#### Des Moines Area Community College

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**Board of Directors Meeting Minutes** 

6-14-2010

### Board of Directors Meeting Minutes (June 14, 2010)

**DMACC** 

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# Board of Directors Des Moines Area Community College

Regular Board Meeting June 14, 2010 – 4:00 p.m.

DMACC Urban Campus; Bldg 1, Room 124-126 1100 7<sup>th</sup> Street, Des Moines, Iowa

#### **AGENDA**

- 1. Call to order.
- 2. Roll call.
- 3. Consideration of tentative agenda.
- 4. Public comments.
- 5. Presentations: Laura Douglas; Provost, Urban Campus

Laurie Phelan; iJAG President & CEO

- 6. Consent Items.
  - a. Consideration of minutes from May 10, 2010 Public Hearing and Regular Board Meeting.
  - b. Human Resources report.
  - c. Consideration of payables.
- 7. <u>Board Report 10-094.</u> Student Activities Council Budgets for FY 2011.
- 8. <u>Board Report 10-095.</u> Newton Campus Name Change.
- 9. <u>Board Report 10-096</u>. Consent and Subordination Agreement for Campus View Apartments
- 10. <u>Board Report 10-097</u>. Approval of 2010-2011 Advisory Committees.
- 11. <u>Board Report 10-098.</u> Consideration to renew membership dues to the Iowa Association of Community College Trustees.

- 12. <u>Board Report 10-099.</u> A resolution approving the form and content and execution of delivery of a retraining or training agreement under Chapter 260F, Code of Iowa, for Leading Bold Change Business Network Training Project.
- 13. Presentation of Financial Report.
- 14. President's Report.
- 15. Committee Reports.
- 16. Board Members' Reports.
- 17. Information Items:
  - June 16-17 Presidents' Retreat; Mason City (Hosted by NIACC)
  - ➤ June 22 CEO Golf Event
  - ➤ July 5 Holiday; All campuses closed
  - > July 12—Board meeting, Iowa Employment Solutions, Des Moines; 4:00 p.m.
  - > July 28-30 IACCT State Convention, Marshalltown (Hosted by Iowa Valley)
- 18. Closed Session Personnel Evaluation and Collective Bargaining.
- 19. <u>Board Report 10-100</u>. Consideration of Administrative/Professional, Confidential Clerical and IES Administrative Support Pay Rates.
- 20. Board Report 10-101. Consideration of Temporary, Adjunct and Student Pay Rates.
- 21. <u>Board Report 10-102</u>. Consideration of Collective Bargaining Agreement with the Des Moines Area Community College Educational Service Association for July 1, 2010 June 30, 2011
- 22. Approve President's 2010-2012 Contract.
- 23. Adjourn.

# Board of Directors Des Moines Area Community College

REGULAR BOARD MEETING

June 14, 2010

The regular meeting of the Des Moines Area Community College Board of Directors was held at the Urban Campus on June 14, 2010. DMACC student Yolanda Ally sang "O Mio Babbino Caro", and Director Cheryl Langston called the meeting to order at 4:00 p.m.

**ROLL CALL** 

Members present: Fred Buie, Jeff Hall, Cheryl Langston, and Madelyn Tursi.

Members connected via telenet: Jim Knott, Ben Norman, Joe Pugel, and

Wayne Rouse.

Members absent: Kevin Halterman.

Others present: Robert Denson, President; Carolyn Farlow, Board Secretary;

Greg Martin, Board Treasurer, faculty and staff.

CONSIDERATION OF TENTATIVE AGENDA

Tursi moved; seconded by Buie to approve the tentative agenda as

presented.

Motion passed unanimously. Aye-Buie, Hall, Knott, Langston, Norman,

Pugel, Rouse, Tursi. Nay-none.

**PUBLIC COMMENTS** 

None.

**PRESENTATIONS** 

Laura Douglas, Provost of DMACC Urban Campus, welcomed everyone to the Urban campus. She then introduced Michelle Basart, Dammon Hughes, Ana Maria Pinheiro, and Jaylene Leahy who then spoke about their experiences

as students at the DMACC Urban campus.

Laurie Phelan, iJAG President & CEO, will present at the August Board

meeting.

**CONSENT ITEMS** 

Tursi moved; seconded by Hall to approve the consent items: a) Minutes from the May 10, 2010 Public Hearing and Regular Board Meeting; b) Human Resources Report (Attachment #1); and c) Payables (Attachment #2).

Motion passed unanimously. Aye-Buie, Hall, Knott, Langston, Norman,

Pugel, Rouse, Tursi. Nay-none.

APPROVE STUDENT ACTIVITIES BUDGET

<u>Board Report 10-094</u>. Tursi moved; seconded by Buie recommending that the Board accept the Student Activities Council (SAC) budgets for FY 2011 as

proposed.

Motion passed unanimously. Aye-Buie, Hall, Knott, Langston, Norman,

Pugel, Rouse, Tursi. Nay-none.

NEWTON CAMPUS NAME CHANGE

<u>Board Report 10-095</u>. Hall moved; seconded by Tursi recommending that the Board approve the name change of the DMACC Newton Polytechnic Campus to DMACC Newton Campus.

Motion passed unanimously. Aye-Buie, Hall, Knott, Langston, Norman, Pugel, Rouse, Tursi. Nay-none.

CONSENT AND
SUBORDINATION
AGREEMENT FOR CAMPUS
VIEW APARTMENTS

<u>Board Report 10-096</u>. Buie moved; seconded by Norman recommending that the Board authorize, or ratify, the execution by the President of an agreement with respect to a mortgage by the Tenant on the Campus View property in accordance with the ground lease.

Motion passed on a roll call vote. Aye-Buie, Hall, Knott, Langston, Norman, Pugel, Rouse, Tursi. Nay-none.

APPROVAL OF 2010-2011 ADVISORY COMMITTEES

<u>Board Report 10-097</u>. Buie moved; seconded by Hall recommending that the Board adopt a motion approving the Advisory Committees for the FY 2010-2011 academic year.

Motion passed unanimously. Aye-Buie, Hall, Knott, Langston, Norman, Pugel, Rouse, Tursi. Nay-none.

APPROVE MEMBERSHIP DUES IN IACCT July 1, 2010-June 30, 2011 <u>Board Report 10-098</u>. Buie moved; seconded by Hall recommending that the Board renew membership to the lowa Association of Community College Trustees (IACCT) and authorizing payment of annual dues in the amount of \$71.225.19.

Motion passed on a roll call vote. Aye-Buie, Hall, Knott, Langston, Norman, Pugel, Rouse, Tursi. Nay-none.

APPROVE RETRAINING OR TRAINING AGREEMENT – Leading Bold Change Business Network Training Project <u>Board Report 10-099</u>. Attachment #3. Buie moved; seconded by Tursi to approve a resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of lowa for **Leading Bold Change Business Network** Training **Project**.

Motion passed on a roll call vote. Aye-Buie, Hall, Knott, Langston, Norman, Pugel, Rouse, Tursi. Nay-none.

FINANCIAL REPORT

Doug Williams, Vice President of Business Services, presented the May 2010 financial report as shown in Attachment #4 to these minutes.

**COMMITTEE REPORTS** 

Cheryl Langston reported that the Audit Committee will meet on June 30<sup>th</sup>.

CLOSED SESSION –
COLLECTIVE BARGAINING
AND PERSONNEL
EVALUATION

Tursi moved; seconded by Hall to hold a closed session to conduct a strategy meeting of a public employer concerning employees covered by a collective bargaining agreement as provided in Section 20.17(3) of the lowa Code and also as provided in Section 21.5(1)(i) of the Open Meetings Law to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent

needless and irreparable injury to that individual's reputation and that individual requests a closed session. There is a written request for the Closed Session on file.

Motion passed on a roll call vote. Aye-Buie, Hall, Knott, Langston, Norman, Pugel, Rouse, Tursi. Nay-none.

**RETURN TO OPEN SESSION** 

The Board returned to open session at 5:10 p.m. A tape recording of the closed session has been placed in the lock box at Community State Bank.

ADMINISTRATIVE/
PROFESSIONAL,
CONFIDENTIAL CLERICAL
AND IES ADMINISTRATIVE
SUPPORT PAY RATES

<u>Board Report 10-100</u>. Buie moved; seconded by Tursi recommending that the Board approve the proposed Administrative/Professional, Confidential Clerical and IES Administrative Support pay rates.

Motion passed on a roll call vote. Aye-Buie, Hall, Langston, Norman, Pugel, Rouse, Tursi. Nay-Knott.

TEMPORARY, ADJUNCT AND STUDENT PAY RATES

<u>Board Report 10-101</u>. Tursi moved; seconded by Buie recommending that the Board approve the proposed Temporary, Adjunct and Student pay rates.

Motion passed on a roll call vote. Aye-Buie, Hall, Knott, Langston, Norman, Pugel, Rouse, Tursi. Nay-none.

COLLECTIVE BARGAINING AGREEMENT WITH EDUCATIONAL SERVICES ASSOCIATION (ESA) <u>Board Report 10-102</u>. Hall moved; seconded by Buie recommending that the Board approve the terms of the agreement.

Motion passed on a roll call vote. Aye-Buie, Hall, Knott, Langston, Norman, Pugel, Rouse, Tursi. Nay-none.

PRESIDENT'S 2010-2012 CONTRACT Pugel moved; seconded by Norman recommending that the Board approve the President's contract authorizing an annual salary of \$232,000 effective July 1, 2010.

Motion passed on a roll call vote. Aye-Buie, Hall, Knott, Langston, Norman, Pugel, Rouse, Tursi. Nay-none.

**ADJOURN** 

The Board observed a moment of silence in respect for the students that were killed last week. Tursi moved to adjourn; seconded by Norman.

Motion passed unanimously and at 5:15 p.m., Director Cheryl Langston adjourned the meeting. Aye-Buie, Hall, Knott, Langston, Norman, Pugel, Rouse, Tursi. Nay-none.

JOE POGEL, Board Chair

CAROLYN FARLOW, Board Secretary



**BOARD REPORT** 

To the Board of Directors of Des Moines Area Community College Date: June 14, 2010

Page: 1

**AGENDA ITEM** 

**Human Resources Report** 

#### **BACKGROUND**

I. Resignation

A. Davis, Susan
Professor, Nursing
Carroll Campus
Effective: May 7, 2010

#### RECOMMENDATION

It is moved that the Board accepts the President's recommendation as to the above personnel actions.

Date:

Des Moines Area Comm College

List of checks over \$2,500.00

from 22-APR-2010 to 26-MAY-2010

Time: 08:13 AM

05/27/2010

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Academy Roofing & Sheet M	511917	\$2,974.78	\$414.61 \$780.00	60 <b>9</b> 0 6090	Buildings Equipment Buildings Equipment	Maintenance/Repair o Maintenance/Repair o
			\$761.10 \$1,019.07	6090 6090	Buildings Equipment	Maintenance/Repair o Maintenance/Repair o
AccessData	511918	\$2,695.00	\$2,695.00	6323	Electronic Crime Ins	Minor Equipment
Adec	511920	\$6,552.30	\$19.20 \$1,799.42 \$4,733.68	6263	Dental Hygiene Perkins Equipment Dental Hygiene	Materials & Supplies Disposal of Hazardou Disposal of Hazardou
Alliant Energy	511924	\$27,797.97	\$6,038.75 \$9,293.24 \$9,497.13 \$1,589.83 \$18.51 \$1,126.24 \$192.30 \$41.97	6190 6190 6190 6190 6190 6190 6190		Utilities Utilities Utilities Utilities
Arnold Motor Supply	511934	\$3,650.95	-\$194.16 -\$83.92 -\$1.77 \$30.40 \$131.82 \$55.76 \$16.05 \$6.20 \$33.79 \$3.49 \$28.00 \$65.71 \$49.23	6511 6511 6511 6511 6511 6511 6511 6511	Auto Mechanics	Purchases for Resale

\$9.13

6511 Auto Mechanics

Purchases for Resale

Date:

Des Moines Area Comm College

05/27/2010 List of checks over \$2,500.00

from 22-APR-2010 to 26-MAY-2010

Page:

Time: 08:13 AM

ACCOUNT

	CHECK		IRANSACIION	ACCOUNT		
VENDOR NAME	NUMBER	CHECK AMOUNT	AMOUNT	NUMBER	INDEX TITLE	ACCOUNT TITLE
Arnold Motor Supply	511934	<b>\$3,650.9</b> 5	\$53. <b>52</b>	6511	Auto Mechanics	Purchases for Resale
Afficia Motor Suppry	277274	45,050.55	\$105.20		Auto Mechanics	Purchases for Resale
•			\$6.63	6511		Purchases for Resale
			\$3.87	6511		Purchases for Resale
			\$15.24	6511	Auto Mechanics	Purchases for Resale
			\$10.10	<b>6</b> 511	Auto Mechanics	Purchases for Resale
			\$15.24	6511	Auto Mechanics	Purchases for Resale
			\$19.33	6511	Auto Mechanics	Purchases for Resale
			\$18.36	6511	Auto Mechanics	Purchases for Resale
			\$26.90	6511	Auto Mechanics	Purchases for Resale
			\$10.77	6511		Purchases for Resale
			\$8.30	6511	Auto Mechanics	Purchases for Resale
			\$25.50	6511	Auto Mechanics	Purchases for Resale
			\$14.55	6511	Auto Mechanics	Purchases for Resale
			\$3.99	6511	Auto Mechanics	Purchases for Resale
			\$18.60	6511	Auto Mechanics	Purchases for Resale
			\$30.00	6511	Auto Mechanics	Purchases for Resale
			\$15.48	6511	Auto Mechanics	Purchases for Resale
			\$24.11	6511	Auto Mechanics	Purchases for Resale
			\$12.23	6511	Auto Mechanics	Purchases for Resale
			\$140.84	6511	Auto Mechanics	Purchases for Resale
			\$20.42	6511	Auto Mechanics	Purchases for Resale
			\$270.28	6511	Auto Mechanics	Purchases for Resale
			\$87.02	6511	Auto Mechanics	Purchases for Resale
			\$40.55	6511	Auto Mechanics	Purchases for Resale
			\$61.12	6511	Auto Mechanics	Purchases for Resale
			\$19.04	6511	Auto Mechanics	Purchases for Resale
			\$1.91	6511	Auto Mechanics	Purchases for Resale
			\$6.28	6511	Auto Mechanics	Purchases for Resale
			\$35.72	6511	Auto Mechanics	Purchases for Resale
			\$17.00	6511	Auto Mechanics	Purchases for Resale
			\$103.81	6511	Auto Mechanics	Purchases for Resale
			\$35.98	6511	Auto Mechanics	Purchases for Resale
			\$82.58	6511	Auto Mechanics	Purchases for Resale
			\$22.97	6511	Auto Mechanics	Purchases for Resale

Date:

