

Des Moines Area Community College

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Board of Directors Meeting Minutes

7-8-1968

Board of Directors Meeting Minutes (July 8, 1968)

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AREA XI COMMUNITY COLLEGE
315 Walnut Street
Ankeny, Iowa 50021

REGULAR
MEETING

JULY 8, 1968

The regular monthly meeting of the Area XI Community College Board of Directors was held in the Vocational-Technical Education Center, 2501 Vine Street, West Des Moines, Iowa, on Monday, July 8, 1968. The meeting was called to order by the Board President, James Maggert, at 7:30 p.m.

ROLL
CALL

Members present: James R. Maggert, President
Rolland Grefe
Max Kreager
Robert Lounsberry
Harold Welin
William C. Price
Harry Bloomquist

Members absent: Ross Cramlet
Dwight Mater

Others present: Paul Lowery, Superintendent
Roy Reeves, Administrative Assistant
Irv Steinberg, Business Manager-Board Secretary

APPROVAL
OF
MINUTES

A motion was made by R. Lounsberry, seconded by W. Price that the minutes of the meeting of June 17, 1968 be approved as presented. Motion passed.

AREA
SUPERINTENDENT'S
MEETING

Superintendent Lowery gave a report relative to the status of area schools in regard to accreditation with North Central Association, which was a topic of conversation at the Area Superintendent's meeting held June 29, 1968. A detailed written review of this subject was distributed to the board members for their information.

BUILDING
PROGRAM
STATUS

Superintendent Lowery reported that grading work on the phasing campus is progressing. Discussion was held concerning the Phase I building program. It was suggested by board members that the details of this phase be more specifically determined and that contract of Emery Prall Associates relative to Phase I be clarified. This subject will be reviewed further by Superintendent Lowery at the next board meeting.

STEERING
COMMITTEE

Rolland Grefe reported that the Steering Committee adopted the legislative program at its meeting on June 29, 1968, which was previously approved by the Area XI board. A resolution was also adopted by this committee that area schools will not ask for an increase in excess of the present 3/4 mill levy for operation. A sub-committee was appointed, to include Mr. Grefe, who will meet with the Iowa School Board Association to determine how to implement the legislative program that was adopted.

PERSONNEL

A motion was made by W. Price, seconded by H. Welin that Mr. Richard Steen be offered employment as a Tool and Die Instructor at an annual salary of \$11,200, effective August 1, 1968. Motion passed.

A motion was made by H. Welin, seconded by R. Lounsberry that Mr. Milford J. Ludwig be offered employment as an Electronics Instructor at an annual salary of \$10,500, effective August 26, 1968. Motion passed.

CLAIMS
AND
ACCOUNTS

A motion was made by H. Welin, seconded by R. Grefe that the the claims and accounts as presented be approved. Motion passed.

WORKSHOP FOR
COMMUNITY
COLLEGE
PRESIDENTS

A motion was made by R. Lounsberry, seconded by M. Kreager that Superintendent Lowery and Mrs. Lowery be authorized travel expenses to attend a workshop for new Community College Presidents and their wives at UCLA in Los Angeles, California on July 14 through July 20, 1968. Motion passed.

CONCENTRATED
EMPLOYMENT
PROGRAM

A motion was made by R. Lounsberry, seconded by M. Kreager that Area XI Community College be authorized to participate in the Concentrated Employment Program (CEP) in cooperation with the City of Des Moines. Motion passed.

ACCEPTANCE
OF
RAYMUR SCHOOLS
CORPORATION
LEASES

A motion was made by H. Welin, seconded by M. Kreager that the five lease agreements with Raymur Schools Corporation for the leasing of each of the five demountable type buildings to serve as a phasing campus for Area XI Community College be accepted. Motion passed.

GRADING
BUDGET FOR
PHASING CAMPUS

A motion was made by R. Grefe, seconded by M. Kreager that approval of the grading budget for the phasing campus, to include installation of culverts, be withheld until further detailed information is submitted at the next board meeting. Motion passed.

BOONE JUNIOR
COLLEGE
OPERATING
ARRANGEMENT

A discussion was held concerning the Boone Junior College operating arrangement and eventual lease. A meeting with the Boone School Board and sub-committee of Area XI School Board was deferred until the proposed lease can be rewritten to the satisfaction of the Area XI Board.

SCHOOL
CALENDAR

A motion was made by R. Lounsberry, seconded by R. Grefe that the Area XI Community College School Calendar for 1968-69 be approved as submitted. Motion passed.

BUDGET
HEARING

A motion was made by M. Kreager, seconded by H. Welin that the Board Secretary be directed to publish the proposed budget for fiscal year 1969, with notice of the time and place of hearing being set at 7:30 p.m., July 22, 1968, in the Area XI Vocational-Technical Education Center, 2501 Vine Street, West Des Moines, Iowa.

Motion passed.

ELECTION
OF
BOARD
MEMBERS

President Maggert noted that the term of the following board members will expire in September: Harry Bloomquist, Robert Lounsberry, and Ross Cramlet. R. Lounsberry and H. Bloomquist indicated they would seek re-election.

ADJOURNMENT

A motion was made by R. Lounsberry, seconded by H. Welin that the meeting be adjourned. Motion passed and the meeting adjourned at 10:20 p.m.

The next regular meeting was scheduled for Monday, August 12, 1968, with the special open hearing meeting on the budget set for Monday, July 22, 1968.

James R. Maggert

James R. Maggert, President

Irv Steinberg
Irv Steinberg, Board Secretary

AREA XI COMMUNITY COLLEGE
BOARD OF EDUCATION
A G E N D A

REGULAR MEETING
Vocational-Technical Education Center No. 1
2501 Vine Street
West Des Moines, Iowa

JULY 8, 1968

1. CALL TO ORDER - 7:30 P. M.
2. APPROVAL OF MINUTES - Special Meeting of June 17, 1968
(Enclosed for your review)
3. PERSONNEL:
 - A. Richard Steen, Tool and Die Instructor
4. ADMINISTRATIVE REPORTS:
 - A. Status of area schools in regard to accreditation with North Central Association *get notes on - passed out*
 - B. Status report of building program - *grading progressing on phasing campus*
 - C. Workshop for new community college presidents
5. CORRESPONDENCE: *Announced by Neal Smith \$472M for Phase 2 approved*
6. REPORT OF SPECIAL COMMITTEES:
 - A. Steering Committee - legislative report ✓
7. CLAIMS AND ACCOUNTS
8. UNFINISHED BUSINESS:
 - A. Acceptance of five leases on phasing campus
 - B. Approval of grading budget for phasing campus *discuss*
 - C. Boone Junior College operating arrangement and eventual lease
9. NEW BUSINESS:
 - A. School calendar
 - B. Set date for budget hearing (July 22nd as possible date)
 - C. Election of new board members
10. ADJOURNMENT

