

Des Moines Area Community College

Open SPACE @ DMACC

Board of Directors Meeting Minutes

1-8-1973

Board of Directors Meeting Minutes (January 8, 1973)

DMACC

Follow this and additional works at: <https://openspace.dmacc.edu/boardminutes>

DES MOINES AREA COMMUNITY COLLEGE
2006 Ankeny Boulevard
Ankeny, Iowa 50021

REGULAR MEETING
JANUARY 8, 1973

The regular monthly meeting of the Des Moines Area Community College Board of Directors was held in the Board Room, Ankeny Campus, 2006 Ankeny Blvd., Ankeny, Iowa, on Monday, January 8, 1973. The meeting was called to order by the Board President, Rolland Grefe, at 7:30 p.m.

ROLL CALL

Members present: Rolland Grefe
Max Kreager
Walter Hetzel
Cecil Galvin
Rodney Carlson
Harold Welin
William Price
Ross Cramlet
Harry Bloomquist

Members absent: None

Others present: Paul Lowery, Superintendent
Jack Asby, Asst. Supt., Administrative Services
Irv Steinberg, Business Manager/Board Secretary

APPROVAL OF
MINUTES

It was moved by R. Cramlet, seconded by W. Hetzel, that the minutes of the December 11, 1972 meeting be approved as presented. Motion passed.

PERSONNEL
NEW

It was moved by M. Kreager, seconded by R. Cramlet, that employment be offered to the following for the position and salary indicated:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Eff. Date</u>
John Virden	Instructor, DMSC	\$11,000	1-2-73
Dave Kinsey	Bldg. Trades Instr.	12,600	2-26-73
Raymond Blakeslee	Bldg., Maint. DMSC	10,500	1-2-73
Basil Bergquist	Vet. Ag, Instr. Guthrie Center	11,000	1-15-73

Motion passed.

PERSONNEL
RESIGNATIONS

It was moved by C. Galvin, seconded by W. Hetzel, that the resignations of the following be accepted: James Leising, Instructor Guthrie Center Farm Co-op program effective December 31, 1972; and Stephen Melsha, Business Occupations instructor, CEP, effective January 5, 1973. Motion passed.

REGULAR MEETING

January 8, 1973

PRESENTATION
BY ARCHITECTS

A presentation with drawings, slides, and a scale model was given by architects, Ken Bussard and Bill Dikis, showing a proposed mall between the Media Center building and the Public Services building (No. 31). Action on approving this plan was deferred until a later meeting.

APPROVAL OF
SPECIAL SUMMER
SESSIONS

It was moved by C. Galvin, seconded by H. Welin, that a special eight week summer session be held on the Ankeny Campus from June 18 through August 10, 1973, and at the Boone Campus from June 4 through July 27, 1973. Motion passed.

APPROVAL OF
EASEMENTS REGARDING
SANITARY SEWER

It was moved by M. Kreager, seconded by H. Bloomquist, that the following easements, copies of which are attached hereto and made a part of these minutes, be approved and that the Board President and Secretary be authorized to sign said easements:

- (1) Easement for Sanitary Sewer - Des Moines Area Community College to City of Ankeny, whereby City of Ankeny is granted the right to operate, maintain, repair, and remove a sanitary sewer over, across, and under the property of Des Moines Area Community College located in Section 26, Township 80 North, Range 24 West of the 5th P.M.
- (2) Assignment of Easement - Des Moines Area Community College to City of Ankeny, whereby Des Moines Area Community College assigns, transfers, and conveys to the City of Ankeny, all of its right, title, and interest in and to the easement granted to Des Moines Area Community College by the State Board of Regents, May 17, 1968, for the purpose of constructing, reconstructing, operating, maintaining, repairing, and removing a sanitary sewer force main and sanitary sewage pumping station over, across, and under property of the State of Iowa used by Iowa State University and located in Sections 26 and 27, Township 80 North, Range 24 West of the 5th P.M.
- (3) Easement Conveyance - Des Moines Area Community College to City of Ankeny, whereby Des Moines Area Community College assigns, transfers, and conveys to the City of Ankeny all of its right, title, and interest in and to an easement granted by the City to Des Moines Area Community College for the construction, reconstruction, operation, maintenance, repair and removal of a sanitary sewer force main located over, across, and under the property of the City in Section 27, Township 80 North,

Range 24 West of the 5th P.M. and further granting a temporary easement and right-of-way for the actual period of construction only of said sanitary sewer force main. The purpose of this conveyance is to cancel and terminate the easement rights granted Des Moines Area Community College by the City of Ankeny and to re-merge the easement interests with the fee title interest held by the City of Ankeny.

- (4) Agreement - by Des Moines Area Community College to sell and convey to the City of Ankeny all right, title, and interest of Des Moines Area Community College in and to the sewer lines and facilities, including lift station and force main, constructed by Des Moines Area Community College and located in the south 1/2 of Section 26, Township 80 North, Range 24 West of the 5th P.M. for the purchase of \$1.00.

Motion passed.

CLAIMS AND ACCOUNTS

It was moved by H. Bloomquist, seconded by C. Galvin, that the claims and accounts, as presented, be approved for payment. Motion passed.

ADJOURNMENT

It was moved by R. Cramlet, seconded by R. Carlson, that the meeting be adjourned. Motion passed and the meeting was adjourned at 10:45 p.m. The next regular board meeting was set for February 5, 1973, in the board room. A tentative meeting was scheduled for February 26, 1973.

Irvin Steinberg
IRV STEINBERG, Secretary

Rolland Grefe
ROLLAND GREFE, President

Steinberg

DES MOINES AREA COMMUNITY COLLEGE

BOARD OF DIRECTORS MEETING - JANUARY 8, 1973

Following is a brief unofficial summary of the matters discussed and the action taken at the January meeting of the Board of Directors of the Des Moines Area Community College. The meeting was held Monday, January 8, 1973, in the Board Room, Ankeny Campus, Ankeny, Iowa.

Please note that decisions are not final until the Board has approved the official minutes at its regular meeting.

