

Des Moines Area Community College

Open SPACE @ DMACC

Board of Directors Meeting Minutes

3-9-2020

Board of Directors Meeting Minutes (March 9, 2020)

DMACC

Follow this and additional works at: <https://openspace.dmacc.edu/boardminutes>

Board of Directors
Des Moines Area Community College

Public Hearing
March 9, 2020 – 4:00 p.m.

DMACC Newton Campus, Room 210A
600 North 2nd Avenue West; Newton, Iowa

*2:30 p.m. – Tour of Legacy Plaza
Meet at North Entrance to Building 17 (Circle Drive)*

Agenda

1. Call to order.
2. Roll call.
3. Consideration of tentative agenda.
4. Acknowledgment of public hearing.
5. Public comments.
6. Board Report 20-010. Public hearing, consideration and adoption of FY 2021 General and Plant Fund Budgets (Funds 1, 2, and 7) and Approval of FY 2021 tuition and fees.
7. Adjourn.

Board of Directors
Des Moines Area Community College

PUBLIC HEARING
March 9, 2020

A special meeting of the Des Moines Area Community College Board of Directors was held in Room 210A on our Newton campus on March 9, 2020. Board Vice Chair Kevin Halterman called the meeting to order at 4:00 p.m.

ROLL CALL

Members present: Fred Buie, Felix Gallagher*, Kevin Halterman, Madelyn Tursi.

Members connected via telenet: Jim Knott, Denny Presnall, Joe Pugel.

Members absent: Fred Greiner, Cheryl Langston.

Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Greg Martin, Board Treasurer; faculty and staff.

CONSIDERATION OF
TENTATIVE AGENDA

Tursi moved; seconded by Buie to approve the tentative agenda as presented.

Motion passed unanimously. Aye- Buie, Halterman, Knott, Presnall, Pugel, Tursi. Nay-none.

ACKNOWLEDGEMENT OF
PUBLIC HEARING

Board Secretary Carolyn Farlow reported that the notice of the time and place for the Public Hearing for the Budget was published in the Des Moines Register on Friday, February 21.

No written objections have been received.

PUBLIC COMMENTS

None.

**Felix Gallagher arrives at 4:02 p.m.*

FY 2021 BUDGET


Board Report 20-010. Attachment #1. Buie moved; seconded by Tursi recommending that the Board pass a resolution adopting the proposed FY 2021 Budget (Funds 1, 2 and 7) and approving the proposed FY 2021 tuition and fee schedule.

Motion passed on a roll call vote. Aye- Buie, Gallagher, Halterman, Knott, Presnall, Pugel, Tursi. Nay-none.

ADJOURN

Tursi moved; seconded by Buie to adjourn. Motion passed unanimously and at 4:04 p.m., Board Chair Joe Pugel adjourned the meeting. Aye- Buie, Gallagher, Halterman, Knott, Presnall, Pugel, Tursi. Nay-none.


CAROLYN FARLOW, Board Secretary


JOE PUGEL, Board Chair

**RESOLUTION ADOPTING PROPOSED BUDGETS & TUITION & FEES
FY2021**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, that the proposed FY2021 General and Plant Fund budget estimates (Funds 1, 2 and 7), and the proposed tuition and fees rates for FY2021, are hereby adopted, and that the Board Secretary is hereby directed to forward copies of the budgets to county auditors as required by law.

PASSED AND APPROVED this 9th day of March, 2020.


President, Board of Directors

ATTEST:


Secretary, Board of Directors

ROLL CALL VOTE



DMAC
2006 S Ankeny Blvd
Ankeny, IA 50023

AFFIDAVIT OF PUBLICATION

State of Wisconsin

County of Brown, ss.:

The undersigned, being first duly sworn on oath, states that The Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of

THE DES MOINES REGISTER

newspaper of general circulation printed and published in the City of Des Moines, Polk County, Iowa, and that an advertisement, a printed copy of which is attached as Exhibit "A" and made part of this affidavit, was printed and published in The Des Moines Register on the following dates:

Ad No.	Start Date:	Run Dates:	Cost:
9000642400	2/21/2020	2/21/2020	\$160.83

Copy of Advertisement
Exhibit "A"

Staff member, Register Media

Subscribed and sworn to before me by said affiant this

21st day of February, 2020

Notary Public

Notary expires 10/23/2023

PANG PAPPATHOPOULOS
Notary Public
State of Wisconsin

NOTICE OF PUBLIC HEARING BUDGET ESTIMATE
Fiscal Year July 1, 2020 - June 30, 2021 DES MOINES AREA CC

The Board of Directors of DES MOINES AREA CC in the counties of ADAIR, AUDUBON, BOONE, CARROLL, CASS, CLARKE, CRAWFORD, DALLAS, GREENE, GUTHRIE, HAMILTON, HARDIN, JASPER, LUCAS, MADISON, MAHASKA, MARION, MARSHALL, POLK, POWESHIEK, SHELBY, STORY, WARREN in Iowa will conduct a PUBLIC HEARING on the proposed budget as follows:

Meeting Date: 3/9/2020 Meeting Time: 04:00 PM Meeting Location: DMACC Newton Campus, 600 N. 2nd Ave. West, Newton, IA 50208

At the public hearing, any resident or taxpayer may present their objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of budget receipts and expenditures on file with the Board Secretary. Copies of the Supplemental Detail will be furnished to any taxpayer upon their request.

Resources:		General Funds FY 2020/2021 Budget	Plant Funds FY 2020/2021 Budget	Bonds & Interest Funds FY 2020/2021 Budget	Total of All Funds FY 2020/2021 Budget	FY 2019/2020 Re- Estimated Budget	FY 2018/2019 Audited Actual
Taxes Levied on Property	1	20,887,003	9,772,008	0	30,659,011	30,099,739	30,152,548
Utility Replacement Tax	2	457,180	213,965	0	671,145	0	0
Student Fees	3	1,620,090	0	0	1,620,090	2,060,340	1,867,293
Tuition	4	63,260,567	0	0	63,260,567	60,386,697	58,827,348
State Aid	5	35,906,926	0	0	35,906,926	35,062,314	33,916,984
Other State Aid	6	8,837,880	660,000	0	9,497,880	9,437,654	8,648,588
Federal Aid	7	6,307,690	0	0	6,307,690	6,196,582	4,475,910
Sales-Service	8	228,000	343,196	0	571,196	539,196	762,600
Other	9	37,508,320	33,400,341	0	70,908,661	86,974,819	53,489,579
Proceeds from Certificates	10	0	0	0	0	0	0
Total Resources	11	175,013,656	44,389,510	0	219,403,166	230,757,341	192,140,850
Expenditures:							
Liberal Arts and Sciences	12	31,037,483	0	0	31,037,483	30,994,143	29,668,364
Vocational and Technical	13	42,826,851	0	0	42,826,851	41,886,183	42,002,540
Adult Education	14	16,303,200	0	0	16,303,200	15,468,662	15,553,571
Cooperative Programs/Services	15	15,421,938	0	0	15,421,938	16,426,938	23,043,249
Administration	16	4,873,393	0	0	4,873,393	4,933,393	4,035,187
Student Services	17	13,174,138	0	0	13,174,138	13,109,570	12,197,500
Learning Resources	18	3,583,844	0	0	3,583,844	3,583,844	3,207,455
Physical Plant	19	20,024,269	47,340,417	0	67,364,686	70,992,030	36,440,585
General Institution	20	27,829,724	0	0	27,829,724	22,859,726	20,432,695
Total Expenditures	21	175,074,840	47,340,417	0	222,415,257	220,254,489	186,581,146
Net Resources minus Expenditures	22	-61,184	-2,950,907	0	-3,012,091	10,502,852	5,559,704
Beginning Fund Balance	23	18,002,007	7,261,988	0	25,263,995	14,761,143	9,201,439
Ending Fund Balance	24	17,940,823	4,311,081	0	22,251,904	25,263,995	14,761,143

Estimated Total Tax Rate per \$1000 Valuation 0.63533

Board of Directors
Des Moines Area Community College

Regular Board Meeting
March 9, 2020 – Immediately following Public Hearing

DMACC Newton Campus, Room 210A
600 North 2nd Avenue West; Newton, Iowa

Agenda

1. Call to order – Immediately following Public Hearing.
2. Roll call.
3. Consideration of tentative agenda.
4. Public comments.
5. Presentations: Joe DeHart; Provost, Newton Campus

Kim Jackson; TRIO
6. Consent Items.
 - a. Consideration of minutes from February 10, 2020 Budget Work Session and Regular Board Meeting.
 - b. Human Resources report.
 - c. Consideration of payables.
7. Board Report 20-011. Urban Campus, Parking Lot Project.
8. Board Report 20-012. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **GlobalVetLink, LLC Project #1**.
9. Board Report 20-013. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Siegwerk USA Inc., Project #1**.
10. Board Report 20-014. Update on Legacy Plaza Development and Operations.

11. **Board Report 20-015**. Replacement of Building 2 Elevator at Legacy Plaza.
12. Presentation of financial report.
13. President's report.
14. Campus Updates.
15. Committee reports.
16. Board members' reports.
17. Information items:
 - March 16-20 – Spring Break.
 - April 9 – Boone Student Activity Center Groundbreaking; 10:00 a.m.
 - April 13 – Regular Board Meeting; West Campus; 4:00 p.m.
 - May 6 – Commencement for Ankeny, Newton, Urban and West campuses; Wells Fargo Arena; 7:00 p.m.
 - May 8 – Boone Commencement; 10:00 a.m.
 - May 11 – Carroll Commencement; Carroll Senior High School; 6:30 p.m.
 - July 22-24 – IACCT Conference hosted by Western Iowa Tech Community College
18. Closed Session.

Reconvene into open session.
19. Adjourn.
20. Strategy Session: The Board will hold a strategy meeting and pursuant to 20.17(3) this portion of the meeting is considered "exempt" under the provisions of Chapter 21.

**Board of Directors
Des Moines Area Community College**

**REGULAR MEETING
March 9, 2020** The regular meeting of the Des Moines Area Community College Board of Directors was held in Room 210A on our Newton campus on March 9, 2020. Board Vice Chair Kevin Halterman called the meeting to order at 4:05 p.m.

ROLL CALL Members present: Fred Buie, Felix Gallagher, Kevin Halterman, Madelyn Tursi.

 Members connected via telenet: Jim Knott, Denny Presnall, Joe Pugel.

 Members absent: Fred Greiner, Cheryl Langston.

 Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Greg Martin, Board Treasurer; faculty and staff.

**CONSIDERATION OF
TENTATIVE AGENDA** Tursi moved; seconded by Presnall to approve the tentative agenda as presented. Motion passed unanimously. Aye- Buie, Gallagher, Halterman, Knott, Presnall, Pugel, Tursi. Nay-none.

PUBLIC COMMENTS None.

PRESENTATIONS Joe DeHart, Newton Campus Provost, welcomed everyone to the Newton campus followed by introductions of all faculty and staff in attendance at the meeting. He and his staff then provided an overview of their Building Trades project with the local YMCA, their Baking and Court Reporting programs, and other events and activities taking place at the Newton campus.

 Kim Jackson, Coordinator for DMACC's TRIO Upward Bound Program, presented information about Upward Bound, a federally funded year-round program serving first generation and low income students. The program's objective is to help young people fulfill their dreams.

CONSENT ITEMS Gallagher moved; seconded by Tursi to approve the consent items: a) Minutes from the February 10, 2020 Budget Work Session and Regular Board Meeting; b) Human Resources report (Attachment #1); and c) Payables (Attachment #2).

 Motion passed unanimously. Aye- Buie, Gallagher, Halterman, Knott, Presnall, Pugel, Tursi. Nay-none.

URBAN CAMPUS, PARKING LOT PROJECT	<p><u>Board Report 20-011</u>. Attachment #3. Tursi moved; seconded by Buie recommending that the Board adopt a resolution adopting the proposed plans and specifications and form of contract and estimated costs for the Urban Campus parking lot expansion, setting the Public Hearing date as April 13, 2020 at 4:00 p.m. and setting April 7, 2020 at 2:00 p.m. as the date for receipt of bids.</p> <p>Motion passed on a roll call vote. Aye- Buie, Gallagher, Halterman, Knott, Presnall, Pugel, Tursi. Nay-none.</p>
APPROVE RETRAINING OR TRAINING AGREEMENTS	<p>Buie moved; seconded by Gallagher to approve Items #8-9 as one consent item. Motion passed on a roll call vote. Aye- Buie, Gallagher, Halterman, Knott, Presnall, Pugel, Tursi. Nay-none.</p>
<i>GlobalVetLink, LLC Project #1</i>	<p><u>Board Report 20-012</u>. Attachment #4. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under Chapter 260C, Code of Iowa, for GlobalVetLink, LLC Project #1.</p>
<i>Siegwerk USA Inc., Project #1</i>	<p><u>Board Report 20-013</u>. Attachment #5. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under Chapter 260C, Code of Iowa, for Siegwerk USA Inc., Project #1.</p>
LEGACY PLAZA UPDATE	<p><u>Board Report 20-014</u>. Kim Didier provided an update on the status of Legacy Plaza in Newton.</p>
REPLACEMENT OF BUILDING 2 ELEVATOR AT LEGACY PLAZA	<p><u>Board Report 20-015</u>. Attachment #6. Gallagher moved; seconded by Buie recommending that the Board adopt a resolution adopting the proposed plans and specifications and form of contract and estimated costs for Building 2 Elevator Replacement on the Legacy Plaza Campus in Newton, setting the Public Hearing date as April 13, 2020 at 4:00 p.m. and setting April 2, 2020 at 2:00 p.m. as the date for receipt of bids.</p> <p>Motion passed on a roll call vote. Aye- Buie, Gallagher, Halterman, Knott, Presnall, Pugel, Tursi. Nay-none.</p>
FINANCIAL REPORT	<p>Ben Voaklander, Controller, presented the February 2020 Financial Report as seen in Attachment #7 to these minutes.</p>
CAMPUS UPDATES	<p>The following Deans and Provosts provided updates on activities and events at their campus/department: Anne Howsare Boyens, Art Brown, Joel Lundstrom and Drew Nelson.</p>
COMMITTEE REPORTS	<p>None.</p>

CLOSED SESSION

Buie moved; seconded by Tursi that the Board of Directors hold a closed session as provided in Section 21.5(j) of the Open Meetings Law to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Motion passed on a roll call vote. Aye- Buie, Gallagher, Halterman, Knott, Presnall, Pugel, Tursi. Nay-none.

RETURN TO OPEN SESSION

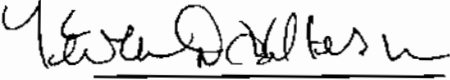
The Board returned to open session at 6:26 p.m. An audio recording of the closed session has been filed by the Board Secretary.

ADJOURN

Buie moved; seconded by Gallagher to adjourn. Motion passed unanimously and at 6:27 p.m., Board Chair Joe Pugel adjourned the meeting. Aye- Buie, Gallagher, Halterman, Knott, Presnall, Pugel, Tursi. Nay-none.

STRATEGY SESSION

The Board held a strategy meeting pursuant to the 20.17(3) provisions of Chapter 21.



JOE PUGEL, Board Chair



CAROLYN FARLOW, Board Secretary



BOARD REPORT

*To the Board of Directors of
Des Moines Area Community College*

Date: March 9, 2020

Page: 1 of 1

AGENDA ITEM Human Resources Report

BACKGROUND

There are no personnel actions to report at this time.