Des Moines Area Comm College

05/27/2010 List of checks over \$2,500.00

from 22-APR-2010 to 26-MAY-2010

Time: 08:13 AM

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Arnold Motor Supply	511934	\$3,650.95	\$7.98	6511	Auto Mechanics	Purchases for Resale
		40,000.00	\$83.51	6511	Auto Mechanics	Purchases for Resale
			\$72.87	6511	Auto Mechanics	Purchases for Resale
			\$79.98	6511	Auto Mechanics	Purchases for Resale
			\$69.48	6511	Auto Mechanics	Purchases for Resale
			\$95.36	6511	Auto Mechanics	Purchases for Resale
•			\$38.50	6511	Auto Mechanics	Purchases for Resale
			\$85.00	6511	Auto Mechanics	Purchases for Resale
			\$2.96	6511	Auto Mechanics	Purchases for Resale
			\$439.87	6511	Auto Mechanics	Purchases for Resale
			\$84.24	6511		Purchases for Resale
			\$47.96	6511	Auto Mechanics	Purchases for Resale
			\$173.38	6511	Auto Mechanics	Purchases for Resale
			\$41.51	6511	Auto Mechanics	Purchases for Resale
			\$329.25	6511	Auto Mechanics	Purchases for Resale
		•	\$8.35	6511	Auto Mechanics	Purchases for Resale
			\$18.00	6511	Auto Mechanics	Purchases for Resale
			\$13.14	6511	Auto Mechanics	Purchases for Resale
			\$191.87	6511	Auto Mechanics	Purchases for Resale
			\$16.86	6511	Auto Mechanics	Purchases for Resale
			\$16.00	6511	Auto Mechanics	Purchases for Resale
			\$20.16	6511	Auto Mechanics	Purchases for Resale
			\$1.05	6511	Auto Mechanics	Purchases for Resale
			\$20.13	6511	Auto Mechanics	Purchases for Resale
			\$40.20	6511	Auto Mechanics	Purchases for Resale
			\$34.00	6511	Auto Mechanics	Purchases for Resale
			-\$24.11	6511	Auto Mechanics	Purchases for Resale
			\$2.21	6511	Auto Mechanics	Purchases for Resale
			\$83.92	6511	Auto Mechanics	Purchases for Resale
			\$8.10	6511	Auto Mechanics	Purchases for Resale
Boelter Contract and Desi	511943	\$4,020.00	\$4,020.00	6323	Equip Replacement Sc	Minor Equipment
Budget Inn & Suites	511948	\$4,467.56	\$2,407.50	6269	Continuing Ed, 2 Day	Other Services
			\$2,060.06	6321	Continuing Ed, 2 Day	Food

Des Moines Area Comm College

from 22-APR-2010 to 26-MAY-2010

05/27/2010 List of checks over \$2,500.00

Time: 08:13 AM

Date:

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Christian Printers Inc	511957	\$4,545.00	\$4,545.00	6120	Communications	Printing/Reproductio
City of Boone	511958	\$4,0 <b>6</b> 3.06	\$4,063.06	6190	Boone Campus Housing	Utilities
Ebsco Subscription Servic	511977	\$7,033.81	\$7,033.81	6340	Library	Periodicals
Energy Systems Engineerin	511980	\$16,159.74	\$16,159.74	6015	Iowa Energy Ctr Ener	Consultant's Fees
Hewlett Packard	512000	\$32,821.26	\$3,897.82 \$2,626.44	6060 6060	Technical Update Equ	
			\$3,558.00 \$1 <b>6</b> ,128.00	6323 6325	Office of VP, Info S Office of VP, Info S	Minor Equipment Computer Equipment
			\$2,298.00	6323	Equipment Replacemen	
			<b>\$9</b> 32.00	6323	Office of VP, Info S	Minor Equipment
			\$932.00	6323	Gateway to College	Minor Equipment
			\$2,430.00	6322	Office of VP, Info S	Materials & Supplies
			\$19.00	6323	Office of VP, Info S	Minor Equipment
Intelligent Computer Solu	512009	\$2,915.44	\$2,915.44	6323	Electronic Crime Ins	Minor Equipment
Martin Brothers Distribut	512041	\$6,930.65	-\$22.07	6511	Cafeteria	Purchases for Resale
			\$947.90	6511		Purchases for Resale
			\$1,490.01	6511	Cafeteria	Purchases for Resale
			\$761.69		Cafeteria	Purchases for Resale
			\$1,140.12		Cafeteria	Purchases for Resale
			\$888.64		Cafeteria	Purchases for Resale
			\$1,724.36	6511	Cafeteria	Purchases for Resale
McGraw Hill Companies	512042	\$3,378.24	\$341.90	6322	Iowa College Access	Materials & Supplies
			\$3,036.34	6322	Corrections-Newton	Materials & Supplies
ProQuest	5 <b>1</b> 2078	\$6,167.00	\$6,167.00	6269	Equipment Replacemen	Other Services
Purcell Printing and Grap	512079	\$3,114.47	<b>\$129.9</b> 8	6120	Dean, Business & Inf	<del>-</del>
			\$92.00	6322	Office of Exec Dean,	Materials & Supplies

Des Moines Area Comm College

List of checks over \$2,500.00

from 22-APR-2010 to 26-MAY-2010

6150 IPT Regional Telecom Communications

6150 Land Survey ACE Prog Communications

Page:

Date: 05/27/2010 Time: 08:13 AM

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Purcell Printing and Grap	512079	\$3,114.47	\$92.00 \$92.00 \$92.00 \$92.00 \$235.09 \$260.13 \$260.14 \$141.19 \$889.94 \$200.00 \$412.00	6322 6322 6322 6322 6322 6322 6120 6269	Office of Dir, Finan Office of Exec Dean, Office of Dir, Stude Enrollment Managemen Office of Dir, Marke Admission Processing Student Records/Serv NSF-STEM Learning Co Office of Exec Dir, Office of Dir, Marke Office of Dean, Scie Environmental Scienc	Materials & Supplies Printing/Reproductio Other Services
Quality Attributes Softwa	512081	\$7,810.41	\$126.00 \$7,810.41		Quality Attributes S	
Reinhart Foodservice	512085	\$2,901.89	\$1,169.42 \$440.61 \$1,291.86	6322	Bistro Hotel/Restaurant Man Hotel/Restaurant Man	
Saydel Consolidated Schoo	512089	\$2,556.60	\$400.00 \$2,156.60		Office of Controller Office of Controller	<b>-</b>
Seneca Data	512092	\$2,598.00	\$2,598.00	632 <b>3</b>	Project Lead the Way	Minor Equipment
Snyder MFG Co	512095	\$3,279.57	\$3,279.57	6323	Equip Replacement In	Minor Equipment
Summit America Insurance	512102	\$4,078.00	\$4,078.00	6180	Non Tort Insurance	Insurance
US Cellular	512112	\$4,008.30	\$241.12 \$91.72 \$51.22 \$127.91 \$103.36	6150 6150 6150	Grounds Safety Committee Transportation Office of the Dir, P Gateway to College	Communications Communications Communications Communications Communications

\$15.58 \$84.73

Des Moines Area Commi College

from 22-APR-2010 to 26-MAY-2010

Page:

05/27/2010 List of checks over \$2,500.00

Time: 08:13 AM

Date:

	CHECK		TRANSACTION	ACCOUNT		
VENDOR NAME	NUMBER	CHECK AMOUNT	AMOUNT	NUMBER	INDEX TITLE	ACCOUNT TITLE
						•••••
US Cellular	512112	\$4,008.30	\$85.37	6 <b>15</b> 0	Associates Degree Nu	Communications
			\$25.67	6150	Building Trades Hous	Communications
			\$14.45	6150	Boone Campus Housing	Communications
			\$38.57	6150	Office of Exec Dir,	Communications
			\$106.39	6150	Office of Coord, Cir	Communications
			\$7.91	6150	Campus Communication	Communications
			\$11.40	6150	Campus Communication	Communications
			\$39.16	6150	Custodial	Communications
			\$10.34	6150	Data Processing	Communications
			<b>\$6</b> 3.95	6150	Office of Exec Dean,	Communications
			\$11.53	6150	Office of Dean, Scie	Communications
			\$74.28	6150	Office of Exec Dean,	Communications
			\$8.41	6150	Office of Exec Dean,	Communications
			\$3.31	6150	Distance Learning	Communications
			\$124.61	6150	Economic Development	Communications
			\$242.41	6150	Enrollment Managemen	Communications
			\$74.28	6150	Evening & Weekend	Communications
			\$8.66	6150	Health Services	Communications
			\$38.97	6150	Hub Entertainment	Communications
			\$68.05	6150	Office Exec Dir, Ins	Communications
			<b>\$16.</b> 63	6150	Judicial Office	Communications
			\$63.66	6150	Mechanical Maintenan	Communications
			\$53.98	6150	Motorcycle and Moped	Communications
		•	\$28.41	6150	Physical Plant Opera	Communications
			\$9.28	6150	Plant Operations, St	Communications
			\$15.82	6150	Physical Plant Opera	Communications
			\$40.35	6150	Physical Plant Opera	Communications
			\$312.35	6150	Program Development	Communications
			\$82.54	6150	Respiratory Therapy	Communications
			\$59.53	6150	Transportation Insti	Communications
			\$43.22	6150	Office of Sr VP, Bus	Communications
			\$171.03	6150	Office of VP, Commnt	Communications
		÷	\$42.96	6150	Wellness	Communications
			\$727.85	6150	WLAN Support	Communications
			\$6.15	6150	WIA-Adult	Communications

Date:

Time:

FWRR040 05/27/2010

08:13 AM

#### Des Moines Area Comm College

List of checks over \$2,500.00

from 22-APR-2010 to 26-MAY-2010

age:

	CHECK		TRANSACTION	ACCOUNT		
VENDOR NAME	NUMBER	CHECK AMOUNT	AMOUNT	NUMBER	INDEX TITLE	ACCOUNT TITLE
		<b></b>				
US Cellular	512112	\$4,008.30	\$11.28	6150	WIA-Dislocated Worke	Communications
			\$2.06	6150	ARRA-Adult Program	Communications
			\$11.28	6150	ARRA-Dislocated Work	Communications
			\$143.64	6150	Youth at Risk - Anke	Communications
			\$146.44	6150	Office of the Dir, P	Communications
			\$67.20	6150	Dental Assistant	Communications
			\$14.55	<b>615</b> 0	Office of the Dir, P	Communications
			\$18.82	6150	Info Tech/Network Ad	Communications
			\$152.53	6150	Mechanical Maintenan	Communications
VeriSign	512117	\$4,817.00	\$4,817.00	6324	Technical Update Equ	Computer Software
Wayne's a Caffeering and Mark	510110	44 000 00	44 000 00	63.53		
Vernier Software and Tech	512118	\$4,800.88	\$4,800.88	6323	Equipment Replacemen	Minor Equipment
Vernon Company	<b>512</b> 119	<b>\$3,</b> 519.30	\$3,519.30	6322	Electronic Crime Ins	Materials & Supplies
vernon company	512119	\$3,519.30	\$3,519.30	0322	Electionic Clime ins	Maceriais & Supplies
Vital Support Systems	512120	\$3,218.00	\$3,218.00	6150	Campus Communication	Communications
	522	<b>4-,-20.00</b>	40,220.00			30
WebFilings LLC	512126	\$186,824.89	\$162,403.32	6269	WebFilings, LLC-On-t	Other Services
3		•	\$24,421.57	6269	WebFilings, LLC-Job	Other Services
					_	
Welter Storage Equipment	512127	\$3,099.50	\$3,099.50	6323	Equip Replacement In	Minor Equipment
Windstar Lines Inc	<b>512</b> 133	\$3,757.00	\$3,757.00	6511	Alumni Association	Purchases for Resale
DMACC HEA	<b>512</b> 154	\$6,117.74	\$6,117.74	2272	Payroll Office	DMACC/HEA Dues Payab
Iowa Workforce Developmen	<b>512</b> 194	\$13,495.35	\$13,495.35	6210	IES-Des Moines	Rental of Buildings
Agri Drain Corp	512225	\$11,379.75	\$11,347.50	6269	Agri Drain Corp #6-J	
			\$32.25	6269	Agri Drain Corp #6-T	Other Services
Applied Art & Technology	512239	\$4,455.00	\$4,455.00	6322	Office of Dir, Marke	Materials & Supplies
wbbited wir a tecimorogy	512233	\$4,455.UU	\$4,435.UU	0344	OFFICE OF DIF, Marke	Marcettate & pubbites
Budget Inn & Suites	512264	\$3,036.39	\$1,399.29	6321	Continuing Ed, 2 Day	Food
	22201	40,000.00	42,000,20	0021	Jones Land Land	

List of checks over \$2,500.00 05/27/2010

CHECK

Des Moines Area Commi College

TRANSACTION ACCOUNT

from 22-APR-2010 to 26-MAY-2010

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VENDOR NAME	NUMBER	CHECK AMOUNT	AMOUNT	NUMBER	INDEX TITLE	ACCOUNT TITLE
<del></del>						
Budget Inn & Suites	512264	\$3,036.39	\$1,637.10	6269	Continuing Ed, 2 Day	Other Services
Certification Center	512279	\$6,520.00	\$6,520.00	6322	Continuing Ed, Healt	Materials & Supplies
Constellation NewEnergy G	512287	\$41,937.55	<b>\$</b> 41,937.55	6190	Utilities	Utilities
Davis Brown Koehn Shors a	512301	\$19,474.89	\$4,994.55		Office of Sr VP, Bus	
			\$1,799.50	6013	Economic Development	Legal Fees
			\$5,457.50	6013	Office of Sr VP, Bus	Legal Fees
			\$238.84	6013	Economic Development	Leg <b>al</b> Fees
			\$6,984.50	6013	Office of Sr VP, Bus	Legal Fees
Dentsply Rinn	512304	\$8,281.53	\$8,281.53	7100	Equip Replacement He	Furniture, Machinery
Des Moines Water Works	512306	\$2,770.37	\$234.62		Headstart-Urban Camp	
			\$248.13		Physical Plant Opera	
			\$49.18		Utilities	Utilities
			\$259.07		Utilities	Utilities
			\$1,449.12	6190	Utilities	Utilities
			<b>\$5</b> 30.25	6190	Utilities	Utilities
DMACC Foundation	512311	\$5,650.00	\$5,650.00	6518	Hospitality Careers	Gourmet Dinners
Dodge Co Inc	512313	\$3,448.68	\$3,448.68	6323	Mortuary Science Pro	Minor Equipment
Employee & Family Resourc	512323	\$3,577.50	\$2,520.00	6269	Office of Dean, Scie	Other Services
			\$1,057.50	6269	Special Needs	Other Services
Frank Baxter General Cont	512337	\$19,700.00	\$19,700.00	7600	Health Sciences Buil	Buildings and Fixed
Glenn Shepard Seminars In	512346	\$8,821.00	\$8,821.00	6269	Continuing Ed, Trade	Other Services
Greater Des Moines Partne	512352	\$10,000.00	\$10,000.00	6269	Other General Instit	Other Services
Healthways	512361	\$49,265.56	\$49,265.56	6269	Healthways Health Su	Other Services