CLAIMS
APPROVED
BOARD
MEETING
7-8-68

PENDING BILLINGS FOR PAYMENT

June 8, 1968

Ahern-Pershing	General Supplies	\$ 24.46
Ahern-Pershing	Equipment for Administration	9.90
Ahern-Pershing	Equipment for Administration	249.56
Ahern-Pershing	Equipment for Instruction	89.90
Ahern-Pershing	Equipment for Adult Education	249.56
American Dental Association	Instructional Supplies	3.00
American Hospital Supply Corp.	Equipment for Instruction	234.30
Americana Nursing Center	Instructional Supplies	50.00
American Rubber Stamp	General Supplies	5.16
American Technical Society	Instructional Supplies	11.62
Ankeny Community Schools	Instructional Supplies	62.10
Ballard's 66 Service Inc.	Vehicle Expense	27.02
Bobb Office Supply Co.	Instructional Supplies	30.38
Bobb Office Supply Co.	stock	106.50
Boone High School	Instructional Supplies	4.20
Boone Junior College	Instructional Supplies	141.90
Borgstedt Microscope Sales and Service	Repair of Instructional Supplies	9.22
Borgstedt Microscope Sales and Service	Repair of Instructional Supplies	3.50
Borgstedt Microscope Sales and Service	Program Development	1,290.96
M. J. Borgstrand	Contracted Services	45.00
R. R. Bowker Company	General Supplies	.75
Brunia Electric	Instructional Supplies	60.05
Carlson Oil Company	Instructional Supplies	13.04
Carlson Oil Company	General Supplies	9.63
Central Scientific Company	Equipment for Instruction	31.55
Central Scientific Company	Equipment for Instruction	75.66
Ceramic Center of West Des Moines	Instructional Supplies	238.82
Colonial Terrace	Instructional Supplies	95.40
Coast to Coast	Equipment for Maintenance	44.95
Corry's Machine and Tool	Equipment for Instruction	45.02
Dallas Community	Instructional Supplies	86.25
Delmar Publishers	Instructional Supplies	19.07
Delmar Publishers	Instructional Supplies	44.94
Don DeMouth	Instructional Supplies	20.00
Des Moines Comprehensive Vocational Facility	Instructional Supplies	10.00
Des Moines Stationery Company	General Supplies	4.60
Des Moines Stationery Company	Equipment for Instruction	78.58
A. B. Dick Products Company	General Supplies	9.00
A. B. Dick Products Company	General Supplies	9.00
A. B. Dick Products Company	Repair of Instructional Equipment	16.25
Dictaphone Corporation	Repair of Instructional Equipment	21.05
Earlham Community School	Instructional Supplies	9.00
Encyclopedia Britannica Educational Corporation	General Supplies	2,671.31
Firestone Tire and Rubber Co.	Vehicle Expense	151.26

Mrs. Verlynn Gossen	Supplemental Costs	\$ 10.00
Harvard Publishers University Press	Instructional Supplies	68.88
Highland Park Shopper	General Costs	1.96
Holley School Supply	General Costs	20.07
Holt, Rinehart & Winston	General Costs	63.26
Holt, Rinehart & Winston	General Costs	75.42
Industrial Press, Inc	Instructional Supplies	16.24
I.B.M.	Repair Equipment	13.10
I.B.M.	Instructional Supplies	9.00
International Business Machines	Instructional Supplies	123.60
I.B.M.	Supplies	22.68
I.B.M.	Supplies	12.46
I.B.M.	Service	12.05
I.B.M.	Service	12.44
I.B.M.	Supplies	40.27
Interstate 35 Community	General Costs Adult Ed	31.80
Iowa Audio-Visual	Equipment	11.88
Iowa Dental Supply Co.	Supplies	277.27
Iowa Paint Mfg. Co.	Supplies	154.30
Iowa State University - Research on Disadv.	General Costs	6386.54
Iowa State University - " " " " "	General Costs	602.44
Josten*s	Supplies	271.12
Juhl Insurance Agency, Inc.	Insurance	598.50
Knoxville Community Schools	General Costs Adult Ed	33.00
Koch Brothers	Supplies	16.15
Langan Paper Co	General Supplies	6.00
Leslie Paper Co	General Supplies	77.28
Leslie Paper Co	General Supplies	17.10
Leslie Paper Co	General Supplies	195.66
Library Journal	General Supplies	10.00
E. E. Long	Equipment	163.25
McGraw Hill Book Co.	General Costs Adult Ed	82.20
M & M Sales	Equipment repair	26.75
M & M Sales	Equipment for Admin.	149.00
M & M Sales	Equipment repair	12.68
M & M Sales	Supplies	21.95
M & M Sales	Supplies	20.00
M & M Sales	Equipment repair	19.55
M & M Sales	General coats	29.75
M & M Sales	Service	9.50
M & M Sales	Equipment	405.00
M & M Sales	Equipment	2,000.00
Macdonald LetterService	Publications Expense	197.25
Macmillan Oil Co	Supplies	13.40
Madrid Community Schools	General Costs Adult Ed	32.70
David Mattson	Equipment	5.15
David Mattson	Equipment	1,475.51
David Mattson	Equipment	138.35
David Mattson	Equipment	49.47
Medi Visuals, Inc.	Instructional Supplies	579.50

PENDING BILLINGS FOR PAYMENT

July 8, 1968

Air Products & Chemicals, Inc.	Diesel	49.29
Air Products & Chemicals	Welding Equipment	1,199.49
Air Products & Chemicals	Welding Equipment	379.97
Air Products & Chemicals	Welding Equipment	2,625.41
Air Products & Chemicals	Welding Equipment	3,528.40
Air Products & Chemicals	Welding Equipment	1,467.00
Air Products & Chemicals	Wedding	1,954.05
Air Products & Chemicals	Welding Equipment	685.51
Air Products & Chemicals	Welding Equipment	4,584.72
American Sterilizer Co.	O. R. Tech, Equipment	76.75
Ballard's 66 Service, Inc.	Vehicle Expense	16.39
Beaverdale Photo	Medical Lab	164.00
Borgstedt Microscope Sales & Service	Med. Lab. Asst. Equipment	4,413.00
Business Systems Associates	Data Processing Equipment	5,555.06
Car Life	Automotive	2.50
Central Medical & Surgical, Inc.	Med. Assistant	125.90
Central Scientific Company	Electronics	476.87
Columbia University Press	Home Economics	2.00
Corry's Machine & Tool	Tool & Die	5,318.00
Cox Neon Sign Co.	Bldg. & Maint. Repairs	110.04
Dictaphone Corp.	Clerical Eqmpt.	1,400.00
Dunn & Co.	Bldg. & Maint. Supplies	2.66
Eastman Kodak Stores, Inc.	Secretarial Eqmpt.	493.50
Herrington Sign Co.	Data Processing Eqmpt.	120.00
Howell Auto Parts	Automotive Eqmpt.	3,550.00
Howell Auto Parts	Automotive	283.25
Midland Laboratories	Bldg. & Maint. Supplies	35.40
Monroe International	Secretarial Eqmpt.	1,150.00
Jack Rolinger	Travel Expense	16.70
Sidles Company	Diesel Eqmpt.	15,484.00
Sidles Company	Auto Mechanics	391.20
Standard Bearing	Bldg. & Maint. Supplies	8.08
UCLA Student Store	Administration	5.00
I.B.M. Corporation	Data Processing Eqmpt.	6,480.00
I.B.M. Corporation	Data Processing Eqmpt.	144,980.00
I.B.M. Corporation	Data Processing Eqmpt.	3,136.00
I.B.M. Corporation	Secretarial Eqmpt.	4,675.00
I.B.M. Corporation	Clerical Eqmpt.	1,094.92
Iowa Dental Supply	Dental Ass't. Eqmpt.	604.10
Iowa Machinery & Supply	Tool & Die	4,619.02
Iowa Machinery & Supply	Diesel Eqmpt.	403.63
Kennedy & Company	Welding Eqmpt.	624.80
Koch Brothers	Secretarial Eqmpt.	323.95
Slates Company	Diesel	2,500.00