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
DMACC Child Care	654922	\$4,795.54	\$4,795.54	2299	Payroll Office	Other Employee Deduc
ABC Electrical Services L	655021	\$8,885.00	\$8,885.00	6060	Equipment Replacemen	Maintenance/Repair o
ABC Virtual Communication	655022	\$3,120.56	\$2,431.01	6265	Non Tort Equip Maint	Software Service Agr
			\$689.55	6269	Office of Exec Dir,	Other Company Servic
Ames Municipal Utilities	655027	\$3,490.95	\$3,490.95	6190	Utilities	Utilities
ATW Training & Consulting	655033	\$4,750.00	\$4,750.00	6015	Softskills Training	Consultant's Fees
Campus Town Apartments	655042	\$10,150.00	\$1,450.00	6210	Millennium Foundatio	Rental of Buildings
			\$1,450.00	6210	Millennium Foundatio	Rental of Buildings
			\$1,450.00	6210	Millennium Foundatio	Rental of Buildings
			\$1,450.00	6210	Millennium Foundatio	Rental of Buildings
			\$1,450.00	6210	Millennium Foundatio	Rental of Buildings
			\$1,450.00	6210	Millennium Foundatio	Rental of Buildings
			\$1,450.00	6210	Millennium Foundatio	Rental of Buildings
Capital Sanitary Supply C	655044	\$4,841.58	\$544.17	6410	Physical Plant Opera	Janitorial Materials
			\$150.90	6410	Physical Plant Opera	Janitorial Materials
			\$48.41	6410	Physical Plant Opera	Janitorial Materials
			\$167.75	6410	Physical Plant Opera	Janitorial Materials
			\$1,654.52	6410	Physical Plant Opera	Janitorial Materials
			\$38.40	6410	Physical Plant Opera	Janitorial Materials
			\$43.38	6410	Physical Plant Opera	Janitorial Materials
			\$159.31	6410	Custodial	Janitorial Materials
			\$430.78	6410	Custodial	Janitorial Materials
			-\$346.80	6410	Custodial	Janitorial Materials
			\$1,020.09	6410	Custodial	Janitorial Materials
			\$637.39	6410	Custodial	Janitorial Materials

22

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Capital Sanitary Supply C	655044	\$4,841.58	-\$55.00	6410	Physical Plant Opera	Janitorial Materials
			\$122.50	6410	Physical Plant Opera	Janitorial Materials
			\$225.78	6410	Physical Plant Opera	Janitorial Materials
CenturyLink	655048	\$2,992.16	\$2,992.16	6150	Campus Communication	Communications
Certification Center	655050	\$9,084.00	\$9,084.00	6322	Continuing Ed, Healt	Materials & Supplies
Christian Photo Inc	655051	\$5,699.98	\$3,699.99	1550	Office of Controller	Prepaid Expenses
			\$1,999.99	1550	Office of Controller	Prepaid Expenses
City of Ankeny	655053	\$2,837.31	\$733.26	6190	Utilities	Utilities
			\$2,104.05	6190	Trail Point-Facility	Utilities
CLE Inc	655055	\$2,879.50	\$2,879.50	6269	Goldman Sachs-Presid	Other Company Servic
Eagle Electric Inc	655072	\$2,718.10	\$348.10	6322	Office of Exec Dir,	Materials & Supplies
			\$2,370.00	6269	Office of Exec Dir,	Other Company Servic
Hawkeye Paving Corp	655088	\$68,811.07	\$68,811.07	6100	DMACC Oralabor Road	Maintenance of Groun
Heartland Business System	655089	\$16,496.86	\$16,496.86	6323	Technical Update Equ	Minor Equipment
HP Inc	655093	\$338,840.00	\$104,495.00	6323	Technology Updates-C	Minor Equipment
			\$48,162.00	6323	Technology Updates-C	Minor Equipment
			\$144.00	6323	Technology Updates-C	Minor Equipment
			\$9,648.00	6323	Technology Updates-C	Minor Equipment
			\$54,389.80	6323	Technology Updates-C	Minor Equipment
			\$95,696.70	6323	Technology Updates-C	Minor Equipment
			\$1,343.00	6323	Equipment Replacemen	Minor Equipment
\$671.50	6323	Equip Replacement In	Minor Equipment			

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
HP Inc	655093	\$338,840.00	\$9,401.00	6323	WTED - Welding	Minor Equipment
			\$4,464.00	6323	Office of VP, Info S	Minor Equipment
			\$10,425.00	6323	Office of VP, Info S	Minor Equipment
Iowa State University / C	655100	\$8,400.00	\$8,400.00	6015	Manufacturing Skills	Consultant's Fees
IP Pathways	655101	\$3,960.00	\$3,960.00	6269	Technical Update Equ	Other Company Servic
IT Outlet Inc	655102	\$5,538.51	\$5,538.51	6323	Technical Update Equ	Minor Equipment
Lawn Pro	655112	\$3,487.50	\$3,487.50	6100	Plant Operations, St	Maintenance of Groun
Macerich Southridge Mall	655115	\$16,666.74	\$16,666.74	6210	Plant Operations - S	Rental of Buildings
Man Up Iowa	655116	\$3,916.67	\$3,916.67	6269	United Way-Man Up Io	Other Company Servic
Maplesoft	655117	\$9,800.00	\$9,800.00	6265	Non Tort Equip Maint	Software Service Agr
Maschmann, Trenton Scott.	655121	\$4,160.00	\$4,160.00	6090	Office of the Dir, P	Maintenance/Repair o
Mediacom	655123	\$2,591.46	\$2,591.46	6190	Boone Campus Housing	Utilities
MidAmerican Energy Co	655124	\$4,975.97	\$1,311.04	6190	Plant Operations - S	Utilities
			\$533.92	6190	Plant Operations - S	Utilities
			\$2,859.62	6190	Plant Operations - S	Utilities
			\$271.39	6190	Building Rental for	Utilities
Morris Sr., Melvin	655130	\$3,500.00	\$3,500.00	6019	War and the Human Ex	Prof Svcs-Individual
Motor Parts Warehouse	655132	\$3,292.76	\$3,292.76	6322	Perry Operations	Materials & Supplies
National Curriculum & Tra	655133	\$6,624.20	\$6,624.20	6520	Driver Improvement B	Purchases for Resale

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Neopost USA Inc	655134	\$21,025.00	\$21,025.00	7100	Technical Update Equ	Furniture, Machinery
New Century FS Inc	655135	\$2,794.03	\$2,794.03	6420	Transportation	Vehicle Materials an
North Iowa Area Community	655137	\$3,510.00	\$2,340.00	6269	Continuing Ed, Trade	Other Company Servic
			\$1,170.00	6269	Continuing Ed, Trade	Other Company Servic
Pleva Plumbing & Heating	655149	\$6,928.00	\$1,473.00	6460	Trail Point-Facility	Other Materials and
			\$2,509.00	6460	Trail Point-Facility	Other Materials and
			\$1,473.00	6460	Trail Point-Facility	Other Materials and
			\$1,473.00	6460	Trail Point-Facility	Other Materials and
Runner Enterprise Data Qu	655162	\$12,180.26	\$12,180.26	6265	Non Tort Equip Maint	Software Service Agr
Schoolcraft Publishing	655165	\$2,757.91	\$1,284.51	6322	Continuing Ed, Trade	Materials & Supplies
			\$455.32	6322	Continuing Ed, Trade	Materials & Supplies
			\$1,018.08	6322	Continuing Ed, Trade	Materials & Supplies
Summerfield Hotel LLC	655175	\$2,620.80	\$2,620.80	6269	Continuing Ed, 2 Day	Other Company Servic
Wex Bank	655186	\$6,630.08	\$49.05	6420	Office of Exec Dean,	Vehicle Materials an
			\$294.30	6420	Auto Service	Vehicle Materials an
			\$1,623.32	6420	Grounds	Vehicle Materials an
			\$181.76	6420	Office of the Dir, P	Vehicle Materials an
			\$1,018.16	6420	Mechanical Mainten	Vehicle Materials an
			\$192.77	6420	Physical Plant Opera	Vehicle Materials an
			\$164.42	6420	Physical Plant Opera	Vehicle Materials an
			\$248.00	6420	Ankeny Career Academ	Vehicle Materials an
			\$227.98	6420	Physical Plant Opera	Vehicle Materials an
			\$50.31	6420	WLAN Support	Vehicle Materials an
			\$455.75	6420	Non Tort Security In	Vehicle Materials an

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Wex Bank	655186	\$6,630.08	\$257.38 \$1,866.88	6420 6420	Non Tort Security In Vehicle Pool	Vehicle Materials an Vehicle Materials an
Workman, William S.	655189	\$3,500.00	\$3,500.00	6019	WTED-Information Tec	Prof Svcs-Individual
Wyffels Hybrid Inc	655190	\$3,934.32	\$3,934.32	6460	Dallas County Farm O	Other Materials and
Iowa Workforce Developmen	655194	\$4,955.72	\$4,955.72	6210	IES-Des Moines	Rental of Buildings
ABC Virtual Communication	655218	\$7,243.79	\$7,243.79	6015	Economic Development	Consultant's Fees
Acme Tools	655219	\$3,495.89	\$1,950.00 \$15.99 \$1,501.93 -\$299.99 \$327.96	6322 6322 6322 6322 6322	Jasper County Career Jasper County Career Jasper County Career Building Trades Jasper County Career	Materials & Supplies Materials & Supplies Materials & Supplies Materials & Supplies Materials & Supplies
Airgas North Central	655222	\$3,458.80	\$790.30 \$206.06 \$4.16 \$115.79 \$1,191.60 \$41.84 \$487.14 \$255.91 \$42.40 \$289.06 \$34.54	6322 6322 6322 6322 6322 6322 6322 1550 6322 1550 6322	Jasper County Career Jasper County Career Jasper County Career Jasper County Career Jasper County Career Perry Operations Perry Operations Office of Controller Welding Office of Controller Auto Service	Materials & Supplies Materials & Supplies Materials & Supplies Materials & Supplies Materials & Supplies Materials & Supplies Materials & Supplies Prepaid Expenses Materials & Supplies Prepaid Expenses Materials & Supplies
Allender Butzke Engineers	655224	\$6,202.42	\$902.42 \$5,300.00	6015 6015	Bldg 13-Automotive R Carroll Welding Buil	Consultant's Fees Consultant's Fees

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Alliant Energy	655225	\$29,673.44	\$29,673.44	6190	Newton-Lease Operati	Utilities
American Heritage Life In	655227	\$4,406.56	\$1,889.74	2286	Payroll Office	Accident Insurance P
			\$986.88	2287	Payroll Office	Cancer Insurance Pay
			\$1,436.74	2288	Payroll Office	Critical Illness Ins
			\$93.20	2289	Payroll Office	Hospitalization Insu
Ankeny Sanitation	655232	\$4,084.85	\$298.59	6030	Physical Plant Opera	Custodial Services
			\$68.33	6030	Transportation Insti	Custodial Services
			\$68.33	6030	Plant Operations-Cap	Custodial Services
			\$195.76	6030	Plant Operations - S	Custodial Services
			\$62.18	6030	Plant Operations - E	Custodial Services
			\$74.57	6030	Physical Plant Opera	Custodial Services
			\$3,317.09	6030	Custodial	Custodial Services
ARC Iowa PT Plus LLC	655233	\$3,100.00	\$3,100.00	6269	Workers Compensation	Other Company Servic
Ascend Learning Holdings	655235	\$9,102.50	\$9,102.50	6269	NLN Testing	Other Company Servic
AVI Systems	655239	\$50,429.24	\$8,410.56	6323	IA DOT Administrativ	Minor Equipment
			\$6,528.70	7100	Equipment Replacemen	Furniture, Machinery
			\$9,133.14	6323	Technical Update Equ	Minor Equipment
			\$4,374.63	6323	Technical Update Equ	Minor Equipment
			\$2,537.31	7100	Technical Update Equ	Furniture, Machinery
			\$2,910.00	6323	Technical Update Equ	Minor Equipment
			\$759.55	6269	Facebook-Digital Cla	Other Company Servic
			\$1,157.21	6323	Equipment Replacemen	Minor Equipment
			\$2,869.68	6323	WTED-General Exp	Minor Equipment
			\$11,594.30	6269	WTED-General Exp	Other Company Servic
\$154.16	6230	WTED-General Exp	Postage and Expediti			
Bailey's Excavating Inc	655240	\$3,600.00	\$600.00	6100	Plant Operations-Cap	Maintenance of Groun

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Bailey's Excavating Inc	655240	\$3,600.00	\$2,700.00	6100	Physical Plant Opera	Maintenance of Groun
			\$300.00	6100	Plant Operations - E	Maintenance of Groun
Best Case Wine LLC	655247	\$4,005.60	\$4,005.60	6930	Beverage Account	Other Current Expens
BGTM LLC	655248	\$3,940.00	\$3,940.00	6460	Continuing Ed, Manuf	Other Materials and
Capital Sanitary Supply C	655255	\$5,159.05	\$121.20	6410	Physical Plant Opera	Janitorial Materials
			\$257.92	6410	Physical Plant Wareh	Janitorial Materials
			\$1,412.57	6410	Custodial	Janitorial Materials
			\$245.06	6410	Custodial	Janitorial Materials
			\$31.64	6410	Physical Plant Opera	Janitorial Materials
			\$514.14	6410	Physical Plant Opera	Janitorial Materials
			\$447.94	6410	Physical Plant Opera	Janitorial Materials
			\$152.84	6410	Physical Plant Opera	Janitorial Materials
\$1,558.86	6410	Physical Plant Opera	Janitorial Materials			
				\$416.88	6410	Plant Operations - S
Center for Research Libra	655262	\$8,247.33	\$8,247.33	6340	Library	Periodicals
CGTGroup LLC	655263	\$3,000.00	\$1,500.00	6015	Softskills Training	Consultant's Fees
			\$1,500.00	6015	Softskills Training	Consultant's Fees
Coaching & Consulting by	655271	\$3,000.00	\$1,500.00	6015	Softskills Training	Consultant's Fees
			\$1,500.00	6015	Softskills Training	Consultant's Fees
Corn States Metal Fabrica	655275	\$24,460.00	\$24,460.00	6090	Equipment Replacemen	Maintenance/Repair o
Cornerstone Government Af	655276	\$7,000.00	\$3,500.00	6110	Goldman Sachs-Presid	Information Svcs/Pub
			\$3,500.00	6110	Goldman Sachs-Presid	Information Svcs/Pub
CustomOne CFO & Controlle	655284	\$7,150.00	\$3,150.00	6015	Softskills Training	Consultant's Fees

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
CustomOne CFO & Controlle	655284	\$7,150.00	\$4,000.00	6015	Softskills Training	Consultant's Fees
Delta Dental Plan of Iowa	655290	\$4,037.52	\$4,037.52	2285	Payroll Office	Vision Insurance Pay
Des Moines Embassy Club	655292	\$5,790.60	\$120.00	6040	Office of the Presid	Memberships
			\$4,578.60	6480	Visting French Chef	Travel-In State
			\$1,092.00	6470	Visting French Chef	Travel-Out of State
DMACC Foundation	655296	\$3,000.00	\$3,000.00	6930	Hospitality Careers	Other Current Expens
DMACC Foundation	655297	\$4,140.00	\$4,140.00	6930	Hospitality Careers	Other Current Expens
DMACC Foundation	655298	\$5,460.00	\$5,460.00	6930	Hospitality Careers	Other Current Expens
Educational Testing Servi	655302	\$2,638.50	\$165.00	6460	Polk County Jail-Cor	Other Materials and
			\$333.25	6460	Corrections-Newton	Other Materials and
			\$387.00	6460	Corrections-Mitchell	Other Materials and
			\$655.75	6460	Corrections-Mitchell	Other Materials and
			\$752.50	6460	Corrections-Newton	Other Materials and
			\$345.00	6460	Polk County Jail-Cor	Other Materials and
FBG Service Corporation	655307	\$55,002.76	\$5,620.00	6030	Plant Operations, St	Custodial Services
			\$10,590.00	6030	Physical Plant Opera	Custodial Services
			\$19,753.15	6030	Custodial	Custodial Services
			\$7,510.07	6030	Physical Plant Opera	Custodial Services
			-\$7,510.07	6030	Physical Plant Opera	Custodial Services
			\$10,110.87	6030	Trail Point-Facility	Custodial Services
			\$2,183.94	6030	Plant Operations, Pe	Custodial Services
			\$6,744.80	6030	Plant Operations - S	Custodial Services
Granite Telecommunication	655315	\$2,579.40	\$701.78	6150	Campus Communication	Communications