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Inland Truck Parts Co	512373	\$6,334.11	\$6,307.57 \$26.5 <b>4</b>	6377 6377	Transportation Insti Transportation Insti	·
Iowa Foundation for Medic	512378	\$4,095.00	\$4,095.00	6269	IA Foundation Med Ca	Other Services
Mardock Drafting Services	512410	\$2,512.50	\$2,512.50	6015	Buildings Equipment	Consultant's Fees
Martin Brothers Distribut	512412	\$6,479.05	\$1,851.26 \$991.09 \$1,472.78 \$1,466.90 \$697.02	6511 6511 6511	Cafeteria Cafeteria Cafeteria Cafeteria Cafeteria	Purchases for Resale Purchases for Resale Purchases for Resale Purchases for Resale Purchases for Resale
MidAmerican Energy Co	512424	\$53,535.69	\$2,154.37 \$380.20 \$754.61 \$49,893.23 \$353.28	6190	Physical Plant Opera	Utilities Utilities Utilities
Midwest Veterinary Supply	512425	\$5,013.85	\$38.85 \$4,975.00	6322 6323	Veterinary Techician Equip Replacement In	
Ohland Concrete Construct	512450	\$14,002.50	\$14,002.50	6100	Buildings Equipment	Maintenance of Groun
Pocket Nurse	512458	\$4,702.00	\$4,702.00	6323	Perkins Equipment	Minor Equipment
Pretrax Inc	512461	\$2,590.00	\$225.00 \$1,366.00 \$999.00	6269	Office of Exec Dir, Office of Exec Dir, Office of Exec Dir,	Other Services Other Services Other Services
Pro Auto Inc	512463	\$7,200.00	\$7,200.00	7400	Carroll Campus Equip	Vehicles
Van Meter Industrial Inc	512521	\$3,478.30	\$3,478.30	6323	Dean, Business & Inf	Minor Equipment
Vital Support Systems	512526	\$5,802.13	\$338.00	6322	Technical Update Equ	Materials & Supplies

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Des Moines Area Comm College

List of checks over \$2,500.00

from 22-APR-2010 to 26-MAY-2010

	CHECK		TRANSACTION	ACCOUNT		
VENDOR NAME	NUMBER	CHECK AMOUNT	AMOUNT	NUMBER	INDEX TITLE	ACCOUNT TITLE
Vital Support Systems	512526	\$5,802.13	\$5,464.13	6265	Technical Update Equ	Software Service Agr
Waste Mgmt of Iowa Corp.	512532	\$4,066.34	\$34 <b>9</b> .00	6030	Physical Plant Opera	Custodial Services
			\$120.01	6030	Physical Plant Opera	Custodial Services
			\$208.50	6030	Physical Plant Opera	Custodial Services
			\$3,388.83	6 <b>0</b> 30	Custodial	Custodial Services
2 The Top	512547	\$3,350.00	\$603.00	<b>6</b> 26 <b>6</b>	WIA-Incentive	Stipends
			\$2,747.00	626 <b>6</b>	DSM-Wag-Pey	Stipends
Sprectrum	. 512574	\$2,710.39	\$2,710.39	6269	WIA-Spectrum Resourc	Other Services
Acme Printing Co Inc	512584	\$2,627.00	\$2,627.00	6322	Office of Exec Dean,	Materials & Supplies
Ahlers and Cooney PC	512586	\$2,986.50	\$2,986.50	6013	Office of Sr VP, Bus	Legal Fees
Ames Municipal Utilities	512592	\$3, <b>1</b> 16.41	\$3,116.41	6190	Utilities	Utilities
Baker Group Corp.	512604	\$7,147. <b>7</b> 9	\$7,14 <b>7.</b> 79	6090	Mechanical Maintenan	Maintenance/Repair o
Bankers Trust	512606	\$3,550.00	\$400.00		Multiple Project 35	Financial Serv Fees
			\$400.00	6014	Multiple Project 36	Financial Serv Fees
			\$400.00	6014	Multiple Project 37	Financial Serv Fees
			\$400.00	6014	Multiple Projects 38	Financial Serv Fees
			\$200.00	6014	Boone Campus Housing	Financial Serv Fees
			\$150.00	6014	Multiple Project 31	Financial Serv Fees
			\$400.00	6014	Multiple Project 30	Financial Serv Fees
			\$400.00		Multiple Project 31	Financial Serv Fees
			\$400.00	6014	Multiple Project 32	Financial Serv Fees
			\$400.00	6014	Multiple Project 33	Financial Serv Fees
Boone County Treasurer	512618	\$26,937.00	\$6,307.77	6860	Boone Campus Housing	Property Tax
			\$20,629.23	2739	Boone Campus Housing	Other Deferred Incom
Business Publications Cor	512625	\$2,850.00	\$500.00	6110	Dean, Business & Inf	Information Services

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List of checks over \$2,500.00

from 22-APR-2010 to 26-MAY-2010

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Business Publications Cor	512625	\$2,850.00	\$1,390.00 \$960.00	693 <b>0</b> 6269	Office of Dir, Marke Office of Exec Dir,	Other Current Expens Other Services
CDW Government Inc	512632	\$5,862.8 <b>1</b>	\$28.96 \$133.94 \$1,115.15 \$25.24 \$1,285.98 \$759.99 \$1,227.57 \$1,285.98	6322 6322 6322 6322 6322 6322 6323 6322	Equipment Replacemen Info Tech/Network Ad Perkins Equipment Director, Nursing Technical Update Equ Perkins Equipment Perkins Equipment Technical Update Equ	Materials & Supplies Minor Equipment Materials & Supplies
Christophers Inc	512634	\$2,592.68	\$841.45 \$1,751.23	6321 6321	ASSET Auto/Ford ASEP Auto	Food Food
Citadel Broadcasting	512637	\$5,034.00	\$30.00 \$88.00 \$88.00 \$88.00 \$1,518.00 \$1,806.00 \$1,386.00 \$30.00	6110 6110 6110 6110 6110 6110 6110	Office of Dir, Marke Office of Dir, Marke	Information Services
Crucial	512646	\$2,759.40	\$639.80 \$2,119.60	6322 632 <b>2</b>	Technical Update Equ Office of VP, Info S	<del></del>
Daily Freeman Journal	512650	\$10,824.22	\$5,820.00 \$5,004.22	6930 6120	Office of Dir, Marke Office of Dir, Marke	<del>-</del>
DART	512652	\$2,798.26	\$2,798.26	6269	Office of Exec Dean,	Other Services
Ellis Fire & Security	512664	\$32,172.00	\$6,740.00 \$4,055.00 \$2,868.00	6060 6060 6060	Technical Update Equ Mechanical Maintenan Mechanical Maintenan	Maintenance/Repair o Maintenance/Repair o Maintenance/Repair o

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List of checks over \$2,500.00

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	CHECK		TRANSACTION	ACCOUNT		
VENDOR NAME	NUMBER	CHECK AMOUNT	AMOUNT	NUMBER	INDEX TITLE	ACCOUNT TITLE
Tilia Tima a Gammitus	510664	420 150 00	41 050 00	6060	Marian day 1 Marian	· · · · · · · · · · · · · · · · · · ·
Ellis Fire & Security	512664	\$32,172.00	\$1,268.00	6060	Mechanical Maintenan	· •
			\$1,662.00	6060	Mechanical Maintenan	Maintenance/Repair o
			\$8,015.00	6060	Mechanical Maintenan	Maintenance/Repair o
			\$146.00	6060	Mechanical Maintenan	Maintenance/Repair o
			\$262.50	6060	Mechanical Maintenan	Maintenance/Repair o
			\$1,238.00	6060	Mechanical Maintenan	Maintenance/Repair o
			\$300.00	6060	Mechanical Maintenan	Maintenance/Repair o
			\$337.50	6060	Mechanical Maintenan	Maintenance/R <b>epa</b> ir o
			\$5,280.00	6060	Mechanical Maintenan	Maintenance/Repair o
Emergency Medical Product	512665	\$2,712.50	\$2,712.50	6323	Perkins Equipment	Minor Equipment
		, ,	,-,			
Energy Systems Engineerin	512666	\$14,584.16	\$14,584.16	6015	Iowa Energy Ctr Ener	Consultant's Fees
Excel Business Supplies	512667	\$11,326.27	\$228.81	6322	Corrections-Newton	Materials & Supplies
			<b>\$154.85</b>	6322	Student Support Serv	Materials & Supplies
			\$216.20	6322	YouthBuild Project	Materials & Supplies
			\$63.88	632 <b>2</b>	DOT Civil Engr Tech	Materials & Supplies
			\$321.55	6322	Arts and Sciences	Materials & Supplies
			\$79.98	6322	Auto Service	Materials & Supplies
			\$40.92	6322	Boone Campus Housing	Materials & Supplies
			\$205.04	6322	Call Cent <b>e</b> r	Materials & Supplies
			\$94.85	6322	Office of Exec Dir,	Materials & Supplies
			\$452.73	6322	Office of Controller	Materials & Supplies
			\$65.77	6322	Office of Controller	Materials & Supplies
			\$72.14	6322	Duplicating Services	Materials & Supplies
			\$49.76	6322	Urban Copy Usage	Materials & Supplies
			\$1,535.80	6322	Dean, Business & Inf	Materials & Supplies
			<b>\$</b> 72.86	6322	Office of Exec Dean,	Materials & Supplies
			\$6.88	6322	Office of Dean, Heal	Materials & Supplies
			\$167.59	6322	Office of Dean, Indu	Materials & Supplies
			\$71.76	6322	Office of Exec Dean,	Materials & Supplies
			\$202.85	6322	Office of Exec Dean,	Materials & Supplies
			\$443.60	6322	Office of Exec Dean,	Materials & Supplies
			\$370.91	6322	Dental Hygiene	Materials & Supplies

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Des Moines Area Comma College

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from 22-APR-2010 to 26-MAY-2010

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CHECK TRANSACTION ACCOUNT CHECK AMOUNT AMOUNT NUMBER INDEX TITLE ACCOUNT TITLE VENDOR NAME NUMBER Excel Business Supplies \$11,326.27 6322 DNR Environmental Ac Materials & Supplies 5**1**2667 \$25.59 \$84.13 Continuing Ed, 2 Day Materials & Supplies 6322 Materials & Supplies \$1,053.21 6322 Economic Development \$207.44 6322 Equip Replacement St Materials & Supplies \$17.25 6322 ESL Materials & Supplies \$374.41 6322 Grounds Materials & Supplies \$486.86 6322 Continuing Ed, Home Materials & Supplies \$296.16 6322 Hotel/Restaurant Man Materials & Supplies \$251.51 6322 Office of Exec Dir, Materials & Supplies \$147.27 6322 High School Completi Materials & Supplies Information Systems Materials & Supplies \$60.19 6322 \$92.92 Materials & Supplies 6322 Library \$93.90 6322 Manufacturing Techno Materials & Supplies \$430.08 6322 Office of Dir, Marke Materials & Supplies \$57.43 6322 Continuing Ed, Nurse Materials & Supplies \$70.71 6322 Practical Nursing Materials & Supplies \$65.30 6322 Other General Instit Materials & Supplies \$377.25 6322 On-site Wastewater T Materials & Supplies 6322 Perkins Equipment \$175.00 Materials & Supplies \$489.70 6322 Office of the Dir, P Materials & Supplies 6322 Office of the Presid Materials & Supplies \$68.61 \$91.75 6322 Program Development Materials & Supplies 6322 \$272.92 Admissions/Registrat Materials & Supplies \$293.77 6322 Physics/Chemistry/Bi Materials & Supplies \$46.89 6322 Special Needs Materials & Supplies \$476.44 6322 Student Services Materials & Supplies \$242.56 6322 Student Services Materials & Supplies \$34.56 6322 Office of Dir, Finan Materials & Supplies \$32.32 6322 Office of Sr VP, Aca Materials & Supplies \$94.88 6322 WLAN Support Materials & Supplies 6322 Youth at Risk - Urba Materials & Supplies \$71.44 \$42.47 6322 Wellness Materials & Supplies \$77.92 6322 Practical Nursing Materials & Supplies \$122.16 6322 Enrollment Managemen Materials & Supplies \$150.84 6322 Mathematics & Scienc Materials & Supplies

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	CHECK		TRANSACTION	ACCOUNT		
VENDOR NAME	NUMBER	CHECK AMOUNT	AMOUNT	NUMBER	INDEX TITLE	ACCOUNT TITLE
Excel Business Supplies	512667	\$11,326.27	\$81.72	6322	Director, Nursing	Materials & Supplies
·		, .	·		, ,	
Farner Bocken Co	512670	\$3,848.87	-\$31.38	6511	Snack Bar - Boone	Purchases for Resale
•			\$1,177.40	6511	Snack Bar - Boone	Purchases for Resale
			\$1,650.46	6511	Snack Bar - Boone	Purchases for Resale
			\$1,052.39	6511	Snack Bar - Boone	Purchases for Resale
Freeman Companies	512677	\$3,549.80	\$3,549.80	6269	Office of Exec Dir,	Other Services
		40.000.00	**			
Fridley Theatres	512679	\$3,300.00	\$3,000.00	6511	Ticket Sales	Purchases for Resale
			\$300.00	6511	Ticket Sales	Purchases for Resale
G and S Office Machines L	512682	\$14,554.50	\$3,134.50	6322	WLAN Support	Materials & Supplies
			\$11,420.00	6060	WLAN Support	Maintenance/Repair o
Hartford Insurance	512698	\$21,851.00	\$21,851.00	6180	Non Tort Insurance	Insurance
Heartland Area Education	512700	\$3,333.34	\$3,333.34	6269	Mail Service	Other Services
Hewlett Packard	512703	\$34,795.44	\$125.00	6323	Physics/Chemistry/Bi	Minor Equipment
		, ,	\$1,095.00	6325	Equip Replacement St	Computer Equipment
			\$9,170.00	6325	Equipment Replacemen	Computer Equipment
			\$4,025.00	6325	Dean, Business & Inf	Computer Equipment
			\$850.00	6325	Equip Replacement He	Computer Equipment
			\$932.00	6323	Physics/Chemistry/Bi	Minor Equipment
			\$1,700.00	6325	Newton Polytechnic E	Computer Equipment
·			\$11,910.00	6325	Equipment Replacemen	Computer Equipment
			\$2,626.44	6060	Technical Update Equ	Maintenance/Repair o
			\$2,362.00	6323	Industrial/Technical	Minor Equipment
Hilton Inn	512704	\$6,919.23	\$6,486.13	6321	Continuing Ed, Home	Food
			\$433.10	6269	Continuing Ed, Home	Other Services
Holtorf Photography	512707	\$2,831.00	\$2,831.00	<b>6</b> 269	Office of Dir, Marke	Other Services
Hydro-Seed LLC	512709	\$13,500.00	\$13,500.00	6100	Physical Plant Charg	Maintenance of Groun

