here.
Beginning date of employment:	December 11, 1974
Length of contract:	12 month
Reason for employment:	Addition

Personnel Resume'

Name: Diane Schroeder
Age: 28
Position: Dental Assistant Instructor
Division: Career Education
Recommended salary: \$8,500 annual
Most recent salary: \$4,250 (1/2 time annual)
Salary in relation to staff w/similar qualifications: Similar
Education: Diploma in Dental Assisting Course (DMACC) + several hrs. towards certification
Experience: 10 yrs. work experience (8 as Certified Dental Assistant)
Reason for recommending this person: Best qualified applicant
Beginning date of employment: December 5, 1974
Length of contract: 12 months
Reason for employment: Addition

** ** *

Name: Debra Brockman
Age: 23
Position: Orientation & Tour Coordinator, Counseling
Division: Student Personnel Services
Recommended salary: \$9,500 annual
Most recent salary: \$8,900 annual
Salary in relation to staff w/similar qualifications: Comparable
Education: B. S. in Recreation and Park Administration
Experience: 1+ year work experience
Reason for recommending this person: Education/experience closely related to needs; industrious person
Beginning date of employment: December 2, 1974
Length of contract: 12 months
Reason for employment: Addition

** ** *

Name: William Robert Lee
Age: 37
Position: Instructor, Data Processing
Division: Career Education
Recommended salary: \$15,300 annual
Most recent salary: \$15,000 annual
Salary in relation to staff w/similar qualifications: Similar
Education: B.S. in math and business education
Experience: part-time DMACC math; 3+ yr. programmer; 6 yr. work experience
Reason for recommending this person: Has academic, technical, and personal preparation for position
Beginning date of employment: December 2, 1974
Length of contract: 12 month
Reason for employment: Replacement for John Wagner who is now employed at Kirkwood Community College, Cedar Rapids (hometown)

Name: Dorothy Diggs
Age: 32
Position: JEVS (Work Sampling Evaluator) - CICOMP
Division: Adult Education
Recommended salary: \$8,000 annual
Most recent salary: \$6,500 annual (3/4 time)
Salary in relation to staff w/similar qualifications: Similar
Education: H.S. + 2 yrs. Jr. College
Experience: 4 yrs. work experience (3 at DMACC)
Reason for recommending this person: Formerly employed at DMACC; presently substitute for this position
Beginning date of employment: November 25, 1974
Length of contract: 12 months
Reason for employment: Replacement for Mary Scott who resigned to stay home with family
** ** *

Name: Linda Penly
Age: 27
Position: Business Occupations Relator - CICOMP
Division: Adult Education
Recommended salary: \$8,000 annual
Most recent salary: None - housewife
Salary in relation to staff w/similar qualifications: Similar
Education: B. A. in Sociology, Education; working on Masters
Experience: One yr. work; (8 months at DMACC)
Reason for recommending this person: Former DMACC employee; present substitute for this position
Beginning date of employment: November 25, 1974
Length of contract: 12 months
Reason for employment: Replacement for Mary Kelly who resigned due to pregnancy
** ** *

Name: Natalie Martin
Age: 23
Position: Instructor, first year nursing
Division: Career Education
Recommended salary: \$37/day
Most recent salary: \$9,660 annual
Salary in relation to staff w/similar qualifications: Similar
Education: Diploma - Broadlawns School of Nursing
Experience: 3 yrs. nursing experience
Reason for recommending this person: Best qualified applicant
Beginning date of employment: December 2, 1974
Length of contract: December 2, 1974 - March 6, 1975
Reason for employment: Replacement for Gerre Williams who was a temporary employee

Proposed Policy

December 1974

Disposition of College Property & Obsolete Equipment

When disposing of property having a value of more than \$1,000, the Superintendent shall, prior to the consideration of bids, provide the Board with a written statement of the value of the property from a qualified appraiser.

