

Des Moines Area Community College

## Open SPACE @ DMACC

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Board of Directors Meeting Minutes

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8-13-2007

### Board of Directors Meeting Minutes (August 13, 2007)

DMACC

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Board of Directors  
Des Moines Area Community College

Public Hearing  
August 13, 2007 - 4:00 p.m.

DMACC West Campus, Room 118E  
5959 Grand Avenue  
West Des Moines, Iowa

AGENDA

1. Call to order.
2. Roll call.
3. Consideration of tentative agenda.
4. Acknowledgement of public hearing.
5. Public comments.
6. Board Report 07-090. DMACC Building #5 Dock Expansion – Ankeny, Iowa.
7. Board Report 07-091. DMACC Health Sciences Building – Ankeny, Iowa.
8. Adjourn.

Board of Directors  
Des Moines Area Community College

PUBLIC HEARING  
August 13, 2007

A special meeting of the Des Moines Area Community College Board of Directors was held at the West Campus on August 13, 2007. Board Chair Joe Pugel called the meeting to order at 4:10 p.m.

ROLL CALL

Members present: Harold Belken, Kevin Halterman, Jim Knott, Cheryl Langston, Joe Pugel, Madelyn Tursi.

Members absent: Jim Crawford, Ben Norman, Wayne Rouse.

Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Greg Martin, Board Treasurer; faculty and staff.

CONSIDERATION OF  
TENTATIVE AGENDA

Tursi moved; seconded by Langston to approve the tentative agenda as presented.

Motion passed unanimously. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.

ACKNOWLEDGMENT OF  
PUBLIC HEARING

Board Secretary Carolyn Farlow reported that the notice of time and place for the public hearing was published in THE DES MOINES REGISTER on Monday, July 16. The Notice to Bidders was published in THE DES MOINES REGISTER on Monday, July 16 and again on Monday, July 23. No written objections have been received.

PUBLIC COMMENTS

None.

DMACC BUILDING #5  
DOCK EXPANSION –  
ANKENY, IOWA

Board Report 07-090. Belken moved; seconded by Knott recommending that the Board postpone action on this project until documentation on the proposed contractor's training program is provided per Board policy.

Motion passed unanimously. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.

DMACC HEALTH  
SCIENCES BUILDING

Board Report 07-091. Belken moved; seconded by Knott recommending that the Board postpone action on this project until documentation on the proposed contractor's training program is provided per Board policy.

Motion passed unanimously. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.

SCHEDULE PUBLIC  
HEARING

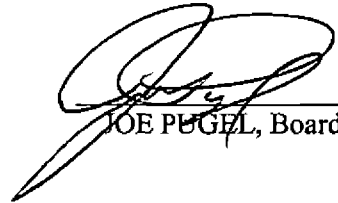
Belken moved, seconded by Langston recommending that the Board hold a public hearing on the above projects at the first available date.

Motion passed unanimously. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.

ADJOURN

Halterman moved to adjourn; seconded by Tursi.

Motion passed unanimously. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.



JOE PUGEL, Board Chair



---

CAROLYN FARLOW, Board Secretary

AFFIDAVIT OF PUBLICATION

COPY OF ADVERTISEMENT  
Exhibit "A"

STATE OF IOWA  
SS  
COUNTY OF POLK

The undersigned, being first duly sworn on oath, states that she/he is the  
Accounting Specialist Kristi Morris

of The Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of

THE DES MOINES REGISTER (Daily)  
DES MOINES SUNDAY REGISTER

newspapers of general circulation printed and published in the City of Des Moines, Polk County, Iowa, and that an advertisement, a printed copy of which is attached as Exhibit "A" and made a part of this affidavit, was printed and published in The Des Moines Register (daily) on the following dates

July 16 2007

Subscribed and sworn to before me by said affiant this 17 day of July 2007

Susan Hazelton  
Notary Public in and for Polk County, Iowa

SUSAN HAZELTON  
Notarial Seal - Iowa  
Commission # 223823

My Commission Expires 7-16-08

**R160 NOTICE OF HEARING**  
TO WHOM IT MAY CONCERN:  
A public hearing will be held on August 13th, 2007 at 4:00 p.m. by the Board of Directors of the Des Moines Area Community College at the DMACC West Campus, Room 118E and 119E, 5959 Grand Avenue, West Des Moines, Iowa 50266, in relation to the proposed specifications and form of contract for the construction of the following two projects:  
**Des Moines Area Community College Health Science Building - Ankeny Campus**  
**Des Moines Area Community College B#5 Loading Dock Expansion - Ankeny Campus**  
at which time any interested persons may appear and file objections to the said proposed plans and specifications, form of contract and the cost of such improvements.  
Said Board of Directors will then hear said objections and any evidence for or against the same, and forthwith enter of record its decision thereon.



R161 NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN: Sealed bids will be received by the Des Moines Area Community College at the Eldon Leonard Board Room in Building 22, DMACC Commons, 2006 South Ankeny Boulevard, Ankeny, Iowa 50021 until 3:00 p.m. local time on Thursday, August 9, 2007 for the DMACC Health Sciences Building project. Bids will be publicly opened and read aloud in accordance with the plans and specifications now on file at the Physical Plant Office, Building 12 and available as follows:

Des Moines Area Community College  
2006 South Ankeny Boulevard  
Ankeny, Iowa 50021

The Project consists of the construction of the new Health Sciences Building, three (3) stories in height and has a total area of approximately 58,500 square feet. HVAC system will be a geothermal heat pump system.

Bids must be a lump sum basis.

Bidding Documents may be examined at the office of DLR Group Inc., the Architect-Engineer, 6200 Aurora Avenue, Suite 210W, Des Moines, Iowa 50322, and at the following exchanges after July 10, 2007:

BUILDERS EXCHANGE OF ROCHESTER, 108 Elton Hills Lane NW, Rochester, MN 55901

BUILDERS ASSOCIATION OF MISSOURI, 632 West 39th Street, Kansas City, Missouri 64111

CONSTRUCTION MARKET DATA INC., 9443 Science Center Drive, New Hope, MN 55428

CONSTRUCTION UPDATE PLAN ROOM, 521 3rd Ave SW, Suite A, Cedar Rapids, IA 52404

CONSTRUCTION UPDATE PLAN ROOM, 221 Park St., Des Moines, IA 50303

CONSTRUCTION UPDATE PLAN ROOM, 1406 Central Ave., Fort Dodge, IA 50501

CONSTRUCTION UPDATE PLAN ROOM, 612 Mulberry St., Waterloo, IA 50703

DUBUQUE BUILDERS EXCHANGE, 801 Cedar Cross Rd., Dubuque, IA 52003

MCGRAW HILL DODGE, 747 First Ave., Coralville, IA 52244

MCGRAW HILL DODGE, 2507 Ingersoll Ave., Des Moines, IA 50312

MCGRAW HILL DODGE, 11422 Miracle Hills Dr., Suite 206, Omaha, NE 68154

ILLINOIS BUILDERS EXCHANGE INC., 520 24th Street, Rock Island, IL 61201

MID AMERICA MINORITY BUSINESS DEVELOPMENT COUNCIL, 777 Admiral Blvd., Kansas City, MO 64106

MINNEAPOLIS BUILDERS EXCHANGE, 1123 Glenwood Ave., Minneapolis, MN 55405

LINCOLN BUILDER'S BUREAU, 5910 S. 58th St., Suite C, Lincoln, NE 68516

MASTER BUILDERS OF IOWA, 903 6th St., Sioux City, IA 51101

NORTH IOWA BUILDERS EXCHANGE, 25 West State St., Mason City, IA 50401

OMAHA BUILDERS EXCHANGE, 4255 S. 94th St., Omaha, NE 68127

PLAINS BUILDERS EXCHANGE, 220 N. Kiwanis Ave., Sioux Falls, SD 57101

REED CONSTRUCTION DATA, 30 Technology Pkwy S., Ste. 500, Norcross, GA 30092

SIOUX CITY CONSTRUCTION LEAGUE, 3900 Stadium Dr., Sioux City, IA 51102

AFFIDAVIT OF PUBLICATION

COPY

Bidders may obtain Bidding Documents at the office of the Printer, Action Reprographics, 1423 High Street, Des Moines, Iowa 50309, by calling 515-288-2146 or through their On-line Plan Room from 8:00 AM until 5:00 PM, Monday through Friday, in accord with the Instructions to Bidders, upon depositing the sum of two hundred dollars (\$200.00) for each set of the Construction Documents. Checks shall be made out to DLR Group Inc. The entire deposit will be refunded to bona fide Bidders upon the return of the Documents, in good condition to Action Reprographics, within thirty (30) days after the Bid opening. If shipping is required, there will be a non-refundable fee required for each set shipped. The cost shall be determined by Action Reprographics based on the size of the project. Checks for shipping shall be made out to Action Reprographics.

Members of Associated Builders and Contractors of Iowa may obtain Bidding Documents by use of the non cash security method adopted by the ABC of Iowa.

Members of Master Builders of Iowa may obtain Bidding Documents by use of the non cash security method adopted by the Master Builders of Iowa, Inc.

Members of the Omaha Builders Exchange may obtain Bidding Documents by use of the OBE Non Cash Security Method for Return of Plans and Specs endorsed by the Omaha Builders Exchange.

Bid Security in the amount of five percent (5%) of the Bid must accompany each Bid in accord with the Instructions to Bidders.

Minority and Targeted Small Business participation is encouraged. Bidders shall make a good faith documented effort to encourage the

participation of Certified Iowa Targeted Small Business in accordance with the Code of Iowa.

By virtue of statutory authority, preference will be given to products and provisions grown and/or produced within the State of Iowa, and preference will be given to Iowa domestic labor as provided in the Code of Iowa.

The Owner reserves the right to reject any or all Bids and to waive informalities or irregularities in the bidding.

STATE OF IOWA

SS

COUNTY OF POLK

The undersigned, being first duly sworn on oath, states that she/he is the

Accounting Specialist Kristi Morris

of The Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of

THE DES MOINES REGISTER (Daily)

DES MOINES SUNDAY REGISTER

newspapers of general circulation printed and published in the City of Des Moines, Polk County, Iowa, and that an advertisement, a printed copy of which is attached as Exhibit "A" and made a part of this affidavit, was printed and published in The Des Moines Register (daily) on the following dates

July 16 July 23 2007

Subscribed and sworn to before me by said affiant

this 21st day of July

2007

[Signature]  
Notary Public in and for Polk County, Iowa

SUSAN HAZELTON  
Notarial Seal - Iowa  
Commission # 258026  
Commission Expires 8-10-07



AFFIDAVIT OF PUBLICATION

R162 NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN: Sealed bids will be received by the Des Moines Area Community College at the Eldon Leonard Board Room in Building 22, DMACC Commons, 2006 South Ankeny Boulevard, Ankeny, Iowa 50021 until 3:00 p.m. local Iowa time on Friday, August 10, 2007 for the DMACC - Building 5 - Loading Dock Expansion project. Bids will be publicly opened and read aloud. All in accordance with the plans and specifications now on file at the Physical Plant Office, Building 12 and available as follows:

Des Moines Area Community College  
2006 South Ankeny Boulevard  
Ankeny, Iowa 50021

The Project consists of the construction of the loading dock expansion to Building 5 on the DMACC - Ankeny Campus, which is one (1) story in height and has a total area of the addition is approximately 950 square feet. Minor site grading and modifications will be required for the new addition.

