

Des Moines Area Community College

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Board of Directors Meeting Minutes

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1-14-1974

### **Board of Directors Meeting Minutes (January 14, 1974)**

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DES MOINES AREA COMMUNITY COLLEGE  
2006 Ankeny Boulevard  
Ankeny, Iowa 50021

REGULAR MEETING

JANUARY 14, 1974

The regular meeting of the Des Moines Area Community College Board of Directors was held in the library of the Urban Center, 920 Washington, Des Moines, on Monday, January 14, 1974. The meeting was called to order by the Board President, Rolland Grefe, at 5:30 p.m.

ROLL CALL

Members present: Rolland Grefe  
Walter Hetzel  
Harry Bloomquist  
Harold Welin  
Rodney Carlson  
Cecil Galvin  
Maurice Campbell  
Max Kreager

Members absent: Ross Cramlet

Others present: Paul Lowery, Superintendent  
Jack Asby, Asst. Supt. Business Affairs  
Irv Steinberg, Business Manager/Bd. Secty.  
Curt Wiberg, Admin. Assistant  
Zack Hamlett, Coordinator, Urban Center  
Several Urban Center staff members  
Duane Anderson, Univ. of Iowa staff  
Dennis Ashby, Community Concerns Corp.

URBAN CENTER  
REVIEW

A tour of the Urban Center facility was followed by a presentation by Zack Hamlett, Center Director, in which the history, goals, accomplishments and plans regarding this Center were discussed.

RECESS OF  
MEETING

It was moved by W. Hetzel, seconded by M. Kreager, that the Board meeting be recessed for a dinner break. Motion passed and the meeting was recessed at 6:45 p.m.

RECONVENE OF  
BOARD MEETING

The regular board meeting reconvened at 7:50 p.m. at the same location as it had been recessed. All those present prior to the recess were also present at this time in addition to the following staff members: Rus Slicker, Phil Langerman, Nick Bellizzi, and the following Urban Center students - Isabelle Deom and Gretchen Jacal.

APPROVAL OF  
MINUTES

It was moved by M. Kreager, seconded by C. Galvin, that the minutes of the regular meeting held December 17, 1973 be approved as presented. Motion passed.

PERSONNEL  
NEW POSITIONS

It was moved by M. Kreager, seconded by R. Carlson, that employment be offered to the following for the position and salary indicated:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effec. Date</u>
Eva Anhorn	Instructor for 1st year Nursing, Ankeny	\$10,200	1/7/74
Mary Feuling	Instructor/Coord, Supplemental Health, Ankeny	9,000 (annual)	1/14/74
Debra Brown	Assoc. Degree Nursing Instr., Ankeny	8,800	1/7/74
Stephan Lee Trumm	Media Technician, OSHA Project, Ankeny	7,500	12/26/73
Bruce Dayton	Graphic Arts Instr., CEP	11,250	1/21/74

Motion passed.

PERSONNEL  
RESIGNATIONS

It was moved by H. Welin, seconded by M. Kreager, that the resignation of the following named personnel be accepted:

<u>Name</u>	<u>Position</u>	<u>Resignation Effective Date</u>
Freeman Neal	Supvr. of Instruction Skill Center	December 31, 1973
John Allen	Related Instr, Tool & Die, Ankeny	January 21, 1974
John Williams	Orientation Instr., CEP	January 11, 1974

Motion passed.

AACJC DUES  
APPROVAL

It was moved by M. Kreager, seconded by C. Galvin, that approval be given to payment of \$600.00 for institutional membership dues for calendar year 1974 to the American Association of Community and Junior Colleges. Motion passed.

SKILL CENTER  
CONTRACT  
APPROVALS

A motion was made by W. Hetzel, seconded by H. Bloomquist, that contracts for the following Skill Center personnel for the period January 1, 1974 through September 30, 1974, be approved at salaries indicated:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effec. Date</u>
Verlynn K. Gossen	Nurse/ Counselor	\$9,600	1/1/74
Betty Miller	Food Service Associate	5,200	1/1/74

Motion passed.