Personnel

Approved the employment of the following personnel:

John Virden, Upholstering instructor, Skill Center
Dave Kinsey, Building Trades instructor, Ankeny
Raymond Blakeslee, Building Maintenance instructor, Skill Center
Basil H. Bergquist, Veterans Agriculture instructor, Guthrie Center

Accepted the resignation of the following personnel:

James Leising, Veterans Agriculture instructor, Guthrie Center
Steven Melsha, Business Occupations instructor, Skill Center

Reports

Max Kreager reported that the Iowa Council of Area School Boards will meet on the Ankeny campus, January 12, followed by a dinner meeting with the superintendents at the Best Western Inn. Representative R. Welden, Chairman of the Higher Education Legislative Committee, will be the speaker.

A representative from the Board of Regents and a representative from the Department of Public Instruction will be on campus for their annual visit January 17.

Six representatives from each area school will be on the Ankeny campus Friday and Saturday, January 12 and 13, for a Management By Objectives workshop.

Title to the 80 additional acres has been received. The college now owns 320 acres.

Mr. Lowery reported that the Legislative Higher Education Study Committee voted to recommend that the existing Higher Education Facilities Commission be modified to the extent necessary to perform the functions and be declared the 1202 Planning Commission, as specified in the Higher Education Amendments of 1972.

Mr. Asby and Board Member Walt Hetzel reported very good attendance at the regional salary meeting in Boone. The consensus of the school people attending seemed to center around discussion of an increase in base salaries of \$50-\$100, with overall increases in the 4-5% range.

Mr. Lowery presented five possible options for the community college and local school districts within the Area XI district for providing career education to students while still in high school.

The board and all employees are now covered by Errors and Omissions insurance.

Communications

Read a letter from the architects stating that they are presenting a tree to the college as an expression of their appreciation for the opportunity to offer services to the college.

Read two letters of commendation--one commending the secretarial program at the Skill Center; the other commending our evening automotive program.

New Business

Possible revisions to the sick leave policy as it relates to maternity leave were presented for board study.

Established the 1973 summer school session as follows:

Ankeny campus, including Urban Center	-	June 18 - August 10
Boone campus	-	June 4 - July 27.

Approved easements to the city of Ankeny for access in the operation and maintenance of the sewer system and lift station.

** ** **

The next regular meeting has been scheduled for February 5, 1973, 7:30 p.m.

DES MOINES AREA COMMUNITY COLLEGE
Agenda - Regular Meeting
Monday, January 8, 1973 - 7:30 p.m.
Board Room - Bldg. #4

1. CALL TO ORDER

2. APPROVAL OF MINUTES - December 11 meeting

Regular Meeting's

Cramlet, 2d Hetzel

3. PERSONNEL

New

- a. John Virden, Upholstering instructor, Skill Center
- b. Dave Kinsey, Building Trades instructor, Ankeny
- c. Raymond Blakeslee, Building Maintenance instructor, Skill Center
- d. BASIL H. BERGQUIST, VET AG INSTRUCTOR, GUTHRIE CENTER

Kreager, 2d Cramlet

Resignation

- a. James Leising, Instructor of Guthrie Center Farm Co-op program
- b. Steven E. Mecher, BUS OCCUP. INSTRU AT CEP

Galvin, 2d Hetzel

4. REPORTS

- a. Iowa Council of Area School Boards - Kreager ✓
- b. Regional Computer Center - Price ✓ suit Pending. Wm Price asked for Deposition.
- c. Legislation ✓
- d. DPI annual visit - January 17
- e. Management by Objectives workshop - January 12-13 from U of Wisconsin - 6 from area Ed
- f. Conveyance of 80 acre tract of land to DMACC from the State of Iowa Needs Recording.
- g. Iowa Coordinating Council - Lowery meeting cancelled.
- h. Legislative committee on higher education - Lowery
- i. Supplementary Career Education programs reported as part of Adult Education

5. COMMUNICATIONS

- a. Letter from First Western Insurance regarding school district legal liability coverage: \$ 1,126 Premium @ 1 million coverage ed + all employees.
- b. Letter from architects. Gift of tree.
- c. Letter from State Vehicle Dispatcher to Employment Service, MDTA Division, commending the secretarial program at the Skill Center.
- d. Letter from Wm. Meardy concerning 1202 Commission as provided by the higher education amendments of 72.
- e. Commendation on Ole Nordland

Need invoice ?

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- a. Maternity Leave policy (copy enclosed).
- b. Establish term for summer 1973 school session. Sweet session for special students.
- c. Conveyance of easements as follows:
 - (1) By City of Ankeny to operate lift station -
 - (2) By Board of Regents
 - (3) To City of Ankeny, including assurance agreement relating to further assessment.

June 18 - Aug 10 (Ankeny)

June 4 - July 22 (Boone)

8. OTHER

9. PRESENTATION OF CLAIMS AND ACCOUNTS

Bloomquist - Galvin

10. ADJOURNMENT

10:45

Resume' Addendum

Name: Basil H. Bergquist
Age: 26
Position: Veterans Agriculture instructor @ Guthrie Center
Division: Career Education
Recommended salary: \$11,000 annual
Most recent salary: \$10,128 + commission
Salary in relation to staff
w/similar qualifications: Similar
Education: B.S. in Agriculture
Experience: 3 yrs. work experience w/Wilson-Sinclair Company
& Cyanamid Farm Supply
Reason for recommending this
person: Academic preparation, work experience, &
recommendations from Art Miller & others
Beginning date of employment: January 15, 1973
Length of contract: January 15, 1973 - June 30, 1973
Reason for employment: Replacement for James Leising

Resume' of New Personnel

Name: John Virden
 Age: 34
 Position: Upholstering instructor
 Division: Skill Center
 Recommended salary: \$11,000 annual
 Most recent salary: Private business owner
 Salary in relation to staff w/similar qualifications: Comparable
 Education: Will complete H.S. soon as possible
 Experience: 16 yrs. in upholstery
 Reason for recommending this person: Most qualified candidate we have been able to locate. We believe he will be excellent.
 Beginning date of employment: January 2, 1973
 Length of contract: January 2, 1973 - August 31, 1973
 Reason for employment: New