Bids must be a lump sum basis.

Bidding Documents may be examined at the office of DLR Group Inc., the Architect-Engineer, 6200 Aurora Avenue, Suite 210W, Des Moines, Iowa 50322, and at the following exchanges after July 10, 2007:

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CONSTRUCTION UPDATE PLAN ROOM, 221 Park St., Des Moines, IA 50303

CONSTRUCTION UPDATE PLAN ROOM, 1406 Central Ave., Fort Dodge, IA 50501

CONSTRUCTION UPDATE PLAN ROOM, 612 Mulberry St., Waterloo, IA 50703

DUBUQUE BUILDERS EXCHANGE, 801 Cedar Cross Rd., Dubuque, IA 52003

MCGRAW HILL DODGE, 747 First Ave., Coralville, IA 52244

MCGRAW HILL DODGE, 2507 Ingersoll Ave., Des Moines, IA 50312

MCGRAW HILL DODGE, 11422 Miracle Hills Dr., Suite 206, Omaha, NE 68154

MASTER BUILDERS OF IOWA, 903 6th St., Sioux City, IA 51101

OMAHA BUILDERS EXCHANGE, 4255 S. 94th St., Omaha, NE 68127

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STATE OF IOWA

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The undersigned, being first duly sworn on oath, states that she/he is the  
Accounting Specialist *Kristi Morris*

of The Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of

THE DES MOINES REGISTER (Daily)

DES MOINES SUNDAY REGISTER

newspapers of general circulation printed and published in the City of Des Moines, Polk County, Iowa, and that an advertisement, a printed copy of which is attached as Exhibit "A" and made a part of this affidavit, was printed and published in The Des Moines Register (daily) on the following dates

July 16 July 23 2007

Subscribed and sworn to before me by said affiant this 2nd day of July 2007.

*Susan Hazelton*  
Notary Public in and for Polk County, Iowa

SUSAN HAZELTON

Notarial Seal - Iowa

Commission # 223026

Commission Expires 8-6-07



AFFIDAVIT OF PUBLICATION

COPY OF ADVERTISEMENT  
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SS  
COUNTY OF POLK

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2007

Susan Hazelton  
Notary Public in and for Polk County, Iowa

SUSAN HAZELTON  
Notarial Seal - Iowa  
Commission # 223523  
My Commission Expires 8-10-08





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SUSAN HAZELTON  
Notarial Seal - Iowa  
Commission # 220025  
Commission Expires 8-10-07



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July 16 July 23 2007

Subscribed and sworn to before me by said affiant this 24 day of July 2007

Susan Hazelton  
Notary Public in and for Polk County, Iowa

SUSAN HAZELTON  
Notarial Seal - Iowa  
Commission # 220023



Board of Directors  
Des Moines Area Community College

Regular Board Meeting

AGENDA

1. Call to order immediately following public hearing.
2. Roll call.
3. Consideration of tentative agenda.
4. Public comments.
5. Presentations: Anthony Paustian, Provost, West Campus  
Kim Linduska, Executive Vice President for Academic Affairs  
Larry Grubisich, Executive Director, DMACC Business Resources
6. Consent Items.
  - a. Consideration of minutes from July 9, 2007 Regular Board Meeting.
  - b. Human Resources report.
  - c. Consideration of payables.
7. Board Report 07-092. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **A.F. Johnson Millwork Company.**
8. Board Report 07-093. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **Dickson Industries, Inc.**
9. Board Report 07-094. Approval of final 5% payment for DMACC Re-roofing 2007 – Building #8 Ankeny Campus and Success Center.
10. Board Report 07-095. Approve President's recommendation for DMACC staff on Foundation for one year term.
11. Board Report 07-096. Approval of DMACC 2008-09 and 2009-10 Academic Calendars.
12. Financial Update.

13. President's Report.
14. Committee Reports.
15. Board Members' Reports.
16. Information Items:
  - August 9-19 – Iowa State Fair; Des Moines
  - August 23 – Fall President's Day
  - September 3 – Holiday - All campuses closed.
  - September 10 – Board Meeting; 4:00 p.m., DMACC Career Academy, Ames
  - September 26-29 – ACCT Congress; San Diego, California
17. Adjourn.

Board of Directors  
Des Moines Area Community College  
2006 S. Ankeny Blvd.  
Ankeny, Iowa

REGULAR MEETING  
August 13, 2007

The Regular meeting of the Des Moines Area Community College Board of Directors was held at the DMACC West Campus on August 13, 2007. Board Chair Joe Pugel called the meeting to order at 4:30 p.m.

ROLL CALL

Members present: Harold Belken, Kevin Halterman, Jim Knott, Cheryl Langston, Joe Pugel, Madelyn Tursi.

Members absent: Jim Crawford, Ben Norman, Wayne Rouse.

Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Greg Martin, Board Treasurer; staff and community leaders.

APPROVAL OF TENTATIVE  
AGENDA

Tursi moved; seconded by Belken to approve the tentative agenda.

Motion passed unanimously. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.

PUBLIC COMMENTS

None.

PRESENTATIONS

Tony Paustian, Provost, West Campus, stated that West Campus has been growing rapidly since 2001. He mentioned the success of the basketball tournament in July and introduced his staff.

Jay Nickelson, Telecommunications Instructor, provided an overview of DMACC's telecommunications program.

Kim Linduska, Executive Vice President for Academic Affairs, previewed new programs planned at all campuses and also reviewed tentative renovation plans for the Ankeny campus.

Larry Grubisich, Executive Director of DMACC Business Resources, provided an overview of the Department of Business Resources' activities.

CONSENT ITEMS

Belken moved; seconded by Tursi to approve the consent items: a) Minutes from the July 9, 2007 Regular Board Meeting; b) Human Resources report (Attachment #1); and c) Payables (Attachment #2).

Motion passed unanimously. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.

APPROVE RETRAINING OR  
TRAINING AGREEMENTS

Tursi moved; seconded by Halterman to approve Items #7 (A.F. Johnson Millwork Company) and #8 (Dickson Industries, Inc.) as one consent item.

Motion passed on a roll call vote. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.

*A.F. Johnson Millwork Company*

Board Report 07-092. Attachment #3. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **A.F. Johnson Millwork Company**.

*Dickson Industries, Inc.*

Board Report 07-093. Attachment #4. A resolution approving the form and content and execution and delivery of a Grow Iowa Values Fund training contract under **Chapter 260F**, Code of Iowa, for **Dickson Industries, Inc.**

APPROVE FINAL 5%  
PAYMENT FOR DMACC RE-  
ROOFING PROJECTS

Board Report 07-094. Belken moved; seconded by Langston recommending the Board approve the release of payment of the final 5% retainage to Academy Roofing.

Motion passed on a roll call vote. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.

APPROVE PRESIDENT'S  
RECOMMENDATION FOR  
DMACC STAFF ON  
FOUNDATION

Board Report 07-095. Halterman moved; seconded by Langston recommending the Board ratify the appointment of Hal Chase to the DMACC Foundation.

Motion passed unanimously. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.

APPROVE DMACC 2008-09  
AND 2009-10 ACADEMIC  
CALENDARS

Board Report 07-096. Knott moved; seconded by Tursi recommending the Board adopt the DMACC 2008-09 and 2009-10 academic calendars.

Motion passed on a roll call vote. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.

FINANCIAL UPDATE

Doug Williams, Vice President, Business Services, presented a financial update.

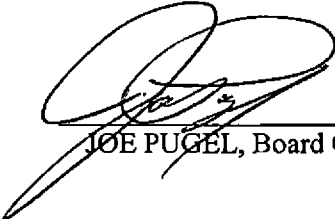
COMMITTEE REPORTS.

None.

ADJOURN

Knott moved; seconded by Tursi to adjourn.

Motion passed unanimously and at 5:35 p.m., Board Chair Pugel adjourned the meeting. Aye-Belken, Halterman, Knott, Langston, Pugel, Tursi. Nay-none.

  
JOE PUGEL, Board Chair

  
CAROLYN FARLOW, Board Secretary

**AGENDA ITEM** Human Resources Report

**BACKGROUND**

**I. New Employee**

**A. New Position**

1. **Higgins, Denise A.**  
Instructor, Nursing  
Carroll Campus  
9 Month Position  
Annual Salary: \$42,785  
Effective: August 23, 2007  
Continuing Contract
2. **Swenson, Virginia M.**  
Instructor, Math  
West Campus  
9 Month Position  
Annual Salary: \$48,153  
Effective: August 23, 2007  
Continuing Contract
3. **Cerfogli, Frank M.**  
Instructor, Veterinary Technology  
Ankeny Campus  
12 Month Position  
Annual Salary: \$58,828  
Effective: August 23, 2007  
Continuing Contract
4. **Anderson, Garrett L.**  
Instructor, Electronics/Information Technology  
Ankeny Campus  
9 Month Position  
Annual Salary: \$38,088  
Effective: August 23, 2007  
Continuing Contract

**II. SDU Lane Changes**

- A. **Bethards, Melody, Instructor, Nursing\***  
Health and Public Services  
From Lane 225 to Lane 248  
\$50,837 Effective August 23, 2007

- B. **Booth, Connie**, Instructor, Nursing\*  
Boone Campus  
From Lane 270 to Lane 293  
\$65,302 Effective August 23, 2007
- C. **Burkhardt, Bryan**, Instructor, Electronics\*  
Business Management/Information Technology  
From Lane 203 to Lane 225  
\$56,262 Effective August 15, 2007
- D. **Calkin, Jeffrey**, Instructor, Automotive Technology\*  
Industry and Technology  
From Lane 203 to Lane 225  
\$74,442 Effective August 15, 2007
- E. **Carpenter, Christina**, Counselor  
Student Services  
From Lane 293 to Lane 315  
\$60,539 Effective August 15, 2007
- F. **Davis, Susan**, Instructor, Nursing  
Carroll Campus  
From Lane 248 to Lane 270  
\$52,179 Effective August 23, 2007
- G. **Fara, Kimberly**, Instructor, Academic Achievement  
Carroll Campus  
From Lane 293 to Lane 315  
\$59,936 Effective August 23, 2007
- H. **Foltz, Tammie**, Instructor, Sociology/Philosophy  
Boone Campus  
From Lane 248 to Lane 270  
\$42,114 Effective August 23, 2007
- I. **Garvis, Pamela**, Instructor, Nursing\*  
Carroll Campus  
From Lane 203 to Lane 225  
\$42,785 Effective August 23, 2007
- J. **Goodrich, Anthony**, Instructor, Biology\*  
Urban Campus  
From Lane 225 to Lane 248  
\$44,127 Effective August 23, 2007
- K. **Guldberg, Lisa**, Instructor, Nursing\*  
Newton Campus  
From Lane 203 to Lane 225  
\$45,469 Effective August 23, 2007



