

Des Moines Area Community College

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Board of Directors Meeting Minutes

6-10-2013

Board of Directors Meeting Minutes (June 10, 2013)

DMACC

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Des Moines Area Community College Board of Directors Retreat

June 10, 2013 – 2:30 P.M.

DMACC Urban Campus, Building 1, Room 103
1100 7th Street; Des Moines, Iowa

AGENDA

- Call to Order
- Roll Call
- Consideration of Tentative Agenda
- State Mandated Requirements for Community Colleges –
Link to Iowa Code Section 260C:
<http://search.legis.state.ia.us/nxt/gateway.dll/ic/1/13/9250/9546/9550?f=templates&fn=default.htm>
- Finalize Job Description for Board Members
- DMACC Strategic Plan Discussion/Follow-up to March Retreat Discussion

Summary of March Board Retreat:

DeHart provided an outline of the College's 3-Year Strategic Plan and briefly reviewed our goals and benchmarks. There was discussion about the possibility of listing initiatives under each benchmark.

Each Board member was given the opportunity to present issues and/or topics that they would like to see addressed at future Board meetings or retreats. Some of the ideas presented include: 1) how to increase the number of traditional students enrolled at DMACC; 2) how to calculate student success; 3) the need to increase our marketing efforts regarding dual enrollment; 4) how to further develop the relationship with the DMACC Foundation Board; and 5) how to nurture all employees by providing professional development activities, etc.

Starter questions to consider before June Retreat:

- What should DMACC look like in 2018-2020?
 - a. Entire college?
 - b. Each campus?
 - What is Student Success?
- Adjournment

Board of Directors
Des Moines Area Community College

BOARD RETREAT
June 10, 2013

A retreat of the Des Moines Area Community College Board of Directors was held at the Urban campus on June 10, 2013. Board Chair Joe Pugel called the meeting to order at 2:32 p.m.

ROLL CALL

Members present: Kevin Halterman, Jim Knott, Cheryl Langston, Joe Pugel, Wayne Rouse, Madelyn Tursi. Carl Metzger was also in attendance.

Members absent: Fred Buie, Jeff Hall.

Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Joe DeHart, Board Treasurer; Greg Martin, Vice President for Business Services; Sandy Tryon, Executive Director of Human Resources.

CONSIDERATION OF
TENTATIVE AGENDA

Rouse moved; seconded by Langston to approve the tentative agenda as presented. Motion passed unanimously. Aye- Halterman, Knott, Langston, Pugel, Rouse, Tursi. Nay-none.

FINALIZE POSITION
DESCRIPTION FOR BOARD
MEMBERS

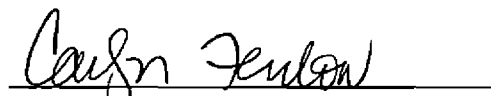
The proposed Board of Directors Member Position Description was reviewed and discussed. The position description was adopted by a general consensus of the Board.

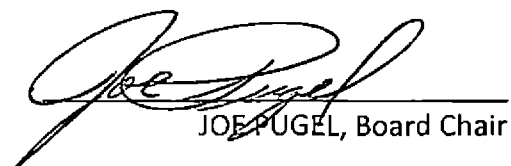
DMACC STRATEGIC PLAN
DISCUSSION/FOLLOW-UP TO
MARCH RETREAT DISCUSSION

Joe DeHart, Executive Director of Institutional Effectiveness, provided an update on the College's strategic planning process and enrollment goals. Discussion followed on how to attract more traditional students and how to define student success.

ADJOURN

Langston moved to adjourn; seconded by Knott. Motion passed unanimously and at 3:52 pm, Board Chair Joe Pugel adjourned the meeting. Aye-Halterman, Knott, Langston, Pugel, Rouse, Tursi. Nay-none.


CAROLYN FARLOW, Board Secretary


JOE PUGEL, Board Chair

Board of Directors
Des Moines Area Community College

Regular Board Meeting
June 10, 2013 – 4:00 p.m.

DMACC Urban Campus; Building 1, Rooms 124-126
1100 7th Street, Des Moines, Iowa

AGENDA

1. Call to order.
2. Roll call.
3. Consideration of tentative agenda.
4. Public comments.
5. Presentation: Laura Douglas; Provost, Urban Campus

Joe DeHart; Executive Director, Institutional Effectiveness
6. Consent Items.
 - a. Consideration of minutes from May 29, 2013 Telephonic Board Meeting.
 - b. Human Resources report.
 - c. Consideration of payables.
7. Board Report 13-051. Consideration of appointment to fill vacancy in Director District 6.
8. Administration of Oath of Office.
9. Board Report 13-052. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Computer ARAG North America Incorporated Project #3.**
10. Board Report 13-053. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **Farmers Mutual Hail Insurance Company of Iowa Project #3.**
11. Board Report 13-054. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **United Services of Des Moines, Inc. Project #3.**

12. Board Report 13-055. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **Walsh Door and Hardware Co. Project #4**.
13. Board Report 13-056. Adoption of Use of Funds Plan for the FY2016–FY2025 20 ¼ Cent Property Tax Levy.
14. Board Report 13-057. Student Activities Council Budgets for FY 2014.
15. Board Report 13-058. Approval of 2013-2014 Advisory Committees.
16. Board Report 13-059. Consideration of Collective Bargaining Agreement with the Des Moines Area Community College Educational Services Association (ESA) for July 1, 2013 to June 30, 2014.
17. Board Report 13-060. Consideration of Collective Bargaining Agreement with the Des Moines Area Community College Higher Educational Association (HEA) for August 15, 2013 to August 14, 2014.
18. Board Report 13-061. Consideration of Administrative/Professional, Confidential Clerical, IES Administrative/Professional and IES Administrative Support Pay Rates.
19. Board Report 13-062. Consideration of Temporary, Adjunct and Student Pay Rates.
20. Board Report 13-063. A resolution amending a Self-Insurance Program for Des Moines Area Community College and approving an endorsement to the form of Insurance Policy.
21. Presentation of Financial Report.
22. President's Report.
23. Committee Reports.
24. Board Members' Reports.
25. Information Items:
 - June 11 – GED Graduation; Boone Campus; 7:00 p.m.
 - July 4 – Holiday; All campuses closed
 - July 8– Board meeting, West Campus; 4:00 p.m.
 - July 24-26 – IACCT State Convention, Burlington (Hosted by SCC)
26. Adjourn.

**Board of Directors
Des Moines Area Community College**

**REGULAR BOARD MEETING
June 10, 2013**

The regular meeting of the Des Moines Area Community College Board of Directors was held at the Urban Campus on June 10, 2013. Board Chair Joe Pugel called the meeting to order at 4:00 p.m.

ROLL CALL

Members present: Jeff Hall, Kevin Halterman, Jim Knott, Cheryl Langston, Joe Pugel, Wayne Rouse, Madelyn Tursi. Carl Metzger was also in attendance.

Members absent: Fred Buie.

Others present: Robert Denson, President; Carolyn Farlow, Board Secretary; Joe DeHart, Board Treasurer, faculty and staff.

**CONSIDERATION OF
TENTATIVE AGENDA**

Rouse moved; seconded by Langston to approve the tentative agenda as presented. Motion passed unanimously. Aye-Hall, Halterman, Knott, Langston, Pugel, Rouse, Tursi. Nay-none.

PUBLIC COMMENTS

None.

PRESENTATIONS

Laura Douglas, Provost of DMACC Urban Campus, welcomed everyone to the Urban campus and then introduced Joe DeHart, Executive Director of Institutional Effectiveness. DeHart provided an update on upcoming AQIP activities and reviewed our three current AQIP action projects.

Douglas then introduced Dr. Anna Conway, Speech Professor, who provided an overview of the Teaching and Learning Conference that was held at the Urban Campus this April.

Marv Gardner, Chair of our Computer Science Department, works closely with Shazam as a business partner. Jackie Rolow and David Collison with Shazam each expressed appreciation to DMACC for providing work-ready employees. They explained that approximately one-half of their IT staff has attended DMACC, and the College is a key source of their success. Lisa Kinnear, who is a DMACC grad and currently a Subject Matter Expert at Shazam, stated that DMACC prepared her for her 20+ year career at Shazam, and Alexander Shrayner, former DMACC student, expressed appreciation for the opportunity to intern with Shazam while attending DMACC.

CONSENT ITEMS

Halterman moved; seconded by Langston to approve the consent items: a) Minutes from the May 29, 2013 Telephonic Board Meeting; b) Human Resources Report and Addendum (Attachment #1); and c) Payables (Attachment #2).

Motion passed unanimously. Aye-Hall, Halterman, Knott, Langston, Pugel, Rouse, Tursi. Nay-none.

APPOINTMENT TO FILL
VACANCY IN DIRECTOR
DISTRICT VI

Board Report 13-051. Tursi moved; seconded by Langston to appoint Carl Metzger to fill Ben Norman's term as Director for District VI.

Motion passed on a roll call vote. Aye-Hall, Halterman, Knott, Langston, Pugel, Rouse, Tursi. Nay-none.

ADMINISTER OATH OF
OFFICE

Board Secretary Carolyn Farlow issued the Oath of Office to Carl Metzger.

APPROVE RETRAINING OR
TRAINING AGREEMENTS

Halterman moved; seconded by Tursi to approve Items #9-12 as one consent item. Motion passed on a roll call vote. Aye-Hall, Halterman, Knott, Langston, Metzger, Pugel, Rouse, Tursi. Nay-none.

*Computer ARAG North
America Incorporated
Project #3*

Board Report 13-052. Attachment #3. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Computer ARAG North America Incorporated Project #3**.

*Farmers Mutual Hail
Insurance Company of Iowa
Project #3*

Board Report 13-053. Attachment #4. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **Farmers Mutual Hail Insurance Company of Iowa Project #3**.

*United Services of Des
Moines, Inc. Project #3*

Board Report 13-054. Attachment #5. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **United Services of Des Moines, Inc. Project #3**.

*Walsh Door and Hardware
Co. Project #4*

Board Report 13-055. Attachment #6. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **Walsh Door and Hardware Co. Project #4**.

USE OF FUNDS PLAN FOR
THE FY2016-FY2025 20%
CENT PROPERTY TAX LEVY

Board Report 13-056. Greg Martin, Vice President of Business Services, provided information on our draft Facilities Strategic Plan. This plan will be reviewed and will be presented to the board for approval in July.

APPROVE STUDENT
ACTIVITIES BUDGETS FOR
FY2014

Board Report 13-057. Rouse moved; seconded by Halterman recommending that the Board accept the Student Activities Council (SAC) budgets for FY 2014 as proposed.

Motion passed unanimously. Aye-Hall, Halterman, Knott, Langston, Metzger, Pugel, Rouse, Tursi. Nay-none.

APPROVAL OF 2013-2014
ADVISORY COMMITTEES

Board Report 13-058. Tursi moved; seconded by Langston recommending that the Board adopt a motion approving the Advisory Committees for the FY 2013-2014 academic year.

Motion passed unanimously. Aye-Hall, Halterman, Knott, Langston, Metzger, Pugel, Rouse, Tursi. Nay-none.

CONSIDERATION OF COLLECTIVE BARGAINING AGREEMENT WITH EDUCATIONAL SERVICE ASSOCIATION (ESA) FOR JULY 1, 2013-JUNE 30, 2014

Board Report 13-059. Knott moved; seconded by Halterman recommending that the Board approve the terms of the agreement.

Motion passed on a roll call vote. Aye-Hall, Halterman, Knott, Langston, Metzger, Pugel, Rouse, Tursi. Nay-none.

CONSIDERATION OF COLLECTIVE BARGAINING AGREEMENT WITH HIGHER EDUCATIONAL ASSOCIATION (HEA) FOR AUGUST 15, 2013-AUGUST 14, 2014

Board Report 13-060. Tursi moved; seconded by Pugel recommending that the Board approve the terms of the agreement.

Motion passed on a roll call vote. Aye-Hall, Halterman, Knott, Langston, Metzger, Pugel, Rouse, Tursi. Nay-none.

ADMINISTRATIVE/ PROFESSIONAL, CONFIDENTIAL CLERICAL AND IES ADMINISTRATIVE SUPPORT PAY RATES

Board Report 13-061. Langston moved; seconded by Rouse recommending that the Board approve the proposed Administrative/Professional, Confidential Clerical and IES Administrative Support pay rates.

Motion passed on a roll call vote. Aye-Hall, Halterman, Knott, Langston, Metzger, Pugel, Rouse, Tursi. Nay-none.

TEMPORARY, ADJUNCT AND STUDENT PAY RATES

Board Report 13-062. Hall moved; seconded by Pugel recommending that the Board approve the proposed Temporary, Adjunct and Student pay rates.

Motion passed on a roll call vote. Aye-Hall, Halterman, Knott, Langston, Metzger, Pugel, Rouse, Tursi. Nay-none.

RESOLUTION AMENDING SELF-INSURANCE PROGRAM AND APPROVING ENDORSEMENT TO FORM OF INSURANCE POLICY

Board Report 13-163. Attachment #7. Halterman moved; seconded by Tursi recommending that the Board approve and authorize the amendment of the self-insurance program to include security equipment and other security costs of the College, to be effective as of July 1, 2013.

Motion passed on a roll call vote. Aye-Hall, Halterman, Knott, Langston, Metzger, Pugel, Rouse, Tursi. Nay-none.

FINANCIAL REPORT

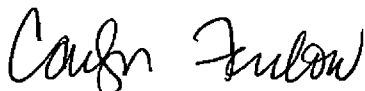
Joe Robbins, Controller, presented the May 2013 financial report as shown in Attachment #8 to these minutes.

COMMITTEE REPORTS

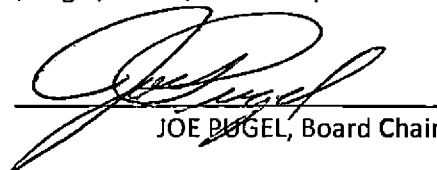
Kevin Halterman reported that the Audit Committee met earlier today, and the audit is just getting started.

ADJOURN

Knott moved to adjourn; seconded by Tursi. Motion passed unanimously and at 5:32 p.m., Board Chair Joe Pugel adjourned the meeting. Aye-Hall, Halterman, Knott, Langston, Metzger, Pugel, Rouse, Tursi. Nay-none.



CAROLYN FARLOW, Board Secretary



JOE PUGEL, Board Chair



BOARD REPORT
To the Board of Directors of
Des Moines Area Community College

Date: June 10, 2013
Page: 1

AGENDA ITEM Human Resources Report

BACKGROUND

I. New Employee

Replacement Position

1. Isley, MD
Academic Dean, BM/IT
Ankeny Campus
Annual Salary: \$107,000
Effective: July 8, 2013
Continuing Contract

2. Lauer, Tiffany
Instructor, AAC/English
Southridge Center
Annual Salary: \$59,991 (FY13)
Effective: August 19, 2013
Continuing Contract

3. Rasmusson, Kristi L.
Instructor, Nursing - Fundamentals
Ankeny Campus
9 Month Position
Annual Salary: \$53,919 (FY13)
Effective: August 19, 2013
Continuing Contract

II. Resignation

1. Wyatt, Michael
Instructor, Criminal Justice
Ankeny/Newton Campus
Effective: May 30, 2013

RECOMMENDATION

It is moved that the Board accepts the President's recommendation as to the above personnel actions.

ADDENDUM

Human Resources Report

BACKGROUND

I. New Employee

Replacement Position

1. Collins, Dale
Instructor, Tool & Die
Ankeny Campus
Annual Salary: \$56,222 (FY13)
Effective: August 19, 2013
Continuing Contract

2. Pugh, Allison F.
Instructor, AAC
Ankeny Campus
Annual Salary: \$53,922 (FY13)
Effective: July 29, 2013
Continuing Contract

3. Purdy, David
Instructor, Photography
Ankeny Campus
Annual Salary: \$75,471 (FY13)
Effective: August 19, 2013
Continuing Contract

4. Rodenborn, Amanda J.
Instructor, AAC
Ankeny Campus
Annual Salary: \$44,723 (FY13)
Effective: July 29, 2013
Continuing Contract

5. Schmid, Kurt
Instructor, English/History
Carroll Campus
Annual Salary: \$48,606 (FY13)
Effective: August 19, 2013
Continuing Contract

6. Schulte, Jennifer
Instructor, Business Administration
Carroll Campus
Annual Salary: \$52,401 (FY13)
Effective: August 19, 2013
Continuing Contract

II. Resignation

- 1. Carpenter, Christina**
Counselor
Ankeny Campus
Effective: June 28, 2013
- 2. Eckerman, Curtis**
Instructor, Biology
Ankeny Campus
Effective: August 2, 2013

RECOMMENDATION

It is moved that the Board accepts the President's recommendation as to the above personnel actions.

