

Des Moines Area Community College

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Board of Directors Meeting Minutes

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2-10-1969

### **Board of Directors Meeting Minutes (February 10, 1969)**

DMACC

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DES MOINES AREA COMMUNITY COLLEGE  
2006 Ankeny Boulevard  
Ankeny, Iowa 50021

REGULAR MEETING

FEBRUARY 10, 1969 The regular monthly meeting of the Des Moines Area Community College was held in the Administration Building of the school campus at 2006 Ankeny Blvd., Ankeny, Iowa, on Monday, February 10, 1969. The meeting was called to order by the Board President, Rolland Grefe, at 7:30 P.M.

ROLL CALL

Members Present: Rolland Grefe  
Harry Bloomquist  
Dwight Mater  
James Maggert  
Harold Welin

Members Absent: Ross Cramlet  
Max Kreager  
William Price  
Robert Lounsberry

Others Present: Paul Lowery, Superintendent  
Irv Steinberg, Business Manager  
Richard Smith, Attorney  
Amos Emery, Architect  
Frank Bunker, Architect  
Ken Larson, Architect

APPROVAL OF MINUTES A motion was made by H. Welin, seconded by D. Mater, that the minutes of the board meeting held January 13, 1969 and January 24, 1969 be approved as presented. Motion passed.

PERSONNEL A motion was made by H. Bloomquist, seconded by D. Mater, that Superintendent Lowery be authorized to offer employment to Donald C. Zuck as Plant Facilities Director at an annual salary not to exceed \$16,500. Motion passed.

CLAIMS AND ACCOUNTS A motion was made by H. Bloomquist, seconded by H. Welin, that the claims and accounts as presented be approved. Motion passed.

BOONE JUNIOR COLLEGE LEASE AGREEMENT A motion was made by H. Welin, seconded by J. Maggert, that the Board President and Secretary be authorized to sign the one year agreement leasing the Boone Junior College facilities to the Area Board for a period of one year, beginning July 1, 1969 and ending June 30, 1970. Motion passed.

APPROVAL OF ADULT EDUCATION PROGRAMS A motion was made by H. Welin, seconded by D. Mater, that approval be given to conduct the following Adult Education programs:

Aviation Ground School  
Experimental Aircraft Engine

Motion passed.

REPORT BY  
ARCHITECTS

A report and presentation, including the showing of drawings, of Phase I, Part B of the permanent building project was given by architects Ken Larson, Amos Emery and Frank Bunker.

STATE  
APPROVAL OF  
PHASE I,  
PART A

It was reported by Superintendent Lowery that the plans and specifications for Phase I, Part A, of the permanent building project had previously been submitted to the State Board for approval and that it has so been approved.

HEARING AND  
BID OPENING  
DATE

Director James Maggert introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR RECEIVING BIDS AND HOLDING PUBLIC HEARING ON PLANS, SPECIFICATIONS AND OF CONTRACT FOR THE CONSTRUCTION OF PHASE I, PART A, AREA XI COMMUNITY COLLEGE" and moved its adoption. Director Harold Welin seconded the motion to adopt, and the roll being called the vote was as follows:

AYES: Rolland Grefe  
Dwight Mater  
Harry Bloomquist  
Harold Welin  
James Maggert

NAYS: None

Whereupon, the President of the Board declared the following Resolution duly adopted:

RESOLUTION FIXING DATE FOR RECEIVING BIDS  
AND HOLDING PUBLIC HEARING ON PLANS,  
SPECIFICATIONS AND FORM OF CONTRACT FOR  
THE CONSTRUCTION OF PHASE I, PART A, AREA XI  
COMMUNITY COLLEGE

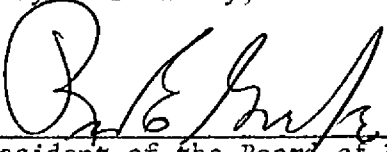
WHEREAS, plans, specifications and form of contract are now on file in the office of the Secretary of the Board of Directors for the construction of Phase I, Part A, Area XI Community College, which seem to be proper for the purpose intended, and before said plans and specifications may be adopted, it is necessary to hold a public hearing thereon and on the taking of bids for the construction of said facilities:

NOW, THEREFORE, BE IT RESOLVED BY THE AREA COMMUNITY COLLEGE MERGED AREA (EDUCATION) XI IN THE COUNTIES OF BOONE, DALLAS, JASPER, MADISON, MARION, POLK, STORY AND WARREN, STATE OF IOWA, TOGETHER WITH THE COUNTY SCHOOL SYSTEM OF GUTHRIE COUNTY, STATE OF IOWA, WITH THE EXCLUSION OF THE BAYARD COMMUNITY SCHOOL DISTRICT, STATE OF IOWA:

That at a meeting of this Board to be held at 2:00 o'clock P.M., on the 13th day of March, 1969, at the Phasing Campus Library Building, 2006 Ankeny Boulevard in Ankeny, Iowa, this Board will hold a public hearing on the matter of the adoption of plans, specifications and form of contract now on file in the office of the Secretary of the Board of Directors and at 2:00 o'clock P.M. on the above date in said place, the Board will receive bids for the construction of said facilities.

BE IT FURTHER RESOLVED, that the Secretary of the Board of Directors give notice of said public hearing as provided by law and also give notice of said meeting for receiving bids for the construction of such facilities as provided by law.

PASSED AND APPROVED, this 10th day of February, 1969.

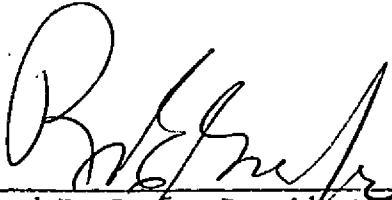
  
\_\_\_\_\_  
President of the Board of Directors

ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors

ADJOURNMENT

A motion was made by D. Mater, seconded by H. Bloomquist, that the meeting be adjourned. Motion passed and the meeting was adjourned at 10:15 P.M.

