

Des Moines Area Community College

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Board of Directors Meeting Minutes

5-23-1968

Board of Directors Meeting Minutes (May 23, 1968)

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AREA XI COMMUNITY COLLEGE
315 WALNUT STREET
ANKENY, IOWA 50021

SPECIAL MEETING

MAY 23, 1968 A special meeting of the Area XI Community College Board of Directors was held in the Vocational-Technical Education Center, 2501 Vine St., West Des Moines, Iowa, on Thursday, May 23, 1968.

ROLL CALL Members Present: Ross C. Cramlet
Harry Bloomquist
Rolland E. Grefe
Max W. Kreager
William C. Price
Harold Welin

Absent: Robert Lounsberry
James R. Maggert
Dwight Mater

Also Present: Paul Lowery, Superintendent
Dale Bellairs, Board Secretary
Amos Emery, Architect
Clifford Prall, Architect

APPROVAL
OF
MINUTES

A motion was made by W. Price and seconded by H. Bloomquist that the minutes of the meeting of May 13th be approved, with the specification of square footage for the temporary facilities be corrected to read approximately 72,000 square feet.

Motion carried unanimously.

A motion was made by H. Bloomquist and seconded by H. Welin that the minutes of the meeting of May 13th be amended to read buildings #2, #3, #4 and #5.

Motion carried unanimously.

BUILDING
PLANS

A motion was made by H. Welin and seconded by W. Price that the plans and specifications as presented by the architects for buildings #1, #2, #3, #4 and #5 be accepted and placed on file.

Motion carried with R. Grefe passing.

HEARING AND
BID OPENING
DATE

Director H. Bloomquist introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR RECEIVING BIDS AND HOLDING PUBLIC HEARING ON PLANS, SPECIFICATIONS AND FORM OF LEASE FOR THE LEASING OF DEMOUNTABLE TYPE BUILDINGS" and moved its adoption. Director M. Kreager seconded the motion to adopt, and the roll being called the vote was,

AYES: Ross C. Cramlet
Harry Bloomquist
Max W. Kreager
William C. Price
Harold Welin

PASSED: Rolland E. Grefe

NAYS: None

Whereupon, the President of the Board declared the following Resolution duly adopted:

RESOLUTION FIXING DATE FOR RECEIVING BIDS AND HOLDING PUBLIC HEARING ON PLANS, SPECIFICATIONS AND FORM OF LEASE FOR THE LEASING OF DEMOUNTABLE TYPE BUILDINGS

WHEREAS, plans, specifications and form of lease are now on file in the office of the Secretary of the Board of Directors for the leasing of demountable type buildings which seem to be proper for the purpose intended, and before said plans and specifications may be adopted, it is necessary to hold a public hearing thereon and on the taking of bids for the leasing of said facilities:

NOW, THEREFORE, BE IT RESOLVED BY THE AREA COMMUNITY COLLEGE MERGED AREA (EDUCATION) XI IN THE COUNTIES OF BOONE, DALLAS, JASPER, MADISON, MARION, POLK, STORY AND WARREN, STATE OF IOWA, TOGETHER WITH THE COUNTY SCHOOL SYSTEM OF GUTHRIE COUNTY, STATE OF IOWA, WITH THE EXCLUSION OF THE BAYARD COMMUNITY SCHOOL DISTRICT, STATE OF IOWA:

That at a meeting of this Board to be held at 7:30 o'clock P.M., on the 10th day of June, 1968, in Vocational-Technical Education Center, in West Des Moines, Iowa, this Board will hold a public hearing on the matter of the adoption of plans, specifications and form of lease now on file in the office of the Secretary of the Board of Directors and at 8:00 o'clock on the above date in said place, the Board will receive bids for the leasing of said facilities.

BE IT FURTHER RESOLVED, that the Secretary of the Board of Directors give Notice of said public hearing as provided by law and also give notice of said meeting for receiving bids for the leasing of such facilities as provided by law.

PASSED AND APPROVED, this 23rd day of May, 1968.

James R. Muggert

President of the Board of Directors

ATTEST:

Dale Bellairs

Secretary of the Board of Directors

ADJOURNMENT

A motion was made by H. Welin and seconded by M. Kreager that the meeting be adjourned.

Motion carried unanimously and meeting adjourned.

Dale Bellairs

Dale Bellairs - Board Secretary

Rolland E. Grefe

Rolland E. Grefe, Vice-President

AREA XI COMMUNITY COLLEGE
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REGULAR MEETING

MAY 13, 1968 The regular meeting of the Area XI Board of Directors was held in the Vocational Technical Education Center, 2501 Vine Street, West Des Moines, Iowa, on Monday, May 13, 1968.

ROLL CALL Members Present: James R. Maggert, President
Ross C. Cramlet
Rolland E. Grefe
Max W. Kreager
Harold Welin

Absent: Robert Lounsberry
Dwight Mater
William C. Price

Also Present: Paul Lowery, Superintendent
Dale Bellairs, Board Secretary
Harry Bloomquist
James Dye, Instructor
Margaret Rowe, Instructor
Dennis Marten, Instructor
Amos Emery, Architect
Clifford Prall, Architect
Richard Smith, Board Attorney
Gene Peterson, Raymur Corporation

APPROVAL OF MINUTES There being no objections, the minutes of the meeting of April 22, 1968 were approved.