Report: FWRR040
 Date: 05/24/2013
 Time: 03:54 PM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 18-APR-2013 to 23-MAY-2013

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Acme Tools	558416	\$2,804.88	\$2,804.88	6322	Equip Replacement In	Materials & Supplies
Alliant Energy	558422	\$4,110.85	\$1,592.24	6190	Utilities	Utilities
			\$322.41	6190	Boone Athletic Depar	Utilities
			\$1,897.44	6190	Utilities	Utilities
			\$298.76	6190	Building Rental for	Utilities
Baker and Taylor Books	558433	\$7,232.35	\$153.02	6310	Equip Replacement Li	Library Books/Electr
			\$5,007.91	6310	Equip Replacement Li	Library Books/Electr
			\$70.00	6310	Equip Replacement Li	Library Books/Electr
			\$2,001.42	6310	Equip Replacement Li	Library Books/Electr
Best Case Wine LLC	558435	\$3,576.30	\$3,576.30	6930	Beverage Account	Other Current Expens
Cambium Learning Technolo	558443	\$4,000.00	\$4,000.00	6324	Equipment Replacemen	Computer Software
CenturyLink	558453	\$3,022.33	\$3,022.33	6269	Non Tort Insurance	Other Company Servic
City of Boone	558458	\$6,010.77	\$181.35	6190	Utilities	Utilities
			\$3,655.84	6190	Boone Campus Housing	Utilities
			\$1,234.50	6190	Utilities	Utilities
			\$346.42	6190	Boone Campus Housing	Utilities
			\$592.66	6190	Utilities	Utilities
Complete Travel Service	558461	\$4,254.50	\$1,082.50	6470	Computer Science	Travel-Out of State
			\$3,172.00	6470	Business Administrat	Travel-Out of State
Conference Event Manageme	558463	\$6,536.21	\$5,536.21	6269	Conf Event Mgmt #2-M	Other Company Servic
			\$1,000.00	6269	Conf Event Mgmt #2-J	Other Company Servic
Dentsply Rinn	558475	\$3,000.00	\$3,000.00	6269	Equip Replacement He	Other Company Servic

#2

Report: FWRR040
 Date: 05/24/2013
 Time: 03:54 PM

Des Moines Area Comm College
 List of checks over \$2,500.00 from 18-APR-2013 to 23-MAY-2013

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Department of Administrat	558476	\$8,469.40	\$8,469.40	6210	Practical Nursing	Rental of Buildings
Ebsco Subscription Servic	558488	\$2,625.64	\$2,625.64	6340	Library	Periodicals
Education to Go	558489	\$5,248.50	\$5,073.00	6269	Continuing Ed, On Li	Other Company Servic
			\$175.50	6269	Continuing Ed, On Li	Other Company Servic
First Choice Distribution	558500	\$6,447.45	\$5,931.80	6410	Custodial	Janitorial Materials
			\$15.65	6410	Physical Plant Opera	Janitorial Materials
			\$375.00	6410	Office of Dean, Heal	Janitorial Materials
			\$125.00	6410	Culinary Arts	Janitorial Materials
Hansen Company Inc	558523	\$1,149,690.00	\$350,106.00	7600	Southridge Mall Remo	Buildings and Fixed
			\$799,584.00	7600	Southridge Mall Remo	Buildings and Fixed
Indianola Community Schoo	558539	\$3,231.03	\$2,698.75	6322	Project Lead the Way	Materials & Supplies
			\$268.48	6322	Project Lead the Way	Materials & Supplies
			\$180.00	6322	Project Lead the Way	Materials & Supplies
			\$83.80	6322	Project Lead the Way	Materials & Supplies
Internet Solver Inc	558542	\$4,000.00	\$4,000.00	6150	Campus Communication	Communications
Iowa FFA Foundation Inc	558547	\$7,225.00	\$1,225.00	6269	Office of Dean, Indu	Other Company Servic
			\$6,000.00	6322	Dallas County Farm 0	Materials & Supplies
Iowa Illinois Safety Coun	558548	\$3,183.96	\$1,755.71	6240	YouthBuild Project	Group Meeting/Worksh
			\$1,428.25	6015	Mrs Clark's Food #3-	Consultant's Fees
Iowa Schools Joint Invest	558551	\$9,315.11	\$9,315.11	6269	Office of Controller	Other Company Servic
Iowa Workforce Developmen	558555	\$64,154.40	\$33,122.00	5970	Promise Jobs-Trainin	Unemployment Comp

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Des Moines Area Comm College
 List of checks over \$2,500.00 from 18-APR-2013 to 23-MAY-2013

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Ricoh USA Inc	558614	\$5,564.85	\$47.42	6322	WLAN Support	Materials & Supplies
			\$124.02	6322	WLAN Support	Materials & Supplies
			\$48.50	6322	WLAN Support	Materials & Supplies
			\$1,025.00	6322	WLAN Support	Materials & Supplies
			\$361.76	6322	WLAN Support	Materials & Supplies
			\$94.34	6322	WLAN Support	Materials & Supplies
			\$131.00	6322	WLAN Support	Materials & Supplies
			\$765.00	6322	WLAN Support	Materials & Supplies
			\$242.00	6322	WLAN Support	Materials & Supplies
			\$100.00	6322	WLAN Support	Materials & Supplies
			\$71.50	6322	WLAN Support	Materials & Supplies
Securitas Security Servic	558622	\$29,791.36	\$14,413.15	6261	Security Services Ur	Contracted Security
			\$15,378.21	6261	Security Services An	Contracted Security
Smarthinking Inc	558627	\$9,999.00	\$9,999.00	6269	Peer Tutoring	Other Company Servic
Verizon Wireless	558659	\$5,124.26	\$447.76	6150	Special Needs	Communications
			\$61.15	6150	Office Exec Dir, Ins	Communications
			\$51.15	6150	Office of VP, Info S	Communications
			\$1,148.26	6150	WLAN Support	Communications
			\$89.93	6150	Physical Plant Opera	Communications
			\$89.27	6150	Office of the Dir, P	Communications
			\$213.78	6150	Office of Dir, Marke	Communications
			\$40.01	6150	LEAN Process Improve	Communications
			\$104.84	6150	Judicial Office	Communications
			\$142.31	6150	Office of Exec Dir,	Communications
			\$51.15	6150	Office of Exec Dir,	Communications
			\$131.17	6150	Enrollment Managemen	Communications
			\$49.11	6150	Energy Education Con	Communications
			\$540.36	6150	Economic Development	Communications

Report: FWRR040
 Date: 05/24/2013
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Des Moines Area Comm College
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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Verizon Wireless	558659	\$5,124.26	\$102.30	6150	Office of Exec Dean,	Communications
			\$49.11	6150	Office of Exec Dean,	Communications
			\$91.16	6150	Office of Exec Dean,	Communications
			\$136.06	6150	Office of Dean, Scie	Communications
			\$140.82	6150	Office of Exec Dean,	Communications
			\$51.15	6150	Office of Dean, Heal	Communications
			\$51.15	6150	Central IA Wrkfrce I	Communications
			\$51.15	6150	Office of Exec Dir,	Communications
			\$100.26	6150	Academic Development	Communications
			\$115.61	6150	Associate Dean, Urba	Communications
			\$67.52	6150	Upward Bound-Year 21	Communications
			\$40.01	6150	Architectural Drafti	Communications
			\$99.50	6150	Non Tort Insurance	Communications
			\$153.45	6150	Youth at Risk - Anke	Communications
			\$51.15	6150	Workforce Developmen	Communications
			\$51.15	6150	WIA-Administration	Communications
			\$70.03	6150	Volleyball	Communications
			\$82.47	6150	Office of Dir, Stude	Communications
			\$80.02	6150	Safety Committee	Communications
			\$51.15	6150	Student Records/Serv	Communications
\$51.15	6150	Quality Assurance Tr	Communications			
\$170.88	6150	Program Development	Communications			
\$76.74	6150	Office of the Presid	Communications			
\$30.02	6150	Physical Plant Opera	Communications			
Vital Support Systems	558660	\$9,014.00	\$9,014.00	6150	Campus Communication	Communications
Wallace Media Productions	558663	\$3,000.00	\$2,500.00	6269	Electronic Crime Ins	Other Company Servic
			\$500.00	6269	Criminal Justice	Other Company Servic
Weitz Company	558666	\$242,259.00	\$242,259.00	7600	Building 1 Addition/	Buildings and Fixed

Report: FWRR040
 Date: 05/24/2013
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Des Moines Area Comm College
 List of checks over \$2,500.00 from 18-APR-2013 to 23-MAY-2013

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Xerox Corp	558670	\$2,718.98	\$193.27	6322	Duplicating Services	Materials & Supplies
			\$701.28	6322	Duplicating Services	Materials & Supplies
			\$599.00	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$424.98	7620	Duplicating Services	Lease/Purchase Bldg
			\$184.84	7620	Duplicating Services	Lease/Purchase Bldg
			\$219.71	7620	Duplicating Services	Lease/Purchase Bldg
			\$395.90	6322	Duplicating Services	Materials & Supplies
Nelson Development 10 LLC	558723	\$7,008.71	\$374.13	6210	Workforce Services	Rental of Buildings
			\$6,634.58	6210	IES-Des Moines	Rental of Buildings
DMACC HEA	558739	\$6,753.21	\$6,753.21	2272	Payroll Office	DMACC/HEA Dues Payab
Airgas North Central	558760	\$4,554.65	\$20.68	6322	Welding	Materials & Supplies
			\$129.59	6322	Welding	Materials & Supplies
			\$18.90	6322	Welding	Materials & Supplies
			\$20.68	6322	Welding	Materials & Supplies
			\$596.97	6322	Welding	Materials & Supplies
			\$26.86	6322	Welding	Materials & Supplies
			\$553.50	6322	Welding	Materials & Supplies
			\$1,961.55	6322	Welding	Materials & Supplies
			\$977.05	6322	Equip Replacement Ne	Materials & Supplies
\$248.87	6322	Welding	Materials & Supplies			
Alliant Energy	558762	\$24,795.04	\$29.29	6190	Utilities	Utilities
			\$1,545.21	6190	Utilities	Utilities
			\$27.91	6190	Utilities	Utilities
			\$1,249.50	6190	Utilities	Utilities
			\$5,592.53	6190	Utilities	Utilities
			\$7,520.52	6190	Utilities	Utilities
			\$1,340.87	6190	Plant Operations, Pe	Utilities

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Alliant Energy	558762	\$24,795.04	\$1,601.31	6190	Boone Campus Housing	Utilities
			\$5,887.90	6190	Boone Campus Housing	Utilities
Ames Chamber of Commerce	558768	\$5,000.00	\$5,000.00	6269	Office of Sr VP, Aca	Other Company Servic
Anchor Fasteners	558770	\$3,022.50	\$2,995.00	6322	Story County Academy	Materials & Supplies
			\$27.50	6322	Story County Academy	Materials & Supplies
Blackboard Inc	558785	\$28,185.00	\$28,185.00	6265	Non Tort Equip Maint	Software Service Agr
Capital Sanitary Supply C	558791	\$5,950.00	\$5,950.00	7100	Equip Replacement Ph	Furniture, Machinery
Cabin Fever Construction	558799	\$14,657.00	\$14,657.00	7100	Equip Replacement In	Furniture, Machinery
City of Ankeny	558804	\$10,986.16	\$61.00	6190	Utilities	Utilities
			\$309.86	6190	Utilities	Utilities
			\$25.11	6190	Utilities	Utilities
			\$88.96	6190	Utilities	Utilities
			\$61.00	6190	Utilities	Utilities
			\$98.28	6190	Utilities	Utilities
			\$277.67	6190	Utilities	Utilities
			\$5,966.87	6190	Utilities	Utilities
			\$40.01	6190	Utilities	Utilities
			\$451.32	6190	Physical Plant Opera	Utilities
			\$3,357.84	6190	Utilities	Utilities
			\$88.96	6190	Utilities	Utilities
			\$79.64	6190	Utilities	Utilities
\$79.64	6190	Utilities	Utilities			
Conference Technologies I	558811	\$9,699.00	\$8,940.00	6323	Technical Update Equ	Minor Equipment
			\$759.00	6323	Equipment Replacemen	Minor Equipment

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Consulab Educatech Inc	558813	\$17,870.00	\$17,870.00	7100	Equipment Replacemen	Furniture, Machinery
Days Inn	558825	\$6,036.80	\$2,710.40	6269	Continuing Ed, 2 Day	Other Company Servic
			\$1,601.60	6269	Continuing Ed, 2 Day	Other Company Servic
			\$1,724.80	6269	Continuing Ed, 2 Day	Other Company Servic
Des Moines Water Works	558831	\$2,737.69	\$270.30	6190	Utilities	Utilities
			\$229.26	6190	Physical Plant Opera	Utilities
			\$242.83	6190	Utilities	Utilities
			\$38.16	6190	Utilities	Utilities
			\$520.44	6190	Utilities	Utilities
\$1,436.70	6190	Utilities	Utilities			
DMACC Foundation	558835	\$10,650.00	\$10,650.00	6930	Hospitality Careers	Other Current Expens
Eastern Iowa Community Co	558838	\$4,995.00	\$3,700.00	6951	Iowa Adv Manufacturi	TAACT Salaries
			\$1,295.00	6952	Iowa Adv Manufacturi	TAACT Fringes
EMC Insurance Companies	558843	\$12,515.40	\$12,515.40	6013	Tort Insurance	Legal Fees
Eurofins Scientific Inc	558845	\$171,586.25	\$505.16	6269	Eurofins Scientific	Other Company Servic
			\$121,787.27	6269	Eurofins Scientific	Other Company Servic
			\$49,293.82	6269	Eurofins Scientific	Other Company Servic
Farner Bocken Co	558847	\$3,445.50	\$1,495.49	6511	Cafeteria	Purchases for Resale
			\$1,950.01	6511	Cafeteria	Purchases for Resale
Frank Rieman Music Inc	558856	\$2,995.00	\$2,995.00	6323	Equip Replacement Sc	Minor Equipment
Freightliner of Des Moine	558858	\$119,602.00	\$119,602.00	7400	Office of the Presid	Vehicles
Girl Scouts of Greater Io	558863	\$3,000.00	\$3,000.00	6269	Office of the Presid	Other Company Servic

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Great Lakes Computer	558869	\$6,186.40	\$6,186.40	6323	Office of VP, Info S	Minor Equipment
Hewlett Packard	558876	\$4,098.31	\$701.70	6323	Equipment Replacemen	Minor Equipment
			\$235.00	6322	Equipment Replacemen	Materials & Supplies
			\$1,199.96	6322	Newton Correctional	Materials & Supplies
			\$319.95	6322	Office of VP, Commnt	Materials & Supplies
			\$705.00	6322	Library	Materials & Supplies
			\$235.00	6322	Mail Service	Materials & Supplies
			\$701.70	6323	Business Administrat	Minor Equipment
Holiday Inn Downtown	558879	\$2,580.00	\$2,580.00	6321	Continuing Ed, 2 Day	Food
Iowa Lakes Community Coll	558888	\$4,740.62	\$1,204.66	6470	Iowa Adv Manufacturi	Travel-Out of State
			\$3,535.96	6460	Iowa Adv Manufacturi	Other Materials and
IP Pathways	558891	\$59,726.91	\$1,686.41	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$3,600.00	6269	Office of VP, Info S	Other Company Servic
			\$54,440.50	6323	Technical Update Equ	Minor Equipment
Karl Chevrolet	558898	\$2,609.81	\$2,609.81	6060	Non Tort Insurance	Maintenance/Repair o
Kirkwood Community Colleg	558903	\$25,278.90	\$37.39	6460	Iowa Adv Manufacturi	Other Materials and
			\$19,067.34	6951	Iowa Adv Manufacturi	TAACT Salaries
			\$823.20	6322	Iowa Adv Manufacturi	Materials & Supplies
			\$5,350.97	6952	Iowa Adv Manufacturi	TAACT Fringes
Mardock Drafting Services	558917	\$4,262.90	\$4,262.90	6015	Buildings Equipment	Consultant's Fees
Martin Brothers Distribut	558919	\$8,785.79	\$739.44	6511	Cafeteria	Purchases for Resale
			\$1,525.86	6511	Cafeteria	Purchases for Resale
			\$1,310.26	6511	Cafeteria	Purchases for Resale

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Martin Brothers Distribut	558919	\$8,785.79	\$1,373.89	6511	Cafeteria	Purchases for Resale
			\$754.37	6511	Cafeteria	Purchases for Resale
			\$656.29	6511	Cafeteria	Purchases for Resale
			\$1,574.38	6511	Cafeteria	Purchases for Resale
			\$851.30	6511	Cafeteria	Purchases for Resale
MidAmerican Energy Co	558926	\$53,099.96	\$782.96	6190	Physical Plant Opera	Utilities
			\$49,508.26	6190	Utilities	Utilities
			\$2,808.74	6190	Physical Plant Opera	Utilities
Midwest Technology Produc	558930	\$3,318.08	\$209.88	6322	Equipment Replacemen	Materials & Supplies
			\$3,108.20	6323	Equipment Replacemen	Minor Equipment
MJC Interiors	558935	\$15,758.70	\$15,758.70	6269	Equipment Replacemen	Other Company Servic
NAVEX Global Inc	558944	\$4,800.00	\$4,800.00	6324	Non Tort Equip Maint	Computer Software
North Iowa Area Community	558950	\$5,921.64	\$5,921.64	6269	Continuing Ed, Trade	Other Company Servic
Productivity Inc	558969	\$4,236.10	\$4,236.10	7100	Equip Replacement In	Furniture, Machinery
Southeastern Community Co	558992	\$13,898.91	\$11,631.00	6951	Iowa Adv Manufacturi	TAACT Salaries
			\$2,267.91	6952	Iowa Adv Manufacturi	TAACT Fringes
US Cellular	559009	\$5,078.59	\$263.31	6150	Enrollment Managemen	Communications
			\$296.40	6150	Security Services An	Communications
			\$743.19	6150	Mechanical Maintenanc	Communications
			\$5.43	6150	Office of Dir, Stude	Communications
			\$10.86	6150	Youth at Risk - Anke	Communications
			\$328.62	6150	WLAN Support	Communications
\$40.84	6150	Wellness	Communications			

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US Cellular	559009	\$5,078.59	\$109.43	6150	Office of VP, Commnt	Communications
			\$95.32	6150	Transportation Insti	Communications
			\$95.79	6150	Respiratory Therapy	Communications
			\$334.19	6150	Program Development	Communications
			\$46.30	6150	Physical Plant Opera	Communications
			\$84.30	6150	Physical Plant Opera	Communications
			\$6.47	6150	Plant Operations, St	Communications
			\$57.33	6150	Physical Plant Opera	Communications
			\$21.48	6150	Physical Plant Opera	Communications
			\$128.09	6150	Office of the Dir, P	Communications
			\$428.35	6150	Mechanical Maintenanc	Communications
			\$18.43	6150	Info Tech/Network Ad	Communications
			\$203.70	6150	IA Comm College Athl	Communications
			\$79.34	6150	Evening & Weekend	Communications
			\$8.67	6150	Continuing Ed, On Li	Communications
			\$55.84	6150	Economic Development	Communications
			\$18.51	6150	Dental Assistant	Communications
			\$10.17	6150	Office of Exec Dean,	Communications
			\$5.43	6150	Data Processing	Communications
			\$83.78	6150	Custodial	Communications
			\$6.63	6150	Campus Communication	Communications
			\$8.34	6150	Boone Campus Housing	Communications
			\$29.71	6150	Building Trades	Communications
			\$58.56	6150	Associates Degree Nu	Communications
			\$0.21	6150	Land Survey ACE Prog	Communications
			\$7.30	6150	IPT Regional Telecom	Communications
			\$164.05	6150	Gateway to College	Communications
			\$26.57	6150	Security Services Ur	Communications
			\$29.07	6150	Land Survey ACE Prog	Communications
			\$79.71	6150	Economic Development	Communications
\$26.57	6150	IA Comm College Athl	Communications			