In the case of property valued at less than one thousand dollars (\$1,000) which has been declared obsolete by the ^{divisional director} college, the Assistant Superintendent for Business Affairs shall be authorized to dispose of such furnishings, ^{with periodic reporting to the} equipment, and/or supplies at the best price possible. ^{DMACC} The ^{Head Bd of Directors} funds ^{derived} therefrom shall be deposited in the appropriate ^{money} fund.

Legal Reference

280A.23.7

297.22-25



STATE OF IOWA • DEPARTMENT OF PUBLIC INSTRUCTION

GRIMES STATE OFFICE BUILDING • DES MOINES, IOWA 50319

Iowa
a place to grow

ROBERT D. BENTON, Ed.D., STATE SUPERINTENDENT
David H. Bechtel, M. S., Administrative Assistant
RICHARD N. SMITH, Ph.D., DEPUTY SUPERINTENDENT

DATE: November 21, 1974

TO: Dr. Robert D. Benton, State Superintendent of Public Instruction

FROM: Wm. M. Baley, Associate Superintendent, Area Schools and Career Education Branch

SUBJECT: Capital Appropriations Request for Area Schools

Attached to this memorandum is a copy of the information relating to the capital appropriations request recommended for area schools. This request has been developed in conjunction with the organization of Area School Superintendents and the Iowa Council of Area School Boards. The formula used to develop this request is similar to the formula that was developed for the 65th General Assembly. The major features included in this formula are:

1. The enrollment basis for determining the amount of physical facilities required is the most recent enrollment for full-time students (Fall, 1974);
2. The anticipated expenditure for physical facilities is the sum of \$4,000.00 multiplied by the college parallel full-time headcount and \$6,000.00 multiplied by the career education full-time headcount.

(Using nationally recognized square foot allocations of 120 square feet for college parallel students and 170 square feet for vocational-technical students multiplied by an anticipated building cost of approximately \$35. per square feet provides the basis for the \$4,000 and \$6,000 figures).
3. The amount of state and federal assistance for physical facilities is indicated in column 8 (the formula is based on the assumption that this amount will be at least equal to 40% of the total funds required for physical facilities in column 5);
4. Column 9 indicates the amount required for 40% of the total physical facilities needed in column 5;
5. Column 10 is the difference between column 8 and column 9; and

6. The need identified in column 10 becomes the basis of the appropriations request which is \$17,801,044 (rounded to \$18,000,000).

The formula is intended to identify total needs and the participants involved in this development have agreed to support the request with additional information relating to an updating of master campus plans and a list of local priorities.

Sincerely,



W.M.B.

/jm

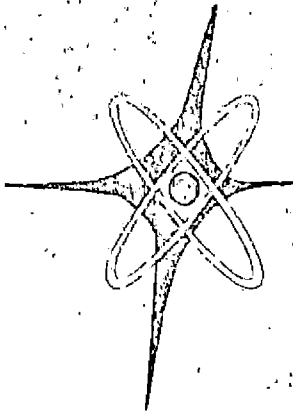
Attachment

State of Iowa
DEPARTMENT OF PUBLIC INSTRUCTION
Area Schools Division
Grimes State Office Building
Des Moines, Iowa 50319

CAPITAL FUND REQUEST
66th GENERAL ASSEMBLY
(FIRST SESSION)