SCHOOLHOUSE FUND

PENDING BILLINGS FOR PAYMENT

July 8, 1968

Emery-Prall and Associates	Professional Services for Buildings	\$2,205.00
Veenstra and Kim	Professional Services	<u>3,140.90</u>

Total Schoolhouse Fund Billings	\$5,345.90
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Merchants Transfer & Storage
 Merchants Transfer & Storage
 Merchants Transfer & Storage
 Midwest Visual Edn. Service
 Midwestern Paper Company
 Monroe International, Inc.
 C. V. Mosby Co.
 NAPSAAE
 National Cash Register Co.
 National Cash Register Co.
 Nationwide Papers, Inc.
 Nevada Community Schools
 Northwestern Bell Tel. Co.
 Office Supplies, Inc.
 Office Supplies, Inc.
 Office Supplies, Inc.
 Office Supplies, Inc.
 Office Supplies, Inc.
 Office Supplies; Inc.
 Office Supplies, Inc.
 Olivetti Underwood Corp.
 Kay Oliver
 Olivetti Underwood Corp.
 Peerless Publishing Co.
 Pella Community Schools
 Perry Community Schools
 Petty Cash
 Pleasantville Comm. Schools
 Polk County Board of Education
 Postmaster of Ankeny,
 Press Citizen
 R & R Welding Supply
 R & R Welding Supply
 Rhiner Bros. Plumbing & Heating
 Rhiner Brothers
 Ribbon and Carbon Supply
 Ribbon and Carbon Supply
 Riehle Testing Machines
 Roland Community Schools
 Saydel Community Schools
 Science Research Associates
 Sears Roebuck & Co.
 Service Photoprint
 Service Photoprint
 Service Photoprint
 Jim Sherman Photography
 Jim Sherman Photography
 Sidles Company
 Sidles Company
 Sidles Company
 Sidles Company

Data Processing Costs 32.00
 Data Processing Costs 80.00
 Data Processing Costs 30.00
 Adult Basic Ed. Costs 3,622.50
 Storeroom Stock 30.77
 Adult Ed. Equipment 258.75
 Med. Lab. Ass't Supplies 90.54
 Adult Ed. Equipment 75.00
 General Supplies 8.00
 General Supplies 9.55
 Dental Ass't Supplies 23.17
 Adult Ed. Costs 56.40
 Telephone Charges 580.98
 Adult Ed. Supplies 4.80
 Administration Equipment 89.95
 Secretarial Costs 22.00
 General Supplies 43.96
 Agri-Bus. Costs 6.36
 Short Course Costs 12.56
 Storeroom Stock 15.87
 Dental Ass't Equipment 507.00
 Short Course Costs 10.00
 Secretarial Course Costs 12.00
 Short Course Costs 362.50
 Adult Ed. Costs 24.60
 Adult Ed. Costs 173.40
 General Costs 22.32
 Adult Ed. Costs 66.00
 Key punch Course Costs 565.80
 Box rent 12.00
 Want Ad for Adult Ed. 1.00
 Auto Mech. Crse Costs 4.50
 Diesel Crse Costs 20.39
 Mech. Tech. Crse Costs 135.00
 Voc. Tech General Costs 55.00
 Office Supplies 67.50
 Office Supplies 100.80
 Mech Tech Crse. Costs 36.05
 Adult Ed. Costs 14.40
 Adult Ed. Costs 241.40
 Dental Ass't Costs 2.83
 Maintenance Supplies 3.08
 Drafting Crse. Costs 89.10
 Drafting Equipment & Supplies 185.00
 Drafting Supplies 8.22
 Student Personnel Supplies 13.20
 Publicity Supplies 9.80
 Auto Mechanics Equipment 1,562.30
 Diesel Equipment 468.60
 Auto Mechanics 265.74
 Diesel 443.83

Southwestern Publishing Co.	Instructional Supplies	1.55
Speedy-Way Disposal Service	Contracted Services	55.00
Spinning Wheel	Trailer	6.19
Standard Glass and Paint	Equipment for Instruction	8.70
Stuart Community Schools	Instructional Supplies	39.30
Unitron Instrument Company	Equipment for Instruction	767.45
Urarco Business Forms	Instructional Supplies	174.44
Visual Instruction Service	Instructional Supplies	15.90
Johnnie Walker Medical Electronics	Repair of Instructional Equipment	20.31
Wallace-Homestead Co.	General Supplies	60.00
The West Des Moines Express	Publicity	150.50
West Des Moines Waterworks	Water	53.04
Winterset Community Schools	Instructional Supplies	194.76
Woodward Granger Community Schools	Instructional Supplies	31.20
Yellow Cab Company	General Supplies	4.10
Younkers	Equipment for Instruction	76.06
Zep Manufacturing Company	Custodian Supplies	51.60
Follett Publishing Company	Instructional Supplies	57.44
Forman and Ford Company	Equipment for Instruction	97.92
Mrs. Marcia Fox	Instructional Supplies	10.00
The General Educational Development Testing Service of the American Council on Education	General Supplies	83.54
Gilbert Community School	Instructional Supplies	26.40
Ethel Goodman	Instructional Supplies	<u>28.80</u>

Total Area XI Community College Billings

33,625.57

PENDING BILLING FOR PAYMENT

(Hold)

July 8, 1968

Kordick Plumbing & heating	O. R. Tech. Equipment	980.58
David Mattson Company	Diesel	15,145.20
Monroe International Inc.	Bkkpg. & Acct.	1,012.50
Olivetti-Underwood	Data Processing Equipment	499.00
Olivetti-Underwood	Bkkpg. & Acct.	1,014.00
Olivetti Underwood	Acct. Equipment	499.00
Rpyal Typewriter Company	Med, Lab. Equipment	159.50
Physicians & Hospitals Supply	O.R. Tech.	178.25
Peerless Supply Inc.	Diesel Equipment	1,355.95
Selrite Store Equipment	Dist. Educ.	489.15
Sun Electric Corp.	Diesel Equipment	2,847.60
Technical Education & Manufacturing	Mech. Tech.	15,200.00
Technical Education & Mnfg.	Mech Tech.	4,873.00
D. G. Machinery & Gage Co.	Mech. Tech.	9,635.50
D. G. Machinery & Gage Co.	Mech. Tech.	9,897.00
D. G. Machinery & Gage Co.	Mech Tech.	11,071.50
D. G. Machinery & Gage Co.	Tool & Die	<u>9,693.66</u>
	TOTAL	309,666.95