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US Cellular	559009	\$5,078.59	\$73.14	6150	Security Services An	Communications
			\$72.53	6150	Office of VP, Commnt	Communications
			\$72.84	6150	Transportation	Communications
			\$117.50	6150	Safety Committee	Communications
			\$146.46	6150	Physical Plant Opera	Communications
			\$144.69	6150	Office of the Dir, P	Communications
			\$231.46	6150	Grounds	Communications
			\$159.74	6150	Security Services Ur	Communications
		\$43.94	6150	Project Employment-P	Communications	
Vermeer Mfg	559012	\$18,735.20	\$607.20	6269	Vermeer #11-Training	Other Company Servic
			\$6,160.99	6269	Vermeer #11-Job Spec	Other Company Servic
			\$11,967.01	6269	Vermeer #11-Mgt/Supv	Other Company Servic
Weiler Inc	559020	\$14,692.70	\$14,592.70	6269	Weiler #2-Job Spec T	Other Company Servic
			\$100.00	6269	Weiler #2-Training M	Other Company Servic
William Penn College	559061	\$2,500.00	\$2,500.00	6266	WIA-Adult	Stipends/Allowances
Airgas North Central	559066	\$3,162.23	\$307.22	6322	Equip Replacement Ne	Materials & Supplies
			\$133.27	6322	Equip Replacement Ne	Materials & Supplies
			\$170.76	6322	Equip Replacement Ne	Materials & Supplies
			\$16.28	6322	Auto Body	Materials & Supplies
			\$257.34	6322	Welding	Materials & Supplies
			\$26.86	6322	Welding	Materials & Supplies
			\$461.52	6322	Welding	Materials & Supplies
			\$92.30	6322	Welding	Materials & Supplies
			\$545.75	6322	Welding	Materials & Supplies
			\$522.55	6322	Program Development	Materials & Supplies
			\$391.91	6322	Program Development	Materials & Supplies
			\$5.37	6322	Equip Replacement Ne	Materials & Supplies

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Airgas North Central	559066	\$3,162.23	\$231.10	6322	Welding	Materials & Supplies
American Board of Funeral	559076	\$3,500.00	\$3,500.00	6040	Mortuary Science Pro	Memberships
American Heritage Life In	559077	\$4,046.12	\$1,818.52	2287	Payroll Office	Cancer Insurance Pay
			\$339.20	2289	Payroll Office	Hospitalization Insu
			\$1,422.90	2286	Payroll Office	Accident Insurance P
			\$465.50	2288	Payroll Office	Critical Illness Ins
Associated Builders & Con	559083	\$5,486.60	\$5,486.60	6269	Apprenticeships 260F	Other Company Servic
Badding Winker Partnershi	559087	\$3,000.00	\$3,000.00	6210	Building Rental for	Rental of Buildings
Baker and Taylor Books	559089	\$11,560.23	\$1,430.89	6310	Equip Replacement Li	Library Books/Electr
			\$43.09	6310	Equip Replacement Li	Library Books/Electr
			\$1,013.74	6310	Equip Replacement Li	Library Books/Electr
			\$48.72	6310	Equip Replacement Li	Library Books/Electr
			\$2,327.95	6310	Equip Replacement Li	Library Books/Electr
			\$2,178.80	6310	Equip Replacement Li	Library Books/Electr
			\$15.65	6310	Equip Replacement Li	Library Books/Electr
			\$51.52	6310	Equip Replacement Li	Library Books/Electr
			\$29.65	6310	Equip Replacement Li	Library Books/Electr
			\$85.00	6310	Equip Replacement Li	Library Books/Electr
			\$78.58	6310	Equip Replacement Li	Library Books/Electr
			\$1,671.97	6310	Equip Replacement Li	Library Books/Electr
			\$1,927.35	6310	Equip Replacement Li	Library Books/Electr
			\$657.32	6310	Equip Replacement Li	Library Books/Electr
Best Buy Government and E	559095	\$8,334.27	\$7,900.00	6323	Office of VP, Info S	Minor Equipment
			\$434.27	6322	Equip Replacement Ne	Materials & Supplies
Buckman Laboratories Inc	559107	\$5,400.65	\$5,400.65	6377	Mechanical Maintenanc	Materials/Supplies f

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Central City Community De	559123	\$6,825.00	\$6,825.00	6262	Project IOWA Inc - F	Client Services
CenturyLink	559127	\$3,823.74	\$3,823.74	6150	Campus Communication	Communications
Certification Center	559128	\$6,504.00	\$6,504.00	6322	Continuing Ed, Healt	Materials & Supplies
CIT Charters Inc	559133	\$2,599.50	\$737.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$650.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$525.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$687.50	6420	Office of Exec Dean,	Vehicle Materials an
ColorFX	559136	\$4,985.57	\$4,985.57	6120	Office of Dir, Marke	Printing/Reproductio
Constellation NewEnergy G	559140	\$28,902.47	\$28,902.47	6190	Utilities	Utilities
Cumulus Broadcasting LLC	559144	\$4,428.00	\$2,052.00	6110	Office of Dir, Marke	Information Services
			\$2,376.00	6110	Office of Dir, Marke	Information Services
DART	559146	\$6,102.00	\$1,680.00	6269	YouthBuild Project	Other Company Servic
			\$8,360.00	6511	Ticket Sales	Purchases for Resale
			-\$3,938.00	6511	Ticket Sales	Purchases for Resale
Des Moines Register	559155	\$11,595.07	\$1,172.00	6110	Office of Dir, Marke	Information Services
			\$9,278.07	6110	Office of Dir, Marke	Information Services
			\$1,145.00	6110	Transportation Insti	Information Services
Elsevier Health Science	559172	\$2,857.34	\$2,857.34	6322	Continuing Ed, Healt	Materials & Supplies
Fitzgerald, Shawn P.	559179	\$6,383.50	\$552.50	6322	Office of Dir, Marke	Materials & Supplies
			\$136.00	6322	Office of Dir, Marke	Materials & Supplies
			\$5,299.75	6019	Gateway to College-R	Prof Svcs-Individual

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Fitzgerald, Shawn P.	559179	\$6,383.50	\$395.25	6019	Office of Exec Dean,	Prof Svcs-Individual
Full Compass Systems LTD	559182	\$4,375.70	\$4,375.70	6323	Southridge Technolog	Minor Equipment
GATR Truck Center	559185	\$2,656.20	\$2,656.20	6060	Equipment Replacemen	Maintenance/Repair o
Goodwill Industries of Ce	559191	\$8,333.31	\$2,777.77	6269	YouthBuild Project	Other Company Servic
			\$5,555.54	6269	YouthBuild Project	Other Company Servic
Great Lakes Computer	559193	\$26,800.00	\$13,400.00	6323	Office of VP, Info S	Minor Equipment
			\$13,400.00	6323	Office of VP, Info S	Minor Equipment
Hawkeye Communiy College	559197	\$13,743.39	\$135.00	6460	Iowa Adv Manufacturi	Other Materials and
			\$231.50	6480	Iowa Adv Manufacturi	Travel-In State
			\$7,584.60	6951	Iowa Adv Manufacturi	TAACT Salaries
			\$4,646.79	6952	Iowa Adv Manufacturi	TAACT Fringes
			\$1,040.20	6322	Iowa Adv Manufacturi	Materials & Supplies
			\$105.30	6480	Iowa Adv Manufacturi	Travel-In State
Hewlett Packard	559202	\$12,194.29	\$3,306.00	6323	Equip Replacement Sc	Minor Equipment
			\$4,828.50	6323	Equip Replacement Sc	Minor Equipment
			\$561.75	6323	Equip Replacement Sc	Minor Equipment
			\$1,149.04	6323	Equipment Replacemen	Minor Equipment
			\$1,199.96	6322	Newton Correctional	Materials & Supplies
			\$1,149.04	6323	Equipment Replacemen	Minor Equipment
Iowa Economic Development	559214	\$70,000.00	\$2,299.31	6264	Appcore LLC #2-Finan	HF623 State Administ
			\$2,158.33	6264	ALMACO #6-Financial	HF623 State Administ
			\$544.44	6264	American Natural Tre	HF623 State Administ
			\$2,527.77	6264	Ag Leader Tech #2-Fi	HF623 State Administ
			\$1,643.06	6264	Aspire Resources-Fin	HF623 State Administ

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Iowa Economic Development	559214	\$70,000.00	\$3,140.28	6264	Midland Natl Life #7	HF623 State Administ
			\$8,920.14	6264	John Deere DSM #7-Fi	HF623 State Administ
			\$816.66	6264	Huston Millwork #2-F	HF623 State Administ
			\$291.66	6264	Harvest Innovations	HF623 State Administ
			\$2,561.81	6264	Mortgate Comp Adviso	HF623 State Administ
			\$2,542.36	6264	DuPont Danisco Ethan	HF623 State Administ
			\$1,686.81	6264	Express Logistics #2	HF623 State Administ
			\$2,430.56	6264	Outcomes Inc #2-Fina	HF623 State Administ
			\$831.25	6264	Rural Soluxions #2-F	HF623 State Administ
			\$4,197.57	6264	Dice Career Solution	HF623 State Administ
			\$24,412.50	6264	WebFilings #3-Financ	HF623 State Administ
			\$4,678.82	6264	Submittal Exchange #	HF623 State Administ
			\$3,670.14	6264	Solum Inc-Financial	HF623 State Administ
			\$646.53	6264	Seneca Companies #2-	HF623 State Administ
Iowa Events Center	559215	\$33,721.60	\$33,721.60	6210	Iowa FCCLA	Rental of Buildings
IP Pathways	559219	\$49,108.80	\$450.00	6269	Technical Update Equ	Other Company Servic
			\$48,658.80	6060	Non Tort Equip Maint	Maintenance/Repair o
Lincoln National Life Ins	559240	\$50,125.82	\$1,552.70	2259	Payroll Office	Dep Supp Life Ins Pa
			\$2,882.20	2258	Payroll Office	Spouse Opt Life Ins
			\$8,128.33	2257	Payroll Office	Emp Opt Life Ins Pay
			\$2,121.92	2256	Payroll Office	ST Disability - B In
			\$5,747.14	2255	Payroll Office	ST Disability - A In
			\$14,710.18	2253	Payroll Office	Basic Life Insurance
\$14,983.35	2254	Payroll Office	Long Term Disability			
Litho Graphics Print Comm	559241	\$3,013.00	\$637.00	6120	Mortuary Science Pro	Printing/Reproductio
			\$636.00	6120	ACE Programs	Printing/Reproductio
			\$646.00	6120	Enrollment Managemen	Printing/Reproductio

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Litho Graphics Print Comm	559241	\$3,013.00	\$198.00	6120	Equipment Replacemen	Printing/Reproductio
			\$529.00	6120	Student Records/Serv	Printing/Reproductio
			\$367.00	6120	Program Development	Printing/Reproductio
Martin Marietta Materials	559248	\$9,516.82	\$391.93	6322	Equip Replacement In	Materials & Supplies
			\$9,124.89	6100	Buildings Equipment	Maintenance of Groun
Midwest Independent Bank	559265	\$10,398.45	\$10,398.45	6210	Practical Nursing	Rental of Buildings
NAVEX Global Inc	559275	\$4,800.00	\$4,800.00	6265	Non Tort Equip Maint	Software Service Agr
Northeast Iowa Community	559279	\$3,319.94	\$308.00	6480	Iowa Adv Manufacturi	Travel-In State
			\$2,500.00	6951	Iowa Adv Manufacturi	TAACT Salaries
			\$511.94	6952	Iowa Adv Manufacturi	TAACT Fringes
Reinhart Foodservice	559304	\$2,584.62	\$488.66	6322	Culinary Arts	Materials & Supplies
			\$1,423.44	6322	Equip Replacement Sc	Materials & Supplies
			\$422.36	6322	Culinary Arts	Materials & Supplies
			\$250.16	6322	Equip Replacement Sc	Materials & Supplies
Sallie Mae	559309	\$4,000.00	\$4,000.00	1494	Fund 1 General Ledge	Partnership Loan Pro
Sigler Companies	559319	\$5,133.18	\$2,128.82	6120	Office of Dir, Marke	Printing/Reproductio
			\$3,004.36	6120	Office of Exec Dir,	Printing/Reproductio
Singlewire Software	559322	\$11,020.00	\$11,020.00	6265	Non Tort Equip Maint	Software Service Agr
Snappy's The Trailer Stor	559323	\$5,452.00	\$5,452.00	7400	Equip Replacement Ph	Vehicles
Southwestern Community Co	559325	\$13,059.15	\$3,136.52	6952	Iowa Adv Manufacturi	TAACT Fringes
			\$49.50	6480	Iowa Adv Manufacturi	Travel-In State

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Southwestern Community Co	559325	\$13,059.15	\$3,996.44	6110	Iowa Adv Manufacturi	Information Services
			\$5,876.69	6951	Iowa Adv Manufacturi	TAACT Salaries
Storey Kenworthy	559334	\$7,886.66	\$42.70	6322	Office of Exec Dean,	Materials & Supplies
			\$129.99	6322	Office of Controller	Materials & Supplies
			\$138.82	6322	Child Care	Materials & Supplies
			\$173.01	6322	Office of Exec Dir,	Materials & Supplies
			\$368.86	6322	Call Center	Materials & Supplies
			\$266.83	6322	Business Administrat	Materials & Supplies
			\$67.37	6322	Auto Service	Materials & Supplies
			\$112.28	6322	Associates Degree Nu	Materials & Supplies
			\$23.13	6322	Agri Business	Materials & Supplies
			\$29.58	6322	Admission Processing	Materials & Supplies
			\$90.92	6322	Adult Basic Educatio	Materials & Supplies
			\$42.36	6322	Heating/AC/Refrig Te	Materials & Supplies
			\$7.92	6322	Duplicating Services	Materials & Supplies
			\$53.96	6322	Admissions/Registrat	Materials & Supplies
			\$60.00	6322	WLAN Support	Materials & Supplies
			\$185.14	6322	Workforce Developmen	Materials & Supplies
			\$512.82	6322	Office of VP, Commnt	Materials & Supplies
			\$59.98	6322	Office of Sr VP, Aca	Materials & Supplies
			\$59.67	6322	Veterinary Technician	Materials & Supplies
			\$100.71	6322	Peer Tutoring	Materials & Supplies
\$250.00	6322	Transportation Insti	Materials & Supplies			
\$99.10	6322	Tool Machinist	Materials & Supplies			
\$221.80	6322	Office of Dir, Stude	Materials & Supplies			
\$5.76	6322	Office of Dir, Finan	Materials & Supplies			
\$54.04	6322	Student Services	Materials & Supplies			
\$68.69	6322	Story County Academy	Materials & Supplies			
\$204.64	6322	Office of Dir, Purch	Materials & Supplies			
\$140.82	6322	Program Development	Materials & Supplies			

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Storey Kenworthy	559334	\$7,886.66	\$202.50	6322	Physical Plant Opera	Materials & Supplies
			\$412.45	6322	Office of the Dir, P	Materials & Supplies
			\$240.37	6322	Other General Instit	Materials & Supplies
			\$78.22	6322	Organization & Opera	Materials & Supplies
			\$34.88	6322	Optometric/Ophthalmi	Materials & Supplies
			\$124.59	6322	Non-Credit Civil Eng	Materials & Supplies
			\$356.03	6322	Office of Dir, Marke	Materials & Supplies
			\$65.57	6322	Library	Materials & Supplies
			\$28.13	6322	Information Systems	Materials & Supplies
			\$206.57	6322	IES-Des Moines	Materials & Supplies
			\$168.53	6322	Office of Exec Dir,	Materials & Supplies
			\$42.96	6322	Continuing Ed, Healt	Materials & Supplies
			\$5.32	6322	Health Information T	Materials & Supplies
			\$77.06	6322	Continuing Ed, Home	Materials & Supplies
			\$127.02	6322	Office of Exec Dir,	Materials & Supplies
			\$14.19	6322	Equip Replacement He	Materials & Supplies
			\$185.30	6322	Equipment Replacemen	Materials & Supplies
			\$172.24	6322	Economic Development	Materials & Supplies
			\$47.02	6322	Dental Hygiene	Materials & Supplies
			\$211.09	6322	Office of Exec Dean,	Materials & Supplies
			\$212.49	6322	Office of Exec Dean,	Materials & Supplies
			\$261.24	6322	Office of Exec Dean,	Materials & Supplies
\$770.75	6322	Office of Dean, Scie	Materials & Supplies			
\$220.61	6322	Office of Exec Dean,	Materials & Supplies			
\$72.13	6322	Office of Dean, Indu	Materials & Supplies			
\$37.66	6322	Office of Dean, Heal	Materials & Supplies			
Thomson West	559339	\$3,446.90	\$1,135.48	6310	Equip Replacement Li	Library Books/Electr
			\$977.78	6310	Equip Replacement Li	Library Books/Electr
			\$1,333.64	6269	Library	Other Company Servic
Vital Support Systems	559349	\$3,063.25	\$3,063.25	6265	Non Tort Equip Maint	Software Service Agr

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WebFilings LLC	559352	\$506,497.51	\$506,497.51	6269	WebFilings #3-On-the	Other Company Servic
Western Iowa Technical Co	559354	\$34,344.77	\$10,132.03	6952	Iowa Adv Manufacturi	TAACT Fringes
			\$23,755.67	6951	Iowa Adv Manufacturi	TAACT Salaries
			\$457.07	6460	Iowa Adv Manufacturi	Other Materials and
Windstar Lines Inc	559360	\$4,142.27	\$4,142.27	6269	Alumni Association	Other Company Servic
Wolin Electric	559362	\$21,565.00	\$21,565.00	6090	Capitol Building Ren	Maintenance/Repair o
Xerox Corp	559365	\$3,152.42	\$395.94	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$1,100.64	6322	Duplicating Services	Materials & Supplies
			\$910.24	6322	Non Tort Equip Maint	Materials & Supplies
			\$50.97	6322	Duplicating Services	Materials & Supplies
			\$518.50	7620	Duplicating Services	Lease/Purchase Bldg
			\$176.13	7620	Duplicating Services	Lease/Purchase Bldg
Your Clear Next Step LLC	559368	\$3,906.25	\$1,912.50	6015	Softskills Training	Consultant's Fees
			\$312.50	6015	Softskills Training	Consultant's Fees
			\$1,212.50	6015	Softskills Training	Consultant's Fees
			\$468.75	6015	Softskills Training	Consultant's Fees
Ames Municipal Utilities	559420	\$3,141.03	\$3,141.03	6190	Utilities	Utilities
Association of Business a	559427	\$10,000.00	\$10,000.00	6269	Office of the Presid	Other Company Servic
Association of Community	559428	\$6,235.00	\$6,235.00	6040	Board of Directors	Memberships
Baker and Taylor Books	559433	\$2,731.63	\$683.26	6310	Equip Replacement Li	Library Books/Electr
			\$45.61	6310	Equip Replacement Li	Library Books/Electr
			\$95.00	6310	Equip Replacement Li	Library Books/Electr