  
\_\_\_\_\_  
Rolland E. Grofe, President

  
\_\_\_\_\_  
Irv Steinberg, Secretary

INVITATION TO BIDDERS

**OWNER:** Des Moines Area Community College  
Ankeny, Iowa

**ARCHITECT:** Emery-Prall and Associates, Architects  
200 Davidson Building, Eighth & Walnut Streets  
Des Moines, Iowa 50309

**PROJECT:** Three Classroom and Shop Buildings  
Two Utility Center Buildings

**BID CLASSIFICATIONS:**

1. General Building Construction
2. Mechanical Building Construction
3. Electrical Building Construction
4. Site Development (Paving and Grading)
5. Site Utilities (Water mains and Sewers)

**ISSUE DATE:** February 13, 1969

**BIDS DUE:** 2:00 o'clock P.M., C.S.T., March 13, 1969

**DESCRIPTION:**

1. Industrial Manufacturing Building - 6 Vocational Shops, 5 Classrooms, Offices and Storage.
2. Health Occupations Building - 6 Laboratories, 9 Classrooms and Offices.
3. Data Processing Building - Computer Workrooms, 7 Classrooms, Records Room and Offices.
4. Two Utility Centers for Heating Boilers and Air Conditioning Equipment.

**CONSTRUCTION:**

Reinforced concrete foundation, Precast reinforced concrete structural system, Masonry exterior and interior walls, floor slabs on grade, Terrazzo corridors, Vinyl asbestos tile and concrete floors, Built-up roofing, Suspended acoustic ceilings.

Hot and chilled water system from Utility Centers to units in ceiling space. Two 200-ton centrifugal refrigeration machines.

**LOCATION:** New site South of Ankeny, Iowa.

**COMPLETION:** Late 1970, to be confirmed by CPM.

Please advise us if you will be interested in submitting a bid, at an early date.

SCHOOLHOUSE FUND:

Emery-Prall - Services on Phasing Campus \$925.38

CONSTRUCTION FUND #3-6-00305-0 (Phase I, Part A)

Emery Prall ; Travel Expenses to Kansas City, Mo 34.29  
Emery-Prall Svcs on Phase I, Part A 78,355.59  
Veenstra & Kimm Svcs on Phase I, Part A 13,781.73

CONSTRUCTION FUND #3-6-00316-0(Phase I, Part B)

Emery-Prall Services on Phase I, Part B 5,774.86

GRAND TOTAL

\$98,871.85



SCHOOLHOUSE FUND:  
Frank Paxton Lumber Co.

Material for Counter

\$ 52.25

APPROVED

*Samuel F. Clark*

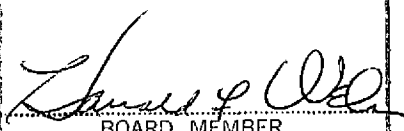
BOARD MEMBER

BOARD MEMBER

DES MOINES COMPREHENSIVE VOCATIONAL FACILITY

A-1 Rubbish Service Company	\$ 47.50
A-1 Rubbish Service Company	47.25
D. Beers Company	23.80
Air Products and Chemicals	26.62
Air Products and Chemicals	205.10
Air Products and Chemicals	85.91
Air Products and Chemicals	143.90
Air Products and Chemicals	274.04
Air Products and Chemicals	133.27
Air Products and Chemicals	39.00
Air Products and Chemicals	95.00
Bobb Office Supply	117.50
Burroughs Corp.	12.60
H. V. Cassaday Refrigeration	12.75
Clark Sanitary Supply Company, Inc.	84.75
Delmar Publishers, Inc.	44.40
Des Moines Blueprint Co.	10.86
Des Moines News Agency	3.76
Des Moines Register & Tribune	29.25
Des Moines Sewing Machine Co.	517.50
Des Moines Water Works	47.91
Dubois Chemicals	73.08
Electronic Calculator Co.	350.00
Fail Trimming Supply Co.	683.33
Gallmeyer & Livingston Co.	5.34
IBM Corp.	67.68
IBM Service Dept.	19.92
Iowa Industrial Products, Inc.	109.65
Iowa Industrial Products Inc.	.97
Iowa Power & Light	959.06
Koch Brothers	150.00
Koch Brothers	25.00
Leslie Paper	267.32
McGraw Hill Book Co.	166.00
Midwest Visual Education Serv.	138.00
M & M Sales Co.	165.55
Victor Comp.	371.25
Nationwide Papers Incorporated	51.09
Office Supplies & Equipment	165.37
Olivetti Underwood Corp.	1228.00
Peerless Supply Co.	550.73
Peerless Supply, Inc.	134.70
Pittsburgh Des Moines Steel Co.	430.64
Pleomone's DX Service	4.61
R & R Welding Supply	9.36
R & R Welding Supply	34.65
Remington Rand Office Machines	12.80
Royal Typewriter Co.	1347.50
Sidles Company	35.58
Smith Corona Marchant	467.25
Smith Corona Marchant	520.00
Snap On Tools	4.68
Southwestern Publishing Co.	588.36
Sun Electric Corporation	25.03

**APPROVED**



BOARD MEMBER

BOARD MEMBER

TOTAL .

\$11,165.17



McGraw Hill	Educational material	10.74
McGraw Hill	Educational material	22.50
McGraw Hill	Educational material	48.07
McGraw Hill	Educational material	68.56
McGraw Hill	Educational material	9.38
McGraw Hill	Educational material	30.96
McGraw Hill	Educational material	13.50
M & M Sales	Equipment supplies	9.30
M & M Sales	Supplies	7.80
M & M Sales	Equipment repair	27.50
M & M Sales	Supplies	3.00
M & M Sales	Equipment repair	10.50
M & M Sales	Supplies	9.20
M & M Sales	Equipment repair	9.50
M & M Sales	Supplies	170.15
David Mattson	Educational supplies	92.40
David Mattson	Educational supplies	16.20
Medi Visuals, Inc.	Educational material	95.13
Merchants Transfer & Storage	Storage Charges	55.50
Merchants Transfer & Storage	Delivery charge	30.00
Merchants Transfer & Storage	Delivery charge	60.00
Mid-Continent Equipment Co.	Equipment	389.00
Midland Bindery	Journal Binding	6.65
Midwest Audio Visual	Equipment	17.40
Midwest Visual	Maintenance	1.00
Midwest Visual	Equipment	99.95
Midwest Visual	Equipment	532.00
Midwest Visual	Repair expense	10.25
Midwest Visual	Equipment	518.00
Midwest Visual	Equipment	165.25
Midwest Visual	Equipment	3.30
Midwestern Paper Co.	Equipment	25.00
Midwestern Paper Co.	Supplies	11.89
Milady Publishing Corp.	Educational material	45.30
Monroe Company	Equipment	202.80
Moon Lithographing	Brochures, etc.	1125.00
C.V. Mosby Company	Educational material	11.47
National Education Association	Educational material	15.00
Nationwide Papers, Inc.	Supplies	22.80
Northwestern Bell Tele. Co.	Utilities	343.54
Nystrom	Educational equipment	97.20
Nystrom & Co.	Educational equipment	267.17
Office Supplies	Supplies	3.40
Office Supplies	Supplies	11.96
Office Supplies	Supplies & equipment	6.12
Office Supplies	Supplies	11.52
Office Supplies	Equipment	1.20
Office Supplies	Supplies	6.84
Office Supplies	Supplies & equipment	4.80
Office Supplies	supplies	14.20
Office supplies	Supplies	.88
Office Supplies	Supplies	14.76
Office Supplies	Supplies	.52
Office Supplies	Equipment	30.80
Office Supplies	Supplies	7.80
Office Supplies	Supplies & equipment	23.70
Office Supplies	Supplies	124.53

