

Des Moines Area Community College

Open SPACE @ DMACC

Board of Directors Meeting Minutes

11-11-1974

Board of Directors Meeting Minutes (November 11, 1974)

DMACC

Follow this and additional works at: <https://openspace.dmacc.edu/boardminutes>

DES MOINES AREA COMMUNITY COLLEGE
2006 Ankeny Boulevard
Ankeny, Iowa 50021

REGULAR MEETING

NOVEMBER 11, 1974.

The regular meeting of the Des Moines Area Community College Board of Directors was held in the Board Room, Ankeny Campus, 2006 Ankeny Blvd., Ankeny, Iowa, on November 11, 1974. The meeting was called to order by the Board President, Rolland Grefe, at 5:30 p.m.

ROLL CALL

Members present: Rolland Grefe
Max Kreager
x Harold Welin
Walter Hetzel
Harry Bloomquist
Rodney Carlson
Maurice Campbell
x Donald Rowen

Members absent: Cecil Galvin

Others present: Paul Lowery, Superintendent
Curt Wiberg, Administrative Assistant
Jack Asby, Asst. Supt., Business Affairs
Irv Steinberg, Business Manager/Board Secretary
Rus Slicker, Director, Management & Planning
Dorothy Gilliland, Information Services
William Elder, Boone School Paper Representative
Ed Coffman, Data Process. Advisory Committee Member
Loran Vanden Oever, Data Process. Advisory
Committee Member

APPROVAL OF
MINUTES

A motion was made by H. Bloomquist, seconded by M. Kreager, that the minutes of the special, organizational, and regular meetings held on October 14, 1974, be approved as presented. Motion passed.

APPROVAL OF
NEW PERSONNEL

It was moved by M. Campbell, seconded by H. Bloomquist, that employment be offered to the following for the position and salary indicated:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Eff. Date</u>
Mary Lee Salsbury	Counselor Aide	6,500	11-4-74
Mark Ritland	Academic Advisor	7,500	11-4-74
Linda Houts	Counselor	12,800	11-1-74
Lloyd Hill	Criminalistics Instr.	12,112	12-2-74
Don Irwin	Psychology Instr.	11,006	12-2-74
Robert L. Anderson	Culinary Arts Instr.	9,000	11-18-74

Motion passed.

PROGRESS REPORT
ON DATA
PROCESSING

A progress report on status of data processing services study was given by Rus Slicker, Ass't. Superintendent of Management and Planning, with comments from members of the data processing instructional advisory committee.

RECESS OF
MEETING

It was moved by M. Kreager, seconded by H. Bloomquist, that the meeting be recessed for a dinner break. Motion passed and the meeting was recessed at 7:15 p.m.

RECONVENE OF
BOARD MEETING

The regular board meeting was reconvened at 8:20 p.m. at the same location as it had been recessed. All those present prior to the recess were again present with the exception of Rus Slicker. In addition, Dave Palmer, instructor, and Phil Langerman were present.

RESIGNATION
APPROVAL

It was moved by M. Kreager, seconded by H. Bloomquist, that the resignation of Ronald Wood, data processing instructor, be accepted effective November 29, 1974. Motion passed.

EXTENSION OF
CONTRACTS FOR
OSHA STAFF

It was moved by W. Hetzel, seconded by D. Rowen, that contracts for the period of November 1, 1974 to June 30, 1975 be issued to OSHA personnel as follows:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Dean Airy	Director	\$17,800
Herman Andresen	Constr. Safety Spec.	13,812
Jack Kirstein	Media Specialist	13,812
Brian Taylor	Media Technician	8,500
Dean Howarth	Industrial Specialist	13,000

Motion passed.

IASB BOARD
OF DIRECTORS
ELECTION

It was moved by H. Welin, seconded by R. Carlson, that Des Moines Area Community College cast its ballot for Iowa Association of School Board Directors for Mrs. George (Patricia) Thompson and Mr. Irwin Ludwig (directors to serve a 3-year term). Motion passed.