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Baker and Taylor Books	559433	\$2,731.63	\$1,907.76	6310	Equip Replacement Li	Library Books/Electr
Bob Brown Chevrolet	559440	\$25,884.00	\$25,884.00	7400	Equipment Replacemen	Vehicles
CCS Presentation Systems	559456	\$3,777.80	\$3,777.80	6323	Office of VP, Info S	Minor Equipment
CDW Government Inc	559457	\$10,123.32	\$48.53	6322	Southridge Technolog	Materials & Supplies
			\$193.07	6324	WLAN Support	Computer Software
			\$96.00	6322	Computer Aided Desig	Materials & Supplies
			\$4,892.59	6323	Building 1 Addition/	Minor Equipment
			\$4,893.13	6323	Southridge Technolog	Minor Equipment
Cedar Graphics	559458	\$4,221.45	\$4,221.45	6322	Office of Dir, Marke	Materials & Supplies
Cenergistic Inc	559459	\$15,354.75	\$15,354.75	6015	Utilities	Consultant's Fees
Central City Community De	559460	\$10,450.00	\$10,450.00	6262	Project IOWA Inc - F	Client Services
CenturyLink	559461	\$5,901.23	\$775.00	6150	Campus Communication	Communications
			\$555.00	6150	Campus Communication	Communications
			\$775.00	6150	Campus Communication	Communications
			\$775.00	6150	Campus Communication	Communications
			\$600.00	6150	Campus Communication	Communications
			\$585.00	6150	Campus Communication	Communications
			\$600.00	6150	Campus Communication	Communications
			\$575.00	6150	Campus Communication	Communications
			\$436.17	6150	Campus Communication	Communications
			\$47.06	6150	Campus Communication	Communications
			\$47.06	6150	Campus Communication	Communications
			\$43.09	6150	Campus Communication	Communications
\$87.85	6150	Campus Communication	Communications			

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CH McGuiness Co Inc	559462	\$40,600.00	\$40,600.00	7100	Buildings Equipment	Furniture, Machinery
CIT Charters Inc	559464	\$5,691.50	\$2,918.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$531.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$650.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$855.50	6420	Office of Exec Dean,	Vehicle Materials an
			\$737.00	6420	Office of Exec Dean,	Vehicle Materials an
Curtis 1000	559472	\$22,187.20	\$22,187.20	6269	Office of Exec Dir,	Other Company Servic
Davis Brown Koehn Shors a	559475	\$14,353.73	\$371.50	6013	Office of Sr VP, Bus	Legal Fees
			\$4,892.78	6013	Tort Insurance	Legal Fees
			\$3,776.00	6013	Office of Sr VP, Bus	Legal Fees
			\$2,766.45	6013	Economic Development	Legal Fees
			\$160.00	6013	Economic Development	Legal Fees
			\$275.00	6013	Office of Sr VP, Bus	Legal Fees
			\$960.00	6013	Economic Development	Legal Fees
\$1,152.00	6013	Office of Sr VP, Bus	Legal Fees			
DMACC Boone Campus Checki	559485	\$10,124.80	\$765.00	6473	Men's Golf	Athletics National T
			\$1,024.80	6019	Boone Athletic Depar	Prof Svcs-Individual
			\$3,345.00	6480	Baseball	Travel-In State
			\$270.00	6930	Men's Golf	Other Current Expens
			\$1,930.00	6267	Baseball	Athletic Officials
			\$580.00	6267	Softball	Athletic Officials
FBG Service Corporation	559497	\$40,908.57	\$4,304.00	6030	Plant Operations, St	Custodial Services
			\$20,277.61	6030	Custodial	Custodial Services
			\$1,186.56	6030	Physical Plant Opera	Custodial Services
			\$4,099.40	6030	Physical Plant Opera	Custodial Services
			\$2,723.00	6030	Physical Plant Opera	Custodial Services'

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FBG Service Corporation	559497	\$40,908.57	\$4,468.00	6030	Physical Plant Opera	Custodial Services
			\$2,228.00	6030	Plant Operations, Pe	Custodial Services
			\$1,622.00	6030	Plant Operations - E	Custodial Services
FFA Enrichment Center	559498	\$13,857.00	\$13,857.00	2014	FFA Enrichment Cente	Due to Others
FHEG Ankeny Bookstore #10	559499	\$3,747.51	\$66.72	6322	Accounting	Materials & Supplies
			\$264.00	6322	Academic Achievement	Materials & Supplies
			\$240.00	6322	YouthBuild Project	Materials & Supplies
			\$237.40	6322	Corrections-Mitchell	Materials & Supplies
			\$240.00	6322	ISIS-OSF	Materials & Supplies
			\$7.96	6322	Youth at Risk - Urba	Materials & Supplies
			\$17.93	6322	Office of Dir, Finan	Materials & Supplies
			\$1.99	6322	Student Services	Materials & Supplies
			\$28.54	6322	STRIVE	Materials & Supplies
			\$78.06	6322	Student Activities	Materials & Supplies
			\$11.97	6322	Physics/Chemistry/Bi	Materials & Supplies
			\$301.89	6322	Program Development	Materials & Supplies
			\$46.56	6322	Physical Education	Materials & Supplies
			\$71.92	6322	Office of the Dir, P	Materials & Supplies
			\$8.79	6322	Office Occupations	Materials & Supplies
			\$1.78	6322	Manufacturing Techno	Materials & Supplies
			\$49.30	6322	Medical Assistant	Materials & Supplies
			\$43.92	6322	Mathematics & Scienc	Materials & Supplies
			\$66.00	6322	Library	Materials & Supplies
			\$121.00	6322	Legal Assistant	Materials & Supplies
\$19.74	6322	High School Completi	Materials & Supplies			
\$15.16	6322	Aging Services Admin	Materials & Supplies			
\$48.25	6322	Paramedic Specialist	Materials & Supplies			
\$57.50	6322	High Tech Robotics	Materials & Supplies			
\$2.45	6322	Office of Exec Dean,	Materials & Supplies			

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FHEG Ankeny Bookstore #10	559499	\$3,747.51	\$397.62	6322	Office of Dean, Scie	Materials & Supplies
			\$141.75	6322	Office of Exec Dean,	Materials & Supplies
			\$25.91	6322	Office of Exec Dean,	Materials & Supplies
			\$332.67	6322	Dean, Business & Inf	Materials & Supplies
			\$3.19	6322	Horticulture	Materials & Supplies
			\$38.40	6322	Boone Athletic Depar	Materials & Supplies
			\$103.90	6322	Office of Dir, Marke	Materials & Supplies
			\$63.80	6322	Office of Dir, Stude	Materials & Supplies
			\$3.99	6322	Corrections-Newton	Materials & Supplies
			\$156.00	6322	Info Tech/Network Ad	Materials & Supplies
			\$85.49	2019	Follett Bookstore	Accounts Payable Acc
			\$287.34	2019	Follett Bookstore	Accounts Payable Acc
			\$20.95	2019	Follett Bookstore	Accounts Payable Acc
			\$3.51	6322	Business Office	Materials & Supplies
\$34.16	2019	Follett Bookstore	Accounts Payable Acc			
First Choice Distribution	559502	\$3,413.92	\$770.61	6410	Physical Plant Wareh	Janitorial Materials
			\$713.15	6410	Physical Plant Opera	Janitorial Materials
			\$1,930.16	6410	Physical Plant Opera	Janitorial Materials
Hartford Ins Co of the Mi	559523	\$19,052.00	\$19,052.00	6180	Non Tort Insurance	Insurance
Heartland Area Education	559525	\$3,333.34	\$3,333.34	6269	Mail Service	Other Company Servic
Hewlett Packard	559527	\$8,786.40	\$1,322.09	6323	Program Development	Minor Equipment
			\$701.70	6323	Equip Replacement Ne	Minor Equipment
			\$2,755.89	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$2,421.35	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$1,585.37	6323	Recreation	Minor Equipment
Integrity Test and Balanc	559537	\$3,300.00	\$3,300.00	6269	Building 1 Addition/	Other Company Servic

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Iowa Communications Netwo	559538	\$24,330.47	\$9,537.93	6150	Campus Communication	Communications
			\$23.42	6150	Campus Communication	Communications
			\$1,101.78	6150	Campus Communication	Communications
			\$2.15	6150	Campus Communication	Communications
			\$3,582.12	6269	Distance Learning	Other Company Servic
			\$9,865.34	6150	Campus Communication	Communications
			\$10.62	6150	Campus Communication	Communications
			\$102.93	6150	Campus Communication	Communications
			\$17.20	6150	Campus Communication	Communications
			\$38.83	6150	Campus Communication	Communications
		\$48.15	6150	Office of Dean, Scie	Communications	
IT Outlet Inc	559549	\$17,700.00	\$17,700.00	6323	Building 1 Addition/	Minor Equipment
KJWW Engineering Consulta	559556	\$4,919.81	\$2,564.52	6015	Story County Hunzike	Consultant's Fees
			\$2,355.29	6015	Equip Replacement We	Consultant's Fees
Laborers Local Union #177	559562	\$32,720.00	\$32,720.00	6269	Apprenticeships 260F	Other Company Servic
LWD Incinerator Site Trus	559575	\$2,500.00	\$2,500.00	6269	Tort Insurance	Other Company Servic
Martin Marietta Materials	559579	\$2,970.96	\$948.79	6322	Equip Replacement In	Materials & Supplies
			\$994.28	6100	Buildings Equipment	Maintenance of Groun
			\$1,027.89	6100	Buildings Equipment	Maintenance of Groun
MCM Electronics	559582	\$2,883.72	\$2,883.72	6322	Equipment Replacemen	Materials & Supplies
MEEA	559585	\$66,750.00	\$66,750.00	6269	HVAC Installation Tr	Other Company Servic
Metro Waste Authority	559586	\$2,749.39	\$946.37	6263	Equipment Replacemen	Disposal of Hazardou
			\$269.28	6263	Story County Academy	Disposal of Hazardou

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Metro Waste Authority	559586	\$2,749.39	\$120.47	6263	Office of Exec Dean,	Disposal of Hazardou
			\$620.00	6263	Office of Dean, Heal	Disposal of Hazardou
			\$47.99	6263	Mathematics & Scienc	Disposal of Hazardou
			\$427.94	6263	Mathematics & Scienc	Disposal of Hazardou
			\$37.34	6263	Physical Plant Opera	Disposal of Hazardou
			\$280.00	6263	Physical Plant Opera	Disposal of Hazardou
Midwest Technology Produc	559590	\$3,108.20	\$3,108.20	6323	Equipment Replacemen	Minor Equipment
Remel Inc	559626	\$5,384.84	\$5,384.84	6322	Mathematics & Scienc	Materials & Supplies
Securitas Security Servic	559635	\$31,553.69	\$15,459.73	6261	Security Services Ur	Contracted Security
			\$16,093.96	6261	Security Services An	Contracted Security
Sherwin Williams	559638	\$13,000.00	\$13,000.00	7100	Equip Replacement Ph	Furniture, Machinery
Shive Hattery Inc	559639	\$25,179.40	\$25,179.40	6012	Southridge Mall Remo	Architect's Fees
Snyder and Associates Inc	559644	\$3,065.58	\$3,065.58	6015	Equip Replacement We	Consultant's Fees
Storey Kenworthy	559652	\$4,645.52	\$4,645.52	6323	Equip Replacement He	Minor Equipment
University of Iowa	559665	\$3,000.00	\$3,000.00	6489	Program Development	Staff Development-In
Waste Mgmt of Iowa Corp.	559669	\$3,995.06	\$3,607.74	6030	Custodial	Custodial Services
			\$83.93	6030	Physical Plant Opera	Custodial Services
			\$84.70	6030	Physical Plant Opera	Custodial Services
			\$137.84	6030	Physical Plant Opera	Custodial Services
			\$80.85	6030	Plant Operations - E	Custodial Services
Wex Bank	559672	\$15,934.85	\$1,520.43	6420	Youth at Risk - Anke	Vehicle Materials an

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Wex Bank	559672	\$15,934.85	\$215.45	6420	Building Trades	Vehicle Materials an
			\$2,284.64	6420	Vehicle Pool	Vehicle Materials an
			\$793.92	6420	Security Services Ur	Vehicle Materials an
			\$673.40	6420	Security Services An	Vehicle Materials an
			\$379.75	6420	Perry Operations	Vehicle Materials an
			\$123.73	6420	Physical Plant Opera	Vehicle Materials an
			\$412.08	6420	Physical Plant Opera	Vehicle Materials an
			\$462.68	6420	Physical Plant Opera	Vehicle Materials an
			\$1,206.71	6420	Physical Plant Opera	Vehicle Materials an
			\$508.81	6420	Office of the Dir, P	Vehicle Materials an
			\$144.67	6420	Office of Dir, Marke	Vehicle Materials an
			\$1,762.69	6420	Mechanical Mainten	Vehicle Materials an
			\$109.44	6420	Mail Service	Vehicle Materials an
			\$153.26	6420	Economic Development	Vehicle Materials an
			\$69.48	6420	Heavy Diesel Equipme	Vehicle Materials an
			\$177.95	6420	Office of Exec Dean,	Vehicle Materials an
			\$834.98	6420	Office of Exec Dean,	Vehicle Materials an
\$73.75	6420	Campus Communication	Vehicle Materials an			
\$3,568.46	6420	Grounds	Vehicle Materials an			
\$348.64	6420	Transportation	Vehicle Materials an			
\$109.93	6420	WLAN Support	Vehicle Materials an			
Iowa Workforce Developmen	559708	\$3,278.55	\$3,278.55	6150	IES-Des Moines	Communications
Jones, Marlys	559710	\$2,607.45	\$2,607.45	6240	Job Fair - WP	Group Meeting/Worksh
DMACC HEA	559727	\$6,753.21	\$6,753.21	2272	Payroll Office	DMACC/HEA Dues Payab
3D Systems Inc	559744	\$4,700.00	\$4,700.00	6060	Computer Aided Desig	Maintenance/Repair o
ACT	559747	\$4,096.00	\$4,096.00	6265	Academic Development	Software Service Agr

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Ad Astra Information Syst	559748	\$22,600.00	\$22,600.00	6265	Non Tort Equip Maint	Software Service Agr
After Images	559749	\$2,510.50	\$2,510.50	6322	Mortuary Science Pro	Materials & Supplies
Al J Schneider Co	559752	\$133,617.14	\$26,430.58	6269	Natl Postsec Ag Stud	Other Company Servic
			\$107,186.56	6269	Natl Postsec Ag Stud	Other Company Servic
Alliant Energy	559756	\$16,843.07	\$7,554.11	6190	Utilities	Utilities
			\$37.03	6190	Utilities	Utilities
			\$1,183.79	6190	Utilities	Utilities
			\$1,083.19	6190	Utilities	Utilities
			\$1,042.09	6190	Utilities	Utilities
			\$1,051.17	6190	Utilities	Utilities
			\$4,891.69	6190	Utilities	Utilities
Appcore	559764	\$11,119.55	\$11,119.55	6269	Appcore LLC #2-Job S	Other Company Servic
Architectural Wall Sys	559767	\$3,418.00	\$3,418.00	6090	Physical Plant Opera	Maintenance/Repair, o
CCS Presentation Systems	559788	\$32,760.04	\$3,983.52	6323	Equipment Replacemen	Minor Equipment
			\$1,467.31	6323	Web Based Instructio	Minor Equipment
			\$27,309.21	6323	Southridge Technolog	Minor Equipment
CIT Charters Inc	559798	\$2,665.00	\$1,615.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$1,050.00	6420	Office of Exec Dean,	Vehicle Materials an
Conference Technologies I	559801	\$9,389.00	\$9,389.00	6323	Office of VP, Info S	Minor Equipment
Cooper Cap and Gown Co	559805	\$19,024.00	\$19,024.00	6200	Graduation	Rental of Materials
Department of Administrat	559811	\$8,469.40	\$8,469.40	6210	Practical Nursing	Rental of Buildings

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Des Moines Area Comm College
 List of checks over \$2,500.00 from 18-APR-2013 to 23-MAY-2013

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Event Decorators of Iowa	559821	\$4,822.12	\$4,822.12	6200	Graduation	Rental of Materials
From the Streets Training	559832	\$5,156.40	\$5,156.40	6269	Continuing Ed, Trade	Other Company Servic
Global Vet Link LLC	559837	\$5,230.00	\$5,230.00	6269	GlobalVetLink-Job Sp	Other Company Servic
Graphic Edge	559840	\$3,557.41	\$335.64	6269	Phi Theta Kappa-Carr	Other Company Servic
			\$3,083.75	6269	The Graphic Edge-Job	Other Company Servic
			\$138.02	6322	Volleyball	Materials & Supplies
H B Leiserowitz Co	559841	\$3,769.00	\$3,769.00	1550	Office of Controller	Prepaid Expenses
Hansen Company Inc	559843	\$1,861,515.00	\$999,999.99	7600	Southridge Mall Remo	Buildings and Fixed
			\$200,415.99	7600	Southridge Mall Remo	Buildings and Fixed
			\$661,099.02	7600	Southridge Mall Remo	Buildings and Fixed
Heartland Coop	559848	\$6,482.08	\$2,694.81	6322	Dallas County Farm O	Materials & Supplies
			\$1,300.63	6322	Dallas County Farm O	Materials & Supplies
			\$2,486.64	6322	Dallas County Farm O	Materials & Supplies
Inigral Inc	559859	\$5,990.00	\$5,990.00	6269	Office of Dir, Marke	Other Company Servic
Internet Solver Inc	559862	\$4,000.00	\$4,000.00	6150	Campus Communication	Communications
Invision	559863	\$8,988.00	\$8,988.00	6012	Building 1 Addition/	Architect's Fees
Iowa Central Community Co	559865	\$3,740.00	\$3,740.00	6269	Manufacturing Skills	Other Company Servic
IP Networks Inc	559873	\$5,155.00	\$5,155.00	6060	Non Tort Equip Maint	Maintenance/Repair o
Market Link Inc	559891	\$127,393.13	\$12,246.44	6269	Marketlink #3-Job Sp	Other Company Servic

