

Des Moines Area Community College

Open SPACE @ DMACC

Board of Directors Meeting Minutes

7-22-1968

Board of Directors Meeting Minutes (July 22, 1968)

DMACC

Follow this and additional works at: <https://openspace.dmacc.edu/boardminutes>

AREA XI COMMUNITY COLLEGE
315 Walnut Street
Ankeny, Iowa 50021

OPEN HEARING
ON BUDGET

JULY 22, 1968 The Board of Directors of Area XI Community College met in session at the Vocational-Technical Education Center, 2501 Vine Street, West Des Moines, Iowa on Monday, July 22, 1968 for the purpose of a hearing upon the budget estimate for fiscal year 1968-69. The meeting was called to order by the Board Vice-President, Rolland Grefe, at 7:30 p. m.

ROLL CALL

Members Present: Rolland Grefe, Vice-President
Max Kreager
Robert Lounsberry
Harold Welin
William C. Price
Ross Cramlet

Members Absent: James Maggert
Harry Bloomquist
Dwight Mater

Others Present: Paul Lowery, Superintendent
Roy Reeves, Administrative Assistant
Irv Steinberg, Business Manager-Board Secretary
Amos Emery, Architect
Clifford Prall, Architect

ADOPTION
OF
BUDGET

The Board Secretary reported that the notice of the time and place of this hearing had, according to law and as directed by the Board, been published in the Des Moines Register newspaper on July 12, 1968.

Since there were no taxpayers present who desired to be heard, the Board took up the Budget Estimate for final consideration. A motion was made by H. Welin, seconded by R. Lounsberry that final adoption of the budget as presented be made. A roll call vote was taken as follows:

AYES: Rolland Grefe
Max Kreager
Robert Lounsberry
Harold Welin
William Price
Ross Cramlet

NAYS: None

Whereupon, the Vice-President of the Board declared the Budget adopted and directed the Secretary to forward the adopted budget to the County Auditors as provided by law.

ADJOURNMENT: A motion was made by M. Kreager, seconded by H. Welin that the Open Hearing on the Budget be adjourned. Motion passed and the Hearing was adjourned at 8:10 p.m.

* * * * *

SPECIAL
MEETING

JULY 22, 1968 A special meeting of the Area XI Board of Directors was held in the Vocational-Technical Education Center, 2501 Vine Street, West Des Moines, Iowa, on Monday, July 22, 1968. The meeting was called to order by the Board Vice-President, Rolland Grefe, at 8:10 p.m.

ROLL CALL Members Present: Rolland Grefe, Vice-President
Max Kreager
Robert Lounsberry
Harold Welin
William Price
Ross Cramlet

Members Absent: James Maggert
Harry Bloomquist
Dwight Mater

Others Present: Paul Lowery, Superintendent
Roy Reeves, Administrative Assistant
Irv Steinberg, Business Manager-Board Secretary
Amos Emery, Architect
Clifford Prall, Architect

APPROVAL OF MINUTES A motion was made by R. Lounsberry, seconded by R. Cramlet that the minutes of the board meeting of July 8, 1968 be approved as presented.
Motion passed.

REPORT BY ARCHITECT ON ELECTRIC SERVICE FOR CAMPUS Mr. Clifford Prall (representing Emery Prall Associates) reported that he had received a written proposal from Iowa Power and Light Company regarding the electric service for the Area XI Community College campus, presently under construction. The proposal stated that underground electric service would be provided at a cost of \$699.00. The proposal also indicated that Iowa Power and Light would need an easement for a strip of ground 50 feet wide along the entire north property line.

A motion was made by M. Kreager, seconded by R. Cramlet that underground electric service, as proposed by Iowa Power and Light in their letter to Mr. Prall, dated July 11, 1968, be installed on the campus at a cost of \$699.00, and that Superintendent Lowery be authorized to secure the services of Mr. Richard Smith in drawing up the easement requested by Iowa Power and Light Company.
Motion passed.

APPROVAL OF
CULVERTS FOR
CAMPUS

A motion was made by W. Price, seconded by R. Cramlet that a budget of approximately \$2,000 be approved for two 18" culverts needed for access to the Phasing Campus.
Motion passed.

FURTHER
REPORT ON
CAMPUS
CONSTRUCTION

Mr. Prall reported that a proposed budget for additional services which will be needed on the Phasing Campus will be presented to the Board for approval at the August board meeting. It was also stated that grading for the Phasing Campus is now completed and that actual construction of Building No. 5 will begin this week.

TRANSFER OF
THE AMES
SCHOOL OF
PRACTICAL
NURSING

Superintendent Lowery discussed the pending transfer of the Ames School of Practical Nursing from the Ames Community Schools to the Area XI Community College. It was stated that the transfer would include assumption of present physical inventory and that the four persons presently involved could be offered continuing employment at an adjusted salary rate.

The instructors involved and their proposed salary adjustments were stated as follows:

Mrs. Catherine R. Shuman	\$ 2,300 per year
Mrs. Elizabeth Jean Pryor	1,624 per year (based on \$28 per day)
Mrs. Corinne N. Wastell	6,800 per year
Mrs. Dorothy L. Sielert	10,400 per year

A motion was made by R. Cramlet, seconded by M. Kreager that the transfer to Area XI Community College of the Ames School of Practical Nursing be accepted with the inventory on hand and purchased by the Ames School District at an approximate cost of \$1,000, and that the salary schedule as outlined for the present staff be approved.
Motion passed.