** ** *

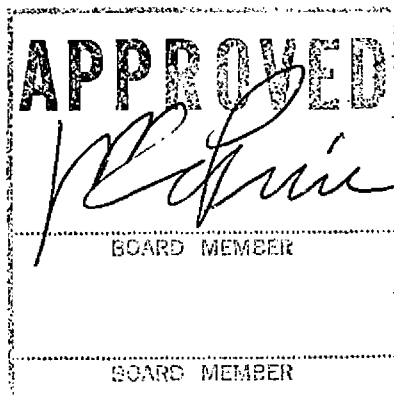
Name: Dave Kinsey
 Age: 28
 Position: Building Trades instructor
 Division: Career Education
 Recommended salary: \$12,600 annual
 Most recent salary: \$11,500
 Salary in relation to staff w/similar qualifications: Similar
 Education: Technical school diploma & approx. 1 yr. college
 Experience: 4 yrs. work & 3 yrs. building trades teaching
 Reason for recommending this person: Preparation through work experience, teaching & academic preparation
 Beginning date of employment: February 26, 1973
 Length of contract: February 26, 1973 - June 30, 1973
 Reason for employment: Addition

** ** *

Name: Raymond Blakeslee
 Age: 58
 Position: Building Maintenance instructor
 Division: Skill Center
 Recommended salary: \$10,500 annual
 Most recent salary: \$12,000
 Salary in relation to staff w/similar qualifications: Comparable
 Education: 2 yrs. Drake & vocational training
 Experience: Varied vocational instructor plus 20 yrs. in related maintenance work
 Reason for recommending this person: Appears to be very well qualified from technical & personal viewpoints
 Beginning date of employment: January 2, 1973
 Length of contract: January 2, 1973 - August 31, 1973
 Reason for employment: Addition

BILLS TO BE BOARD APPROVED
January 8, 1973

Acme Visable Records Inc.	Supplies	\$ 77.00
Ahern Pershing	"	10.20
" "	Equipment	24.95
" "	"	89.00
" "	"	202.55
Air Products	Repairs	29.40
" "	"	28.70
" "	Supplies	176.85
" "	"	82.16
" "	"	34.48
Alexander Electronics	Equipment	870.00
American Handicraft	Supplies	127.60
American Marking Co.	"	8.30
American Oil Co.	Gas	24.14
Ankeny Concrete Block Inc.	Repairs	3.50
" " " "	Supplies	23.08
" Paint & Wallpaper Co.	Supplies	23.22
" " " "	"	13.44
" Press Citizen & Crier	Ad	2.10
Arno Press Inc.	Subscription	35.00
The Art Store	Supplies	614.25
Audio Visual Aid	Books	38.00
" " Center	Rent	13.75
Baker Machinery Co.,	Supplies	102.88
Ballards 66 Station	"	1.95
" " "	"	3.80
Batten, Batten, Hudson & Swab	Service	359.00
John Z. Beamer Co.	Supplies	116.80
Beemak Plastics	"	28.74
A. D. Beers Co.	"	31.83
Bell Bros.	Equipment	173.80
Bellas Hess	"	75.00
Big Bear Inc.	Supplies	96.90
Black Mac Tools	Equipment	114.00
Boone Blank Book Co.	Supplies	15.50
" County Hospital	"	22.00
" Electric Motor Service	Repairs	7.50
" News Republican	Ad	58.40
R. R. Bowker Co.	Books	35.00
" " "	"	9.95
" " "	"	39.50
Bro Dart Inc.	Supplies	18.40
Brown Bros. Inc.	"	41.63
Brown Engineering Co.	"	453.02



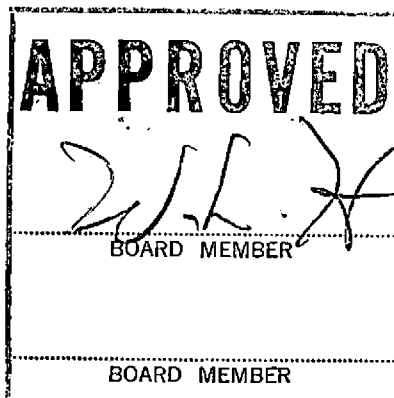
Building Maintenance Service Inc.	Service	\$ 5,207.40
Butler Paper Co.	Supplies	15.86
Cadillac Plastic Products	"	39.59
Cambridge Book Co.	"	116.03
Capital City Electric Co.	Repairs	811.28
Capitol Printing Ink	Supplies	53.48
Capital Sanitary Supply Co. Inc.	"	507.38
" " " " "	"	74.86
" " " " "	"	571.67
Carpenter Paper Co.	"	106.92
Carroll Press Publishers	Books	15.75
The Center for Cassette Studies	"	530.30
" " " Humanities Inc.	"	93.88
Central Air Supply Inc.	Supplies	35.21
" Medical & Surgical Supply	"	14.85
" Tractor Parts Co.	Repairs	83.95
Cho's Office Machine Repair & Service	"	84.00
College Placement Council Inc.	Subscription	35.00
Commerce Clearing House Inc.	Books	5.24
Community Playthings	Supplies	24.35
Computer Digest	Subscription	10.00
Concrete Reinforcing Steel Institute	Book	60.00
Container Haulaway Corp.	Service	561.50
Cory's Inc.	Supplies	2.93
" "	"	99.25
" "	"	11.95
Creative Systems Inc.	"	116.37
" " "	"	38.44
Crees Enterprises Inc.	Service	547.50
Crescent Electric Supply Co.	Supplies	14.80
" " " "	Equipment	32.18
Cummins Midwest Co.	Supplies	8.00
Milton Dakovich, D. O.	Lectures	60.00
Data Supplies	Supplies	960.00
Dearborn Chemical Div.	"	1,116.39
Deco Engineering Products Inc.	"	51.30
" Tool Supply	"	71.52
Deluxe Uniform Rental Service Inc.	"	42.95
Demco Educational Corp.	"	66.65
George DeMoss Construction Co.	"	253.18
Dennis Supply Co.	Equipment	337.28
" " "	Supplies	55.79
" " "	"	391.43
" " "	"	211.44
Dennison Manufacturing Co.	"	146.40