GENERAL
ADVISORY
COMMITTEE
APPOINTMENT

It was moved by W. Hetzel, seconded by D. Rowen, that new members be appointed to the general advisory committee as shown on listing attached hereto and made a part of these minutes. Motion passed.

APPROVAL OF
PRELIMINARY
BUDGET FY 76

It was moved by H. Bloomquist, seconded by W. Hetzel, that the preliminary budget for FY 76, totaling \$11,685,342 for General Fund and \$1,230,000 for Plant Fund, be approved and submitted to the Department of Public Instruction for review and approval by the state board. Motion passed.

SALE OF
VEHICLES

It was reported by the Board Secretary that the following bids had been received and publicly opened at 5:00 p.m., for the purchase of two vehicles, on October 30, 1974, in the board room.

1972 Vega - gold Model 14177	\$900	Byron Hamilton
1972 Vega - red	915	Gordon Rowe
	825	Rich Byerly
	760	Jerry Manning
	1,000	Jack Asby

Director M. Kreager moved that the vehicles, noted above, be sold to the high bidder in each instance. Director M. Campbell seconded the motion. Motion passed.

CONTINUED
OPERATION OF
TRANSIT BUS
FROM DES MOINES
TO ANKENY

It was moved by R. Carlson, seconded by H. Welin, that approval be given to operation of a transit bus from downtown Des Moines to the Des Moines Area Community College Ankeny Campus during winter quarter for the sum of \$2,400, with financial support for said expense subsidized by student ticket sales of up to \$800 and the balance of \$1,600 funded by the CEC program. Motion passed.

RESOLUTION TO
SELL HOUSE

It was reported by the board secretary that in accordance with prior resolution by the board to offer the student constructed house at 1209 Innsbruck, Ankeny, Iowa for sale, that the following sealed bids were received and had been publicly opened at 2:00 p.m. on November 8, 1974:

\$46,644	Phil Langerman
45,500	Richard Schafroth

Director R. Carlson introduced the following Resolution entitled "RESOLUTION APPROVING SALE OF HOUSE" and moved that the same be adopted. Director D. Rowen seconded the motion to adopt. A vote was taken, motion carried. Whereupon, the President of the Board declared said Resolution duly adopted as follows:

RESOLUTION APPROVING SALE OF HOUSE


RESOLVED that the following described real estate situated in the City of Ankeny, Polk County, State of Iowa, to wit,

1209 Innsbruck (Lot 15, Spahr Manor, Plat #11)


heretofore purchased by said Des Moines Area Community College, for the purpose of providing a site for the construction project for the Building Trades Class under the direction of said Des Moines Area Community College with a view toward resale upon completion of said construction project, at which time said real estate became surplus, and duly advertised for sale pursuant to the provisions of Iowa Code, Section 297.23, is hereby declared to be surplus property, having no further school purpose.

NOW THEREFORE be and it is hereby resolved that said real estate shall be sold to Phil Langerman, Ankeny, Iowa, who submitted the high bid in response to said bidding, for the consideration of \$46,644.00, (the same representing said high bid.) It is the opinion of the said Board that such sale is in the best interest of and for the benefit of said Des Moines Area Community College.

NOW THEREFORE, the President and Secretary of this Community College are hereby authorized, directed and empowered to execute and deliver a warranty deed conveying said premises to the said Phil Langerman upon receipt of said consideration.


ROLLAND GREFE, President of the Board of Directors

ATTEST:


IRV STEINBERG, Secretary of the Board of Directors

CLAIMS AND ACCOUNTS

A motion was made by H. Bloomquist, seconded by R. Carlson, that the claims and accounts, as presented, be approved for payment. Motion passed.


POLICY ON SELLING STUDENT BUILT HOUSES

It was moved by M. Kreager, seconded by M. Campbell, that a board policy be established pertaining to the future sale of student built houses, requiring that an appraisal be made of each house prior to the Board considering action on sealed bids received for the purchase of said houses. Motion passed.