SUPT'S
REPORT ON
WORKSHOP

Superintendent Lowery gave a report on the workshop he and Mrs. Lowery attended for new Community College Presidents and their wives at UCLA in Los Angeles, California, July 14 through July 20, 1968. The workshop was considered successful and worthwhile.

ADVISORY
COMMITTEE
APPROVAL

A motion was made by R. Lounsberry, seconded by R. Cramlet that the Advisory Committee for the Office Machines Service and Printing programs, as presented, be approved.
Motion passed.

BUILDING
PERMIT FEE
APPROVAL

A motion was made by M. Kreager, seconded by W. Price that the building permit fee of \$723.50 for phasing campus buildings be approved for payment to the City of Ankeny.
Motion passed.

PERSONNEL

A motion was made by R. Cramlet, seconded by W. Price that Mr. Al Leffler be offered employment as an instructor in Agri-business at an annual salary of \$11,000, effective August 12, 1968.
Motion passed.

A motion was made by W. Price, seconded by H. Welin that employment be offered to instructor applicants in accordance with Superintendent Lowery's recommendation as follows:

<u>Name</u>	<u>Program</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Al Maricle	Industrial Marketing	\$ 10,200	8-12-68
Leslie Carey	Mechanical Technology	11,700	8-1 -68
Ben Shlaes	Bookkeeping/Accounting	11,000	8-12 ² -68
John Wilson	Data Processing	12,700	8-15-68
Beverly Ask	Secretarial Science	7,800	8-14-68

Motion passed.

APPOINTMENT
OF
TREASURER

A motion was made by R. Lounsberry, seconded by M. Kreager that Mr. Noel J. Liechty of the Ankeny State Bank be re-appointed as Treasurer of Area XI Community College for the fiscal year 1969.
Motion passed.

APPROVAL
OF SHORT
COURSES

A motion was made by R. Gramlet, seconded by R. Lounsberry that approval be given for the following short courses:

- Flower Arrangement
- Retail Advertising
- Elementary Science

Motion passed.

ADJOURNMENT

A motion was made by R. Lounsberry, seconded by M. Kreager that the meeting be adjourned. Motion passed and meeting was adjourned at 10:00 p.m.

The next regular meeting was scheduled for August 12, 1968.



Rolland Griefe, Vice-President



Irv Steinberg, Board Secretary

AREA XI COMMUNITY COLLEGE
BOARD OF EDUCATION

A G E N D A

SPECIAL MEETING
Vocational-Technical Education Center No. 1
2501 Vine Street
West Des Moines, Iowa

JULY 22, 1968

1. CALL TO ORDER - 7:30 P.M.
- ✓ 2. APPROVAL OF MINUTES - Regular Meeting of July 8, 1968
(Enclosed for your review)
- ✓ 3. PERSONNEL:
 - A. Approve staff for Practical Nursing Program at Ames
4. ADMINISTRATIVE REPORTS:
5. CORRESPONDENCE:
- ✓ 6. REPORT BY ARCHITECT on progress of work on site, proposed costs on paving and culverts, easement for electrical service, etc.
7. CLAIMS AND ACCOUNTS:
None
8. UNFINISHED BUSINESS:
9. NEW BUSINESS:
 - A. Budget hearing
 - B. Approval of following Advisory Committees:
 1. Office Machines Service
 2. Printing
10. ADJOURNMENT

~~AREA VOCATIONAL SCHOOL~~
OR
AREA COMMUNITY COLLEGE
(STRIKE ONE)

Notice:—The Board of Directors of Area XI Community College
(Area Vocational School or Area Community College)

Adair, Audubon, Boone, Clarke, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas,
Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Story, Warren County, Iowa,
(List Name of Counties) 2501 Vine St

will meet Monday, July 22, 1968, at 7:30 P. M. at Area Voc.-Tech. Edn. Center, West D. M., IA.

Taxpayers will be heard for or against the following estimate of expenditures for the year beginning July 1, 1968, and ending June 30, 1969. A detailed statement of receipts and disbursements, both past and anticipated will be available at the hearing.

(OMIT CENTS)

Secretary.

FUNDS (Refer to page 3 for authority)	EXPENDITURES FOR YEAR		Proposed Expenditures Estimated 1968-1969	Estimated Unencumbered Balance to Apply Upon This Budget	Estimated Income Other Than Taxation	Amount Necessary to be raised by Taxation
	July 1, 1966 to June 30, 1967	July 1, 1967 to June 30, 1968				
General—Limit ¼ Mill	254,935	2,500,881	3,013,959	NONE	2,223,959	790,000
Schoolhouse—Limit ¼ Mill (Voted)			2,219,000		1,429,000	790,000
Tort Liability						
Bonds & Interest						
Total—All Purposes	254,935	2,500,881	5,232,959		3,652,959	1,580,000

Table No. 1
Distribution of General Fund Expenditures

Table No. 2
Distribution of General Fund Receipts Other Than Taxation

	EXPENDITURES FOR YEAR		Proposed Expenditures 1968-1969		Receipts Other Than Taxation		Estimated Receipts 1968-1969
	1966-1967	1967-1968			1966-1967	1967-1968	
1. Administration	52,357	94,815	147,510	General State Aid	113,480	458,866	657,216
2. Instruction	71,183	581,252	1,646,659	Other State Aid		1,089,395	864,743
3. Other Education Cost		58,115	120,500	Federal Aid		96,952	435,000
4. Transportation				Income Other Counties			
5. Fixed Charges	16,808	59,588	254,140	Transfers			
6. Operation & Maint.	5,844	36,608	63,557	Tuition	3,568	84,885	223,000
7. Other Sch. Services				Transportation			
8. Community Services				Other Receipts		30,783	44,000
9. Capital Outlay	108,743	1,481,289	678,489				
10. Debt Service (G.F.)							
11. Transfers		189,214	103,104				
12.							
TOTALS (Last col. to col. 3 above)	254,935	2,500,881	3,013,959	TOTALS (Last col. to col. 5 above)	117,048	1,760,881	2,223,959

INSTRUCTIONS FOR FILLING COLUMNS ONE TO SIX

Taxable Valuation For Year 1967 \$.....