Denniston & Partridge Co.	Equipment	129.42
" " " "	Supplies	56.24
" " " "	"	73.52
" " " "	"	132.39
Denoyer Geppert	Equipment	312.64
Derby Refining Co.	Gas	11.64
Des Moines Clean Towel Service	Service	13.94
" " Flying Service	Supplies	8.46
" " News Agency	"	9.00
" " " "	"	36.00
" " Photocopy	"	1,710.62
" " "	Equipment	78.76
" " Public Schools Adult Ed	Reimbursement	21.59
" " " " " "	"	5,346.40
" " " " " "	"	225.00
" " Rubber Stamp Co.	Supplies	772.80
" " Stationery Co.	"	15.10
A. B. Dick Products	"	18.28
" " " "	Repairs	22.50
" " " "	Supplies	16.50
Dicatphone Corp.	Repairs	31.32
Dobbs Bros. Library Binding Co. Inc.	Binding	140.80
Doughten Auto Supply	Supplies	10.20
A. Dudley Dennison MD	Honorarium	30.00
Dunn & Co.	Equipment	22.00
DMACC REVOLVING FUND		
Automotive	Repairs	337.69
"	Supplies	723.41
"	Repairs	44.60
Bookstore	Supplies	5.95
"	"	6.00
"	Books	13.95
"	"	12.50
"	Supplies	14.40
"	"	7.50
"	"	24.85
"	"	.90
"	"	24.85
"	"	84.50
"	"	11.90
"	"	7.60
"	"	18.00
"	"	4.45
"	"	12.90
"	"	3.95
"	"	3.95
"	"	1.00
"	Books	9.95
"	Supplies	7.25
Diesel	Repairs	468.02
"	"	14.34
Food Service	Supplies	8.00
" "	"	54.00
" "	"	44.00
" "	"	90.88



Educational Audio Visual Inc.	Books	\$ 59.08
Educational Record Sales	"	931.71
Electrical Engineering & Equipment	Hardware	63.88
" " "	"	43.92
Electronic Engineering Co.	Service	100.00
" " "	"	109.00
Electronic Supply, Inc.	Supplies	17.84
Eye Gate House	"	191.00
Farmers Co-op Elevator	Fuel Oil	132.29
" " "	" "	174.82
F.W. Faxon Company, Inc.	Books	3.75
" " " " "	"	48.43
" " " " "	Subscriptions	20.50
" " " " "	"	5.97
Forkner Publishing Co.	Books	15.23
" " " "	"	7.72
Foster's	Supplies	60.74
Marcia Fox, Director Nrs. Serv.	Honorarium	20.00
Paul From, M.D. & Rustico Santos, M.D.	Lectures	105.00
Gestetner Corp.	Service	34.10
Gifford Brown, Inc.	Supplies	16.34
Globe Machinery & Supply Co.	"	16.52
Goodwin Service Co.	Repairs	26.80
David Gordon, M.D.	Lecture	30.00
W.W. Grainger, Inc.	Supplies	16.20
" " " "	"	25.53
Graybar Electric Co.	"	349.31
Grayson Book Service, Inc.	Books	659.17
" " " "	"	359.68
" " " "	"	675.14
Charles Gutenkauf, M.D.	Lectures	60.00
Hamilton Hardware, Inc.	Supplies	11.77
Hawkeye Bindery Inc.	Books	39.75
Hawkeye Launderers	Service	23.15
Hawkeye Safety Equipment	Supplies	22.80
Hawkeye Tours	Service	58.00
" " "	"	106.00
Hawkeye Truck Equipment Co.	Equipment	530.00
Herberger Construction Co.	Paint	40.68
Hopkins Sporting Goods, Inc.	Supplies	1,391.94
Hosier Refrigeration Supply	"	37.35
Howell Auto Parts	"	17.50
" " "	"	63.27
Hurlock Co.	"	714.44
HY-Vee Stores	"	36.95
" " "	"	21.79
" " "	"	13.66
" " "	"	18.58



IBM Corporation	Supplies	18.00
" "	"	12.72
" "	"	18.49
" "	"	86.74
" "	"	1,894.25
International Harvester Co.	Rental Equip.	150.00
" " "	Supplies	2.13
Iowa Dental Supply	Equipment	370.00
Iowa Lutheran Hospital	Supplies	21.65
Iowa Regional Transit Corp.	Service	666.21
Iowa State University	"	2.20
" " "	"	64.00
Iowa Truck Center	Supplies	15.60
Richard D. Irwin, Inc.	Book	9.14
Wes Jarnagin, Inc.	Service	111.71
Johnson Service	"	545.00
" " "	"	675.00
" " "	"	398.27
Dennis Kelly, M.D.	Lectures	60.00
Mike Kinkaid	Service	15.00
Darwin Krumery	Refund	6.00
L.H. Kurtz Co.	Supplies	106.56
Langan Paper Co.	"	10.91
Langan Paper	"	10.91
J.S. Latta & Son	"	21.20
Leasco Information Products	Pamphlets	12.39
Lennox Industries, Inc.	Parts	83.13
J.B. Lippincott Co.	Books	11.51
" " " "	"	21.08
" " " "	"	244.37
Listening Library Inc.	Honorarium	70.00
Dr. David Llewelyn	Supplies	13.54
Luke Brothers, Inc.	Lecture	30.00
Neil McGarvey, M.D.	Books	7.94
McGraw Hill Book Co.	"	12.02
" " " "	"	16.76
" " " "	"	16.76
C.H. McGuiness Co., Inc.	Supplies	129.88
M B & R Enterprises	Supplies	97.12
" " " " "	"	43.00
" " " " "	"	197.00
" " " " "	"	26.25
M.C.B. Co.	"	49.21
M & M Equipment	"	32.90
M & M Sales Co.	"	18.35
" " " " "	"	78.66
" " " " "	"	78.66
" " " " "	Service	15.50



