

Des Moines Area Community College

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Board of Directors Meeting Minutes

9-5-1972

Board of Directors Meeting Minutes (September 5, 1972)

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DES MOINES AREA COMMUNITY COLLEGE
2006 Ankeny Boulevard
Ankeny, Iowa 50021

SPECIAL MEETING

SEPTEMBER 5, 1972

A special meeting of the Des Moines Area Community College Board of Directors was held at the Bavarian Haus restaurant, E. 14th Street, Des Moines, Iowa on Tuesday, September 5, 1972. The meeting was called to order by the Board President, Rolland Grefe, at 7:00 p.m.

ROLL CALL

Members present: Rolland Grefe
Max Kreager
Cecil Galvin
Walter Hetzel
Harry Bloomquist
William Price

Members absent: David Longnecker
Harold Welin
Ross Cramlet

Others present: Paul Lowery, Superintendent
Irv Steinberg, Business Manager/Board Secretary
Jack Asby, Asst. Supt., Administrative Services

APPROVAL OF
MINUTES

It was moved by M. Kreager, seconded by C. Galvin, that the minutes of the Open Hearing on Budget, Hearing of Campus Entrance Sign, and Regular Meeting, all held on August 14, 1972, be approved as presented. Motion passed.

APPROVAL OF
STATE AID
ALLOCATION

It was moved by W. Hetzel, seconded by C. Galvin, that Alternative #3 - A, dated August 28, 1972, of the proposed allocation of state aid to area schools for fiscal years 1974-1975 be approved, with the understanding that the Superintendent and Board continue to seek a formula for the distribution of state aid that will permit growth and that will establish a system of accountability for the funds disbursed; and that said approval be conveyed to the Iowa Council of Area School Boards at its scheduled meeting on September 8, 1972 by Director Max Kreager and Superintendent Paul Lowery. Motion passed.

APPROVAL OF
LOAN AGREEMENT
WITH BANKERS
TRUST COMPANY

It was moved by W. Price, seconded by W. Hetzel, that the loan agreement with Bankers Trust Company to borrow \$4,400,000 January 1, 1973 at an interest rate of 3.8% per annum be approved, and that the Board President and Secretary be authorized to sign said agreement. A copy of said agreement is attached hereto and made a part of these minutes. Motion passed.

RESOLUTION TO
SELL HOUSE

Director W. Price introduced the following Resolution titled "RESOLUTION APPROVING SALE OF HOUSE" and moved that the same be adopted. Director H. Bloomquist seconded the motion to adopt. A vote was taken and carried unanimously. Whereupon, the President of the Board declared said Resolution duly adopted as follows:

RESOLUTION APPROVING SALE OF HOUSE


RESOLVED, that the following described real estate, situated in the City of Ankeny, Polk County, State of Iowa, to-wit,

Spahr Manor, Lot 15, Plat 5 - 1109 Belmont


heretofore purchased by said Des Moines Area Community College for the purpose of providing a site for the construction project for the Building Trades class under the direction of said Des Moines Area Community College and with a view toward resale upon completion of said construction project, at which time said real estate became surplus, and duly advertised for sale pursuant to the provisions of Iowa Code, Section 297.23, is hereby declared to be surplus property, having no further school purpose.

NOW THEREFORE, be it resolved that said real estate shall be sold to Thomas E. and Carolyn J. Dart, Des Moines, Iowa, who submitted the high bid in response to said auction, for the consideration of \$29,100.00, the same representing said high bid and being equal to the fair market value of said real estate. It is the opinion of said Board that such sale is in the best interest of and for the benefit of said Des Moines Area Community College.

NOW THEREFORE, the President and Secretary of this Community College are hereby authorized, directed, and empowered to execute and deliver a warranty deed conveying said premises to the said Thomas E. and Carolyn J. Dart as joint tenants, upon receipt of said consideration.


ROLLAND GREFE, President of the Board of Directors

ATTEST:


IRV STEINBERG, Secretary of the Board of Directors

ADJOURNMENT

It was moved by C. Galvin, seconded by W. Price, that the meeting be adjourned. Motion passed and the meeting was adjourned at 9:30 p.m. The next regular meeting was set for September 11, 1972.


ROLLAND GREFE, President


IRV STEINBERG, Secretary

Affidavit of Publication

COPY OF ADVERTISEMENT
Exhibit "A"

STATE OF IOWA }
POLK COUNTY } SS.

