

Des Moines Area Community College

Open SPACE @ DMACC

Board of Directors Meeting Minutes

12-1-1969

Board of Directors Meeting Minutes (December 1, 1969)

DMACC

Follow this and additional works at: <https://openspace.dmacc.edu/boardminutes>

DES MOINES AREA COMMUNITY COLLEGE
2006 Ankeny Boulevard
Ankeny, Iowa 50021

REGULAR MEETING

DECEMBER 1, 1969 The regular monthly meeting of the Des Moines Area Community College Board of Directors was held in the Board Room, Administration Building, Ankeny Campus, 2006 Ankeny Blvd., Ankeny, Iowa, on Monday, December 1, 1969. The meeting was called to order by the Board President, Rolland Grefe, at 7:00 P.M.

ROLL CALL Members Present: Rolland Grefe
Ross Cramlet
Harry Bloomquist
Harold Welin
David Longnecker
Max Kreager
William Price
Robert Lounsberry
Richard Opie

Members Absent: None

Others Present: Paul Lowery, Superintendent
Irv Steinberg, Business Mgr./ Board Secretary
Phil Langerman, Asst. Supt., Institutional Services
Don Zuck, Director, Plant Services
Eldon Walton, Director, Educational Media
William Cook, Remington Rand Representative
Paul Huenemann, Remington Rand Representative
Dwight Mater, Former Board Member
Roger Decker, Department of Public Instruction
Gary Greve, Department of Public Instruction

OATH OF OFFICE TO NEWLY APPOINTED BOARD DIRECTOR Mr. Richard Opie, having previously been appointed to replace Dr. Dwight Mater as Director of District No. 4, Des Moines Area Community College, for the unexpired term ending October 12, 1970, was administered the Oath of Office by the Board Secretary.

DISCUSSION OF RANDTRIEVER A discussion was held concerning notification received from the Sperry Rand Corporation increasing the cost of the Randtriever to \$450,000. Reasons for the increase were reviewed by Mr. Paul Huenemann, representative from Sperry Rand Corporation, and possible alternatives were discussed by Superintendent Lowery. Mr. Huenemann indicated that another representative from Sperry Rand Corporation would be available to meet with the Board later this week for further discussion, if desired.

SPECIAL MEETING SET FOR DECEMBER 5 A motion was made by M. Kreager, seconded by D. Longnecker, that a Special Board Meeting be held at 3:00 P.M., Friday, December 5, 1969 in the Board Room, Administration Building, Ankeny Campus, for the purpose of further consideration regarding purchasing of Randtriever. Motion passed.

CESS OF REGULAR MEETING The Board President announced that the Regular Board Meeting would be recessed at this time to permit continuation of the hearing on receiving of bids for the construction of Phase 1, Part B, Area XI Community College, as had been scheduled for 7:30 P.M.

SPECIAL HEARING

DECEMBER 1,
1969

A continuation of the Special Hearing held on November 14, 1969 and adjourned to December 1, 1969 regarding receiving of bids for the construction of Phase 1, Part B, Area XI Community College was held in the Phasing Campus Library, 2006 Ankeny Blvd., Ankeny, Iowa. The meeting was called to order by the Board President, Rolland Grefe, at 7:30 P.M.

ROLL CALL

Members Present: Rolland Grefe
Ross Cramlet
Harry Bloomquist
Harold Welin
David Longnecker
Max Kreager
William Price
Robert Lounsberry
Richard Opie

Members Absent: None

Others Present: Paul Lowery, Superintendent
Irv Steinberg, Business Mgr./ Board Secretary
Cliff Prall, Architect
Frank Bunker, Architect
Dave Ward, Vawter & Walter, Inc. Representative
Don Zuck, Director, Plant Services

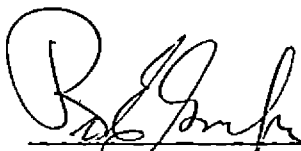
RETURN OF
BID SECURITY
CHECKS AND
ADJOURNMENT


It was moved by D. Longnecker, seconded by R. Cramlet, that the bid security checks of \$150,000. each being held from the Weitz Co., Inc. and the Ringland-Johnson-Crowley Company be returned to the respective bidders, and that this hearing be adjourned until 4:30 P.M., Friday, December 5, 1969, at the Board Room, Administration Building, 2006 Ankeny Blvd., Ankeny, Iowa, at which time the hearing will be continued. Motion passed after a roll call vote was taken as follows:

AYES: Rolland Grefe
Ross Cramlet
Harry Bloomquist
Harold Welin
David Longnecker
Max Kreager
William Price
Robert Lounsberry
Richard Opie

NAYS: None

The Special Hearing was adjourned at 7:45 P.M.


ROLLAND GREFE, President


IRV STEINBERG, Secretary

REGULAR MEETING
(Continued)