- L. Hanson, Joe, Instructor, Business Management/IT\***  
Urban Campus  
From Lane 270 to Lane 293  
\$50,837 Effective August 23, 2007
- M. Heintz, Terri, Instructor, Dental Assisting\***  
Health and Public Services  
From Lane 293 to Lane 315  
\$52,179 Effective August 23, 2007
- N. Howsare, Anne, Counselor\***  
Urban Campus  
From Lane 225 to Lane 248  
\$54,551 Effective August 15, 2007
- O. Inks, Marla, Counselor**  
Student Services  
From Lane 270 to Lane 293  
\$63,106 Effective August 15, 2007
- P. Jespersen, Dan, Instructor, Automotive Technology**  
Industry and Technology  
From Lane 225 to Lane 248  
\$48,153 Effective August 23, 2007
- Q. Martino, Jane, Instructor, Psychology\***  
Boone Campus  
From Lane 225 to Lane 248  
\$50,166 Effective August 23, 2007
- R. McClure, Christopher, Instructor, Mathematics**  
Arts and Sciences  
From Lane 270 to Lane 293  
\$44,798 Effective August 23, 2007
- S. Pearson, Eden, Instructor, English**  
Arts and Sciences  
From Lane 293 to Lane 315  
\$49,495 Effective August 23, 2007
- T. Peterson, Cori, Instructor, Nursing\***  
Boone Campus  
From Lane 180 to Lane 203  
\$40,401 Effective August 23, 2007
- U. Ranch, Margaret, Instructor, Academic Achievement\***  
Program Development  
From Lane 203 to Lane 225  
\$64,817 Effective August 15, 2007

- V. Sander, Michael**, Instructor, Automotive Technology\*  
Industry and Technology  
From Lane 225 to Lane 248  
\$49,495 Effective August 23, 2007
- W. Schmidt, Barbara**, Instructor, Speech Communication  
Arts and Sciences  
From Lane 248 to Lane 270  
\$45,469 Effective August 23, 2007
- X. Vacarro, Michelle**, Counselor\*  
Student Services  
From Lane 248 to Lane 270  
\$57,973 Effective August 15, 2007
- Y. West, Mary**, Instructor, Spanish\*  
Arts and Sciences  
From Lane 293 to Lane 315  
\$50,837 Effective August 23, 2007
- Z. Whitehurst, Calvin**, Instructor, Academic Achievement\*  
Program Development  
From Lane 270 to Lane 293  
\$82,589 Effective August 15, 2007
- AA. Wood, Christine**, instructor, Nursing\*  
Health and Public Services  
From Lane 248 to Lane 270  
\$68,907 Effective August 23, 2007
- BB. Young, Steve**, Instructor, Sign Language\*  
Arts and Sciences  
From Lane 270 to Lane 293  
\$50,837 Effective August 23, 2007
- CC. Zarr, Harold**, Instructor, Manufacturing Management  
Business Management/Information Technology  
From Lane 270 to Lane 293  
\$81,256 Effective August 15, 2007
- DD. Zimmerman, M. Kathleen**, Instructor, Business Technology\*  
Business Management/Information Technology  
From Lane 180 to Lane 203  
\$67,589 Effective August 15, 2007

\*Lane change contingent on submission of final grade reports.

**RECOMMENDATION**

It is moved that the Board accepts the President's recommendation as to the above personnel actions.



Report: FWRRO40  
 Date: 07/23/2007  
 Time: 04:11 PM

Des Moines Area Comm College  
 List of checks over \$2,500.00 from 29-JUN-2007 to 23-JUL-2007

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Nextel Partners Inc	404350	\$3,745.77	\$17.30	6150	Perkins Administrati	Communications
			\$43.59	6150	Office of Dir, Marke	Communications
			\$377.82	6150	Mechanical Mainten	Communications
			\$28.13	6150	Info Tech/Network Ad	Communications
			\$28.28	6150	Office of Exec Dir,	Communications
			\$17.30	6150	Office of Exec Dir,	Communications
			\$5.61	6150	Health Services	Communications
			\$35.58	6150	2402 SW 36th Street-	Communications
			\$79.81	6150	Grounds	Communications
			\$28.13	6150	Evening & Weekend	Communications
			\$84.82	6150	Enrollment Managem	Communications
			\$186.70	6150	Economic Development	Communications
			\$28.13	6150	Dental Assistant	Communications
			\$89.71	6150	Office of Exec Dean,	Communications
			\$35.21	6150	Office of Dean, Indu	Communications
			\$17.30	6150	Data Processing	Communications
			\$73.04	6150	Custodial	Communications
			\$17.30	6150	Campus Communication	Communications
			\$34.60	6150	Campus Communication	Communications
			\$17.30	6150	Office of Exec Dir,	Communications
			\$62.73	6150	Associates Degree Nu	Communications
			\$65.60	6150	Associate Dean, Urba	Communications
			\$34.60	6150	Upward Bound Year 15	Communications
			\$17.30	6150	IPT Regional Telecom	Communications
			\$17.81	6150	Corrections-Going Ho	Communications
			\$34.60	6150	Respiratory Therapy	Communications
			\$17.30	6150	Quality Assurance Tr	Communications
			\$268.64	6150	Office of Dir, Purch	Communications
			\$80.18	6150	Program Development	Communications
			\$61.12	6150	Physical Plant Opera	Communications
			\$193.46	6150	Physical Plant Opera	Communications
			\$28.13	6150	Physical Plant Opera	Communications
			\$34.60	6150	Physical Plant Opera	Communications
			\$253.59	6150	Office of the Dir, P	Communications
			\$131.07	6150	Youth at Risk - Anke	Communications

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Des Moines Area Comm College  
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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Nextel Partners Inc	404350	\$3,745.77	\$760.71	6150	WLAN Support	Communications
			\$141.89	6150	Office of VP, Commnt	Communications
			\$28.13	6150	Office of Sr VP, Bus	Communications
			\$28.89	6150	Transportation	Communications
			\$103.80	6150	Transportation Insti	Communications
			\$71.71	6150	Special Needs	Communications
			\$17.30	6150	Office of Exec Dir,	Communications
			\$28.13	6150	Plant Operations, St	Communications
Oracle Corporation	404352	\$2,693.13	\$2,693.13	6265	Information Systems	Software Service Agr
Patterson, Kevin E.	404354	\$2,572.10	\$81.00	6470	Mortuary Science Pro	Travel-Out of State
			\$1,154.29	6480	Mortuary Science ACE	Travel-In State
			\$0.00	6322	Mortuary Science ACE	Materials & Supplies
			\$524.80	6322	Mortuary Science ACE	Materials & Supplies
			\$59.00	6480	Mortuary Science Pro	Travel-In State
			\$753.01	6470	Mortuary Science ACE	Travel-Out of State
Pearson Education	404357	\$17,836.04	-\$498.68	6520	Bookstore - Ankeny	Purchases for Resale
			-\$679.98	6520	Bookstore - Ankeny	Purchases for Resale
			-\$854.10	6520	Bookstore - Ankeny	Purchases for Resale
			-\$654.03	6520	Bookstore - Ankeny	Purchases for Resale
			-\$360.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$936.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$270.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$804.98	6520	Bookstore - Ankeny	Purchases for Resale
			-\$544.99	6520	Bookstore - Ankeny	Purchases for Resale
			-\$616.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$240.00	6520	Bookstore - West Cam	Purchases for Resale
			\$468.75	6520	Bookstore - Ankeny	Purchases for Resale
			\$937.50	6520	Bookstore - Ankeny	Purchases for Resale
			\$25,082.07	6520	Bookstore - Ankeny	Purchases for Resale
			-\$200.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$440.00	6520	Bookstore - Ankeny	Purchases for Resale
-\$741.98	6520	Bookstore - Ankeny	Purchases for Resale			

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Des Moines Area Comm College  
 List of checks over \$2,500.00 from 29-JUN-2007 to 23-JUL-2007

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Pearson Education	404357	\$17,836.04	-\$811.04	6520	Bookstore - Ankeny	Purchases for Resale
Pocket Nurse	404359	\$2,961.77	\$977.98	6322	Practical Nursing	Materials & Supplies
			\$1,005.80	6322	Practical Nursing	Materials & Supplies
			\$977.99	6322	Practical Nursing	Materials & Supplies
Securitas Security Servic	404374	\$4,676.42	\$4,676.42	6261	Physical Plant Opera	Contracted Security
United Fire & Casualty Co	404388	\$99,654.00	\$77,052.00	7600	Boone Expansion	Buildings and Fixed
			\$22,602.00	7600	Boone Expansion	Buildings and Fixed
Zeiss Aftermarket Service	404406	\$3,000.00	\$1,500.00	6479	Tool Machinist	Staff Development-Ou
			\$1,500.00	6470	Tool Machinist	Travel-Out of State
Ahlers and Cooney PC	404580	\$3,593.70	\$3,151.50	6013	Office of Sr VP, Bus	Legal Fees
			\$442.20	6013	Office of Sr VP, Bus	Legal Fees
American Board of Funeral	404583	\$3,000.00	\$3,000.00	6040	Mortuary Science Pro	Memberships
American Council on Educa	404585	\$3,183.00	\$3,183.00	6040	Other General Instit	Memberships
Arrow Stage Lines	404588	\$5,100.00	\$5,100.00	6269	Upward Bound Year 15	Other Services
Best Western	404592	\$4,683.12	\$4,683.12	6470	Upward Bound Year 15	Travel-Out of State
Computer Comforts, Inc	404602	\$3,676.04	\$1,838.02	6323	Equip Replacement Sc	Minor Equipment
			\$1,838.02	6323	Dean, Business & Inf	Minor Equipment
Cornerstone Energy Inc	404603	\$27,044.51	\$27,044.51	6190	Utilities	Utilities
G and S Office Machines L	404625	\$5,534.00	\$5,534.00	6322	WLAN Support	Materials & Supplies
Hockenbergs Equipment	404627	\$2,904.16	\$104.28	6322	Program Development	Materials & Supplies
			\$137.26	6323	Program Development	Minor Equipment
			\$281.82	6323	Program Development	Minor Equipment

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Hockenbergs Equipment	404627	\$2,904.16	\$159.16	6323	Program Development	Minor Equipment
			\$223.41	6323	Program Development	Minor Equipment
			\$201.50	6323	Program Development	Minor Equipment
			\$356.40	6322	Program Development	Materials & Supplies
			\$372.00	6322	Program Development	Materials & Supplies
			\$123.72	6322	Program Development	Materials & Supplies
			\$421.20	6322	Program Development	Materials & Supplies
			\$317.52	6322	Program Development	Materials & Supplies
		\$205.89	6323	Program Development	Minor Equipment	
Innovative Mechanical Ser	404632	\$5,970.00	\$5,970.00	6090	Physical Plant Opera	Maintenance/Repair o
Iowa Student Loan Liquid	404636	\$3,215.03	\$3,215.03	1494	Fund 1 General Ledge	Partnership Loan Pro
Lee's Carpets	404643	\$12,140.03	\$2,000.00	6090	Web Based Instructio	Maintenance/Repair o
			\$5,000.00	6090	Evening & Weekend	Maintenance/Repair o
			\$5,140.03	6090	Office of Exec Dean,	Maintenance/Repair o
Marsden Bldg Maint LLC	404649	\$11,120.00	\$4,801.00	6030	Physical Plant Opera	Custodial Services
			\$6,319.00	6030	Plant Operations, St	Custodial Services
Medical Education Technol	404652	\$79,882.00	\$79,882.00	7100	ACE Administration	Furniture, Machinery
Midwest Library Service	404655	\$3,500.33	\$1,281.53	6310	Equip Replacement Li	Library Books
			\$66.05	6310	Equip Replacement Li	Library Books
			\$813.49	6310	Equip Replacement Li	Library Books
			\$57.80	6310	Equip Replacement Li	Library Books
			\$1,026.36	6310	Equip Replacement Li	Library Books
			\$255.10	6310	Equip Replacement Li	Library Books
Schooldude.com	404670	\$9,909.81	\$9,909.81	6324	Office of the Dir, P	Computer Software
Securitas Security Servic	404671	\$8,800.02	\$8,800.02	6261	Office of the Dir, P	Contracted Security
Standard Insurance Compan	404676	\$22,322.79	\$16,189.91	2254	Fund 1 General Ledge	Long Term Disability