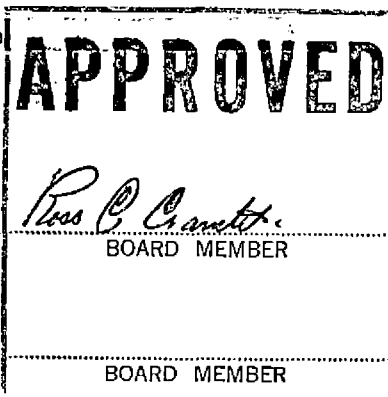
The Macmillan Co.	Books	47.74
Man & Manager Inc.	Subscription	78.00
Medical Library Assn. Inc.	"	20.00
Meinhardt Products Div.	Supplies	14.95
Midwest Library Service	Books	342.93
" " "	"	5.56
" " "	"	2.00
" " "	"	4.16
" Shop Supplies Inc.	Supplies	115.70
" Visual	Equipment	18.78
" "	"	72.00
" "	Supplies	1.15
" "	"	.58
Milady Publishing Corp.	Books	254.00
Miller Music	Supplies	27.29
Mobile Lock Service	Service	30.00
Mogul Ed	Supplies	14.47
" "	"	20.20
Moore Business Forms Inc.	"	285.98
Mosler	Service	17.15
C. V. Mosby Co.	Books	13.72
Mower Sales & Service	Equipment	109.95
" " " "	Repairs	41.35
Multigraphics Div.	Supplies	11.80
" " "	"	36.52
" " "	"	9.83
Minicipal Supply Co.	Equipment	97.30
" " " "	Supplies	5.15
" " " "	"	238.69
N. C. I. Inc.	"	53.86
Nat'l. Assn. for Public Continuing & Adult Ed.	"	87.55
" League for Nursing Evaluation Serv.	"	87.00
" Restaurant Assn.	"	50.00
" School Public Relations Assn.	Subscription	21.00
" " " " "	Books	10.90
Nelson's Doo It Store	Supplies	5.99
New Readers Press	"	219.22
" " "	"	3.31
Northwest Office Inc.	Repairs	21.50
Oak Publications	Subscription	24.00
Oakfield Apparatus Co.	Supplies	5.54
Office Machine Service Co.	Repairs	12.00
Office Services Inc.	Supplies	33.00
" " "	"	1.00
" " "	Repairs	37.90
" " "	"	15.00
" " "	"	51.75



Office Speciality Co.	Repairs	\$ 59.50
" " "	"	38.00
" Supplies Inc.	Supplies	49.08
" " "	Equipment	6.80
" " "	Supplies	12.76
" " "	"	1.10
Olivetti Corp. of America	Repairs	31.42
" " " "	"	18.50
" " " "	Equipment	256.00
" " " "	Supplies	90.00
" " " "	Equipment	700.00
Olson Graphic Products	Supplies	140.92
Pacific Tape Library	Books	54.00
Paper Corp.	Supplies	3,546.25
" " "	"	402.65
" " "	"	120.40
George W. Parks Inc.	"	20.90
F. E. Peacock Publishers Inc.	Books	4.49
Percival Manufacturing Co.	Supplies	14.50
B. G. Peterson Co.	"	187.02
Physicians & Hospitals Supply Co.	Equipment	10.48
Pitney Bowes	Repairs	98.88
Plate's Sharpening Service	"	6.95
Plumb Supply	Supplies	23.72
" " "	"	69.73
Virgil Popejoy Septic Tank & Sewer Serv.	Service	140.00
" " " " " " "	"	35.00
Harrison Pratt, MD	Lectures	15.00
Prentice Hall Inc.	Books	236.18
Puckett Electric	Equipment	24.40
" " "	Supplies	7.73
" " "	"	23.53
R & R Welding Supply	\$ "	171.81
" " " " "	"	8.64
" " " " "	"	10.40
" " " " "	"	81.35
Radio Trade " Co.	"	28.27
Ramada Inn	Dinners	86.14
Ramco Co.	Supplies	21.51
Rand McNally & Co.	Books	30.65
Reeves Plate Service	Supplies	7.00
Regents Publishing Co. Inc.	"	6.38
Register & Tribune	"	28.60
Remington Rand Office System	"	123.75
" " " " "	Rental	200.00



Sargent Welch Scientific	Supplies	\$ 90.00
W. B. Saunders Co.	Books	164.10
" " " "	"	68.17
Warren Schloat Productions Inc.	"	42.00
Science Research Assoc. Inc.	Supplies	61.62
Scientific Products	"	117.60
Service Photoprint	"	8.85
Sexauer Mfg. Co. Inc.	"	42.72
Sherwin Williams Co.	"	13.86
Anna Shinkle, Attorney	Honorarium	30.00
Sinauer Assoc. Inc.	Books	12.90
Singer Friden Div.	Supplies	11.00
Sioux City Music Supply	"	14.00
V. W. Smith Oils Inc.	"	2.40
" " " " " "	"	156.18
Robert Smith MD	Honorarium	30.00
South Western Publishing Co.	Supplies	52.71
" " " " " "	"	46.92
Sportsman's of Ankeny	"	3.88
Standard Bearings Co. of Des Moines	"	16.03
" " " " " "	"	73.58
" " " " " "	"	18.90
" Register	Equipment	3,400.00
Star Equipment Ltd.	Rental	8.00
State Agency for Surplus Property	Equip. & Supplies	16.50
" " " " "	Supplies	8.50
" " " " "	"	18.00
" " " " "	"	3.00
" " " " "	Equipment	24.00
" " " " "	Supplies	7.50
" " " " "	"	20.70
Steck Vaughn Co.	"	217.05
" " " " "	"	410.40
" " " " "	"	188.84
Stetson Building Products	"	55.00
Storey Kenworthy	"	233.75
Successful Farming	"	2.00
" " " " "	"	2.00
Sun Electric Corp.	Repairs	16.65
" Oil Co.	Fuel	1,227.55
Sunstrom Miller Press	Supplies	27.00
Donald Sweem MD	Honorarium	30.00
Tempil Div.	Supplies	5.86
Tersch Paper Co.	"	217.90
Timberline DX Service	Gas	7.60