- DECEMBER 1, 1969 The regular monthly/^{meeting}of the Des Moines Area Community College Board of Directors previously begun at 7:00 P.M., December 1, 1969 and recessed at 7:30 P.M. on same date was reconvened at 7:46 P.M., December 1, 1969 in the Board Room, Administration Building, 2006 Ankeny Blvd., Ankeny, Iowa.
- ROLL CALL All those who were present when the meeting recessed were present at the time the meeting reconvened.
- APPROVAL OF MINUTES A motion was made by M. Kreager, seconded by D. Longnecker, that the minutes of the Special and Regular meetings held November 14, 1969 be approved as presented. Motion passed.
- COMMUNITY CORRECTIONAL CENTER PROJECT A presentation was made by Dr. Phil Langerman explaining the proposed Model Cities Community Correctional Center project.
A motion was made by R. Lounsberry, seconded by R. Cramlet, that the Des Moines Area Community College participation in the proposed Model Cities Community Correctional Center project be limited to Adult Basic Education, High School Completion, skilled training and other educational programs presently being conducted by the school. Motion passed.
- PERSONNEL A motion was made by W. Price, seconded by R. Lounsberry, that employment be offered to Leland Crawford for the position of Administrative Assistant for the Des Moines Skill Center at an annual salary of \$12,500., effective January 5, 1970; and to Mary Bliesmer for the position of LPN Instructor at Ames at an annual salary of \$7,200, effective January 5, 1970.
Motion passed.
- EDUCATIONAL TV & RADIO FACILITIES ON ANKENY CAMPUS A motion was made by M. Kreager, seconded by D. Longnecker, that the agreement with the State Educational Facility Board to locate its proposed educational radio and television office and studio facilities on the Des Moines Area Community College, Ankeny Campus, be approved and referred to the State Board for their approval preliminary to appropriations of construction funds by state legislation, and that the Board President and Secretary be authorized to sign such an agreement. Motion passed.
- APPROVAL OF LEASE FOR DES MOINES SKILL CENTER It was moved by H. Bloomquist, seconded by R. Lounsberry, that the renewal lease with the Bell Avenue Realty Company for the lease of the facility at 2403 Bell Avenue, Des Moines, Iowa, at an annual rent of \$72,779.92, consisting of \$45,000.00 basic rent plus an additional amount of \$27,779.92 to be placed in escrow for maintenance and alterations, with payments to be made monthly commencing December 1, 1969 in the amount of \$6,066.66, be approved and that the Board President and Secretary be authorized to sign the renewal lease. Motion passed.
- ADVISORY COMMITTEE FOR EPDA VOLUNTEER COORDINATORS PROGRAM A motion was made by W. Price, seconded by H. Welin, that approval be given for the following named individuals to serve on the Advisory Committee for EPDA Volunteer Coordinators Program:
Mrs. Jerry Howlett, Mrs. Roy E. Taylor, Mrs. Joyce E. Fletcher, Pherrin Dowell, Mike Carpenter, Charles Sims, Mrs. Barbara Douglass, Harold Renshwa, Mrs. Rolland E. Grefe, Harold Templeman, Miss Natalie Reese, Mrs. Clifford L. Meints, Roderick Kent.
Motion passed.

STAFF
RESIGNATION

It was moved by R. Lounsberry, seconded by D. Longnecker, that the resignation of Beverly Ask be accepted. Motion passed.

LEASING OF
LAND TO ABM
LEASING CO.

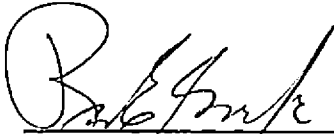
It was moved by M. Kreager, seconded by R. Lounsberry, that the request by ABM Leasing Company to permit them to lease the land upon which buildings 13 and 14 are located be denied. Motion passed.

CLAIMS AND
ACCOUNTS

A motion was made by D. Longnecker, seconded by R. Opie, that the Claims and Accounts as presented be approved. Motion passed.

ADJOURNMENT

A motion was made by R. Lounsberry, seconded by R. Cramlet, that the meeting be adjourned. Motion passed and the meeting adjourned at 10:40 P.M. Board members were reminded of the Special Board Meeting scheduled for 3:00 P.M., Friday, December 5, 1969.



ROLLAND GREFE, President



IRV STEINBERG, Secretary

ADVISORY COMMITTEE FOR EPDA VOLUNTEER COORDINATORS PROGRAM

Recommended Committee Members:

Mr. Jerry Howlett, Chairman, Greater Des Moines Volunteer Bureau
2605 Madison - Des Moines, Iowa

Mrs. Roy E. Taylor, President, American Association of University Women, Des Moines Branch
3904 Aspen Drive - West Des Moines, Iowa 50265

Mrs. Joyce E. Fletcher, Training Officer, Greater Opportunities, Incorporated
917 Walnut - Des Moines, Iowa

Pherrin Dowell, Assistant Director, Office of Volunteers, Des Moines Public Schools
1800 Grand Avenue - Des Moines, Iowa

Mike Carpenter, Director, Office of Volunteers, American Red Cross, Iowa Chapter
506 Fourth Street - Des Moines, Iowa 50309

Charles Sims, Minority Student Advisor, Drake University
25th and University - Des Moines, Iowa

Mrs. Barbara Douglass, Director, Volunteer Bureau of Scott County
404 Main Street - Davenport, Iowa 52801

Harold Renshaw, Volunteer Supervisor, Pottawatomie County Welfare Department
231 Pearl Street - Council Bluffs, Iowa

Mrs. Rolland E. Grefe, Representing the Community
5725 North Waterbury Road - Des Moines, Iowa

Harold Templeman, Director, Bureau of Family and Children's Services
Lucas Building - Des Moines, Iowa

Miss Natalie Reese, Community Relations Worker, Neighborhood Education Center
1718 12th Street - Des Moines, Iowa

Mrs. Clifford L. Meints, President, District VIII, Iowa Congress of Parents and Teachers
716 West Iowa Street, Indianola, Iowa

Roderick Kent, Director, Adult Education, West Des Moines Public Schools, Valley High School
1140 35th Street - West Des Moines, Iowa

December 1, 1969

DES MOINES AREA COMMUNITY COLLEGE

Proposed
Model Cities Community Correctional Center

A few weeks ago while Dr. Russel Pounds was Director of the Des Moines City Demonstration Agency (Model Cities), he asked if the Des Moines Area Community College would be interested in helping develop this project. We agreed to help develop the project because it has some educational components.

Article from Commerce Clearing House, Inc., College and University Reports dated November 24, 1969-

President Nixon Asks Overhaul of State and Local Correctional Institutions-

"President Nixon has requested an overhaul of state and local correctional institutions, according to a memorandum directed to Attorney General John N. Mitchell. The President said that improvement is needed and that the federal government should make all resources available to state and local systems.

The President requested that the Attorney General take actions which include: new vocational, educational and employment opportunities for persons on probation, in prison, and on parole; seeking out the cooperation and resources of private industry, and developing a government-wide system of coordinating this effort; and a program of research, experimentation and evaluation of correctional methods and practices so that successful techniques may be identified quickly and applied broadly in all correctional institutions."

The rationale for the project is as follows:

Sentencing laws in the United States are based on the theory that there should be the same punishment for the same crime. While the theory sounds eminently reasonable, the practice has many deficiencies. A major deficiency is that this system does not permit differential sentencing on the basis of dangerousness. A second deficiency is that economic factors influence sentencing with the result that for the same offense the more affluent are likely to receive a lighter sentence than the less affluent, even if the affluence itself results from criminal activity.