**APPROVED**

*Donald F. [Signature]*

BOARD MEMBER

BOARD MEMBER

PENDING BILLINGS FOR PAYMENT

February 3, 1969

Addison-Wesley Publishing Co.	Educational Material	\$ 7.35 ✓
Ahern-Pershing	Office Supplies	6.75
Ahern-Pershing	Equipment	3956.40 ✓
Air Products & Chemicals Inc.	Educational equipment	309.97 ✓
Allied Electronics	Educational equipment	64.93 ✓
Allied Radio Corp	Equipment	12.85 ✓
American Business Forms & Systems	Educational supplies	98.00 ✓
American Dietetic Association	Educational material	2.00 ✓
American Hospital Association	Educational material	2.00 ✓
American Library Association	Educational material	100.00 ✓
American Library Association	Educational material	188.00 ✓
American Readers Service	Educational material	50.00 ✓
American Readers Service	Educational material	3.97 ✓
American Sterilizer Co.	Equipment maintenance	23.00 ✓
American Technical Society	Educational material	5.94 ✓
American Technical Society	Educational material	30.78 ✓
American Technical Society	Educational material	4.48 ✓
Ames Daily Tribune	Tabloid	1842.35 ✓
A. N. A. Film Library	Educational material	15.00 ✓
Association of Operating Room	Educational Material	10.00 ✓
Audiovisual Center	Educational material	9.00 ✓
Backman Sheet Metal	Educational equipment	145.00 ✓
Bankers Rubber Stamp, Inc.	Office equipment	6.05 ✓
Beaverdale Photo	Educational supplies	42.05 ✓
Beaverdale Photo Supply	Student Services	7.64 ✓
Blakiston Division	Educational material	4.08 ✓
Bobb Office Supply	Office supplies	48.00 ✓
Bobb Office Supplies	Office supplies	11.60 ✓
Bobb Office Supply	Office supplies	28.73 ✓
Borgstedt Microscope Sales & Service	Educational equipment	172.35 ✓
Boyer Petroleum	Educational supplies	130.70 ✓
Bray Studios, Inc.	Educational material	3.35 ✓
Bob Brown Chevrolet	Equipment maintenance	5.20 ✓
Wm. C. Brown Book Co.	Educational material	2.75 ✓
Central Audio Visual	Educational supplies	66.00 ✓
Central Medical and Surgical	Educational equipment	130.75 ✓
CIBA Pharmaceutical Co.	Educational material	115.50 ✓
Coast to Coast	Maintenance supplies	48.63 ✓
Combined Book Exhibit, Inc.	Educational material	492.44 ✓
Communication Service Corp.	Administration material	7.25 ✓
Crescent Electric Co.	Educational supplies	9.84 ✓
Delmar Publishers	Educational material	7.70 ✓
Des Moines Drug Co.	Educational supplies	5.06 ✓
Des Moines Photocopy	Educational supplies	316.94 ✓
Des Moines Register & Tribune	Educational supplies	26.55 ✓
Des Moines Rubber Stamp Co.	Office equipment	2.35 ✓
Des Moines TV	Educational equipment	1422.00 ✓
A. B. Dick	Educational supplies	12.40 ✓
A. B. Dick	Maintenance on equipment	10.50 ✓
A. B. Dick	Educational supplies	65.88 ✓
A. B. Dick	Educational supplies	34.42 ✓
A. B. Dick	Educational supplies	14.40 ✓
Eastman Kodak Stores, Inc.	Educational material	74.09 ✓



IMPERIAL METAL & CHEMICAL

- E & E Lino Service
- ERIC Document Reproduction Center (NCR)
- Fairchild Publications, Inc.
- Fearon Publishers
- Gentec
- Goodheart-Willcox, Co.
- Greater Des Moines Chamber of Commerce
- Greater GMC Truck & Equipment
- Grune & Stratton Inc.
- Hicklin G. M. Diesel
- I. B. M.
- I. B. M.
- I. B. M.
- I. B. M.
- I. B. M.
- I. B. M.
- I. B. M.
- I. B. M.
- I. B. M.
- I. B. M.
- I. B. M.
- H. M. Iltis Lumber Co.
- Ingersoll & Associates
- Iowa Journalist
- Iowa Machine Co.
- Iowa Power & Light Co.
- Iowa State Agency for Surplus Property
- Richard Irwin
- Frank Johnson Co.
- Koch Brothers
- Koch Brothers
- Koch Brothers
- ~~Koch Brothers~~ 3M
- Koch Brothers
- Koch Brothers
- Koch Brothers
- Koch Brothers
- Koch Brothers
- Koch Brothers
- Koch Brothers
- Kodak Company
- Koh-I-Noor, Inc.
- Lab Con Company
- Labindustries
- Langan Paper Co.
- Langan Paper Co.
- Latta's School Supplies & Equip.
- Latta's
- Latta's
- Latta's
- Latta's
- Latta's
- Lea & Febiger
- Leslie Paper Co.
- Leslie Paper Co.
- J. B. Lippincott
- E. Long
- MacMillan Oil Co.