General Fund
 BILLS FOR BOARD APPROVAL - PAID
 July 8, 1968

MDTA

Iowa Power & Light Company	114.73	
Des Moines Water Works	68.63	
American Home Economics Association	3.00	
Mental Health Materials Center, Inc.	1.00	
A-1 Rubbish Service Co.	45.00	
Air Products & Chemicals Inc.	226.90	
Air Products & Chemicals Inc.	215.93	
Air Products & Chemicals Inc.	287.75	
Air Products & Chemicals Inc.	344.45	
A. D. Beers Company	61.95	
A. D. Beers Company	27.57	
A. D. Beers Company	177.10	
Butler Paper Company	22.87	
D. M. Industrial Towel & Uniform Service	307.91	
Graymark	37.20	
Iowa Power & Light Company	24.00	
Leslie Paper Company	91.80	
Philip Lesman & Sons Inc.	165.52	
Office Supplies, Inc.	7.68	
Peerless Supply, Inc.	55.72	
Pitney-Bowes Inc.	22.50	
Plemone DX Service	3.71	
Royal Typewriter Company, Inc.	13.19	
Sidles Company	233.04	
Snap-on-Tools	98.32	
Superintendent of Documents	1.05	
Northwestern Bell Telephone Company	104.80	
Payroll (June)	22,674.54	
Iowa Employment Security Commission	975.98	
Iowa Public Employees Retirement System	775.80	
Horace Mann Insurance Group	267.66	
	<u>267.66</u>	
TOTAL MDTA		27,457.30
School Management	8.00	
Northwestern Bell Telephone Company	573.78	
True Sherman	9.52	
Postmaster	60.00	
West Des Moines Waterworks	24.62	
Mid West Photoengraving Corp.	193.52	
Boone Community School District	26,149.40	
Travel Expense	3,519.88	
W. J. Reed	1,916.66	
Colo Community Schools	88.50	
Des Moines School District	45,596.80	
Iowa Association of School Boards	445.00	
Superintendent of Documents	1.55	
National Education Association	1.00	

Continued

General Fund, Bills for Board Approval - Paid
July 8, 1968

Iowa Power & Light Company	507.81	
I.B.M. Corporation	1,055.00	
Des Moines Register & Tribune Co.	37.06	
Des Moines School District	204.95	
Payroll	581.36	
Mid West Photoengraving Corp.	387.03	
Postmaster	90.00	
U. S. Department of Commerce	6.50	
Area XI Revolving Fund	6.63	
Raymur Schools Corporation	50,696.40	
Payroll	60,327.54	
Iowa Employment Security Commission	2,495.69	
Iowa Public Employees Retirement System	1,828.08	
Horace Mann Insurance Group	<u>482.50</u>	
	TOTAL	<u>197,294.78</u>
	GRAND TOTAL	224,752.08

July 8, 1968

TO: Members of Area XI Community College Board of Directors
FROM: Paul Lowery
RE: New Junior College President's Workshop

My wife and I have been invited to attend a one week workshop for new Community College Presidents and their wives to be held July 14 - 20 at UCLA in Los Angeles. Fifteen states and Canada will be represented. Mel Everingham and his wife will be the only other persons from Iowa attending this workshop.

All costs for both wife and president will be borne by the workshop, with the exception of transportation.

The major topics of the workshop will include the following:

1. The role of the community college.
2. The administrative organization of the community college.
3. Clearing house for community college information.
4. Role and responsibilities of the community college President.
5. Preparing to be a President.
6. The community college President and the faculty.
7. The community college President, the curriculum and instruction.
8. The community college President and the student.
9. The community college President and Student Personnel Services.
10. The community college President and finance.
11. The President, the community and community service.
12. The President and institutional research.

I request permission to attend with travel paid by the Board.

PL:ps

KEY

- - Teacher Planning & Professional Workshop Days
- H-V □ - Holidays - Vacation (no School)
- [- Beginning of Quarter
-] - End of Quarter

1968-1969
 AREA XI COMMUNITY COLLEGE
 315 WALNUT STREET
 ANKENY, IOWA 50021

APPROVED
 BOARD OF EDUCATION

CALENDAR

	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
AUGUST - 1968																		26	27	28 29 30					
SEPTEMBER	H 2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30				
OCTOBER		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
NOVEMBER					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	H-H 28 29	
DECEMBER		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	V 24	H 25	V 26	V 27	V-V 30	31		
JANUARY - 1969			H 1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31
FEBRUARY		3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28				
MARCH		3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31			
APRIL		1	2	3	H 4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30		
MAY				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	H 30
JUNE		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30			
JULY		1	2	3	H 4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
AUGUST					1	4	5	6	7	8	V 11	V 12	V 13	V 14	V 15	V 18	V 19	V 20	V 21	V 22	25	26	27	28	29

3RD QUARTER

- February 21 - Registration - Begin Classes
- April 4 - Good Friday (Holiday)
- April 7 - Teacher Planning Day
- April 18 - Teacher's Convention IACCAVTI
- May 15 - End of Quarter (57 days)
- May 16 - Teacher Planning Day

4TH QUARTER

- May 19 - Registration - Begin Classes
- May 30 - Memorial Day (Holiday)
- June 2 - Classes Resume
- July 4 - Independence Day (Holiday)
- August 7 - End of Quarter (57 days)
- August 8 - Teacher Planning Day

STUDENT CONTACT DAYS: 228
 PROFESSIONAL WORKSHOP: 1
 PLANNING DAYS: 9
 VACATION: 15
 HOLIDAYS: 8

*Possibility of substituting
 Nov. 16 for Dec. 23 as a
 teacher planning day

August 26 & 27 - Teacher Planning Days
 September 2 - Labor Day - Legal Holiday

1ST QUARTER

August 28 - Registration - Begin Classes
 November 15 - End of Quarter (57 days)

2ND QUARTER

November 18 - Registration - Classes Begin
 November 28 & 29 - Thanksgiving Holidays
 December 24 thru January 1 - Christmas Holidays
 February 18 - End of Quarter (57 days)
 February 19 & 20 - Teacher Planning Days

July 8, 1968

TO: Members of Area XI Community College Board of Directors

FROM: Paul Lowery

RE: Request of Board Approval to Participate in Concentrated Employment Program (CEP) in Cooperation with City of Des Moines

Attached is a one page summary of the program and how it will function. Also attached is a sheet listing the jobs and personnel needed to accomplish the program.

I am requesting that I be given authority to secure and employ these persons as they become available. This is essential since the program was funded effective July 1st.

PL:ps
Attachments 2

CONCENTRATED EMPLOYMENT PROGRAM (CEP)

The city of Des Moines is the prime contractor for the CEP program. It is an all out effort to concentrate manpower resources in Des Moines toward the specific residents of a geographic area of Des Moines. This basically includes the Roadside, Chesterfield, Walnut Hills, Oakridge and Woodland neighborhood areas. The area encompasses approximately 70,000 people and of this group it has been determined that 1800 are below the OEO guidelines.

The Concentrated Employment Program is to help the disadvantaged persons prepare for, find and hold full-time employment. The goal in Des Moines is to provide 500 people with permanent jobs during this fiscal year. The major difference in this and other manpower projects is the direct involvement of the employer. Without jobs becoming available for those trained, no manpower project can become successful. This project does involve the employers of Des Moines and through the Merit Employers' Council.

A loaned executive from Bell Telephone Company, Mr. Floyd Olson, is the director of CEP. Mr. Olson has been successful in securing four or five other loaned executives from industry as job developers for the Concentrated Employment Program.