- Enter in this column expenditures for the fiscal year ending June 30, 1967.
- Enter in this column expenditures for the fiscal year ending June 30, 1968.
- Enter in this column proposed expenditures estimated for the fiscal year beginning July 1, 1968. Proposed expenditures should be no greater than the means of financing them as shown in columns 4, 5 and 6 of this form. Do not fail to take into consideration estimated unexpended balances which will be available for this particular year.
- Enter estimated unencumbered balances available to reduce levy July 1, 1968.
- Enter estimated receipts from sources other than taxation.
- Enter the amount of tax to be raised, which is the difference between columns 4 and 5 and proposed expenditures.

INSTRUCTIONS AS TO PUBLICATION OF NOTICE

Publication in Newspaper Necessary: Levies are void unless notice is published in a newspaper. The newspaper publisher will go over each estimate submitted to him with care and it is hoped that he will advise the local board of any errors which he may discover so that they may be corrected prior to printing. The form will be set up two columns wide and will include only the matter beginning with the words "AREA VOCATIONAL SCHOOLS OR AREA COMMUNITY COLLEGE" and ending with the word "INSTRUCTIONS" immediately following the columnar forms.

Newspapers Defined: Section 24.9 of the Code, provides as follows: "Each municipality shall file with the secretary or clerk thereof the estimates required to be made in sections 24.3 to 24.8 inclusive, at least twenty days before the date fixed by law for certifying the same to the levying board and shall forthwith fix a date for a hearing thereon, and shall publish such estimates and any annual levies previously authorized as provided in section 76.2, with a notice of the time when and place where such hearing shall be held at least ten days before the hearing. For multi-counties, such publication shall be in the official newspapers thereof. For any other municipality such publication shall be in a newspaper published therein, if any, if not, then in a newspaper of general circulation therein.

Levies Void: Unless notice is published: Section 24.10 of the Code provides that "the verified proof of the publication of such notice in a newspaper shall be filed in the office of the county auditor and preserved by him. No levy shall be valid unless and until such notice is published and filed."

INSTRUCTIONS

Secretary: When the board first meets to make its proposed estimate this blank should be entirely filled in that is, the board should first determine the time and place of hearing and the secretary should fill in the blanks (above the table) accordingly and sign the notice. The board should then take up the estimate and fill in all necessary blanks, but before doing so it would be advisable that the secretary and board familiarize themselves with the arrangement and requirements of form No. 636C, certificate of taxes, in order that nothing will be omitted which will be essential to the budget to be adopted after the hearing is held. The following instructions are listed in the same order as the various columns are numbered on page one of this blank.

The Notice: Insert the name of the area vocational school or area community college, the name of the county or counties, the date, place and hour of meeting. The notice should then be signed by the secretary.

Estimate by Funds: Enter the various amounts (omitting the cents) in columns one to six.

1. Enter in this column the expenditures for the year July 1, 1966, to June 30, 1967.
2. Enter in this column the expenditures for the year July 1, 1967, to June 30, 1968.
3. Enter in this column proposed expenditures estimated for the fiscal year to which the budget under consideration applies. This should receive careful consideration inasmuch as the amount decided upon is to control expenditures for this particular budget year.
4. Enter in this column the estimated unencumbered balance which can be applied to this budget. Expenditures and revenue should balance, therefore, if it is practical to finance a part of anticipated expenditures with funds on hand, the estimated amount should be entered in this column.
5. Enter in this column the total estimated income other than from taxation for the year to which the budget applies. The total estimated receipts in table No. 2 should be transferred to column 5, general fund.
6. Enter in this column the amount to be raised by taxation. This amount should not exceed the legal limit or be greater than the amount obtained by deducting the totals of columns 4 and 5 from column 3.

Taxable valuation will be supplied by the county auditor and will be the latest valuation available.

Final Record: Two or more copies of the estimate will be made, one to be placed on file and recorded in the record book of the board; the others to be forwarded to the printers for publication in the newspapers. Sec. 24.9 and 24.10.

INSTRUCTIONS AS TO FUNDS

Authority for General Fund Taxes

Sec. 280A.17, Code 1966. The board of directors of each merged area shall prepare an annual budget designating the proposed expenditures for operation of the area vocational school or area community college. The board shall further designate the amounts which are to be raised by local taxation and the amounts which are to be raised by other sources of revenue for such operation. The board of directors shall prorate the amount to be raised by local taxation among the respective county school systems, or parts thereof, in the proportion that the value of taxable property in each system, or part thereof, bears to the total value of taxable property in the area. The board of directors shall certify the amount so determined to the respective county auditors and the boards of supervisors shall levy a tax sufficient to raise the amount. No tax in excess of three-fourths ($\frac{3}{4}$ ths) mill shall be levied on taxable property in a merged area for the operation of an area vocational school or area community college.

AUTHORITY FOR SCHOOLHOUSE FUND TAXES

Sec. 280A.22, Code 1966. The voters in any merged area may at the annual school election vote a tax not exceeding three-fourths ($\frac{3}{4}$ ths) mill on the dollar in any one (1) year for a period not to exceed five (5) years for the purchase of grounds, construction of buildings, payments of debts contracted for the construction of buildings, purchase of buildings and equipment for building, and the acquisition of libraries, and for the purpose of maintaining, remodeling, improving, or expanding the area vocational school or area community college of the merged area.