This is demonstrated by bail-bond procedures. The poor are less likely to be able to make bond and be released while awaiting trial than are the affluent. Appendix I shows that persons who are detained prior to trial are more likely to be convicted than persons who are released; and if convicted are more likely to be committed to an institution.

The Des Moines Pre-Trial Release Program partially compensates for this dilemma, but only partially, because the criteria for release relate to stability of employment; stability of residence; and stability of family life, all of which are frequently related to a degree of economic stability. As a result, while the Pre-Trial Release Program has demonstrated that offenders who meet the criteria can be released safely, it does not demonstrate that offenders who do not meet the criteria are necessarily dangerous.

Proposed Model Cities Community Correctional Center

Page 2

December 1, 1969

One of the reasons that persons who are detained prior to trial are more likely to be committed after trial and conviction is that the factors which mitigate against their pre-trial release also mitigate against their being placed on probation. Because they have poor employment histories, and because they tend to move frequently, and because they lack stable family relationships, they are poor risks for the one traditional correctional program, probation. They are, as a result, committed to correctional institutions where educational and vocational training programs exist. Many offenders avail themselves of these opportunities, but the gains that are made in the institution tend to be offset by the problems the offender encounters in re-entering society. As a result, recidivism rates among offenders who have been institutionalized tend to be high.

The purpose of the Community Correctional Centers is to provide to detained offenders who are residents of the Model Cities Area, diagnostic service designed to (1) differentiate between dangerous and non-dangerous offenders; (2) determine the real rehabilitative needs of the non-dangerous offenders and provide the needed service in the community.

Method of Implementation-

Detained offenders will be evaluated by a team consisting of a family case worker; an educator, and a vocational counsellor, and each will be evaluated medically-psychologically. If found to be non-dangerous, the case worker, basic education instructor, vocational counsellor and psychiatrist will, as a team, develop a specific program for each offender designed to meet his individual needs. The individualized program will include any combination of or all of the following services; social case work; psychiatric treatment; remedial and developmental education; vocational training (MDTA), and job placement. In all cases, the offender will be involved in the program for at least eight hours each day. Staff of the Center shall also be responsible for developing housing and subsistence for the offender.

Upon completing the plan and arranging details, the plan shall be presented to the judge with a view toward obtaining a recommendation for release, or in the case of a juvenile, to the Juvenile Court. Failing this, the plan will be presented to the appropriate court at the time of the disposition hearing as a part of the pre-sentence investigation with a view toward having the offender assigned to the Center as a condition of probation. In all cases the release of the offender shall be conditional on his good behavior and on his full involvement in the program developed for him by the Center staff. If the offender fails to involve himself in the program, the court shall be immediately informed and shall then decide if the offender should be returned to confinement.

Funding-

Model Cities have a preliminary project approved with funding and commitment from the Department of Social Services and DRES as follows:

| | | |
|---|--------------|--|
| Model Cities | \$ 79,000.00 | |
| State Department of Social Services | \$ 77,000.00 | |
| Division of Rehabilitation, Education and Services | \$ 24,000.00 | |
| Des Moines Area Community College | \$ 14,000.00 | (Adult Basic Education and High School Equivalency) |
| Total | \$194,000.00 | |

Proposed Model Cities Community Correctional Center

Page 2

December 1, 1969

Administration-

As of this date, no agency has been designated as the administering agency. However, based upon inquiries, the Des Moines Area Community College may be asked to administer the funds and program.

Time Table-

The project could start as soon as the first of January, 1970 or February, 1970.

Advisory Committee--

See the attached list.

Board Action Desired-

Board permission to participate in the Community Correctional Center Program and possibly as the administering agency is desired.

MODEL CITIES COMMUNITY CORRECTIONAL CENTER AD HOC COMMITTEE--

Judge James Donato
Polk County District Court
Polk County Court House
Des Moines, Iowa
Ph: 284-6309

Judge Luther Glenton
Municipal Court
E. 1st and Court St.
Des Moines, Iowa
Ph: 283-6100

Mr. Ray Fenton
Polk County Attorney
Polk County Court House
Des Moines, Iowa
Ph: 284-6342

Sheriff Wilbur Eldredth
Polk County Court House
Des Moines, Iowa
Ph: 284-6030

Mr. Gil Cranberg
Editorial Writer
Register and Tribune
Des Moines, Iowa

Mr. Paul Dunn, Director
Iowa Citizens Council on Crime and Delinquency
2533 W. Euclid
Des Moines, Iowa
Ph: 255-2240

Mr. Al Christensen, Chief
Programs & Activities Therapy
State Department of Social Services
Lucas Office Bldg.
6th Floor
Des Moines, Iowa
Ph: 281-5425

Mr. Dan Johnston, Attorney
917 Savings & Loan Bldg.
Des Moines, Iowa
Ph: 283-0196

Mr. Roger Dacker, Supervisor
Intake - DECS
801 Bankers Trust Bldg.
Des Moines, Iowa 50309

Mr. John Wolfe, Jr., Attorney
1321 42nd St.
Des Moines, Iowa

Miss Laurel Rans, Supt.
Women's Reformatory
Rockwell City, Iowa

Mr. William Snyder, Director
Model Cities
703 Seventh St.
Des Moines, Iowa

Mr. Richard Wright
Model Cities
703 Seventh St.
Des Moines, Iowa

Mr. William Elbert
Probation Officer
205 Oak Lane
Ankeny, Iowa
Ph: 964-3310

Dr. Philip Leagerman
Assistant Superintendent,
Institutional Services
Des Moines Area Community College
2006 Ankeny Blvd.
Ankeny, Iowa 50021
Ph: 964-0651

Dr. John Hage
2110 Meadowbrook Drive
West Des Moines, Iowa

Dr. Allan Frankel
1220 Des Moines Bldg.
Des Moines, Iowa
Ph: 288-7497

Mr. John Walton, Supervisor
Department of Social Services
Lucas State Office Bldg.
Des Moines, Iowa 50319

SUMMARY OF RANDTRIEVER CONSIDERATIONS:

Considerations have been in progress since August, 1968 regarding the installation of the Randtriever in the Media Center. The following presents a brief chronology of events leading up to the present concerns.