The undersigned, being first duly sworn, on oath states that he is the Auditing Department Manager of Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of

THE DES MOINES REGISTER (Daily)
DES MOINES TRIBUNE (Daily)
DES MOINES SUNDAY REGISTER

newspapers of general circulation printed and published in the City of Des Moines, Polk County, Iowa; and that an advertisement, a printed copy of which is hereto annexed as Exhibit "A" and made a part of this affidavit, was printed and published

in said *The Des Moines Register* (daily) the following dates.....

July 31, 1972

in said *Des Moines Tribune* (daily) the following dates.....

in said *Des Moines Sunday Register* on.....

The affiant states that all of the facts set forth in the foregoing affidavit are true as he verily believes.

Paul B. Morgan

Subscribed and sworn to before me by said affiant this 3rd day of

August

19 72
Lowell D. Carlson

Notary Public in and for Polk County, Iowa

(R-249) - NOTICE: The Board of Directors of Des Moines Area Community College (Herein "Board") is hereby notified that the undersigned, being first duly sworn, on oath states that he is the Auditing Department Manager of Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of

| GENERALS | EXPENDITURES FOR YEAR | | | D | E | F |
|-------------------------|--------------------------------------|--------------------------------------|--|----------------------------|-------------------------------|---|
| | A | B | C | | | |
| 1. GENERAL | July 1, 1970 to July 31, 1971 Actual | July 1, 1971 to June 30, 1972 Actual | July 1, 1972 to June 30, 1973 Proposed | Est. mtd. Cash and Reserve | Est. mtd. Balance and Reserve | Est. mtd. Amount (C-D-E) Necessary to be Paid By Taxation |
| 2. LIABILITY | 5,248,925 | 6,454,794 | 6,561,179 | 1,004,240 | 6,619,619 | 1,150,000 |
| 3. CAPITAL | 748 | 748 | 748 | | | 748 |
| SCHOOLHOUSE: | 2,631,965 | 1,298,539 | 1,191,000 | 509,349 | 510,349 | 1,150,000 |
| 4. Bonds and Interest | 7,078,820 | 7,710,328 | 7,712,927 | 1,513,598 | 6,925,708 | 2,300,744 |
| 5. TOTAL - All Purposes | | | | | | |

Paul B. Morgan, Auditing Department Manager of Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of

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BOND SCHEDULE

DO NOT INCLUDE ANY LEVIES WHICH WILL NOT BE CERTIFIED TO COUNTY AUDITOR BEFORE OCTOBER 1, 1972

| Purpose of Issue and Original Amount | Date Certified To Auditor | Principal Outstanding | Due | Interest Due | Other Expense | Total Budget Requirement |
|--------------------------------------|---------------------------|-----------------------|-----|--------------|---------------|--------------------------|
| \$ | | | | | | |
| \$ | | | | | | |
| \$ | | | | | | |
| \$ | | | | | | |
| \$ | | | | | | |
| \$ | | | | | | |
| TOTAL | X X X X | | | | | |

Record of tax voted by the electorate, Sec. 280A.19, Code 1971
Must be certified to County Auditor prior to October 1 of this year

| Purpose of Tax | Date Voted | Number of Years | Mills Voted | Current Budget Requirements in Dollars |
|--|------------|-----------------|-------------|--|
| Construction | 9-71 | 5 | 3/4 | 1,150,000 |
| TOTAL TO BE LEVIED IN DOLLARS UNDER SCHOOLHOUSE (VOTED) | | | | \$ |

ENTRY RECORD OF THE HEARING AND DETERMINATION OF THE ESTIMATE

Be it remembered that on this, the 14th day of August, 1972, the Board of Directors of Des Moines Area Community College (Merged Area XI)

Area Vocational School or Area Community College

of Boone, Guthrie, Dallas, Madison, Marion, Story, Warren, Polk, Jasper, Carroll, Audubon, Crawford & Shelby
Adair, Clarke, Mahaska, Poweshiek, Lucas, Marshall, Hardin, Hamilton, Greene, Counties, Iowa,

met in session for the purpose of a hearing upon the budget estimate as filed with this board. There was present a quorum as required by law. Thereupon the board investigated and found that the notice of the time and place of hearing has, according to law and as directed by the board, been published on the 31st day of July, 1972, in the Des Moines Register and Tribune

newspapers published at Des Moines, Iowa of said counties; that the affidavits of publication thereof were on file with the county auditor. Thereafter and on said day the estimate was taken up and considered and taxpayers heard for and against said estimate as follows:

Thereafter and after hearing all taxpayers desiring to be heard, the board took up the estimate for final consideration and after being fully advised the board determined that said estimate be corrected and completed so that when completed it should be in words and figures as stated herein. The vote upon final adoption of the budget was as follows:

| | | | | | | | |
|------|--|------|-------|------|---------------------------------|------|-------|
| Ayes | <u>M. Kreager</u> | Ayes | _____ | Nays | <u>None</u> | Nays | _____ |
| | <u>H. Welin</u> | | _____ | | | | _____ |
| | <u>D. Longnecker</u> | | _____ | | | | _____ |
| | <u>C. Galvin</u> | | _____ | | | | _____ |
| | <u>R. Cramlet</u> | | _____ | | | | _____ |
| | <i>[Signature]</i> President of Board | | | | <i>[Signature]</i> Secretary | | |

The secretary was thereupon directed to forward the adopted budget and tax levy to the county auditor as provided by law.

I hereby certify the above to be a true and correct copy of the proceedings of the Board relating to the consideration and final adoption of the within budget of expenditures and levy of taxes on the 14th day of August A. D. 1972 *[Signature]* Secretary.

INSTRUCTIONS AS TO FUNDS

Authority for General Fund School Taxes

Sec. 280A.17, Code 1971. The board of directors of each merged area shall prepare an annual budget designating the proposed expenditures for operation of the area vocational school or area community college. The board shall further designate the amounts which are to be raised by local taxation and the amounts which are to be raised by other sources of revenue for such operation. The board of directors shall prorate the amount to be raised by local taxation among the respective county school systems, or parts thereof, in the proportion that the value of taxable property in each system, or part thereof, bears to the total value of taxable property in the area. The board of directors shall certify the amount so determined to the respective county auditors and the boards of supervisors shall levy a tax sufficient to raise the amount. No tax in excess of three-fourths ($\frac{3}{4}$ ths) mill shall be levied on taxable property in a merged area for the operation of an area vocational school or area community college.

AUTHORITY FOR SCHOOLHOUSE FUND TAXES

Sec. 280A.22, Code 1971. The voters in any merged area may at the annual school election vote a tax not exceeding three-fourths ($\frac{3}{4}$ ths) mill on the dollar in any one (1) year for a period not to exceed five (5) years for the purchase of grounds, construction of buildings, payments of debts contracted for the construction of buildings, purchase of buildings and equipment for building, and the acquisition of libraries, and for the purpose of maintaining, remodeling, improving, or expanding the area vocational school or area community college of the merged area.

BONDS AND INTEREST

Sec. 280A.19, Code 1971. Boards of directors may acquire sites and erect and equip buildings for use by area vocational schools or area community colleges and may contract indebtedness and issue bonds to raise funds for such purpose. Sec. 280A.20. Taxes for the payment of bonds issued under section 280A.19 shall be levied in accordance with Chapter seventy-six (76) of the Code. The bonds shall be payable from a fund created from the proceeds of such taxes in not more than twenty (20) Years and bear interest at a rate not exceeding seven (7) per cent per annum, and shall be of such form as the board issuing the bonds shall by resolution provide.

Sec. 97 C.10, Old Age Sur. Ins.: (Federal) Sufficient to meet the political subdivision obligation when necessary.

TORT LIABILITY

Section 613A.7, 10 — No limit.