BONDS AND INTEREST

Sec. 280A.19, Code 1966. Boards of directors may acquire sites and erect and equip buildings for use by area vocational schools or area community colleges and may contract indebtedness and issue bonds to raise funds for such purpose. Sec. 280A.20. Taxes for the payment of bonds issued under section nineteen 280A.19 shall be levied in accordance with Chapter seventy-six (76) of the Code. The bonds shall be payable from a fund created from the proceeds of such taxes in not more than twenty (20) Years and bear interest at a rate not exceeding (5) per cent per annum, and shall be of such form as the board issuing the bonds shall by resolution provide.

TORT LIABILITY

Chapter 405 — Acts of the 62nd G. A. — No limit.

ENTRY RECORD OF THE HEARING AND DETERMINATION OF THE ESTIMATE

Be it remembered that on this, the _____ day of _____, 19____, the board of directors of _____ Area Vocational School or Area Community College

_____ County, Iowa, met in session for the purpose of filing and considering the estimate for the local budget of said school district. There was present a quorum as required by law. Thereafter and on said day there was filed the foregoing estimate.

Thereafter said estimate was duly considered by the board. The board being fully advised finds that a date of hearing on said estimate should be fixed and it does fix the 22nd day of July, A. D. 1968, at the hour of 7:30 P.M. or said day as the date of hearing, said hearing to be had at the _____ in _____

_____ County, Iowa.

The secretary was directed to publish the estimate and the notice of hearing as required by law, in the

Des Moines Register newspapers published at Des Moines, Iowa

of said counties. Publication to be for one insertion at least ten days prior to the date set for hearing.

President.

Secretary.

BUDGET ESTIMATE AND RECORD OF FILING
Name of Area Vocational School or Area Community College

County, Iowa.
Year 19____
Filed, this, the _____ day of _____, 19____
Secretary.

AREA XI COMMUNITY COLLEGE

Detailed Outline of 1967-68 Expenditures
and Proposed Budget for 1968-69

	Expended 1967-68	Proposed 1968-69
ADMINISTRATION		
Board of Education		
Consultative Services	\$1050.26	\$1500.00
General Board Expense	208.36	1200.00
Election Expense	5078.95	2500.00
Membership Expense	1265.00	
Publication Expense	2516.29	1500.00
Travel Expense	<u>3026.51</u>	<u>3000.00</u>
Total-Board of Education	\$13,145.37	\$9,700.00
Chief and Assistants		
Superintendent & Assistant	\$25,999.90	\$43,000.00
Secretarial & Clerical	9,253.24	20,500.00
Professional Books & Periodicals	99.79	2,000.00
General Expense	219.62	3,000.00
Travel Expense	<u>2,075.34</u>	<u>5,600.00</u>
Total-Chief & Assistants	\$37,647.89	\$74,100.00
Business Office		
Business Manager & Purchasing Agent	\$10,337.94	\$25,500.00
Secretarial; Clerical & Bookkeeping	17,668.35	28,570.00
General Expense	8,826.75	1,540.00
Telephone and Telegraph	5,843.90	3,600.00
Travel Expense	381.82	1,000.00
Postage	<u>2,649.99</u>	<u>3,500.00</u>
Total-Business Office	\$45,708.75	\$63,710.00
Total-Administration	\$96,502.01	\$147,510.00
INSTRUCTION		
Vocational-Technical		
Director and Assistants	\$ 31,140.00	\$ 34,250.00
Co-ordinators	9,666.61	42,450.00
Secretarial & Clerical	17,402.34	26,000.00
Instructional Salaries	223,457.22	589,500.00
Salaries- Part-time		1,200.00
Instructional Costs-General	53,355.63	53,200.00
Library Books & Periodicals	9,528.98	38,258.00
Equipment Rental	6,842.65	-0-
Travel Expense	9,399.01	19,150.00
Postage, Telephone, Etc.	<u>501.94</u>	<u>3,200.00</u>
Total-Vocational Technical	\$361,294.38	\$807,208.00
M.D.T.A. (Bell Avenue)	\$246,184.18	\$278,000.00
Adult Education		
Director & Assistants	\$ 25,571.24	\$ 30,825.00
Co-ordinators	19,649.36	56,675.00
Secretarial & Clerical	12,746.96	24,900.00
Librarian	-0-	7,000.00
Instructional Salaries	112,059.73	240,000.00
Instructional Costs	19,564.50	25,000.00
General Costs	20,200.20	
Professional Books, etc.		2,000.00
Audio Visual Aids		8,000.00
Testing Program		2,000.00
Library Books and Supplies	10,249.47	28,000.00
Travel Expense	6,458.12	6,500.00
Postage, Telephone, etc.	<u>123.54</u>	<u>1,200.00</u>
Total-Adult Education	\$226,623.12	\$432,100.00