- August 8, 1968: Conference held in Emery & Prall offices. In attendance were: Paul Huenemann, Jack Jones, Cliff Prall, Cliff Kessler, Roy Reeves, Phil Langerman, and Ellis Hanson. Viewed a film and discussed features of Randtriever I. Cost estimates at this meeting were for a 100,000 volume collection. Estimates given by Mr. Huenemann were: \$200,000 plus \$25,000 console, \$40,000 per isle.
- September, 1968: Conference with Paul Huenemann, William Cook, Phil Langerman, Ellis Hanson. Additional discussion of features of the system and three stage installation proposed by college personnel. Cost estimated for initial installation of 64,000 volume capacity, three isles, three master control units, two consoles was ~~\$10,000~~---\$200,000.
160,000
- October, 1968: Paul Lowery, Phil Langerman, Ellis Hanson, and William Cook visited the Tonawanda, New York, factory of Sperry Rand to view the factory mock-up of the Randtriever and confer with engineering personnel regarding Area XI installation.
- October 28, 1968: Administrative staff recommended to Board of Directors the college proceed with contractual negotiations for the construction and installation of the Randtriever. Motion was unanimously passed authorizing the administration to proceed.
- December, 1968: Letter issued by Paul Lowery to Sperry Rand Corporation authorizing them to proceed with engineering work and final drawings of the Randtriever and guaranteed the payment of \$9,300 engineering costs.
- January, 1969--
November, 1969: William Cook, sales representative, and members of the administrative staff have sought firm pricing on the installation for the past twelve months but were unable to get any until the communication given in conference with Huenemann, Cook, and Hanson on November 24, 1969.
- November 24, 1969: Conference with Cook, Huenemann, and Hanson price was quoted at \$450,000 for installation of 72,000 volume capacity, three ranges, two master control columns, and two consoles.
- November 26, 1969: Conference with Huenemann, Lowery, Walton, and Hanson. The position of the college was stated as follows: (1) the College refuses to accept \$450,000 as a firm price quotation, (2) we expect a member of the New York office to be in attendance at the December 1, Board Meeting, (3) the factory representative should be capable of making firm commitments on a re-negotiated price for the initial installation of the Randtriever, a firm price on Phase 2 expansion in 1976, and on Phase 3 expansion in 1982, and a firm quote on annual maintenance charges on the system.

In view of the astronomical price increase over the originally quoted figures, a number of staff members have been engaged in considering alternatives and in costing these out. The following presents the three most feasible alternatives at this point in time.

Alternate 1: Proceed with construction of the Media Center as originally planned and the installation of the Randtriever (Phase I: 72,000 volume capacity) at a renegotiated price.

Alternate 2: Proceed with construction of the Media Center as originally planned. Delay the installation of the Randtriever Phase I, until the summer of 1972.

If this alternative is followed, the partition presently separating the Circulation-Reference area and the Technical Processing area could be eliminated initially and the entire area used for open shelving of the entire collection for a one year period. The Technical Processing area could be temporarily accommodated in a portion of the adjacent storage area near the Automated Retrieval Control Center.

Alternate 3: Abandon the concept of utilizing the automated retrieval system and redesign the Media Center to permit the use of conventional storage and service procedures.

This alternate would necessitate a delay in construction until a redesign could be completed to permit more extensive book storage areas, substantially different flow of students, and reorientation of most service areas presently planned in the facility.

In addition, the college would have to plan for the expansion of the Media Center no later than 1974. Thirteen modules would have to be added to accommodate the 164,000 volumes. This would constitute the addition of approximately 13,000 square feet in 1974. Based upon present day costs of \$30.00 per square foot, this would be at least \$390,000.

COST ANALYSIS OF ALTERNATIVES ON MEDIA CENTER AND RANTRIEVER

Initial Installation Costs, 1971

| | Alternate 1 | | Alternate 2 | Alternate 3 |
|---|---------------------|-------------------|---|------------------|
| | Orig. Cost Estimate | Revised Cost Est. | Cost Estimate | Cost Estimate |
| 1. Space Required for Book Storage I 1,400 sq.ft. @ \$30 III 13,660 sq.ft. @ \$30 | \$42,000 | \$42,000 | \$42,000 plus delay of use of 4,900 ft. for 1 yr. | \$409,800 |
| 2. Randtriever Installation 72,000 volume capacity | 200,000 | 450,000 | 450,000 delay until 1972. | - - - - |
| 3. Cost to expand Randtriever from 72,000 to 164,000 volume capacity | - - - - | - - - - | - - - - | - 0 - |
| 4. Shelving Costs I 0 II 10,285 lineal ft. @ \$4.00 III 23,428 lineal ft. @ \$4.00 | - 0 - | - 0 - | 41,140 | 93,712 |
| Total Cost Differential | \$242,000 | \$492,000* | \$533,140 | \$503,512 |

* Figure includes cost of Randtriever installation of 72,000 volumes

Annual Operating Cost Differential

| | Alternate 1 | | Alternate 2 | | Alternate 3 |
|---|-----------------|-------------------------------------|--|-------------------------------------|-----------------|
| | 164,000 Volumes | 30,000 volumes 1st yr. of operation | 164,000 volumes Use Randtriever after 1 year | 30,000 volumes 1st yr. of operation | 154,000 Volumes |
| Personnel Costs Console operators Shelvers Reference Librarians Shelf readers Locators | \$84,000 | \$26,000 | \$84,000 | \$40,000 | \$160,000 |
| Losses because of collection security. 4% of collection @ 12.50 per volume replacement cost | --- | --- | --- | 15,000 | 82,000 |
| Estimated maintenance contract on Randtriever | 20,000 | --- | 20,000 | --- | --- |
| Annual Cost of Operation | \$104,000 | \$26,000 1st year only | \$104,000 | \$55,000 1st year only | \$242,000 |

Net Estimated Annual Savings of Alternate 1 vs. Alternate 3 at 164,000 volumes $\$242,000 - \$104,000 = \$138,000$