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Des Moines Area Coma College

List of checks over \$2,500.00

from 22-APR-2010 to 26-MAY-2010

	CHECK		TRANSACTION	ACCOUNT		
VENDOR NAME	NUMBER	CHECK AMOUNT	AMOUNT	NUMBER	INDEX TITLE	ACCOUNT TITLE
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Infomax Office Systems In	512712	\$6,608.00	\$4,947.00	6323	Equipment Replacemen	Minor Equipment
			\$59.00	6322	Veterinary Techician	Materials & Supplies
			\$59.00	6322	Library	Materials & Supplies
			\$177.00	6322	Story County Academy	Materials & Supplies
			\$128.00	6322	Other General Instit	Materials & Supplies
			\$256.00	6322	Graphic Design	Materials & Supplies
			\$87.00	6322	Urban Copy Usa <b>g</b> e	Materials & Supplies
			\$93.00	6322	Admissions/Registr <b>a</b> t	— — — — — — — — — — — — — — — — — — —
			\$62.00	6322	Office of Dean, Heal	<del>-</del> -
			\$93.00	6322	Dean, Business & Inf	
			\$616.00	6322	Other General Instit	
			\$31.00	6322	Office of Dean, Scie	Materials & Supplies
Iowa Base Inc	512717	\$4,340.00	\$1,320.00	6322	Safety Committee	Materials & Supplies
1		, -,	\$3,020.00	6322	Grounds	Materials & Supplies
			• •			
Iowa Foundation for Medic	512 <b>7</b> 19	\$45,347.00	\$45,347.00	6269	IA Foundation Med Ca	Other Services
John Deere Credit	512737	\$31,104.92	\$31,104.92	6269	Deere Credit #9-Job	Other Services
Kuhn Productions LLC	512745	\$2,510.00	\$2,510.00	62 <b>6</b> 9	Office of Dir, Marke	Other Services
Mardock Drafting Services	512763	\$2,527.50	\$2,527.50	6015	Buildings Equipment	Consultant's Fees
<del>-</del>						
MJ Distributing	512780	\$6,052.30	\$941.35	6930	Beverage Account	Other Current Expens
			\$2,915.90	6930	Beverage Account	Other Current Expens
			\$9.00	6930	Beverage Account	Other Current Expens
•			\$2,186.05	6930	Beverage Account	Other Current Expens
O'Reilly Auto Parts	512788	\$2,860.20	\$2,860.20	6511	Auto Body	Purchases for Resale
OnMedia	512791	\$2,640.00	\$2,640.00	6110	Office of Dir, Marke	Information Services
Parkway Concepts Inc	5127 <b>97</b>	\$7,943.41	\$7,943.41	6269	Grants and Contracts	Other Services
PeopleAdmin Inc	512800	\$18,800.00	\$18,800.00	6269	Technical Update Equ	Other Services

Des Moines Area Comma College

List of checks over \$2,500.00 f

from 22-APR-2010 to 26-MAY-2010

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	CHECK		TRANSACTION	ACCOUNT		
VENDOR NAME	NUMBER	CHECK AMOUNT	AMOUNT	NUMBER	INDEX TITLE	ACCOUNT TITLE
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Purcell Printing and Grap	512809	\$4,112.96	\$669.00	6322	Office of Dean, Scie	
			\$92.00	6322	Office of Sr VP, Aca	Materials & Supplies
			\$92.00		Office of Dir, Stude	
			\$92.00		Office of Exec Dir,	Materials & Supplies
			\$92.00		Auto Body	Materials & Supplies
			\$92.00	6322	Dean, Business & Inf	
			\$94.00	6322	Office of Dir, Marke	Materials & Supplies
			\$1,182.59	6322	Office of Dir, Finan	Materials & Supplies
			\$144.00	6322	Office of Dir, Finan	<del></del>
			\$94.00	6322	Student Services	Materials & Supplies
			\$94.00	6322	Office of Exec Dean,	Materials & Supplies
			\$765.40	6322	IWD-IES	Materials & Supplies
			\$242.97	6322	Operation Green	Materials & Supplies
			\$273.00	6322	Gateway to College	Materials & Supplies
			\$94.00	6322	Office of Dir, Stude	Materials & Supplies
Reliance Standard	512819	\$49,625.19	\$15,581.82	2253	Payroll Office	Basic Life Insurance
	2222	4157010125	\$15,175.96	2254	Payroll Office	Long Term Disability
			\$18,867.41	2255	Payroll Office	Misc Insurances Paya
			<b>,</b> ,			
TPI Composites Inc	512849	\$122,381.20	\$97,665.89	6269	TPI Iowa, LLC #2-Job	Other Services
			\$23,037.07	6269	TPI Iowa, LLC #2-Mgt	Other Services
			\$1,678.24	6269	TPI Iowa, LLC #2-Tra	Other Services
Wine Adventures Inc	512877	\$4,536.50	\$4,536.50	6511	Beverage Account	Purchases for Resale
WOI TV	512878	\$2,500.00	\$1,000.00	6110	Office of Dir, Marke	Information Services
		1-,	\$1,500.00	6110	Office of Dir, Marke	Information Services
					· · · · · · · · · · · · · · · · · · ·	
Xerox Corp	512879	\$2,669.04	\$305.00	6511	Duplicating Services	Purchases for Resale
			\$1,123.04	6060	Duplicating Services	Maintenance/Repair o
			\$1,123.04	6060	Duplicating Services	Maintenance/Repair o
			\$117.96	<b>6</b> 060	Duplicating Services	Maintenance/Repair o
Des Moines Register	512904	\$3,500.00	\$3,500.00	6120	DSM-Wag-Pe <b>y</b>	Printing/Reproductio

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	CHECK		TRANSACTION	ACCOUNT		
VENDOR NAME	NUMBER	CHECK AMOUNT	AMOUNT	NUMBER	INDEX TITLE	ACCOUNT TITLE
						•
Event Decorators of Iowa	512906	\$7,541.74	\$3,481.85	6019	Job Fair - WP	Other Professional S
			\$4,059.89	6019	DSM-Wag-Pey	Other Professional S
Iowa Events Center	512911	\$2,679.25	\$2,679.25	6240	Job Fair - WP	Group Meeting/Worksh
Office Max Inc	512926	\$2,692.69	-\$ <b>1</b> 5.31	6322	IWD-IES	Materials & Supplies
<i>,</i>			\$52.10	6322	IWD-IES	Materials & Supplies
			\$41.36	6322	IWD-IES	Materials & Supplies
			\$160.73	6322	IWD-IES	Materials & Supplies
			\$102.21	6322	IWD-IES	Materials & Supplies
			\$72:40	6322	IWD-IES	Materials & Supplies
			\$16.17	6322	IWD-IES	Materials & Supplies
			\$170.46	6322	IWD-IES	Materials & Supplies
			\$608.23	6322	IWD-IES	Materials & Supplies
•			\$201.42	6322	IWD-IES	Materials & Supplies
			\$195.14	6322	IWD-IES	Materials & Supplies
			<b>\$5.</b> 80	6322	WIA-Dislocated Worke	Materials & Supplies
			\$10.74	6322	Des Moines-General F	Materials & Supplies
			\$10.74	6322	DSM-Life Skills	Materials & Supplies
			\$67.04	6322	DSM-NIC	Materials & Supplies
			\$8.49	6322	DSM-NIC	Materials & Supplies
			\$3.90	6322	Ames-General Fund	Materials & Supplies
			\$79.03	6322	Ames-General Fund	Materials & Supplies
			\$902.04	6322	IWD-IES	Materials & Supplies
City of Newton	<b>5129</b> 39	\$131,810.00	\$131,810.00	6930	Whirlpool Buildings	Other Current Expens
Iowa Telecom	512940	\$95,302.00	\$95,302.00	6930	Whirlpool Buildings	Other Current Expens
DMACC HEA	512950	\$6,213.29	\$6,213.29	2272	Payroll Office	DMACC/HEA Dues Payab
Apple Computer Inc	512975	\$3,996.00	<b>\$1,</b> 998.00	6323	Equipment Replacemen	
i  -			\$1,998.00	6323	Equipment Replacemen	Minor Equipment
Association of Community	512978	\$5,706.00	\$5,706.00	6040	Board of Directors	Memberships

Des Moines Area Comm College

List of checks over \$2,500.00

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from 22-APR-2010 to 26-MAY-2010

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Aviva Life Insurance Comp	512981	\$375,742.92	\$375,742.92	62 <b>69</b>	Aviv Life & Annuity	Other Services
Baker and Taylor Books	512982	\$3,499.63	-\$21.94 \$68.41 \$1,386.86 \$2,066.30	631 <b>0</b> 631 <b>0</b> 6310 6310	Equip Replacement Li Equip Replacement Li Equip Replacement Li Equip Replacement Li	Library Books Library Books
Ball Seed Co	512983	\$9,720.85	-\$147.35 \$17.67 \$649.71 \$2,875.78 \$425.12 \$2,128.59 \$137.24 \$1,748.84 \$204.20 \$396.80 \$231.39 \$5.95 \$368.13 \$14.67 \$246.70 \$417.41	6511 6511 6511 6511 6511 6511 6511 6511	Commercial Hort	Purchases for Resale
BFG Supply	512988	\$2,810.67	-\$345.65 \$228.90 \$67.38 \$1,342.70 \$1,067.04 \$402.22 \$48.08	6511 6511 6511 6511	Commercial Hort Commercial Hort Commercial Hort	Purchases for Resale
Bibliographical Center Re	512989	\$6,323.00	\$6,323.00		Library Automation	Other Services
Budget Inn & Suites	512997	\$2,997.52	\$1,360.42	6321	Continuing Ed, 2 Day	Food

Des Moines Area Comm College

from 22-APR-2010 to 26-MAY-2010

List of checks over \$2,500.00

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
						***************************************
Budget Inn & Suites	512997	\$2,997.52	\$1,637.10	6269	Continuing Ed, 2 Day	Other Services
DMACC Boone Campus Checki	513022	<b>\$</b> 9,998.00	\$926.00	6930	Men's Golf	Other Current Expens
			\$1 <b>,9</b> 50.00	6321	Baseball	Food
			\$207.00	6930	Boone Athletic Depar	Other Current Expens
			\$3,150.00	6267	Baseball	Athletic Officials
			\$1,940.00	6470	Boone Athletic Depar	Travel-Out of State
			\$490.00	6 <b>9</b> 30	Men's Basketball	Other Current Expens
			\$490.00	6930	Women's Basketball	Other Current Expens
			\$25.00	6472	Women's Basketball	Recruitment Travel-O
Electronic Communication	513031	\$2,805.12	\$1,608.16	6323	Electronic Crime Ins	Minor Equipment
			\$1,196.96	6322	WLAN Support	Materials & Supplies
FBG Service Corporation	513037	\$36,976.38	\$25.34	6269	FFA Enrichment Cente	Other Services
			\$152.04	6269	FFA Enrichment Cente	Other Services
			\$1,151.99	6030	Physical Plant Opera	Custodial Services
			\$3,980.00	6030	Physical Plant Opera	Custodial Services
			\$3,980.00	6030	Plant Operations, St	Custodial Services
			\$3,980.00	6030	Physical Plant Opera	Custodial Services
			\$2,010.00	6030	Physical Plant Opera	
			\$2,010.00	6030	Physical Plant Opera	Custodial Services
			\$19,687.01	6030	Custodial	Custodial Services
First Choice Distribution	513040	\$8,829.84	\$120.00	6410	Culinary Arts	Janitorial Materials
			\$6,421.24	6410	Custodial	Janitorial Materials
			\$1,526.01	6410	Physical Plant Wareh	
			\$204.07	6410	Physical Plant Opera	Janitorial Materials
			\$84.26	6410	Physical Plant Opera	Janitorial Materials
			\$337.04	6410	Physical Plant Opera	Janitorial Materials
			\$137.22	6410	Physical Plant Opera	Janitorial Materials
Fisher Scientific dba The	513041	\$4,957.87	\$4,867.40	6269	Equip Replacement He	
			\$90.47	6322	Mathematics & Scienc	Materials & Supplies
Frandson Knapp and Associ	513044	\$3,100.00	\$3,100.00	6019	Other General Instit	Other Professional S

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Des Moines Area Comm College

List of checks over \$2,500.00 from 22-APR-2010 to 26-MAY-2010

CHECK TRANSACTION ACCOUNT

VENDOR NAME	NUMBER	CHECK AMOUNT	AMOUNT	NUMBER	INDEX TITLE	ACCOUNT TITLE
				<b></b>		
Hansen Company Inc	513058	\$36,033.50	\$26,420.00	6015	Top Value Building	Consultant's Fees
			\$4,987.50	6015	Top Value Building	Consultant's Fees
			\$4,626.00	6015	Top Value Building	Consultant's Fees
Holiday Inn	513062	\$3,130.27	\$3,130.27	6321	Youth at Risk - Anke	Food
Iowa Communications Netwo	513068	\$18,893.69	\$5,397.72	6150	Campus Communication	Communications
			\$37.55	6150	Campus Communication	Communications
			\$99.85	6150	Campus Communication	Communications
			\$1,308.33	6150	Campus Communication	Communications
			\$15.58	6150	Campus Communication	Communications
			<b>\$7,</b> 570.08	6150	Campus Communication	Communications
			\$19.10	6150	Campus Communication	Communications
			\$106.59	6150	Campus Communication	Communications
			\$77.70	6269	Adult Basic Educatio	Other Services
,			\$471.94	6150	Continuing Ed, Criti	Communications
			\$609.00	6269	Distance Learning	Other Services
			\$3,180.25	6150	Distance Learning	Communications
Iowa Farm Equipment	513070	\$5,895.00	\$5,895.00	7100	Equip Replacement In	Furniture, Machinery
Iowa Skills USA	513073	\$5,164.00	\$1,540.00	6470	Office of Dean, Indu	Travel-Out of State
			\$778.00	6470	Office of Dean, Indu	Travel-Out of State
			\$1,296.00	6470	Office of Dean, Indu	Travel-Out of State
			\$1,550.00	6470	Office of Dean, Indu	Travėl-Out of State
Iowa State University	513074	\$6,900.00	\$6,900.00	6489	Office of Sr VP, Aca	Staff Development-In
KJWW Engineering Consulta	513087	\$9,042.85	\$9,042.85	6015	Energy Efficiency Gr	Consultant's Fees
O'Reilly Auto Parts	513128	\$3,438.56	-\$271.09	6511	Auto Mechanics	Purchases for Resale
			-\$105.98	6322	Office of Dean, Indu	Materials & Supplies
			\$150.00	6511	Auto Mechanics	Purchases for Resale
			\$7.93	6511	Auto Mechanics	Purchases for Resale
			\$17.72	6511	Auto Mechanics	Purchases for Resale

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List of checks over \$2,500.00