ADMINISTRATIVE REPORTS Superintendent Lowery advised that the State Department of Public Instruction plans to use a formula of 20% of construction monies to Area XI, rather than 12% as in the past.

Superintendent Lowery distributed copies of the following:

1. Enrollment report of May 1st.
2. "Facts about Area XI Community College" information report
3. Educational Bulletin from State Department of Public Instruction

Superintendent Lowery advised of the pending budget hearing with the State Department, to be held on May 15, 1968 at 2:45 P.M. and extended an invitation to all board members.

STEERING COMMITTEE R. Grefe, Steering Committee member, read the report of the recent committee meeting.

NEW BOARD
MEMBER

On motion by M. Kreager and seconded by R. Grefe, it was
RESOLVED: that Harry Bloomquist be installed as Director to fill
the unexpired term of the late DeWitt Williams.
Motion carried unanimously.

FACULTY
REPRESENTATIVES

Faculty representatives, James Dye, Margaret Rowe, and Dennis
Marten, presented information relating to cost of living expenses
and comparative salary schedules of other organizations in sup-
port of salary askings. Superintendent Lowery was instructed
to present a detailed salary schedule for the next budget year
at the next regular meeting.

ARCHITECTS

Architects Emory and Prall presented final specifications and
drawings for the transportation building and line drawings of the
four other temporary buildings. Considerable discussion resulted
pertaining to the legal aspects of any agreements. According to
the Board Attorney, Richard Smith, any contractual agreement must
satisfy the following regulations:

1. The lease must provide that the lessor has any obligation to
remove the building at the end of the lease period (whether the
option is exercised or not).
2. That the rental payments are equitable with rent costs in the
surrounding area for like space.

Mr. Smith also advised that according to the Code that two public
hearings are required--the first to review and accept the plans
and specifications and to place same on file, with the second
hearing to receive the bids. The first hearing may not be any
earlier than fifteen days after the first publication, with the
second notice to be published a week later.

On motion by M. Kreager and seconded by H. Welin, it was,
RESOLVED: that the plans and specifications for a lease agree-
ment for removable buildings for temporary facilities of ~~64,000~~^{APPROX} 72,000
square feet of phasing campus be prepared for board approval on
May 23rd in order to establish a time and date for hearing and
a time and date for opening of bids on facilities to be leased.
Motion carried unanimously.

On motion by R. Cramlet and seconded by H. Bloomquist, it was,
RESOLVED: that the plans for buildings #1, #2, #3 and #4, as
presented by the architects, be accepted for further development.
Motion carried unanimously.

CLAIMS AND
ACCOUNTS

On motion by R. Grefe and seconded by H. Welin, it was,
RESOLVED: that the claims and accounts as presented be approved.
Motion carried unanimously.

PERSONNEL

On motion by R. Grefe and seconded by H. Welin, it was, RESOLVED: that Superintendent Lowery be authorized to offer employment to the following:

Allan A. Suby, Assistant Voc-Tech Director, at an annual salary of \$12,000.

Thomas J. Dunsmore, Industrial Electronics Chairman-Instructor, at an annual salary of \$11,600.

Irv Steinberg, Business Manager, at an annual salary of \$12,000.

M. Lamar Gailey, Coordinator of Adult Education, at an annual salary of \$12,600.

Motion carried unanimously.

On motion by H. Welin and seconded by R. Cramlet, it was, RESOLVED: that the resignation of Robert Peterson be accepted.

Motion carried unanimously.

EASEMENT

On motion by M. Kreager and seconded by R. Grefe, it was, RESOLVED: that President James Maggert and Secretary Dale Bellairs be authorized to sign the Easement Agreement for the City of Ankeny to construct a sanitary sewer across the permanent campus site.

Motion carried unanimously.

On motion by R. Grefe and seconded by M. Kreager, it was, RESOLVED: that President James Maggert and Secretary Dale Bellairs be authorized to sign an Easement Agreement from the Iowa Board of Regents to permit the construction of a sewer line across their property.

Motion carried unanimously.


SHORT COURSES

On motion by R. Grefe and seconded by H. Bloomquist, it was, RESOLVED: that the following short courses be approved:

(see attached list)

ADJOURNMENT

On motion by R. Cramlet and seconded by H. Bloomquist, it was, RESOLVED: that the meeting be adjourned. Motion carried unanimously and meeting adjourned.



James R. Maggert, President



Dale Bellairs, Board Secretary

COURSES APPROVED

BOARD MEETING--MAY 13, 1968

Nurse Aide Refresher
Professional Nurse Refresher
Carpenter Trades - Oxy Acetylene Cutting & Arc Welding
Sheet Metal Mathematics
Machine Trades - Practical Problems in Mathematics
Secretarial Insurance Workshop
Medical Office Laboratory - Urinalysis
Seminar for Legal Secretaries
Electrical Trades - Blue Print Reading
Electrical Trades - Applied Mathematics
Techniques of Office Supervision
Medical Record Librarians State Conference
Principles of Environmental Health
Plumbing Related Blue Print Reading
Plumbing Related Math
Industrial Electricity and Electronics Phase III