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Des Moines Area Comm College  
 List of checks over \$2,500.00 from 29-JUN-2007 to 23-JUL-2007

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Standard Insurance Compan	404676	\$22,322.79	\$6,132.88	2255	Fund 1 General Ledge	Misc Insurances Paya
Summit America Insurance	404678	\$12,794.00	\$12,794.00	6269	Non Tort Insurance	Other Services
Unimerica Workplace Benef	404682	\$20,502.66	\$14,486.22	2253	Fund 1 General Ledge	Basic Life Insurance
			\$3,548.20	2255	Fund 1 General Ledge	Misc Insurances Paya
			\$1,366.84	2255	Fund 1 General Ledge	Misc Insurances Paya
			\$1,101.40	2255	Fund 1 General Ledge	Misc Insurances Paya
United Healthcare Insuran	404683	\$739,896.36	-\$210.21	2252	Fund 1 General Ledge	Dental Insurance Pay
			\$740,106.57	2250	Fund 1 General Ledge	Health Insurance Pay
Windstar Lines Inc	404694	\$2,800.00	\$2,800.00	6269	Office of Dean, Indu	Other Services
DMACC Misc	404696	\$4,938.62	\$4,938.62	2299	Fund 1 General Ledge	Other Employee Deduc
Security Benefit Group	404698	\$10,500.00	\$10,500.00	2260	Fund 1 General Ledge	Tax Sheltered Annuit
Thrivent Financial For Lu	404699	\$10,250.00	\$10,250.00	2260	Fund 1 General Ledge	Tax Sheltered Annuit
VanKampen Investor Servic	404700	\$4,500.00	\$4,500.00	2260	Fund 1 General Ledge	Tax Sheltered Annuit
DMACC	404709	\$21,774.60	\$836.00	6269	WIA-Adult	Other Services
			\$782.35	6269	WIA-Dislocated Worke	Other Services
			\$405.75	6269	WIA-Dislocated Worke	Other Services
			\$627.00	6269	WIA-Dislocated Worke	Other Services
			\$1,058.00	6269	WIA-Dislocated Worke	Other Services
			\$1,073.25	6269	WIA-Adult	Other Services
			\$719.15	6269	WIA-Adult	Other Services
			\$1,682.85	6269	WIA-Adult	Other Services
			\$234.00	6269	WIA-Adult	Other Services
			\$1,130.50	6269	WIA-Adult	Other Services
			\$1,293.45	6269	WIA-Adult	Other Services
			\$1,433.75	6269	WIA-Adult	Other Services
			\$1,156.60	6269	WIA-Adult	Other Services



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Des Moines Area Comm College  
 List of checks over \$2,500.00 from 29-JUN-2007 to 23-JUL-2007

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
DMACC	404709	\$21,774.60	\$1,240.10	6269	WIA-Adult	Other Services
			\$1,099.00	6269	WIA-Dislocated Worke	Other Services
			\$1,386.75	6269	WIA-Dislocated Worke	Other Services
			\$3,000.00	6269	WIA-Dislocated Worke	Other Services
			\$141.75	6269	WIA-Dislocated Worke	Other Services
			\$1,131.35	6269	WIA-Dislocated Worke	Other Services
			\$1,343.00	6269	WIA-Dislocated Worke	Other Services
Iowa Comprehensive Human	404717	\$25,432.03	\$25,432.03	6019	WIA-Youth	Other Professional S
Iowa Workforce Developmen	404719	\$13,495.35	\$301.08	6210	Learning Center #2-A	Rental of Buildings
			\$1,046.43	6210	WIA-Adult	Rental of Buildings
			\$244.94	6210	WIA-Youth	Rental of Buildings
			\$2,397.99	6210	Learning Center #2	Rental of Buildings
			\$3,060.34	6210	WIA-Dislocated Worke	Rental of Buildings
			\$369.50	6210	WIA-Administration	Rental of Buildings
			\$402.84	6210	Promise Jobs-Adminis	Rental of Buildings
			\$4,629.98	6210	Promise Jobs-Trainin	Rental of Buildings
\$1,042.25	6210	Promise Jobs-Two Par	Rental of Buildings			
1st Interiors	404739	\$5,962.00	\$5,962.00	6090	Physical Plant Opera	Maintenance/Repair o
Academy Roofing & Sheet M	404744	\$191,238.36	\$103,645.00	6090	Buildings Equipment	Maintenance/Repair o
			\$278.86	6090	Buildings Equipment	Maintenance/Repair o
			\$87,314.50	6090	Buildings Equipment	Maintenance/Repair o
Accurate Mechanical Co In	404745	\$6,664.41	\$6,664.41	6060	Physical Plant Newto	Maintenance/Repair o
All Makes Office Interior	404749	\$4,550.35	\$369.60	6322	Equipment Replacemen	Materials & Supplies
			\$1,780.80	6322	Auxilliary Profits N	Materials & Supplies
			\$2,399.95	6322	Office Occupations	Materials & Supplies
Ames Municipal Utilities	404751	\$2,745.38	\$2,745.38	6190	Utilities	Utilities
Barilla America Inc	404760	\$9,256.43	\$9,256.43	6269	Barilla America #2-T	Other Services

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Des Moines Area Comm College  
 List of checks over \$2,500.00 from 29-JUN-2007 to 23-JUL-2007

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Bavarian Inn	404761	\$4,835.18	\$973.09	6321	Continuing Ed, 2 Day	Food
			\$973.09	6321	Continuing Ed, 2 Day	Food
			\$1,444.50	6269	Continuing Ed, 2 Day	Other Services
			\$1,444.50	6269	Continuing Ed, 2 Day	Other Services
Des Moines Trane Parts Ce	404795	\$10,226.06	\$10,226.06	6377	Physical Plant Newto	Materials/Supplies f
Dickten Masch Plastics	404797	\$19,072.97	\$12,357.10	6269	Techniplas - Job Spe	Other Services
			\$6,715.87	6269	Techniplas - Mgmt/Su	Other Services
Energy Systems Engineerin	404806	\$12,317.20	\$12,317.20	6015	Iowa Energy Ctr Ener	Consultant's Fees
Foster, Robert M.	404812	\$5,000.00	\$5,000.00	6019	Enology/Wing Program	Other Professional S
Frost, Douglas	404814	\$5,000.00	\$5,000.00	6019	Enology/Wing Program	Other Professional S
General Mills	404819	\$27,125.00	\$27,125.00	6269	General Mills, Inc-T	Other Services
Graphic Edge	404821	\$6,096.82	\$42.00	6322	Volleyball Booster C	Materials & Supplies
			\$798.00	6322	Volleyball Booster C	Materials & Supplies
			\$1,539.60	6470	Boone Athletic Depar	Travel-Out of State
			\$2,125.00	6322	Volleyball	Materials & Supplies
			\$467.22	6322	Volleyball Booster C	Materials & Supplies
\$1,125.00	6322	Volleyball Booster C	Materials & Supplies			
High Properties	404828	\$27,575.40	\$27,575.40	6269	High Property Mmgt -	Other Services
Holmes Murphy & Associat	404831	\$867,911.00	\$211,079.91	6180	Tort Insurance	Insurance
			\$14,140.00	6180	Non Tort Insurance	Insurance
			\$30,000.00	6015	Non Tort Insurance	Consultant's Fees
			\$20,000.00	6015	Tort Insurance	Consultant's Fees
			\$328,743.14	5910	Workers Compensation	Workmen's Comp Insur
\$263,947.95	6180	Non Tort Insurance	Insurance			
Innovative Injection Tech	404836	\$14,631.69	\$14,631.69	6269	Innovative Injection	Other Services

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Iowa Association of Commu	404838	\$16,466.91	\$15,834.00	6040	Other General Instit	Memberships
			\$632.91	6269	Other General Instit	Other Services
Iowa Machine Shed	404839	\$2,798.30	\$1,207.50	6269	Office of Exec Dean,	Other Services
			\$1,590.80	6269	Office of Exec Dean,	Other Services
John Deere Des Moines Wor	404844	\$181,257.00	\$181,257.00	6269	John Deere DSM #3 -	Other Services
Knoxville Raceway	404850	\$2,500.00	\$2,500.00	6110	Office of Dir, Marke	Information Services
Leachman Lumber Company	404854	\$2,754.66	\$2,537.08	6511	2310 SW36th Street -	Purchases for Resale
			\$217.58	6511	2310 SW36th Street -	Purchases for Resale
Lightedge Solutions	404856	\$22,898.90	\$16,922.21	6269	Lightedge Solutions	Other Services
			\$34.98	6269	Lightedge Solutions	Other Services
			\$13.41	6269	Lightedge Solutions	Other Services
			\$149.93	6269	Lightedge Solutions	Other Services
			\$4,544.94	6269	Lightedge Solutions	Other Services
			\$1,233.43	6269	Lightedge Solutions	Other Services
Majestic Truck Services I	404863	\$4,314.03	\$4,314.03	6269	Office of the Presid	Other Services
MidAmerican Energy Co	404869	\$45,650.95	\$81.18	6190	House 47 3921 NW 4th	Utilities
			\$11.11	6511	2310 SW36th Street -	Purchases for Resale
			\$19.85	6511	2402 SW 36th Street-	Purchases for Resale
			\$45,538.81	6190	Utilities	Utilities
Midwest Office Technology	404871	\$2,799.67	\$73.05	6060	Youth at Risk - Anke	Maintenance/Repair o
			\$69.77	6060	Office of VP, Commnt	Maintenance/Repair o
			\$3.24	6060	WLAN Support	Maintenance/Repair o
			\$7.55	6060	Equip Replacement St	Maintenance/Repair o
			\$2.57	6060	Economic Development	Maintenance/Repair o
			\$52.44	6060	Duplicating Services	Maintenance/Repair o
			\$619.23	6060	Office of Dean, Scie	Maintenance/Repair o
			\$77.66	6060	ESL	Maintenance/Repair o