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Granite Telecommunication	655315	\$2,579.40	\$288.66	6150	Campus Communication	Communications
			\$282.29	6150	Campus Communication	Communications
			\$328.46	6150	Campus Communication	Communications
			\$807.91	6150	Campus Communication	Communications
			\$170.30	6150	Campus Communication	Communications
Heartland Area Education	655322	\$3,333.34	\$3,333.34	6269	Mail Service	Other Company Servic
Hilsabeck Schacht Inc	655325	\$19,418.00	\$19,418.00	6090	Buildings Equipment	Maintenance/Repair o
HP Inc	655327	\$68,787.30	\$1,378.20	6323	Office of VP, Info S	Minor Equipment
			\$695.00	6323	Equip Replacement In	Minor Equipment
			\$16,680.00	6323	Office of VP, Info S	Minor Equipment
			\$689.10	6323	Equipment Replacemen	Minor Equipment
			\$695.00	6323	Office of Dir, Stude	Minor Equipment
			\$33,360.00	6323	Office of VP, Info S	Minor Equipment
			\$5,560.00	6323	Equip Replacement In	Minor Equipment
\$9,730.00	6323	Office of VP, Info S	Minor Equipment			
Kabel Business Services	655342	\$11,842.80	\$11,842.80	6269	Office of Exec Dir,	Other Company Servic
Kahookele, Lisa M.	655343	\$2,740.18	\$2,740.18	6323	Bear Facts	Minor Equipment
Karl Chevrolet	655345	\$22,444.44	\$31.16	6511	Auto Mechanics	Purchases for Resale
			\$34.28	6511	Auto Mechanics	Purchases for Resale
			\$22,379.00	7400	Vehicle Pool	Vehicles
Kelly Services Inc	655347	\$29,654.80	\$1,350.00	6269	United Way-Evelyn Da	Other Company Servic
			\$1,350.00	6269	United Way-Evelyn Da	Other Company Servic
			\$7,638.89	6269	United Way-Evelyn Da	Other Company Servic
			\$7,288.63	6269	United Way-Evelyn Da	Other Company Servic

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Kelly Services Inc	655347	\$29,654.80	\$1,350.00	6269	United Way-Evelyn Da	Other Company Servic
			\$7,079.33	6269	United Way-Evelyn Da	Other Company Servic
			\$1,350.00	6269	United Way-Evelyn Da	Other Company Servic
			\$2,247.95	6269	United Way-Evelyn Da	Other Company Servic
Latinas Latinos Al Exito	655353	\$5,000.00	\$5,000.00	6260	Office of the Presid	Sponsorships & Donat
Lawn Pro	655354	\$4,856.25	\$4,856.25	6100	Plant Operations, St	Maintenance of Groun
Lean Steps Consulting Inc	655355	\$4,823.50	\$4,823.50	6015	Quality Assurance Tr	Consultant's Fees
Lincoln National Life Ins	655356	\$76,619.48	\$1,653.30	2259	Payroll Office	Dep Supp Life Ins Pa
			\$5,740.72	2255	Payroll Office	ST Disability - A In
			\$9,887.50	2257	Payroll Office	Emp Opt Life Ins Pay
			\$11,951.18	2256	Payroll Office	ST Disability - B In
			\$3,083.50	2258	Payroll Office	Spouse Opt Life Ins
			\$26,130.15	2253	Payroll Office	Basic Life Insurance
			\$18,173.13	2254	Payroll Office	Long Term Disability
Marco Inc	655360	\$7,305.46	\$293.02	6322	Architectural Drafti	Materials & Supplies
			\$614.97	6322	Ames High School	Materials & Supplies
			\$565.93	6322	WLAN Support	Materials & Supplies
			\$4,638.02	6323	Equip Replacement In	Minor Equipment
			\$69.63	6322	Office of Dir, Marke	Materials & Supplies
			\$469.80	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$242.47	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$411.62	6322	Office of Exec Dean,	Materials & Supplies
Migliero Real Estate Inc	655370	\$4,200.00	\$4,200.00	6480	Visting French Chef	Travel-In State
Mittera Group	655372	\$7,185.21	\$2,145.00	6322	Admission Processing	Materials & Supplies

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Mittera Group	655372	\$7,185.21	\$788.00	6322	Admission Processing	Materials & Supplies
			\$2,377.00	6322	Recruiting	Materials & Supplies
			\$701.00	6322	Admission Processing	Materials & Supplies
			\$1,174.21	6322	Work-Based Learning	Materials & Supplies
National Funeral Director	655376	\$2,500.00	\$2,500.00	6150	Mortuary Science Pro	Communications
NBC Construction Document	655378	\$5,234.53	\$2,646.78	6019	Boone Multi-Purpose	Prof Svcs-Individual
			\$1,598.55	6019	Urban Student Center	Prof Svcs-Individual
			\$989.20	6019	Bldg 13-Automotive R	Prof Svcs-Individual
Nelnet Business Solutions	655380	\$4,614.65	\$4,614.65	6269	Office of Controller	Other Company Servic
O'Keefe Elevator Co Inc	655385	\$29,636.00	\$29,636.00	6060	Cap Med Bldg-Common	Maintenance/Repair o
Okoboji Wines	655387	\$8,452.15	-\$54.55	6930	Beverage Account	Other Current Expens
			\$844.40	6930	Beverage Account	Other Current Expens
			\$462.70	6930	Beverage Account	Other Current Expens
			\$7,199.60	6930	Beverage Account	Other Current Expens
Patterson Dental Supply I	655391	\$4,691.18	\$214.50	6322	Dental Hygiene	Materials & Supplies
			\$132.83	6322	Dental Hygiene	Materials & Supplies
			\$104.50	6322	Dental Hygiene	Materials & Supplies
			\$531.73	6322	Dental Hygiene	Materials & Supplies
			\$3,081.27	6322	Dental Hygiene	Materials & Supplies
			\$57.54	6322	Dental Assistant	Materials & Supplies
			\$568.81	6322	Dental Assistant	Materials & Supplies
Payless Office Products	655392	\$6,660.99	\$12.85	6322	Physics/Chemistry/Bi	Materials & Supplies
			\$93.72	6322	Environmental Scienc	Materials & Supplies
			\$55.11	6322	Warren County Career	Materials & Supplies

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Payless Office Products	655392	\$6,660.99	\$91.32	6322	Continuing Ed, Manuf	Materials & Supplies
			\$253.02	6322	Dean, Math and Scien	Materials & Supplies
			\$195.55	6322	Recruiting	Materials & Supplies
			\$496.04	6322	Vice President, Enro	Materials & Supplies
			\$152.07	6322	Trail Point-Facility	Materials & Supplies
			\$7.89	6322	Youth At Risk-Youth	Materials & Supplies
			\$213.70	6322	Ankeny Career Academ	Materials & Supplies
			\$26.97	6322	Tool Machinist	Materials & Supplies
			\$48.86	6322	Office of the Dir, P	Materials & Supplies
			\$288.35	6322	Practical Nursing	Materials & Supplies
			\$13.96	6322	Corrections-Newton	Materials & Supplies
			\$321.24	6322	Corrections-Mitchell	Materials & Supplies
			\$85.00	6322	Office of Exec Dir,	Materials & Supplies
			\$121.88	6322	Continuing Ed, 2 Day	Materials & Supplies
			\$10.75	6322	Continuing Ed, Healt	Materials & Supplies
			\$138.93	6322	Dean, Business & Inf	Materials & Supplies
			\$188.27	6322	Office of Dean, Indu	Materials & Supplies
			\$170.33	6322	Transportation Insti	Materials & Supplies
			\$35.96	6322	Auto Body	Materials & Supplies
			\$90.68	6322	Auto Service	Materials & Supplies
			\$30.52	6322	Agri Business	Materials & Supplies
			\$127.92	6322	Office of Dean, Heal	Materials & Supplies
			\$82.23	6322	Admissions/Registral	Materials & Supplies
			\$7.92	6322	Credentials	Materials & Supplies
			\$20.98	6322	Office of Dir, Finan	Materials & Supplies
			\$455.18	6322	Office of Dir, Stude	Materials & Supplies
			\$93.72	6322	Student Services	Materials & Supplies
			\$340.63	6322	Office of Exec Dean,	Materials & Supplies
			\$25.50	6322	Student Services	Materials & Supplies
			\$361.71	6322	Office of Exec Dean,	Materials & Supplies
\$233.47	6322	Other General Instit	Materials & Supplies			

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Payless Office Products	655392	\$6,660.99	\$456.71	6322	Office of Controller	Materials & Supplies
			\$398.97	6322	Office of Exec Dir,	Materials & Supplies
			\$86.75	6322	WLAN Support	Materials & Supplies
			\$164.99	6322	Office of Dir, Marke	Materials & Supplies
			\$136.53	6322	Evening & Weekend	Materials & Supplies
			\$186.38	6322	Special Needs	Materials & Supplies
			\$338.43	6322	Story County Academy	Materials & Supplies
Protex Central Inc	655401	\$17,914.02	\$17,914.02	6060	Office of the Dir, P	Maintenance/Repair o
Reynolds & Reynolds Inc	655407	\$2,997.00	\$2,997.00	2290	DMACC Self-funded In	ACA Health Payable
Reynolds & Reynolds Inc	655408	\$5,000.00	\$5,000.00	2250	DMACC Self-funded In	Health Insurance Pay
Rochon Corporation of Iow	655411	\$828,177.03	\$30,609.21	7600	Bldg 13-Automotive R	Buildings and Fixed
			\$586,933.79	7600	Urban Student Center	Buildings and Fixed
			\$210,634.03	7600	Bldg 13-Automotive R	Buildings and Fixed
Skold Commercial Contract	655422	\$3,300.00	\$3,300.00	6090	Equip Replacement In	Maintenance/Repair o
Snap On Industrial	655423	\$11,912.17	\$86.94	1550	Office of Controller	Prepaid Expenses
			\$3,050.15	1550	Office of Controller	Prepaid Expenses
			\$861.90	1550	Office of Controller	Prepaid Expenses
			\$110.14	1550	Office of Controller	Prepaid Expenses
			\$171.43	1550	Office of Controller	Prepaid Expenses
			\$89.75	1550	Office of Controller	Prepaid Expenses
			\$104.28	1550	Office of Controller	Prepaid Expenses
			\$861.90	1550	Office of Controller	Prepaid Expenses
			\$3,663.68	1550	Office of Controller	Prepaid Expenses
			\$2,912.00	1550	Office of Controller	Prepaid Expenses
Snyder and Associates Inc	655424	\$4,735.00	\$4,735.00	6015	Physical Plant Opera	Consultant's Fees

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Source Allies Inc	655426	\$94,412.34	\$11,700.00	6269	Source Allies Job Sp	Other Company Servic
			\$82,712.34	6269	Source Allies Traini	Other Company Servic
Summerfield Hotel LLC	655434	\$3,785.60	\$3,785.60	6269	Continuing Ed, 2 Day	Other Company Servic
Sysco Food Services of Io	655437	\$5,970.02	\$41.75	6322	Office of Dean, Scie	Materials & Supplies
			\$195.75	6518	Hospitality Careers	Gourmet Dinners
			-\$17.85	6518	Hospitality Careers	Gourmet Dinners
			\$111.30	6518	Hospitality Careers	Gourmet Dinners
			\$1,415.95	6518	Hospitality Careers	Gourmet Dinners
			\$60.87	6518	Hospitality Careers	Gourmet Dinners
			\$34.26	6518	Hospitality Careers	Gourmet Dinners
			\$538.77	6518	Hospitality Careers	Gourmet Dinners
			\$312.18	6518	Hospitality Careers	Gourmet Dinners
			\$1,037.28	6518	Hospitality Careers	Gourmet Dinners
			\$786.23	6518	Hospitality Careers	Gourmet Dinners
			\$594.24	6518	Hospitality Careers	Gourmet Dinners
			\$48.70	6518	Hospitality Careers	Gourmet Dinners
			\$220.69	6516	Conference Center/Sp	Conference Center
\$148.74	6516	Conference Center/Sp	Conference Center			
\$231.64	6322	Culinary Arts	Materials & Supplies			
\$209.52	6322	Culinary Arts	Materials & Supplies			
Three Elements Consulting	655441	\$10,000.00	\$10,000.00	6015	Other General Instit	Consultant's Fees
Veel Hoeden Consulting LL	655450	\$22,830.00	\$17,000.00	6015	Softskills Training	Consultant's Fees
			\$5,830.00	6015	Softskills Training	Consultant's Fees
Vision Electric LLC	655451	\$6,880.00	\$5,560.00	6269	Vision Electric #1 2	Other Company Servic
			\$1,320.00	6269	Vision Electric #1 2	Other Company Servic
WorldWide Integrated Supp	655461	\$101,756.00	\$3,885.47	6269	WorldWide Logistics	Other Company Servic

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
WorldWide Integrated Supp	655461	\$101,756.00	\$19,915.53	6269	WorldWide Logistics	Other Company Servic
			\$60,000.00	6269	WorldWide Logistics	Other Company Servic
			\$17,955.00	6269	WorldWide Logistics	Other Company Servic
Des Moines Public Schools	655470	\$3,825.65	\$3,825.65	6268	Ticket to Work-Socia	Contracted Services-
DMACC Child Care	655487	\$4,795.54	\$4,795.54	2299	Payroll Office	Other Employee Deduc
ABC Virtual Communication	655500	\$21,278.43	\$2,127.04	6015	Economic Development	Consultant's Fees
			\$9,426.85	6015	Economic Development	Consultant's Fees
			\$9,724.54	6015	Economic Development	Consultant's Fees
Airgas North Central	655503	\$3,130.51	\$14.83	6322	Auto Body	Materials & Supplies
			\$468.50	6322	Welding	Materials & Supplies
			\$29.66	6322	Auto Body	Materials & Supplies
			\$1,282.58	6460	Continuing Ed, Manuf	Other Materials and
			\$63.90	6322	Auto Body	Materials & Supplies
			\$98.88	1550	Office of Controller	Prepaid Expenses
Albert Uster Imports Inc	655504	\$2,992.62	\$246.66	6518	Hospitality Careers	Gourmet Dinners
			\$1,638.72	6518	Hospitality Careers	Gourmet Dinners
			\$328.35	6322	Culinary Arts	Materials & Supplies
			\$420.71	6322	Culinary Arts	Materials & Supplies
			\$42.20	6322	Culinary Arts	Materials & Supplies
			\$425.48	6322	Culinary Arts	Materials & Supplies
			-\$109.50	6518	Hospitality Careers	Gourmet Dinners
Alliant Energy	655505	\$5,309.52	\$581.80	6190	Building Rental for	Utilities
			\$1,882.06	6190	Utilities	Utilities
			\$2,845.66	6190	Utilities	Utilities

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Baker Mechanical Inc	655517	\$13,274.67	\$9,166.67	6060	Newton-Lease Operati	Maintenance/Repair o
			\$4,108.00	6060	Mechanical Maintenanc	Maintenance/Repair o
Beirman Furniture	655520	\$16,708.26	\$4,543.84	6322	Equipment Replacemen	Materials & Supplies
			\$3,844.80	6322	Motorcycle and Moped	Materials & Supplies
			\$8,319.62	6322	Equip Replacement On	Materials & Supplies
Boone Glass Co	655526	\$21,080.00	\$880.00	6090	Buildings Equipment	Maintenance/Repair o
			\$20,200.00	6090	Buildings Equipment	Maintenance/Repair o
CastleBranch	655536	\$2,632.00	\$2,632.00	6269	NLN Testing	Other Company Servic
CBE Group Inc	655537	\$4,722.38	\$4,722.38	6780	Office of Controller	Collection Agency Ex
CenturyLink	655540	\$6,936.51	\$507.00	6150	Campus Communication	Communications
			\$127.90	6150	Campus Communication	Communications
			\$507.00	6150	Communications	Communications
			\$354.46	6150	Campus Communication	Communications
			\$212.64	6150	Campus Communication	Communications
			\$600.00	6150	Campus Communication	Communications
			\$507.00	6150	Campus Communication	Communications
			\$165.09	6150	Campus Communication	Communications
			\$507.00	6150	Campus Communication	Communications
			\$507.00	6150	Campus Communication	Communications
			\$131.51	6150	Campus Communication	Communications
			\$507.00	6150	Campus Communication	Communications
			\$577.41	6150	Campus Communication	Communications
			\$575.00	6150	Campus Communication	Communications
			\$75.22	6150	Campus Communication	Communications
\$426.03	6150	Campus Communication	Communications			
\$47.06	6150	Campus Communication	Communications			