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Des Moines Area Comm College
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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Market Link Inc	559891	\$127,393.13	\$975.00	6269	Marketlink #3-Traini	Other Company Servic
			\$52,630.22	6269	Marketlink #3-On-the	Other Company Servic
			\$1,490.00	6269	Marketlink #3-Traini	Other Company Servic
			\$43,408.78	6269	Marketlink #3-On-the	Other Company Servic
			\$16,642.69	6269	Marketlink #3-Job Sp	Other Company Servic
Martin Brothers Distribut	559894	\$3,481.49	\$925.18	6511	Cafeteria	Purchases for Resale
			-\$51.46	6511	Cafeteria	Purchases for Resale
			\$1,673.05	6511	Cafeteria	Purchases for Resale
			\$934.72	6511	Cafeteria	Purchases for Resale
MidAmerican Energy Co	559906	\$6,859.50	\$58.78	6190	Dallas County Farm O	Utilities
			\$253.13	6410	Plant Operations - E	Janitorial Materials
			\$6,547.59	6410	Plant Operations - E	Janitorial Materials
Miller Contracting	559909	\$3,320.00	\$3,320.00	6269	Motorcycle and Moped	Other Company Servic
National Recoveries Inc	559917	\$3,600.33	\$3,588.70	6780	Office of Controller	Collection Agency Ex
			\$11.63	6780	Office of Controller	Collection Agency Ex
Nelnet Business Solutions	559919	\$7,104.84	\$7,104.84	6269	Office of Controller	Other Company Servic
Ohland Concrete Construct	559924	\$4,896.00	\$4,896.00	6100	Plant Operations - E	Maintenance of Groun
Perishable Distributors I	559927	\$10,490.51	\$630.70	6269	Perishable Dist of I	Other Company Servic
			\$9,859.81	6269	Perishable Dist of I	Other Company Servic
Project Lead the Way Inc	559931	\$3,000.00	\$3,000.00	6322	Proj Lead the Way-Pe	Materials & Supplies
Redfield Feed & Supply	559937	\$3,094.59	\$124.70	6322	Dallas County Farm O	Materials & Supplies
			\$2,816.14	6322	Dallas County Farm O	Materials & Supplies

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Des Moines Area Comm College
 List of checks over \$2,500.00 from 18-APR-2013 to 23-MAY-2013

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Redfield Feed & Supply	559937	\$3,094.59	\$153.75	6322	Dallas County Farm O	Materials & Supplies
Ricoh USA Inc	559938	\$2,751.85	\$214.50	6322	WLAN Support	Materials & Supplies
			\$148.39	6322	WLAN Support	Materials & Supplies
			\$386.02	6322	WLAN Support	Materials & Supplies
			\$484.00	6322	WLAN Support	Materials & Supplies
			\$76.00	6322	WLAN Support	Materials & Supplies
			\$47.42	6322	WLAN Support	Materials & Supplies
			\$448.12	6322	WLAN Support	Materials & Supplies
			\$677.62	6322	WLAN Support	Materials & Supplies
			\$97.00	6322	WLAN Support	Materials & Supplies
			\$172.78	6322	WLAN Support	Materials & Supplies
Ruhl & Ruhl Commercial Co	559940	\$25,000.00	\$25,000.00	7600	Capitol Building Ren	Buildings and Fixed
SAS Institute World Headq	559943	\$3,510.00	\$3,510.00	6265	Non Tort Equip Maint	Software Service Agr
Securitas Security Servic	559948	\$30,730.55	\$15,337.66	6261	Security Services Ur	Contracted Security
			\$15,392.89	6261	Security Services An	Contracted Security
Seneca Companies, Inc	559949	\$22,153.80	\$22,153.80	6269	Seneca Companies #2-	Other Company Servic
Sinha, Rajendra	559952	\$6,519.51	\$2,347.04	6470	Dean, Business & Inf	Travel-Out of State
			\$4,130.00	6470	Phi Beta Lambda	Travel-Out of State
			\$42.47	6480	Phi Beta Lambda	Travel-In State
Submittal Exchange	559955	\$3,519.05	\$3,519.05	6269	Submittal Exchange-J	Other Company Servic
Summit America Insurance	559956	\$5,608.00	\$5,608.00	6180	Non Tort Insurance	Insurance
Vital Support Systems	559968	\$9,014.00	\$9,014.00	6150	Campus Communication	Communications

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Des Moines Area Comm College
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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Weitz Company	559973	\$503,051.00	\$503,051.00	7600	Building 1 Addition/	Buildings and Fixed
Wellmark Health Plan of I	559974	\$888,038.16	\$889,625.86	2250	Payroll Office	Health Insurance Pay
			\$1,587.70	2250	Payroll Office	Health Insurance Pay
Your Clear Next Step LLC	559979	\$8,031.26	\$6,131.26	6015	Softskills Training	Consultant's Fees
			\$437.50	6015	Softskills Training	Consultant's Fees
			\$1,462.50	6015	Softskills Training	Consultant's Fees
DMACC Student Accounts	560018	\$3,750.00	\$3,750.00	6266	WIA-Dislocated Worke	Stipends/Allowances
Event Decorators of Iowa	560019	\$4,367.00	\$4,367.00	6240	Job Fair - WP	Group Meeting/Worksh
REPORT TOTAL			\$7,993,361.51			

Des Moines, Iowa
June 10, 2013

The Board of Directors of the Des Moines Area Community College met in regular session on the 10th day of June, 2013, at 4:00 p.m., at the Urban Campus of the College in Des Moines, Iowa. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wayne E. Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman Carl Metzger	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Workforce Training and Economic Development Training Contract between the College and ARAG North America Incorporated. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Workforce Training and Economic Development Training Contract between the College and ARAG North America Incorporated." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman Carl Metzger	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.



PRESIDENT OF THE BOARD OF
DIRECTORS

Attest:



Secretary of the Board of Directors

RESOLUTION

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT BETWEEN THE COLLEGE AND ARAG NORTH AMERICA INCORPORATED.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa (the "State"), and is authorized and empowered by Chapter 260C of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide job training paid for from the Workforce Training and Economic Development Fund (the "Fund") established under Section 260C.18A; and

WHEREAS, the College has undertaken negotiations with respect to a jobs training program with ARAG North America Incorporated (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to train workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

WHEREAS, the College has allocated funds in the Fund in order to provide training and intends to use a portion of such funds to pay all or a portion of the costs of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

WHEREAS, the Company has represented that the Project meets the criteria established by the Act and the Iowa Economic Development Authority for funding; and

WHEREAS, a Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Contract, to provide the Project for the Company;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That the Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Workforce Training and Economic Development Training Contract, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Workforce Training and Economic Development Training Contract, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Workforce Training and Economic Development Training Contract shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 3. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 10th day of June, 2013.



President of the Board of Directors

ATTEST:

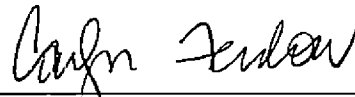


Secretary of the Board of Directors

STATE OF IOWA)
) ss
COUNTY OF POLK)

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on June 10, 2013, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 10th day of June, 2013.



SECRETARY OF THE BOARD OF
DIRECTORS

WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) TRAINING CONTRACT

This WTED TRAINING CONTRACT (the "Contract"), effective as of June 10, 2013
between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location),
and ARAG North America Incorporated, Des Moines, IA, (the "Business" and its location), is entered into under
the following circumstances:

- A. Pursuant to Chapter 260C.18A (the "Act"), the Community College enters into this Contract with the Business for purposes of establishing a training program to educate and train certain persons with the Business.
- B. The Community College and the Business each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Business.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Business. The Business represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Business to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Business's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Business is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Business and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Business.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Business or any other person which affects, in any manner whatsoever, the right of the Business to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Business is engaged in interstate or intrastate commerce for those purposes allowable under 260C.18A 2.
- (E) The Business, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The Business is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the Business for which the Business pays state withholding tax or in those cases of start-up companies, those receiving the training are owners of the business.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The Business is an equal opportunity Business which complies with all local, state, and federal affirmative action requirements.

ARTICLE II PROJECT; PROGRAM SERVICES; FEES

Section 2.1. The WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) Application for Assistance, as submitted by the Community College in behalf of the Business, and as approved by Community College, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of individuals to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded to the College. It is understood and agreed that the Business and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Economic Development Authority to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching trainees with State income records. The Business therefore agrees to provide a unique employee identification number for each individual who receives training under this contract.

Section 2.4. The Business agrees to complete a Performance Report at the completion of training to evaluate the initial impact of training on the Business' operations. The Business also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Business that should project funds not be available or received from the State of Iowa within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Business shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

**ARTICLE III
PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project.

Section 3.2. The Business and the Community College agree that the project award, in the amount of twenty-five thousand dollars (\$25,000), (the "Project Award") is issued by Community College as a forgivable loan and shall not be required to be repaid by the Business unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College shall determine whether an event of default has occurred.

**ARTICLE IV
CONTRACT MODIFICATION**

Section 4.1. Business shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Business, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved in writing by the Community College, and the Business.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V
EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The Business shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The Business shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The Business shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI
EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Business fails to complete the training project within the agreed period of time as specified in this Contract. In such case, the Business shall be required to repay 20 percent of total project funds expended by the community college and the business.

- (B) The Business fails to train the agreed number of employees as specified in this Contract. In such case, the Business shall be required to repay a proportionate amount of total project funds expended by the community college and the Business. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both repayment provisions shall apply.
- (D) The Business fails to comply with any other requirements contained in this Contract. The Business shall be sent written notice by the Community College, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the Community College has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Business ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Business directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the Community College.
- (G) The Business acts in any manner contrary to, or fails to act in accordance with any provision of this Contract.
- (H) Business takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Business shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Business shall immediately pay to the Community College the amount of penalty determined by the Community College. The Business shall also pay interest on the amount to be repaid at the rate of 6% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Business shall immediately pay to the Community College the amount expended by the Business and the Community College from the Project Award. The Business shall also pay interest on the amount to be repaid at the rate of 6% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Business under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. in the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. Whenever an event of default has occurred and is unresolved, the Community College may engage a collection agency for appropriate collection action.

ARTICLE VII MISCELLANEOUS

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College

2006 South Ankeny Boulevard

Ankeny, IA 50023

Business: ARAG North America, Inc. , Attention: Legal Department

400 Locust St. Suite 480

Des Moines, IA 50309

The Business and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Business and their respective permitted successors and assigns. This Contract may not be assigned by the Business without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall

illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

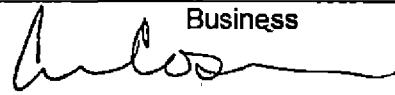
IN WITNESS WHEREOF, the Community College and the Business have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College

ARAG North America, Inc.

Community College

Business



Authorized Signature

Authorized Signature

Joe Pregel, Board President

Ann Cosimano, General Counsel

Type Name and Title

Type Name and Title

Sarah.Noll-Wilson@ARAGgroup.com

Email Address

2006 South Ankeny Blvd.

400 Locust Street, Suite 480

Ankeny, IA 50023

Des Moines, IA 50309

Address

Address

6-10-13

4/19/2013

Date

Date

**WORKFORCE TRAINING AND ECONOMIC
DEVELOPMENT TRAINING PROGRAM**

**RETRAINING PROJECT
TRAINING PLAN**

for

**ARAG North America Incorporated
Project #3**

November 20, 2012

SECTION 6. TRAINING PLAN

I. Training start date.	11/20/12	
II. Training end date.	11/20/14	
Note- Training plans can be written for a maximum of two years		
	20	
III. <u>TOTAL UNDUPLICATED</u> number of employees to be trained.		_____

TRAINING ACTIVITIES TO BE PROVIDED

Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, Equipment, materials, supplies, facility cost, transportation, meals, etc. Do not include employee wages. **Attach a detailed description for each training activity.**

Training Activity	Training Cost	# To be Trained	In-Kind Match	
Job Skills – Sales Development	15,000	15	Value of Wages & Benefits	10,000
Job Skills – Technical Training	5,000	10	Value of Facilities	
			Value of Equipment:	
Management Training – Leadership Training	9,590	7	Value of Supplies	
			Other:	
			Total In-Kind Match	10,000
Total Training Cost	29,590			

PROJECT COSTS AND AWARD AMOUNT

For a program award of less than \$5,000, the business will provide in-kind matching funds. In-kind matching funds include employee wages paid by the business during the training period, the value of business-provided facilities and equipment used for training, or the value of any other resources provided by the business to facilitate the training program. For a program award of \$5,000 or more, the business will provide a cash match of at least 25 percent of the total project cost, including training and administration costs. Is the business's match above the minimum program match?

Yes No

Total Training Cost	\$ 29,590
Administration Cost	\$ 3,750
Total Project Cost (training cost + administration cost)	\$ 33,340
Amount of Company Cash Match	\$8,340
Award Amount	\$25,000

Des Moines, Iowa
June 10, 2013

The Board of Directors of the Des Moines Area Community College met in regular session on the 10th day of June, 2013, at 4:00 p.m., at the Urban Campus of the College in Des Moines, Iowa. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wayne E. Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman <i>Carl Metzger</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Retraining Agreement between the College and Farmers Mutual Hail Insurance Company of Iowa. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Retraining Agreement between the College and Farmers Mutual Hail Insurance Company of Iowa." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman <i>Carl Metzger</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

* * * * *



PRESIDENT OF THE BOARD OF
DIRECTORS

Attest:



Secretary of the Board of Directors

RESOLUTION

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING AGREEMENT BETWEEN THE COLLEGE AND FARMERS MUTUAL HAIL INSURANCE COMPANY OF IOWA.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development under Section 260F.6 of the Act; and

WHEREAS, the College has undertaken negotiations with respect to a Jobs Training Program with Farmers Mutual Hail Insurance Company of Iowa (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to retrain workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

WHEREAS, the College has received an allocation (the "Fund Advance") under Section 260F.6 of the Act in order to defray all or a portion of the cost of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

WHEREAS, a Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Agreement, to provide a Jobs Training Program for the Company;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

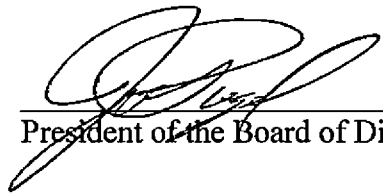
Section 1. That the Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Retraining Agreement, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Retraining Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Retraining Agreement shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That the form of resolution required by the Iowa Department of Economic Development (the "Department") is hereby approved and the officers of the College are authorized to file such resolution in accordance with the requirements of the Department.

Section 3. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 10th day of June, 2013.



President of the Board of Directors

ATTEST:



Secretary of the Board of Directors

STATE OF IOWA)
) ss
COUNTY OF POLK)

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on June 10, 2013, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 10th day of June, 2013.



SECRETARY OF THE BOARD OF
DIRECTORS

IOWA JOBS TRAINING PROGRAM (260F) TRAINING CONTRACT

This Iowa Jobs Training Program TRAINING CONTRACT (the "Contract"), effective as of June 10, 2013 between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location), and Farmers Mutual Hail Insurance Company of Iowa, West Des Moines, IA, (the "Employer" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the Community College enters into this Contract with the Employer for purposes of establishing a training program to educate and train certain persons employed by the Employer.
- B. The Community College and the Employer each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Employer.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Employer. The Employer represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Employer and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR, provides services and has customers outside of Iowa.
- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies with all local, state, and federal affirmative action requirements.

ARTICLE II PROJECT; PROGRAM SERVICES; FEES

Section 2.1. The Iowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community College in behalf of the Employer, and as approved by the Iowa Economic Development Authority, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Economic Development Authority. It is understood and agreed that the Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Economic Development Authority to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Employer therefore agrees to provide the social security number of each employee who receives training under this contract.

Section 2.4. The Employer agrees to complete Performance Report, Form 260F-5, at the completion of training to evaluate the initial impact of training on the Business' operations. The Employer also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Employer that should project funds not be available or received from the Economic Development Authority within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employer shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

ARTICLE III PAYMENT AND SECURITY

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Economic Development Authority (IEDA). Funds awarded by IEDA shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.

Section 3.2. The Employer and the Community College agree that the Project Award, in the amount of \$25,000.00, is issued by IEDA as a forgivable loan and shall not be required to be repaid by the Employer unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Economic Development Authority shall determine whether an event of default has occurred.

ARTICLE IV CONTRACT MODIFICATION

Section 4.1. An Employer shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Employer, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to IEDA.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved by the Economic Development Authority, the Community College, and the Employer.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

ARTICLE V EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS

Section 5.1. The employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

ARTICLE VI EVENTS OF DEFAULT

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Employer fails to complete the training project within the agreed period of time as specified in the training Contract. Such Employer shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Employer fails to train the agreed number of employees as specified in the training Contract. Such Employer shall be required to repay a proportionate amount of total project funds expended by the community college and the Employer. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both penalties shall apply.
- (D) The Employer fails to comply with any requirements contained in the training agreement. The Employer shall be sent written notice by the community college, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the community college has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Employer ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Employer directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the community college or IEDA.
- (G) The Employer acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.
- (H) An Employer takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Employer shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Economic Development Authority the amount of penalty determined by the IEDA. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Economic Development Authority the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Economic Development Authority are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

Section 6.9. Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Economic Development Authority for appropriate collection action.

ARTICLE VII MISCELLANEOUS

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College
2006 South Ankeny Boulevard
Ankeny, IA 50023

Employer: Farmers Mutual Hail Insurance Company of Iowa
6785 Westown Parkway
West Des Moines, IA 50266

The Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be

liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

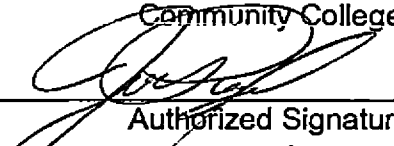
IN WITNESS WHEREOF, the Community College and the Employer have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College

Farmers Mutual Hail Insurance Company of
Iowa

Community College

Business


Authorized Signature


Authorized Signature

Joe Pugh, Board President
Type Name and Title

Debbie Ladehoff, AVP of HR
Type Name and Title

debbiel@fmh.com
Email Address

2006 South Ankeny Blvd.

Ankeny, IA 50023
Address

6785 Westown Parkway
West Des Moines, IA 50266
Address

6-10-13
Date

5/14/13
Date

260F-4 (03/00)

Approved as to Form 08/26/96 by DMACC General Counsel

260F Training Contract.doc

**IOWA JOBS
TRAINING PROGRAM**

RETRAINING PROJECT

TRAINING PLAN

for

**Farmers Mutual Hail Insurance Company of Iowa
Project #3**

March 1, 2013

Business Information

Business Name Farmers Mutual Hail Insurance Company of Iowa

College Information

College Name Des Moines Area Community College

Loan Information

Start Date 5/14/2013

Completion Date 3/1/2015

Have Contract No

Award Amount \$25,000.00

Has this loan been modified? No

Agreement of Intent

Is there an Agreement of Intent in place for this project? Yes

Agreement Date 3/1/2013

Training Plan

I. Training Start Date: 3/1/2013

II. Training End Date: 3/1/2015

III. TOTAL UNDUPLICATED
number of employees to be
trained: 25

TRAINING ACTIVITIES TO BE PROVIDED

Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with

each item listed including trainer cost, equipment, materials, supplies, facility cost, transportation, meals, etc. Do not include employee wages

Attach a detailed description for each training activity.