Tractor Supply Co.	Supplies	\$ 29.65
Triangle School Supply	"	58.94
" " "	Equipment	237.97
United Tool Processes Corp.	Supplies	42.63
Univac Div.	Repairs	45.00
Universal Filter Co. Inc.	Books	17.92
University Microfilms	"	14.25
" " "	"	820.75
" of Northern Iowa	Supplies	10.00
Varityper Div.	"	79.60
Walters Sanitary System	Service	74.00
Westinghouse Learning Press	Supplies	14.52
J. Weston Walch	Books	15.21
" " "	"	3.03
Wallace Homestead Co.	Supplies	353.00
Whitey's Town & Country	Repairs	2.00
Wickes Lumber	Supplies	36.42
" " "	"	9.80
" " "	"	12.55
John Wiley & Sons Inc.	Books	10.13
R. C. Wooters MD	Honorarium	120.00
Youngerman Music Co.	Supplies	<u>4.23</u>
	TOTAL	61,788.21



DES MOINES SKILL CENTER

Air Products & Chemical Inc.	Supplies	303.10
Auto Body & Reconditioned Car	Subscription	10.00
Baker Plumbing & Heating	Repairs	61.51
Bear Manufacturing Co.	Supplies	46.10
Butler Paper Co.	"	146.54
Capitol Printing Ink Co.	"	81.59
Central Distributors	"	13.23
Central Medical Surgical Inc.	"	6.10
Corn States Metal Fabricators	Service	25.70
Crescent Chevrolet	Supplies	21.94
Des Moines Clean Towel Service	Service	377.99
Des Moines Register & Tribune	Ad	17.25
Dollarwise	Book	5.63
Drake Publishers	"	7.29
Dubois Chemicals	Supplies	282.43
Gulf Oil	Oil	9.50
Hawkeye Safety Equipment Co.	Supplies	102.00
Heinrich Envelopes	"	56.80
Klein's Department Store	"	24.48
Koch Brothers	Machine Rental	25.00
Langan Paper Co.	Supplies	15.00
Leslie Paper Co.	"	191.00
Phillip Lesman & Sons	"	9.60
Media Systems Corp.	Equipment	1,983.64
Midwest Paper Co.	Supplies	36.00
Midwest Visual Education	Tape Recorder	179.78
Midwest Visual Education	Equipment	142.30
Midwest Visual Education	Supplies	19.35
Midwest Visual Education	"	1.35
National Automotive Service	Book	18.00
Parker Publishing Co.	"	10.87
Peerless Supply	Supplies	65.40
Peerless Supply	"	8.46
Plemone DX Service	Service	38.70
Gene Poore	"	215.00
Rovner Sanitary Services	"	176.00
Sherwin Williams Co.	Parts	10.07
Sherwin Williams Co.	"	3.15
Southwestern Publishing Co.	Supplies	341.92
Standard Oil Co.	"	19.60
Taylor Refrigerator Co.	Repairs	41.95
Taylor Refrigeration	"	55.50
Universal Welding Supplies	Supplies	924.50

TOTAL

6,131.32



BILLS PAID PRIOR TO BOARD APPROVAL

24768	Raymur Schools Corp. & Continental Bank	Rent	\$55,983.00 ✓
24769	Ankeny National Bank	Investment	100,000.00 ✓
24771	All American Transport Inc.	Freight	10.25 ✓
24772	Duane Anderson	Expenses	52.10 ✓
24773	Scott Barkley	Tutoring	54.25 ✓
24774	Richard Brown	Refund	6.00 ✓
24775	Gary Busby	Refund	6.00 ✓
24776	Lucille Callaghan	Tutoring	7.00 ✓
24777	Barbara Cavil	Refund	83.00 ✓
24778	Michael Cinnamon	Tutoring	19.25 ✓
24779	Betty Clarken	Refund	6.00 ✓
24780	Conrad Freight Lines	Freight	7.00 ✓
24781	Crouse Cartage Co.	"	27.03 ✓
24782	Terry DeVore	Refund	10.00 ✓
24783	David Frye	Tutoring	9.62 ✓
24784	Evelyn Garrison	Refund	13.00 ✓
24785	Gwen Gale	"	120.00 ✓
24786	Jane Gesaman	"	6.00 ✓
24787	Linda Gilbert	Tutoring	3.50 ✓
24788	Alan T. Godlove	"	20.12 ✓
24789	Michael Graham	Refund	6.00 ✓
24790	Martha Guthrie	"	95.00 ✓
24791	C. T. Henderson	"	6.00 ✓
24792	Iowa Power & Light Co.	Utility	1,788.93 ✓
24793	Arline Jones	Refund	13.00 ✓
24794	Mary Kallemyn	Tutoring	3.05 ✓
24795	Randall C. Lee	Refund	110.00 ✓
24796	Trudy Little	"	10.00 ✓
24797	Anthony J. J. Menezes	"	130.00 ✓
24798	Virgil Moore	Tutoring	18.37 ✓
24799	Northwestern Bell Telephone Co.	Utility	631.67 ✓
24800	Craig Riecken	Refund	39.00 ✓
24801	Albert Sandstrom	"	6.00 ✓
24803	Chris Tipton	Tutoring	4.37 ✓
24804	Harold Tiedmann	"	13.55 ✓
24805	U. S. Post Office	Postage	95.00 ✓
24806	Claudia Walters	Refund	10.00 ✓
24807	James W. Wilkins III	"	110.00 ✓
24808	Youth Report	Subscription	18.00 ✓
24809	Superintendent of Documents	Book	.75 ✓
24810	Iowa Power & Light Co.	Utility	1,705.81 ✓
24918	Ankeny National Bank	Buy Back Ck.	82.60 ✓
25130	" " "	" " "	137.30 ✓
24958	Kathryn M. Ante	Refund	110.00 ✓
24959	Associate Mailers Inc.	Postage	3,330.00 ✓
24960	Steve Bayles	Refund	110.00 ✓

APPROVED

[Handwritten Signature]