348.73  
 226.75 } \$ 575.48

Educational supplies	23.96
Educational material	14.67
Educational material	2.20
Educational material	24.00
Educational material	10.04
Dues	110.00
Educational equipment	52.14
Educational material	5.09
Equipment	100.00
Equipment repair	12.00
Equipment repair	13.10
Equipment	16.92
Equipment supplies	11.25
Equipment supplies	92.25
Machine Rent & Service	3396.00
Equipment repair	12.00
Equipment repair	12.48
Equipment repair	12.94
Equipment	50382.00
Maintenance Service	534.96
Maintenance material	26.48
Equipment	355.50
Student Service	1.50
Educational equipment	148.80
Utilities	400.45
Equipment	126.50
Educational material	12.50
Equipment	2843.68
Educational equipment	38.20
Equipment	30.26
Educational supplies	13.00
Educational supplies	27.05
Educational equipment	149.00
Educational supplies	55.70
Educational material	94.61
Equipment & supplies	112.23
Administration supplies	12.00
Educational supplies	243.80
Educational supplies	70.50
Maintenance expense	1.00
Equipment	215.00
Equipment repair	7.50
Supplies	227.00
Maintenance supplies	13.05
Equipment	73.71
Educational material	21.95
Equipment	4.35
Educational material	12.28
Equipment	282.00
Supplies	84.92
Educational material	63.35
Educational material	69.00
Supplies	32.55
Supplies	33.50
Educational material	12.91
Educational supplies	33.40
Building Maintenance	40.55

**APPROVED**  
*Larry J. Blomquist*  
 BOARD MEMBER  
 BOARD MEMBER

Ohio State University	Educational material	18.00 ✓
Ohio State University	Educational material	9.00 ✓
Olivetti Underwood Corp.	Repair service	12.00 ✓
Olson Graphics	Equipment	3770.96 ✓
Peerless Supply	Supplies	41.89 ✓
Phillips 66	Supplies	25.40 ✓
Phillips 66	Supplies	24.67 ✓
Phillips 66	Supplies	2.85 ✓
Physicians & Hospitals Supply Co., Inc.	Supplies	16.92 ✓
Physicians and Hospital	Supplies	170.20 ✓
Prof. Budget Plan	Supplies	7.34 ✓
Project D.	Educational material	8.20 ✓
R & R Welding	Supplies	25.90 ✓
R & R Welding	Supplies	17.10 ✓
Radio Shack	Equipment	25.47 ✓
Radio Trade Supply	Equipment	31.00 ✓
Radio Trade Supply	Equipment	27.48 ✓
Radio Trade Supply	Supplies	11.53 ✓
Reppert Transfer & Storage	Storage charge	11.85 ✓
Reynolds Printasign Co.	Equipment	5785.00 ✓
Reynolds Printasign Co.	Equipment	121.00 ✓
Ribbon & Carbon Supply	Supplies	522.60 ✓
Ribbon & Carbon Supply	Supplies	65.00 ✓
H. M. Rowe	Educational material	57.34 ✓
Royal Typewriter	Repair expense	10.50 ✓
Howard W. Sams & Co., Inc.	Educational material	30.68 ✓
Scientific Products	Equipment	267.39 ✓
Scientific Products	Equipment	11.95 ✓
Scientific Products	Equipment	3.40 ✓
Service Photoprint	Supplies	108.24 ✓
Service Photoprint	Supplies	13.50 ✓
Sidles	Equipment	85.67 ✓
Simpson Electric Co.	Educational material	3.00 ✓
Slate Services	Educational material	3.00 ✓
V. W. Smith Oils	Supplies	55.24 ✓
Triangle School Services	Equipment	2697.60 ✓
Triangle School Services	Equipment	2331.55 ✓
Triplett Electrical Instrument Co.	Equipment	49.14 ✓
University of Wisconsin	Educational material	24.00 ✓
Van Horn Plastics	Supplies	26.46 ✓
Visual Instruction Service	Educational material	4.88 ✓
Visual Instruction Serv.	Educational material	3.35 ✓
Visual Products Division	Supplies	7.10 ✓
Wallace Homestead Co.	Enrollment cards	55.00 ✓
Welch Scientific Co.	Equipment	1015.80 ✓
Younkers	Educational material	15.96 ✓
Zep Manufacturing Co.	Supplies	163.00 ✓
Olson Graphics	Supplies	407.22 ✓
Capitol Printing Ink	Supplies	410.51 ✓
Davis & Geck	Educational material	22.50 ✓

Total

\$ 95,227.46



ITEMS PAID PRIOR TO BOARD APPROVAL

SCHOOLHOUSE FUND:

Iowa Des Moines National Bank	\$ 50,000.00
Area XI Community College Construction Fund Account	15,000.00
Area XI Community College Construction Fund Account	15,000.00
Electric Equipment Company, Inc.	8,816.40
Emery-Prall & Associates	<u>1,129.08</u>
	\$ 89,945.48



SUBSCRIPTIONS:

Sidale Publishing Co.	\$ 10.00
Supt. of Documents	6.75
Supt. of Documents	6.75
College Entrance Examination Board	1.50
National School Public Relations	1.50
	<hr/>
	\$ 26.50



PAYROLL & RELATED EXPENSES:  
Iowa Public Emp. Retirement  
Boone Comm. School Dist.