Merged Area	1974 FALL (F.T.) HEADCOUNT		CAPITAL NEED			CAPITAL INCOME			Amt. Required for 40% of Column (5)	Amt. Required for 40% Sup. Col. (9)-(8)
	College Parallel	Career	Column (1) X \$4,000	Column (2) X \$6,000	Total Need	State	Federal	Total		
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)		
I - Calmar	-	701	-	\$ 4,206,000	\$ 8,412,000*	\$ 840,000	\$ -	\$ 840,000	\$ 3,364,800	\$ 2,524,800
II - Mason City	852	521	\$ 3,408,000	3,126,000	6,534,000	1,000,000	500,000	1,500,000	2,613,600	1,113,600
III - Estherville	707	400	2,828,000	2,400,000	5,228,000	750,000	697,989	1,447,989	2,091,200	643,211
IV - Sheldon	-	390	-	2,340,000	2,340,000	750,000	-	750,000	936,000	186,000
V - Fort Dodge	960	652	3,840,000	3,912,000	7,752,000	850,000	402,243	1,252,243	3,100,800	1,848,557
VI - Marshalltown	979	341	3,916,000	2,046,000	5,962,000	750,000	789,779	1,539,779	2,384,800	845,021
VII - Waterloo	-	1,329	-	7,974,000	7,974,000	1,335,000	-	1,335,000	3,189,600	1,854,600
IX - Davenport	630	721	2,520,000	4,326,000	6,846,000	1,190,000	246,768	1,436,768	2,738,400	1,301,632
X - Cedar Rapids	810	1,459	3,240,000	8,754,000	11,994,000	1,300,000	884,427	2,184,427	4,797,600	2,613,173
XI - Ankeny	1,050	1,763	4,200,000	10,578,000	14,778,000	1,800,000	1,345,038	3,145,038	5,911,200	2,766,162
XII - Sioux City	-	717	-	4,302,000	4,302,000	1,000,000	-	1,000,000	1,720,800	720,800
XIII - Co. Bluffs	454	638	1,816,000	3,828,000	5,644,000	1,250,000	500,000	1,750,000	2,257,600	507,600
XIV - Creston	177	145	708,000	870,000	1,578,000	985,000	646,769	1,631,769	631,200	(1,000,569)
XV - Ottumwa	260	590	1,040,000	3,540,000	4,580,000	950,000	-	950,000	1,832,000	882,000
XVI - Burlington	576	466	2,304,000	2,796,000	5,100,000	750,000	295,543	1,045,543	2,040,000	994,457
TOTALS	7,455	10,833	\$19,820,000	\$64,998,000	\$ 99,024,000	\$15,500,000	\$ 6,308,556	\$21,808,556	\$39,609,600	\$ 17,801,044

* Area I enrollment was multiplied by 2 due to the development of a new campus at Dubuque.



MID-IOWA

Educational Computer Center

1000 GRAND AVENUE . DES MOINES, IOWA 50309 . PHONE (515) 288-1801

December 5, 1974

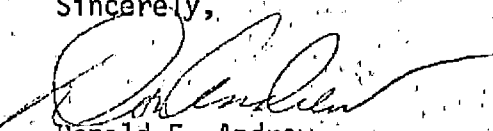
Mr. Irv Steinberg
Des Moines Area Comm. College
2006 Ankeny Blvd.
Ankeny, Iowa 50021

Dear Irv:

In January of 1972 Mr. William Price was appointed by your board as a member of the Mid-Iowa Educational Computer Center Board of Directors for a term of three (3) years to expire the second Monday of January, 1975. Subsequently Mr. Price ceased to be a member of both of our boards and the area college appointed Mr. Ross Cramlet to fulfill Mr. Prices term on the Mid-Iowa Educational Computer Center Board. Since Mr. Cramlet was not re-elected to your board this year, your board then appointed Mr. Walter Hetzel to fulfill the unexpired term on the Mid-Iowa Educational Computer Center Board.

In accordance with the By Laws of the Mid-Iowa Educational Computer Center, the term of office to which Mr. Hetzel was appointed expires the second Monday, January, 1975. It will be necessary for the Board of Directors of the Des Moines Area Community College to make an appointment to the Mid-Iowa Educational Computer Center Board to be effective the second Monday of January, 1975 and to expire the second Monday, January, 1978. We will appreciate it if your board will take the necessary action.

Sincerely,


Donald E. Andrew
Director

/dmb

"Computer services for Central Iowa schools"

Board of Directors

Dr. Richard Lampshire, Pres.
Des Moines, Iowa
Polk/Story Board of Education

Mr. James Billings
Huxley, Iowa
Area XI Local Supts.

Mr. Walter Hetzel
Ames, Iowa
DM Area Comm. College

Dr. Clifford H. Stokes
Stuart, Iowa
Area XI Local Supts.

Dr. George G. Caudill
Des Moines, Iowa
DM Indep. Comm. Schools