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
CenturyLink	655540	\$6,936.51	\$47.06	6150	Campus Communication	Communications
			\$507.00	6150	Campus Communication	Communications
			\$48.13	6150	Campus Communication	Communications
Collaborative Leadership	655548	\$17,839.65	\$17,839.65	6015	Workforce Developmen	Consultant's Fees
Constellation NewEnergy G	655550	\$7,547.10	\$1,437.87	6190	Utilities	Utilities
			\$6,109.23	6190	Newton-Lease Operati	Utilities
Corn States Metal Fabrica	655553	\$5,920.00	\$5,920.00	6090	Equipment Replacemen	Maintenance/Repair o
Herff Jones Inc	655585	\$7,640.00	\$7,640.00	6322	Graduation	Materials & Supplies
Hy Vee Food Stores	655587	\$9,868.00	\$2,265.00	6321	Iowa PAS-Post-Second	Food
			\$473.00	6321	Iowa PAS-Post-Second	Food
			\$2,265.00	6321	Iowa PAS-Post-Second	Food
			\$4,865.00	6321	Iowa PAS-Post-Second	Food
Iowa Communications Netwo	655590	\$26,228.26	\$24.68	6150	Campus Communication	Communications
			\$6.69	6150	Campus Communication	Communications
			\$7,683.58	6150	Campus Communication	Communications
			\$1,233.48	6150	Campus Communication	Communications
			\$17,270.05	6150	Campus Communication	Communications
			\$7.61	6150	Campus Communication	Communications
			\$2.15	6150	Campus Communication	Communications
\$0.02	6150	Campus Communication	Communications			
MidAmerican Energy Co	655611	\$19,205.30	\$1,897.77	6190	Utilities	Utilities
			\$432.56	6190	Physical Plant Opera	Utilities
			\$10,855.21	6190	Trail Point-Facility	Utilities
			\$3,168.23	6190	Utilities	Utilities

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
MidAmerican Energy Co	655611	\$19,205.30	\$2,152.35	6190	Plant Operations - E	Utilities
			\$699.18	6190	Plant Operations - E	Utilities
Okoboji Wines	655623	\$12,046.40	\$288.60	6930	Beverage Account	Other Current Expens
			\$112.80	6930	Beverage Account	Other Current Expens
			\$6,493.25	6930	Beverage Account	Other Current Expens
			\$4,993.90	6930	Beverage Account	Other Current Expens
			\$157.85	6930	Beverage Account	Other Current Expens
Petsche, Mallory R.	655631	\$4,924.85	\$4,780.00	6019	Iowa Literacy Council	Prof Svcs-Individual
			\$144.85	6480	Iowa Literacy Council	Travel-In State
Power Distributors LLC	655636	\$16,740.48	\$411.20	6269	Power Distributors O	Other Company Servic
			\$1,644.80	6269	Power Distributors O	Other Company Servic
			\$411.20	6269	Power Distributors O	Other Company Servic
			\$411.20	6269	Power Distributors O	Other Company Servic
			\$411.20	6269	Power Distributors O	Other Company Servic
			\$411.20	6269	Power Distributors O	Other Company Servic
			\$411.20	6269	Power Distributors O	Other Company Servic
			\$411.20	6269	Power Distributors O	Other Company Servic
			\$411.20	6269	Power Distributors O	Other Company Servic
			\$411.20	6269	Power Distributors O	Other Company Servic
			\$822.40	6269	Power Distributors O	Other Company Servic
			\$822.40	6269	Power Distributors O	Other Company Servic
			\$411.20	6269	Power Distributors O	Other Company Servic
			\$411.52	6269	Power Distributors O	Other Company Servic
			\$822.40	6269	Power Distributors O	Other Company Servic
			\$411.52	6269	Power Distributors O	Other Company Servic
			\$411.52	6269	Power Distributors O	Other Company Servic
			\$859.52	6269	Power Distributors O	Other Company Servic
			\$1,568.00	6269	Power Distributors O	Other Company Servic
			\$392.00	6269	Power Distributors O	Other Company Servic
\$448.00	6269	Power Distributors O	Other Company Servic			

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Power Distributors LLC	655636	\$16,740.48	\$416.00	6269	Power Distributors O	Other Company Servic
			\$1,968.00	6269	Power Distributors O	Other Company Servic
			\$411.20	6269	Power Distributors O	Other Company Servic
			\$1,233.60	6269	Power Distributors O	Other Company Servic
			\$808.00	6269	Power Distributors O	Other Company Servic
RJB Limited Family Partne	655641	\$3,000.00	\$3,000.00	6210	Building Rental for	Rental of Buildings
Securitas Security Servic	655650	\$54,622.52	\$2,611.83	6261	Non Tort Security In	Contracted Security
			\$2,999.15	6261	Non Tort Security In	Contracted Security
			\$765.84	6261	Office of Exec Dean,	Contracted Security
			\$709.17	6261	Non Tort Security In	Contracted Security
			\$23,160.24	6261	Non Tort Security In	Contracted Security
\$24,376.29	6261	Non Tort Security In	Contracted Security			
Snap On Industrial	655658	\$9,215.21	\$880.58	1550	Office of Controller	Prepaid Expenses
			\$2,010.42	1550	Office of Controller	Prepaid Expenses
			\$454.99	6322	Auto Service	Materials & Supplies
			\$323.57	1550	Office of Controller	Prepaid Expenses
			\$176.82	1550	Office of Controller	Prepaid Expenses
			\$1,223.40	1550	Office of Controller	Prepaid Expenses
			\$18.37	1550	Office of Controller	Prepaid Expenses
			\$3,033.98	1550	Office of Controller	Prepaid Expenses
			\$144.24	1550	Office of Controller	Prepaid Expenses
			\$86.94	1550	Office of Controller	Prepaid Expenses
\$861.90	1550	Office of Controller	Prepaid Expenses			
State Steel Supply Co	655661	\$3,263.55	\$1,077.50	6322	Welding	Materials & Supplies
			\$2,186.05	6322	Welding	Materials & Supplies
Summerfield Hotel LLC	655664	\$3,203.20	\$3,203.20	6269	Continuing Ed, 2 Day	Other Company Servic

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Sysco Food Services of Io	655665	\$6,439.41	\$82.79	6322	Jasper County Career	Materials & Supplies
			\$21.41	6322	Culinary Arts	Materials & Supplies
			\$539.02	6518	Hospitality Careers	Gourmet Dinners
			\$34.84	6518	Hospitality Careers	Gourmet Dinners
			\$150.31	6518	Hospitality Careers	Gourmet Dinners
			\$190.24	6518	Hospitality Careers	Gourmet Dinners
			\$43.95	6518	Hospitality Careers	Gourmet Dinners
			\$32.38	6518	Hospitality Careers	Gourmet Dinners
			\$40.45	6322	Jasper County Career	Materials & Supplies
			\$70.09	6322	Jasper County Career	Materials & Supplies
			\$8.12	6322	Jasper County Career	Materials & Supplies
			\$572.97	6322	Culinary Arts	Materials & Supplies
			\$18.12	6322	Culinary Arts	Materials & Supplies
			\$84.98	6322	Culinary Arts	Materials & Supplies
			\$362.94	6322	Culinary Arts	Materials & Supplies
			\$19.99	6322	Culinary Arts	Materials & Supplies
			\$646.22	6322	Culinary Arts	Materials & Supplies
			\$102.21	6322	Culinary Arts	Materials & Supplies
			\$117.97	6322	Culinary Arts	Materials & Supplies
			\$311.77	6322	Culinary Arts	Materials & Supplies
\$229.29	6519	Bistro	College Inn			
\$252.63	6519	Bistro	College Inn			
\$2,506.72	6518	Hospitality Careers	Gourmet Dinners			
Tangerine Food Company	655666	\$4,702.00	\$898.00	6480	Visting French Chef	Travel-In State
			\$3,804.00	6480	Visting French Chef	Travel-In State
Washer Systems of Iowa In	655686	\$5,626.00	\$4,990.00	6323	ACE Automotive	Minor Equipment
			\$636.00	6322	ACE Automotive	Materials & Supplies
Xerox Corp	655694	\$6,123.66	\$686.51	6060	Non Tort Equip Maint	Maintenance/Repair o

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Xerox Corp	655694	\$6,123.66	\$439.86	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$172.22	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$689.05	6220	Copy Center	Rental of Equipment
			\$211.69	6220	Copy Center	Rental of Equipment
			\$194.20	6322	Copy Center	Materials & Supplies
			\$466.63	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$263.83	6220	Copy Center	Rental of Equipment
			\$263.83	6220	Copy Center	Rental of Equipment
			\$258.72	6220	Copy Center	Rental of Equipment
			\$173.04	6220	Copy Center	Rental of Equipment
			\$496.02	6220	Copy Center	Rental of Equipment
			\$260.17	6220	Copy Center	Rental of Equipment
			\$526.19	6220	Copy Center	Rental of Equipment
			\$247.54	6220	Copy Center	Rental of Equipment
			\$774.16	6220	Copy Center	Rental of Equipment
Your Clear Next Step LLC	655696	\$2,769.60	\$2,769.60	6015	Softskills Training	Consultant's Fees
Grandview University	655703	\$2,850.00	\$2,500.00	6266	WIA-Dislocated Worke	Stipends/Allowances
			\$350.00	6266	WIA-Dislocated Worke	Stipends/Allowances
The Lewer Agency Inc	655714	\$95,554.13	\$95,554.13	2011	Fund 1 General Ledge	Insurance Payable
Alliant Energy	655722	\$33,241.41	\$2,144.90	6190	Utilities	Utilities
			\$481.57	6190	Utilities	Utilities
			\$2,595.47	6190	Utilities	Utilities
			\$12,022.98	6190	Utilities	Utilities
			\$58.62	6190	Utilities	Utilities
\$15,937.87	6190	Utilities	Utilities			
Ames Chamber of Commerce	655726	\$24,912.00	\$24,912.00	6260	Office of the Presid	Sponsorships & Donat

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
AVI Systems	655732	\$13,936.89	\$353.15	6269	Facebook-Digital Cla	Other Company Servic
			\$1,334.23	6323	WTED-General Exp	Minor Equipment
			\$1,179.70	7100	Technical Update Equ	Furniture, Machinery
			\$71.68	6230	WTED-General Exp	Postage and Expediti
			\$5,390.68	6269	WTED-General Exp	Other Company Servic
			\$2,033.95	6323	Technical Update Equ	Minor Equipment
			\$3,035.47	7100	Equipment Replacemen	Furniture, Machinery
			\$538.03	6323	Equipment Replacemen	Minor Equipment
Axon Enterprise Inc	655733	\$3,420.00	\$3,420.00	6269	Non Tort Security In	Other Company Servic
Baker Mechanical Inc	655735	\$9,330.00	\$9,330.00	6323	Non Tort Security In	Minor Equipment
Beirman Furniture	655737	\$59,739.23	\$726.41	6322	Ankeny Career Academ	Materials & Supplies
			\$31,017.56	6323	Equip Replacement Sc	Minor Equipment
			\$27,995.26	6322	Equipment Replacemen	Materials & Supplies
Capital Sanitary Supply C	655750	\$3,146.31	\$216.00	6060	Physical Plant Wareh	Maintenance/Repair o
			\$79.49	6410	Custodial	Janitorial Materials
			\$500.73	6060	Custodial	Maintenance/Repair o
			\$728.25	6410	Custodial	Janitorial Materials
			\$193.76	6410	Physical Plant Wareh	Janitorial Materials
			\$717.37	6410	Custodial	Janitorial Materials
			\$509.87	6410	Trail Point-Facility	Janitorial Materials
			\$32.84	6410	Custodial	Janitorial Materials
\$168.00	6410	Custodial	Janitorial Materials			
Cassandra R Halls	655752	\$9,076.65	\$9,076.65	6019	Softskills Training	Prof Svcs-Individual
City of Boone	655758	\$6,487.16	\$114.72	6190	Utilities	Utilities
			\$32.78	6190	Utilities	Utilities

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
City of Boone	655758	\$6,487.16	\$27.09	6190	Utilities	Utilities
			\$181.35	6190	Utilities	Utilities
			\$918.15	6190	Utilities	Utilities
			\$5,213.07	6190	Boone Campus Housing	Utilities
Competitive Edge	655766	\$3,306.75	\$152.75	6322	Honors Program	Materials & Supplies
			\$3,154.00	6322	Recruiting	Materials & Supplies
Corn States Metal Fabrica	655767	\$17,960.00	\$17,960.00	6090	Equipment Replacemen	Maintenance/Repair o
Davis Brown Koehn Shors a	655772	\$3,195.50	\$301.50	6013	Exec VP, College Ope	Legal Fees
			\$854.00	6013	Economic Development	Legal Fees
			\$2,040.00	6013	Boone Multi-Purpose	Legal Fees
Des Moines Business Recor	655774	\$2,800.00	\$2,800.00	6260	Office of the Presid	Sponsorships & Donat
DLR Group Inc	655780	\$39,721.61	\$30,890.13	6019	Carroll Welding Buil	Prof Svcs-Individual
			\$8,831.48	6019	Bldg 13-Automotive R	Prof Svcs-Individual
DLR Group Inc	655781	\$19,196.89	\$19,196.89	6019	Boone Multi-Purpose	Prof Svcs-Individual
EMC Insurance Companies	655796	\$7,856.10	\$7,856.10	6013	Tort Insurance	Legal Fees
FHEG Ankeny Bookstore #10	655800	\$998,715.29	\$5,307.72	6322	STRIVE	Materials & Supplies
			\$2.06	6322	Wellness Program - B	Materials & Supplies
			\$801,511.22	2019	Follett Bookstore	Accounts Payable Acc
			\$2,458.27	2019	Follett Bookstore	Accounts Payable Acc
			\$374.50	2019	Follett Bookstore	Accounts Payable Acc
			\$614.85	2019	Follett Bookstore	Accounts Payable Acc
			\$1,570.91	2019	Follett Bookstore	Accounts Payable Acc
\$182.00	2019	Follett Bookstore	Accounts Payable Acc			

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
FHEG Ankeny Bookstore #10	655800	\$998,715.29	\$469.45	2019	Follett Bookstore	Accounts Payable Acc
			\$454.85	2019	Follett Bookstore	Accounts Payable Acc
			\$4,412.62	2019	Follett Bookstore	Accounts Payable Acc
			\$19,236.63	2019	Follett Bookstore	Accounts Payable Acc
			\$5,656.37	2019	Follett Bookstore	Accounts Payable Acc
			\$920.30	2019	Follett Bookstore	Accounts Payable Acc
			\$5,807.28	2019	Follett Bookstore	Accounts Payable Acc
			\$6,061.50	6322	Jasper County Career	Materials & Supplies
			\$37.50	6322	Graphic Design	Materials & Supplies
			\$138.00	6322	Manufacturing Techno	Materials & Supplies
			\$135.82	6322	Perry Operations	Materials & Supplies
			\$450.00	6322	Warren County Career	Materials & Supplies
			\$16,100.00	6322	English Literacy-Urb	Materials & Supplies
			\$374.50	6322	High Tech Robotics	Materials & Supplies
			\$100.45	6322	GAP Tuition Assistan	Materials & Supplies
			\$4,460.36	6322	PACE Program 260H	Materials & Supplies
			\$117.00	6322	Water Treatment	Materials & Supplies
			\$319.50	6322	Continuing Ed, Manuf	Materials & Supplies
			\$91.00	6322	Info Tech/Network Ad	Materials & Supplies
			\$9.95	6322	Dean, Math and Scien	Materials & Supplies
			\$14,687.31	4027	Budgeted Revenue	Tuition Waived
			\$66.77	6322	Summer Institute	Materials & Supplies
			\$403.75	6322	Mathematics & Scienc	Materials & Supplies
			\$17,068.64	6322	Ankeny Career Academ	Materials & Supplies
			\$13,792.75	6322	Carroll Career Advan	Materials & Supplies
			\$73,752.48	6322	Web Based/Online Lea	Materials & Supplies
			\$619.94	6322	Program Development	Materials & Supplies
			\$106.50	2019	Follett Bookstore	Accounts Payable Acc
			\$100.00	6322	Office of Exec Dean,	Materials & Supplies
			\$50.00	6322	Student Activities	Materials & Supplies
			\$35.70	6322	Office of Exec Dir,	Materials & Supplies