AREA XI COMMUNITY COLLEGE

Detailed Outline of 1967-68 Expenditures
and Proposed Budget for 1968-69

Page 2

	Expended 1967-68	Proposed 1968-69
General Education		
Director	-0-	\$ 17,000.00
Secretarial & Clerical		10,000.00
Professional Books & Periodicals		2,000.00
General Instructional Costs		66,451.00
Travel Expense		<u>2,500.00</u>
Total-General Education	-0-	\$ 97,951.00
Program Development		<u>\$ 31,400.00</u>
Total-Instruction	\$834,101.68	\$1,646,659.00
ATTENDANCE SERVICES		
Director	\$15,120.80	\$ 16,700.00
Co-ordinators	16,382.72	44,000.00
Student Information Office	3,150.00	6,500.00
Secretarial & Clerical	11,299.41	28,400.00
Supplies & Expenses	1,154.66	1,500.00
Voc Rehab Agreement	6,000.00	6,000.00
Other (Promotional, etc.)	2,597.81	14,000.00
Travel Expense	2,012.44	2,400.00
Postage	<u>429.34</u>	<u>1,000.00</u>
Total-Attendance Services	\$ 58,147.18	\$120,500.00
FIXED CHARGES		
Liability Insurance	\$ 3,582.83	\$ 6,000.00
Board Contributions to National and State Employee Retirement and Insurance	45,101.52	81,300.00
Rent	<u>212,534.74</u>	<u>166,840.00</u>
Total-Fixed Charges	\$261,219.09	\$254,140.00
OPERATION AND MAINTENANCE		
Custodian and Other Operational Salaries	\$13,925.17	\$29,150.00
Contracted Services	1,154.78	1,000.00
Water & Sewage	309.37	1,000.00
Electricity	4,981.58	8,100.00
Gas	1,012.66	4,200.00
Vehicle Expense	925.57	1,000.00
Grounds (Supplies)	533.84	4,000.00
Custodial (Supplies)	1,916.21	1,000.00
Plumbing, Heating, & Electrical Supplies	784.55	1,000.00
Other Supplies for Operation of Plant	550.62	500.00
Building Repair	8,852.94	2,507.00
Repair and Restoration of Equipment	<u>2,052.17</u>	<u>10,100.00</u>
Total-Operation & Maintenance	\$ 36,999.46	\$ 63,557.00
CAPITAL OUTLAY		
Equipment for Administration	\$16,114.12	\$ 6,600.00
Equipment for Vocational-Technical Administration	10,584.35	6,000.00
Instruction	1,010,940.51	593,689.00
Equipment for Attendance Services	1,532.80	7,500.00
Equipment for Adult Education	88,494.06	50,000.00
Equipment for General Education		2,400.00
Equipment for Operation and Maint.	4,102.08	6,500.00
Building Alterations	41,009.33	5,800.00
Information Trailer	3,408.24	
Instruction Trailer	<u>3,285.00</u>	
Total-Capital Outlay	\$1,179,470.49	\$678,489.00
TRANSFERS	187,543.18	103,104.00
REFUNDS	<u>1,670.29</u>	
GRAND TOTAL	\$2,655,653.38	\$3,013,959.00

AREA XI COMMUNITY COLLEGE

DETAILED OUTLINE OF RECEIPTS

	Received 1967-68	Balance Anticipated	Total 1967-68	Proposed 1968-69
LOCAL SOURCES	\$712,785.16	\$ 27,214.84	\$740,000.00	\$790,000.00
STATE APPROPRIATIONS				
General Aid	341,546.25	117,320.00	458,866.25	657,216.00
Vocational Reimbursement	646,007.00	402,476.40	1,048,483.40	864,743.00
FEDERAL APPROPRIATIONS				
M.D.T.A.	115,828.34	130,355.84	246,184.18	275,000.00
Adult Basic	9,000.00	-0-	9,000.00	30,000.00
E. O. A.	1,549.15	-0-	1,549.15	60,000.00
Community Action Programs	57,051.20	-0-	57,051.20	40,000.00
Adult Education (M.D.T.A.)	5,633.63	-0-	5,633.63	15,000.00
Poverty Programs in Rural Areas	-0-		-0-	15,000.00
TUITION				
Adult Education	32,557.10	-0-	32,557.10	25,000.00
Vocational-Technical (Tuition & Fees)	52,328.47	-0-	52,328.47	238,000.00
INTEREST	4,000.00	-0-	<u>4,000.00</u>	<u>4,000.00</u>
Grand Total Receipts			\$2,655,653.38	\$3,013,959.00

Published in the State of Iowa July 5th and 12th, 1968.

OFFICIAL PUBLICATION

T-159 AREA COMMUNITY COLLEGE

NOTICE—The Board of Directors of Area XI Community College, Adair, Audubon, Boone, Clarke, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Story, Warren County, Iowa, will meet Monday, July 22, 1968, at 7:30 P. M., at Area Vo-Tech Edn. Center, 2501 Vine St., West D. M., Iowa. Taxpayers will be heard for or against the following estimate of expenditures for the year beginning July 1, 1968, and ending June 30, 1969. A detailed statement of receipts and disbursements, both past and anticipated, will be available at the hearing.
IRV STEINBERG, Secretary.

FUNDS	1 EXPENDITURES FOR YEAR		3 Proposed Expenditures Estimated 1968-1969	4 Estimated Unencumbered Balance to Apply Upon This Budget	5 Estimated Income Other Than Taxation	6 Amount Necessary to be raised by Taxation
	July 1, 1966 to June 30, 1967	July 1, 1967 to June 30, 1968				
General—Limit ¾ Mill	254,935	2,500,881	3,013,959	None	2,223,959	790,000
Schoolhouse—Limit ¾ Mill (Voted)			2,219,000	None	1,429,000	790,000
TOTAL—All Purposes	254,935	2,500,881	5,232,959		3,652,959	1,500,000