BOARD MEMBER

BOARD MEMBER

24961	Biermann's University Elec. Co. Inc.	Wiring	\$ 15.50
24962	Robert Blake	Refund	39.00
24963	Shirley Brandon	"	6.00
24964	Jane M. Burnette	"	39.00
24965	Steven V. Call	"	11.80
24966	Clark Plumbing & Heating Co.	Supplies	14.00
24967	College Entrance Exam Board	Book	2.00
24968	Kenneth James Collier	Refund	39.00
24995	Colo Community Schools	Reimbursement	13.00
24996	Mary Coppola	Rent	193.44
24997	Sandra Cota	Refund	95.00
24998	Donald F. Curtis	Testing	50.60
24999	DMACC Revolving Acct.	Transfer	7,350.00
25000	Carol Deimerly	Refund	39.00
25001	Dexfield Community Schools	Reimbursement	11.00
25002	James O. Ethington	Refund	6.80
25003	Mary Faust	"	6.00
25004	Mrs. Roberta Flook	"	11.50
25005	Donald Freeman	"	20.00
25006	Judith Gauld	"	6.00
25007	Nelson R. Goodman	Testing	40.30
25008	Barbara Ann Granzow	Refund	83.20
25009	Rolland E. Grefe	Expense	147.63
25010	Mrs. Jo Griswold	Supplies	200.00
25011	Guthrie Center Comm. Schools	Reimbursement	121.16
25012	Terry Hall	Refund	88.00
25013	Jane Halling	"	20.00
25014	Marcel K. Hiskey	"	52.00
25015	Sharon Hodge	"	104.00
25016	Naomi Hokanson	"	6.00
25017	Theresa Horner	"	39.00
25018	Iowa Electric Light & Power Co.	Utility	2,293.49
25019	Neal Joseph Johnson	Refund	78.00
25020	Jayeanne Jones	"	39.00
25021	James R. Jorgensen	"	88.00
25022	Mrs. Ann Juels	Supplies	12.50
25023	Clay P. Kling	Refund	66.00
25024	Paul R. Lacey	"	88.00
25025	Ed L. Logan	"	110.00
25026	Larry Daniel Lowe	"	72.00
25027	Nancy M. Lundahl	"	17.00
25028	James McCluggage	"	39.00
25029	Madrid Community Schools	Reimbursement	23.50
25030	Media Systems Corp.	Equipment	5,811.29
25031	Monty R. Montagne	Refund	6.80



25032	Kelly W. Morgan	Testing	19.80
25033	Morrissey Implement	Refund	90.00
25034	NESCO Community Schools	Reimbursement	36.00
25035	Laura Jean Newman	Refund	34.00
25036	Northwestern Bell Telephone Co.	Utility	682.20
25037	Nancy Novak	Refund	7.50
25038	Robert Olson	250	110.00
25039	Lou Piatt	"	6.00
25040	Kenneth E. Potter	"	5.00
25041	Steve Rastofer	"	39.00
25042	Linda Riddle	"	13.00
25043	Janice Roxberg	"	6.00
25044	Mr. Tony Rozendahl	Equipment	50.00
25045	Michael C. Ryan	Refund	5.00
25046	Robert L. Schneller	"	76.00
25047	Barbara Shaw	"	39.00
25048	Hazel Shoemaker	"	6.00
25049	Steven D. Short	"	88.00
25050	Carlene L. Sickles	"	110.00
25051	Kirby J. Small	"	110.00
25052	Ed Smith	"	6.00
25053	Mark Smith	"	5.00
25054	Mary M. Stavish	"	39.00
25055	Diane Storms	"	39.00
25056	Josephine Strong	"	6.00
25057	Judy C. Stumbo	"	88.00
25058	Rebecca Summers	"	52.00
25059	Sun Electric Corp.	Equipment	1,889.30
25060	Elizabeth Marie Topf	Refund	78.00
25061	Tom Tucker	"	12.00
25062	Twin Cedars Comm. Schools	Reimbursement	10.00
25063	Dennis K. Wadsworth	Refund	66.00
25064	Wanda Welch	"	39.00
25065	Kenneth Witt	"	5.00
25119	Woodward Granger Comm. Schools	Reimbursement	9.00
25186	U. S. Post Office	Postage	2,000.00
25345	DMACC Petty Cash	Reimbursement	62.31
25344	Ankeny National Bank	Buy Back Ck.	143.50
25374	Kristi Nellans	Refund	120.00
25390	Ed Acela	Testing	28.60
25391	Frances Amdahl	Refund	6.00
25392	The American School Board Journal	Subscription	8.00
25393	Steven Appleby	Refund	66.00
25394	Bell Ave. Realty	Rent	4,429.58
25395	James R. Berkley	Refund	78.00
25396	Gina Blanshan	"	66.00
25443	Ankeny National Bank	Investment	50,000.00

APPROVED

W.L.H.

BOARD MEMBER

BOARD MEMBER

25397	Barry Brinkman	Supplies	\$ 12.65
25398	Richard Bussanmas	Supplies	30.00
25399	City of Ankeny Water Dept.	Utility	217.86
25400	City of Guthrie Center	Rent	250.00
25401	Mrs. Trix Clark	Refund	6.00
25402	Community Concerns Corp.	Rent	2,128.50
25403	Conrad Freight Lines Inc.	Freight	7.00
25404	Mary Coppola	Rent	250.00
25405	Charles Davis	Refund	6.00
25406	Judy Delaney	Reimbursement	36.00
25407	Earlham Community Schools	"	7.44
25408	Freidman's Leasing Corp.	Lease	138.54
25409	Hawkeye Tours Inc.	Travel	2,192.00
25410	Jean Heintz	Refund	6.00
25411	Dale Herman	Reimbursement	97.88
25412	Kathleen Huffy	Refund	7.50
25413	IEEE Press	Books	22.90
25414	The Institute of Electrical & Electronics Engineers Inc.	Subscription	22.00
25415	Iowa Power & Light Co.	Utility	11,134.04
25416	Iowa State University Press	Book	3.95
25417	Ron Iverson	Refund	6.00
25418	Charlene Jarboe	"	6.00
25419	Susan Keller	Supplies	10.40
25420	Peggy J. Kile	Refund	110.00
25421	Mrs. Doyce Lockhart	"	3.00
25422	Leonore Mangold	"	6.00
25423	Miss Kathrine Marquardt	Honorium	48.00
25424	Mid America Realty	Rent	6,731.17
25425	National Libraty Week	Book	10.90
25426	Nevada Community Schools	Reimbursement	126.30
25427	Northwestern Bell	Utility	2,706.37
25428	Cathy Jo Oltrogge	Refund	39.00
25429	Perry Community Schools	Reimbursement	229.08
25430	Jon Peterson	Refund	66.00
25431	Public Documents Distr. Center	Books	2.55
25432	Sue Rollinson	Refund	6.00
25433	David George Sandvig	"	54.60
25434	Southeast Warren Comm. Schools	Reimbursement	40.00
25435	Supt. of Documents	Books	31.20
25436	United Telephone Co.	Utility	10.45
25437	University of Illinois	Book	1.55
25438	Kerry L. Van Gundy	Refund	15.00
25439	Alan Lyle Wise	"	46.80
25440	White Star Laundry	Service	477.00
25441	Ankeny National Bank	Buy Back Ck.	133.50
25442	U. S. Postmaster	Postage	40.06