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
FHEG Ankeny Bookstore #10	655800	\$998,715.29	\$182.00	6322	Emergency Medical Te	Materials & Supplies
			\$17.90	6322	Respiratory Therapy	Materials & Supplies
			\$273.00	6322	Dean, Business & Inf	Materials & Supplies
			\$114.94	6322	Office of Dean, Scie	Materials & Supplies
			\$69.00	6322	Telecommunications	Materials & Supplies
For Sure Roofing LLC	655801	\$5,897.95	\$790.60	6090	Buildings Equipment	Maintenance/Repair o
			\$5,107.35	6090	Buildings Equipment	Maintenance/Repair o
Heartland Business System	655810	\$2,968.21	\$886.96	6265	Non Tort Equip Maint	Software Service Agr
			\$1,480.00	6269	Technical Update Equ	Other Company Servic
			\$601.25	6269	Technical Update Equ	Other Company Servic
Ingamells Commercial Floo	655815	\$3,700.30	\$3,700.30	6090	Buildings Equipment	Maintenance/Repair o
Integrity Printing LLC	655816	\$2,757.23	\$940.63	6322	Ankeny Career Academ	Materials & Supplies
			\$389.00	6322	Office of Dir, Marke	Materials & Supplies
			\$170.45	6322	Student Records/Serv	Materials & Supplies
			\$522.35	6322	Office of Dir, Stude	Materials & Supplies
			\$137.50	6322	Student Services	Materials & Supplies
\$597.30	6322	Office of Dir, Marke	Materials & Supplies			
Iowa Legal Aid	655818	\$11,213.00	\$11,213.00	4015	AmeriCorp w/Public A	Other Fees
IP Pathways	655819	\$20,160.25	\$20,160.25	6269	Technical Update Equ	Other Company Servic
Kelly Services Inc	655828	\$3,543.95	\$1,350.00	6269	United Way-Evelyn Da	Other Company Servic
			\$2,193.95	6269	United Way-Evelyn Da	Other Company Servic
Macerich Southridge Mall	655836	\$8,333.37	\$8,333.37	6210	Plant Operations - S	Rental of Buildings
Man Up Iowa	655837	\$3,916.67	\$3,916.67	6269	United Way-Man Up Io	Other Company Servic

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Maschmann, Trenton Scott.	655839	\$5,240.00	\$5,240.00	6090	Buildings Equipment	Maintenance/Repair o
MHC Systems	655843	\$4,980.00	\$4,980.00	6060	Mechanical Maintenanc	Maintenance/Repair o
MidAmerican Energy Co	655844	\$59,176.01	\$51,298.81	6190	Utilities	Utilities
			\$4,287.47	6190	Physical Plant Opera	Utilities
			\$3,589.73	6190	Plant Operations-Cap	Utilities
National PAS	655851	\$4,740.00	\$4,740.00	6269	Agri Business	Other Company Servic
NAVEX Global Inc	655852	\$6,806.84	\$6,806.84	6269	Non Tort Equip Maint	Other Company Servic
New Century FS Inc	655854	\$2,981.26	\$2,981.26	6420	Transportation	Vehicle Materials an
Oasis AHR Inc	655858	\$18,752.00	\$18,752.00	4880	Iowa Steel Finance S	State Withholding Ta
Oasis AHR Inc	655859	\$37,968.00	\$18,752.00	4880	Iowa Steel Finance S	State Withholding Ta
			\$19,216.00	4880	Iowa Steel Finance S	State Withholding Ta
OPN Architects	655861	\$5,484.78	\$60.00	6012	Newton Maytag Campus	Architect's Fees
			\$2,980.50	6012	Newton Maytag Campus	Architect's Fees
			\$180.00	6012	Newton Maytag Campus	Architect's Fees
			\$2,264.28	6012	Newton Maytag Campus	Architect's Fees
Power Protection Products	655872	\$6,595.00	\$6,595.00	6060	Non Tort Equip Maint	Maintenance/Repair o
R & B Hydraulics LLC	655876	\$3,026.68	\$90.00	6060	Transportation	Maintenance/Repair o
			\$2,936.68	6060	Transportation	Maintenance/Repair o
Securitas Security Servic	655888	\$56,601.06	\$23,200.10	6261	Non Tort Security In	Contracted Security
			\$26,716.07	6261	Non Tort Security In	Contracted Security

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE	
Securitas Security Servic	655888	\$56,601.06	\$963.80	6261	Office of Exec Dean,	Contracted Security	
			\$2,120.23	6261	Non Tort Security In	Contracted Security	
			\$3,356.24	6261	Non Tort Security In	Contracted Security	
			\$244.62	6261	Non Tort Security In	Contracted Security	
SOMA Technology Inc	655895	\$6,513.63	\$6,513.63	6460	WTED - Nursing	Other Materials and	
Sysco Food Services of Io	655900	\$5,904.83	\$29.78	6322	Story County Academy	Materials & Supplies	
			\$39.80	6518	Hospitality Careers	Gourmet Dinners	
			\$99.78	6322	Culinary Arts	Materials & Supplies	
			\$293.95	6322	Culinary Arts	Materials & Supplies	
			\$256.74	6322	Culinary Arts	Materials & Supplies	
			-\$26.43	6322	Culinary Arts	Materials & Supplies	
			\$97.43	6322	Bistro	Materials & Supplies	
			\$737.55	6519	Bistro	College Inn	
			\$1,486.69	6322	Conference Center/Sp	Materials & Supplies	
			\$169.45	6322	Conference Center/Sp	Materials & Supplies	
			\$22.82	6322	Conference Center/Sp	Materials & Supplies	
			\$573.71	6322	Jasper County Career	Materials & Supplies	
\$2,135.78	6518	Hospitality Careers	Gourmet Dinners				
				\$14.21	6519	Bistro	College Inn
				-\$26.43	6322	Conference Center/Sp	Materials & Supplies
Textbooks Outlet	655901	\$5,311.20	\$5,311.20	6460	Millennium Foundatio	Other Materials and	
Veritiv	655910	\$3,638.52	\$3,638.52	6322	Copy Center	Materials & Supplies	
Verizon Wireless	655911	\$15,047.72	\$115.14	6150	Office of Exec Dean,	Communications	
			\$80.02	6150	Library	Communications	
			\$125.14	6150	Office of Exec Dean,	Communications	
			\$52.57	6150	Office of Exec Dean,	Communications	

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Verizon Wireless	655911	\$15,047.72	\$52.57	6150	Associate Dean, Urba	Communications
			\$40.01	6150	Office of Exec Dean,	Communications
			\$90.73	6150	Grounds	Communications
			\$37.17	6150	Other General Instit	Communications
			\$337.12	6150	Office of the Dir, P	Communications
			\$37.17	6150	Transportation	Communications
			\$789.21	6150	Mechanical Mainten	Communications
			\$74.34	6150	Custodial	Communications
			\$45.01	6150	Safety Committee	Communications
			\$138.24	6150	Physical Plant Opera	Communications
			\$115.14	6150	Physical Plant Opera	Communications
			\$142.31	6150	Physical Plant Opera	Communications
			\$52.57	6150	Physical Plant Opera	Communications
			\$52.57	6150	Office of Exec Dir,	Communications
			\$1,128.92	6150	WLAN Support	Communications
			\$52.57	6150	Motorcycle and Moped	Communications
			\$172.60	6150	Office of Dir, Marke	Communications
			\$52.57	6150	Office of Exec Dir,	Communications
			\$979.59	6150	Library	Communications
			\$40.03	6150	Boone Athletic Depar	Communications
			\$120.09	6150	Volleyball	Communications
			\$30.02	6150	Veterinary Techician	Communications
			\$52.57	6150	Admission Processing	Communications
			\$37.17	6150	Practical Nursing	Communications
			\$105.14	6150	Special Needs	Communications
			\$37.17	6150	Academic Development	Communications
			\$177.71	6150	Story County Academy	Communications
			\$45.01	6150	Baseball Booster Clu	Communications
			\$105.14	6150	Boone Campus Housing	Communications
			\$1,102.57	6150	Judicial Office	Communications
			\$62.57	6150	Jasper County Career	Communications

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Verizon Wireless	655911	\$15,047.72	\$62.57	6150	Office Exec Dir, Ins	Communications
			\$37.17	6150	Workforce Developmen	Communications
			\$52.57	6150	Perry Operations	Communications
			\$52.57	6150	Plant Operations - S	Communications
			\$335.42	6150	WTED-General Exp	Communications
			\$499.19	6150	TSA Officer Educatio	Communications
			\$40.01	6150	Honors Program	Communications
			\$40.01	6150	Softball Booster Clu	Communications
			\$277.45	6150	Non Tort Security In	Communications
			\$210.28	6150	Non Tort Security In	Communications
			\$62.57	6150	Water Treatment	Communications
			\$52.57	6150	Southridge Credit Op	Communications
			\$288.67	6150	Recruiting	Communications
			\$286.30	6150	YouthBuild Project	Communications
			\$55.74	6150	Newton-Lease Operati	Communications
			\$57.84	6150	Upward Bound Year 27	Communications
			\$177.71	6150	Special Projects	Communications
			\$105.14	6150	Vice President, Enro	Communications
			\$262.85	6150	Trail Point-Facility	Communications
			\$495.13	6150	Civil Engineering Te	Communications
			\$987.28	6150	Ankeny Career Academ	Communications
			\$310.02	6150	Southridge Miscellan	Communications
			\$319.22	6150	Career Advantage-Enr	Communications
			\$107.60	6150	CPI Office	Communications
			\$47.17	6150	Web Based/Online Lea	Communications
			\$52.57	6150	Office of Exec Dir,	Communications
			\$37.17	6150	Continuing Ed, Trade	Communications
			\$105.14	6150	Office of Dean, Scie	Communications
			\$47.17	6150	Physical Plant Opera	Communications
			\$37.17	6150	Transportation Insti	Communications
			\$152.31	6150	Office of Exec Dean,	Communications

Report: FWRR040
 Date: 02/27/2020
 Time: 07:55 AM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Verizon Wireless	655911	\$15,047.72	\$1,112.54	6150	Equipment Replacemen	Communications
			\$62.57	6150	GED Testing	Communications
			\$447.79	6150	Economic Development	Communications
			\$50.48	6150	Utilities	Communications
			\$80.02	6150	Equipment Replacemen	Communications
			\$37.17	6150	Continuing Ed, 2 Day	Communications
			\$37.17	6150	Director, Nursing	Communications
			\$74.34	6150	Dental Assistant	Communications
			\$115.14	6150	Respiratory Therapy	Communications
			\$145.15	6150	Office of the Presid	Communications
			\$47.17	6150	Heating/AC/Refrig Te	Communications
			\$452.56	6150	Office of Dean, Heal	Communications
			\$52.57	6150	Student Records/Serv	Communications
Williams & Fudge Inc	655918	\$6,100.61	\$6,100.61	6780	Office of Controller	Collection Agency Ex
Windstar Lines Inc	655919	\$5,330.40	\$5,330.40	6269	Office of Exec Dean,	Other Company Servic
WOI TV	655922	\$6,000.00	\$5,100.00	6110	Office of Dir, Marke	Information Svcs/Pub
			\$900.00	6110	Office of Dir, Marke	Information Svcs/Pub
Garcia Professional Solut	655930	\$5,000.00	\$3,281.76	6268	Ticket to Work-Socia	Contracted Services-
			\$1,718.24	6268	Central IA Wrkfrce I	Contracted Services-
Grandview University	655931	\$3,070.95	\$688.95	6266	WIA-Dislocated Worke	Stipends/Allowances
			\$2,382.00	6266	WIA-Dislocated Worke	Stipends/Allowances
Iowa State University	655932	\$5,420.38	\$1,666.67	6266	WIA-Dislocated Worke	Stipends/Allowances
			\$753.71	6266	WIA-Adult	Stipends/Allowances
			\$500.00	6266	WIA-Adult	Stipends/Allowances
			\$2,500.00	6266	WIA-Adult	Stipends/Allowances

Report: FWRR040
Date: 02/27/2020
Time: 07:55 AM

Des Moines Area Comm College
List of checks over \$2,500.00 from 30-JAN-2020 to 26-FEB-2020

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
DMACC Child Care	655953	\$4,795.54	\$4,795.54	2299	Payroll Office	Other Employee Deduc
	REPORT TOTAL		\$4,396,253.77			

Newton, Iowa
March 9, 2020

The Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, met in regular session on the 9th day of March, 2020 at 4:00 p.m. at the Newton Campus, 600 N. 2nd Avenue West, Room 210A, Newton, Iowa 50208. The meeting was called to order and there were present, either in person or by telephone conference call, the following named Board Members:

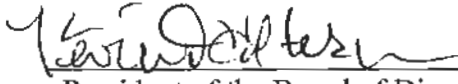
<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning the Urban Campus Parking Lot Expansion Project. Following a discussion of the proposal, there was introduced and caused to be read a resolution entitled "Resolution Setting the Time and Place for Receipt of Bids for the Urban Campus Parking Lot Expansion Project." The resolution was moved and seconded, and after due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

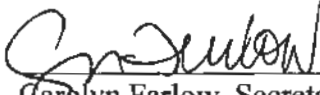
Whereupon, the President declared the resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

* * * * *



President of the Board of Directors

Attest:



Carolyn Farlow, Secretary
of the Board of Directors

RESOLUTION

RESOLUTION SETTING THE TIME AND PLACE FOR RECEIPT OF BIDS FOR THE URBAN CAMPUS PARKING LOT EXPANSION PROJECT.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa; and

WHEREAS, in connection with the construction of the Urban Campus Student Life Center and the Building 1 renovation, the College desires to undertake a parking lot expansion project consisting of 37 additional parking spaces on the south side of Building 5 at the College's Urban Campus; and

WHEREAS, the College desires to obtain competitive bids for the Urban Campus Parking Lot Expansion Project (the "Project"); and

WHEREAS, Snyder & Associates, Inc. has prepared a Notice to Bidders for the Project in the form attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That sealed proposals for the Project will be received by the Board of Directors of the College at the DMACC Commons, Building 22 Conference Room, at the Ankeny Campus of the College, 2006 S. Ankeny Boulevard, in Ankeny, Iowa 50023 on the 7th day of April, 2020, until 2:00 p.m., at which time and place said bids will be publicly opened and read aloud.

Section 2. That the Secretary of the Board of Directors of the College is hereby directed to give notice to bidders of the time when and place for receipt of bids, and of other information as required by Section 26.7 of the Code of Iowa, by publication at least once not less than thirteen (13) and not more than forty-five (45) days before the date for filing bids in a relevant contractor plan room service with statewide circulation, in a relevant construction lead generating service with statewide circulation, and on the College's internet site. The notice shall be in substantially the form prepared by Snyder & Associates, Inc. and attached to this Resolution.

Section 3. That the officers of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 9th day of March, 2020.



President of the Board of Directors

Attest:



Secretary of the Board of Directors

STATE OF IOWA)
) SS:
COUNTY OF JASPER)

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on March 9, 2020, which proceedings remain in full force and effect, have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

Dated this 9th day of March, 2020.



Secretary of the Board of Directors of the
Des Moines Area Community College

**NOTICE TO BIDDERS
DES MOINES AREA COMMUNITY COLLEGE (DMACC)
HUMAN SERVICES PARKING IMPROVEMENTS**

Time and Place for Filing Sealed Proposals. Sealed bids for the work comprising the improvements as stated below must be filed before 2:00 p.m., April 7, 2020, at the DMACC Ankeny Campus, Building 22 Conference Room, 2006 South Ankeny Blvd., Ankeny, Iowa.

Time and Place Sealed Proposals Will be Opened and Considered. Sealed proposals will be opened and bids tabulated at 2:00 p.m., April 7, 2020, at the DMACC Building 22 Conference Room, DMACC Ankeny Campus, 2006 South Ankeny Blvd., Ankeny, Iowa, for consideration by the DMACC Board of Directors at its meeting on April 13, 2020. DMACC reserves the right to reject any and all bids.