**Table No. 1
Distribution of General Fund Expenditures**

	EXPENDITURES FOR YEAR		Proposed Expenditures 1968-1969
	1966-1967	1967-1968	
1. Administration	52,357	94,815	147,510
2. Instruction	71,183	581,252	1,646,659
3. Other Education Cost		58,115	120,500
4. Transportation			
5. Fixed Charges	16,808	59,588	254,140
6. Operation & Maint.	5,844	36,608	63,557
7. Other Sch. Services			
8. Community Services			
9. Capital Outlay	109,743	1,481,289	678,489
10. Debt. Service (G.F.)			
11. Transfers		189,214	103,104
TOTALS (Last col. to col. 3 above)	254,935	2,500,881	3,013,959

**Table No. 2
Distribution of General Fund Receipts Other Than Taxation**

	Receipts Other Than Taxation		Estimated Receipts 1968-1969
	1966-1967	1967-1968	
General State Aid	113,480	458,866	637,216
Other State Aid		1,039,395	864,743
Federal Aid		96,952	435,000
Income Other Counties			
Transfers			
Tuition	3,568	84,885	223,000
Transportation			
Other Receipts		30,783	44,000
TOTALS (Last col. to col. 5 above)	117,048	1,760,881	2,223,959

Ph

Of
Annour
Employ
Automo
Mercha
Busine
Rentals
Real Es
Farm

Deaths
CRANE
services
er. call
We

DORN—S
Dorn, 16
Saturday
Church, R
Ca

FARAZIS
of 1325 F
Monday 2
Orthodox
dale. Pray
P.M. at
Home. Far
to St. G
Church
GARDNER
Gardner, (

HAINES —
Haines of
Saturday
Grand. Ir

JULY 12, 1968 - DM Register

INTER-OFFICE ROUTE SLIP

DATE

TO: _____ Paul Lowery, Superintendent
_____ Owen Shadle, Director
_____ Vocational-Technical Education
_____ Leonard Bengtson, Director
_____ Student Personnel Services
_____ Phil Langerman, Director
_____ Adult Education
_____ Dale Bellairs, Business Manager
_____ Other: _____

REMARKS:

Mr. Ken Christensen, from Anky City Hall,
advised that our campus address is:
2006 ANKENY BLVD

Also, that bldg permits fee is due as follows:
\$719.50 Building
4.00 Driveway

\$723.50 total
FROM: _____

Irv S.



AND LIGHT COMPANY · DES MOINES, IOWA 50303

July 11, 1968

EMERY-PRALL

JUL 12 1968

ARCHITECTS

Mr. Clifford N. Prall
Emery-Prall and Associates
200 Davidson Building
Des Moines, Iowa

Dear Mr. Prall:

This letter is to outline a proposal by Iowa Power to serve electrical energy to the Area XI Community College, now in the initial stage of construction south of Ankeny, Iowa.

Initially, to serve certain loads in the phasing college area, a 13.2 kv overhead line would be constructed west from Highway 69 to a point north of the Auto-Diesel Building. From this line, underground primary cables would extend approximately 390' south to a 300 kva, 13,200/120/208Y volt, pad mounted transformer from which the Auto-Diesel Building would be served.

Primary cables would extend from this transformer approximately 500' east to a 150 kva, 13,200/120/208Y volt, pad mounted transformer from which the nearby four smaller buildings would be served, and if desired, the two smaller buildings planned for future construction. One watt-hour meter could be used to measure the energy at these four (or six) buildings.

Two drawings are enclosed; one showing the installation described, and the other showing an overhead system which could be considered as an alternative. There would be no charge to the customer for the overhead alternative. The charge for the underground service as proposed would be \$699.00, based on these assumptions:

1. A 13.2 kv overhead line would be constructed by Iowa Power at Iowa Power expense along the college's north property line. The college would give Iowa Power an easement for a strip of ground 50 feet wide along the entire north property line.

Mr. Clifford N. Prall

- 2 -

July 11, 1968

2. All underground primary cables and pad mounted transformers would be installed by Iowa Power. Also, all transformer connections, primary and secondary, would be made by Iowa Power.

EMERY-PRALL

JUL 12 1968

ARCHITECTS

3. All cable on the secondary side of the transformers would be installed by the customer (contractor).

4. The current transformers would be furnished by Iowa Power and installed by the contractor. The contractor would furnish meter enclosures.

5. The contractor would build the concrete transformer pads to Iowa Power's specifications.

In the future, perhaps at the time the primary campus is being constructed, Iowa Power would extend the overhead 13.2 kv line west, along the easement described in Item 1 above, and make connection to the John Deere substation located northwest of the college. This line would then provide a two-way feed to the college. The construction of the overhead line is contingent of course on the procurement of easements from the owners of the land along the route of the line between the college and the John Deere substation.

Future buildings would be served by underground loop feeds, originating at the overhead line, going underground to pad mounted transformers located at load centers, and returning to the overhead line. Secondary metering would be done at each load center at 120/208Y or 277/408Y volts.

Upon receipt of your written acceptance to this proposal, Iowa Power will proceed with the construction.

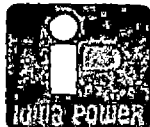
Very truly yours,

Alan M. Ballou

Alan M. Ballou
Sales Engineer

Enclosures

cc: Mr. Otto A. Tennant
Mr. Phil Ehm
Mr. Rex Devine



AND LIGHT COMPANY · DES MOINES, IOWA 50303

July 11, 1968

EMERY-PRALL

JUL 12 1968

ARCHITECTS

Mr. Clifford N. Prall
Emery-Prall and Associates
200 Davidson Building
Des Moines, Iowa

Dear Mr. Prall:

Attached are three (3) sets of prints showing the proposed overhead temporary services to the Auto-Diesel Building and the four nearby smaller buildings at the Area XI Community College.