SUPPLEMENTAL BOARD LIST

Richard Abel & Co. Inc.	Books	\$ 8.55
Academic Press Inc.	"	16.77
Addison Wesley Publishing Co. Inc.	"	5.85
Allyn & Bacon Inc.	"	25.78
American Assn. of Jr. Colleges	"	15.87
" Hotel Assn. Directory Corp.	"	12.50
" Library Assn.	"	4.50
" West Publishing Co.	"	11.44
Ames Advertiser	Ad	48.30
" Daily Tribune	"	31.40
American Marking Inc.	Supplies	5.05
" Welding Society Inc.	Books	99.50
W. H. Anderson Co.	"	28.00
Arno Press Inc.	"	25.43
Assignments in Management	"	8.25
Audiovisual Services	"	75.00
Auerbach Publishers Inc.	"	79.07
Barron's Educational Series Inc.	"	6.73
R. R. Bowker Co.	"	84.00
Bureau of Educational Research & Serv. Div.	"	2.86
Cahners Books	"	13.65
Cambridge University Press	"	10.96
Camera Repair Service	Repairs	38.79
Capital City Electric	"	321.98
Capitol Sanitary Supply Co. Inc.	Supplies	23.00
Cenco Instruments Corp.	"	1.56
Chek-Chart	Books	26.82
Claitor's Book Store	"	4.15
Columbia University Press	"	9.37
Contemporary McGraw Hill Films	Film Rent	29.75
Crown Publishers Inc.	Books	8.16
F. A. Davis	"	11.22
Des Moines Register & Tribune Co.	Ads	124.42
Doubleday & Co. Inc.	Books	1.44
Educators Progress Serv. Inc.	"	9.20
Fox Printing Co.	Ad	8.00
Dr. Leona Gallion	Books	4.00
David R. Godine	"	8.50
The Gryphon Press	"	66.05
Hacker Arts Books Inc.	"	7.91
Harcourt Brace Jovanovich Inc.	"	16.22
Harper & Row Publishers Inc.	"	8.56
Hastings House Publishers Inc.	"	11.12
Holt, Rinehart & Winston Inc.	"	9.15
Houghton Mifflin Co.	"	8.00
Individual Learning Systems Inc.	"	6.71



International Conference of Bldg. Officials
 " Foodservice Mfg. Assn.
 Iowa State University Press
 Johnston Distributors
 J. B. Lippincott Co.
 " " " "
 Litton Educational Publishing
 McCormick Mathers Publishing Co.
 McGraw Hill Book Co.
 " " " "
 " " " "
 The Macmillan Co.
 MB & R Enterprises
 The MIT Press
 Ed Mann
 Midwest Visual Education Serv. Inc.
 Monitor Book Co. Inc.
 The C. V. Mosby Co.
 Multigraphics
 National Education Assn. of the U. S.
 Northern Illinois University
 Office Supplies Inc.
 Olivetti Inc.
 Oxford University Press Inc.
 Paper Corp.
 Plate's Sharpening Service
 Orebtice Hall Inc.
 R & R Welding Supply
 The Ronals Press Co.
 W. B. Saunders Co.
 Schocken Books Inc.
 Scott Foresman & Co.
 Service Photoprint
 " "
 Peter Smith Publisher Inc.
 Stein & Day Publishers
 Stitzell Electric Co.
 Treck Photographic Inc.
 Freinds of the Library
 The University of Iowa
 University Microfilms
 " "
 " of Wisconsin Extension
 Vocational Education Productions
 Wallace Homestead Co.
 Watson-Guptill Publications
 Weed Science Society of America
 John Wiley & Sons Inc.
 The H. W. Wilson Co.
 World Publishing

Books	\$ 12.20
"	15.25
"	6.21
Equipment	4,160.50
Books	7.24
"	36.20
"	5.70
"	205.86
"	23.08
"	25.70
"	6.06
"	19.62
Supplies	5.95
Books	2.80
Supplies	5.37
Repairs	17.81
Books	46.60
"	4.05
Supplies	45.61
Books	2.50
Film Rent	4.65
"	436.29
"	7.50
Books	4.27
Supplies	65.85
Repairs	7.40
Books	51.64
Supplies	44.29
Books	7.78
"	15.52
"	5.40
"	4.17
Supplies	25.75
Equipment	16.40
Books	12.92
"	6.17
Supplies	12.70
"	82.22
Books	1.50
Film Rent	7.85
Film	38.75
"	12.50
" Rent	93.00
Books	4.40
Supplies	233.00
Books	51.40
"	10.00
"	157.76
"	38.00
"	7.46

TOTAL 7,504.39

APPROVED

 BOARD MEMBER
 BOARD MEMBER

SCHOOLHOUSE FUND

Paid Prior to Board Approval

Ck. # 423 Vawter & Walter, Inc. Final payment on Project 1B \$5,000.00 ✓

TO BE BOARD APPROVED

Brown Bros., Inc.	Contract III Lighting	6,230.16 ✓
W.H. Jamison & Co.	Construction of Campus Sign	6,657.00 ✓
Patzig Testing Laboratories	Testing	29.00 ✓
Veenstra & Kimm	Engineering Services	2,345.44 ✓
Wilkins, Bussard & Dikis	Professional Services	36,628.68 ✓