PERSONNEL REQUIREMENTS

Alternate 1 - 160,000 Volume Capacity

| | |
|---|---------------|
| 4 Console Operators @ \$4,000 | \$16,000 |
| 2 Charging Supervisors @ \$5,000 | 10,000 |
| 2 Reference Librarians (MA Level) @ \$8,500 | 17,000 |
| 1 Head Reference Librarian (MA Level) @ \$11,000 | 11,000 |
| 4 Reference Para Professionals (BA Level) @ \$7,500 | <u>30,000</u> |
| | \$84,000 |

Alternate 1 - First Year Operation

| | |
|------------------------|---------------|
| 2 Chargers @ \$4,500 | \$ 9,000 |
| 2 Librarians @ \$8,500 | <u>17,000</u> |
| | \$26,000 |

Alternate 2 - 30,000 to 160,000 Volume Capacity

| | |
|----------------------------------|---------------|
| 2 Book Locators @ \$5,000 | \$10,000 |
| 1 Shelver @ \$4,000 | 4,000 |
| 2 Chargers @ \$4,500 | 9,000 |
| 2 Reference Librarians @ \$8,500 | <u>17,000</u> |
| | \$40,000 |

Alternate 3 - Same as Alternate 2 for First Year and
Expand to the Following at 160,000 Volumes:

| | |
|---|---------------|
| 4 Locators @ \$5,000 | \$20,000 |
| 16 Shelves @ \$4,000 | 64,000 |
| 4 Chargers @ \$4,500 | 18,000 |
| 1 Head Reference Librarian @ \$11,000 | 11,000 |
| 2 Reference Librarians @ \$8,500 | 17,000 |
| 4 Para Professionals (BA Level) @ \$7,500 | <u>30,000</u> |
| | \$160,000 |

DES MOINES AREA COMMUNITY COLLEGE
Agenda
Monday, December 1, 1969 - 7:00 P.M.
Board Room - Ankeay Campus

*ed +
by Sect.*

7:00 P.M. Administer Oath of Office to Richard Opie, new board member

Discussion of Randtriever for library B450M

Special Meeting

7:30 P.M. Continuation of Public Hearing on Awarding of Contract for Phase 1B

Regular Meeting

1. CALL TO ORDER - Immediately following Special Meeting
2. APPROVAL OF MINUTES - *moved by Kresger, 2d Longnecker - Passed.*
Special and Regular Meeting of November 14, 1969
3. PERSONNEL *Leard* *Moved by W. Price, 2d by R. Lounsberry.*
 - a. Lee Crawford, Administrative Assistant for Skill Center *\$12,500⁰⁰ yr.*
 - b. ~~MARGARET MARY~~ BLIESMER - LPN INSTR AMES - *\$7200 yr.*
4. ADMINISTRATIVE REPORTS
 - a. Building progress - 1-A on schedule - *also #13 & #14*
 - b. Status of Phasing Campus
 - c. Restructuring of Area Branch of DPI →
 - d. College Council → *FACULTY - ADM & STUDENTS*
 - e. Report on visit by North Central consultant - *FROM DR S.*
5. CORRESPONDENCE ✓
6. REPORTS OF SPECIAL COMMITTEE
7. CLAIMS AND ACCOUNTS
8. UNFINISHED BUSINESS *til*
 - a. Educational TV - *1999 lease.*
9. NEW BUSINESS
 - a. Approval of lease for Skill Center (MDTA) *\$45M lease rent \$48,250 next year*
 - b. Approval of Advisory Committee for EFDA Volunteer Coordinators Program
 - c. Presentation by Phil Langerman on Community Correctional Center Project
 - d. Resignation of Beverly Ask
 - e. Request from ABM Leasing that the land upon which buildings 13 & 14 are located be leased to them so that they can secure long term financing
→ *suggest informal bank on site with for negative reply.*
10. OTHER BUSINESS
11. ADJOURNMENT

DEC 1, 1969

NAME

REPRESENTING

Paul B. Thompson

Library Bureau - Remington Rand

William L. Cook

LIBRARY BUREAU - REMINGTON RAND

Roger Decker

DRES DPT

Gary Stone

" "

Cliff Prall

DAVE WARD

WAJTER & WALTER INC.

J M Burkner

Emerg Prall & Assoc.

Memorandum

des moines area community college

2006 ANKENY BLVD., ANKENY, IOWA 50021

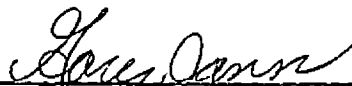
PHONE 964-0651

DATE Dec 1, 1969
TO Des Moines Area Community College
FROM the Weitz Co., Inc.
RE: Bid Security Check

Location

Location 607 Locust St, DM

Receipt of our Certified Check #3375, dated Nov 14, 1969, in the amount of \$150,000.00, payable to the Des Moines Area Community College, is hereby acknowledged.



signed

12-2-69

date

Memorandum

des moines area community college

2006 ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-0651

DATE Dec 1, 1969

TO Des Moines, Area Community College Location

FROM Ringland-Johnson-Crowley Co Location

RE: Bid Security Check

Receipt of our Certified Check #2042, dated Nov 14, 1969, in the amount of \$150,000.00, payable to the Des Moines Area Community College, is hereby acknowledged.