Both services are 120/240 volts, single phase served from 10 KVA transformers. Please note from the prints that the customer is to provide the meter poles and that easements are required from the college and the owner of the property north of the college.

The cost to the customer will be \$605.00 for each service or a total cost of \$1,210.00.

Please advise me if the plans and costs are acceptable to the customer.

Very truly yours,

Alan M. Ballou

Attachments

cc: Mr. Rex Devine
Mr. Phil Ehm

July 18, 1968

Mrs. Catherine R. Shuman
2004 Burnett
Ames, Iowa 50010

Dear Mrs. Shuman:

The transfer of the Ames School of Practical Nursing from the Ames Community Schools to the Area XI Community College is progressing on schedule. The schedule that we are completing has included the taking of the inventory. It is my understanding both boards of education have instructed their superintendents to complete the schedule.

The Area XI Community College Board of Directors will meet Monday, June 22. At that time they will review the recommendations on salary adjustments for fiscal year 1969 (July 1, 1968 - June 30, 1969). My recommendations to Mr. Paul Lowery, Superintendent of Area XI were based upon discussions with Mr. Charles Havener and Mrs. Dorothy Sielert. The salary figure that I recommended was \$2,300.

After the anticipated action of the Area XI Board, Mr. Lowery will mail an acceptance statement to you. This statement we discussed at our faculty meeting, June 11, 1968. We would appreciate your prompt consideration of this and return of a single copy to the Superintendent's Office so that payroll procedures can be set.

Our Business Office personnel will be in contact with you after your acceptance statement has been received in order to issue checks by Wednesday, July 31.

We are looking forward to your joining our faculty now numbering some 43 persons from various occupational pursuits. We hope you will enjoy the association with our fine group of educators.

Sincerely yours,


Owen Shadle, Director
Vocational-Technical Education

OS:cjc

cc: Mrs. Dorothy Sielert, Coordinator
Mr. Paul Lowery, Superintendent
Mr. Irv Steinberg, Business Manager

July 18, 1968

Mrs. Elizabeth Jean Pryor
2017 Northwestern Avenue
Ames, Iowa 50010

Dear Mrs. Pryor:

The transfer of the Ames School of Practical Nursing from the Ames Community Schools to the Area XI Community College is progressing on schedule. The schedule that we are completing has included the taking of the inventory. It is my understanding, both boards of education have instructed their superintendents to complete the schedule.

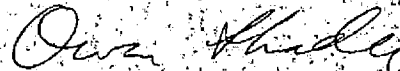
The Area XI Community College Board of Directors will meet Monday, June 22. At that time they will review the recommendations on salary adjustments for fiscal year 1969 (July 1, 1968 - June 30, 1969). My recommendations to Mr. Paul Lowery, Superintendent of Area XI were based upon discussions with Mr. Charles Havener and Mrs. Dorothy Sielert. The salary figure that I recommended was \$1,624 (based on \$28 per day).

After the anticipated action of the Area XI Board, Mr. Lowery will mail an acceptance statement to you. This statement we discussed at our faculty meeting, June 11, 1968. We would appreciate your prompt consideration of this and return of a single copy to the Superintendent's Office so that payroll procedures can be set.

Our Business Office personnel will be in contact with you after your acceptance statement has been received in order to issue checks by Wednesday, July 31.

We are looking forward to your joining our faculty now numbering some 43 persons from various occupational pursuits. We hope you will enjoy the association with our fine group of educators.

Sincerely yours,



Owen Shadle, Director
Vocational-Technical Education

OS:ejc

cc: Mrs. Dorothy Sielert, Coordinator
Mr. Paul Lowery, Superintendent
Mr. Irv Steinberg, Business Manager

July 18, 1968

Mrs. Corinne N. Wastell
1212 - 13th Street
Ames, Iowa 50010

Dear Mrs. Wastell:

The transfer of the Ames School of Practical Nursing from the Ames Community Schools to the Area XI Community College is progressing on schedule. The schedule that we are completing has included the taking of the inventory. It is my understanding both boards of education have instructed their superintendents to complete the schedule.

The Area XI Community College Board of Directors will meet Monday, June 22. At that time they will review the recommendations on salary adjustments for fiscal year 1969 (July 1, 1968 - June 30, 1969). My recommendations to Mr. Paul Lowery, Superintendent of Area XI were based upon discussions with Mr. Charles Havener and Mrs. Dorothy Sielert. The salary figure that I recommended was \$6,800.

After the anticipated action of the Area XI Board, Mr. Lowery will mail an acceptance statement to you. This statement we discussed at our faculty meeting, June 11, 1968. We would appreciate your prompt consideration of this and return of a single copy to the Superintendent's Office so that payroll procedures can be set.

Our Business Office personnel will be in contact with you after your acceptance statement has been received in order to issue checks by Wednesday, July 31.

We are looking forward to your joining our faculty now numbering some 43 persons from various occupational pursuits. We hope you will enjoy the association with our fine group of educators.

Sincerely yours,


Owen Shadle, Director
Vocational-Technical Education

OS:cjc

cc: Mrs. Dorothy Sielert, Coordinator
Mr. Paul Lowery, Superintendent
Mr. Irv Steinberg, Business Manager

July 18, 1968

Mrs. Dorothy L. Sielert
110 N. Russell
Ames, Iowa 50010

Dear Mrs. Sielert:

The transfer of the Ames School of Practical Nursing from the Ames Community Schools to the Area XI Community College is progressing on schedule. The schedule that we are completing has included the taking of the inventory. It is my understanding both boards of education have instructed their superintendents to complete the schedule.