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CHECK TRANSACTION ACCOUNT VENDOR NAME NUMBER CHECK AMOUNT AMOUNT NUMBER INDEX TITLE ACCOUNT TITLE \$3,438.56 Auto Mechanics Purchases for Resale O'Reilly Auto Parts 513128 \$18.80 6511 \$75.60 Auto Mechanics Purchases for Resale 6511 \$76.10 6511 Auto Mechanics Purchases for Resale \$35.99 6511 Auto Mechanics Purchases for Resale \$4.29 Auto Mechanics Purchases for Resale 6511 \$103.75 6511 Auto Mechanics Purchases for Resale \$140.08 6511 Auto Mechanics Purchases for Resale \$86.59 6511 Auto Mechanics Purchases for Resale Auto Mechanics \$40.50 6511 Purchases for Resale \$9.29 6511 Auto Mechanics Purchases for Resale Auto Mechanics Purchases for Resale \$4.29 6511 \$379.65 Auto Mechanics Purchases for Resale 6511 \$290.66 6511 Auto Mechanics Purchases for Resale \$10.99 6511 Auto Mechanics Purchases for Resale \$362.65 6511 Auto Mechanics Purchases for Resale \$24.99 6511 Auto Mechanics Purchases for Resale \$41.19 6511 Auto Mechanics Purchases for Resale \$135.18 6511 Auto Mechanics Purchases for Resale \$140.17 6511 Auto Mechanics Purchases for Resale \$71.98 6511 Auto Mechanics Purchases for Resale \$159.99 6511 Auto Mechanics Purchases for Resale \$119.50 6511 Auto Mechanics Purchases for Resale \$21.67 Auto Mechanics Purchases for Resale 6511 \$428.14 6322 Office of Dean, Indu Materials & Supplies \$13.56 6322 Office of Dean, Indu Materials & Supplies \$242.37 6322 Office of Dean, Indu Materials & Supplies \$49.00 6322 Office of Dean, Indu Materials & Supplies \$7.72 6511 Auto Mechanics Purchases for Resale \$174.22 6511 Auto Mechanics Purchases for Resale \$197.03 Auto Mechanics Purchases for Resale 6511 \$141.54 Auto Mechanics Purchases for Resale 6511 \$32.50 6322 Office of Dean, Indu Materials & Supplies Remel Inc 513165 \$5,299.40 \$5,299.40 Mathematics & Scienc Materials & Supplies 6261 Office of the Dir, P Contracted Security \$17,870.17 Securitas Security Servic 513174 \$10,312.35

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Securitas Security Servic	513174	\$17,870.17	\$7,557.82	6261	Physical Plant Opera	Contracted Security
Thomson West	513192	\$3,526.25	\$158.25 \$3,368.00	6310 6310	Equip Replacement Li Library	Library Books Library Books
Tridaq	513196	\$2,800.00	\$2,800.00	6324	Technical Update Equ	Computer Software
Weitz Company	513211	\$10,674.00	\$10,674.00	6090	Equip Replacement Sc	Maintenance/Repair o
Weitz Company	513212	\$21,470.00	\$1,717.00 \$9,666.00 \$10,087.00	6090 6090 6090		Maintenance/Repair o Maintenance/Repair o Maintenance/Repair o
Wellmark Health Plan of I	513213	\$749,006.75	\$746,498.54 \$2,508.21	2250 2250	Payroll Office Payroll Office	Health Insurance Pay Health Insurance Pay
ACT	513221	\$7,885.00	\$675.00 \$1,116.00 \$164.00 \$5,930.00		DSM-CRC DSM-CRC DSM-CRC DSM-CRC	Other Professional S Other Professional S Other Professional S Other Professional S
Iowa Communications Netwo	513243	<b>\$6</b> ,578.89	\$59.76 \$12.53 \$10.88 \$14.73 \$8.74 \$1.35 \$0.66 \$4,903.45 \$1,566.79	6150 6150 6150	Ames-General Fund Boone-General Fund Perry-General Fund Pella-General Fund Newton-General Fund Newton-PJ Basic Newton-TAA IWD-Des Moines Offic IES-Des Moines	Communications
ISED Inc.	513246	\$15,943.43	\$15,943.43	6269	WIA-Iowans for Socia	Other Services
USA Staffing	513269	\$2,531.87	\$601.77 \$66.86	6019 6019	DSM-UI DSM-Wag-Pey	Other Professional S Other Professional S

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	CHECK		TRANSACTION			
VENDOR NAME	NUMBER	CHECK AMOUNT	TRUOMA	NUMBER	INDEX TITLE	ACCOUNT TITLE
USA Staffing	513269	\$2,531.87	\$882.59	6019	DSM-UI	Other Professional S
_			\$98.06	6019	DSM-Wag-Pey	Other Professional S
			\$545.60	6019	DSM-UI	Other Professional S
			\$60.62	6019	DSM-Wag-Pey	Other Professional S
			\$248.73	6019	DSM-UI	Other Professional S
			\$27.64	6019	DSM-Wag-Pey	Other Professional S
ACT	513286	\$3,320.00	\$3,320.00	6322	ASSET/ESS	Materials & Supplies
All Makes Office Interior	513292	\$4,139.00	\$3,400.00	6322	Web Based Instructio	Materials & Supplies
			<b>\$7</b> 39. <b>0</b> 0	6323	FFA-Furniture	Minor Equipment
Alliant Energy	513293	\$23,226.02	\$9,932.59	6190	Utilities	Utilities
			\$621.50	6190	Utilities	Utilities
			\$9,899.76	6190	Physical Plant Newto	Utilities
			\$1,100.65	6190	Utilities	Utilities
			\$37.45	6190	Utilities	Utilities
			\$86.90	6190	Building Rental for	Utilities
			\$1,547.17	6190	Physical Plant Newto	Utilities
Allied Electronics	513294	\$4,548.22	\$4,548.22	6323	Electronic Crime Ins	Minor Equipment
Badding Winker Partnershi	513304	\$3,000.00	\$3,000.00	6210	Building Rental for	Rental of Buildings
Baker and Taylor Books	513305	\$4,569.82	-\$1.99	6310	Equip Replacement Li	Library Books
			\$82.85	6310	Equip Replacement Li	Library Books
			\$904.88	6310	Equip Replacement Li	Library Books
			\$3,584.08	6310	Equip Replacement Li	Library Books
Bohlmann Inc	5133 <b>1</b> 3	\$13,881.85	\$4,492.15	6444	Grounds	Landscaping Material
			\$318.00	6444	Equip Replacement In	Landscaping Material
			\$6,827.30	6444	Equipment Replacemen	Landscaping Material
			\$477.00		Equip Replacement He	
			\$1,322.20		Equipment Replacemen	
			\$445.20	6444	Equip Replacement He	Landscaping Material

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Budget Inn & Suites	513314	\$2,72 <b>7.1</b> 9	\$1,282.69	6321	<b>.</b>	
			\$1,444.50	6269	Continuing Ed, 2 Day	Other Services
CDW Government Inc	513320	\$2,681.31	\$661.00	6323	Physics/Chemistry/Bi	
			\$1,490.80	6323	Office of Exec Dean,	
			\$529.51	6322	Equipment Replacemen	Materials & Supplies
City of Des Moines	513324	\$7,500.00	\$7,500.00	6269	Office of Exec Dean,	Other Services
Electronic Communication	513340	\$43,486.36	\$27,880.44	6323	Office of VP, Info S	Minor Equipment
			\$297.32	6323	Equip Replacement He	Minor Equipment
			\$14,178.17	6322	Dean, Business & Inf	- <del>-</del> -
			\$255.61		Equipment Replacemen	
			\$874.82	6323	Office of VP, Info S	Minor Equipment
Employee & Family Resourc	513341	\$3,330.00	\$3,330.00	6269	Office of Dean, Scie	Other Services
FHEG Ankeny Bookstore #10	513343	\$4,214.48	\$12.67	6322	Physics/Chemistry/Bi	
			\$14.38	6322	Architectural Drafti	
			\$13.99	6322	Horticulture	Materials & Supplies
			\$17.03	6322	Communications	Materials & Supplies
			\$106.75	6322	Communications	Materials & Supplies
			\$2.42	6322	Office of Controller	<del>-</del> -
			\$15.99		Office of Exec Dean,	Materials & Supplies
			\$4.49	6322	Office of Dean, Indu	Materials & Supplies
			\$494.65	6322	Office of Dean, Scie	Materials & Supplies
			\$276.09	6322	Office of Exec Dean,	Materials & Supplies
			\$53.90	6322	ESL	Materials & Supplies
			\$600.00	6322	Office of Exec Dir,	Materials & Supplies
			\$51.25	6322	Graduation	Materials & Supplies
			\$9.35	6322	Aging Services Admin	
			\$3.11	6322	High School Completi	
			\$6.38		Humanities	Materials & Supplies
			\$63.43 \$25.00	6322	Humanities Integrated Learning	Materials & Supplies Materials & Supplies
			<b>ఫ</b> ∠5.00	6322	incegrated bearining	wacerrars a subbries

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Des Moines Area Comm College

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
FHEG Ankeny Bookstore #10	513343	\$4,214.48	\$23.00	6322	Learning Center Book	Materials & Supplies
		4 -,	\$1.49		Library	Materials & Supplies
			\$3.23	6322	<del>-</del>	
			\$21.01	6322	Men's Basketball	Materials & Supplies
			\$62.70	6322	Medical Assistant	Materials & Supplies
			\$7.78	6322	Office Occupations	Materials & Supplies
			\$10.21		Office Occupations	Materials & Supplies
			\$26.22		Volleyball	Materials & Supplies
			\$114.99	6322	<del>-</del>	
			\$32.3 <b>9</b>	6322	Telecommunications	Materials & Supplies
			\$59.18	6322	Office of Dir, Finan	Materials & Supplies
			\$2.15	6322	Student Services	Materials & Supplies
			\$1,959.25	6322	Program Development	Materials & Supplies
			\$120.00	6322	Student Activities	Materials & Supplies
Getinge USA	<b>51</b> 3353	\$4,301.81	\$3,968.09	6060	Mathematics & Scienc	Maintenance/Repair o
			\$333.72	6060	Mathematics & Scienc	Maintenance/Repair o
Great Lakes Computer	51335 <b>7</b>	\$18,451.61	\$18,451.61	6323	Technical Update Equ	Minor Equipment
Higher One	513364	\$10,32 <b>9</b> .30	\$10,329.30	6269	Student ID Card Offi	Other Services
Holiday Inn Downtown	513366	\$4,202.93	\$4,202.93	6321	Student Activities	Food
IDN-H Hoffman Inc	513368	\$3,385.56	<b>\$43.3</b> 3	6322	Carpentry/Paint/Lock	
			\$1,076.12	6322	Office of the Dir, P	
			\$2,266.11	6322	Office of the Dir, P	Materials & Supplies
Internet Solver Inc	513373	\$3,500.00	\$2,500.00	6150	Campus Communication	Communications
; 1			\$1,000.00	6150	Campus Communication	Communications
Iowa Events Center	513378	\$9,856.49	\$9,856.49	6200	Graduation	Rental of Materials
Majestic Truck Services I	513403	\$5,445.66	\$5,445.66	6269	Office of the Presid	Other Services
Maplesoft	513404	\$8,200.00	\$8,200.00	6324	Technical Update Equ	Computer Software

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List of checks over \$2,500.00

Des Moines Area Comma College from 22-APR-2010 to 26-MAY-2010

CHECK TRANSACTION ACCOUNT NUMBER VENDOR NAME CHECK AMOUNT AMOUNT NUMBER INDEX TITLE ACCOUNT TITLE Mardock Drafting Services 6015 Buildings Equipment 513405 \$2,610.00 \$2,610.00 Consultant's Fees Midwest Office Technology 513413 \$6,313.51 \$385.51 6120 Graphic Design Printing/Reproductio \$5,928.00 7100 Equipment Replacemen Furniture, Machinery National Curriculum & Tra 513422 \$8,709.68 6520 Driver Improvement B Purchases for Resale \$8,709.68 National Recoveries Inc \$4,819.93 513423 \$4,819.93 6780 Office of Controller Collection Agency Ex Securitas Security Servic \$9,960.48 6261 Office of the Dir, P Contracted Security 513452 \$17,342.15 6261 Physical Plant Opera Contracted Security \$7,381.67 Smarthinking Inc 513455 \$10,000.00 \$10,000.00 6269 Peer Tutoring Other Services Snyder and Associates Inc 6015 Urban Campus Parking Consultant's Fees 513456 \$10,230,52 \$1,730.52 \$8,500.00 6015 FFA Parking Addition Consultant's Fees Z Corporation 513478 \$4,700.00 \$4,700.00 6060 Computer Aided Desig Maintenance/Repair o DMACC HEA 513506 \$6,085.89 \$6,085.89 2272 Payroll Office DMACC/HEA Dues Payab Iowa Workforce Developmen 513533 \$11,565.33 \$720.12 6322 DSM-UI Materials & Supplies \$864.14 6322 DSM-Wag-Pey Materials & Supplies 6230 Ames-General Fund Postage and Expediti \$14.58 \$4.06 6230 Newton-General Fund Postage and Expediti Postage and Expediti \$0.59 6230 Newton-PJ Basic \$0.63 6230 Newton-TAA Postage and Expediti 6150 DSM-NIC Communications \$18.56 \$18.69 6150 Workforce Services Communications 6322 IWD-IES \$32.71 Materials & Supplies \$1,296,22 6322 Des Moines-General F Materials & Supplies \$3.24 6150 IWD-Des Moines Offic Communications \$8,583.33 6030 IWD-IES Custodial Services 6322 IWD-Des Moines Offic Materials & Supplies \$8.46 Iowa Workforce Developmen 513537 \$13,495.35 \$13,495.35 6210 IES-Des Moines Rental of Buildings

REPORT TOTAL \$3,228,575.15

Des Moines, Iowa June 14, 2010

The Board of Directors of the Des Moines Area Community College met in regular session on the 14th day of June, 2010, at 4:00 p.m., at the Urban Campus of the College in Des, Iowa. The meeting was called to order and there were present the following named Board Members:

٧'n

Joseph Pugel, President  Kevin Halterman  Jeff Hall  Madelyn Tursi  Fred Buie  Wayne E. Rouse	<u>Name</u>	<u>Present</u>	Absent
Cheryl Langston  Jim Knott  Ben Norman	Kevin Halterman Jeff Hall Madelyn Tursi Fred Buie Wayne E. Rouse Cheryl Langston Jim Knott		

Matters were discussed concerning a Retraining Agreement between the College and Leading Bold Change Business Network, a business network involving 3M Company, Farmers Mutual Hail Insurance Company of Iowa, Accu-Mold LLC, C & S Products Co., Inc., Hy-Capacity, Inc., Jebro Incorporated and Van Meter Industrial, Inc. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Retraining Agreement between the College and Leading Bold Change Business Network." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	Moved	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel Kevin Halterman Jeff Hall Madelyn Tursi Fred Buie Wayne E. Rouse Cheryl Langston Jim Knott Ben Norman			গ্ৰাহ্যক্ষিত্ৰ ব্যাহ্য	

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

PRESIDENT OF THE BOARD OF DIRECTORS

Attest:

#### RESOLUTION

#### A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING AGREEMENT BETWEEN THE COLLEGE AND LEADING BOLD CHANGE BUSINESS NETWORK

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development under Section 260F.6 of the Act; and

WHEREAS, the College has undertaken negotiations with respect to Job Training Programs with Leading Bold Change Business Network, a business network involving 3M Company, Farmers Mutual Hail Insurance Company of Iowa, Accu-Mold LLC, C & S Products Co., Inc., Hy-Capacity, Inc., Jebro Incorporated and Van Meter Industrial, Inc. (the "Network"), pursuant to the provisions of the Act for the purpose of establishing job training programs (hereinafter referred to as the "Projects") to retrain workers at Network facilities located in the merged area served by the College, which Projects will be beneficial to the Network and the College; and

WHEREAS, the College has received an allocation (the "Fund Advance") under Section 260F.6 of the Act in order to defray all or a portion of the cost of the Projects, including necessary expenses incidental thereto, in the amount of \$114,799; and

WHEREAS, a Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Agreement, to provide Job Training Programs for the Network:

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That the Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Retraining Agreement, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Retraining Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Retraining Agreement shall approve, such approval to be conclusively evidenced by the execution thereof.