ADJOURNMENT

It was moved by M. Campbell, seconded by H. Bloomquist, that the meeting be adjourned. Motion passed and the meeting was adjourned at 10:35 p.m. The next regular meeting was set for 5:30 p.m., on December 9, 1974, Board Room, Ankeny Campus. A special meeting was set for 5:30 p.m., Board Room, Ankeny Campus, on December 5, 1974, for the purpose of further reviewing data processing systems and recommendations by consultants in this regard.


Irv Steinberg, Secretary


Rolland Grefe, President

Memorandum

**des moines area
community college**

2006 ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-0651

DATE November 11, 1974

TO Mr. Lowery and Board of Directors Location

FROM Leonard Bengtson, Jack Asby Location

RE: Continuation of Bus Service for Winter Quarter

We recommend that the present arrangement for bus service from Des Moines to the Ankeny Campus, approved by the Board of Directors for the fall quarter, be continued in effect for winter quarter.

The cost of the service, above the amount generated by ticket sales, will continue to be met by Career Exploration Center funds budgeted for student travel. These funds are adequate to continue the service through the bad weather of winter quarter, after which the service will have to be discontinued unless ways can be found to make it relatively self-supporting or additional funds can be obtained from agencies providing aid to students. Efforts to this end will be continued.

Continue bus service for winter quarter with on the same basis as for fall qtr. i.e. (special need funds paying)

It was moved by R. Carlson, seconded by H. Welin, that approval be given to operation of a transit bus from downtown Des Moines to the Des Moines Area Community College Ankeny Campus during winter quarter for the sum of \$2,400, with financial support for said expense subsidized by student ticket sales of up to \$800 and the balance of \$1,600 funded by the CEC program. Motion passed.

CONT'D
OPERATION
OF TRANSIT
BUS FROM
DM TO ANK

Assigned
to Jack A

11-15-74

TITLE NUMBER
OF-F 03354

STATE OF IOWA
OWNERS ORIGINAL COPY
CERTIFICATE OF TITLE TO A VEHICLE

VALID. NO. 11855

ISSUE DATE 02-22-73

VOID LICENSE NO. 11855

IN LIEU OF:

~~PREVIOUS TITLE TO THIS VEHICLE~~

M.V.C. 1

42062001

B

M.V.C. 2

OWNER 1

AREA X1 DES MOINES COMM COLLEGE

OWNER 2

ADDRESS

2006 ANKENY BLVD,

CITY, ST.

ANKENY, IA 50021

PREV. TITLE

79-F00263

V.I.N.

1V7782U413392

T.R. 2

TYPE

A

MAKE

CHEV

YR

72

SERIES

VEG

MODEL

14177

STYLE

CP

CYL

4

COLOR

RED

FUEL

WT.

2300

LP.

2200

TAX

MILEAGE

2407

S.R.

02-73

P.R.

8907

FEE

FEE

DIM: L

W

SQ. FT.

PENALTY

TITLE PEN

FEE CODE

TOTAL

PREV. OWNER

MC WILLIAMS, JOHN DALE

ADDRESS

CITY, ST.

DEEP RIVER, IA 52222

THERE ARE NO SECURITY INTERESTS ON THIS VEHICLE EXCEPT AS FOLLOWS:

IF NONE "X" HERE

1ST SECURITY INTEREST

DATE	NO.	AMT.
Held by		
ADDRESS		
BY _____		DEPUTY _____
COUNTY TREASURER		

CANCELLATION OF 1ST SECURITY INTEREST

DATE	NO.	DATE
HOLDER OF SECURITY INTEREST		COUNTY TREASURER
BY _____		DEPUTY _____

2ND SECURITY INTEREST

DATE	NO.	AMT.
Held by		
ADDRESS		
BY _____		DEPUTY _____
COUNTY TREASURER		

CANCELLATION OF 2ND SECURITY INTEREST

DATE	NO.	DATE
HOLDER OF SECURITY INTEREST		COUNTY TREASURER
BY _____		DEPUTY _____

WITNESS MY HAND AND OFFICIAL SEAL

STATE OF IOWA

VEHICLE DEPARTMENT

Ruby Faulkner
BY _____ DEPUTY

COUNTY TREASURER

FEE:

CERTIFICATE OF TITLE	\$2.00
TITLE PENALTY	\$5.00
SECURITY INTEREST	\$2.00
DUPLICATE TITLE	\$5.00

X

SIGNATURE OF OWNER - SPELLING SAME AS TITLE ISSUED

MV 500 G

SPS-
19,329 (9-26)
gold

TITLE NUMBER OF-F 02841
STATE OF IOWA OWNERS ORIGINAL COPY
CERTIFICATE OF TITLE TO A VEHICLE VALID NO. 58

ISSUE DATE 01-16-73
VOID LICENSE NO. 11814
IN LIEU OF M.V.C. 1 425338000 B. M.V.C. 2
OWNER 1 AREA XI DES MOINES COMM COLLEGE
OWNER 2
ADDRESS 2006 ANKENY BLVD,
CITY, ST. ANKENY, IA 50021
PREV. TITLE 29-B07581 V.I.N. 1V7782U420338 T.R. 2
TYPE A MAKE VHEV YR 72 SERIES VEG MODEL 14177
STYLE CP CYL COLOR GLD FUEL G WT. 2300
L.P. 2000 TAX MILEAGE 600 S.R. 01-73
P.R. 22600 FEE FEE
DIM: L W SQ. FT. PENALTY
TITLE PEN FEE CODE TOTAL

PREV. OWNER BOACH, HELEN G OR TANARRA
ADDRESS 627 S O,
CITY, ST. BURLINGTON, IA

THERE ARE NO SECURITY INTERESTS ON THIS VEHICLE EXCEPT AS FOLLOWS: IF NONE "X" HERE

1ST SECURITY INTEREST
DATE NO. AMT.
HELD BY
ADDRESS
BY COUNTY TREASURER DEPUTY

CANCELLATION OF 1ST SECURITY INTEREST
DATE NO. DATE
HOLDER OF SECURITY INTEREST COUNTY TREASURER
BY DEPUTY

2ND SECURITY INTEREST
DATE NO. AMT.
HELD BY
ADDRESS
BY COUNTY TREASURER DEPUTY

CANCELLATION OF 2ND SECURITY INTEREST
DATE NO. DATE
HOLDER OF SECURITY INTEREST COUNTY TREASURER
BY DEPUTY

WITNESS MY HAND AND OFFICIAL SEAL
STATE OF IOWA
MOTOR VEHICLE DEPARTMENT
COUNTY TREASURER Deputy Faulber DEPUTY

X
SIGNATURE OF OWNER - SPELLING SAME AS TITLE ISSUED MV 500 G
FEES:
CERTIFICATE OF TITLE \$2.00
TITLE PENALTY \$5.00
SECURITY INTEREST \$2.00
DUPLICATE TITLE \$5.00

pd \$900.00
11-13-74
Byron Hamilton.

Memorandum

des moines area community college

2006 ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-0651

DATE OCT 30, 1974
TO MR. STEINBERG
FROM GORDON N. ROWE
RE: BID ON CHEV. VEGA-RED

Location BLDG 4

Location BLDG 7 - X 265

I HEREBY SUBMIT A BID OF \$915.00 FOR THE
1972 RED CHEV. VEGA WITH AUTOMATIC AND AIR CONDITIONING.
I UNDERSTAND THE VEHICLE IS BEING SOLD RED TITLE, "AS IS"

Gordon N. Rowe

Memorandum

**des moines area
community college**

2006 ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-0651

DATE

TO

Irv Steinberg

Location

FROM

RE:

Scott Ashley

Location

Bid on 1972 Red Dodge

Automobile Trans. A/c

\$1000

Two

Uggg bid

Memorandum

**des moines area
community college**

2006 ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-0651

DATE 10-30-74

TO Irv Steinberg

Location

FROM B. Hamilton

Location

RE:

Bid on 1972 Vega

Gold color

- straight stick

\$900

HW

Vega bid

Memorandum

des moines area community college

2006 ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-0651

DATE Oct 30, 1976

TO JACK LEBBY

FROM Rich BURLY

RE: BID ON RED - 1972 -

BID - \$825

Location

Location

Bus Office
To: J. Stenberg
L. Stenberg

Memorandum

**des moines area
community college**

2006 ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-0651

DATE *October 30*
TO *DIACT - Irv Steinberg*
FROM *Jerry Manning*
RE: *Bid on Vega automobiles*

Location

Location

~~1972 Vega~~

1972 Vega with Air Conditioning

\$760⁰⁰₋

BREAKDOWN OF COSTS
House No. 4
1209 Innsbruck

Lot	\$ 6,121.00
Building Permit	341.88
Concrete, fill sand, gravel & concrete blocks	4,356.75
Rough-in lumber (framing, siding, windows, etc.)	10,517.43
Brick and mortar	1,048.60
Insulation - Rapco in walls - blown ceilings	900.00
24 x 24 garage	1,546.79
Exterior and interior lighting (some electrical supplies)	508.02
Drywall materials	783.03
Finish materials including cabinets & hardware	1,713.53
Heating system including electrical hookup	2,871.00
Plumbing	2,775.00
Grading & Backfill	421.75
Appliances	1,067.67
Painting and varnishing	1,953.00
Fireplace	442.75
Carpet allowance	2,300.00 ✓
Advertising	253.75
Sod	498.00
Gutter	226.95
Labor to finish (clean up, bricklaying, open house preparation, etc.)	1,036.32
Miscellaneous	<u>758.11</u>
TOTAL	42,441.33

October 29, 1974

Mr. Irv. Steinberg, Board Secretary
Des Moines Area Community College
2006 Ankeny Blvd.
Ankeny, Iowa 50021

Dear Mr. Steinberg: *46,844*

I hereby offer \$ *46,644* for the split level house at 1209
Innsbruck, Ankeny, Iowa, as a complete home including built-ins,
carpet and garage. I also hereby submit an alternate bid of
\$ *44,344* for the same property excluding carpet.

The above bids include the updated abstract to be furnished by
the college.

A certified check in the amount of \$3,500 is enclosed as required
with this bid.

Sincerely yours,

Philip D. Langerman

Philip D. Langerman
102 Arjan Drive
Ankeny, Iowa 50021
Phone: 964-0867

PL:hc
Enc.

816 Ashmore
circle
WDM, Ia

8 November 1974

My sealed bid to Area 11 Community College for
the property located at 1209 Innsbruck, Ankeny,
Iowa is \$45,500.00.

Enclosed is check for \$3,500.00.

Richard Schafroth

included \$2300 for
Copied allowance

Sincer with down

BREAKDOWN OF COSTS
House No. 4
1209 Innsbruck

Lot	\$ 6,121.00
Building Permit	341.88
Concrete, fill sand, gravel & concrete blocks	4,356.75
Rough-in lumber (framing, siding, windows, etc.)	10,517.43
Brick and mortar	1,048.60
Insulation - Rapco in walls - blown ceilings	900.00
24 x 24 garage	1,546.79
Exterior and interior lighting (some electrical supplies)	508.02
Drywall materials	783.03
Finish materials including cabinets & hardware	1,713.53
Heating system including electrical hookup	2,871.00
Plumbing	2,775.00
Grading & Backfill	421.75
Appliances	1,067.67
Painting and varnishing	1,953.00
Fireplace	442.75
Carpet allowance	<u>2,300.00</u>
Advertising	253.75
Sod	498.00
Gutter	226.95
Labor to finish (clean up, bricklaying, open house preparation, etc.)	1,036.32
Miscellaneous	<u>758.11</u>
TOTAL	42,441.33

DES MOINES AREA COMMUNITY COLLEGE

BOARD OF DIRECTORS MEETING - NOVEMBER 11, 1974

Following is a brief unofficial summary of the matters discussed and the action taken at the November meeting of the Board of Directors of the Des Moines Area Community College. The meeting was held Monday, November 11, 1974, in the Board Room, Ankeny Campus, Ankeny, Iowa

Please note that decisions are not final until the Board has approved the official minutes at its regular meeting.