5,687.23  
22,426.35  
\$28,113.58

APPROVED

*L. Gerald F. Clark*  
BOARD MEMBER

BOARD MEMBER

TRAVEL EXPENSE:

D. Gilliland	\$ 13.38	Allen Suby	19.35
O. Shadle	59.81	Ellis Hanson	38.40
Gerald Manning	42.25	Phil Langerman	46.33
Harold Gamm	16.40	Ann Campbell	8.50
B.S. Moravek	22.60	Winifred Barquist	7.50
Richard Arrowood	16.80	Lyle McCargar	7.00
Cheryl Goodrich	30.80	Clair Abbott	7.00
James F. Dowis	11.20	Bill Ryan	8.50
Byron Hamilton	19.80	Irv Steinberg	10.94
Kenneth Hoff	17.30	Walter Ramey	30.00
Robert Jacobson	11.10	Dale Bellairs	18.30
Bill Stewart	15.00	Charles Bauggous	17.20
True Sherman	4.20	Leonard Bengtson	87.23
Gerald Corrigan	55.00	Ron McClurg	17.20
Melody Powell	85.40	Thomas Dart	21.70
Allan Leffler	29.88	Carroll Bennett	169.95
Lamar G ailey	100.83	Ardelle Keating	10.75
Eldon Walton	16.70	Denis Branigan	10.00
Richard Wisen	21.39	Eugene Kees	13.45
Jack Rolinger	70.96	Margaret Hansen	30.00
Nick Bellizzi	87.03	George Nichols	30.00
Bill Johnson	32.50	Charles Roush	30.00
		Paul Lowery	828.76

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\$ 2,248.39





RENT:

W. J. Reed	\$ 1,916.66
Raymur Schools Corp	16,898.80
Orville Ballard	150.00
Bell Avenue Realty.	4,604.16
Masonic Temple Building	87.50
Miracle Mile Shopping Center	1,452.75
	<hr/>
	\$ 25,109.87

APPROVED

*Donald L. Clark*  
BOARD MEMBER

BOARD MEMBER

MISC.:

Bonnie B. Clinkenbeard  
Imperial Restaurant  
R & R Welding  
Iowa High School Ins. Co.  
Associate Mailers, Inc.  
Ia. Assn. of Comm. Colleges  
Air Products & Chemicals  
Ash Tool & Stamping Co.  
Iowa Industrial Products  
McGraw Hill Book Co.  
Norwood Technical School  
Higher Edu. Executive Assn.  
Revolving Fund  
I. B. M. Corp.  
Petty Cash  
Paul Vandoehren  
News Printing Co.

Equal Edu. Opportunity Grants	83.33
Meals	38.06
Demurrage	9.00
Ins. for 83 Students	269.75
mailing of Tabloid	575.82
Membership dues	150.00
educational material	122.34
Welding equipment	395.00
supplies	13.24
Training manuals	29.50
supplies	235.25
Registration fee	130.00
supplies	49.71
Balance due on Computer	14,498.00
Business Office-December	43.68
Used Linotype & Furnace	2,200.00
Education folders	66.00
	<hr/>

\$ 18,908.68

APPROVED

*Laurel F. Clark*

BOARD MEMBER

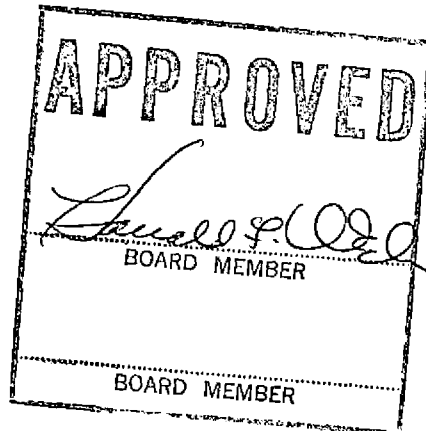
POSTAGE:

U. S. Post Office	\$ 60.00
U. S. Post Office	30.00
U. S. Post Office	7.62
U. S. Post Office	150.00
U. S. Post Office	30.00
U. S. Post Office	30.00
	<hr/>
	\$ 307.62



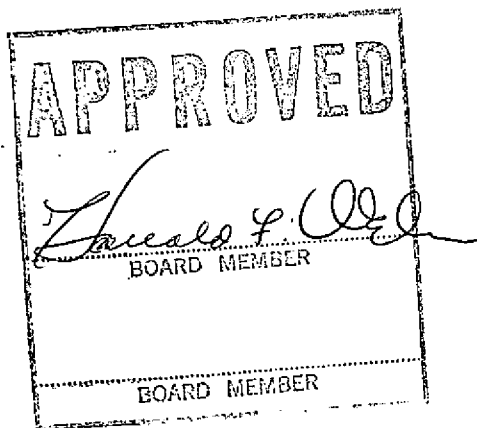
CONTRACTURAL SERVICES:

Reppert Transfer & Storage	\$ 262.58
Merchants Transfer	322.00
I. B. M.	118.58
White Star Laundry & Cleaners	4.84
Robert Ferguson	75.00
REA Express	7.00
Reppert Transfer & Storage	145.50
Admiral Merchants	60.24
Merchants Transfer	61.75
Hertz Corporation	33.12
	<hr/>
	\$ 1,090.61



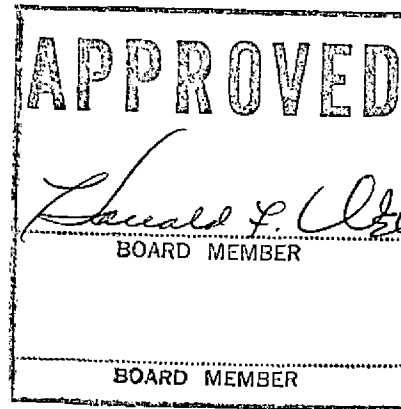
UTILITIES:

West Des Moines Waterworks	\$ 71.93	Mid State Printers	\$ 64.63
Northwestern Bell	17.38	Iowa Power & Light	20.40
Northwestern Bell	48.66		
Des Moines Clean Towel	34.55		
Northwestern Bell	352.88		
Iowa Power & Light	919.54		
			<u>\$1,529.97</u>



Refund:

Colo Community Schools	\$ 140.00
New Monroe Community Schools	50.60
Donald Emehiser	10.00
Gwynne M. Doughten	10.00
Glen Whitlock	153.90
Theodor J. Eligaard	175.60
Ardelle Keating	3.00
	<hr/>
	\$ 543.10



Mrs Mann  
13-27

NOTICE OF HEARING

TO WHOM IT MAY CONCERN:

A public hearing will be held on the 13th day of March, 1969; at 2:00 P.M., Central Standard Time, by the Board of Directors of the Area Community College Merged Area (Education) XI in the Counties of Boone, Dallas, Jasper, Madison, Marion, Polk, Story and Warren, State of Iowa, together with the County School System of Guthrie County, State of Iowa, with the exclusion of the Bayard Community School District, State of Iowa, at the Phasing Campus Library Building, 2006 Ankeny Boulevard, Ankeny, Iowa 50021, in relation to proposed plans, specifications, and form of contract for the construction of the following improvement:

PHASE I, PART A, AREA XI COMMUNITY COLLEGE

at which time and place any interested persons may appear and file objections to the said proposed plans, specifications, form of contract or the cost of such improvement.