- Section 2. That the form of resolution required by the Iowa Department of Economic Development (the "Department") is hereby approved and the officers of the College are authorized to file such resolution in accordance with the requirements of the Department.
- Section 3. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.
- Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 14th day of June, 2010.

President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

STATE OF IOWA	)
	) ss
COUNTY OF POLK	)

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on June 14, 2010, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 14th day of June, 2010.

SECRETARY OF THE BOARD OF

**DIRECTORS** 

## IOWA JOBS TRAINING PROGRAM (260F) COMMUNITY COLLEGE CONSORTIUM/BUSINESS NETWORK TRAINING CONTRACT

} ·.

This lowa Jobs Training Program TRAINING CONTRACT (the "Contract"), effective as of7-28-09
between Des Moines Area Community College, Ankeny Iowa, Iowa Central Community
College, Fort Dodge, Iowa, Western Iowa Tech. CC, Sioux City, Iowa, & Kirkwood CC, Cedar Rapids
, (the "Community College" and its
location), and the following employers and their locations:
3M—Ames, Ames, Iowa
Farmers Mutual Hail Insurance Company of Iowa, West Des Moines, Iowa
Acculmold LLC, Ankeny, Iowa
C & S Products Co. Inc., Fort Dodge, Iowa
Hy-Capacity, Inc. Humboldt, Iowa
Jebro Incorporated, Sioux City, Iowa
Siouxland Community Blood Bank, Sioux City, Iowa
Van Meter, Cedar Rapids, Iowa

is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the Community College enters into this Contract with the Employers for purposes of establishing a training program to educate and train certain persons employed by the Employers.
- B. The Community College and the Employers each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Employers.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

### ARTICLE I REPRESENTATIONS

- Section 1.1. <u>Representations of the Community College</u>. The Community College represents and covenants that:
  - (A) It is duly organized and validly existing under the laws of the State of Iowa;
  - (B) It is not in violation of or in conflict with any provisions of the laws of the State which would impair its ability to carry out its obligations hereunder;
  - © It is empowered to enter into the transactions contemplated by this Contract; and
  - (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.
- Section 1.2. <u>Representations and Covenants of each Employer</u>. Each Employer represents and covenants that:
  - (A) It is a business duly qualified to do business in Iowa;
  - (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Employer and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.
  - (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
  - (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR,

provides services and has customers outside of Iowa.

- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies will all local, state, and federal affirmative action requirements.

#### ARTICLE II PROJECT; PROGRAM SERVICES; PROJECT EVALUATION; FEES

- Section 2.1 The Iowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community College in behalf of each Employer, and as approved by the Iowa Department of Economic Development, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.
- Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Department of Economic Development. It is understood and agreed that each Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.
- Section 2.3. Iowa Code section 84A.5 requires the Department of Economic Development to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. Each Employer therefore agrees to provide the social security number of each employee who receives training under this contract.
- Section 2.4. Each Employer agrees to complete Performance Report, Form 260F-5, at the completion of training to evaluate the initial of impact of training on the Business' operations. Each Employer also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.
- Section 2.5. It is understood by the Community College and each Employer that should project funds not be available or received from the Department of Economic Development within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employers shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

#### ARTICLE III

#### PAYMENT AND SECURITY

- Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Department of Economic Development (DED). Funds awarded by DED shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.
- Section 3.2. Each Employer and the Community College agree that the Project Award, in the amount of \$114,799 \_\_\_\_\_, is issued by DED as a forgivable loan and shall not be required to be repaid by the Employers unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Department of Economic Development shall determine whether an event of default has occurred.

#### ARTICLE IV CONTRACT MODIFICATION

- Section 4.1. The Employers shall not modify any provision of this Contract without the prior written approval of the Community College.
- Section 4.2 The Community College, with the written consent of each Employer, has the authority to modify all provisions of this Contract except modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to the Department.
- Section 4.3 Modifications which result in a reduction of the number of employees to be trained or change the training program content must by approved by the Department of Economic Development, the Community College, and the Employers.
- Section 4.4 This Contract shall not be modified in any way that would result in a violation of the "Act".

### ARTICLE V EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS

- Section 5.1. Each employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.
- Section 5.2. Each employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.
- Section 5.3. Each employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

ARTICLE VI EVENTS OF DEFAULT

- Section 6.1. Events of Default. Each of the following shall be an "event of default". If a default occurs which results in a financial penalty, the penalty shall be levied against the business(s) which is "in default". The penalty shall be based on the business's share of the project award, with each business' share determined by the ratio of the business' employees to be trained compared to the total number of employees to be trained.
  - (A) The business fails to complete the training project within the agreed period of time as specified in the training Contract. Such business shall be required to repay 20 percent of total project funds expended by the community college and the business.
  - (B) The business fails to train the agreed number of employees as specified in the training Contract. Such business shall be required to repay a proportionate amount of total project funds expended by the community college and the business. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
  - (C) If both (A) and (B) occur, both penalties shall apply.
  - (D) The business fails to comply with any requirements contained in the training agreement. The business shall be sent written notice by the community college which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the community college has the discretion to extend the period of cure to a maximum of 60 days.
  - (E) The business ceases or announces the cessation of operations at the project site prior to completion of the training program.
  - (F) The business directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents which are provided to the community college or the department.
  - (G) The business acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.
  - (H) The business takes corporate action to effect any of the preceding conditions of default.
- Section 6.2. Whenever an event of default has occurred, further training or payments in behalf of the business shall be suspended.
- Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Department of Economic Development the amount of penalty determined by the Department. The Employer shall also pay interest on the amount to be repaid at the rate of 6.%. Interest shall accrue from the issuance date specified on the Project Award check.
- Section 6.4 Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Department of Economic Development the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of \_\_6\_%. Interest shall accrue from the issuance date specified on the Project Award check.
- Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other then such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by any party and thereafter waived by the other parties, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Department of Economic Development are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

Section 6.9. Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Department of Economic Development for appropriate collection action.

#### ARTICLE VII MISCELLANEOUS

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College 2006 S. Ankeny Blvd. Ankeny, Iowa 50021

Employer:

3M—Ames 900 Dayton Ave. Ames, Iowa

Employer: Farmer Mutual Hail Insurance Company of Iowa

6785 Westown Parkway West Des Moines, Iowa

Employer: Acculmold LLC 1711 SE Oralabor Road Ankeny, Iowa 50021

Employer: C & S Products Co. Inc. 1528 Cardinal Ave. Fort Dodge, Iowa

Employer: Hy-Capacity, Inc. 1404 13<sup>th</sup> Street South Humboldt, Iowa

Jebro Incorporated 2303 Bridgeport Drive Sioux City, Iowa

Employer:
Soiuxland Community Blood Bank
1010 Jones Srett
Sioux City, Iowa

Van Meter 850 32<sup>nd</sup> Ave. SW Cedar Rapids, Iowa

Each Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation,

obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, each Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

۲,

Business  Business  Authorized Signature  Dennis McKernan  Type Name And Title	Business  Authorized Signature  Type Name And Title
900 Payton 40. Address  5/12/10 Date	Address Date
Business	Business
Authorized Signature	Authorized Signature
Type Name And Title	Type Name And Title
Address Date	Address Date
Business	Business
Authorized Signature	Authorized Signature
Type Name And Title	Type Name And Title
Address	Address

Date

Date

Business Western Hall	Business
Authorized Signature	Authorized Signature
Farmers Mutual Haul Authorized Signature  Type Name And Title  Steve Fischer, VP of HR	Type Name And Title
E785 Westown Parkway West Des Morres, IA 50266	Address
	Date
4-12-10	
Business	Business
Authorized Signature	Authorized Signature
Type Name And Title	Type Name And Title
Address	Address
Date	Date
Business	Business
Authorized Signature	Authorized Signature
Type Name And Title	Type Name And Title
Address	Address
Date	Date

Accu-Mold, LLC Business  Authorized Signature	Business
	Authorized Signature
A Steven R. Boal, CFO Type Name And Title	Type Name And Title
Ankeny, IA 50021	
Address	Address
417/10	
Date	Date
Business	Business
Authorized Signature	Authorized Signature
Type Name And Title	Type Name And Title
Address	Address
Date	Date
Business	Business
Authorized Signature	Authorized Signature
Type Name And Title	Type Name And Title
Address	Address
Date	Date

Community College

Authorized Signature

Type Name And Title

DNACC Jue Puepl, Board President

Address

Date

6/21/10

Business  Authorized Signature  Ly M. A Carlo  Type Name And Title  1404 13th St S  PO Box 156  Humboldt, IA 50548  Address  Date	Authorized Signature  Type Name And Title  1528 Cardinal Ave Fort Dodge, IA 50501  Address  Date
Business	Business
Authorized Signature	Authorized Signature
Type Name And Title	Type Name And Title
Address	Address
Date	Date
Business	Business
Authorized Signature	Authorized Signature
Type Name And Title	Type Name And Title
Address	Address
Date	Date

Iowa Central Community College

Community College

Authorized Signature

Alison Henkle, Economic Development Coordinator
Type Name And Title

One Triton Circle Fort Dodge, IA 50501

Address

Date

Business bro, Inc uthorized Signature Authorized Signature Type Name And Title Rodney Birdsell Human Resources Manager Address Address 2303 Bridgeport Sioux Gitv, IA 51111 Date May 10, 2010 Business Business Authorized Signature Authorized Signature Type Name And Title Type Name And Title Address Address Date Date **Business** Business Authorized Signature Authorized Signature Type Name And Title Type Name And Title Address **Address** 

Date

Date

Community College

Western Iowa Tech Community College

Authorized Signature

Type Name And Title

Angela Lawson

Director of Economic Development Services

Address

4647 Stone Ave

Sioux City, IA 51106

5/10/10

Van Meter Industrial Business	Business
Van Meter Industrial Business Laur L. Schumacher Karen R. Schumacher	Authorized Signature
	Type Name And Title
Ulduning & Development W 850 32nd Ave SW CR 3	LA S2404 Address
4-27-2010 Date	Date
Business	Business
Authorized Signature	Authorized Signature
Type Name And Title	Type Name And Title
Address	Address
Date	Date
Business	Business
Authorized Signature	Authorized Signature
Type Name And Title	Type Name And Title
Address	Address
Date	Date

→ BUSUFFC

**∠**001/001

No. 8751 P. 202/002

IN WITNESS WHEREOF, the Community College has caused this Contract to be duly executed all as of the date hereinabove written.

Community College

Authorized Signatura Omy and Asack
Typo Namo And Title Army A. Lasack
Director, Training + Outreach
Services

Addross 3375 Armar Dr Dule Marion, 1A, 52302 5/25/10

## IOWA JOBS TRAINING PROGRAM

# BUSINESS NETWORK TRAINING PROJECT TRAINING PLAN

for

Leading Bold Change Project #1

September 1, 2009

#### TRAINING BUDGET FOR

### Community College Business Network Application PROJECT #1

The training fund is generated by a credit to new jobs withholding taxes under the provision of HF 623, Iowa Code 260E, and through the supplemental New jobs Credit from Withholding (section 15.S.7 of the Iowa Code, as amended).

The training plan details the specific allocation of the training funds in this budget.

#### I. JOB SKILL TRAINING

\$0

#### II. SUPERVISORY SKILLS

\$80,299

Four Community Colleges' are participating in a state wide training activity in John Kotter's Leading Bold Change curriculum. There will be nine business partners that will train 169 employees within the businesses. The Community Colleges' will certify 10 individuals in this curriculum who will then be able to conduct training throughout the state. This training that will be delievered through the Community Colleges' will train company executives and Lean Leaders on the eight basic steps for implementing large scale change as defined by John Kotter.

#### III. TRAINING MATERIALS

\$52,800

All training materials will be purchased from ISB Worldwide who represents Leading Bold Change based upon John Kotter's Intellectual Property. Training material will be coordinated for all the Community Colleges' through OneSource Training office.

#### IV. DMACC FEE

\$19,965

The four participating Community Colleges' will share this Administrative Fee which represents 15% of training costs.

#### V. ON THE JOB TRAINING

\$0

#### TOTAL TRAINING BUDGET

\$153,064

The training began 9-1-09 and will continue to 9-1-2011.

Upon receipt of proper documentation, reimbursement to <u>Des Moines Area Community College</u> and the other 3 participatiog Community Colleges' for training expenses will be made if the requests meet the guidelines of Iowa Code 260E, DMACC and this training plan.

This plan and budget may be revised to meet the changing training needs of <u>the participating businesses</u> with written consent of the company and DMACC. Any revision will be filed to adjust this original plan.

#### 7. TRAINING PLAN

I. Training start date.	9-1-09		
II. Training end date.	9-1-2011		
III. <u>TOTAL UNDUPLICA</u>	TED number of employees to be trained.	769	159

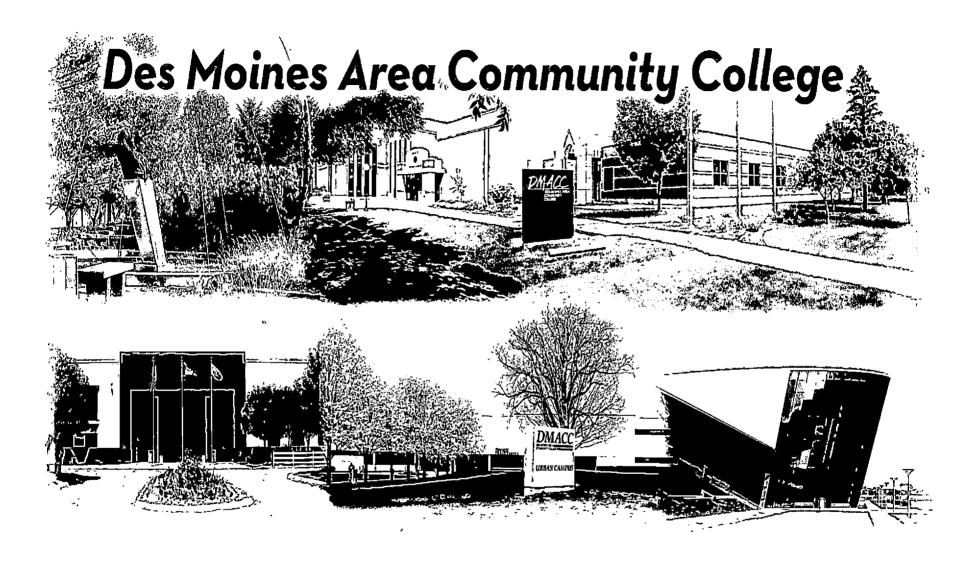
#### LIST OF TRAINING ACTIVITIES TO BE PROVIDED

Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, equipment, materials, supplies, facility cost, transportation, meals, etc. <u>Do not include employee wages</u>. Attach a comprehensive description for each of the listed items. Insert the descriptions immediately following this page.