Ringland Johnson Crowley Co.
RWB

signed

12/2/69

date

PENDING BILLS FOR PAYMENT

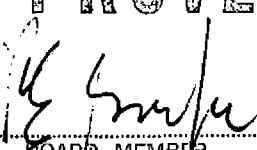
December 1, 1969

| | | |
|--|-----------------------|----------|
| Addison-Wesley Publishing Co. | Books | \$ 17.09 |
| Addressograph Multigraph Corp. | Supplies | 120.13 |
| Adult Education Assn. of U.S. | Books | 10.71 |
| American Dietetic Association | " | 3.00 |
| American Hospital Association | " | 27.00 |
| American Hospital Supply | Educational equipment | 321.94 |
| American Institute for Economic Research | Educational supplies | 2.13 |
| American Readers | Subscription | 118.34 |
| American Readers | " | 2.91 |
| American Readers Service | Educational supplies | 37.34 |
| American Society for Testing Materials | Books | 18.75 |
| American Tech Society | " | 3.12 |
| Ames Fruit and Grocery | Educational supplies | 18.88 |
| Ames Stationers | Office supplies | 34.90 |
| American Library Association | Subscription | 20.00 |
| Ankeny State Bank | Service | 5.00 |
| Architectural Record | Subscription | 4.95 |
| Audiovisual Center | Film | 4.23 |
| Phoebe Blankenship | Salary | 6.00 |
| Martha Bonte | " | 6.00 |
| Bookstore | Reimbursement | 11.40 |
| Borgstedt Microscope Sales & Serv. | Service | 25.55 |
| Broughs Tool & Equipment Co. | Educational equipment | 12.33 |
| Penny Briggs | Salary | 6.00 |
| Mary Ann Borchers | Salary | 6.00 |
| Brown Supply Co. | Educational equipment | 49.70 |
| Bureau of Business Practice | Subscription | 7.44 |
| Bureau of Business Practice | " | 8.64 |
| Butler Paper Co., Inc. | Supplies | 35.13 |
| Career Institute | Book | 1.60 |
| Capital Sanitary Supply Co. | Supplies | 3.50 |
| Carmody Electric | Service | 32.57 |
| Carmody Electric | Service | 269.35 |
| Chain Store Publishing | Book | 9.26 |
| Chandler Publishing Co. | Book | 21.32 |
| Chilton Motor Manual | Books | 72.00 |
| Charles Churan | Salary | 30.00 |
| City of Ankeny | Service for Campus | 129.69 |
| Conde' Nast Publications | Subscription | 3.00 |
| Cook's Welder Supply Inc. | Equipment | 52.50 |



Curries Mfg. Co.
 Milton Dakovich
 F. A. Davis
 Delmar Publishers
 Demco Educational Corp.
 Des Moines Indep. Comm. School
 Des Moines Register & Tribune
 Des Moines Rubber Stamp Co.
 A. B. Dick Products
 Dave DoBell
 Donald Dory
 Drug Division, Ottumwa Police Dept.
 Duncan Sanitary Products
 Economy Company
 Economy Company
 Enterprise Publications
 Roby Fretwell
 Friden, Inc.
 Friedman's Leasing Corp.
 Paul From, M.D.
 Paul From
 Globe Machinery Co.
 Graybar Electric
 Charles Gutenkauf, M.D.
 Mrs. Betty Hammes, R.N.
 Dr. Edward Hertko
 W. Holley & Sons Co.
 L. W. Holley & Sons Co.
 Holt, Rinehart & Winston Inc.
 Holt, Rinehart & Winston
 " "
 Hopkins Sporting Goods
 Hosier Ref. & Supply
 " "
 Howell Auto Parts
 Howell Auto Parts
 IBM
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "

| | |
|-----------------------|----------|
| Keys | ✓20.45 |
| Salary | ✓180.00 |
| Books | ✓6.75 |
| " | ✓3.00 |
| Supplies | ✓7.00 |
| Expenses | ✓93.06 |
| Subscription | ✓16.20 |
| Office equipment | ✓3.75 |
| Office supplies | ✓1.90 |
| Salary | ✓6.00 |
| Salary | ✓6.00 |
| Expenses | ✓18.00 |
| Supplies | ✓56.10 |
| Books | ✓11.04 |
| " | ✓2.25 |
| Books | ✓10.96 |
| Salary | ✓100.00 |
| Service | ✓49.00 |
| Lease Charges | ✓116.16 |
| Salary | ✓420.00 |
| " | ✓50.00 |
| Educational materials | ✓.90 |
| Supplies | ✓41.07 |
| Salary | ✓480.00 |
| " | ✓20.00 |
| " | ✓50.00 |
| Educational supplies | ✓2.50 |
| " | ✓6.75 |
| Book | ✓1.95 |
| Educational materials | ✓9.15 |
| Books | ✓6.44 |
| Lime | ✓17.23 |
| Educational equipment | ✓280.70 |
| " | ✓43.00 |
| Educational equipment | ✓62.92 |
| " | ✓355.00 |
| Service | ✓26.00 |
| " | ✓23.90 |
| Office Equipment | ✓3625.00 |
| " | ✓495.00 |
| Service | ✓1484.00 |
| Service | ✓14.77 |
| Educational equipment | ✓310.00 |
| " | ✓405.00 |
| " | ✓472.40 |
| " | ✓57.81 |

APPROVED

 BOARD MEMBER
 BOARD MEMBER

| | | |
|--|----------------------|---------|
| Institute of Continuing Legal Edu. | Book | 13.00 |
| Int. Conf. of Building Officials | " | 9.20 |
| Internal Medical Clinic | Refund | 15.00 |
| Ia. Assn. of School Boards | Registration | 3.00 |
| Iowa Dental Association | Advertisement | 7.00 |
| Ia. Dental Supply Co. | Educational supplies | 19.80 |
| Ia. Dental Supply | Service | 21.95 |
| Ia. Power & Light Co. | Service for NEBIT | 28.14 |
| " | Service for Campus | 2163.03 |
| Ia. State Agency for Surplus Property | Supplies & equipment | 22.50 |
| Ia. State University | Film | 11.45 |
| Johnson Reprint Corp. | Books | 26.96 |
| Juhl Ins. Agency, Inc. | Insurance | 985.00 |
| Kansas City Star Co. | Advertisement | 66.42 |
| Tom Karpan | Salary | 6.00 |
| Dennis Kelly, Jr. | Salary | 300.00 |
| Micheal Kinkade | Salary | 75.00 |
| Koch Bros. | Educational supplies | 497.15 |
| Koch Bros. | " | 31.55 |
| Koch Bros. | Office supplies | 11.80 |
| L. H. Kurtz Hardware | Equipment | 23.86 |
| Langan Paper Co. | Supplies | 57.03 |
| " | " | 246.00 |
| Latta School Supplies & Equipment | Educational supplies | 82.44 |
| Latta's | " | 16.45 |
| " | " | 44.82 |
| vian Lortz | Refund | 36.00 |
| Luke Bros., Inc. | Installation charge | 580.50 |
| Sgt. Hugh McElroy | Salary | 12.00 |
| McGraw Hill Book Co. | Book | 8.37 |
| " | " | 22.16 |
| Neil McGarvey, M.D. | Salary | 90.00 |
| McMillian Publishers | Books | 10.94 |
| Donald Martin | Salary | 6.00 |
| Mary Greeley Memorial Hospital | Supplies | 43.50 |
| Alexander Matthews, M.D. | Salary | 60.00 |
| Medical Examination Publishing Co., Inc. | Book | 4.05 |
| Eugene Meier | Salary | 6.00 |
| Meyers Auto Parts | Equipment | 400.00 |
| Midland Bindery | Service | 147.45 |
| Midwest Visual Education Service, Inc. | Worship fee | 165.00 |
| " | Supplies | 34.68 |
| Minneapolis Star & Tribune Co. | Advertisement | 59.85 |
| Money Management Institute | Supplies | 10.50 |
| Richard Moore | Salary | 6.00 |