Most of the agencies now involved in manpower programs are involved in the different components of the CEP program. We have been asked to provide three components; (1) vocational assessment and intensive job orientation--\$150,000; (2) adult basic education in high school equivalency--\$16,640; and (3) institutional MDTA--\$91,000 and \$159,000 for stipends totaling \$250,000. Our total contract with the city is \$416,640. Plus we will be contracted to carry out additional basic education and high school equivalency for the other components of CEP totaling \$40,000. This system is expected to work as follows:

Outreach will be accomplished by Greater Opportunities, Incorporated, Employment Security, Merit Employers' Council and the Department of Social Welfare. The intake and assessment center is going to be located at 12th and Mulberry in the old Social Security Building in downtown Des Moines. The clients will be referred to this facility where the intake process will enroll them into the program. The Area XI Community College will be providing an orientation to the CEP program, exploration to the world of work, vocational assessment and intensive job orientation. Upon completing this component, the client will either become employed or participate in one of the following: (1) mainstream, (2) new careers, (3) work training, (4) on-the-job training, (5) institutional MDTA and (6) basic education and high school equivalency.

The CEP program is being financed by \$2,080,000 in federal funds and the individuals participating in the program all must be below the OEO economic guideline. The disadvantaged will be supported while in any of the components of the CEP project through stipends at \$1.60 per hour for approximately 35 hours per week. It is the sincere intent that this concentrated effort will, in fact, provide at least 500 people with new permanent employment as a result of this program.

July 3, 1968

TO: Mr. Lowery
FROM: Phil Langerman
SUBJECT: Positions Available in C.E.P.

<u>JOB TITLE</u>	<u>QUALIFICATIONS</u>	<u>SALARY RANGE</u>
Coordinator, C.E.P. Assessment & Orientation	M.A. - Vocational education experience if possible. Administrative experience necessary. Experience could out weigh M.A. Overall responsible for our operation and 10 staff.	\$11,000- 13,000
Psychologist (2)	M.A. Clinical experience. Ability to relate to disadvantaged, group psycho-therapy techniques.	\$11,000- 13,000
Vocational Relators (5)	Practical experience in an occupation. Able to assess the aptitude and abilities of disadvantaged adults. Inovative, creative and industrious. Compatible with and considerate of the disadvantaged.	\$7,000- 9,000
<p>Each relator will have a multiple of related occupations. He or she should possess a skill in one and knowledge of the others.</p> <ol style="list-style-type: none">1. Welding, Auto & Diesel Mechanics, Machine shop2. Construction Trades, including, carpentry, plumbing, painting, electrical wiring and building maintenance.3. Health Occupations, including, L.P.N., Nurse Aide, Operating Room Technican, Medical Lab., Medical Assistant, Dental Lab.4. Appliance Repair, Electricity and Electronics5. Office Occupations, including, Secretarial, Clerical, Data Processing, Key Punch, and Printing.		
Secretary (1)	Typing, filing, shorthand etc.	\$4,300- 4,500
Clerk Typists (2)	Typing, filing, dictaphone	\$3,850- 4,000

ENROLLMENT REPORT
AREA XI COMMUNITY COLLEGE

July 1, 1968

<u>VOCATIONAL-TECHNICAL FULL-TIME COURSES</u>	<u>CURRENT ENROLLMENT</u>	<u>COMPLETING COURSES SINCE JULY 1</u>	<u>CUMULATIVE ENROLLMENT</u>
Auto Mechanics	21		30
Clerical	17	1	19
Secretarial	15	3	33
Data Processing	35		49
Dental Assistant	18		23
Diesel Mechanics	12		17
Electrical Drafting	8	6	31
Industrial Electronics	21		56
Marketing	13		21
Key Punch	7	17	29
Mechanical Technology	4		11
Medical Assistant	15	2	23
Operating Room Technician	15		23
Tool and Die Making	10		22
Welding		7	10
TOTAL FULL-TIME VOCATIONAL-TECHNICAL	211	36	397

VOCATIONAL-TECHNICAL SHORT COURSES - ACTIVE

Carpenter Trades Oxy Acetylene Cutting and Welding	13		13
Food Service I - Des Moines Mercy Hospital	58		58
Food Service I - Des Moines Methodist Hospital	35		35
Nurse Aide - Des Moines Riverview Manor Nursing Home	16		16

COMPLETED SHORT COURSES SINCE JULY 1

Auto Diesel Apprentice Training		18	18
Basic Elec. & Electronics Phase I - Northern Natural Gas		21	21
Phase II - Hospitals		22	22
Phase II - Northern Natural Gas		10	10
Basic Elec. & Electronics Phase III - Hospitals		17	17
Basic Electricity & Elect. Otis Elevator		15	15
Beverage Route Sales - D.M.		15	15
Beverage Route Sales - D.M.		12	12
Beverage Route Sales - The New Flynn Dairy		19	19
Building Trades Related Blue Print Reading - Des Moines		15	15
Building Trades Related Math Des Moines		15	15
Child Development Workshop		21	21
Christmas Retail Training		21	21
Coronary Care Techniques		36	36
Dictating Business Letters		20	20
Farmers Elevator Mutual			
Effective Union Leadership		55	55

(Continued)

	<u>CURRENT ENROLLMENT</u>	<u>COMPLETED SINCE JULY 1</u>	<u>CUMULATIVE ENROLLMENT</u>
Effective Union Leadership - Our Economy and the Labor Movement		35	35
Electrical Trades Related Blue Print Reading - Ames		16	16
Electrical Trades Related Math - Ames		16	16
Food Service I - Hospitals, Nursing Homes - Ames		31	31
Food Service I - Nursing Homes - Boone		73	73
Food Service I - Ft. Des Moines - Des Moines		22	22
Food Service I - Hotel Kirkwood - Des Moines		21	21
Food Service I - Nursing Homes - Des Moines		29	29
Food Service I - Guthrie Center		19	19
Food Service I - Perry		25	25
Food Service I - Indianola		18	18
Food Service I - Knoxville		22	22
Food Service I - Nursing Homes - Nevada		13	13
Food Service I - Nursing Homes - Newton		30	30
Food Service I - Pella		23	23
Food Service I - Winterset		27	27
Food Service School Lunch - Ankeny		30	30
Food Service School Lunch - Nevada		28	28
Fundamentals of Auto and Diesel Mechanics		17	17
Keypunch		8	8
Keypunch		8	8
Licensed Practical Nurse Workshop		146	146
Machine Tooling Operation		18	18
Medical Records Librarians Workshop		81	81
Medical Terminology - Ames		27	27
Medical Terminology - D.M.		61	61
Medical Terminology - D.M.		11	11
Nurse Aide - Knoxville		14	14
Nurse Aide - Newton		12	12
Nurse Aide - Pella		12	12
Nurse Aide - Pleasantville		10	10
Nurse Aide - Iowa Jewish Home Des Moines		12	12
Nurse Aide - Americana - Des Moines		11	11
Nurse Aide - Guthrie Center		11	11
Plumbing Related Blue Print Reading - Boone		17	17
Plumbing Related Blue Print Reading - Ames		31	31

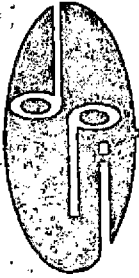
	<u>CURRENT ENROLLMENT</u>	<u>COMPLETED SINCE JULY 1</u>	<u>CUMULATIVE ENROLLMENT</u>
Plumbing Related Math - Ames		31	31
Plumbing Related Math - Boone		17	17
Principles of Environmental Health		24	24
Related Math Machinist - Ames		9	9
Retail Paint Marketing - D.M.		13	13
Secretarial Insurance Workshop Hawkeye Security Ins. Co.		23	23
Secretarial Insurance Workshop National Travelers Life		9	9
Secretarial Refresher - D.M.		9	9
Secretarial Refresher - D.M.		36	36
Secretarial Refresher - Ames		13	13
Seminar for Legal Secretaries		32	32
Techniques of Office Supv.		22	22
Urinalysis		8	8
TOTAL VOCATIONAL-TECHNICAL SHORT COURSES	122	1,563	1,685