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, 358
358

Total Training Cost		\$133,100
Admin. Costs	+	\$19,965
Total Project Cost	equals	\$153,065
Company Cash Match	-	\$38,266
IDED Award Amount	equals	\$114,4 <del>9</del> 9 799
(Maximum Award \$50,0	000 from	7-1-1
each participating colle	ege)	

susiness contribution above minimun
orogram match? x 🗌 Yes 🗌 No



FINANCIAL STATEMENTS
FOR MAY 31, 2010
AND THE ELEVEN MONTHS THEN ENDED

#### DMACC Fund Descriptions

#### Fund 1 - General Unrestricted Fund

This fund is used to account for the general operations of the College. These funds are available for any legally authorized purpose and are, therefore, used to account for all revenue and expenditures for activities not provided for in other funds. The organizational units to be financed through this fund are those which are generally directly concerned with the operation and support of the educational programs of the College as a whole.

#### Fund 2 - General Restricted Fund

This fund is used to account for resources that are available for the operation and support of the educational programs, but are restricted as to their use by outside agencies or donors.

#### Fund 3 - Auxiliary Fund

These funds are unrestricted, but they have been designated for a particular use. They account for activities intended primarily to provide non-instructional services or sales to students, staff, and/or institutional departments, and which are in addition to the educational and general objectives of the College.

#### Fund 4 - Agency Fund

This fund is used to account for assets held by the College as custodian or fiscal agent for others.

#### Fund 5 - Scholarship Fund

This fund accounts for the receipt and disbursement of scholarship awards to students, primarily PELL grants.

#### Fund 6 - Loan Fund

This fund accounts for the receipt and disbursement of funds relating to student loans.

#### Fund 7 - Plant Fund

This fund is used to account for transactions relating to investment in College properties. They include amounts which have been appropriated or designated for purchase of land, improvements, buildings, and equipment, the retirement of indebtedness and the administration of the physical plant.

# DES MOINES AREA COMMUNITY COLLEGE MONTHLY FINANCIAL REPORT TABLE OF CONTENTS

#### **BALANCE SHEET & ATTACHMENTS:**

1 2 3 & 4 5	Balance Sheet - All Funds Statement of Revenue, Expenditures & Changes in Fund Balance Cash In Banks and Investments Detail of Liabilities
BUDGET \	S ACTUAL AND COMPARATIVE SUMMARY REPORTS
6 7 8 9	Budget Balance Report All Funds Fund 1 Revenue Comparison Fund 1 Expense Comparison Graph Showing Actual Revenue and Expenses Compared to Prior Year for Funds 1, 2 and 7

The financial statements and information listed above has been prepared in accordance with Generally Accepted Accounting Principles and is accurate and complete in all material respects.

Joe A. Robbins, Controller

#### Des Moines Area Community College Balance Sheet May 31, 2010

ASSETS	Unrestricted General Fund 1		Restricted General Fund 2	Auxiliary Fund 3		Agency Fund 4		Scholar- ship Fund 5	_	Loan Fund 6	_	Plant Fund 7	Total
Current Assets:													
Cash in Banks and Investments Accounts Receivable Student Loans Deposits & Prepaid Expenses Inventories	\$ 18,623,560 11,801,900 - 112,897 22,564	\$	74,282,309 68,644,066 - 93,000	\$6,679,672 16,189 - - 496,833	\$	884,811 1,912 - -		2,335,049) 2,381,140 - - -	\$	33,114 - 105,803 - -	\$	(410,691) 873,075 - -	\$ 97,757,726 83,718,282 105,803 205,897 519,397
Due to/from Other Funds	<u> </u>		6,900,000	<u> </u>	_						_		6,900,000
Total Current Assets	30,560,921		149,919,375	7,192,694		886,723		46,091		138,917		462,384	189,207,105
Fixed Assets: Land, Buildings & Improvements Equipment, Leased Prop, Books & Films Less accumulated depreciation	-		- -	- -		- -		-		-		119,922,138 12,645,287 (48,015,245)	119,922,138 12,645,287 (48,015,245)
Total Fixed Assets		_	<del></del>		_	<del></del>		<del></del>	_	<del></del>	_	84,552,180	84,552,180
TOTAL ASSETS	\$ 30,560,921	\$	149,919,375	¢7 102 604	\$	886,723	Œ	46,091	\$	138,917	\$		\$273,759,285
	\$ 30,000,921	Ψ	149,919,370	\$7,192,094	Ψ	000,723	Ψ	40,081	Ψ	130,917	Ψ	00,014,004	#273,739,265
LIABILITIES AND FUND BALANCES	-												
Liabilities:													
Current Liabilities Long Term Liabilities Deposits Held in Custody for Others	\$ 20,445,367 - 7,281	\$	52,470,240 82,205,068 -	\$ 233,942 3,907,047 -	\$	313,745 - 572,978	\$	- - -	\$	- - -	\$	1,159,873 13,775,373	\$ 74,623,167 99,887,488 580,259
Total Liabilities	20,452,648		134,675,308	4,140,989		886,723		_				14,935,246	175,090,914
Fund Balance:													
Unrestricted Restricted-Specific Purposes Net Investment in Plant	10,108,273 - -		- 15,244,067 -	3,051,705 - -		- - -		46,091		- 138,917 -		3,257,138 66,822,180	13,159,978 18,686,213 66,822,180
Total Fund Balance	10,108,273		15,244,067	3,051,705		-		46,091		138,917		70,079,318	98,668,371
TOTAL LIABILITIES & FUND BAL	\$ 30,560,921	\$	149,919,375	\$7,192,694	\$	886,723	\$	46,091	\$	138,917	\$	85,014,564	\$273,759,285

#### Des Moines Area Community College Statement of Revenue, Expenditures and Changes in Fund Balances For the Eleven Months Ended May 31, 2010

Revenue:	Unrestricted <u>Fund 1</u>	Restricted <u>Fund 2</u>		Auxiliary Fund 3		Agency Fund 4		Scholarship Fund 5		Loan <u>Fund 6</u>		Plant <u>Fund 7</u>		<u>Total</u>
Tuition and Fees	\$ 48,743,658	\$ 6,412	\$	342,404	\$	356,175	\$	300	\$	-	\$	_	\$	49,448,949
Local Support (Property Taxes)	5,689,740	4,446,213	•	-	Ť	-	•	-	•	-	•	5,689,737	•	15,825,690
State Support	20,680,657	1,979,989		_		368,759		-		-		380,000		23,409,405
Federal Support	5,098,635	3,878,713		77,052		273,590		28,920,474		-		-		38,248,464
Sales and Services	588,051	2,304		2,541,486		90,675		-		-		32,956		3,255,472
Training Revenue / Fund 1 ACE	2,215,737	13,838,241		-		-				-		-		16,053,978
Other Income	1,389,239	937,962		560,903		399,084		2,810		-		1,922,433		5,212,431
Total Revenue	84,405,717	25,089,834		3,521,845		1,488,283	_	28,923,584		-	_	8,025,126		151,454,389
Transfers In - General	1,037,870	3,061,641		323,955		142,118		478,654		5,000		2,308,876		7,358,114
Total Revenue and Transfers In	\$ 85,443,587	\$ 28,151,475	\$	3,845,800	\$	1,630,401	\$		\$	5,000	\$		\$	158,812,503
Total Novellas Bila Tallolots III	<u> </u>	<u> </u>	Ψ	0,010,000	<u>*</u>	1,000,401	<u>*</u>	20,702,200	<u>*</u>	- 3,000	Ψ_	10,004,002	Ψ.	130,012,303
Expenditures:														
Instruction	\$ 46,271,382	\$ 13,136,585	\$	-	\$	-	\$	-	\$	_	\$	-	\$	59,407,967
Academic Support	8,657,339	98,756		-		-		-		-		-		8,756,095
Student Services	6,492,091	642,156		-		-		-		-		-		7,134,247
Institutuonal Support	13,342,721	7,052,989		-		-		-		-		-		20,395,710
Operation and Maintenance of Plant	6,131,863	759,246		-		-		-		-		-		6,891,109
Auxiliary Enterprise Expenditures	-	-		3,644,175		-		-		-		-		3,644,175
Scholarship Expense	-	-		-		-		29,374,952		-		-		29,374,952
Loan Fund Expense	-	-		-		-		-		3,407		-		3,407
Plant Fund Expense	-	-		-		-		-		-		7,571,862		7,571,862
Agency Fund Expense					_	1,821,617	_	<u>-</u>	_	<u> </u>	_		_	1,821,617
Total Expenditures	80,895,396	21,689,732		3,644,175		1,821,617		29,374,952		3,407		7,571,862		145,001,141
Transfers Out - General	2,737,227	4,092,970		24,000	_	214,135	_	19,782			_	270,000	_	7,358,114
Total Expenditures and Transfers Out	83,632,623	25,782,702		3,668,175	_	2,035,752	_	29,394,734	_	3,407	_	7,841,862	_	152,359,255
Net Increase (Decrease) for the Period	1,810,964	2,368,773		177,625		(405,351)		7,504		1,593		2,492,140		6,453,248
Fund Balance at Beginning of Year	8,297,309	12,875,294	_	2,874,080		978,329	_	38,587	_	137,324	_	67,587,17 <u>8</u>	_	92,788,101
Fund Balance at End of Period	\$ 10,108,273	\$ 15,244,067	\$	3,051,705	\$	572,978	\$	46,091	\$	138,917	\$	70,079,318	\$	99,241,349

#### DES MOINES AREA COMMUNITY COLLEGE SCHEDULE OF INVESTMENTS May 31, 2010

#### **DEPOSITORY ACCOUNTS**

<u>Bank</u>		Purchase Date		<u>Amount</u>	Rate	<u>Maturity</u>
Bankers Trust Various Checking Accounts Wells Fargo Bank - Ankeny Sub Total	•		\$ \$ \$	6,622,920 318,373 357,289 7,298,581	0.07% 0.45% 0.35%	Money Market Checking Accounts Money Market

#### **DMACC INVESTMENTS**

	<u>Bank</u>		<u>Amount</u>	<u>Rate</u>	<u>Maturity</u>
West Bank Wells Fargo		\$ \$	19,932,809 4,438,861	0.90% 0.35%	Investment Account Investment Account
•	Sub Total		24,371,670		

#### **ISJIT INVESTMENTS**

<u>Bank</u>	Purchase Date		Amount	<u>Rate</u>	<u>Maturity</u>	Calculated Term <u>Months</u>
Federal National Mortgage Association	February 4, 2010	\$	502,890	0.40%	June 4, 2010	4.0
Federal Home Loan Mortgage Corporation	January 25, 2010	\$	301,944	0.50%	June 30, 2010	5.2
Federal National Mortgage Association	June 18, 2008	\$	467,638	4.48%	July 1, 2010	24.8
First American Bank - Ankeny	July 14, 2009	\$	2,000,000	1.45%	July 13, 2010	12.1
Federal Home Loan Mortgage Corporation	February 19, 2009	\$	500,000	3.80%	July 15, 2010	17.0
Federal National Mortgage Association	January 29, 2010	\$	1,002,410	0.43%	July 29, 2010	6.0
Federal National Mortgage Association	August 21, 2009	\$	206,439	1.03%	August 13, 2010	11.9
Federal National Mortgage Association	August 21, 2009	\$	103,219	1.03%	August 13, 2010	11.9
Federal National Mortgage Association	August 21, 2009	\$ \$	206,439	1.03%	August 13, 2010	11.9
Federal National Mortgage Association	August 21, 2009		240,405	1.03%	August 13, 2010	11.9
Bankers Trust - Des Moines	May 20, 2010	\$	2,770,000	0.60%	August 20, 2010	3.1
Wells Fargo	May 27, 2010	\$	1,000,000	0.50%	September 27, 2010	4.1
Wells Fargo	May 27, 2010	\$	1,500,000	0.50%	September 27, 2010	4.1
Fannie Mae	February 18, 2010	\$	1,015,367	0.75%	September 28, 2010	7.4
Federal Home Loan Mortgage Corporation	February 22, 2010	\$	555,260	0.43%	October 1, 2010	7.4
Bankers Trust - Des Moines	May 20, 2010	\$	2,270,000	0.80%	November 20, 2010	6.1
Bankers Trust - Cedar Rapids	November 24, 2008	\$	139,000	3.65%	November 30, 2010	24.5
Northwest Bank - Des Moines	June 29, 2009	\$	4,505,000	1.36%	November 30, 2010	17.3
Federal National Mortgage Association	August 28, 2009	\$	257,383	0.94%	December 1, 2010	15.3
Federal National Mortgage Association	December 28, 2009	\$	175,864	0.44%	December 1, 2010	11.3
Certificate of Deposit Account Registry Service	May 27, 2010	\$	4,000,000	0.50%	December 3, 2010	6.3
Federal Home Loan Mortgage Corporation	October 17, 2008	\$	128,383	4.50%	December 15, 2010	26.3
Federal National Mortgage Association	January 11, 2010	\$	506,359	1.00%	December 30, 2010	11.8
Federal National Mortgage Association	March 31, 2009	\$	86,935	3.08%	January 10, 2011	21.7
Bankers Trust - Des Moines	May 20, 2010	\$	4,240,000	1.10%	March 20, 2011	10.1
Federal Home Loan Mortgage Corporation	October 23, 2008	\$	417,247	4.73%	April 15, 2011	30.1
Federal Home Loan Mortgage Corporation	October 23, 2008	\$	247,869	4.73%	April 15, 2011	30.1
Federal National Mortgage Association	June 24, 2008	\$	288,336	3.86%	May 1, 2011	34.7
Bankers Trust - Des Moines	March 30, 2010	\$	9,485,000	1.50%	May 31, 2011_	14.2
F&M Bank - Marshalltown	February 27, 2009	\$	1,000,000	2.70%	May 31, 2011	27.4
Small Business Administration	March 13, 2009	\$	176,178	3.44%	June 10, 2011	27.3