Said Board of Directors will then hear said objections and any evidence for or against the same, and forthwith enter of record its decision thereon.

Dated this 13th day of February, 1969.

AREA COMMUNITY COLLEGE MERGED  
AREA (EDUCATION) XI IN THE COUNTIES OF  
BOONE, DALLAS, JASPER, MADISON, MARION,  
POLK, STORY, AND WARREN, STATE OF IOWA,  
TOGETHER WITH THE COUNTY SCHOOL SYSTEM  
OF GUTHRIE COUNTY, STATE OF IOWA, WITH  
THE EXCLUSION OF THE BAYARD COMMUNITY  
SCHOOL DISTRICT, STATE OF IOWA.

By ROLLAND E. GREFE /S/  
Rolland E. Grefe, President

ATTESTED:

By IRV STEINBERG /S/  
Irv Steinberg, Secretary

## ADVERTISEMENT FOR BIDS

Project No. 3-6-00305-0

Owner: Area XI Community College

Separate sealed bids for General, Mechanical, Electrical, Site Development and Site Utilities for the Phase 1, Part A, AREA XI COMMUNITY COLLEGE, will be received by the Board of Directors, Area Community College Merged Area (Education) XI in the Counties of Boone, Dallas, Jasper, Madison, Marion, Polk, Story and Warren, State of Iowa, together with the County School System of Guthrie County, State of Iowa, with the exclusion of the Bayard Community School District, State of Iowa, at the Phasing Campus Library, 2006 Ankeny Boulevard, Ankeny, Iowa 50021, until 2:00 o'clock P.M., Central Standard Time, March 13, 1969, and then at said office publicly opened and read aloud.

The Information for Bidders, Form of Bid, Form of Contract, Plans, Specifications, Forms of Bid Bond, Performance and Payment Bond, and other contract documents may be examined at the following:

1. Master Builders of Iowa, 221 Park St., Des Moines, Iowa.
2. F. W. Dodge Corporation, 3804 Douglas Avenue, Des Moines, Iowa
3. Allied Construction Interests, 1110 "G" Avenue, Cedar Rapids, Iowa
4. Waterloo Builders Exchange, P.O. Box 419, Waterloo, Iowa
5. Northeast Iowa Builders Exchange, 823 Brick & Tile Building, Mason City, Iowa
6. Ft. Dodge Plan Room, P.O. Box 707, Ft. Dodge, Iowa
7. Sioux City Construction League, 434 Commerce Building, Sioux City, Iowa
8. Quad City Builders Association, 522-24 Street, Rock Island, Illinois
9. F.W. Dodge Corporation, 1040 Merchandise Mart, Chicago, Illinois
10. St. Paul Builders Exchange, 1123 Glenwood Avenue, St. Paul, Minnesota
11. Minneapolis Builders Exchange, 445 Farrington St., Minneapolis, Minnesota
12. Mid-west Contractor, 2537 Madison Avenue, Kansas City, Missouri
13. F.W. Dodge Corporation, 1804 Broadway, Kansas City, Missouri
14. Omaha Builders Exchange, 2565 St. Mary's Avenue, Omaha, Nebraska

Copies may be obtained at the office of Emery-Prall and Associates, Architects, located at 200 Davidson Building, 8th & Walnut Streets, Des Moines, Iowa 50309.

Prime bidders and major subcontractors may obtain full sets of Bidding Documents upon deposit of \$50.00 per set. Deposit shall be returned in full upon return of plans in good condition within 14 calendar days from the bid opening date. No refund of deposit will be made for plans returned after that date.

Attention of Bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

All Bids submitted shall be made on prepared forms of proposal attached to and made a part of the plans and specifications which are incorporated in and made a part of the proposed form of contract



AD (Continued)

All Bids shall be accompanied, in a separate envelope, by a certified check or cash in an amount equal to at least 5% of the total amount of the bid it accompanies. The certified checks of the three lowest bidders will be retained until a contract is entered into or all bids are rejected, but in no event longer than 30 days after the date of the opening of bids.

By virtue of the statutory authority, a preference will be given to products and provisions grown, and coal produced, within the State of Iowa, and preference will be given to Iowa domestic labor.

The Board of Directors reserve the right to consider the experience and responsibility of the Bidder in determining which proposal it deems to be in its best interest, and may defer acceptance of any bid for a period not to exceed 30 days after opening of bids, pending necessary details.

The Board of Directors reserves the right to reject any and all bids received.

AREA COMMUNITY COLLEGE MERGED  
AREA (EDUCATION) XI IN THE COUNTIES OF  
BOONE, DALLAS, JASPER, MADISON, MARION,  
POLK, STORY AND WARREN, STATE OF IOWA,  
TOGETHER WITH THE COUNTY SCHOOL SYSTEM  
OF GUTHRIE COUNTY, STATE OF IOWA, WITH  
THE EXCLUSION OF THE BAYARD COMMUNITY  
SCHOOL DISTRICT, STATE OF IOWA.

By /s/ ROLLAND E. GREFE  
\_\_\_\_\_  
Rolland E. Grefe - President

ATTESTED:

~~DATE~~ By /s/ IRV STEINBERG  
\_\_\_\_\_  
Irv Steinberg, Secretary

EDWIN B. CARPENTER  
RETIRED

PAUL F. AHLERS  
JAMES EVAND COONEY  
PHILIP J. DORWEILER  
ROBERT G. ALLBEE  
KENNETH H. HAYNIE  
H. RICHARD SMITH  
JAMES L. KRAMBECK

AHLERS, COONEY, DORWEILER, ALLBEE & HAYNIE  
LAWYERS  
920 LIBERTY BUILDING  
SIXTH AND GRAND  
DES MOINES, IOWA 50309

December 9, 1968

Mr. Paul Lowery, Superintendent  
Area XI Community College  
315 Walnut Street  
Ankeny, Iowa 50021

Re: Phase I, Part A, Area XI  
Community College Proceedings

Dear Mr. Lowery:

At your request, we have reviewed the following proposed documents to be used in connection with Phase I, Part A, Area XI Community College, to-wit: Notice of Hearing, Advertisement for Bids, Information for Bidders, Bid Form, Certification of Nonsegregated Facilities, Contract Form, Performance Bond, Payment Bond, General Conditions, Supplemental General Conditions, and General Requirements. We have found these documents to be in accordance with the Iowa statute and within your Board's authority subject to the following comments:

1) Throughout the documents, the name of your Municipal Corporation is shown as, "Area XI Community College". It is our understanding that in the proceedings for the organization of your Municipal Corporation the official name was as follows: "Area Community College Merged Area (Education) XI in the Counties of Boone, Dallas, Jasper, Madison, Marion, Polk, Story and Warren, State of Iowa together with the County School System of Guthrie County, State of Iowa, with the exclusion of the Bayard Community School District, State of Iowa". It is our opinion that the official name should be used in the Notice of Hearing and Notice for Advertisement for Bids. We also believe that it would be well to include in some appropriate part of the specifications, a statement that wherever in the specifications, contract or other contract documents reference is made to "Area XI Community College"

RECEIVED

DEC 10 1968

SUPT'S. OFFICE

the same shall be deemed to refer to and mean - (and then set out the official name of the District). This would eliminate the need for any further changes other than on the notices.

2) We ordinarily incorporate the following paragraphs in the Advertisements for Bids prepared by our office and would recommend that they be included in the Advertisement for Bids published in connection with this project, to-wit:

(a) All bids submitted shall be made on prepared forms of proposal attached to and made a part of the plans and specifications which are incorporated in and made a part of the proposed form of contract.

(b) All bids shall be accompanied, in a separate envelope, by a certified check in an amount equal to at least 5% of the total amount of the bid it accompanies. The certified checks of the three lowest bidders will be retained until a contract is entered into or all bids are rejected but in no event longer than 30 days after the date of the opening of bids.

(c) By virtue of statutory authority, a preference will be given to products and provisions grown, and coal produced, within the State of Iowa, and preference will be given to Iowa domestic labor.

(d) The Board of Directors reserve the right to consider the experience and responsibility of the bidder in determining which proposal it deems to be in its best interest, and may defer acceptance of any bid for a period not to exceed 30 days after opening of bids, pending necessary details. The Board of Directors reserve the right to reject any and all bids received.

We have recommended that a bid bond not be permitted as bid security for the reason that Section 23.18, Iowa Code 1966 is specific in its requirement that the bid security be a deposit of money or certified check.

We have also been furnished two forms of certificates which must be executed by an attorney for the owner in order to comply with requirements of the Federal Government. One certifies as to the owner's title to the premises on which the

construction is to take place and contemplates that the attorney making the certification has examined the records of ownership. I have not examined an abstract to your premises and so cannot make this certification. I would suggest that it either be made by the attorney who examines the abstract of title to your premises or that the abstract be continued to date so that an examination can be made and a proper certification rendered.

The second certificate contemplates that the contract documents and bonds will have been executed prior to the certification. It certifies that the parties are authorized to execute the documents. Subject to our comments in regard to the documents submitted, we will be able to make this certification assuming that proper proceedings are undertaken by your Board to give effect to these documents. Before we executed the certificate, we would want to either prepare the proceedings used by your Board or examine and approve them before they were adopted. These proceedings would be in regard to the meetings held in connection with the setting of the hearing on the plans, specifications and form of contract and on receiving of bids and the meeting at which the hearing was held and the bids received. We would also have to examine the proofs of publication of the notices in regard to the hearings to see that notice had been given in accordance with the applicable statutes.

Very truly yours,

AHLERS, COONEY, DORWEILER, ALBEE & HAYNIE

BY 

HRS:sw

DES MOINES AREA COMMUNITY COLLEGE

AGENDA FOR REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, February 10, 1969

Administrative Building  
New Campus Site  
2006 Ankeny Blvd.  
Ankeny, Iowa

1. CALL TO ORDER - 7:30 P.M.
2. APPROVAL OF MINUTES - January 24, 1969 & Jan 13, 69
3. PERSONNEL:
  - A. Donald Zuck, Plant Facilities Director
4. ADMINISTRATIVE REPORTS:
  - A. Status of building program
  - B. Enrollment report ✓
  - C. Summary of Student Profile Survey ✓
  - D. Report of Senate hearing and legislation ✓
  - E. Report on athletics
  - F. Auditor's report
5. REPORT OF ARCHITECT
6. CLAIMS AND ACCOUNTS
7. SECRETARY'S MONTHLY FINANCIAL REPORT
8. UNFINISHED BUSINESS:
  - A. Boone contract
9. NEW BUSINESS:
  - A. Setting of date for bid opening of Project A, Phase I
  - B. Announcement of date of public hearing and for approval of plans and specifications
  - C. Approve the following programs in Adult Education:
    - (1) Aviation Ground School
    - (2) Experimental Aircraft Engine
10. ADJOURNMENT

FINANCIAL REPORT

January 31, 1969

	1	2	3	4
	Recd Feb 10, 69	- 2d qt state Aid	- \$142,952.13	
		" " Vocat Reim	291,620.00	
	<b>GENERAL FUND:</b>			
1	Bank Balance Jan. 1, 1969			\$199,608.96
2				
3	<b>Receipts:</b>			
4	Taxes		\$ 15,901.35	
5	Tuition and Fees		8,737.73	
6	OEO Reimbursement		4,886.64	
7	CEP Reimbursement		14,845.55	
8	Other		455.00	
9	Total Receipts			\$ 44,826.27
10	<b>Disbursements:</b>			
11	Less Canceled Checks		\$159,094.65	
12			2,600.20	
13				\$156,494.45
14	Reconciled Bank Balance 1-31-69			\$ 87,940.78
15				
16	Certificates Of Deposit (IA-DM NATIONAL BANK)			250,000.00
17				
18	General Fund Balance 1-31-69			<u>\$337,940.78</u>
19				
20				
21	<b>SCHOOLHOUSE FUND:</b>			
22	Bank Balance Jan. 1, 1969			\$123,972.45
23	<b>Receipts:</b>			
24	Sales & Use Tax Refund		\$ 1,439.45	
25	Taxes		15,169.11	
26	Refund		60.06	
27	Interest on C. D.		2,500.00	
28	Total Receipts			\$ 19,168.62
29	Disbursements			\$109,228.27
30	Reconciled Bank Balance 1-31-69			<u>33,912.80</u>
31				
32	<b>Certificates Of Deposits:</b>			
33	Ankeny State Bank		\$350,000.00	
34	IA-DM National Bank		<u>150,000.00</u>	
35				\$500,000.00
36	Schoolhouse Fund Balance 1-31-69			<u>\$533,912.80</u>
37				
38				
39				
40				