Time for Commencement and Completion of Work. Work on the improvements shall begin on or before the date specified in a written Notice to Proceed. The anticipated date for the Notice to Proceed is April 14, 2020. The improvements will be bid under one contract. All construction activities shall be completed by July 31, 2020.

Bid Security. Each bidder shall accompany its bid with bid security as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in form acceptable to DMACC, for the faithful performance of the contract, in an amount equal to one hundred percent of the amount of the contract. The bidder's security shall be in the amount fixed in the Instruction to Bidders and shall be in the form of a cashier's check, a certified check, or a bank money order drawn on a FDIC insured bank in Iowa or on a FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond on the form provided in the contract documents with corporate surety satisfactory to DMACC. The bid shall contain no condition except as provided in the specifications.

Contract Documents. Copies of the contract documents are available for viewing from Greg Martin, Executive Director, Physical Plant, located at Building 12, DMACC Ankeny Campus, 2006 South Ankeny Blvd., Ankeny, Iowa. Copies of the project documents may be obtained at no cost from Snyder & Associates, Inc., 2727 SW Snyder Blvd., Ankeny, Iowa 50023. Digital files of the proposed project may be requested following completion and receipt of the "Snyder & Associates Electronic Media Transfer Agreement".

Electronic contract documents are available at no cost by clicking on the "Bids" link at www.snyder-associates.com and choosing the DMACC Human Services Parking Improvements Project. Project information, engineer's cost opinion, and planholder information is also available at this website. Plan downloads require the user to register for a free membership at QuestCDN.com.

Iowa Preference. By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference

to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Sales Tax Exemption. A sales tax exemption certificate will be available for all materials purchased for incorporation in the project.

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement. A public hearing will be held by the DMACC Board of Directors on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvements at its meeting at 4:00 p.m. Central Time on April 13, 2020, at the DMACC Board Room, West Des Moines Campus, 5959 Grand Avenue, West Des Moines, Iowa,

General Nature of Public Improvement. This project includes all materials, equipment, transportation and labor needed to complete the improvements:

The proposed parking lot expansion project consists of a net gain of 37 parking spaces on the south side of Building 5 at the DMACC Urban Campus, which includes demolition of existing pavement, PCC pavement, storm sewer installation, sidewalk reconstruction, landscaping and miscellaneous associated work.

Surety Bond. Each successful bidder will be required to furnish a corporate surety bond in an amount equal to 100% of its contract price. Said bond shall be issued by a responsible surety approved by DMACC and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless DMACC from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of two years from and after acceptance of the contract. The guaranteed maintenance period for new paving shall be four years.

Nondiscrimination. DMACC, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

This Notice is given by authority of the Des Moines Area Community College (DMACC).

Rob Denson, President, Board of Directors

Newton, Iowa
 March 9, 2020

The Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, met in regular session on the 9th day of March, 2020 at 4:00 p.m. at the Newton Campus, 600 N. 2nd Avenue West, Room 210A, Newton, Iowa 50208. The meeting was called to order and there were present, either in person or by telephone conference call, the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning the Urban Campus Parking Lot Expansion Project. Following a discussion of the proposal, there was introduced and caused to be read a resolution entitled "Resolution Setting the Time and Place of a Public Hearing on the Proposed Plans, Specifications, Form of Contract and Estimated Costs for the Urban Campus Parking Lot Expansion Project". The resolution was moved and seconded, and after due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared the resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

* * * * *



President of the Board of Directors

Attest:



Carolyn Farlow, Secretary
of the Board of Directors

RESOLUTION

RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC HEARING ON THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COSTS FOR THE URBAN CAMPUS PARKING LOT EXPANSION PROJECT.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa; and

WHEREAS, in connection with the construction of the Urban Campus Student Life Center and the Building 1 renovation, the College desires to undertake a parking lot expansion project consisting of 37 additional parking spaces on the south side of Building 5 at the College's Urban Campus; and

WHEREAS, Snyder & Associates, Inc. has prepared plans, specifications, a form of contract and estimated costs of the Urban Campus Parking Lot Expansion Project (the "Project"); and

WHEREAS, before said plans, specifications, form of contract and estimated costs of the Project may be approved, it is necessary to hold a public hearing on such plans, specifications, form of contract and estimated costs pursuant to Section 26.12 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That the Board of Directors of the College meet at the West Des Moines Campus of the College, 5959 Grand Avenue, West Des Moines, Iowa 50266 on the 13th day of April, 2020, at 4:00 p.m., at which time and place a public hearing shall be held on the plans, specifications, form of contract and estimated costs for the Project, at which hearing all interested individuals shall be given a reasonable opportunity to express their views, orally or in writing, on the plans, specifications, form of contract and estimated costs of the Project.

Section 2. That the Secretary of the Board of Directors of the College is hereby directed to give notice of the time when and place where the hearing will be held, by publication at least once not less than four (4) nor more than twenty (20) calendar days prior to the date fixed for the hearing, in a newspaper published and having a general circulation in Polk County, Iowa. The notice shall be in substantially the following form:

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS,
SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED
COSTS FOR THE URBAN CAMPUS PARKING LOT
EXPANSION PROJECT.

Notice is hereby given that the Board of Directors of the Des Moines Area Community College (the "College") will meet at the West Des Moines Campus of the College, 5959 Grand Avenue, West Des Moines, Iowa 50266, on the 13th day of April, 2020, at 4:00 p.m., at which time and place a hearing will be held on the proposed plans, specifications, form of contract and estimated costs for the Urban Campus Parking Lot Expansion Project (the "Project"), which Project shall consist of 37 additional parking spaces on the south side of Building 5 at the College's Urban Campus. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, form of contract, or estimated costs of the Project. After hearing objections, the Board of Directors of the College will, by resolution, enter its decision on the plans, specifications, form of contract, and estimated costs of the Project.

By Order of the Board of Directors of
Des Moines Area Community College



Secretary of the Board of Directors

Section 3. That the officers of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 9th day of March, 2020.



President of the Board of Directors

Attest:



Secretary of the Board of Directors

STATE OF IOWA)
) SS:
COUNTY OF JASPER)

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on March 9, 2020, which proceedings remain in full force and effect, have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

Dated this 9th day of March, 2020.



Secretary of the Board of Directors of the
Des Moines Area Community College

Newton, Iowa
March 9, 2020

The Board of Directors of the Des Moines Area Community College met in regular session on the 9th day of March, 2020, at 4:00 p.m., at the Newton Campus, 600 N. 2nd Avenue West, Room 210A, Newton, Iowa 50208. The meeting was called to order and there were present the following named Board Members:


<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Workforce Training and Economic Development Training Contract between the College and GlobalVetLink, L.C. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Workforce Training and Economic Development Training Contract between the College and GlobalVetLink, L.C." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

* * * * *



President of the Board of the Directors

Attest:



Secretary of the Board of Directors

RESOLUTION

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT BETWEEN THE COLLEGE AND GLOBALVETLINK, L.C.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa (the "State"), and is authorized and empowered by Chapter 260C of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide job training paid for from the Workforce Training and Economic Development Fund (the "Fund") established under Section 260C.18A; and

WHEREAS, the College has undertaken negotiations with respect to a jobs training program with GlobalVetLink, L.C. (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to train workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

WHEREAS, the College has allocated funds in the Fund in order to provide training and intends to use a portion of such funds to pay all or a portion of the costs of the Project, including necessary expenses incidental thereto, in the amount of \$24,687; and

WHEREAS, the Company has represented that the Project meets the criteria established by the Act and the Iowa Economic Development Authority for funding; and

WHEREAS, a Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Contract, to provide the Project for the Company;

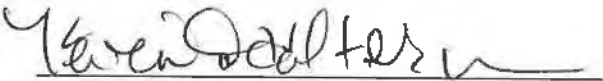
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That the Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Workforce Training and Economic Development Training Contract, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Workforce Training and Economic Development Training Contract, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Workforce Training and Economic Development Training Contract shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 3. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 9th day of March, 2020.



President of the Board of Directors

ATTEST:



Secretary of the Board of Directors

STATE OF IOWA)
) ss
COUNTY OF JASPER)

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on March 9, 2020, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 9th day of March, 2020.



Secretary of the Board of Directors

**Training Plan and Budget
For GlobalVetLink, LLC
WTED Project #1**

The following Training Plan reflects the expected training activities for *GlobalVetLink, LLC*. The company will participate in some, if not all, of the following activities.

The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will be submitted for reimbursement as the training progresses. This training plan has been designed by GlobalVetLink, LLC staff with assistance from a DMACC Business Consultant. The Training Plan and Budget are as follows.

	Cost	WTED Cost
I. Job Skill Training * All employee training, supervisory skills, and executive Leadership team development.	\$29,279	\$20,295
IV. Administrative Costs	\$4,392	\$4,392
DMACC will help the company monitor the activity for the duration of the contract to assure that the training objectives are met.		
Total	\$33,671	\$24,687

The training will begin on January 1, 2020 with completion anticipated by December 31, 2020. Upon receipt of proper documentation and reimbursement to all providers of training and training that meets guidelines of WTED, DMACC and this training plan will be made on an applied for basis.

The company will train at least 35 unduplicated employees and will show, at the completion of the contract, \$8,984 in-kind cash match. This match will be linked to the training as outlined in this plan.

WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) TRAINING CONTRACT

This WTED TRAINING CONTRACT (the "Contract"), effective as of _____
between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location),
and GlobalVetLink, LLC, Ames, IA, (the "Business" and its location), is entered into under the
following circumstances:

- A. Pursuant to Chapter 260C.18A (the "Act"), the Community College enters into this Contract with the Business for purposes of establishing a training program to educate and train certain persons with the the Business.
- B. The Community College and the Business each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Business.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Business. The Business represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Business to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Business's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Business is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Business and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Business.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Business or any other person which affects, in any manner whatsoever, the right of the Business to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Business is engaged in interstate or intrastate commerce for those purposes allowable under 260C.18A 2.
- (E) The Business, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The Business is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the Business for which the Business pays state withholding tax or in those cases of start-up companies, those receiving the training are owners of the business.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The Business is an equal opportunity Business which complies with all local, state, and federal affirmative action requirements.

ARTICLE II PROJECT; PROGRAM SERVICES; FEES

Section 2.1. The WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) Application for Assistance, as submitted by the Community College in behalf of the Business, and as approved by Community College, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of individuals to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded to the College. It is understood and agreed that the Business and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Economic Development Authority to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Business therefore agrees to provide the social security number of each individual who receives training under this contract.

Section 2.4. The Business agrees to complete a Performance Report at the completion of training to evaluate the initial impact of training on the Business' operations. The Business also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Business that should project funds not be available or received from the State of Iowa within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Business shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

**ARTICLE III
PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project.

Section 3.2. The Business and the Community College agree that the project award, in the amount of \$24,687 (the "Project Award") is issued by DMACC as a forgivable loan and shall not be required to be repaid by the Business unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College shall determine whether an event of default has occurred.

**ARTICLE IV
CONTRACT MODIFICATION**

Section 4.1. Business shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Business, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved in writing by the Community College, and the Business.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V
EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The Business shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The Business shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The Business shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

ARTICLE VI EVENTS OF DEFAULT

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Business fails to complete the training project within the agreed period of time as specified in this Contract. In such case, the Business shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Business fails to train the agreed number of employees as specified in this Contract. In such case, the Business shall be required to repay a proportionate amount of total project funds expended by the community college and the Business. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both repayment provisions shall apply.
- (D) The Business fails to comply with any other requirements contained in this Contract. The Business shall be sent written notice by the Community College, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the Community College has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Business ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Business directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the Community College.
- (G) The Business acts in any manner contrary to, or fails to act in accordance with any provision of this Contract.
- (H) Business takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Business shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Business shall immediately pay to the Community College the amount of penalty determined by the Community College. The Business shall also pay interest on the amount to be repaid at the rate of 6% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Business shall immediately pay to the Community College the amount expended by the Business and the Community College from the Project Award. The Business shall also pay interest on the amount to be repaid at the rate of 6% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Business under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. Whenever an event of default has occurred and is unresolved, the Community College may engage a collection agency for appropriate collection action.

**ARTICLE VII
MISCELLANEOUS**

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College
2006 South Ankeny Boulevard
Ankeny, IA 50023

Business: GlobalVetLink, LLC
2604 Northridge Parkway
Ames, IA 50010

The Business and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Business and their respective permitted successors and assigns. This Contract may not be assigned by the Business without the express written consent of the Community College and may not be assigned by the

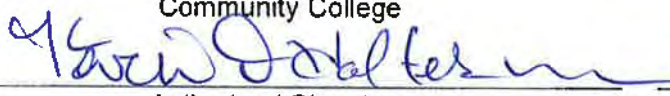
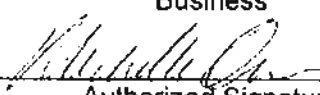
Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Business have caused this Contract to be duly executed all as of the date hereinabove written.

<u>Des Moines Area Community College</u> Community College	<u>GlobalVetLink, LLC</u> Business
 Authorized Signature	 Authorized Signature
<u>Kevin Heffernan, Board Vice Chair</u> Type Name and Title	<u>Michelle Owen, Director of Employee Success</u> Type Name and Title
	<u>mowen@globalvetlink.com</u> Email Address
<u>2006 South Ankeny Blvd.</u>	<u>2604 Northridge Parkway</u>
<u>Ankeny, IA 50023</u> Address	<u>Ames, IA 50010</u> Address
<u>3-9-2020</u> Date	<u>12/11/2019</u> Date

Newton, Iowa
March 9, 2020

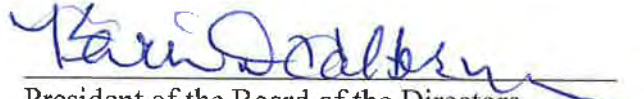
The Board of Directors of the Des Moines Area Community College met in regular session on the 9th day of March, 2020, at 4:00 p.m., at the Newton Campus, 600 N. 2nd Avenue West, Room 210A, Newton, Iowa 50208. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Workforce Training and Economic Development Training Contract between the College and Siegwerk USA Inc. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Workforce Training and Economic Development Training Contract between the College and Siegwerk USA Inc." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.


President of the Board of the Directors

Attest:


Secretary of the Board of Directors

RESOLUTION

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT BETWEEN THE COLLEGE AND SIEGWERK USA INC.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa (the "State"), and is authorized and empowered by Chapter 260C of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide job training paid for from the Workforce Training and Economic Development Fund (the "Fund") established under Section 260C.18A; and

WHEREAS, the College has undertaken negotiations with respect to a jobs training program with Siegwark USA Inc. (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to train workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

WHEREAS, the College has allocated funds in the Fund in order to provide training and intends to use a portion of such funds to pay all or a portion of the costs of the Project, including necessary expenses incidental thereto, in the amount of \$20,000; and

WHEREAS, the Company has represented that the Project meets the criteria established by the Act and the Iowa Economic Development Authority for funding; and

WHEREAS, a Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Contract, to provide the Project for the Company;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That the Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Workforce Training and Economic Development Training Contract, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Workforce Training and Economic Development Training Contract, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Workforce Training and Economic Development Training Contract shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 3. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 9th day of March, 2020.


President of the Board of Directors

ATTEST:


Secretary of the Board of Directors

STATE OF IOWA)
) ss
COUNTY OF JASPER)

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on March 9, 2020, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 9th day of March, 2020.



Secretary of the Board of Directors

**Training Plan and Budget
For Siegwark USA Inc.
WTED Project 1**

The following Training Plan reflects the expected training activities for Siegwark USA Inc. The company will participate in some, if not all, of the following activities.

The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will be submitted for reimbursement as the training progresses.

This training plan has been designed by City of Perry staff with assistance from a DMACC Training Consultant. The Training Plan and Budget are as follows.