#### DES MOINES AREA COMMUNITY COLLEGE SCHEDULE OF INVESTMENTS May 31, 2010

#### **ISJIT INVESTMENTS**

<u>Bank</u>	Purchase Date		Amount	<u>Rate</u>	<u>Maturity</u>	Calculated Term <u>Months</u>
Wells Fargo Wells Fargo Federal Home Loan Mortgage Corporation Federal National Mortgage Association	May 27, 2010 May 27, 2010 December 28, 2009 September 17, 2008	\$ \$ \$	2,000,000 7,000,000 23,608 380,816	1.05% 1.05% 0.48% 4.16%	June 27, 2011 June 27, 2011 September 1, 2011 March 1, 2013	13.2 13.2 20.4 54.2
Federal National Mortgage Association Federal National Mortgage Association Federal National Mortgage Association Federal National Mortgage Association Federal Home Loan Mortgage Corporation Federal Home Loan Mortgage Corporation ISJIT Diversified Fund	September 29, 2008 September 29, 2008 June 17, 2008 June 17, 2008 June 27, 2008 February 9, 2009	***	161,674 291,013 124,313 180,206 232,617 164,640 15,233,023	4.16% 4.84% 4.84% 3.96% 4.00% 4.76% 3.18% 0.13%	March 1, 2013 March 1, 2013 August 1, 2013 October 1, 2013 July 1, 2014 November 15, 2014 Money Market	53.8 53.8 62.4 64.4 73.2 70.2
Total ISJIT Investments  Grand Total of Investments		\$	97,757,726			
Grand Total Weighted Average Bankers Trust Weighted Average				0.90% 1.19%		

## DES MOINES AREA COMMUNITY COLLEGE Detail of Liabilities May 31, 2010

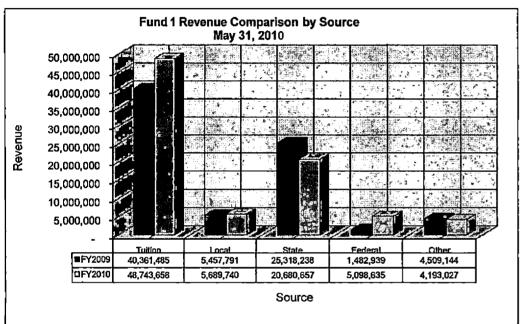
Payables:	Unrestricted General <u>Fund 1</u>	Restricted General <u>Fund 2</u>	Auxiliary <u>Fund 3</u>	Agency Fund 4	Scholarship Fund 5	Loan <u>Fund 6</u>	Plant Fund 7	<u>Total</u>
Trade Accounts Payable	\$ 551,230	\$ 192,347	\$ 32,637	\$ 14,649	s -	s - s	373,865	\$ 1,164,728
Long Term Payables (Bonds)	-	82,375,000	3,960,000	,	-	- *	6,870,000	93,205,000
Unamortized Discount on Bonds	· · · · · ·	(391,916)	(59,400)	_	_	_	(7,129)	(458,445)
Unamortized Premium on Bonds	_	221,984	6,447	_	_	_	12,502	240,933
Interest Payable	-	1,626,718	111,183	-	-	-	134,085	1,871,986
Accrued Liabilities:						1		
Wages and Salary	6,059,558	392,262	17,000	2,500	-	-	1,200	6,472,520
Accrued Vacation	1,300,000	180,000	72,000	-	-	-	-	1,552,000
Early Retirement - Insurance	-	2,838,273	-	-	-	-	-	2,838,273
Employee deductions and benefits	(724,283)	-	-	-	-	-	-	(724,283)
Due to Other Funds:	-	-	-	-	-	-	6,900,000	6,900,000
Due to DMACC Foundation:	-	-	-	-	-	-	-	-
Deferred Revenue:								
Tuition and Fees	12,604,433	-	-	-	-	-	-	12,604,433
Property Tax	610,000	1,267,000	-	-	-	-	610,000	2,487,000
Other	1, <b>60</b> 8	-	1,122	-	-	-	40,723	43,453
Grants and Contracts	-	-	-	-	-	-	-	-
260E Bond Retirement Revenue	-	17,756,478	-	-	-	-	-	17,756,478
260E Training Funds	-	25,966,201	-	-	<b>=</b>	-	-	25,966,201
260E Administrative Fees	-	2,250,961	-	-	-	-	•	2,250,961
Other Liabilities:								
Funds Held in Trust / Deposits	7,281	-	-	296,596	_	-	-	303,877
Fund Balance	-	-	-	572 <b>,</b> 97 <b>8</b>	-	-	-	572,978
Deferred Compensation Account	42,821					<del></del> -		42,821
Total	\$ <u>20,452,648</u>	\$ 134,675,308	\$ 4,140,989	\$ 886,723	\$ -	\$ - \$	14,935,246	\$ 175,090,914

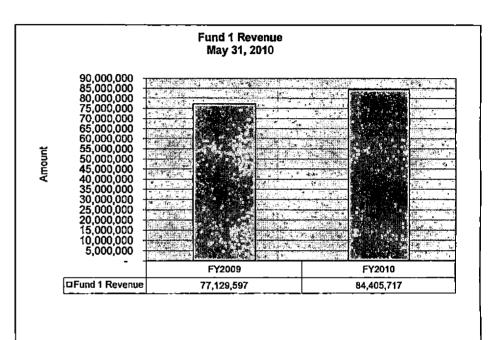
#### Des Moines Area Community College Fiscal Year Ending June 30, 2010 Budget Report Summary by Fund (All Funds) For The Eleven Months Ended May 31, 2010

Fund Name	Fund Number	Board Approved Budget		Working Budget		Amount Received/ Expended		Budget Commitments		 Working Budget Balance	
Revenue											
Unrestricted Current	1	\$	91,026,405	\$	97,295,137	\$	85,443,587			\$ 11,851,550	
Restricted Current	2		37,796,310		41,594,364		28,151,475			13,442,889	
Auxiliary	3		6,863,114		3,616,923		3,845,800			(228,877)	
Agency	4		1,585,734		1,694,873		1,630,401			64,472	
Scholarship	5		12,156,442		12,156,442		29,402,238			(17,245,796)	
Loan	6		5,000		5,000		5,000			_	
Plant (Note 1)	7		11,629,829		12,112,756	_	10,334,002			 1,778,754	
Total Revenue		<u>\$</u>	161,062,834	\$	168,475,495	\$	158,812,503	:		\$ 9,662,992	
Expenditures											
Unrestricted Current	1	\$	89,267,348	\$	94,671,715	\$	83,632,623	\$	7,521,061	\$ 3,518,031	
Restricted Current	2		38,600,834		43,595,328		25,782,702		1,872,021	15,940,605	
Auxiliary	3		6,893,147		3,968,937		3,668,175		374,151	(73,389)	
Agency	4		1,499,044		1,632,733		2,035,752		124,244	(527,263)	
Scholarship	5		12,156,442		12,156,442		29,394,734		-	(17,238,292)	
Loan	6		5,000		5,000		3,407		-	1,593	
Plant (Note 1)	7	_	12,260,185	_	12,829,542	_	7,841,862		1,321,942	 3,665,738	
Total Expenditures		_\$_	160,682,000	\$	168,859,697	\$	152,359,255	\$	11,213,419	\$ 5,287,023	

Note 1: The Plant Fund is presented on a cash basis consistent with the published budget.

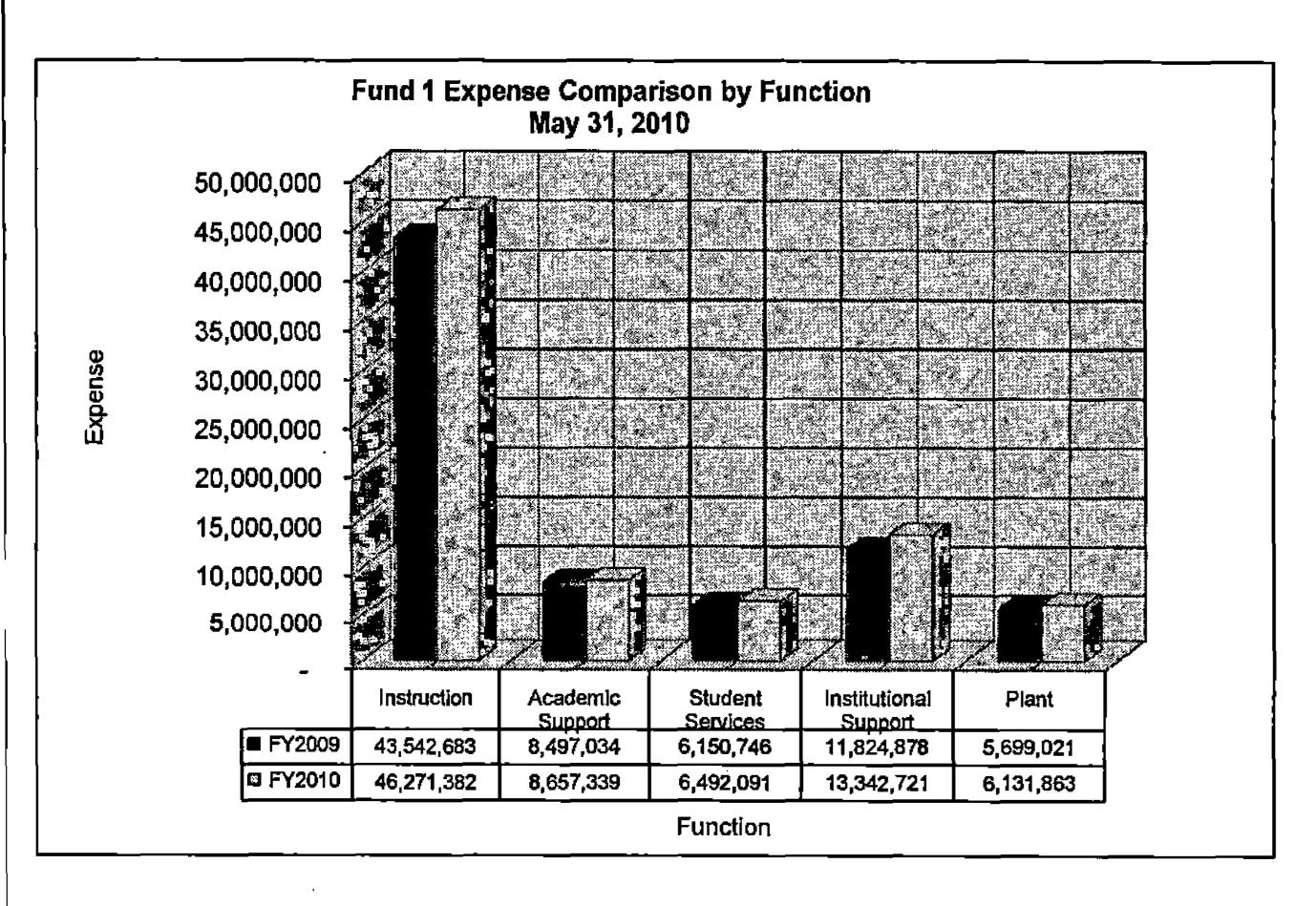
#### Des Moines Area Community College Revenue Comparison With Prior Year For The Eleven Months Ended May 31, 2010

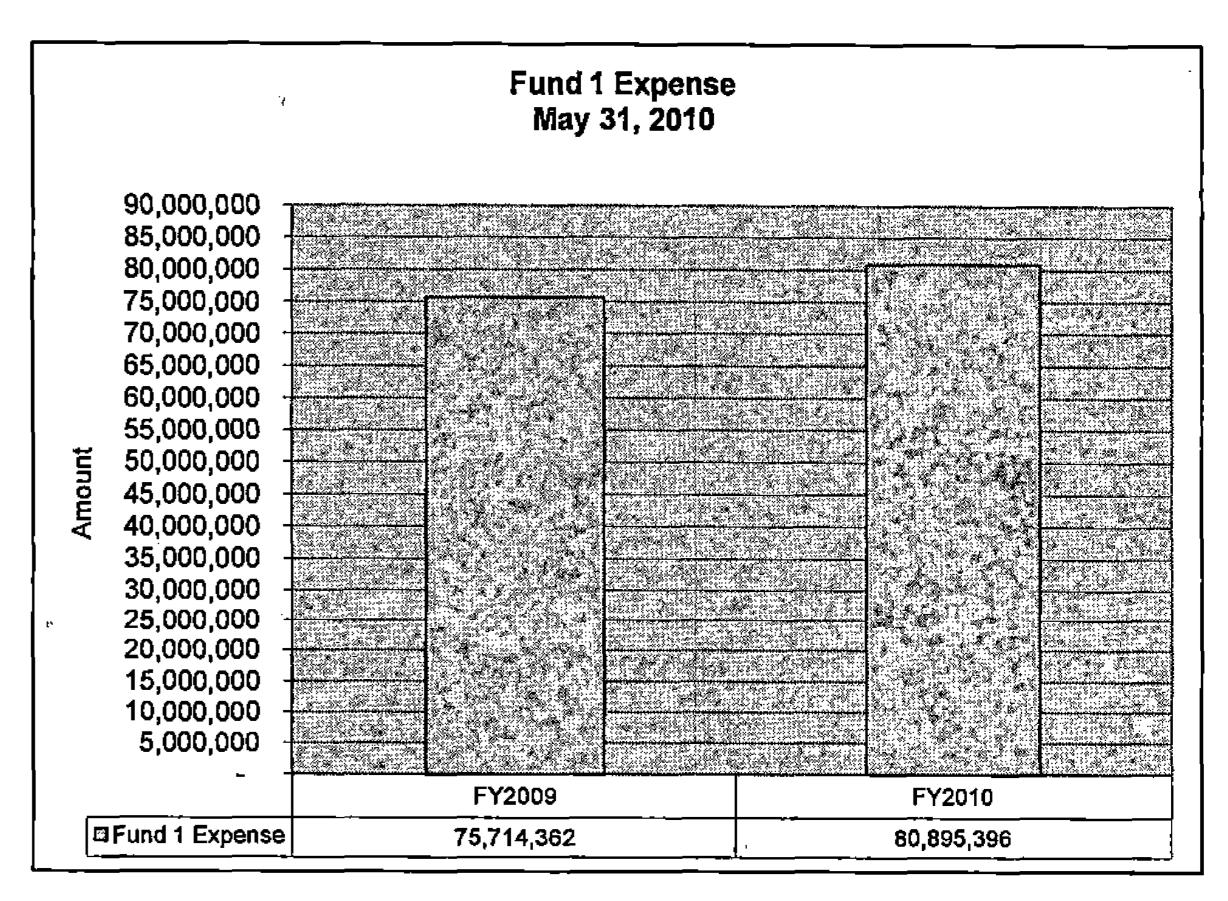




Tuition Increase 20.77% Overall Increase 9.43%

## Des Moines Area Community College Expense Comparison With Prior Year For The Eleven Months Ended May 31, 2010





Overall Increase 6.84%