SUPPLEMENTAL DETAIL OF BUDGET ESTIMATE

MERGED AREA XI

| 1. GENERAL FUND (Use Whole Dollars) | July 1, 1970 to June 30, 1971 Actual | July 1, 1971 to June 30, 1972 Actual | July 1, 1972 to June 30, 1973 Proposed | Carry Forward to Budget Estimate Column/Line |
|---|---|---|---|---|
| EXPENDITURES: | | | | |
| 1. Liberal Arts and Sciences | 881,723 | 1,042,750 | 1,057,373 | |
| 2. Vocational and Technical | 1,530,194 | 1,910,988 | 1,926,912 | |
| 3. Adult Education | 604,593 | 678,983 | 762,983 | |
| 4. Activities Related to Instruction | 908,893 | 1,103,462 | 928,825 | |
| 5. Administration | 217,054 | 282,586 | 386,116 | |
| 6. Student Services | 294,818 | 357,680 | 461,816 | |
| 7. Learning Resources | 164,951 | 281,296 | 223,420 | |
| 8. Physical Plant | 617,135 | 774,525 | 756,758 | |
| 9. Organized Research | 27,594 | 22,524 | 56,976 | |
| 10. | | | | |
| 11. | | | | |
| 12. Total Expenditures | 5,246,955 | 6,454,794 | 6,561,179 | A, B, C-1 |
| 13. Cash Reserve — Working Capital: | 251,697 | | | |
| 14. Current Assets from Balance Sheet | | | 1,004,240 | |
| 15. *Increase in Cash or Investments | | | + | |
| 16. *Decrease in Cash or Investments | | | - | |
| 17. Adjusted Currents Assets, (lines 14-16) | | | 1,004,240 | D-1 |
| 18. Total Requirements, line 12 plus 17 | | | 1,004,240 | |
| Published Budget of Expenditures | | | | |
| RECEIPTS: | | | | |
| 400 Student Fees | 89,653 | 48,204 | 37,413 | |
| 410 Tuition | 742,202 | 1,095,949 | 1,163,136 | |
| 421 General State Aid | 1,326,739 | 1,510,361 | 1,737,597 | |
| 424 Vocational State Aid | 878,761 | 992,888 | 989,167 | |
| 429 Other State Aid | | | | |
| 430-449 Federal Aid | 1,293,125 | 1,508,451 | 1,210,734 | |
| 450-459 Sales and Service | | | | |
| 460 Other Income | 157,054 | 76,704 | 12,500 | |
| | | | | |
| Unrestricted Fund Balance from Balance Sheet | | 517,055 | 260,632 | |
| | | | | |
| Total — All Above Receipts and Balances | 4,487,534 | 5,749,612 | 6,415,419 | E-1 |
| Property Tax | 993,951 | 965,814 | 1,150,000 | F-1 |
| Total Available (Two lines just above) | 5,481,485 | 6,715,426 | 6,648,821 7,565,419 | |
| Less Expenditures | 5,246,955 | 6,454,794 | -- | |
| Balance Forward, June 30 | 234,530 | 260,632 | -- | |

* Lines 15, 16: Explain adjustment in determining adjusted current assets as basis for cash reserve asking in Column D of the Budget Estimate and Budget Certificate: _____

2. TORT LIABILITY

| | | | | |
|---|--|--|-------|-----------|
| EXPENDITURES: | | | | |
| Total Expenditures | | | \$748 | A, B, C-2 |
| Published Budget of Expenditures | | | | |
| RECEIPTS: | | | | |
| Secretary's Balance, July 1 | | | | |
| Property Tax in Process of Collection | | | | |
| | | | | |
| Total — All Above Receipts and Balances | | | | E-2 |
| Property Tax | | | 748 | F-2 |
| Total Available | | | | |
| Less Expenditures | | | | |
| Balance Forward, June 30 | | | | |

SUPPLEMENTAL DETAIL

| 3. PLANT (Use Whole Dollars) | July 1, 1970 to June 30, 1971 Actual | July 1, 1971 to June 30, 1972 Actual | July 1, 1972 to June 30, 1973 Proposed | Carry Forward to Budget Estimate Column/Line |
|---|---|---|---|---|
| EXPENDITURES: | | | | |
| Total Expenditures | 2,631,965 | 1,255,900 | 1,151,000 | A, B, C-3 |
| Published Budget of Expenditures | | | | |
| RECEIPTS: | | | | |
| Secretary's Balance, July 1 | 1,236,677 | 57,943 | (1,009) | |
| Property Tax in Process of Collection | -- | -- | 510,358 | |
| Other Receipts | 461,032 | 232,661 | 1,000 | |
| Total — All Above Receipts and Balances | 1,697,709 | 290,604 | 510,349 | E-3 |
| Property Tax | 992,199 | 963,926 | 1,150,000 | F-3 |
| Total Available | 2,689,908 | 1,254,530 | 1,660,349 | |
| Less Expenditures | 2,631,965 | 1,255,539 | | |
| Balance Forward, June 30 | 57,943 | (1,009) | | |

4. BONDS AND INTEREST

| | | | | |
|---|--|--|--|-----------|
| EXPENDITURES: | | | | |
| Principal | | | | |
| Interest | | | | |
| Total Expenditures | | | | A, B, C-4 |
| Published Budget of Expenditures | | | | |
| REQUIREMENTS: | | | | |
| Amount of Budget 7-1-72 to 6-30-73 | | | | |
| Amount Required 7-1-73 to 12-31-73 | | | | D-4 |
| Total Requirements | | | | |
| RECEIPTS: | | | | |
| Secretary's Balance, July 1 | | | | |
| Property Tax in Process of Collection | | | | |
| Total — All Above Receipts and Balances | | | | E-4 |
| Property Tax | | | | F-4 |
| Total Available | | | | |
| Less Expenditures | | | | |
| Balance Forward, June 30 | | | | |