PRELIMINARY CONSTRUCTION ESTIMATE

AREA XI COMMUNITY COLLEGE

PHASE 1, PART 'B'

AREA CALCULATIONS

INSTRUCTIONAL MEDIA CENTER

Ground Floor Area	60,745 sq. ft.	
Raised floor for T.V.	896 " "	
Basement for Mech. Equipment	1,056 " "	
Roofed Entries @ 1/2	1,024 " "	
Total		63,721 sq. ft.

FOOD SERVICE BUILDING

Ground Floor Area	23,625 sq. ft.	
Basement for Mech. Equipment	961 " "	
Total		24,586 sq. ft. ✓

UTILITY CENTER

2,461 sq. ft.      2,461 sq. ft.

Total per revised program

90,768 sq. ft.

Total per original program

86,206 " "

Total additions

4,562 sq. ft.



PRELIMINARY CONSTRUCTION BUDGET

AREA XI COMMUNITY COLLEGE

PHASE I, PART "B"

#3-6-00316-0

*could have  
alternate bid  
with carpet &  
partitions*

	7/24/68 Prelim. Budget	2/26/69 Prelim. Budget	Possible Alt. Budget
1. <u>SITE PREPARATION</u> Grading	\$ 1000.00	13500.00	13500.00
2. <u>SITE IMPROV. &amp; UTILITY CONN.</u> Paving, Utilities & Misc.	250000.00	198736.00	198736.00
3. <u>BUILDING CONSTRUCTION</u> Instructional Media Center		1470931.00	1350931.00 (carpet 55000.00 partitions 65000.00)
Food Service Building		613925.00	643925.00
Utility Center		51195.00	51195.00
Construction Totals (1983000.00)		2136051.00 8 2136051	(2016051.00)
4. <u>BUILT-IN EQUIPMENT</u>	100000.00	-0-	-0- (in building construction)
5. <u>UTILITY CENTER MECH. EQUIP.</u>	-0-	161,500.00	161500.00
6. <u>CONTINGENCY</u>	150,000.00	75,000.00	75,000.00
TOTALS 1 to 6	2,484,000.00	2,584,787.00	2,464,787.00
7. <u>A/E Related Costs</u>			
Surveys and Testing	2,000.00	2,000.00	2,000.00
Architect's fees	130,000.00	142,800.00	138,540.00
Arch. Res. Inspector	28,000.00	28,000.00	28,000.00
Civil Engr. Fees	-0-	6,300.00	6,300.00
Civil Engr. Res. Inspec.	-0-	3,700.00	3,700.00
TOTAL Item 7	160,000.00	182,800.00	178,540.00
GRAND TOTALS 1 to 7	2,644,000.00	2,767,587.00	2,643,327.00
8. <u>FUTURE ITEMS FOR COMPLETION</u>			
Food Service Equipment	150,000.00		
Street Lighting System	20,000.00		

PRELIMINARY CONSTRUCTION ESTIMATE

AREA XI COMMUNITY COLLEGE

PHASE 1, PART 'B'

	Area or Unit of Quantity	Unit Costs	Item Totals	Bldg. Totals
<b>1. <u>INSTRUCTIONAL MEDIA CENTER</u></b>				
Ground Floor - General	61769 sq. ft.	17.80	1099488.00	
Mechanical	61769 " "	2.34	144000.00	
Plumbing	61769 " "	.81	50000.00	
Electrical	61769 " "	2.50	154423.00	
Basement and raised Floor-				
General	1952 " "	10.00	19520.00	
Mechanical	1952 " "		1000.00	
Plumbing	1952 " "		500.00	
Electrical	1952 " "		2000.00	
(62,697 sq. ft. @ \$23.46)				\$1,470,931.00
<b>2. <u>FOOD SERVICE BUILDING</u></b>				
Ground Floor - General	23625 sq. ft.	17.00	401625.00	
Mechanical	23625 " "	4.67	110700.00	
Plumbing	23625 " "	1.50	35500.00	
Electrical	23625 " "	2.30	54500.00	
Basement Floor - General	961 sq. ft.	10.00	9610.00	
Mechanical	961 " "		500.00	
Plumbing	961 " "		500.00	
Electrical	961 " "		1000.00	
(24,586 sq. ft. @ \$24.97)				\$ 613,925.00
<b>3. <u>UTILITY CENTER BUILDING</u></b>				
General	2461 sq. ft.	15.50	38145.00	
Mechanical	2461 " "		4500.00	
Plumbing	2461 " "		5500.00	
Electrical	2461 " "		3050.00	
(2461 sq. ft. @ \$22.02)				\$ 51,195.00
<b>4. <u>PRO-RATA MECH. EQUIP. COST</u></b>				
(90,768 Sq. ft. @ \$1.75)			161,500.00	\$ 161,500.00
<b>5. <u>SITE GRADING</u></b>				
	30000 cu. yds.	.45	13,500.00	\$ 13,500.00
<b>6. <u>SITE DEVELOPMENT</u></b>				
Underground Comm. conduit	750 LF	4.00	3,000.00	
Sidewalk and Plaza	4500 sq. yds.	5.00	22500.00	
2 Transformer enclosures	378 sq.ft.	15.00	5,670.00	
Asphalt paving	11344 sq. yds.	4.00	45,376.00	
Storm & Sanitary Sewers	8" & 12"	-	11,640.00	
Water mains & hydrants	8" & 10"	-	10,050.00	
Underground Mech. Piping	400 LF	100.00	40,000.00	
Underground Elec. Wiring	See work sheets		39,500.00	
Area Lighting	" " "		16,000.00	
Landscaping Allowance	Lump sum		5,000.00	
				\$198,736.00
<b>GRAND TOTAL</b>				<b>\$2,509,787.00</b>