Training Activity	Training Cost	Description																		
Job Skills	\$7,200.00	FMH may do jobs skills training that may include but is not limited to the following: Communication skills training (Crucial Conversations), Technical skills, Computer Skills, Workplace lean																		
<table border="1"> <thead> <tr> <th>Title</th> <th>Wage</th> <th># To be Trained</th> </tr> </thead> <tbody> <tr> <td>UW Coordinator</td> <td>\$22.93</td> <td>3</td> </tr> <tr> <td>Help Desk Coordinator</td> <td>\$22.93</td> <td>3</td> </tr> <tr> <td>Supervisor</td> <td>\$29.57</td> <td>1</td> </tr> <tr> <td>Project Manager</td> <td>\$36.92</td> <td>1</td> </tr> <tr> <td>Technical Writer</td> <td>\$31.25</td> <td>1</td> </tr> </tbody> </table>			Title	Wage	# To be Trained	UW Coordinator	\$22.93	3	Help Desk Coordinator	\$22.93	3	Supervisor	\$29.57	1	Project Manager	\$36.92	1	Technical Writer	\$31.25	1
Title	Wage	# To be Trained																		
UW Coordinator	\$22.93	3																		
Help Desk Coordinator	\$22.93	3																		
Supervisor	\$29.57	1																		
Project Manager	\$36.92	1																		
Technical Writer	\$31.25	1																		
Management Supervisory	\$20,000.00	FMH may do management/supervisory training that may include but is not limited to Leadership Development Boot Camp, Interviewing Skills, and other Management Supervisory topics.																		
Training Materials	\$2,450.00	FMH may purchase training materials that may include but is not limited to the following: Assessments, Myers Briggs, DISC Profiles, Books, DVD's and other materials to support both classroom training and a training library.																		

PROJECT COSTS AND AWARD AMOUNT

For a program award of less than \$5,000, the business will provide in-kind matching funds. In-kind matching funds include employee wages paid by the business during the training period, the value of business-provided facilities and equipment used for training, or the value of any other resources provided by the business to facilitate the training program. For a program award of \$5,000 or more, the business will provide a cash match of at least 25 percent of the total project cost, including training and administration costs. Is the business's match above the minimum program match?

Yes

Total Training Cost	\$ 29,650.00
Admin % Rate	12.649 %
Administration Cost	\$ 3,750.00
Total Project Cost (training cost + administration cost)	\$ 33,400.00
Cash Match % Rate	25.149 %
Amount of Business Cash Match	\$ 8,400.00
EDA Award Amount	\$ 25,000.00

Anticipated Training Outcomes

TRAINING OUTCOME	Current	Anticipated	Actual
I. INCREASE WORKER PRODUCTIVITY (please select those that you want to measure)			
<input type="checkbox"/> Decrease worker absenteeism	0 %	0 %	0 %
<input checked="" type="checkbox"/> Decrease worker turnover rate	8 %	6 %	0 %
<input type="checkbox"/> Increased equipment utilization	0 %	0 %	0 %
<input type="checkbox"/> Reduced overtime	\$0.00 \$	\$0.00 \$	\$0.00 \$
<input type="checkbox"/> Decreased downtime	0 hrs	0 hrs	0 hrs
<input type="checkbox"/> Reduced material handling	0 hrs	0 hrs	0 hrs
<input type="checkbox"/> Other			
II. IMPROVE SAFETY (please select those that you want to measure)			
<input type="checkbox"/> Decrease on-the-job injuries	0 #	0 #	0 #
<input type="checkbox"/> Decrease workers compensation claims	0 #	0 #	0 #

Des Moines, Iowa
June 10, 2013

The Board of Directors of the Des Moines Area Community College met in regular session on the 10th day of June, 2013, at 4:00 p.m., at the Urban Campus of the College in Des Moines, Iowa. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wayne E. Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman <i>Carl Metzger</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Retraining Agreement between the College and United Services of Des Moines, Inc. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Retraining Agreement between the College and United Services of Des Moines, Inc." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman <i>Carl Metzger</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

* * * * *



PRESIDENT OF THE BOARD OF
DIRECTORS

Attest:



Secretary of the Board of Directors

RESOLUTION

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING AGREEMENT BETWEEN THE COLLEGE AND UNITED SERVICES OF DES MOINES, INC.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development under Section 260F.6 of the Act; and

WHEREAS, the College has undertaken negotiations with respect to a Jobs Training Program with United Services of Des Moines, Inc. (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to retrain workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

WHEREAS, the College has received an allocation (the "Fund Advance") under Section 260F.6 of the Act in order to defray all or a portion of the cost of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

WHEREAS, a Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Agreement, to provide a Jobs Training Program for the Company;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

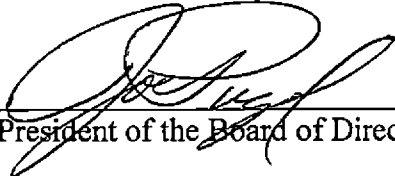
Section 1. That the Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Retraining Agreement, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Retraining Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Retraining Agreement shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That the form of resolution required by the Iowa Department of Economic Development (the "Department") is hereby approved and the officers of the College are authorized to file such resolution in accordance with the requirements of the Department.

Section 3. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 10th day of June, 2013.



President of the Board of Directors

ATTEST:



Secretary of the Board of Directors

IOWA JOBS TRAINING PROGRAM (260F) TRAINING CONTRACT

This Iowa Jobs Training Program TRAINING CONTRACT (the "Contract"), effective as of June 10, 2013 between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location), and United Services of Des Moines, Inc., Grimes, IA, (the "Employer" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the Community College enters into this Contract with the Employer for purposes of establishing a training program to educate and train certain persons employed by the Employer.
- B. The Community College and the Employer each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Employer.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Employer. The Employer represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Employer and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR, provides services and has customers outside of Iowa.
- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies with all local, state, and federal affirmative action requirements.

ARTICLE II PROJECT; PROGRAM SERVICES; FEES

Section 2.1. The Iowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community College in behalf of the Employer, and as approved by the Iowa Economic Development Authority, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Economic Development Authority. It is understood and agreed that the Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Economic Development Authority to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Employer therefore agrees to provide the social security number of each employee who receives training under this contract.

Section 2.4. The Employer agrees to complete Performance Report, Form 260F-5, at the completion of training to evaluate the initial impact of training on the Business' operations. The Employer also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Employer that should project funds not be available or received from the Economic Development Authority within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employer shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

**ARTICLE III
PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Economic Development Authority (IEDA). Funds awarded by IEDA shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.

Section 3.2. The Employer and the Community College agree that the Project Award, in the amount of \$25,000.00, is issued by IEDA as a forgivable loan and shall not be required to be repaid by the Employer unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Economic Development Authority shall determine whether an event of default has occurred.

**ARTICLE IV
CONTRACT MODIFICATION**

Section 4.1. An Employer shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Employer, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to IEDA.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved by the Economic Development Authority, the Community College, and the Employer.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V
EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI
EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Employer fails to complete the training project within the agreed period of time as specified in the training Contract. Such Employer shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Employer fails to train the agreed number of employees as specified in the training Contract. Such Employer shall be required to repay a proportionate amount of total project funds expended by the community college and the Employer. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both penalties shall apply.
- (D) The Employer fails to comply with any requirements contained in the training agreement. The Employer shall be sent written notice by the community college, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the community college has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Employer ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Employer directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the community college or IEDA.
- (G) The Employer acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.
- (H) An Employer takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Employer shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Economic Development Authority the amount of penalty determined by the IEDA. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Economic Development Authority the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Economic Development Authority are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

Section 6.9. Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Economic Development Authority for appropriate collection action.

ARTICLE VII MISCELLANEOUS

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College
2006 South Ankeny Boulevard
Ankeny, IA 50023

Employer: United Services of Des Moines, Inc.
3150 SE Gateway Drive
Grimes, IA 50111

The Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be

liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Employer have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College

Community College

Authorized Signature

Joe Prugel, Board President

Type Name and Title

2006 South Ankeny Blvd.

Ankeny, IA 50023

Address

6-10-13

Date

United Services of Des Moines, Inc.

Business

Authorized Signature

Gordon Kratz, Dir. Sales & Marketing

Type Name and Title

GordonK@restore4u.com

Email Address

3150 SE Gateway Drive

Grimes, IA 50111

Address

4/19/13

Date

260F-4 (03/00)

Approved as to Form 08/26/96 by DMACC General Counsel

**IOWA JOBS
TRAINING PROGRAM**

RETRAINING PROJECT

TRAINING PLAN

for

**United Services of Des Moines, Inc.
Project #3**

November 1, 2012

401(k) Plan and/or Pension Plan: Yes
 Other Benefits: No

SECTION 6. TRAINING PLAN

I. Training Start Date:	11/1/2012
II. Training End Date:	11/1/2014
III. TOTAL UNDUPLICATED number of employees to be trained:	15

TRAINING ACTIVITIES TO BE PROVIDED

Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, equipment, materials, supplies, facility cost, transportation, meals, etc.

Attach a detailed description for each training activity.

Training Activity	Training Cost	Description																		
Job Skills	\$24,000.00	The following Training to include but is not limited to sales training, safety training, customer service training, marketing training, computers/technology training.																		
<table border="1"> <thead> <tr> <th>Title</th> <th>Wage</th> <th># To be Trained</th> </tr> </thead> <tbody> <tr> <td>Restoration Consultants</td> <td>\$28.85</td> <td>3</td> </tr> <tr> <td>Remodeling Consultant</td> <td>\$24.04</td> <td>1</td> </tr> <tr> <td>Project Supervisors</td> <td>\$24.04</td> <td>3</td> </tr> <tr> <td>Laborers</td> <td>\$19.23</td> <td>7</td> </tr> <tr> <td>Director</td> <td>\$39.95</td> <td>1</td> </tr> </tbody> </table>			Title	Wage	# To be Trained	Restoration Consultants	\$28.85	3	Remodeling Consultant	\$24.04	1	Project Supervisors	\$24.04	3	Laborers	\$19.23	7	Director	\$39.95	1
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Director	\$39.95	1																		
Management/Supervisory	\$5,000.00	This training may include but is not limited to human resources training, hiring and terminations training, leadership training, supervisory training, delegation training.																		
<table border="1"> <thead> <tr> <th>Title</th> <th>Wage</th> <th># To be Trained</th> </tr> </thead> <tbody> <tr> <td>Director</td> <td>\$39.95</td> <td>1</td> </tr> </tbody> </table>			Title	Wage	# To be Trained	Director	\$39.95	1												
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Training Activity		Training Cost	Description
Title	Wage	# To be Trained	
Project Supervisors	\$24.04	3	
Training Materials	\$650.00	Training materials may include but is not limited to sales manuals, customer service manuals, computer technology manuals, human resources materials, and other classroom training materials	
Title	Wage	# To be Trained	
Director	\$39.95	1	

PROJECT COSTS AND AWARD AMOUNT

For a program award of less than \$5,000, the business will provide in-kind matching funds. In-kind matching funds include employee wages paid by the business during the training period, the value of business-provided facilities and equipment used for training, or the value of any other resources provided by the business to facilitate the training program. For a program award of \$5,000 or more, the business will provide a cash match of at least 25 percent of the total project cost, including training and administration costs. Is the business's match above the minimum program match?

Yes

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Admin % Rate	12.648 %
Administration Cost	\$ 3,750.00
Total Project Cost (training cost + administration cost)	\$ 33,400.00
Cash Match % Rate	25.149 %
Amount of Business Cash Match	\$ 8,400.00
EDA Award Amount	\$ 25,000.00

In-Kind Match

Value of Wages & Benefits	\$10,000.00
Value of Facilities	\$0.00
Value of Equipment	\$0.00
Value of Supplies	\$0.00

Des Moines, Iowa
June 10, 2013

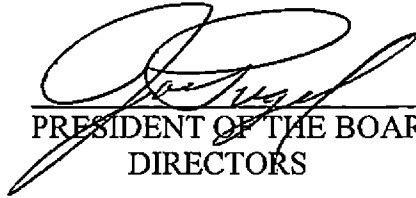
The Board of Directors of the Des Moines Area Community College met in regular session on the 10th day of June, 2013, at 4:00 p.m., at the Urban Campus of the College in Des Moines, Iowa. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Ben Norman <i>Carl Metzger</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Retraining Agreement between the College and Walsh Door & Hardware Co. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Retraining Agreement between the College and Walsh Door & Hardware Co." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman <i>Carl Metzger</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.



PRESIDENT OF THE BOARD OF
DIRECTORS

Attest:



Secretary of the Board of Directors

RESOLUTION

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING AGREEMENT BETWEEN THE COLLEGE AND WALSH DOOR & HARDWARE CO.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development under Section 260F.6 of the Act; and

WHEREAS, the College has undertaken negotiations with respect to a Jobs Training Program with Walsh Door & Hardware Co. (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to retrain workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

WHEREAS, the College has received an allocation (the "Fund Advance") under Section 260F.6 of the Act in order to defray all or a portion of the cost of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

WHEREAS, a Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Agreement, to provide a Jobs Training Program for the Company;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

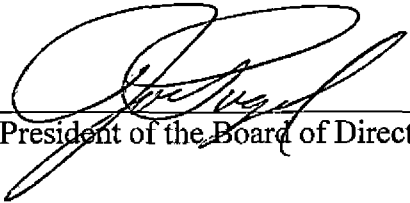
Section 1. That the Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Retraining Agreement, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Retraining Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Retraining Agreement shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That the form of resolution required by the Iowa Department of Economic Development (the "Department") is hereby approved and the officers of the College are authorized to file such resolution in accordance with the requirements of the Department.

Section 3. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 10th day of June, 2013.



President of the Board of Directors

ATTEST:



Secretary of the Board of Directors

STATE OF IOWA)
) ss
COUNTY OF POLK)

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on June 10, 2013, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 10th day of June, 2013.



SECRETARY OF THE BOARD OF
DIRECTORS

IOWA JOBS TRAINING PROGRAM (260F) TRAINING CONTRACT

This Iowa Jobs Training Program TRAINING CONTRACT (the "Contract"), effective as of June 10, 2013 between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location), and Walsh Door & Hardware Co., Des Moines, IA, (the "Employer" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the Community College enters into this Contract with the Employer for purposes of establishing a training program to educate and train certain persons employed by the Employer.
- B. The Community College and the Employer each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Employer.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Employer. The Employer represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Employer and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR, provides services and has customers outside of Iowa.
- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies with all local, state, and federal affirmative action requirements.

ARTICLE II PROJECT; PROGRAM SERVICES; FEES

Section 2.1. The Iowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community College in behalf of the Employer, and as approved by the Iowa Economic Development Authority, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Economic Development Authority. It is understood and agreed that the Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Economic Development Authority to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Employer therefore agrees to provide the social security number of each employee who receives training under this contract.

Section 2.4. The Employer agrees to complete Performance Report, Form 260F-5, at the completion of training to evaluate the initial impact of training on the Business' operations. The Employer also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Employer that should project funds not be available or received from the Economic Development Authority within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employer shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

**ARTICLE III
PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Economic Development Authority (IEDA). Funds awarded by IEDA shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.

Section 3.2. The Employer and the Community College agree that the Project Award, in the amount of \$25,000, is issued by IEDA as a forgivable loan and shall not be required to be repaid by the Employer unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Economic Development Authority shall determine whether an event of default has occurred.

**ARTICLE IV
CONTRACT MODIFICATION**

Section 4.1. An Employer shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Employer, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to IEDA.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved by the Economic Development Authority, the Community College, and the Employer.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V
EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI
EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Employer fails to complete the training project within the agreed period of time as specified in the training Contract. Such Employer shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Employer fails to train the agreed number of employees as specified in the training Contract. Such Employer shall be required to repay a proportionate amount of total project funds expended by the community college and the Employer. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both penalties shall apply.
- (D) The Employer fails to comply with any requirements contained in the training agreement. The Employer shall be sent written notice by the community college, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the community college has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Employer ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Employer directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the community college or IEDA.
- (G) The Employer acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.
- (H) An Employer takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Employer shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Economic Development Authority the amount of penalty determined by the IEDA. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Economic Development Authority the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Economic Development Authority are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

Section 6.9. Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Economic Development Authority for appropriate collection action.

**ARTICLE VII
MISCELLANEOUS**

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College
2006 South Ankeny Boulevard
Ankeny, IA 50023

Employer: Walsh Door and Hardware
2600 Delaware Ave.
Des Moines, IA 50317

The Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be

liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

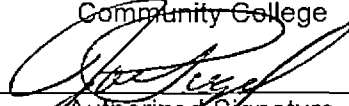
IN WITNESS WHEREOF, the Community College and the Employer have caused this Contract to be duly executed all as of the date hereinabove written.

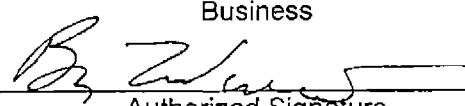
Des Moines Area Community College

Walsh Door and Hardware

Community College

Business


Authorized Signature


Authorized Signature

Joe Angel, Board President
Type Name and Title

Brady Warrick Vice President
Type Name and Title


Email Address

2006 South Ankeny Blvd.

2600 Delaware Ave.

Ankeny, IA 50023

Des Moines, IA 50317

Address

Address

6-10-13
Date

5-16-13
Date

260F-4 (03/00)

Approved as to Form 08/26/96 by DMACC General Counsel

**IOWA JOBS
TRAINING PROGRAM**

**RETRAINING PROJECT
TRAINING PLAN**

for

**Walsh Door & Hardware Co.
Project #4**

February 27, 2013

SECTION 6. TRAINING PLAN

I. Training start date.	<u>2/27/2013</u>
II. Training end date.	<u>2/27/2015</u>
Note- Training plans can be written for a maximum of two years	
III. <u>TOTAL UNDUPLICATED</u> number of employees to be trained.	12

TRAINING ACTIVITIES TO BE PROVIDED

Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, Equipment, materials, supplies, facility cost, transportation, meals, etc. Do not include employee wages. Attach a detailed description for each training activity.