TEACHER  
ASSOCIATE  
AGREEMENT

It was moved by H. Bloomquist, seconded by M. Campbell, that approval be given to a para-professional teacher associate agreement between Des Moines Area Community College and the Boone Community School District and that the Board president be authorized to sign said agreement. Motion passed.

CLAIM AND  
ACCOUNTS

It was moved by C. Galvin, seconded by M. Campbell, that the claims and accounts as presented be approved for payment. Motion passed.

CEP CONTRACTS

It was moved by M. Kreager, seconded by W. Hetzel, that contracts be given to Concentrated Employment Program personnel for the period January 1, 1974 through December 31, 1974 as indicated on listing attached hereto and which is made a part of these minutes. Motion passed.

AIDP STAFF  
CHANGES

A motion was made by H. Bloomquist, seconded by M. Campbell that re-assignments and salary readjustments for AIDP (Advanced Institutional Development Program) staff and replacements be approved in accordance with listing attached hereto and which is made a part of these minutes. Motion passed.


CAPITAL FUNDS  
REQUEST

It was moved by W. Hetzel, seconded by R. Carlson, that the Des Moines Area Community College Board of Directors go on record as being in support of \$15 million state capital outlay fund request for area schools, as proposed by Iowa Council of Area School Boards. Motion passed.

ADJOURNMENT

It was moved by C. Galvin, seconded by W. Hetzel, that the meeting be adjourned. Motion passed and the meeting adjourned at 11:45 p.m. The regular meeting for February was set for February 4, 1974 at 5:30 p.m. at the Des Moines Skill Center, with a special meeting at the Ankeny Campus, Board Room, at 5:30 p.m. on February 19, 1974.

  
Irv Steinberg, Secretary

  
Rolland Grefe, President

Steinberg

1-14-74

ADDENDA TO AGENDA

3. PERSONNEL

New

e. Bruce Dayton, Graphic Arts Instructor, CEC, Ankeny

Resignation

c. John A. Williams, Orientation Instr. @ CEP, effective January 11, 1974

4. REPORTS

j. At the end of the AACJC Board of Directors meeting, representatives from approximately 100 community colleges were asked to participate in the 2nd annual assembly. The topic of discussion was "Educational Opportunity for All: New Staff for New Students." The report deals with pre-service and in-service education needed by staff in the community colleges. A copy of this report is enclosed in your packet.

k. In an effort to conserve energy, one of the old "gray ghost" busses is being used to start a bus route in Ankeny, for staff and students, who desire to ride to and from campus. The charge is 20¢ per ride, one way. A report from the one-way ride to campus this morning, which was the first day for this route, shows 21 riders. This is adequate to finance the cost of the operation.

5. COMMUNICATIONS

d. Letter from United Way General Council inviting members and guests to attend meeting re Integrated Services Program of Polk County/Des Moines, 12:00 noon, Thursday, January 24, 1974, Hawley Bldg. Auditorium.

7. NEW BUSINESS

d. Contracts for CEP personnel for the period January 1, 1974 - December 31, 1974. Proposed salary list enclosed in packet.

M. Kreager, 2d W. Hetzel

Personnel Resume'

Name:	Bruce Dayton
Age:	30
Position:	Graphic Arts Instructor - CEP
Division:	Student Personnel Services
Recommended salary:	\$11,250 annual
Most recent salary:	\$10,800
Salary in relation to staff w/similar qualifications:	Similar
Education:	High school graduate
Experience:	Printer with the same firm for 10 years
Reason for recommending this person:	Qualifications & standards established for this position
Beginning date of employment:	January 21, 1974
Length of contract:	January 21, 1974 - June 30, 1974
Reason for employment:	Replacement for Joe Street, who left to take a job closer to home