**MDTA-DES MOINES COMPREHENSIVE
VOCATIONAL FACILITY - FULL-TIME COURSES**

Auto Body Repairman	9	14	43
Auto Service Station Mechanic	17	22	72
Building Maintenance Man	9	29	56
Clerical Occupations	38	58	125
Combination Welder	24	53	131
Distributive Occupations	8	26	42
Food Service Occupations	17	20	59
High School Equivalency Certificate Program	9	1	18
Office Machines Service Man	4	12	24
Production Machine Operator	23	30	87
Television Service Repairman	4	15	26
Alteration Tailor	10	20	41
Meat Cutter	10	26	46
Welding - Carpenters Local 106	11		11
TOTAL MDTA	193	326	781

ADULT EDUCATION

General Adult	11	3240	3251
Pre-Clerical - Day	26	160	186
Pre-Clerical - Evening	24	67	91
Adult Basic Education	119	91	210
High School Equivalency (OEO)	109	697	806
High School Equivalency (Not included in local schools)	8	123	131
Driver Education (OEO)		98	98
Employment Orientation		131	131
High School Completion	96	18	114
Communication Skills		12	12
Beauty and Culture		55	55
Teacher Aide		16	16
General Adult (OEO)		81	81
TOTAL ADULT EDUCATION	393	4,789	5,182
TOTAL	919	6,714	8,045
BOONE JUNIOR COLLEGE	317	4	357
GRAND TOTAL	1,236	6,718	8,402



STATE OF IOWA • DEPARTMENT OF PUBLIC INSTRUCTION

GRIMES STATE OFFICE BUILDING • DES MOINES, IOWA 50319

W. T. EDGREN
Assistant Superintendent
Administration

PAUL F. JOHNSTON • STATE SUPERINTENDENT
DAVID H. BECHTEL • ADMINISTRATIVE ASSISTANT

L. N. JENSEN
Assistant Superintendent
Instruction

WM. BALEY
Assistant Superintendent
Area Schools

June 17, 1968

Mr. Paul Lowery
Superintendent
Merged Area XI
Community College
315 Walnut
Ankeny, Iowa 51021

Dear Mr. Lowery:

It was indicated at the Area Superintendents meeting, that the superintendents would like to have a copy of Review of Events Culminating in Present Discussion Concerning Area School Accreditation with North Central Association.

Enclosed, please find same.

Sincerely

Wm. M. Baley
Assistant Superintendent
Area Schools

WMB/db

Enclosure

RECEIVED
JUN 18 1968
SUPT'S. OFFICE

Review of Events Culminating in Present Discussion

Concerning Area School Accreditation with North Central Association

Much of the apparent NCA criticism directed toward the statewide system of area schools stems from legislation approved in Senate File 616 by the Sixty-second General Assembly. Prior to this legislation, there was little overt criticism directed toward the manner in which the state was developing a statewide system of area schools. However, with the passage of this legislation, the NCA began to receive information which resulted in a decision to take a more critical attitude toward the manner in which the area schools were being operated and the supervision wielded by the Department of Public Instruction.

Senate File 616 was approved in an atmosphere which can best be characterized by:

- (1) A misunderstanding of what was in the present law (Senate File 550) occasioned partly by the fact that there were many new legislators in the Sixty-second General Assembly; and
- (2) Considerable dissatisfaction with the manner in which the State Board of Public Instruction was supervising the area schools.

This atmosphere certainly pre-conditioned the setting in which the final bill was developed. The major changes provided for in this bill are listed below along with the most apparent reason for each change.

- (1) Payment of state general aid was changed to enable payment to be made on a current (quarterly) basis. - This change was brought about because of the charges of "fiscal irresponsibility and deficit spending" on the part of area schools. This legislation, in conjunction with the additional payment of funds (the so-called bail out funds), was an effort to bring the schools up to a more current funding basis.
- (2) Area schools were limited to 320 acres for a school site. - This seemed to be largely a reaction to the criticism that the schools were growing too big and too fast. This represented a substantive limitation to this growth that was easily legislated.
- (3) The number of area schools authorized was reduced from twenty to seventeen. - This was largely a result of the criticism that there were too many schools but also permitted the development of two additional schools since there were three contiguous counties remaining outside of the area school system in both the eastern and western parts of the state.

- (4) A specific provision for enrolling dropouts from secondary schools was added to the statement of policy. - This seemed to be a carryover from the previous legislature when the House originally intended the area schools to develop as area vocational schools and not community colleges. This change specifically provided for vocational education for the underprivileged dropout.
- (5) The official definition of the merged area schools was changed to area school. - This was an effort to provide a common generic term since the merged area schools were known by a variety of names prior to this legislation.
- (6) A specific provision was added indicating the area schools were not authorized to offer the baccalaureate degree. - There seemed to be no reason for this change other than some misunderstanding of the previous legislation, and a possible concern that these schools, as in some other states, might become four-year state colleges.
- (7) The State Board was authorized to approve the budgets of area schools. - This was an effort to provide tighter fiscal control over the area schools and consistent with the criticisms of fiscal irresponsibility levied against the area schools.
- (8) A specific limitation of 3/4 mill local levy for operational purposes was written into the law. - This was a compromise which enabled the schools to continue the 3/4 mill levy even though there was substantial support for the complete elimination of this levy.
- (9) The regulation established by the State Board of Public Instruction which set a maximum tuition for area schools was effectively removed. - This seemed to result from criticism from area schools that the tuition set by the State Board was too low.
- (10) The area schools were charged with a responsibility for reviewing the facilities and curriculums of public and private schools before initiating new curriculums in area schools. - This seemed to be a compromise with private school interests to insure that there would be no unnecessary duplication in the development of curriculums.
- (11) A provision was added that the maximum tuition established by area schools be no greater than the lowest tuition charged by a Board of Regents institution. - This was a necessary compromise since the control of the State Board to set tuition was removed. It established a maximum which was acceptable to the legislature since the tuition was now controlled to some extent by the State Board of Regents.

- (12) An opportunity was provided for establishing reciprocity agreements with individual schools in neighboring states. - This largely came about as a result of pressure from area schools representing cities along the Mississippi and Missouri rivers.
- (13) A salary limitation for area school superintendents was written into the law. - This was largely a result of criticism directed toward the "high paid" area school administrators; particularly since a number of area school superintendents were formerly local superintendents who had received substantial increases in salary when they moved to the area schools.
- (14) The requirement that an area school superintendent have a certificate issued by the State Board of Public Instruction was removed. - This seemed to result to a large extent from criticisms that capable and experienced administrators both from within and without the state might not be eligible for the highest administrative position in area schools because they may not qualify for existing certification requirements.
- (15) A minimum workload for area school instructors was written into the law. - This seemed to be an effort to insure that there would be sound economy of operation in the area schools and the dollars of taxpayers would not be used unwisely.
- (16) A provision was specifically written into the law that credits obtained in the area schools could be used toward meeting graduation requirements of local secondary schools. - This seemed to strengthen the position of the House which originally wanted to develop a system of area vocational schools.
- (17) The Department of Public Instruction was charged with the responsibility for developing a uniform financial accounting system for area schools. - This was consistent with the Department's request that such a system be authorized.
- (18) A provision was made for a separate branch for area schools within the Department with an assistant superintendent. - This apparently resulted from a general feeling that the Department had not given proper emphasis internally to the supervision and development of area schools.
- (19) The composition of the State Advisory Committee on Area Schools was changed to add two representatives to represent industry and management, and labor. - This apparently was an effort to focus more attention toward the development of vocational-technical programs within the area schools.