Personnel

Approved the employment of the following:

Mary Lee Salsbury, Counselor Aide, Ankeny
Mark Ritland, Academic Advisor, Ankeny
Linda Houts, Counselor, Ankeny
Lloyd Hill, Criminalistics, Ankeny
Don Irwin, Psychology, Ankeny
Robert L. Anderson, Culinary Arts, Ankeny

Accepted the resignation of Ronald Wood, Data Processing instructor, effective November 29, 1974.

Business

Approved the extension of the contracts for OSHA personnel from November 1, 1974 through June 30, 1975.

Authorized the sale of the two school owned Vegas to the highest bidders.

Voted to name two directors to serve 3-year terms on the IASB Board of Directors. They are Patricia (Mrs. George) Thompson, West Des Moines School District, and Irvin Ludwig, Western Iowa Tech Community College.

Authorized the sale of the student built house at 1209 Innsbruck to the highest bidder, which bid was in the amount of \$46,644.

Appointed the following persons to serve on the General Advisory Committee:

Charles Irvine	Robert Tschirki	J. C. Storey
James Krotaska	Linda Schnepf	C. J. Kleywegt.

Approved the preliminary budget for FY76 and authorized its submittal to the Department of Public Instruction.

Authorized the continuation of bus service to the campus for the winter quarter.

Other

Heard a progress report on data processing from staff and representatives of the Instructional Advisory Committee.

** **

The next regular board meeting is scheduled for Monday, December 9, 5:30 p.m., Board Room, Ankeny Campus.

DES MOINES AREA COMMUNITY COLLEGE
Agenda - Regular Meeting
Monday, November 11, 1974 - 5:30 P.M.
Board Room - Ankeny Campus

5:30 - 6:30 P.M. PROGRESS REPORT ON DATA PROCESSING FROM STAFF AND REPRESENTATIVE
OF INSTRUCTIONAL ADVISORY COMMITTEE

** ** *

6:30 - 7:30 P.M. DINNER

** ** *

7:30 P.M. CALL TO ORDER

1. APPROVAL OF MINUTES - October 14 special, organizational and
regular meetings *H. Bloomquist, 2d M. Kreager*

2. PERSONNEL

New

- a. Mary Lee Salsbury, Counselor Aide, Ankeny
- b. Mark Ritland, Academic Advisor, Ankeny
- c. Linda Houts, Counselor, Ankeny
- d. Lloyd Hill, Criminalistics, Ankeny
- e. Don Irwin, Psychology, Ankeny
- f. Robert L. Anderson, Culinary Arts, Ankeny

*M. Campbell
2d H. Bloomquist*

3. REPORTS

- a. ICASB and IACCVTI - Kreager
- b. Mid-Iowa Regional Computer Center - Hetzel
- c. School Board Member Orientation Conference - 3:00 p.m.,
November 21, Ramada Inn, Des Moines
- d. Future availability of natural gas
- e. Marvin W. Ingle vs Des Moines Independent Community
School District, et al - TRIAL 1st of Dec - ACTION AGAINST MIECC - not DMACC -
- f. Financial
- g. Area Supts. - Lowery

4. COMMUNICATIONS

- a. Office Education Association National Newsletter
- b. Newspaper article re career exploration mobile unit at Carroll