APPROVED

Ross C. ...
BOARD MEMBER

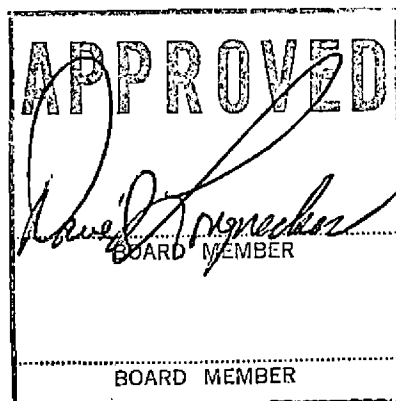
BOARD MEMBER

| | | |
|---|-----------------------------|----------|
| National Sales Development Institute | Books | 37.52 |
| National Steel | Supplies | 77.78 |
| Charles Nealey | Salary | 6.00 |
| NEA Publication Sales Section | Supplies | 10.50 |
| Nega File Co. | Equipment | 84.80 |
| Ramona Norman | Refund | 24.00 |
| Northwestern Bell Tele. Co. | Service--Campus | 1152.86 |
| " | Service--EPDA | 19.50 |
| " | Service--Sewing Center | 6.25 |
| " | Service--Planned Parenthood | 31.80 |
| " | Service--Boone Campus | 283.28 |
| Office Supplies | Office supplies | 2.84 |
| " | " | 17.18 |
| " | " | 27.13 |
| Olivetti Underwood Corporation | Service | 21.00 |
| Olson Graphic Products Inc. | Film | 216.00 |
| Omaha World-Herald | Advertisement | 27.03 |
| Paper Corp. | Supplies | 118.95 |
| " | " | 324.90 |
| Parker Oil Co. | Supplies | 10.40 |
| Parkwr Publishing Co. | Book | 7.51 |
| Parker Service Center | Vehicle Expense | 4.85 |
| Paxton Equipment & Supplies | Educational equipment | 8.21 |
| Paxton Lumber | Supplies | 335.69 |
| Peerless Supply Co. | Equipment | 52.50 |
| Hubert Peterson | Salary | 60.00 |
| astro Equipment Co. | Service | 47.60 |
| Phonovisual Products, Inc. | Supplies | 16.40 |
| Physicians & Hospitals Supply Co. | Educational supplies | 51.82 |
| " | " | 95.81 |
| " | " | 106.10 |
| Lawrence Piller, Inc. | Equipment | 59.21 |
| Plumb Supply Co. | " | 70.91 |
| Prentice Hall, Inc. | Book | 2.63 |
| " | " | 3.75 |
| Lawrence Qualley | GED Test Administration | 48.00 |
| Radio Shack | Supplies | 8.98 |
| Radio Trade Supply | Supplies | 37.50 |
| " | " | 34.86 |
| Raymur Schools Corp. NATL ACCEPT. Co. of A. } | Rent on Bldg. I | 94344.00 |
| Readers Digest Services, Inc. | Supplies | 17.90 |
| Dr. Charles Reed | Salary | 123.00 |
| Remington Rand | Service | 23.17 |

APPROVED

 BOARD MEMBER
 BOARD MEMBER

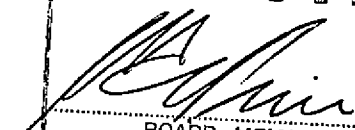
| | | |
|-----------------------------------|-----------------------|--------|
| Ribbon & Carbon Supply Co. | Office Supplies | 180.50 |
| Ribbon & Carbon | " | 26.00 |
| Kathy Robinson | Salary | 6.00 |
| Ronald Press Co. | Book | 4.23 |
| Rev. Robert Roof | Salary | 30.00 |
| Revolving Account | Reimbursement | 72.00 |
| Royal Typewriter Co. | Service | 13.30 |
| " | Service | 13.30 |
| " | Supplies | 66.00 |
| Rush Ceramics | Reimbursement | 56.00 |
| Lois Sampel | Salary | 6.00 |
| Scarecrow Press, Inc. | Supplies | 7.50 |
| Warren Schloat, Inc. | Books | 338.20 |
| Science Research Associates | Material--Educational | 15.74 |
| Scientific Products | Educational supplies | 513.98 |
| Senneff-Bankers Travel | Ticket for Mr. Hanson | 38.00 |
| Connie Shepley | Refund | 15.00 |
| Rose Marie Shivers | Salary | 6.00 |
| Herman Smith, M.D. | Salary | 90.00 |
| Robert Smith, M.D. | " | 255.00 |
| Robert Spidle | Salary | 6.00 |
| Standard Blue Print | Educational supplies | 110.88 |
| " | " | 82.81 |
| Jack Standefer | Salary | 6.00 |
| Steck Vaughn Company | Educational supplies | 42.46 |
| Karen Stewart | Salary | 6.00 |
| Ronald L. Sweem, M.D. | Salary | 60.00 |
| Tersch Paper Co. | Supplies | 230.73 |
| Treck Photo Graphic, Inc. | " | 2.16 |
| " | " | 14.40 |
| " | " | 45.44 |
| Triangle Publications, Inc. | Subscription | 5.00 |
| Triangle School Service | Equipment | 475.90 |
| Yale-Jamaica-Bagley Comm. Schools | Refund | 4.00 |
| University Book Store | Book | 25.00 |
| " | Tests | 8.00 |
| " | Books | 8.24 |
| University of Wisconsin | Films | 16.50 |
| Val Lanes Bowl | Reimbursement | 27.00 |
| Ronald Villella, M.D. | Salary | 45.00 |
| Walters Sanitary System | Service | 50.00 |
| Mr. Lloyd Warren | Refund | 15.30 |
| Welch | Educational supplies | 24.07 |