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Midwest Office Technology	404871	\$2,799.67	\$147.03	6060	Adult Basic Educatio	Maintenance/Repair o
			\$57.36	6060	STRIVE	Maintenance/Repair o
			\$0.60	6060	STRIVE	Maintenance/Repair o
			\$52.72	6060	Adult Basic Educatio	Maintenance/Repair o
			\$200.70	6060	Office of Dean, Scie	Maintenance/Repair o
			\$7.72	6060	Recreation	Maintenance/Repair o
			\$36.69	6060	Continuing Ed, Nurse	Maintenance/Repair o
			\$33.36	6060	Practical Nursing	Maintenance/Repair o
			\$5.56	6060	Office of Exec Dean,	Maintenance/Repair o
			\$22.11	6060	Office of Exec Dean,	Maintenance/Repair o
			\$10.80	6060	Aging Services Admin	Maintenance/Repair o
			\$62.30	6060	Library	Maintenance/Repair o
			\$52.04	6060	Office of Exec Dean,	Maintenance/Repair o
			\$177.46	6060	Other General Instit	Maintenance/Repair o
			\$260.98	6060	Chrysler Apprentice	Maintenance/Repair o
			\$38.72	6060	Equip Replacement In	Maintenance/Repair o
			\$470.93	6060	Office of Exec Dean,	Maintenance/Repair o
\$4.68	6060	Chrysler Apprentice	Maintenance/Repair o			
\$38.20	6060	Office of Dir, Marke	Maintenance/Repair o			
\$25.91	6060	Library	Maintenance/Repair o			
\$61.67	6060	Office of the Dir, P	Maintenance/Repair o			
\$126.62	6060	Economic Development	Maintenance/Repair o			
Mitchell, Susan J.	404873	\$2,643.31	\$2,643.31	6470	Dean, Business & Inf	Travel-Out of State
Moore Wallace An RR Donne	404875	\$5,485.92	\$5,485.92	6322	Office of Exec Dir,	Materials & Supplies
New Century FS Inc	404880	\$3,390.96	\$1,567.68	6420	Grounds	Vehicle Materials an
			\$1,823.28	6420	Grounds	Vehicle Materials an
Ohland Concrete Construct	404885	\$35,000.00	\$9,999.99	6100	Transportation Insti	Maintenance of Groun
			\$25,000.01	6100	Office of Dean, Indu	Maintenance of Groun
Perry Community Schools	404893	\$3,970.88	\$3,970.88	6269	Program Development	Other Services
Protex Central Inc	404898	\$3,410.00	\$3,344.00	6060	Buildings Equipment	Maintenance/Repair o

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Protex Central Inc	404898	\$3,410.00	\$66.00	6060	Buildings Equipment	Maintenance/Repair o
Ralph N Smith Inc	404904	\$36,679.94	\$16.00	6090	Physical Plant Opera	Maintenance/Repair o
			\$36,663.94	6090	Buildings Equipment	Maintenance/Repair o
RDG Planning and Design	404905	\$7,319.66	\$7,319.66	6012	Whirlpool Buildings	Architect's Fees
Sammons & Sons Inc	404908	\$9,550.00	\$9,550.00	6090	Physical Plant Opera	Maintenance/Repair o
Securitas Security Servic	404910	\$11,724.13	\$7,115.12	6261	Office of the Dir, P	Contracted Security
			\$4,609.01	6261	Physical Plant Opera	Contracted Security
Sodexho Services	404917	\$7,984.72	\$7,984.72	6321	Upward Bound Year 15	Food
Stumbo, Robert L.	404924	\$2,658.57	\$2,658.57	6470	Perkins Boone Civil	Travel-Out of State
VanWall Group	404945	\$17,004.25	\$8,200.00	7100	Equip Replacement Ph	Furniture, Machinery
			\$8,804.25	7100	Equip Replacement Ph	Furniture, Machinery
Westec Interactive	404952	\$76,819.29	\$76,507.40	6269	Westec Interactive-J	Other Services
			\$311.89	6269	Westec Interactive-T	Other Services
Wheeler, Tonya R.	404954	\$2,564.38	\$1,278.75	6019	Office of Dir, Marke	Other Professional S
			\$1,285.63	6019	Office of Dir, Marke	Other Professional S
Windsor Window Company	404957	\$29,113.63	\$29,113.63	6269	Windsor Window #4-Fi	Other Services
Wright Welding Supply Inc	404958	\$2,904.03	\$87.00	6322	Welding	Materials & Supplies
			\$156.49	6322	Welding	Materials & Supplies
			\$182.54	6322	Welding	Materials & Supplies
			-\$1,350.00	6323	Equip Replacement In	Minor Equipment
			\$3,828.00	6323	Equip Replacement In	Minor Equipment
Wynn O Jones and Associat	404961	\$13,969.00	\$13,969.00	6090	Buildings Equipment	Maintenance/Repair o
J. Gretlein	405222	\$9,000.00	\$4,500.00	6210	Miscellaneous Colleg	Rental of Buildings

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
J. Gretlein	405222	\$9,000.00	\$4,500.00	6210	Miscellaneous Colleg	Rental of Buildings
DMACC	405588	\$14,204.02	\$586.00	6269	WIA-Dislocated Worke	Other Services
			\$982.25	6269	WIA-Dislocated Worke	Other Services
			\$1,306.35	6269	WIA-Dislocated Worke	Other Services
			\$946.50	6269	WIA-Dislocated Worke	Other Services
			\$582.25	6269	WIA-Dislocated Worke	Other Services
			\$1,317.25	6269	WIA-Dislocated Worke	Other Services
			\$776.00	6269	WIA-Dislocated Worke	Other Services
			\$582.00	6269	WIA-Adult	Other Services
			\$10.00	6269	WIA-Dislocated Worke	Other Services
			\$506.00	6269	WIA-Dislocated Worke	Other Services
			\$766.67	6269	WIA-Dislocated Worke	Other Services
			\$1,000.00	6269	WIA-Dislocated Worke	Other Services
			\$627.00	6269	WIA-Dislocated Worke	Other Services
			\$540.00	6269	WIA-Dislocated Worke	Other Services
			\$932.00	6269	WIA-Dislocated Worke	Other Services
			\$450.00	6269	WIA-Dislocated Worke	Other Services
			\$1,099.75	6269	WIA-Dislocated Worke	Other Services
			\$1,194.00	6269	WIA-Dislocated Worke	Other Services
American Funds	405612	\$3,070.00	\$3,070.00	2260	Fund 1 General Ledge	Tax Sheltered Annuit
Ameriprise Financial Serv	405613	\$3,069.56	\$3,069.56	2260	Fund 1 General Ledge	Tax Sheltered Annuit
Vanguard Group	405671	\$7,450.45	\$7,450.45	2260	Fund 1 General Ledge	Tax Sheltered Annuit
Veridian Credit Union	405673	\$3,385.00	\$3,385.00	2299	Fund 1 General Ledge	Other Employee Deduc
Academy Roofing & Sheet M	405675	\$13,480.50	\$13,480.50	6090	Buildings Equipment	Maintenance/Repair o
Adventureland Park	405681	\$2,904.00	\$2,904.00	6511	Ticket Sales	Purchases for Resale
Bright Electric Ltd	405715	\$3,834.00	\$3,834.00	6511	2310 SW36th Street -	Purchases for Resale
Cretex Midwest	405730	\$7,908.87	\$7,015.36	6269	Cretex Concrete GIVF	Other Services

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Cretex Midwest	405730	\$7,908.87	\$893.51	6269	Cretex Concrete GIVF	Other Services
Dallas County Treasurer	405733	\$18,088.00	\$18,088.00	6210	Dallas County Farm O	Rental of Buildings
Davis Brown Koehn Shors a	405735	\$12,158.54	\$384.53	6013	Windsor Window #4-Fi	Legal Fees
			\$384.52	6013	ALMACO #2-Financial	Legal Fees
			\$384.53	6013	Embria Health Sci-Fi	Legal Fees
			\$384.53	6013	TrueNorth Enterprise	Legal Fees
			\$384.53	6013	SYSCO Food of IA-Fin	Legal Fees
			\$384.53	6013	Ruan Transport #2-Fi	Legal Fees
			\$384.53	6013	Quality Attributes S	Legal Fees
			\$384.53	6013	Priority Envelope #2	Legal Fees
			\$384.53	6013	NewLink Genetics Cor	Legal Fees
			\$384.53	6013	National Pork Board-	Legal Fees
			\$384.53	6013	Marketlink, Inc #2-F	Legal Fees
			\$384.53	6013	Library Binding Serv	Legal Fees
			\$384.53	6013	Wells Fargo #3-Finan	Legal Fees
			\$384.53	6013	Kreg Tool-Financial	Legal Fees
			\$384.53	6013	John Deere Ag #3-Fin	Legal Fees
			\$384.53	6013	Jacobson Comp-Financ	Legal Fees
			\$384.53	6013	IA Foundation Med Ca	Legal Fees
			\$384.53	6013	Hydro Klean #3-Finan	Legal Fees
			\$384.53	6013	Eurofins Scientific-	Legal Fees
			\$384.53	6013	Etrema Products-Fina	Legal Fees
			\$384.53	6013	E-Myth Iowa-Financia	Legal Fees
			\$384.52	6013	Central Iowa Energy-	Legal Fees
			\$120.00	6013	Apprenticeship-Roofe	Legal Fees
			\$240.00	6013	Economic Development	Legal Fees
			\$120.00	6013	Apprenticeship-Munici	Legal Fees
			\$120.00	6013	Apprenticeship-Labor	Legal Fees
			\$120.00	6013	Apprenticeship-Brick	Legal Fees
			\$2,978.90	6013	Office of Sr VP, Bus	Legal Fees
Des Moines Water Works	405742	\$2,547.71	\$40.82	6190	Utilities	Utilities
			\$805.46	6190	Utilities	Utilities

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Des Moines Water Works	405742	\$2,547.71	\$89.00	6190	Utilities	Utilities
			\$30.96	6190	Utilities	Utilities
			\$99.74	6190	Utilities	Utilities
			\$30.44	6190	Utilities	Utilities
			\$15.77	6190	Utilities	Utilities
			\$39.80	6190	Utilities	Utilities
			\$1,085.77	6190	Utilities	Utilities
			\$93.53	6190	Utilities	Utilities
			\$85.26	6190	Horticulture	Utilities
			\$30.44	6190	Utilities	Utilities
			\$38.38	6190	Utilities	Utilities
			\$39.80	6190	Utilities	Utilities
			\$22.54	6511	2310 SW36th Street -	Purchases for Resale
			Dickman Supply and Insula	405744	\$4,247.78	\$3,526.68
\$721.10	6511	2310 SW36th Street -				Purchases for Resale
DLR Group	405746	\$30,370.23	\$8,400.00	6012	Ankeny Bookstore Sto	Architect's Fees
			\$2,125.00	6012	Health Sciences Buil	Architect's Fees
			\$19,845.23	6012	Health Sciences Buil	Architect's Fees
Ebsco Subscription Servic	405753	\$52,868.21	-\$93.03	6340	Library	Periodicals
			\$46,371.29	6340	Library	Periodicals
			\$6,589.95	6340	Library	Periodicals
Electric Company of Great	405754	\$21,250.00	\$21,250.00	6269	Electric Comp DSM #2	Other Services
Fleet Fueling	405761	\$4,386.99	\$4,386.99	6420	Transportation Insti	Vehicle Materials an
FLIR Systems INC	405762	\$6,759.47	\$6,759.47	7100	Equip Replacement Ph	Furniture, Machinery
General Mills	405769	\$22,809.00	\$22,809.00	6269	General Mills, Inc-J	Other Services
Glen Gery Corporation	405771	\$5,653.21	\$5,653.21	6269	Glen-Gery Corp #2-Jo	Other Services
Hewlett Packard	405790	\$6,307.86	\$190.00	6322	Tool Machinist	Materials & Supplies