- (20) The representative of two-year institutions was removed from the State Advisory Committee on Area Schools. - This apparently resulted from the opinion that there should be more vocational representation on the Committee.
- (21) A provision was inserted that the State Board of Public Instruction must meet quarterly with the State Advisory Committee on Area Schools. - This was an effort to insure that State Board would involve the State Advisory Committee to a much greater extent than it had in the past.
- (22) It was mandated that all approval standards proposed by the Area Schools Branch must be reviewed by the State Advisory Committee and recommendations obtained before they could be adopted by the State Board of Public Instruction and the Board of Regents. - This was directed toward meeting the criticism that the State Advisory Committee was not used enough and also insured that the recommendations of this Committee would be obtained before any standard could be adopted.
- (23) The faculty development standard was changed to eliminate the provisions for faculty research, underwriting of expenses of faculty attending meetings, and a program of faculty leaves of absence. - This apparently resulted from criticism about unnecessary expenditures in area schools and reflected an effort to economize the operation of area schools.

After the approval of Senate File 616, there appeared a number of concerns relating to the effect this legislation would have upon the development of area schools; particularly those schools developing as area community colleges. These concerns emanated from a number of sources including staff of the area schools, representatives of institutions under the Board of Regents, staff of the Department of Public Instruction, and representatives of the North Central Association. These concerns became more vocal with the passage of time and finally culminated in the present discussion concerning area school accreditation with the NCA. The following statements document chronologically the events relating to the NCA's involvement in this situation:

October, 1967. Dr. Robert Bartlett, Assistant Secretary, NCA, made a presentation at the Iowa State Education Association meeting on preparation for accreditation in NCA by area schools. Dr. Bartlett very specifically indicated certain concerns that the NCA had. These concerns were: the apparent lack of local control exercised by the local boards of directors of area schools; and the apparent lack of general education in two-year technical programs leading toward associate degrees. Dr. Bartlett inferred that at least 20-25 percent of the total program in these technical programs must be general education. He also emphasized that he felt the present situation would inevitably lead to a collision course between the NCA and Iowa.

January 10, 1968. Dr. Robert Bartlett was invited to meet with representatives of the Department in Des Moines. Also in attendance at this meeting were Duane Anderson of the University of Iowa and Bob Johnson, Superintendent of Eastern Iowa Community College. Among the most significant statements made by Dr. Bartlett were the following:

- (1) The NCA Commission on Colleges and Universities presently has the responsibility for accrediting schools which offer degrees; this includes technical institutes as well as community colleges.
- (2) Degree programs were expected to offer a liberal arts core (general education). Institutions offering degrees were considered collegiate institutions and are therefore committed to broadening the students. Dr. Bartlett further developed this concept by explaining that man must be prepared with an adequate foundation for training and that man lives in a society which encompasses more than just the work associated with his livelihood.
- (3) The NCA is presently considering the need for developing another arm of the Association. This would be an arm for approving non-degree conferring institutions.
- (4) Dr. Bartlett explained the status which is presently labeled Correspondent of Association. This status is of some importance since it permits institutions to become eligible to receive federal funds. It also overcomes the delay of those newly organized institutions who have not yet had an opportunity for their first class to graduate and transfer to other institutions.
- (5) He explained that NCA examiners at the present time devote relatively little attention to vocational programs which do not lead toward degrees. The primary emphasis is on programs which lead toward degrees.
- (6) Dr. Bartlett defined general education by indicating it is that portion of a program which includes courses such as communications skills, economics, and humanities; courses not ordinarily required in the core of specialization or as the related work required to develop skills essential for these specializations. He stated general education courses need not be the same courses offered to college parallel students. They may be considerably more relevant when developed separately to meet the individual needs of students within vocational programs.

- (7) Dr. Bartlett stated he had received conflicting statements concerning the state of Iowa's position toward general education in technical programs which lead toward a degree. Some statements indicated that vocational-technical programs were either totally reimbursable, or if not acceptable then not eligible for reimbursement for any part of the program. In addition, he indicated he was told that everyone working in a program reimbursed with vocational funds must hold a "vocational certificate." He indicated he was unable to totally agree with such a certification requirement since it seemed to preclude the opportunity for some specialists to instruct general education courses which concerned their specialty.
- (8) He stressed that the related work to the specialization was not considered to be general education by the NCA.

March 25-26, 1968. One member of the area schools branch attended the NCA meetings in Chicago. In meetings concerned with community colleges, the NCA spokesman stressed the requirement for general education within those programs leading toward a degree. In addition, one reference was made to the fact that general education should be provided in all vocational programs, regardless of length or nature of the program. At these meetings, it appeared that some members of the NCA staff and NCA examiners seemed to be misinformed about the Iowa situation. Specifically, several indicated considerable concern over the definition change in Senate File 616 which defined the merged area schools as area schools. The implication these people read into this change was the elimination of the community college concept and the substitution of the area vocational school in its place. Two other concerns which were emphasized were the restrictions on adequate funding of the schools and the lack of a commitment to general education.

March 28, 1968. The NCA refused to approve the transfer of accreditation of Mason City Junior College and Burlington Junior College to the respective area schools. The NCA also rejected the application for candidacy from the Clinton Campus of the Area IX school. The basic reasons stated for not approving the transfers of accreditation were: the lack of general education in the technical curriculums; and the lack of local control over curriculum and courses, faculty employment, and finance.

April 5, 1968. At a monthly meeting of the area school superintendents, a decision was made to request that Paul F. Johnston, State Superintendent, meet with the area school superintendents at their next meeting to discuss the problem of NCA accreditation and make plans for a joint meeting with representatives of the NCA.

April 17, 1968. Paul F. Johnston, State Superintendent, met with the area superintendents to discuss their concerns regarding the problem with NCA. This meeting resulted in a decision to meet with representatives of various groups concerned with this problem, including the AAJC, NCA, U. S. Office of Education and the Department of Public Instruction. Two of the principal reasons for calling this meeting were: an attempt to elicit specific reasons from the NCA concerning the factors involved in the decision not to transfer accreditation to area schools; and to identify those weaknesses in the current law authorizing area schools as seen by the NCA.

April 26, 1968. A meeting was held with the area school superintendents. Included in this meeting were Norman Burns, Thomas Coffey and Robert Bartlett of the NCA, Thaine McCormick of the U. S. Office of Education, Isaac Beckus of Vincennes University, representing the AAJC, and Paul F. Johnston, Bill Baley, and Windol Wyatt of the DPI staff. This meeting resulted in a decision that the NCA would select a consultant to work with Iowa in resolving the apparent conflict that existed between the state and the NCA. The original intent was to obtain a member of the NCA administrative staff as consultant. However, the NCA later changed its original intention and offered to send instead any one of three NCA examiners selected by the NCA. The area school superintendents selected Isaac Beckus as the consultant they preferred.