	Cost	WTED Cost
I. Job Skill Training		
II. Management/Supervisory Skills	\$25,000	\$16,250
Emotional Intelligence		
DiSC Management		
Becoming a Leader		
Motivating Employees		
Evaluating Employees and Providing Feedback		
Communication to Connect		
Leading Change		
DiSC Productive Conflict		
Employee Discipline		
III. Materials and Supplies		
IV. Administrative Costs	\$ 3,750	\$3,750
DMACC will help the company monitor the activity for the duration of the contract to assure that the training objectives are met.		
Total	\$28,750	\$20,000

The training began 2/17/20__ with completion anticipated by 2/16/21__. Upon receipt of proper documentation and reimbursement to all providers of training and training that meets guidelines of WTED, DMACC and this training plan will be made on an applied for basis.

The company will train at least 15 unduplicated employees and will show, at the completion of the contract, \$8,750 in cash match. This match will be linked to the training as outlined in this plan.

WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) TRAINING CONTRACT

This WTED TRAINING CONTRACT (the "Contract"), effective as of _____
between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location),
and Siegwerk USA Inc., Des Moines, Iowa, (the "Business" and its location), is entered into
under the following circumstances:

- A. Pursuant to Chapter 260C.18A (the "Act"), the Community College enters into this Contract with the Business for purposes of establishing a training program to educate and train certain persons with the Business.
- B. The Community College and the Business each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Business.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Business. The Business represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Business to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Business's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Business is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Business and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Business.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Business or any other person which affects, in any manner whatsoever, the right of the Business to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Business is engaged in interstate or intrastate commerce for those purposes allowable under 260C.18A 2.
- (E) The Business, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The Business is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the Business for which the Business pays state withholding tax or in those cases of start-up companies, those receiving the training are owners of the business.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The Business is an equal opportunity Business which complies with all local, state, and federal affirmative action requirements.

ARTICLE II PROJECT; PROGRAM SERVICES; FEES

Section 2.1. The WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) Application for Assistance, as submitted by the Community College in behalf of the Business, and as approved by Community College, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of individuals to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded to the College. It is understood and agreed that the Business and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Economic Development Authority to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Business therefore agrees to provide the social security number of each individual who receives training under this contract.

Section 2.4. The Business agrees to complete a Performance Report at the completion of training to evaluate the initial impact of training on the Business' operations. The Business also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Business that should project funds not be available or received from the State of Iowa within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Business shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

**ARTICLE III
PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project.

Section 3.2. The Business and the Community College agree that the project award, in the amount of \$20,000, (the "Project Award") is issued by DMACC as a forgivable loan and shall not be required to be repaid by the Business unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College shall determine whether an event of default has occurred.

**ARTICLE IV
CONTRACT MODIFICATION**

Section 4.1. Business shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Business, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved in writing by the Community College, and the Business.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V
EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The Business shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The Business shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The Business shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI
EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Business fails to complete the training project within the agreed period of time as specified in this Contract. In such case, the Business shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Business fails to train the agreed number of employees as specified in this Contract. In such case, the Business shall be required to repay a proportionate amount of total project funds expended by the community college and the Business. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both repayment provisions shall apply.
- (D) The Business fails to comply with any other requirements contained in this Contract. The Business shall be sent written notice by the Community College, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the Community College has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Business ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Business directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the Community College.
- (G) The Business acts in any manner contrary to, or fails to act in accordance with any provision of this Contract.
- (H) Business takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Business shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Business shall immediately pay to the Community College the amount of penalty determined by the Community College. The Business shall also pay interest on the amount to be repaid at the rate of 6% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Business shall immediately pay to the Community College the amount expended by the Business and the Community College from the Project Award. The Business shall also pay interest on the amount to be repaid at the rate of 6% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Business under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. Whenever an event of default has occurred and is unresolved, the Community College may engage a collection agency for appropriate collection action.

ARTICLE VII MISCELLANEOUS

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College
2006 South Ankeny Boulevard
Ankeny, IA 50023

Business: Siegwerk USA Inc.
3535 SW 56th Street
Des Moines, IA 50321

The Business and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Business and their respective permitted successors and assigns. This Contract may not be assigned by the Business without the express written consent of the Community College and may not be assigned by the

Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

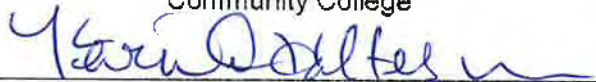
Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Business have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College
Community College



Authorized Signature

Kevin Heffelfman, Bd Vice Chair

Type Name and Title

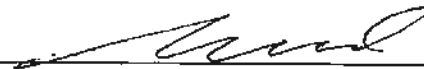
2006 South Ankeny Blvd.

Ankeny, IA 50023
Address

3-9-2020

Date

Siegwerk USA Inc.
Business



Authorized Signature

MATT CRAWFORD - HEAD OF HR USA

Type Name and Title

matt.crawford@siegwerk.com

Email Address

3535 SW 56th Street

Des Moines, IA 50321
Address

2-14-20

Date

Newton, Iowa
March 9, 2020

The Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, met in regular session on the 9th day of March, 2020 at 4:00 p.m. at the Newton Campus, 600 N. 2nd Avenue West, Room 210A, Newton, Iowa 50208. The meeting was called to order and there were present, either in person or by telephone conference call, the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning the Urban Campus Parking Lot Expansion Project. Following a discussion of the proposal, there was introduced and caused to be read a resolution entitled "Resolution Setting the Time and Place for Receipt of Bids for the Legacy Plaza Building 2 Elevator Replacement Project." The resolution was moved and seconded, and after due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

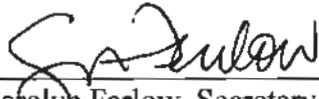
Whereupon, the President declared the resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

* * * * *



President of the Board of Directors

Attest:



Carolyn Farlow, Secretary
of the Board of Directors

RESOLUTION

RESOLUTION SETTING THE TIME AND PLACE FOR RECEIPT OF BIDS FOR THE LEGACY PLAZA BUILDING 2 ELEVATOR REPLACEMENT PROJECT.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa; and

WHEREAS, the College desires to undertake an elevator replacement project consisting of replacement of the existing freight elevator with a new passenger elevator including associated mechanical and electrical items at the DMACC Legacy Plaza Building 2; and

WHEREAS, the College desires to obtain competitive bids for the Legacy Plaza Building 2 Elevator Replacement Project (the "Project"); and

WHEREAS, OPN Architects, Inc. has prepared a Notice to Bidders for the Project in the form attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That sealed proposals for the Project will be received by the Board of Directors of the College at the DMACC Commons, Building 22 Conference Room, at the Ankeny Campus of the College, 2006 S. Ankeny Boulevard, in Ankeny, Iowa 50023 on the 2nd day of April, 2020, until 2:00 p.m., at which time and place said bids will be publicly opened and read aloud.

Section 2. That the Secretary of the Board of Directors of the College is hereby directed to give notice to bidders of the time when and place for receipt of bids, and of other information as required by Section 26.7 of the Code of Iowa, by publication at least once not less than thirteen (13) and not more than forty-five (45) days before the date for filing bids in a relevant contractor plan room service with statewide circulation, in a relevant construction lead generating service with statewide circulation, and on the College's internet site. The notice shall be in substantially the form prepared by OPN Architects, Inc. and attached to this Resolution.

Section 3. That the officers of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 9th day of March, 2020.


President of the Board of Directors

Attest:


Secretary of the Board of Directors

STATE OF IOWA)
) SS:
COUNTY OF JASPER)

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on March 9, 2020, which proceedings remain in full force and effect, have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

Dated this 9th day of March, 2020.



Secretary of the Board of Directors of the
Des Moines Area Community College

SECTION 00 1113 - NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN: That sealed bids will be received by Des Moines Area Community College (DMACC), at its Ankeny Campus, Building 22 Conference Room, 2006 South Ankeny Boulevard, Ankeny, Iowa 50023, until 2:00 p.m. on the 2nd of April, 2020. The bids will be opened shortly thereafter and publicly read. The project consists of furnishing the following supplies, equipment, and/or services.

DMACC LEGACY PLAZA, BUILDING 2 ELEVATOR REPLACEMENT

NEWTON, IA

PROJECT NO. 17819033

The bids are for a single Prime Contract for replacement of an existing freight elevator with a new passenger elevator including associated mechanical and electrical items at the DMACC Legacy Plaza Building 2. Bids shall be on a lump sum basis; segregated sub-bids will not be accepted.

Work is anticipated to commence procurement of materials upon award of contract, with a delayed construction start of December 21, 2020 and be completed by March 15, 2021, in one phase as shown on the Contract Documents.

A pre-bid conference is scheduled for March 18, 2020 at 1:00 p.m. at Board Room of Innovation Center Building 1, at DMACC Legacy Plaza, 403 W 4th Street N, Newton IA 50208.

A public hearing will be conducted at a meeting to be held at DMACC West Campus, 5959 Grand Ave., West Des Moines, IA 50266., at 4:00PM., on the 13th day of April, 2020, at which time and place any person may appear and file objections to the proposed plans, specifications, form of contract, and the estimated cost of said project.

Plans and specifications governing the construction of the proposed Work have been prepared by OPN Architects, Inc of Des Moines, Iowa.

Bidders for the Contract may obtain copies of the Bidding Documents by contacting Beeline + Blue, Des Moines, IA (Ph. 515-244-1611) in accordance with the Instructions to Bidders upon depositing the sum of \$50 (written to OPN Architects) or an MBI Plan Deposit card for each set of documents.

General and sub-bidders may obtain a maximum of two copies of the Bidding Documents.

Documents may be viewed at the following plan rooms:

Greater Fort Dodge Growth Alliance Planroom, 24 North 9th Street, Suite A, Ft. Dodge, IA, 515-955-5500.

Dodge Data & Analytics Planroom, 3315 Central Ave, Hot Springs, AR 71913, 501-625-3544

Des Moines Construction Update Plan Room DM, 221 Park Street, Des Moines, IA

Bid+Builders Exchange, 4814 E. Broadway, Madison, WI, 608-221-3148

DMACC Physical Plant Construction Projects - Online

Bid security in the amount of 5% of the total bid in the form of certified check, credit union share draft, or surety bond written on an original AIA Document A310, Bid Bond is required for this project. The successful bidder will be required to provide surety Performance and Payment Bonds in an amount equal to one hundred percent (100%) of the Contract Sum.

The award of the contract may be made by DMACC to any responsible bidder or bidders offering suitable supplies, equipment and/or service at the lowest price taking into consideration the quality of materials or service in the best interest of DMACC. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities, and to enter into such contract or contracts as shall be deemed in the best interest of DMACC.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa.

END OF SECTION

Newton, Iowa
 March 9, 2020

The Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greenc, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, met in regular session on the 9th day of March, 2020 at 4:00 p.m. at the Newton Campus, 600 N. 2nd Avenue West, Room 210A, Newton, Iowa 50208. The meeting was called to order and there were present, either in person or by telephone conference call, the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning the Legacy Plaza Building 2 Elevator Replacement Project. Following a discussion of the proposal, there was introduced and caused to be read a resolution entitled "Resolution Setting the Time and Place of a Public Hearing on the Proposed Plans, Specifications, Form of Contract and Estimated Costs for the Legacy Plaza Building 2 Elevator Replacement Project". The resolution was moved and seconded, and after due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


Whereupon, the President declared the resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

* * * * *



President of the Board of Directors

Attest:



Carolyn Farlow, Secretary
of the Board of Directors

RESOLUTION

RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC HEARING ON THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COSTS FOR THE LEGACY PLAZA BUILDING 2 ELEVATOR REPLACEMENT PROJECT.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa; and

WHEREAS, the College desires to undertake an elevator replacement project consisting of replacement of the existing freight elevator with a new passenger elevator including associated mechanical and electrical items at the DMACC Legacy Plaza Building 2; and

WHEREAS, OPN Architects, Inc. has prepared plans, specifications, a form of contract and estimated costs of the Legacy Plaza Building 2 Elevator Replacement Project (the "Project"); and

WHEREAS, before said plans, specifications, form of contract and estimated costs of the Project may be approved, it is necessary to hold a public hearing on such plans, specifications, form of contract and estimated costs pursuant to Section 26.12 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That the Board of Directors of the College meet at the West Des Moines Campus of the College, 5959 Grand Avenue, West Des Moines, Iowa 50266 on the 13th day of April, 2020, at 4:00 p.m., at which time and place a public hearing shall be held on the plans, specifications, form of contract and estimated costs for the Project, at which hearing all interested individuals shall be given a reasonable opportunity to express their views, orally or in writing, on the plans, specifications, form of contract and estimated costs of the Project.

Section 2. That the Secretary of the Board of Directors of the College is hereby directed to give notice of the time when and place where the hearing will be held, by publication at least once not less than four (4) nor more than twenty (20) calendar days prior to the date fixed for the hearing, in a newspaper published and having a general circulation in Polk County, Iowa. The notice shall be in substantially the following form:

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS,
SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED
COSTS FOR THE LEGACY PLAZA BUILDING 2 ELEVATOR
REPLACEMENT PROJECT.

Notice is hereby given that the Board of Directors of the Des Moines Area Community College (the "College") will meet at the West Des Moines Campus of the College, 5959 Grand Avenue, West Des Moines, Iowa 50266, on the 13th day of April, 2020, at 4:00 p.m., at which time and place a hearing will be held on the proposed plans, specifications, form of contract and estimated costs for the Legacy Plaza Building 2 Elevator Replacement Project (the "Project"), which Project shall consist of replacement of the existing freight elevator with a new passenger elevator including associated mechanical and electrical items at the DMACC Legacy Plaza Building 2. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, form of contract, or estimated costs of the Project. After hearing objections, the Board of Directors of the College will, by resolution, enter its decision on the plans, specifications, form of contract, and estimated costs of the Project.

By Order of the Board of Directors of
Des Moines Area Community College



Secretary of the Board of Directors

Section 3. That the officers of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 9th day of March, 2020.



President of the Board of Directors

Attest:



Secretary of the Board of Directors

STATE OF IOWA)
) SS:
COUNTY OF JASPER)

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on March 9, 2020, which proceedings remain in full force and effect, have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

Dated this 9th day of March, 2020.



Secretary of the Board of Directors of the
Des Moines Area Community College

Des Moines Area Community College



**FINANCIAL STATEMENTS
FOR FEBRUARY 29, 2020
AND THE EIGHT MONTHS THEN ENDED**

DMACC Fund Descriptions

Fund 1 – General Unrestricted Fund

This fund is used to account for the general operations of the College. These funds are available for any legally authorized purpose and are, therefore, used to account for all revenue and expenditures for activities not provided for in other funds. The organizational units to be financed through this fund are those which are generally directly concerned with the operation and support of the educational programs of the College as a whole.

Fund 2 – General Restricted Fund

This fund is used to account for resources that are available for the operation and support of the educational programs, but are restricted as to their use by outside agencies or donors.

Fund 3 – Auxiliary Fund

These funds are unrestricted, but they have been designated for a particular use. They account for activities intended primarily to provide non-instructional services or sales to students, staff, and/or institutional departments, and which are in addition to the educational and general objectives of the College.

Fund 4 – Agency Fund

This fund is used to account for assets held by the College as custodian or fiscal agent for others.

Fund 5 – Scholarship Fund

This fund accounts for the receipt and disbursement of scholarship awards to students, primarily PELL grants.

Fund 6 – Loan Fund

This fund accounts for the receipt and disbursement of funds relating to student loans.

Fund 7 – Plant Fund

This fund is used to account for transactions relating to investment in College properties. They include amounts which have been appropriated or designated for purchase of land, improvements, buildings, and equipment, the retirement of indebtedness and the administration of the physical plant.

**DES MOINES AREA COMMUNITY COLLEGE
MONTHLY FINANCIAL REPORT
TABLE OF CONTENTS**

FINANCIAL STATEMENTS & ATTACHMENTS:

- 1 Balance Sheet - All Funds
- 2 Statement of Revenue, Expenditures & Changes in Fund Balance
- 3 Cash in Banks and Investments
- 4 Budget/Actual Report - All Funds
- 5 Fund 1 Revenue Comparison & Fund 1 Expense Comparison

The financial statements and information listed above has been prepared in accordance with Generally Accepted Accounting Principles and is accurate and complete in all material respects.