5. UNFINISHED BUSINESS

6. NEW BUSINESS

- a. Extension of contracts for OSHA personnel November 1, 1974 -
June 30, 1975. *W. Hetzel, 2d D. Rowen*
- b. Consideration of bids on two school owned vehicles. *Moved M. Kreager
2d M. Campbell*
- c. Cast ballots for two directors, to serve 3-year terms on IASB
Board of Directors. *Wells, 2d Carlson - DMACC cast for 2*
- d. Establish selling price of house built by building trades students
located at 1209 Innsbruck, Ankeny.
- e. Consideration of bids on house located at 1209 Innsbruck.
- f. Appointment of new members to the General Advisory Committee.
- g. FY76 general fund budget. *Preliminary Budget
H. Bloomquist, 2d W. Hetzel - & submission to DES*

*Mrs. Geo Thompson
MR. ERWIN HOWE*

*R. Carlson
2d D. Rowen*

her list attached - moved W. Hetzel, 2d D. Rowen

- 7. OTHER :
- 8. PRESENTATION OF CLAIMS AND ACCOUNTS - H. Blongquist, rd P. Carlson.
- 9. ADJOURNMENT

M. Keason, rd M. Campbell approve winter
 ptr of transit bus, etc.

Dec Bd Meeting
 Thurs. Dec 5th spec. meeting on IDP
 Reg. meeting Dec 9th

ADJOURN: 10:35 PM

Personnel Resume'

Name: Mary Lee Salsbury
Age: 20
Position: Counselor Aide
Division: Student Personnel Services
Recommended salary: \$6,500 annual
Most recent salary: -----
Salary in relation to staff
w/similar qualifications: Comparable
Education: A.A. (1974) DMACC
Experience: Summer of '74, full-time work-study in Counseling
Reason for recommending
this person: Best perception of community college/counseling philosophies. Worked very hard & added much to counseling staff during the summer.
Beginning date of employment: November 4, 1974
Length of contract: 12 months
Reason for employment: Replacement for Bruce Recher, who transferred from Counseling to Student Relations
** ** *

Name: Mark Ritland
Age: 27
Position: Academic Advisor
Division: Student Personnel Services
Recommended salary: \$7,500 annual
Most recent salary: \$6,600
Salary in relation to staff
w/similar qualifications: Below average
Education: B.S. in Distributive Studies+ 18 grad. qtr. hr. in student personnel
Experience: 1 1/2 yr. work
Reason for recommending
this person: Highly motivated. Area of degree gives broad base for working in academic planning.
Beginning date of employment: November 4, 1974
Length of contract: 12 months
Reason for employment: Addition
** ** *

Name: Linda Houts
Age: 32
Position: Counselor
Division: Student Personnel Services
Recommended salary: \$12,800 annual
Most recent salary: \$11,300
Salary in relation to staff
w/similar qualifications: Comparable
Education: BA Library Science; MA in Counseling
Experience: 4 1/2 yr. work; 4 yrs. counseling
Reason for recommending
this person: Excellent philosophy and clear understanding of comm. college role. High references
Beginning date of employment: November 1, 1974
Length of contract: 12 months
Reason for employment: Addition
** ** *

Name: Lloyd Hill
Age: 29
Position: Criminalistics Instructor
Division: Arts & Sciences
Recommended salary: \$12,112 annual
Most recent salary: \$13,900+ (12 mos)
Salary in relation to staff w/similar qualifications: Higher than regular Arts & Science because of occupational area
Education: MA + 45 hrs + PhD in Chemistry
Experience: 3 yrs teaching; 2 years work
Reason for recommending this person: Very well qualified and well known to be conscientious and eager to do a good job
Beginning date of employment: December 2, 1974
Length of contract: 9 months
Reason for employment: Replacement for Bob Surran, who has accepted a position with the Federal government

** ** *

Name: Don B. Irwin
Age: 29
Position: Psychology Instructor
Division: Arts & Science
Recommended salary: \$11,006 annual
Most recent salary: \$9,000
Salary in relation to staff w/similar qualifications: Comparable
Education: MS in Psychology, plans to complete PhD.
Experience: 3 years teaching
Reason for recommending this person: He has been teaching on a part-time basis for the past quarter, doing exemplary work.
Beginning date of employment: Dec 2, 1974
Length of contract: 9 months
Reason for employment: Replacement for Margery McCardell who moved out of town