June 5, 1968. A meeting of area school superintendents, DPI staff and the NCA consultant, Isaac Beckes is scheduled.

LEASE AGREEMENT

This lease agreement made and entered into this _____ day of _____, 196____, by and between Area Community College Merged Area (Education) XI in the Counties of Boone, Dallas, Jasper, Madison, Marion, Polk, Story and Warren, State of Iowa, together with the County School System of Guthrie County, State of Iowa, with the exclusion of the Bayard Community School District, State of Iowa, a municipal corporation, hereinafter called Lessee and Boone Community School District of Boone, Iowa, a municipal corporation, hereinafter called Lessor.

WITNESSETH: That the Lessor hereby leases to the Lessee the following described premises in Boone, Boone County, Iowa, to-wit:

upon the following terms and conditions:

1. The term of this lease shall be ten (10) years commencing on the _____ day of _____, 196____ and terminating on the _____ day of _____, 19____.

2. The Lessee shall pay to the Lessor an annual rental in the amount of \$_____. This annual rental shall be paid to the Lessor at its administrative offices in Boone, Iowa, or at such other place as Lessor may direct, in the following manner:

3(a). It is the intention of the Lessor and the Lessee that the rent specified shall be net to the Lessor in each year during the term of this lease and that all taxes, assessments, charges, costs, expenses and obligation of every kind relating to the leased property which may arise or become due during the term of this lease shall be paid by the Lessee and Lessor shall be indemnified by the Lessee against the same.

(b) All taxes, assessments, charges, costs, expenses and obligations which the Lessee is required to pay hereunder, together with all interest and penalties that may accrue thereon in the event of Lessee's failure to pay such amount and all damages, costs and expenses which the Lessor may incur by reason of any default of the Lessee or failure on the Lessee's part to comply with the terms of this lease shall be deemed to be additional rental and in the event of non-payment by the Lessee the Lessor shall have all the rights and remedies with respect thereto as the Lessor has for the non-payment of the basic rent.

4. The Lessee shall use and occupy the leased premises only for the purpose of conducting thereon an Area Vocational School or Area Community College in accordance with Chapter 280A.1, Iowa Code 1966 and such use and occupancy shall be in a manner which will not in any way violate any zoning ordinance affecting the leased property, or make void or voidable any insurance in force with respect to the leased property or which will make it impossible to obtain fire or other insurance required to be furnished by the Lessee hereunder, or which will cause or be likely to cause structural damage to the building or any part thereof, or which will constitute a public or private nuisance, and shall not use or occupy or permit the leased property to be used or occupied in any manner which will violate any present or future laws or regulations of governmental authority.

5. The Lessor shall be responsible for all repairs and maintenance occasioned by defective materials or workmanship in the original construction and equipping of the building on the premises. All other costs of maintenance, operation and repair shall be the expense of the Lessee.

6. During the term of this lease, the Lessee shall pay all premiums for insurance to provide coverages equal to those in existence on the leased premises at the commencement of the lease term. All said insurance shall be in a form and with companies approved by the Lessor and shall be in the joint names of the Lessor and the Lessee. Lessee shall upon request

deliver said policies or duplicates thereof to Lessor.

In case of damage by fire or other casualty to the leased premises, if the damage is so extensive as to amount practically to the total destruction of the buildings on the premises, this lease shall cease and the rent shall be apportioned to the time of the damage. In all other cases where the leased premises is damaged by fire or other casualty, the Lessor shall repair the damage with reasonable dispatch, and if the damage has rendered the leased premises untenable, in whole or in part, there shall be an apportionment of the rent until the damage has been repaired. The Lessor shall have the benefit and use of any insurance proceeds available by reason of damage by fire or other casualty to the leased premises.

7. The Lessee shall be permitted to make alterations, additions or improvements to the leased premises so long as they do not involve structural changes. In the event any such alterations, additions or improvements are made, they shall upon the termination of the lease become the property of the Lessor. The Lessee shall not permit any mechanic's, materialman's or other liens to stand against the leased property for work or material furnished to the Lessee. The Lessee shall indemnify and save harmless the Lessor against any such liens or claims.

8. The Lessor represents and warrants that it is the owner of the leased premises and that the tenant upon paying the rent provided for herein and performing all of the other terms of this lease, shall quietly have and enjoy the leased

premises during the term of this lease without any disturbance from the Lessor or from any other person claiming through the Lessor. The Lessor covenants and agrees that it will regularly and timely pay the principal and interest due on the bonds issued by the Lessor to obtain funds to construct the building on the leased premises and in the event Lessor fails to make such payments, the Lessee may make such payments on Lessor's behalf out of the annual rent reserved herein.

9. Lessee agrees to indemnify and save harmless Lessor from any and all claims, actions, suits, proceedings, costs, expenses, damages and liabilities, including attorney fees, arising out of, connected with, or resulting from the possession, use or operation of the leased premises.

10. If this lease shall be in force and effect on the date for the expiration of the original term, and the Lessee shall on that date have fully complied with all of the conditions contained herein, the Lessee may elect to renew this lease for a period of ten (10) years beginning with the expiration of the original term. To exercise such election the Lessee shall give the Lessor notice in writing of such election at least one year and not more than two years prior to the expiration of the original term.

11. At the expiration of the lease term the Lessee shall surrender the leased property in as good condition as it was at the beginning of the term, reasonable use and wear and damages by the elements accepted.

12. Failure on the part of the Lessee to comply with any of the terms or conditions of this lease shall at the

option of the Lessor work a forfeiture of this lease and of all rights of the Lessee hereunder and Lessee upon notice of such election, shall within three days thereafter, quit and surrender possession of said premises to said Lessor without further notice to quit. Lessor or assigns may recover possession thereof by an action of forcible entry and detainer.

13. Lessee in addition to the landlord's lien given by law, hereby grants to the Lessor a lien upon the terms of this lease and upon all personal property of the Lessee kept and used in or about said leased premises during the term of this lease, whether exempt from execution or not, to secure the payment to the Lessor of all amounts including attorney fees and costs which may at any time become due from the Lessee hereunder.

14. Lessor may resort to any remedy at law or in equity in order to enforce any right or the payment of any claim which said Lessor may have against said Lessee by virtue hereof and if Lessor shall institute any such action, Lessee agrees to pay a reasonable attorney fee which shall be taxed as a part of the costs.

15. No waiver of the breach of any of the terms or conditions of this lease shall constitute a waiver of any other or succeeding breach of the same or other provisions of this lease.

IN WITNESS WHEREOF, the parties hereto subscribed their name, the day and year first above written .

BOONE COMMUNITY SCHOOL DISTRICT,

BY _____
President

BY _____
Secretary

LESSOR

AREA COMMUNITY COLLEGE MERGED
AREA (EDUCATION) XI IN THE
COUNTIES OF BOONE, DALLAS, JASPER,
MADISON, MARION, POLK, STORY AND
WARREN, STATE OF IOWA, TOGETHER
WITH THE COUNTY SCHOOL SYSTEM OF
GUTHRIE COUNTY, STATE OF IOWA, WITH
THE EXCLUSION OF THE BAYARD
COMMUNITY SCHOOL DISTRICT, STATE OF
IOWA,

BY _____
President

BY _____
Secretary

LESSEE

*Boone Comm. to protest area XI with regard
to inability to continue lease because of lack of
funding & legislative changes -*

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