Jeannette Welin
 Don White & Sons
 Suzanne White
 Michael Wilson
 Wolin and Associates, Inc.
 Wayne Wright
 Xerox, University Microfilms
 Fidelity Warehousing, Inc.
 Ahern Pershing
 Martha Burnette
 Bertha Rose
 Carolyn Wilkinson
 Georgia Tarbell
 Juanita Stoehr
 Darlene Spinsby
 Barbara Shawley
 Bernadine Runkel
 Patricia Riley
 Beverly Merkle
 Kay Marten
 Lorraine Hutson
 Natalie Holle
 Naomi Hokanson
 Verna Green
 Mary Fritsch
 Marilyn Freed
 Mary Fitzgerald
 Mary Faust
 Pauline Carmody
 Irene Betts
 Alice Berning
 Charlotte Asthalter
 Karen Anderson

| | |
|----------------|----------|
| Salary | 6.00 |
| Sod | 899.50 |
| Salary | 6.00 |
| Salary | 50.00 |
| Service | 159.53 |
| Salary | 30.00 |
| Books | 39541.22 |
| Storage Charge | 211.68 |
| Furniture | 15294.20 |
| Stipend | 240.00 |
| " | 210.00 |
| " | 210.00 |
| " | 180.00 |
| " | 210.00 |
| " | 180.00 |
| " | 240.00 |
| " | 240.00 |
| " | 240.00 |
| " | 300.00 |
| " | 210.00 |
| " | 210.00 |
| " | 270.00 |
| " | 210.00 |
| " | 180.00 |
| " | 240.00 |
| " | 150.00 |
| " | 390.00 |
| " | 240.00 |
| " | 150.00 |
| " | 240.00 |
| " | 210.00 |
| " | 210.00 |

TOTAL \$ 180,247.95

APPROVED

 BOARD MEMBER
 BOARD MEMBER

SCHOOLHOUSE:

Des Moines Photo Copy Co. Drawings & Prints \$ 2.11

SCHOOLHOUSE, 1-A:

James Ahart & Associates, Inc. Update #5 300.00
Des Moines Photo Copy Co. Drawings & Prints 16.02
Des Moines Area Comm. College-general fund Reimbursement 2343.26

\$ 2,659.28

SCHOOLHOUSE, 1-B:

Des Moines Photo Copy Co. Drawing & Prints 1985.00
James Ahart & Associates, Inc. Critical Path 500.00

Service Photoprint Blue Prints \$ 2,485.00

PAID PRIOR TO BOARD APPROVAL:

\$ 15.33
\$ 2,500.33

SCHOOLHOUSE, 1-A:

Vawter & Walter, Inc. Check #159 Certificate for Payment #5 \$125,625.60

GENERAL FUND:

4169 Francis Hall Rent for 317 Walnut \$ 500.00
4539 Ankeny Post Office Postage 30.00
4540 U. S. Dept. of Labor Material .30
4542 Brady Delivery Charge 7.97
4543 National Education Assoc. Book 1.00
4544 Revolving Fund Reimbursement 836.61
4545 Iowa Power & Light Co. Service at NEBIT 55.83
4546 Ankeny State Bank Payroll 165277.50
4547 Ankeny State Bank Payroll withholding 30531.64
4548 Dept. of Revenue " 4026.90
4549 Blue Cross & Blue Shield November payroll 3434.24
4550 DMACC Emp. Credit Union " 1302.54
4551 Ia. Emp. Security Comm " 13238.92
4552 Ia. Public Emp. Retirement " 7744.14
4553 Central Life Assurance Co. TSA 200.00
4554 Equitable of Iowa " 51.02
4555 Indianapolis Life Ins. TSA 101.85
4556 Investors Syndicate Life Ins. " 330.00
4557 Metropolitan Life Ins. Co. " 150.00
4558 Northwestern National Life Ins. Co. " 460.00
4559 Prudential Ins. Co. " 100.00
4561 Bantam Books, Inc. Books 9.35
4562 Phonovisual Products, Inc. Educational material 1.50
4564 Miracle Mile Shopping Center Rent for Center I 1978.72
4565 Orville A. Ballard Rent for Ames 200.00
4566 East Ankeny Baptist Church Rent for EPDA 312.00
4567 Our Lady's Immaculate Heart Church Rent for Child Care 208.00
4568 Planned Parenthood, % Robert Weber Rent for Planned Parenthood 125.00
4569 DMACC Petty Cash Fund Reimbursement 68.58

TOTAL \$ 231,283.61



DES MOINES COMPREHENSIVE VOCATIONAL FACILITY:

| | |
|---|----------|
| Air Products | \$ 27.90 |
| Air Products | 183.28 |
| Americana Corp. Division Grolier, Inc. | 229.50 |
| Charles Babcock | 36.37 |
| Brown Insurance Agency | 220.00 |
| H. V. Cassaday Refrigeration Co., Inc. | 142.90 |
| Clark Sanitary Supply Co., Inc. | 312.81 |
| " | 136.50 |
| " | 72.00 |
| • Crown Publishers, Inc. | 4.79 |
| Des Moines Industrial Towel & Uniform Service | 342.43 |
| Harcourt, Brace & World | 250.00 |
| Holt, Rinehart and Winston | 302.82 |
| " | 382.53 |
| Iowa Industrial Products Inc. | 24.08 |
| - Iowa State Education Assn. Library | 36.71 |
| Keo Saw Works, Inc. | 10.64 |
| Philip Lesman & Sons, Inc. | 75.10 |
| McGraw-Hill Book Co. | 29.80 |
| Midwest Visual Educ. Serv. | 24.30 |
| " | 11.95 |
| - National Cash Register Co. | 140.10 |
| Northwestern Bell Tele. Co. | 156.81 |
| Peerless Supply, Inc. | 26.61 |
| • Readers Digest Service Inc. | 45.00 |
| H. M. Rowe | 67.03 |
| Southwestern Publishing Co. | 31.58 |
| " | 31.32 |
| Sports Afield | 2.00 |

TOTAL \$ 3,356.86