<i>Training Activity</i>	<i>Training Cost</i>	<i># To be Trained</i>	<i>Position Title</i>	<i>Average Wage</i>
<p>Job Skill Training: Technical Training may include but is not limited to the following: architectural door hardware, locksmithing, hollow metal tech training, and training on specific product upgrades and certifications. Professional development skills training may include, but is not limited to project management courses, new company-wide software training, computer training, installation and safety training. The training may be done by DMACC or other outside vendors and consultants.</p>	27,650	11	Project Manager-3 Detailer-1 Sales Representative-1 Purchasing-1 Access control tech-2 Estimator-3	\$50,000 \$40,000 \$38,000 \$38,000 \$33,280 \$40,000
<p>Management/Supervisory Skills Training: Management/Supervisory training may include, but is not limited the following topics: coaching, new supervisor training, leadership and change management. The training may be done by DMACC or other outside vendors and consultants. Consulting and conferences may also be included.</p>	1,000	1	Assistant Controller-1	\$49,000
<p>Materials and Supplies: Training supplies or books, videos,</p>	1,000	12		

DVDs or CDs may be purchased for self-study purposes or to support training occurring in the areas of management/supervisory skills or technical/job skills.				
Total Training Cost	29,650			

<i>In-Kind Match</i>	
<i>Value of Wages & Benefits</i>	14,000.00
<i>Value of Facilities</i>	
<i>Value of Equipment:</i>	
<i>Value of Supplies</i>	
<i>Other:</i>	
Total In-Kind Match	14,000.00

PROJECT COSTS AND AWARD AMOUNT

For a program award of less than \$5,000, the business will provide in-kind matching funds. In-kind matching funds include employee wages paid by the business during the training period, the value of business-provided facilities and equipment used for training, or the value of any other resources provided by the business to facilitate the training program. For a program award of \$5,000 or more, the business will provide a cash match of at least 25 percent of the total project cost, including training and administration costs. Is the business's match above the minimum program match?

Yes No

Total Training Cost	\$29,650
Administration Cost	\$4,447.50
Total Project Cost (training cost + administration cost)	\$34,097.00
Amount of Company Cash Match	\$9,098.00
EDA Award Amount (Maximum award is \$25,000)	\$25,000

Des Moines, Iowa
June 10, 2013

The Board of Directors of Des Moines Area Community College met in regular session on the 10th day of June, 2013, at 4:00 p.m., at the Urban Campus of the College in Des Moines, Iowa. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wayne E. Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman <i>Carl Metzger</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning amending the existing self-insurance program to include security equipment and other security costs. Following a discussion of the proposal, there was introduced and caused to be read a resolution entitled "Resolution Amending a Self-Insurance Program for Des Moines Area Community College and Approving an Endorsement to the Form of Insurance Policy." The resolution was moved and seconded, and after due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman <i>Carl Metzger</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared the resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

* * * * *



President of the Board of Directors

Attest:



Secretary of the Board of Directors

RESOLUTION AMENDING A SELF-INSURANCE PROGRAM
FOR DES MOINES AREA COMMUNITY COLLEGE AND
APPROVING AN ENDORSEMENT TO THE FORM OF
INSURANCE POLICY.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), of the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa (the area served by the College being hereinafter referred to as the "Merged Area"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, particularly Chapter 260C of the Code of Iowa, as amended (hereinafter referred to as the "Act"); and

WHEREAS, the Board of Directors (the "Board") of the College has established a self-insurance program (the "Program") for operating equipment protection and wishes to amend the Program to include security equipment and other security costs protection pursuant to authority granted in Section 296.7 of the Code of Iowa, as amended (the "Act"); and

WHEREAS, the College has previously approved a levy (the "Self-Insurance Levy") for purposes of providing funding for the self-insurance program under the Act; and

WHEREAS, the Collge has entered into an Agreement for administration of the Program (the "Agreement") with Holmes Murphy & Associates, Inc., an insurance brokerage firm located in Des Moines, Iowa (the "Administrator"); and

WHEREAS, the Administrator intends to prepare an Endorsement (the "Endorsement") to the Operating Equipment Protection Insurance Policy (the "Policy") for the Program to include security equipment and other security costs; and

WHEREAS, the Act provides that the Board of Directors may restrict the use of certain moneys held in connection with reserves for uninsured liability or self-insurance programs; and

WHEREAS, it is the intention of this Board of Directors to approve the Endorsement and otherwise include security equipment and other security costs in the self-insurance program; and

WHEREAS, the Board of Directors desires to restrict certain funds for purposes of providing for uninsured liabilities and the College's self-insurance program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That it is in the public interest that public agencies are able to procure insurance in the most efficient and economic manner possible, and the Board has determined that including security equipment and other security costs in its self-insurance program is in the best interests of the College.

Section 2. That the Board hereby approves and authorizes the amendment of the self-insurance program to include security equipment and other security costs of the College, to be effective as of July 1, 2013, in accordance with the material terms and conditions to be stated in the Endorsement to be prepared by the Administrator.

Section 3. That the Program shall be amended to reflect the material terms and conditions stated in the Policy and the Endorsement, and the President and Secretary of the Board are hereby authorized and directed to proceed on behalf of the College, to prepare and execute such other contracts and instruments as are necessary or advisable to implement the amended Program, and to take all other actions as they deem necessary or advisable to continue the Program, including any appropriate amendment to the Agreement.

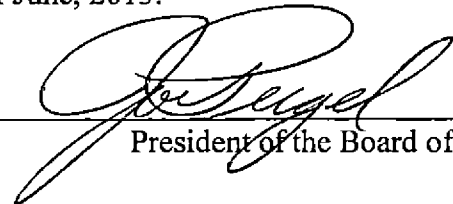
Section 4. That all funds received from the self-insurance levy shall be deposited in a special fund in the general fund of the College (the "Security Restricted Self-Insurance Fund") to be restricted and used as provided herein. The College does hereby restrict the use of all moneys held in the Security Restricted Self-Insurance Fund to the specific purposes of the Program in accordance with the terms and provisions of the Policy and the Agreement.

Section 5. That the Security Restricted Self-Insurance Fund shall be used only as a reserve for uninsured liability or a self-insurance program in connection with the Program and for no other purpose.

Section 6. That moneys held in the Security Restricted Self-Insurance Fund shall continue to be restricted and unavailable for any other purpose until this Board of Directors removes such restriction. The removal shall not be effective until all obligations of the restricted fund have been satisfied or the next fiscal year, whichever occurs later.

Section 7. That the Board may enter into insurance agreements obligating the College to make payments beyond its current budget year to provide for a self-insurance program in order to protect the College from tort liability, loss of property, environmental hazards, or any other risk associated with the operation of the College and the Program.

PASSED AND APPROVED this 10th day of June, 2013.



President of the Board of Directors

ATTEST:



Secretary of the Board of Directors

STATE OF IOWA)
) SS:
COUNTY OF POLK)

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on June 10, 2013, which proceedings remain in full force and effect, have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

Dated this 10th day of June, 2013.



Secretary of the Board of Directors of the
Des Moines Area Community College

Des Moines Area Community College



FINANCIAL STATEMENTS FOR MAY 31, 2013 AND THE ELEVEN MONTHS THEN ENDED

DMACC Fund Descriptions

Fund 1 – General Unrestricted Fund

This fund is used to account for the general operations of the College. These funds are available for any legally authorized purpose and are, therefore, used to account for all revenue and expenditures for activities not provided for in other funds. The organizational units to be financed through this fund are those which are generally directly concerned with the operation and support of the educational programs of the College as a whole.

Fund 2 – General Restricted Fund

This fund is used to account for resources that are available for the operation and support of the educational programs, but are restricted as to their use by outside agencies or donors.

Fund 3 – Auxiliary Fund

These funds are unrestricted, but they have been designated for a particular use. They account for activities intended primarily to provide non-instructional services or sales to students, staff, and/or institutional departments, and which are in addition to the educational and general objectives of the College.

Fund 4 – Agency Fund

This fund is used to account for assets held by the College as custodian or fiscal agent for others.

Fund 5 – Scholarship Fund

This fund accounts for the receipt and disbursement of scholarship awards to students, primarily PELL grants.

Fund 6 – Loan Fund

This fund accounts for the receipt and disbursement of funds relating to student loans.

Fund 7 – Plant Fund

This fund is used to account for transactions relating to investment in College properties. They include amounts which have been appropriated or designated for purchase of land, improvements, buildings, and equipment, the retirement of indebtedness and the administration of the physical plant.

DES MOINES AREA COMMUNITY COLLEGE
MONTHLY FINANCIAL REPORT
TABLE OF CONTENTS

BALANCE SHEET & ATTACHMENTS:

- 1 Balance Sheet - All Funds
- 2 Statement of Revenue, Expenditures & Changes in Fund Balance
- 3 Cash In Banks and Investments
- 4 Detail of Liabilities

BUDGET VS ACTUAL AND COMPARATIVE SUMMARY REPORTS

- 5 Budget Balance Report All Funds
- 6 Fund 1 Revenue Comparison
- 7 Fund 1 Expense Comparison
- 8 Graph Showing Actual Revenue and Expenses Compared to Prior
Year for Funds 1, 2 and 7

The financial statements and information listed above has been prepared in accordance with Generally Accepted Accounting Principles and is accurate and complete in all material respects.



Joe A Robbins, Controller

Des Moines Area Community College
Balance Sheet
May 31, 2013

	Unrestricted General Fund 1	Restricted General Fund 2	Auxiliary Fund 3	Agency Fund 4	Scholar- ship Fund 5	Loan Fund 6	Plant Fund 7	Total
ASSETS								
Current Assets:								
Cash in Banks and Investments	\$ 16,803,984	\$ 65,169,686	\$ 6,897,862	\$ 1,509,493	\$ (2,593,478)	\$ (26,941)	\$ (1,952,178)	\$ 85,808,428
Accounts Receivable	15,401,511	67,913,058	86,784	6,108	2,700,001	-	218,043	86,325,505
Student Loans	-	-	-	-	-	154,738	-	154,738
Deposits & Prepaid Expenses	994,571	-	-	-	-	-	-	994,571
Inventories	156,464	-	239,139	-	-	-	-	395,603
Due to/from Other Funds	-	3,000,000	-	-	-	-	-	3,000,000
Total Current Assets	33,356,530	136,082,744	7,223,785	1,515,601	106,523	127,797	(1,734,135)	176,678,845
Fixed Assets:								
Land, Buildings & Improvements	-	-	-	-	-	-	133,535,240	133,535,240
Equipment, Leased Prop, Books & Films	-	-	-	-	-	-	15,489,716	15,489,716
Less accumulated depreciation	-	-	-	-	-	-	(59,449,373)	(59,449,373)
Total Fixed Assets	-	-	-	-	-	-	89,575,583	89,575,583
TOTAL ASSETS	\$ 33,356,530	\$ 136,082,744	\$ 7,223,785	\$ 1,515,601	\$ 106,523	\$ 127,797	\$ 87,841,448	\$ 266,254,428
LIABILITIES AND FUND BALANCES								
Liabilities:								
Current Liabilities	\$ 21,691,570	\$ 48,162,319	\$ 230,307	\$ 474,226	\$ -	\$ -	\$ 696,596	\$ 71,255,018
Long Term Liabilities	86,999	80,442,520	3,494,990	-	-	-	6,095,683	90,120,192
Deposits Held in Custody for Others	11,161	-	-	1,041,375	-	-	-	1,052,536
Total Liabilities	21,789,730	128,604,839	3,725,297	1,515,601	-	-	6,792,279	162,427,746
Fund Balance:								
Unrestricted	11,566,800	-	3,498,488	-	-	-	-	15,065,288
Restricted-Specific Purposes	-	7,477,905	-	-	106,523	127,797	1,103,586	8,815,811
Net Investment in Plant	-	-	-	-	-	-	79,945,583	79,945,583
Total Fund Balance	11,566,800	7,477,905	3,498,488	-	106,523	127,797	81,049,169	103,826,682
TOTAL LIABILITIES & FUND BAL	\$ 33,356,530	\$ 136,082,744	\$ 7,223,785	\$ 1,515,601	\$ 106,523	\$ 127,797	\$ 87,841,448	\$ 266,254,428

Des Moines Area Community College
Statement of Revenue, Expenditures and Changes in Fund Balances
For the Eleven Months Ended May 31, 2013

	Unrestricted Fund 1	Restricted Fund 2	Auxiliary Fund 3	Agency Fund 4	Scholarship Fund 5	Loan Fund 6	Plant Fund 7	Total
Revenue:								
Tuition and Fees	\$ 53,677,202	\$ 105,681	\$ 414,881	\$ 379,046	\$ -	\$ -	\$ 200	\$ 54,577,010
Local Support (Property Taxes)	6,316,329	\$ 7,035,032	-	-	-	-	6,316,306	19,667,667
State Support	26,106,461	3,215,204	-	-	-	-	400,000	29,721,665
Federal Support	1,681,089	3,025,992	74,654	-	28,077,965	-	-	32,859,700
Sales and Services	666,291	3,944	2,047,262	360,220	-	-	23,771	3,101,488
Training Revenue / Fund 1 ACE	2,821,758	16,364,339	-	-	-	-	-	19,186,097
Other Income	1,252,063	2,551,020	644,811	766,559	4,927	-	1,723,064	6,942,444
Total Revenue	92,521,193	32,301,212	3,181,608	1,505,825	28,082,892	-	8,463,341	166,056,071
Transfers In - General	898,800	1,292,321	116,045	192,664	98,370	5,000	1,561,576	4,164,776
Total Revenue and Transfers In	\$ 93,419,993	\$ 33,593,533	\$ 3,297,653	\$ 1,698,489	\$ 28,181,262	\$ 5,000	\$ 10,024,917	\$ 170,220,847
Expenditures:								
Instruction	\$ 53,417,676	\$ 16,123,425	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,541,101
Academic Support	10,564,840	64,194	-	-	-	-	-	10,629,034
Student Services	7,821,764	990,109	-	-	-	-	-	8,811,873
Instructional Support	12,836,031	7,510,570	-	-	-	-	-	20,346,601
Operation and Maintenance of Plant	7,135,404	5,100,972	-	-	-	-	-	12,236,376
Auxiliary Enterprise Expenditures	-	-	3,545,697	-	-	-	-	3,545,697
Scholarship Expense	-	-	-	-	28,181,177	-	-	28,181,177
Loan Fund Expense	-	-	-	-	-	16,880	-	16,880
Plant Fund Expense	-	-	-	-	-	-	12,753,359	12,753,359
Agency Fund Expense	-	-	-	1,367,910	-	-	-	1,367,910
Total Expenditures	91,775,715	29,789,270	3,545,697	1,367,910	28,181,177	16,880	12,753,359	167,430,008
Transfers Out - General	1,863,854	1,712,385	51,596	233,258	-	-	303,683	4,164,776
Total Expenditures and Transfers Out	93,639,569	31,501,655	3,597,293	1,601,168	28,181,177	16,880	13,057,042	171,594,784
Net Increase (Decrease) for the Period	(219,576)	2,091,878	(299,640)	97,321	85	(11,880)	(3,032,125)	(1,373,937)
Fund Balance at Beginning of Year	11,786,376	5,386,027	3,798,128	944,054	106,438	139,677	84,081,294	106,241,994
Fund Balance at End of Period	\$ 11,566,800	\$ 7,477,905	\$ 3,498,488	\$ 1,041,375	\$ 106,523	\$ 127,797	\$ 81,049,169	\$ 104,868,057

**DES MOINES AREA COMMUNITY COLLEGE
INVESTMENT RECAP
May 31, 2013**

DEPOSITORY ACCOUNTS

<u>Bank</u>	<u>Amount</u>	<u>Rate</u>	<u>Maturity</u>
Bankers Trust	\$ 5,036,425	0.07%	Money Market
Various Checking Accounts	\$ 329,797	0.35%	Checking Accounts
Wells Fargo Bank - Ankeny	\$ 44,787	0.15%	Money Market
Sub Total	<u>\$ 5,411,010</u>		

DMACC INVESTMENTS

<u>Bank</u>	<u>Purchase Date</u>	<u>Amount</u>	<u>Rate</u>	<u>Maturity</u>
Bank of the West		\$ 13,042,224	0.30%	Checking Accounts
West Bank		\$ 9,606,197	0.20%	Investment Account
West Bank		\$ 2,000,000	0.45%	9/28/2014
Wells Fargo		\$ 691,616	0.15%	Investment Account
Sub Total		<u>\$ 25,340,037</u>		

ISJIT INVESTMENTS

<u>Bank</u>	<u>Purchase Date</u>	<u>Amount</u>	<u>Rate</u>	<u>Maturity</u>	<u>Calculated Term Months</u>
Bankers Trust - Cedar Rapids	May 15, 2013	\$ 3,000,000	0.35%	November 15, 2014	18.3
Bankers Trust - Cedar Rapids	May 15, 2013	\$ 1,000,000	0.41%	May 15, 2015	24.3
Bankers Trust - Cedar Rapids	June 7, 2011	\$ 1,650,000	1.05%	June 1, 2013	24.2
Bankers Trust - Cedar Rapids	December 28, 2011	\$ 900,000	0.75%	June 27, 2013	18.2
Bankers Trust - Cedar Rapids	December 12, 2011	\$ 65,000	0.90%	November 16, 2013	23.5
Bankers Trust - Cedar Rapids	December 12, 2011	\$ 130,000	1.00%	May 26, 2014	29.9
Bankers Trust - Des Moines	June 7, 2011	\$ 1,650,000	1.05%	June 1, 2013	24.2
Bankers Trust - Des Moines	June 29, 2012	\$ 1,065,000	0.45%	November 29, 2013	17.3
		<u>\$ 9,460,000</u>	0.66%		
Federal Home Loan Mortgage Gold F	August 30, 2011	\$ 12,909	5.05%	July 1, 2014	34.5
Federal National Mortgage Associati	August 17, 2011	\$ 4,341	5.05%	April 25, 2017	69.3
Federal National Mortgage Associati	August 12, 2010	\$ 1,999	1.00%	August 1, 2013	36.2
Federal National Mortgage Associati	August 12, 2010	\$ 5,023	1.00%	October 1, 2013	38.2
Great Western Bank	October 24, 2012	\$ 2,300,000	0.35%	October 24, 2013	12.2
Great Western Bank	October 24, 2012	\$ 1,900,000	0.40%	April 24, 2014	18.2
Great Western Bank	June 29, 2012	\$ 1,410,000	0.63%	May 29, 2014	23.3
Great Western Bank	October 24, 2012	\$ 120,000	0.35%	October 24, 2014	24.3
Great Western Bank	October 24, 2012	\$ 1,200,000	0.60%	April 24, 2015	30.4
Great Western Bank	October 24, 2012	\$ 90,000	0.60%	October 26, 2015	36.6
Great Western Bank	October 24, 2012	\$ 280,000	0.75%	April 25, 2016	42.6
Small Business Administration	March 16, 2010	\$ 11,236	4.91%	August 10, 2013	41.4
Wells Fargo - Ankeny	February 20, 2013	\$ 2,175,000	0.30%	February 20, 2015	24.3
Bankers Trust - Des Moines Money Market		\$ 16,065,541	0.30%	Money Market	
Wells Fargo - Ankeny Money Market		\$ 15,140,060	0.15%	Money Market	
ISJIT Diversified Fund		<u>\$ 4,881,271</u>	0.01%	Money Market	
		<u>\$ 45,597,381</u>	0.01%	Last Month	
			0.05%	Last Year	
Total ISJIT Investments		<u>\$ 55,057,381</u>			
Grand Total of Investments		<u>\$ 85,808,428</u>			
Grand Total Weighted Average of Investments				0.29% Money Market	
				0.35% Last Month	
				0.38% Last Year	