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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Hewlett Packard	405790	\$6,307.86	\$6,117.86	6060	Information Systems	Maintenance/Repair o
Higher Learning Commissio	405791	\$8,853.00	\$8,853.00	6040	Office of Sr VP, Bus	Memberships
Ikon Office Solutions	405798	\$3,502.25	\$44.91	6060	Office of Dir, Stude	Maintenance/Repair o
			\$16.82	6060	Building Trades	Maintenance/Repair o
			\$701.98	6060	Transportation Insti	Maintenance/Repair o
			\$212.18	6060	Youth at Risk - Anke	Maintenance/Repair o
			\$599.43	6060	Office of Exec Dean,	Maintenance/Repair o
			\$227.17	6060	Office of Exec Dean,	Maintenance/Repair o
			\$26.39	6060	Office of Dean, Indu	Maintenance/Repair o
			\$87.21	6060	Admissions/Registrat	Maintenance/Repair o
			\$73.92	6060	Bookstore - Ankeny	Maintenance/Repair o
			\$78.44	6060	Organization & Opera	Maintenance/Repair o
			\$26.82	6060	Office of Dir, Finan	Maintenance/Repair o
			\$8.09	6060	Practical Nursing	Maintenance/Repair o
			\$2.85	6060	Enrollment Managemen	Maintenance/Repair o
			\$221.52	6060	Office of Exec Dean,	Maintenance/Repair o
			\$1.21	6060	Office of Exec Dir,	Maintenance/Repair o
			\$10.19	6060	High School Completi	Maintenance/Repair o
			\$31.62	6060	Special Needs	Maintenance/Repair o
			\$3.98	6060	Information Systems	Maintenance/Repair o
			\$13.52	6060	Enrollment Managemen	Maintenance/Repair o
			\$33.27	6060	Office of Exec Dean,	Maintenance/Repair o
			\$62.91	6060	Youth at Risk - Anke	Maintenance/Repair o
			\$40.57	6060	Office of Exec Dir,	Maintenance/Repair o
			\$16.82	6060	Ford Motor Comp Trai	Maintenance/Repair o
			\$16.83	6060	ASSET Auto/Ford	Maintenance/Repair o
			\$16.82	6060	Heavy Diesel Equipme	Maintenance/Repair o
			\$14.34	6060	Library Sales	Maintenance/Repair o
			\$603.56	6060	Office of Exec Dean,	Maintenance/Repair o
			\$69.33	6060	Bookstore - Urban Ca	Maintenance/Repair o
			\$136.61	6060	Office of Exec Dean,	Maintenance/Repair o
			\$102.94	6060	Non-Credit Civil Eng	Maintenance/Repair o
Infomax Office Systems In	405799	\$6,819.58	\$10.48	6060	Office of Controller	Maintenance/Repair o

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Infomax Office Systems In	405799	\$6,819.58	\$6,593.00	7100	Equipment Replacemen	Furniture, Machinery
			\$75.48	6060	Other General Instit	Maintenance/Repair o
			\$95.97	6060	Office of Dir, Marke	Maintenance/Repair o
			\$10.16	6060	Office of Dir, Purch	Maintenance/Repair o
			\$10.16	6060	Office of Exec Dir,	Maintenance/Repair o
		\$24.33	6323	Story County Academy	Minor Equipment	
Iowa State Center	405807	\$5,805.00	\$5,805.00	6321	Continuing Ed, Healt	Food
Iowa Workforce Developmen	405810	\$22,979.55	\$22,979.55	5970	Unemployment	Unemployment Comp
MidAmerican Energy Co	405837	\$9,030.49	\$36.80	6190	Utilities	Utilities
			\$903.83	6190	Utilities	Utilities
			\$762.48	6190	Utilities	Utilities
			\$328.04	6190	Utilities	Utilities
			\$5,765.29	6190	Utilities	Utilities
			\$10.00	6190	Utilities	Utilities
			\$1,224.05	6190	Physical Plant Opera	Utilities
Midland National Life Ins	405838	\$48,360.81	\$10,619.00	6269	Midland Natl Life #4	Other Services
			\$741.81	6269	Midland Natl Life #4	Other Services
			\$37,000.00	6269	Midland Natl Life #4	Other Services
Miller building Restorati	405845	\$6,325.00	\$3,382.50	6269	Grounds	Other Services
			\$2,200.00	6269	Grounds	Other Services
			\$742.50	6269	Grounds	Other Services
Miller Mechanical Special	405846	\$2,527.69	\$2,527.69	6377	Iowa Energy Ctr Ener	Materials/Supplies f
Moore Wallace An RR Donne	405847	\$5,485.92	\$5,485.92	6322	Office of Controller	Materials & Supplies
Mortgage Hub	405848	\$6,084.92	\$6,084.92	6269	Mortgagehub.com-Mgt/	Other Services
NuSoft Solutions Inc	405858	\$3,138.76	\$3,138.76	6269	Office of VP, Info S	Other Services
Ohland Concrete Construct	405860	\$8,789.00	\$8,789.00	6100	Transportation Insti	Maintenance of Groun

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
OSE Office Furniture Inc.	405862	\$10,269.25	\$10,269.25	6378	Equipment Replacemen	Materials/Supplies f
Plueger, Linda J.	405865	\$3,057.62	\$135.28	6322	Phi Beta Lambda	Materials & Supplies
			\$24.95	6322	Phi Beta Lambda	Materials & Supplies
			\$15.00	6322	Phi Beta Lambda	Materials & Supplies
			\$4.57	6322	Phi Beta Lambda	Materials & Supplies
			\$11.00	6322	Phi Beta Lambda	Materials & Supplies
			\$2,857.95	6470	Phi Beta Lambda	Travel-Out of State
			\$8.87	6322	Phi Beta Lambda	Materials & Supplies
Protex Central Inc	405867	\$4,719.00	\$1,881.00	6377	Buildings Equipment	Materials/Supplies f
			\$2,838.00	6090	Buildings Equipment	Maintenance/Repair o
Public Financial Manageme	405868	\$33,417.45	\$33,417.45	2010	Multiple Project 36	Trade Accounts Payab
RDG Planning and Design	405880	\$6,398.92	\$6,398.92	6012	Fire Safety Training	Architect's Fees
Rhiner Plumbing	405882	\$6,900.00	\$3,900.00	6511	2310 SW36th Street -	Purchases for Resale
			\$3,000.00	6511	2310 SW36th Street -	Purchases for Resale
Sherwin Williams	405891	\$2,517.33	\$37.95	6378	Physical Plant Opera	Materials/Supplies f
			\$40.76	6378	Physical Plant Opera	Materials/Supplies f
			\$28.22	6378	Physical Plant Opera	Materials/Supplies f
			\$440.65	6322	Grounds	Materials & Supplies
			\$1,888.50	6322	Grounds	Materials & Supplies
			\$62.11	6378	Physical Plant Opera	Materials/Supplies f
\$19.14	6378	Physical Plant Opera	Materials/Supplies f			
Skyline Exhibits Central	405893	\$3,187.82	\$3,187.82	6460	Economic Development	Other Materials and
State Library of Iowa	405900	\$4,408.80	\$4,408.80	6269	Library Automation	Other Services
Storey Kenworthy	405903	\$10,943.75	\$218.81	6322	WIA-Dislocated Worke	Materials & Supplies
			\$85.02	6322	Office of Dean, Indu	Materials & Supplies
			\$34.01	6322	Office of Dean, Heal	Materials & Supplies

Report: FWR10  
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Des Moines Area Comm College

List of checks over \$2,500.00 from 29-JUN-2007 to 23-JUL-2007

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Storey Kenworthy	405903	\$10,943.75	\$89.97	6322	Office of Exec Dean,	Materials & Supplies
			\$329.18	6322	Data Processing	Materials & Supplies
			\$29.38	6322	Curriculum & Schedul	Materials & Supplies
			\$210.87	6322	Credentials	Materials & Supplies
			\$165.52	6322	Office of Exec Dir,	Materials & Supplies
			\$12.00	6322	Business Administrai	Materials & Supplies
			\$148.91	6322	Business Administrat	Materials & Supplies
			\$210.70	6322	Office of Dir, Marke	Materials & Supplies
			\$100.32	6322	Library	Materials & Supplies
			\$260.32	6322	Business Law	Materials & Supplies
			\$186.61	6322	Judicial Office	Materials & Supplies
			\$77.26	6322	High School Completi	Materials & Supplies
			\$34.35	6322	Continuing Ed, Home	Materials & Supplies
			\$35.00	6322	Continuing Ed, Healt	Materials & Supplies
			\$151.69	6322	Graphic Design	Materials & Supplies
			\$31.84	6322	Evening & Weekend	Materials & Supplies
			\$351.85	6322	Promise Jobs-Trainin	Materials & Supplies
			\$37.81	6322	Promise Jobs-Adminis	Materials & Supplies
			\$34.34	6322	WIA-Administration	Materials & Supplies
			\$13.75	6322	WIA-Youth	Materials & Supplies
			\$60.68	6322	WIA-Adult	Materials & Supplies
			\$224.14	6322	Office of Exec Dir,	Materials & Supplies
			\$37.25	6322	Program Development	Materials & Supplies
			\$140.45	6322	Office of the Presid	Materials & Supplies
			\$229.54	6322	Office of the Dir, P	Materials & Supplies
			\$85.82	6322	Other General Instit	Materials & Supplies
			\$124.03	6322	Practical Nursing	Materials & Supplies
			\$49.34	6322	Continuing Ed, Nurse	Materials & Supplies
			\$361.47	6322	Economic Development	Materials & Supplies
			\$373.95	6322	Distance Learning	Materials & Supplies
			\$26.21	6322	Developmental Educat	Materials & Supplies
			\$468.24	6322	Dental Hygiene	Materials & Supplies
\$68.12	6322	Office of Exec Dean,	Materials & Supplies			
\$54.00	6322	Office of Exec Dean,	Materials & Supplies			
\$372.05	6322	Office of Exec Dean,	Materials & Supplies			

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Des Moines Area Comm College  
 List of checks over \$2,500.00 from 29-JUN-2007 to 23-JUL-2007

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Storey Kenworthy	405903	\$10,943.75	\$23.28	6322	Office of Dean, Scie	Materials & Supplies
			\$118.82	6322	Auto Service	Materials & Supplies
			\$508.69	6322	ASEP Auto	Materials & Supplies
			\$40.02	6322	Assessment Center Se	Materials & Supplies
			\$91.56	6322	DOT Civil Engr Tech	Materials & Supplies
			\$62.24	6322	Accounting	Materials & Supplies
			\$178.03	6322	Upward Bound Year 15	Materials & Supplies
			\$66.30	6322	Iowa Prisoner Reentr	Materials & Supplies
			\$72.41	6322	Literacy Pathway to	Materials & Supplies
			\$193.00	6322	Learning Center #2	Materials & Supplies
			\$28.07	6322	Learning Center #2-A	Materials & Supplies
			\$58.61	6322	Promise Jobs-Two Par	Materials & Supplies
			\$14.10	6322	Workforce Services	Materials & Supplies
			\$157.39	6322	Admissions/Registrat	Materials & Supplies
			\$66.18	6322	Physics/Chemistry/Bi	Materials & Supplies
			\$57.00	6322	Special Needs	Materials & Supplies
			\$90.57	6322	Student Services	Materials & Supplies
			\$591.32	6322	Office of Controller	Materials & Supplies
			\$164.04	6322	Chrysler Apprentice	Materials & Supplies
			\$171.91	6322	Student Records/Serv	Materials & Supplies
			\$14.53	6322	Heating/AC/Refrig Te	Materials & Supplies
			\$648.65	6322	Dean, Business & Inf	Materials & Supplies
			\$141.96	6322	Student Services	Materials & Supplies
			\$175.05	6322	Office of Dir, Finan	Materials & Supplies
			\$199.88	6322	Office of Dir, Stude	Materials & Supplies
			\$53.44	6322	Surgical Technician	Materials & Supplies
			\$245.83	6322	Tool Machinist	Materials & Supplies
			\$110.82	6322	Transportation Insti	Materials & Supplies
			\$72.41	6322	Retraining for Under	Materials & Supplies
			\$154.35	6322	Veterinary Techician	Materials & Supplies
-\$2.14	6322	Office of Dir, Purch	Materials & Supplies			
\$242.42	6322	Wellness	Materials & Supplies			
\$126.97	6322	WLAN Support	Materials & Supplies			
\$321.02	6322	Youth at Risk - Urba	Materials & Supplies			
Thornbug Inc	405910	\$4,960.00	\$4,960.00	6090	Equip Replacement St	Maintenance/Repair o