Ben Voaklander, Controller

**Des Moines Area Community College
Balance Sheet
February 29, 2020**

	Unrestricted General Fund 1	Restricted General Fund 2	Auxiliary Fund 3	Agency Fund 4	Scholar- ship Fund 5	Loan Fund 6	Plant Fund 7	Total
ASSETS								
Current Assets:								
Cash in Banks and Investments	16,220,348	\$ 60,982,857	\$ 3,497,070	\$3,211,402	\$ (80,103)	\$ 32,370	\$ 33,924,537	\$ 117,788,481
Accounts Receivable	10,021,512	57,816,652	154,045	9,170	2,071	-	5,659,913	73,663,363
Student Loans	-	-	-	-	-	33,950	-	33,950
Deposits & Prepaid Expenses	22,261	-	-	-	-	-	-	22,261
Inventories	23,533	-	278,689	-	-	-	-	302,222
Total Current Assets	26,287,654	118,799,509	3,929,804	3,220,572	(78,032)	66,320	39,584,450	191,810,277
Fixed Assets:								
Land, Buildings & Improvements	-	-	-	-	-	-	224,702,443	224,702,443
Equipment, Leased Prop, Books & Films	-	-	-	-	-	-	18,918,079	18,918,079
Accumulated Depreciation	-	-	-	-	-	-	(88,750,778)	(88,750,778)
Total Fixed Assets	-	-	-	-	-	-	154,869,744	154,869,744
TOTAL ASSETS	\$ 26,287,654	\$ 118,799,509	\$ 3,929,804	\$3,220,572	\$ (78,032)	\$ 66,320	\$ 194,454,194	\$ 346,680,021
LIABILITIES AND FUND BALANCES								
Liabilities:								
Current Liabilities	\$ 4,318,159	\$ 1,575,932	\$ 143,896	\$ 2,103	\$ -	\$ -	\$ 195,836	\$ 6,235,926
Long Term Liabilities	1,505,500	2,859,369	61,500	-	-	-	5,829,696	10,256,065
Certificates/Bonds Payable	-	59,265,000	-	-	-	-	59,465,000	118,730,000
Health & Dental Liabilities	-	7,590,365	-	-	-	-	-	7,590,365
Deferred Revenue	10,223,066	44,359,968	20,500	-	-	-	-	54,603,534
Deposits Held in Custody for Others	19,383	-	-	3,218,469	-	-	-	3,237,852
Total Liabilities	16,066,108	115,650,634	225,896	3,220,572	-	-	65,490,532	200,653,742
Fund Balance:								
Unrestricted	10,221,546	-	3,703,908	-	-	-	-	13,925,454
Restricted-Specific Purposes	-	3,148,875	-	-	(78,032)	66,320	(1,811,629)	1,525,534
Net Investment in Plant	-	-	-	-	-	-	130,575,291	130,575,291
Total Fund Balance	10,221,546	3,148,875	3,703,908	-	(78,032)	66,320	128,963,662	146,026,279
TOTAL LIABILITIES & FUND BAL	\$ 26,287,654	\$ 118,799,509	\$ 3,929,804	\$3,220,572	\$ (78,032)	\$ 66,320	\$ 194,454,194	\$ 346,680,021

Des Moines Area Community College
Statement of Revenue, Expenditures and Changes in Fund Balances
For the Eight Months Ended February 29, 2020

	Unrestricted Fund 1	Restricted Fund 2	Auxiliary Fund 3	Agency Fund 4	Scholarship Fund 5	Loan Fund 6	Plant Fund 7	Total
Revenue:								
Tuition and Fees	\$ 39,027,810	\$ 842,713	\$ 343,826	\$ 314,833	\$ -	\$ -	\$ 2,202	\$ 40,531,383
Local Support (Property Taxes)	6,993,921	6,423,274	-	-	-	-	7,003,471	20,420,666
State Support	23,624,620	5,228,393	-	20,000	-	-	400,000	29,273,013
Federal Support	217,059	2,130,091	-	811,665	14,631,089	-	-	17,789,905
Sales and Services	405,926	-	1,924,967	28,419	-	-	343,196	2,702,509
Training Revenue / ACE	-	7,929,900	-	-	-	-	-	7,929,900
Other Income	1,946,511	6,090,066	2,586,728	608,826	100	-	412,227	11,844,457
Total Revenue	<u>72,215,846</u>	<u>28,644,437</u>	<u>4,855,520</u>	<u>1,983,744</u>	<u>14,631,189</u>	<u>-</u>	<u>8,161,095</u>	<u>130,491,832</u>
Transfers In - General	2,163,361	44,950	126,816	188,492	139,350	5,000	1,536,071	4,204,040
Total Revenue and Transfers In	<u>\$ 74,379,207</u>	<u>\$ 28,689,387</u>	<u>\$ 4,982,336</u>	<u>\$ 2,172,236</u>	<u>\$ 14,770,539</u>	<u>\$ 5,000</u>	<u>\$ 9,697,165</u>	<u>\$ 134,695,872</u>
Expenditures:								
Instruction	\$ 40,261,432	\$ 12,447,876	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,709,308
Academic Support	9,500,701	-	-	-	-	-	-	9,500,701
Student Services	8,243,335	560,451	-	-	-	-	-	8,803,786
Institutional Support	10,598,202	5,808,258	-	-	-	-	-	16,404,460
Operation and Maintenance of Plant	6,024,942	7,296,488	-	-	-	-	-	13,321,430
Auxiliary Enterprise Expenditures	-	-	4,742,018	-	-	-	-	4,742,018
Scholarship Expense	-	-	-	-	15,122,294	-	-	15,122,294
Loan Fund Expense	-	-	-	-	-	(2,227)	-	(2,227)
Plant Fund Expense	-	-	-	-	-	-	16,194,975	16,194,975
Agency Fund Expense	-	-	-	1,076,450	-	-	-	1,076,450
Total Expenditures	<u>74,626,611</u>	<u>26,113,073</u>	<u>4,742,018</u>	<u>1,076,450</u>	<u>15,122,294</u>	<u>(2,227)</u>	<u>16,194,975</u>	<u>137,873,194</u>
Transfers Out - General	1,420,432	2,242,470	269,104	210,203	61,830	-	-	4,204,040
Total Expenditures and Transfers Out	<u>76,047,043</u>	<u>28,355,543</u>	<u>5,011,122</u>	<u>1,286,653</u>	<u>15,184,124</u>	<u>(2,227)</u>	<u>16,194,975</u>	<u>142,077,234</u>
Net Increase (Decrease) for the Period	(1,667,836)	333,845	(28,786)	885,583	(413,585)	7,227	(6,497,810)	(7,381,362)
Fund Balance at Beginning of Year	11,889,382	2,815,030	3,732,694	1,685,788	335,553	59,093	135,461,472	155,979,012
Fund Balance at End of Period	<u>\$ 10,221,546</u>	<u>\$ 3,148,875</u>	<u>\$ 3,703,908</u>	<u>\$ 2,571,371</u>	<u>\$ (78,032)</u>	<u>\$ 66,320</u>	<u>\$ 128,963,662</u>	<u>\$ 148,597,650</u>

**DES MOINES AREA COMMUNITY COLLEGE
INVESTMENT RECAP
February 29, 2020**

DEPOSITORY ACCOUNTS

<u>Bank</u>	<u>Amount</u>	<u>Rate</u>	<u>Maturity</u>
Bankers Trust	\$ 12,731,714	1.21%	Money Market
United Bank of Iowa	\$ 3,068,668	1.39%	Money Market
Various Checking Accounts	\$ 169,433	0.75%	Checking Accounts
Sub Total	\$ 15,969,815		

DMACC INVESTMENTS

<u>Bank</u>	<u>Purchase Date</u>	<u>Amount</u>	<u>Rate</u>	<u>Maturity</u>
Bank Iowa		\$ 9,932,283	1.31%	Investment Account
Bank of the West		\$ 562,688	1.14%	Checking Accounts
Lincoln Savings Bank	December 15, 2019	\$ 1,000,000	1.93%	December 15, 2020
Lincoln Savings Bank	December 12, 2019	\$ 1,000,000	1.93%	December 12, 2020
MetaBank	May 30, 2019	\$ 1,000,000	2.30%	May 30, 2020
West Bank		\$ 59,350	0.25%	Investment Account
Wells Fargo		\$ 4,646,072	1.51%	Investment Account
Sub Total		\$ 18,200,393		

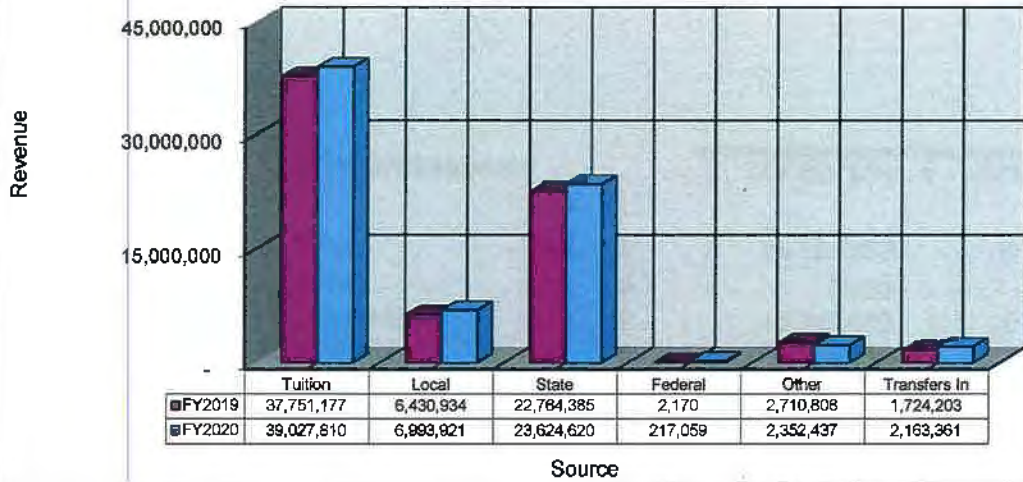
					Calculated
					Term
					Months
ISJIT INVESTMENTS					
Community State Bank	March 14, 2019	\$ 4,000,000	2.77%	March 14, 2020	12.2
Great Western Bank	January 10, 2019	\$ 1,000,000	2.80%	July 13, 2020	18.3
Lincoln Savings Bank	January 14, 2020	\$ 1,000,000	1.86%	January 13, 2021	12.2
Lincoln Savings Bank	January 14, 2020	\$ 1,000,000	1.91%	July 12, 2021	18.2
First American Bank	August 15, 2019	\$ 3,000,000	2.65%	August 14, 2020	12.2
Green State (Collateralized)		\$ 15,786,683	1.75%	Money Market	
Bankers Trust - Des Moines Money Market		\$ 212,181	1.21%	Money Market	
Community State Bank		\$ 29,329,760	1.60%	Money Market	
ISJIT Diversified Fund		\$ 28,289,649	1.30%	Money Market	
Total ISJIT Investments		\$ 83,618,273			
Grand Total of Investments		\$ 117,788,481			
Grand Total Weighted Average of Investments			1.56%		

**Des Moines Area Community College
Fiscal Year Ending June 30, 2020 Budget Report
Summary by Fund (All Funds)
For the Eight Months Ended February 29, 2020**

<u>Fund Name</u>	<u>Fund Number</u>	<u>Board Approved Budget</u>	<u>Working Budget</u>	<u>Amount Received/ Expended</u>	<u>Budget Commitments</u>	<u>Working Budget Balance</u>
Revenue						
Unrestricted Current	1	\$ 113,741,171	\$ 115,611,978	\$ 74,379,207		\$ 41,232,771
Restricted Current	2	54,281,644	56,787,404	28,689,387		28,098,017
Auxiliary	3	7,359,861	7,738,443	4,982,336		2,756,107
Agency	4	1,353,917	1,416,691	2,172,236		(755,545)
Scholarship	5	19,246,100	19,246,100	14,770,539		4,475,561
Loan	6	5,000	5,000	5,000		-
Plant	7	59,748,880	59,750,021	9,697,165		50,052,856
Total Revenue		\$ 255,736,573	\$ 260,555,637	\$ 134,695,872		\$ 125,859,765
Expenditures						
Unrestricted Current	1	\$ 113,723,614	\$ 115,576,181	\$ 76,047,043	\$ 22,690,309	\$ 16,838,829
Restricted Current	2	52,640,863	56,170,284	28,355,543	3,372,081	24,442,660
Auxiliary	3	6,666,399	7,269,056	5,011,122	870,476	1,387,458
Agency	4	1,320,542	1,398,816	1,286,653	54,688	57,475
Scholarship	5	19,341,100	19,329,100	15,184,124		4,144,976
Loan	6	5,000	5,000	(2,227)		7,227
Plant	7	58,292,306	60,748,089	16,194,975	4,955,625	39,597,489
Total Expenditures		\$ 251,989,824	\$ 260,496,526	\$ 142,077,234	\$ 31,943,179	\$ 86,476,113

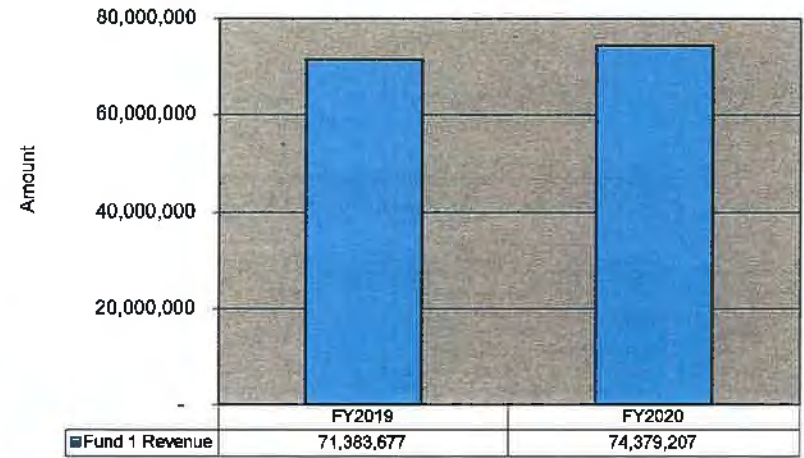
**Des Moines Area Community College
Revenue/Expense Comparison With Prior Year
for the Eight Months Ended February 29, 2020**

**Fund 1 Revenue
February 29, 2020**

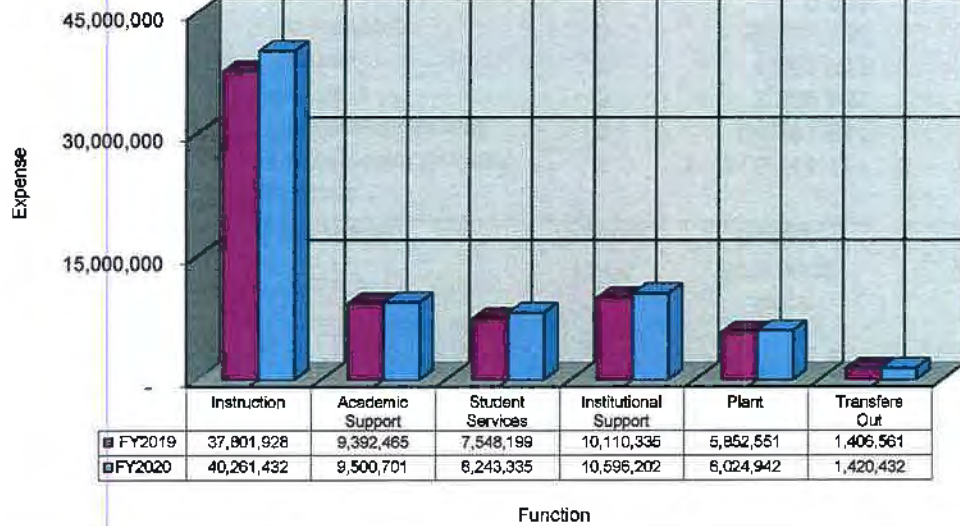


Tuition Increase 3.38%
Overall Increase 4.20%

**Fund 1 Revenue
February 29, 2020**



**Fund 1 Expense Comparison by Function
February 29, 2020**



Overall Increase 5.46%

**Fund 1 Expense
February 29, 2020**