** ** *

Name: Robert L. Anderson
Age: 24
Position: Culinary Arts Instructor
Division: Career Education
Recommended salary: \$9,000 annual
Most recent salary: \$8,600
Salary in relation to staff w/similar qualification: Same
Education: 2 yr. Vocational Institute + 2 yr. A. A. degree
Experience: 6 years work experience
Reason for recommending this person: Qualifications more than adequate
Beginning date of employment: November 18, 1974
Length of contract: 9 months
Reason for employment: Addition

DES MOINES AREA COMMUNITY COLLEGE

November 1, 1974

That contracts for the period of November 1, 1974 to June 30, 1975 be issued in the amounts shown to Des Moines Area Community College OSHA personnel. These salaries are the same as previous OSHA contracts with no increase being granted at this time.

<u>NAME</u>	<u>POSITION</u>	<u>PRESENT CONTRACT</u>	<u>NEW CONTRACT</u>
Dean Airy	Director	\$17,800.00	\$17,800.00
Herman Andresen	Construction Safety Specialist	13,812.00	13,812.00
Jack Kirstein	Media Specialist	13,812.00	13,812.00
Brian Taylor	Media Technician	8,500.00	8,500.00

AREA SCHOOLS COMPARISON OF GENERAL FUND AND PLANT FUND
REVENUE AND EXPENDITURES FOR FISCAL YEARS 1974, 1975 and 1976

Categorical Source of Revenue	GENERAL FUND			PLANT FUND		
	Actual 1973-74	Budgeted 1974-75	Proj. 1975-76	Actual 1973-74	Budgeted 1974-75	Proj. 1975-76
400 Student Fees	\$ 91,330	\$ 72,000	\$ 75,000			
410 Tuition	1,616,371	1,958,570	1,893,000			
Local Support 415 (Property Tax)	1,142,120	1,141,000	1,230,000	1,133,056	1,133,000	1,230,000
421 State Gen. Aid	2,190,205	2,283,180	4,732,017			
*424 State Voc. Aid	563,007	728,394	781,921			
425 State (Equip. Repl.)	34,580	50,000	449,404			
426-428 State Voc.						
429 Other State	188,345	320,000	20,000			
**						
430-49 Fed. Support	2,214,927	2,274,783	2,481,000		29,630	
450-59 Sales & Serv.	7,000	7,000	8,000			
460-90 Other Income	160,416	30,000	15,000	196,052	86,224	
Total Revenue	8,208,301	8,864,927	11,685,342	1,329,108	1,248,854	1,230,000
** Unrestricted Fund Bal.	(95,354)	1,247,377	-	1,819,270		
GRAND TOTAL	8,112,947	10,112,304	11,685,342	3,148,378	1,248,854	1,230,000

Categorical Source of Expenditures	Actual 1973-74	Budgeted 1974-75	Proj. 1975-76	Actual 1973-74	Budgeted 1974-75	Proj. 1975-76
Liberal Arts and Science	1,066,336	1,199,439	1,327,000			
Vocational-Technical	2,423,984	3,048,335	3,813,000			
Adult Education	876,837	1,140,190	1,368,000			
Activities Related to Instruction	1,457,104	1,468,648	1,468,342			
Administration	561,401	705,017	894,000			
Student Services	580,399	843,994	1,047,000			
Learning Resources	288,606	311,829	464,000			
Physical Plant	821,270	1,337,302	1,238,000	3,148,378	1,248,854	1,230,000
Function 9	37,010	57,550	66,000			
TOTAL EXPENDITURES	8,112,947	10,112,304	11,685,342	3,148,378	1,248,854	1,230,000

*Include only state share - Note Instruction for AS-15H, Item 2.

**Include federal share of Vocational Aid - Note Instruction for AS-15H, Item 2, in regard to Vocational Workstudy, MDTA, and Special Needs.

***Indicate unrestricted funds used.