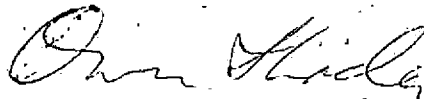
The Area XI Community College Board of Directors will meet Monday, June 22. At that time they will review the recommendations on salary adjustments for fiscal year 1969 (July 1, 1968 - June 30, 1969). My recommendations to Mr. Paul Lowery, Superintendent of Area XI were based upon discussions with Mr. Charles Havener and you. The salary figure that I recommended was \$10,400.

After the anticipated action of the Area XI Board, Mr. Lowery will mail an acceptance statement to you. This statement we discussed at our faculty meeting, June 11, 1968. We would appreciate your prompt consideration of this and return of a single copy to the Superintendent's Office so that payroll procedures can be set.

Our Business Office personnel will be in contact with you after your acceptance statement has been received in order to issue checks by Wednesday, July 31.

We are looking forward to your joining our faculty now numbering some 43 persons from various occupational pursuits. We hope you will enjoy the association with our fine group of educators.

Sincerely yours,



Owen Shadle, Director
Vocational-Technical Education

OS:cjc

cc: Mr. Paul Lowery, Superintendent
Mr. Irv Steinberg, Business Manager

PRINTING ADVISORY COMMITTEE

Mr. K. P. Garner
Secretary-Treasurer
Garner Publishing Company
1636 Locust
Des Moines, Iowa

Mr. Dennis Rhodes, Manager
Magna-Chek Corporation
215 E. 3rd Street
Des Moines, Iowa

Mr. F. A. Dunn
Chairman of Board
Dun-Lap Mfg. Company
Newton, Iowa

Mr. John Holley, President
Graphic Forms, Inc.
P. O. 357
Nevada, Iowa

Mr. A. B. Musselman
3021 E. Ovid
Des Moines, Iowa

Mr. Hal Stookey
Business Agent
Des Moines Local 86
International Printing Pressman
and Assistants
Paramount Building
509 Grand
Des Moines, Iowa

Mr. Charles Sunstrom
Sunstrom-Miller Press
807½ Keeler
Boone, Iowa

Eldon Ogan, Mech. Supt.
The Record-Herald
Box 259
Indianola, Iowa 50125

Mr. Lyle Smithson
Industrial Coordinator
Tech High School home address:
18th and Grand 1005 NW Aurora Ave
Des Moines, Iowa Des Moines, Iowa

Mr. Hollis Nordyke
Publisher
Ames Daily Tribune
Ames, Iowa

Mr. Stan Myers
Printing Department
Iowa State University
Ames, Iowa

Mr. Fred Kessler
Secretary-Treasurer
Typographical Union
Box 664
Des Moines, Iowa

Mr. Carl Beers
Superintendent
Marquardt Advertising
2901 Bell Avenue
Des Moines, Iowa

Mr. Jack McWilliams
Office Manager
Bradley Printing Company
3811 Sixth Avenue
Des Moines, Iowa

Mr. Robert Bywater
Manager
Plain Talk Publishers
511 E. 6th Street
Des Moines, Iowa

W. D. Ledbetter, Editor
Nevada Journal
~~Ames Daily News~~
~~200 First Ave E.~~
~~Des Moines, Iowa~~
1133 Sixth St.
Nevada, Iowa 50201

OFFICE MACHINES SERVICE ADVISORY COMMITTEE

Mr. Jerry Frederick, Service Manager
A.B. Dick Products, Inc.
1206 Grand Avenue
Des Moines, Iowa 50309

Mr. Maurice Lawler, Service Manager
N.C.R. Company
4023 Fleur Drive
Des Moines, Iowa 50321

Mr. A. R. Gustafson, Branch Sales Manager
C D Division
Addressograph-Multigraph Corporation
2411 Grand Avenue
Des Moines, Iowa 50312

Mr. William Clement, Service Manager
Olivetti Underwood Corporation
558 28th
Des Moines, Iowa 50312

Mr. Tom Hutchinson
Economy Service
1115 High Street
Des Moines, Iowa 50309

Mr. Hans Huse, Service Manager
Pitney Bowes, Inc.
2151 Ingersoll
Des Moines, Iowa 50312

Mr. Ken Meeker, President
Electronic Calculator Co.
1104 KeoWay
Des Moines, Iowa 50309

Mr. Phil Ryder, Service Manager
Remington Rand
2413 Grand Avenue
Des Moines, Iowa 50312

Mr. Mike Magers, Service Manager
Friden Inc.
2423 Ingersoll
Des Moines, Iowa 50312

Mr. Larry White, Service Manager
Royal Typewriter
3025 Ingersoll
Des Moines, Iowa 50312

Mrs. Sunny Hatfield
Hatfield Machine Company
1113 Grand Avenue
Des Moines, Iowa 50309

Mr. Marvin Miller
Ames Stationers
238 Main
Ames, Iowa 50010

Mr. Jack Manning, CE Supervisor
IBM Corporation
2116 Grand Avenue
Des Moines, Iowa 50312

Mr. Art Taylor
Byers Office Equipment
417 Main
Ames, Iowa 50010

Mr. Ron Hood, Service Manager
Koch Brothers (3M)
4th & Grand
Des Moines, Iowa 50309

Mr. Ray Ferring, Office Equipment
Serviceman
Maytag Company
929 S 12 Avenue W
Newton, Iowa 50208

Mr. Don Sylvester, Service Manager
Marchant Calculator Division
of SCM Corporation
319 11th
Des Moines, Iowa 50309

Mr. Gene DeMoss, Ass't Branch Manager
Monroe International
2911 Ingersoll
Des Moines, Iowa 50312