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Des Moines Area Comm College  
 List of checks over \$2,500.00 from 29-JUN-2007 to 23-JUL-2007

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
VanWall Group	405920	\$10,500.00	\$2,675.00	7100	Perkins Ankeny Agri	Furniture, Machinery
			\$3,464.00	7100	Agri Business ACE Pr	Furniture, Machinery
			\$4,361.00	7100	Equip Replacement In	Furniture, Machinery
Vernon Company	405921	\$21,250.00	\$21,250.00	6269	Vernon Comp #4-Job S	Other Services
Waste Mgmt of Iowa Corp.	405927	\$4,122.16	\$436.44	6030	Physical Plant Opera	Custodial Services
			\$193.38	6030	Custodial	Custodial Services
			\$3,305.42	6030	Custodial	Custodial Services
			\$51.94	6269	Grounds	Other Services
			\$134.98	6030	Physical Plant Opera	Custodial Services
Wyckoff Industries	405939	\$5,549.00	\$5,549.00	6511	2310 SW36th Street -	Purchases for Resale
Xerox Corp	405940	\$4,373.08	\$1,303.73	6060	Duplicating Services	Maintenance/Repair o
			\$1,428.03	6060	Duplicating Services	Maintenance/Repair o
			\$1,641.32	6060	Duplicating Services	Maintenance/Repair o
Reserve Account	406126	\$50,000.00	\$50,000.00	6230	Mail Service	Postage and Expediti
			-----			
		REPORT TOTAL	\$3,624,899.67			

West Des Moines, Iowa  
August 13, 2007

The Board of Directors of the Des Moines Area Community College met in regular session on the 13th day of August, 2007, at 4:00 p.m., at the West Campus of the College located at 5959 Grand Avenue in West Des Moines, Iowa. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Harold Belken	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Retraining Agreement between the College and The Evans Group, Inc. d/b/a A. F. Johnson Millwork Company. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Retraining Agreement between the College and The Evans Group, Inc. d/b/a A. F. Johnson Millwork Company." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\*\*\*\*\*

  
\_\_\_\_\_  
PRESIDENT OF THE BOARD OF  
DIRECTORS

Attest:

  
\_\_\_\_\_  
Secretary of the Board of Directors



## RESOLUTION

### **A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING AGREEMENT BETWEEN THE COLLEGE AND THE EVANS GROUP, INC. D/B/A A. F. JOHNSON MILLWORK COMPANY**

**WHEREAS**, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development under Section 260F.6 of the Act; and

**WHEREAS**, the College has undertaken negotiations with respect to a Jobs Training Program with The Evans Group, Inc. d/b/a A. F. Johnson Millwork Company (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to retrain workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

**WHEREAS**, the College has received an allocation (the "Fund Advance") under Section 260F.6 of the Act in order to defray all or a portion of the cost of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

**WHEREAS**, a Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Agreement, to provide a Jobs Training Program for the Company;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF  
DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

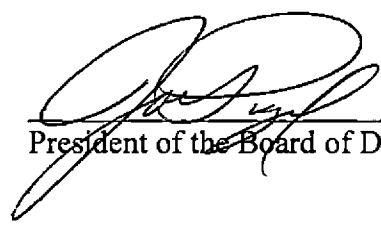
**Section 1.** That the Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Retraining Agreement, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Retraining Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Retraining Agreement shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That the form of resolution required by the Iowa Department of Economic Development (the "Department") is hereby approved and the officers of the College are authorized to file such resolution in accordance with the requirements of the Department.

Section 3. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 13th day of August, 2007.

  
\_\_\_\_\_  
President of the Board of Directors

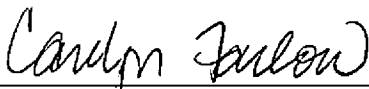
ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors

STATE OF IOWA            )  
                                  ) ss  
COUNTY OF POLK         )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on August 13, 2007, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 13th day of August, 2007.

  
\_\_\_\_\_  
SECRETARY OF THE BOARD OF  
DIRECTORS

# IOWA JOBS TRAINING PROGRAM (260F) TRAINING CONTRACT

This Iowa Jobs Training Program TRAINING CONTRACT (the "Contract"), effective as of August 13, 2007 between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location), and A. F. Johnson Millwork Company, West Des Moines, Iowa, (the "Employer" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the Community College enters into this Contract with the Employer for purposes of establishing a training program to educate and train certain persons employed by the Employer.
- B. The Community College and the Employer each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Employer.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

## ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Employer.

The Employer represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound.

This Contract has by proper action been duly authorized, executed, and delivered by the Employer and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR, provides services and has customers outside of Iowa.
- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies with all local, state, and federal affirmative action requirements.

## **ARTICLE II PROJECT; PROGRAM SERVICES; FEES**

Section 2.1 The Iowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community College in behalf of the Employer, and as approved by the Iowa Department of Economic Development, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Department of Economic Development. It is understood and agreed that the Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Department of Economic Development to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Employer therefore agrees to provide the social security number of each employee who receives training under this contract.

Section 2.4. The Employer agrees to complete Performance Report, Form 260F-5, at the completion of training to evaluate the initial impact of training on the Business' operations. The Employer also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Employer that should project funds not be available or received from the Department of Economic Development within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employer shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

### **ARTICLE III PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Department of Economic Development (DED). Funds awarded by DED shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.

Section 3.2. The Employer and the Community College agree that the Project Award, in the amount of \$25,000.00, is issued by DED as a forgivable loan and shall not be required to be repaid by the Employer unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Department of Economic Development shall determine whether an event of default has occurred.

### **ARTICLE IV CONTRACT MODIFICATION**

Section 4.1. An Employer shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2 The Community College, with the written consent of the Employer, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to the Department.

Section 4.3 Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved by the Department of Economic Development, the Community College, and the Employer.

Section 4.4 This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V**  
**EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI**  
**EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Employer fails to complete the training project within the agreed period of time as specified in the training Contract. Such Employer shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Employer fails to train the agreed number of employees as specified in the training Contract. Such Employer shall be required to repay a proportionate amount of total project funds expended by the community college and the Employer. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both penalties shall apply.
- (D) The Employer fails to comply with any requirements contained in the training agreement. The Employer shall be sent written notice by the community college, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the community college has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Employer ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Employer directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the community college or the department.
- (G) The Employer acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.
- (H) An Employer takes corporate action to effect any of the preceding conditions of default.

**Section 6.2.** Whenever an event of default has occurred, further training or payments to the Employer shall be suspended.

**Section 6.3.** Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Department of Economic Development the amount of penalty determined by the Department. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

**Section 6.4** Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Department of Economic Development the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

**Section 6.5.** Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

**Section 6.6.** No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

**Section 6.7.** In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

**Section 6.8.** As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Department of Economic Development are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

**Section 6.9.** Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Department of Economic Development for appropriate collection action.



**ARTICLE VII  
MISCELLANEOUS**

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College

2006 South Ankeny Boulevard

Ankeny, IA 50023

Employer: A.F. Johnson Millwork Co.

721 Railroad Ave

West Des Moines, IA 50265

The Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation,

obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

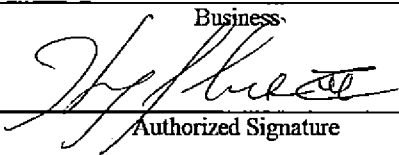
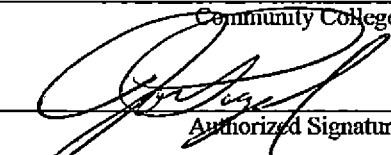
IN WITNESS WHEREOF, the Community College and the Employer have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College

A.F. Johnson Millwork Co.

Community College

Business



Authorized Signature

Authorized Signature

Joe Pregel, Board President

Henry J Evans III, President

Type Name and Title

Type Name and Title

Hank@AFJOHNSONMILLWORK.COM

Email Address

2006 South Ankeny Blvd.

721 Railroad Ave

Ankeny, IA 50023

West Des Moines, IA 50265

Address

Address

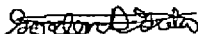
8/13/07

8-13-07

Date

Date

260F-4 (03/00)  
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Approved as to Form 08/26/96 by DMACC General Counsel



**IOWA JOBS  
TRAINING PROGRAM**

**RETRAINING PROJECT  
TRAINING PLAN**

for

**A. F. Johnson Millwork Company  
Project #1**

May 1, 2005

**Training Plan and Budget**  
**For**  
**A.F. Johnson Millwork Company**

**260F Project 1**

The following Training Plan reflects the expected training activities for A.F. Johnson Millwork Company. The company will participate in some, if not all, of the following activities. The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will submit for reimbursement as the training progresses.

	<b>Cost</b>	<b>260F Cost</b>
I. <b>JOB SKILL TRAINING</b>	\$20,750	\$20,750

A. Computer Skills

The training may instruct employees on computer software and computer systems. Instruction may include, but is not limited to Micro Vellum, Quick Books, CADD/CAM and CNC software.

B. Machine Operations Training

Machine operations training may include, but is not limited to, proper operation of manufacturing equipment. Equipment may include, but is not limited to, millwork fabrication and assembly equipment. Employees may be used as instructors for the training.

C. Maintenance Training

Maintenance training may include, but is not limited to electrical maintenance, programmable logic controllers, print reading, and troubleshooting.

D. Safety

Areas of instruction include, but are not limited to, fire safety, material storage, machine guarding, ladders, lifting techniques, P.P.E., confined space, lockout/tag out, electrical safety, national electric code, HAZCOM and housekeeping.

E. Professional and Technical Development

The company may send employees to technical or professional training offered by DMACC or other vendors. The training may include, but is not limited to, seminars, workshops, credit courses and continuing education courses.

II.	Management Supervisory	\$500	\$500
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The company may be sending their supervisors through training on leadership and management skills. This will help the supervisors to better manage employees.

III.	Materials and supplies	\$8,338	\$0
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Learning resources may be purchased for training. These may include, but are not limited to, reference materials such as videos and textbooks. Materials may also include audio visual equipment and computer software.

IV	Administrative costs	\$3,750	\$3,750
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DMACC will work with the company to identify needed resources.  
DMACC will help the company monitor the activity for the duration of the contract to assure that the training objectives are met.