DES MOINES AREA COMMUNITY COLLEGE
Detail of Liabilities
May 31, 2013

	Unrestricted General <u>Fund 1</u>	Restricted General <u>Fund 2</u>	Auxiliary <u>Fund 3</u>	Agency <u>Fund 4</u>	Scholarship <u>Fund 5</u>	Loan <u>Fund 6</u>	Plant <u>Fund 7</u>	<u>Total</u>
Payables:								
Trade Accounts Payable	\$ 555,981	\$ 163,158	\$ 24,167	\$ 3,020	\$ -	\$ -	\$ 118,929	\$ 865,255
Long Term Payables (Bonds)	-	80,505,000	3,540,000	-	-	-	3,090,000	87,135,000
Unamortized Discount on Bonds	-	(412,700)	(50,490)	-	-	-	-	(463,190)
Unamortized Premium on Bonds	-	350,220	5,480	-	-	-	5,683	361,383
Interest Payable	-	1,315,248	124,140	-	-	-	62,667	1,502,055
Accrued Liabilities:								
Wages and Salary	5,663,867	932,656	35,000	14,000	-	-	2,000	6,647,523
Accrued Vacation	1,510,000	160,000	47,000	-	-	-	13,000	1,730,000
Early Retirement - Insurance	-	2,520,784	-	-	-	-	-	2,520,784
Other Post-Employment Benefits	-	4,863,393	-	-	-	-	-	4,863,393
Employee deductions and benefits	206,298	-	-	-	-	-	-	206,298
Due to Other Funds:	-	-	-	-	-	-	3,000,000	3,000,000
Due to DMACC Foundation:	-	-	-	-	-	-	-	-
Deferred Revenue:								
Tuition and Fees	13,740,450	-	-	-	-	-	-	13,740,450
Property Tax	-	582,000	-	-	-	-	500,000	1,082,000
Other	14,974	-	-	-	-	-	-	14,974
Grants and Contracts	-	-	-	-	-	-	-	-
260E Bond Retirement Revenue	-	10,885,944	-	-	-	-	-	10,885,944
260E Training Funds	-	25,292,952	-	-	-	-	-	25,292,952
260E Administrative Fees	-	1,446,184	-	-	-	-	-	1,446,184
Other Liabilities:								
Leaseholds payable	86,999	-	-	-	-	-	-	86,999
Funds Held in Trust / Deposits	11,161	-	-	457,206	-	-	-	468,367
Fund Balance	-	-	-	1,041,375	-	-	-	1,041,375
Deferred Compensation Account	-	-	-	-	-	-	-	-
Total	\$ 21,789,730	\$ 128,604,839	\$ 3,725,297	\$ 1,515,601	\$ -	\$ -	\$ 6,792,279	\$ 162,427,746

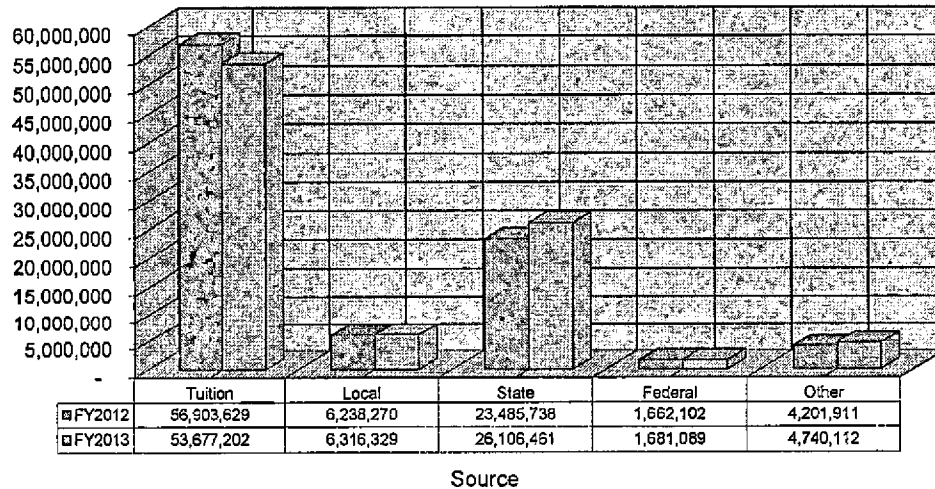
Des Moines Area Community College
Fiscal Year Ending June 30, 2013 Budget Report
Summary by Fund (All Funds)
For The Eleven Months Ended May 31, 2013

<u>Fund Name</u>	<u>Fund Number</u>	<u>Board Approved Budget</u>	<u>Working Budget</u>	<u>Amount Received/ Expended</u>	<u>Budget Commitments</u>	<u>Working Budget Balance</u>
Revenue						
Unrestricted Current	1	\$ 106,280,242	\$ 101,975,033	\$ 93,419,993		\$ 8,555,040
Restricted Current	2	39,282,909	54,918,704	33,593,533		21,325,171
Auxiliary	3	3,495,268	3,462,971	3,297,653		165,318
Agency	4	792,754	818,754	1,698,489		(879,735)
Scholarship	5	32,932,362	32,932,361	28,181,262		4,751,099
Loan	6	5,000	5,000	5,000		-
Plant (Note 1)	7	<u>13,657,879</u>	<u>25,245,105</u>	<u>10,024,917</u>		<u>15,220,188</u>
Total Revenue		<u>\$ 196,446,414</u>	<u>\$ 219,357,928</u>	<u>\$ 170,220,847</u>		<u>\$ 49,137,081</u>
Expenditures						
Unrestricted Current	1	\$ 103,865,860	\$ 102,132,482	\$ 93,639,569	\$ 6,153,462	\$ 2,339,451
Restricted Current	2	41,319,164	61,435,237	31,501,655	2,083,431	27,850,151
Auxiliary	3	3,841,136	4,002,293	3,597,293	361,887	43,113
Agency	4	752,679	815,877	1,601,168	125,034	(910,325)
Scholarship	5	32,962,362	32,962,362	28,181,177	-	4,781,185
Loan	6	5,000	5,000	16,880	-	(11,880)
Plant (Note 1)	7	<u>17,295,821</u>	<u>28,166,498</u>	<u>13,057,042</u>	<u>4,285,254</u>	<u>10,824,202</u>
Total Expenditures		<u>\$ 200,042,022</u>	<u>\$ 229,519,749</u>	<u>\$ 171,594,784</u>	<u>\$ 13,009,068</u>	<u>\$ 44,915,897</u>

Note 1: The Plant Fund is presented on a cash basis consistent with the published budget.

Des Moines Area Community College
 Revenue Comparison With Prior Year
 For The Eleven Months Ended May 31, 2013

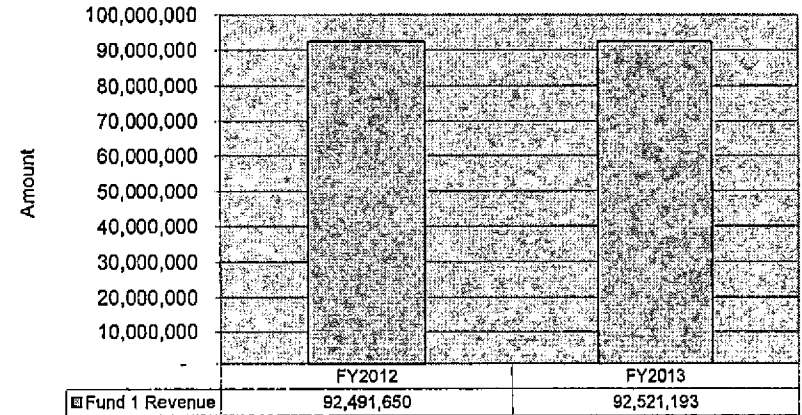
**Fund 1 Revenue Comparison by Source
 May 31, 2013**



Source

Tuition Decrease	-5.67%
Overall Decrease	0.03%

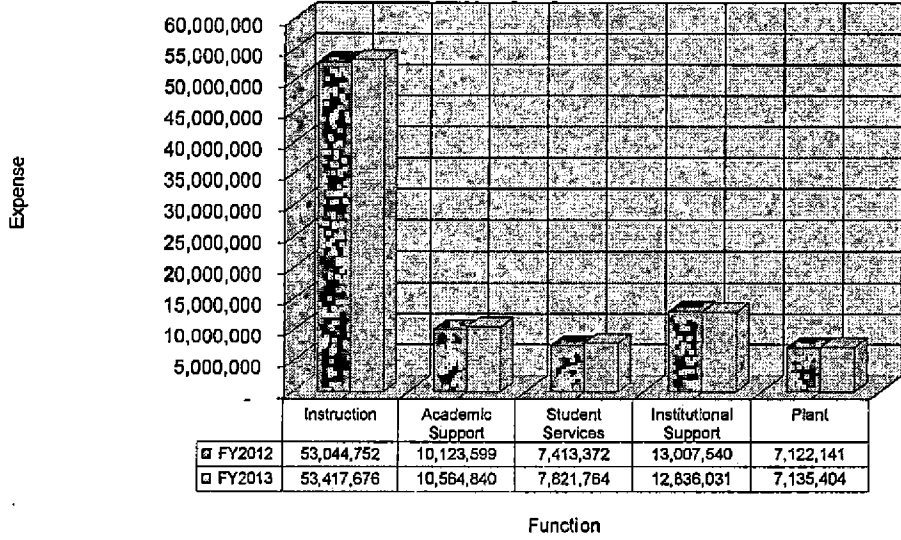
**Fund 1 Revenue
 May 31, 2013**



	FY2012	FY2013
Fund 1 Revenue	92,491,650	92,521,193

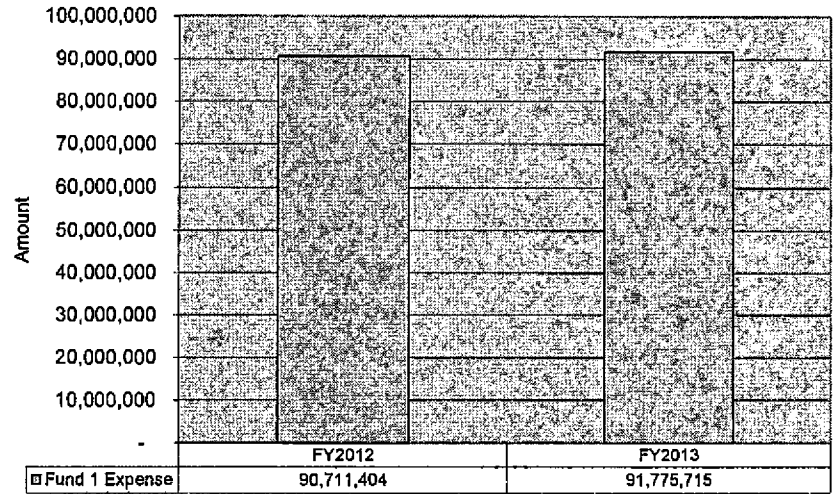
**Des Moines Area Community College
Expense Comparison With Prior Year
For The Eleven Months Ended May 31, 2013**

**Fund 1 Expense Comparison by Function
May 31 2013**

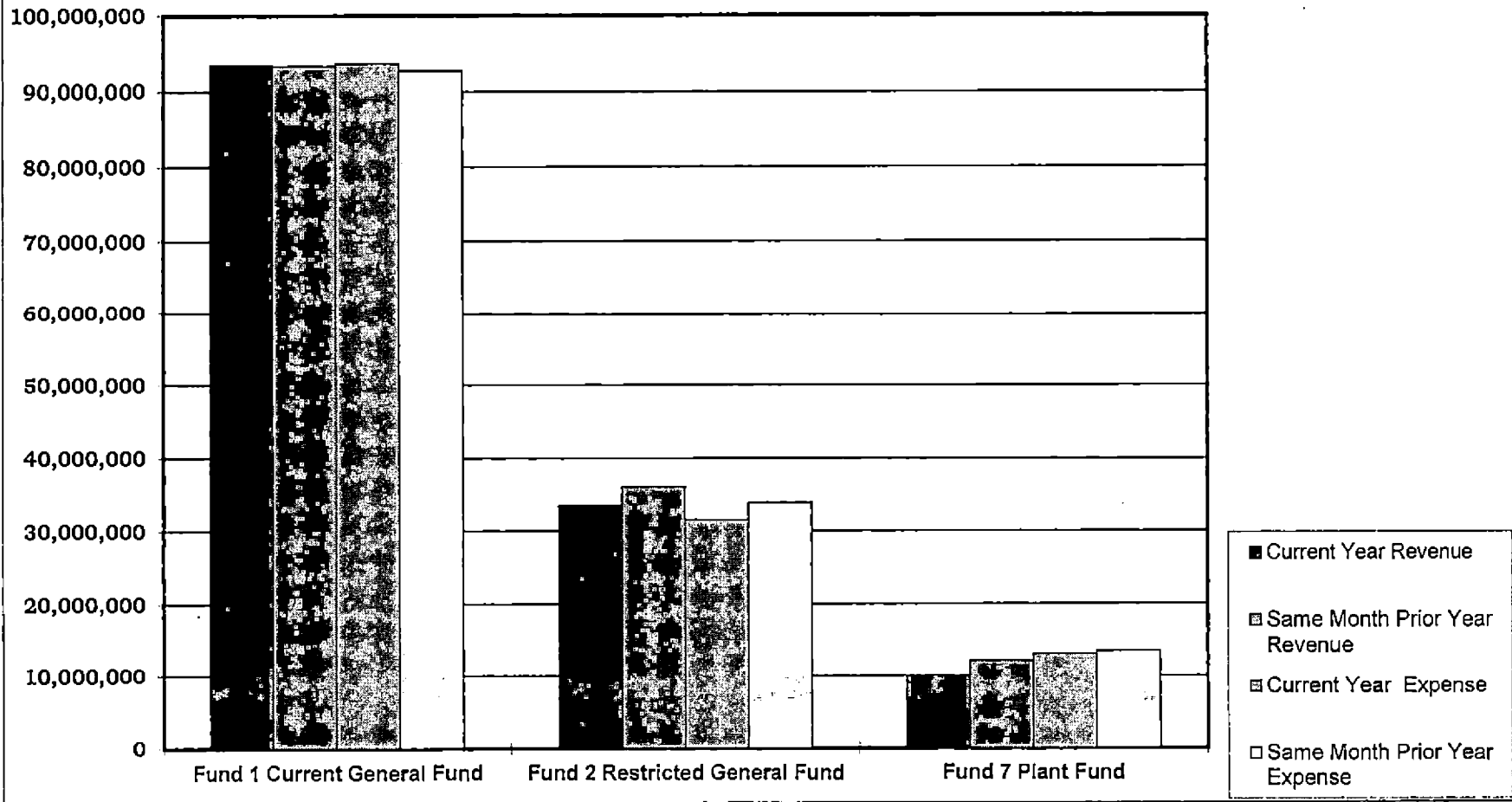


Overall Increase 1.17%

**Fund 1 Expense
May 31, 2013**



**DMACC REVENUE AND EXPENDITURES
(Including Transfers)
For The 11 Months Ended May 31, 2013**



Board of Directors
Des Moines Area Community College

Joint Meeting with DMACC Foundation Board

June 10, 2013

Evelyn Davis Center - YouthBuild Classroom
801 University Avenue, Des Moines, Iowa

AGENDA

5:30 – 6:00 – Dinner

6:00 – 6:45 – Updates

- Remarks; President Rob Denson
- Remarks; Board President Joe Pugel
- Remarks; Foundation Board President – Curtis Van Veldhuizen

6:45 – 9:00 – Planning Session

- Roles of Both Boards
- Topical Discussions
- Next Steps

GOALS

- Identify and prioritize the goals for DMACC over the next five years
- Identify each Board's purpose and how to enhance the relationship between the two Boards in support of DMACC's goals

Note: Tonight will be a high-level strategic discussion on DMACC collectively and not specifically about the individual campuses. We will keep the discussion strategic and broad-based about the institution at large.

Board of Directors
Des Moines Area Community College

JOINT MEETING WITH DMACC
FOUNDATION BOARD
June 10, 2013

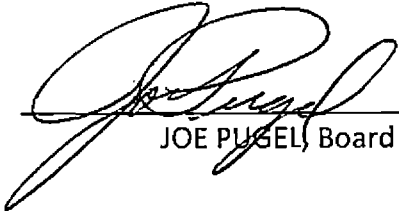
A special meeting of the Des Moines Area Community College Board of Directors was held at the Evelyn Davis Center on June 10, 2013. Board Chair Joe Pugel called the meeting to order at 6:07 p.m.

PLANNING SESSION

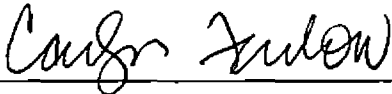
Tamara Kenworthy, Principal and Founder of On Point Strategies, facilitated a planning session with both boards. On Point Strategies will provide a summary of this session to the College.

ADJOURN

Langston moved to adjourn; seconded by Rouse at 8:42 p.m. Motion passed unanimously. Aye-Hall, Halterman, Langston, Metzger, Pugel, Rouse, Tursi. Nay-none.



JOE PUGEL, Board Chair



CAROLYN FARLOW, Board Secretary