	Total	\$33,338	\$25,000
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Training will begin in May 2005 with completion anticipated May 2008. Upon receipt of proper documentation, reimbursement to all providers of training and training that meets guidelines of 260 F, DMACC, and this training plan will be made on an applied for basis.

## 6. TRAINING PLAN

I. Training start date.	<u>5/1/05</u>	
II. Training end date.	<u>5/1/08</u>	
III. <u>TOTAL UNDUPLICATED</u> number of employees to be trained.	<u>7</u>	

### LIST OF TRAINING ACTIVITIES TO BE PROVIDED

Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, equipment, materials, supplies, facility cost, transportation, meals, etc. Do not include employee wages. Attach a comprehensive description for each of the listed items. Insert the descriptions immediately following this page.

TRAINING ACTIVITY	TRAINING COST	# TO BE TRAINED	IN KIND MATCH
Job Skill Training	\$20,750	7	VALUE OF WAGES & BENEFITS: \$12,000
Management/Supervisory Training	\$500	1	VALUE OF FACILITIES:
Materials	\$8,338	0	VALUE OF EQUIPMENT:
			VALUE OF SUPPLIES:
			OTHER:
			TOTAL IN-KIND MATCH \$12,000
<b>TOTAL TRAINING COST</b>	<b>\$29,588</b>		

<b>Total Training Cost</b>		<b>\$29,588</b>
<b>Admin. Costs</b>	<b>+</b>	<b>\$3,750</b>
<b>Total Project Cost</b>	<b>equals</b>	<b>\$33,338</b>
<b>Company Cash Match</b>	<b>-</b>	<b>\$8,338</b>
<b>IDED Award Amount</b>	<b>equals</b>	<b>\$25,000</b>
<b>(Maximum Award \$25,000)</b>		

Business contribution above minimum program match?  Yes  No

5 points	
Page subtotal	_____
	_____

West Des Moines, Iowa  
August 13, 2007

The Board of Directors of the Des Moines Area Community College met in regular session on the 13th day of August, 2007, at 4:00 p.m., at the West Campus of the College located at 5959 Grand Avenue in West Des Moines, Iowa. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Harold Belken	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Retraining Agreement between the College and Dickson Industries, Inc. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Retraining Agreement between the College and Dickson Industries, Inc." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* \*



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PRESIDENT OF THE BOARD OF  
DIRECTORS

Attest:



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Secretary of the Board of Directors



## RESOLUTION

### A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING AGREEMENT BETWEEN THE COLLEGE AND DICKSON INDUSTRIES, INC.

**WHEREAS**, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development under Section 260F.6 of the Act; and

**WHEREAS**, the College has undertaken negotiations with respect to a Jobs Training Program with Dickson Industries, Inc. (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to retrain workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

**WHEREAS**, the College has received an allocation (the "Fund Advance") under Section 260F.6 of the Act in order to defray all or a portion of the cost of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

**WHEREAS**, a Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Agreement, to provide a Jobs Training Program for the Company;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

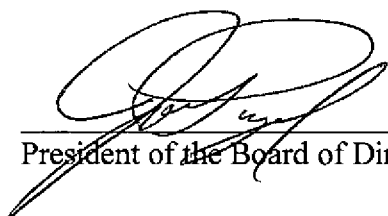
Section 1. That the Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Retraining Agreement, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Retraining Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Retraining Agreement shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That the form of resolution required by the Iowa Department of Economic Development (the "Department") is hereby approved and the officers of the College are authorized to file such resolution in accordance with the requirements of the Department.

Section 3. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 13th day of August, 2007.

  
\_\_\_\_\_  
President of the Board of Directors

ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors

STATE OF IOWA            )  
                                  ) ss  
COUNTY OF POLK         )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on August 13, 2007, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 13th day of August, 2007.

  
\_\_\_\_\_  
SECRETARY OF THE BOARD OF  
DIRECTORS

# IOWA JOBS TRAINING PROGRAM (260F) TRAINING CONTRACT

This Iowa Jobs Training Program TRAINING CONTRACT (the "Contract"), effective as of August 13, 2007 between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location), and Dickson Industries, Inc., Des Moines, Iowa, (the "Employer" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the Community College enters into this Contract with the Employer for purposes of establishing a training program to educate and train certain persons employed by the Employer.
- B. The Community College and the Employer each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Employer.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

## ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Employer.

The Employer represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound.

This Contract has by proper action been duly authorized, executed, and delivered by the Employer and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR, provides services and has customers outside of Iowa.
- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies with all local, state, and federal affirmative action requirements.

## **ARTICLE II PROJECT; PROGRAM SERVICES; FEES**

Section 2.1 The Iowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community College in behalf of the Employer, and as approved by the Iowa Department of Economic Development, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Department of Economic Development. It is understood and agreed that the Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Department of Economic Development to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Employer therefore agrees to provide the social security number of each employee who receives training under this contract.

Section 2.4. The Employer agrees to complete Performance Report, Form 260F-5, at the completion of training to evaluate the initial impact of training on the Business' operations. The Employer also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Employer that should project funds not be available or received from the Department of Economic Development within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employer shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

### ARTICLE III PAYMENT AND SECURITY

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Department of Economic Development (DED). Funds awarded by DED shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.

Section 3.2. The Employer and the Community College agree that the Project Award, in the amount of \$25,000.00, is issued by DED as a forgivable loan and shall not be required to be repaid by the Employer unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Department of Economic Development shall determine whether an event of default has occurred.

### ARTICLE IV CONTRACT MODIFICATION

Section 4.1. An Employer shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Employer, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to the Department.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved by the Department of Economic Development, the Community College, and the Employer.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V**  
**EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI**  
**EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Employer fails to complete the training project within the agreed period of time as specified in the training Contract. Such Employer shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Employer fails to train the agreed number of employees as specified in the training Contract. Such Employer shall be required to repay a proportionate amount of total project funds expended by the community college and the Employer. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both penalties shall apply.
- (D) The Employer fails to comply with any requirements contained in the training agreement. The Employer shall be sent written notice by the community college, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the community college has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Employer ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Employer directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the community college or the department.
- (G) The Employer acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.
- (H) An Employer takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Employer shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Department of Economic Development the amount of penalty determined by the Department. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Department of Economic Development the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Department of Economic Development are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

Section 6.9. Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Department of Economic Development for appropriate collection action.



**ARTICLE VII  
MISCELLANEOUS**

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College  
2006 South Ankeny Boulevard  
Ankeny, IA 50023

Employer: Dickson Industries, Inc.  
2425 Dean Ave  
Des Moines, IA 50317

The Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation,

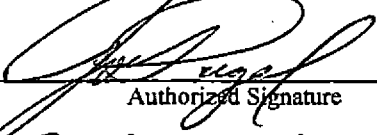
obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Employer have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College

Community College



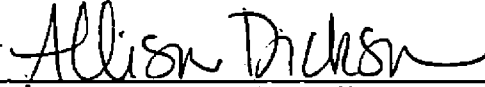
Authorized Signature

Joe Pugel, Board President

Type Name and Title

Dickson Industries, Inc.

Business



Authorized Signature

Allison Dickson Business Development  
Manager

Type Name and Title

Email Address

2006 South Ankeny Blvd.

2425 Dean Ave

Ankeny, IA 50023

Address

Des Moines, IA 50317

Address

8-13-07

Date

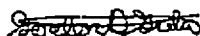
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60F-4 (03/00)

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Approved as to Form 08/26/96 by DMACC General Counsel



**IOWA JOBS  
TRAINING PROGRAM**

**RETRAINING PROJECT  
TRAINING PLAN**

for

**Dickson Industries, Inc.  
Project #1**

July 1, 2006

**Training Plan and Budget  
For  
Dickson Industries**

**260F Project 1**

The following Training Plan reflects the expected training activities for Dickson Industries. The company will participate in some, if not all, of the following activities. The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will submit for reimbursement as the training progresses.

	<b>Cost</b>	<b>260F Cost</b>
I. Job Skill Training	\$28,088	\$20,500
A. Machine Operations Training		
Machine operations training may include, but is not limited to, proper operation of textile manufacturing knitting equipment and sewing machine operation. The wages of hourly trainers may be reimbursed.		
B. Safety		
Areas of instruction may include, but are not limited to, CPR, fire safety, material storage, machine guarding, ladders, lifting techniques, P.P.E., confined space, fork lift training, lockout/tagout, electrical safety and housekeeping. Assistance and consultation with compliance of OSHA regulations may also be included.		
C. Computer Skills		
The training may instruct employees on computer software and computer systems. DMACC and/ or outside vendors may provide computer skills training that may include, but is not limited to, Excel, Access and Word.		
D. Professional and Technical Development		
The company may send employees to technical or professional training offered by DMACC or other vendors such as the knitting machine manufacturers. The training may include, but is not limited to, seminars, workshops, conventions, credit courses and continuing education courses.		
E. Customer Service Training		
The company may train employees in customer service. This will help the employees to better serve customers.		

F. Lean Operations

The company may do a lean manufacturing assessment. Training may include, but is not limited to, instruction and implementation of lean. May also achieve certification – ISO 9002.

G. Sales Training

The company may be training its sales people on techniques for increasing sales.

II.	Management Supervisory	\$1,000	\$750
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The company may be sending their supervisors through training on leadership and management skills. This will help the supervisors to better manage employees.

III.	Materials and supplies	\$500	\$0
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Learning resources may be purchased for the training. These may include, but are not limited to, tapes, CD's, reference materials, employee handbook and audio visual equipment.

IV	Administrative costs	\$3,750	\$3,750
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DMACC will work with the company to identify needed resources.  
DMACC will help the company monitor the activity for the duration of the contract to assure that the training objectives are met.

	Total	\$33,338	\$25,000
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Training will begin in July 2006 with completion anticipated July 2009. Upon receipt of proper documentation, reimbursement to all providers of training and training that meets guidelines of 260 F, DMACC, and this training plan will be made on an applied for basis.

## 6. TRAINING PLAN

I. Training start date. 7/1/06

II. Training end date. 7/1/09

III. TOTAL UNDUPLICATED number of employees to be trained. 10

### LIST OF TRAINING ACTIVITIES TO BE PROVIDED

Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, equipment, materials, supplies, facility cost, transportation, meals, etc. Do not include employee wages. Attach a comprehensive description for each of the listed items. Insert the descriptions immediately following this page.

TRAINING ACTIVITY	TRAINING COST	# TO BE TRAINED	IN KIND MATCH
Job Skill Training	\$28,088	10	VALUE OF WAGES & BENEFITS: <span style="float: right;">\$24,000</span> VALUE OF FACILITIES: VALUE OF EQUIPMENT: VALUE OF SUPPLIES: OTHER:
Management/Supervisory	\$1,000	2	
Materials	\$500		TOTAL IN-KIND MATCH <span style="float: right;">\$24,000</span>
<b>TOTAL TRAINING COST</b>	<b>\$29,588</b>		

<b>Total Training Cost</b>		<b>\$29,588</b>
<b>Admin. Costs</b>	+	<b>\$3,750</b>
<b>Total Project Cost</b>	equals	<b>\$33,338</b>
<b>Company Cash Match</b>	-	<b>\$8,338</b>
<b>IDED Award Amount</b>	equals	<b>\$25,000</b>
<b>(Maximum Award \$25,000)</b>		

Business contribution above minimum program match?  Yes  No

5 points \_\_\_\_\_

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