Des Moines Area Community College
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**Board of Directors Meeting Minutes** 

3-13-2017

# Board of Directors Meeting Minutes (March 13, 2017)

DMACC

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## Board of Directors Des Moines Area Community College

## Public Hearing March 13, 2017 – 4:00 p.m.

### DMACC Newton Campus, Room 210A 600 North 2<sup>nd</sup> Avenue West; Newton, Iowa

# Agenda

- 1. Call to order.
- 2. Roll call.
- 3. Consideration of tentative agenda.
- 4. Acknowledgment of public hearing.
  - 5. Public comments.
  - 6. <u>Board Report 17-010.</u> Public hearing, consideration and adoption of FY 2018 General and Plant Fund Budgets (Funds 1, 2, and 7) and Approval of FY 2018 tuition and fees.
- 7. Adjourn.



BPY OF ADVERTISEMENT

Exhibit "A"

## **AFFIDAVIT OF PUBLICATION**

STATE OF IOWA

SS

COUNTY OF POLK

The undersigned, being first duly sworn on oath, states that The Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of lowa, with its principal place of business in Des Moines, lowa, the publisher of **The Des Moines Register** newspaper of general circulation printed and published In the City of Des Moines, Polk County, lowa, and that an advertisement, a printed copy of which is attached as Exhibit "A" and made a part of this affidavit, was printed and published in The Des Moines Register on the following dates

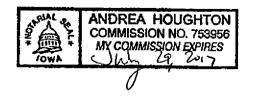
2-23-17 4 190.73

Staff member, Register Media

Subscribed and sworn to before me by said

affiant this day of tobe

Notary Public in and for the State of Iowa



17.57% FEET ALONG SAID NORTH TOP OF BANK: THENCE SOUTH 8553736 WEST, 172.52 FEET ALONG SAID NORTH TOP OF BANK: THENCE SOUTH 75\*28\*20 WEST, 210.76 FEET ALONG SAID NORTH TOP OF BANK: THENCE SOUTH OF BANK: AT SAID FEET ALONG SIDEWALK AT SAID FEET ALONG SIDEWALK AT SAID FEET ALONG SAID SIDEWALK: THENCE SOUTH 66\*35'56 WEST, 55.99 FEET ALONG SAID NORTH TOP OF BANK: THENCE SOUTH 58\*42'29

WAY LINE TO THE POINT OF BEGINNING CONTAINING 19:40 ACRES MORE OR LESS. TRACT 2 COMMENCING AT THE NORTHEAST CORNER OF LOT 9, FACTORY ADDITION REPLAT NO. 3: AN OFFICIAL PLAT, NOW IN AND FORMING, PART OF THE CITY OF DES MOINES. POLK COUNTY, JOWA: THENCE SOUTH 88\*46'88" EAST 68.81 FEET TO THE EASTERLY RIGHT OF WAY LINE OF SOUTHWEST 3RD STREET: J'AMS FEET ALONG SAID EASTERLY RIGHT OF WAY LINE TO THE POINT OF BEGINNING: THENCE 32.38 FEET, ALONG A 120,00 FOOT RADIUS CURVE 2000 FOOT RADIUS CURVE 2000 FOOT SOUTHERLY, WHOSE CHORD BEARS NORTH 83'30'07" EAST 12.28 FEET; THENCE SOUTH 88\*46'04" EAST 167.98 FEET; THENCE 19.84 FEET, ALONG A 80.00 FOOT RADIUS CURVE CONCAVE SOUTHERLY, WHOSE CHORD BEARS SOUTH 8'39'7" EAST. 19.81 FEET TO THE WESTERLY RIGHT OF WAY UNESS CURVE CONCAVE SOUTHWEST 2ND STREET; THENCE SOUTHERLY, WHOSE CHORD BEARS SOUTH 8'39'7" EAST. 19.81 FEET TO THE WESTERLY RIGHT OF WAY LINE OF SOUTHERLY, WHOSE CHORD BEARS SOUTH 8'39'7" EAST. 19.81 FEET NONG A 80.00 FOOT RADIUS CURVE CONCAVE SOUTHERLY, WHOSE CHORD BEARS SOUTH 8'39'7" EAST. 19.81 FEET NONG A 80.00 FOOT RADIUS CURVE CONCAVE SOUTHERLY, WHOSE CHORD BEARS SOUTH 8'39'7" EAST. 19.81 FEET NONG A 80.00 FOOT RADIUS CURVE CONCAVE SOUTHERLY, WHOSE CHORD BEARS SOUTH 8'39'7" EAST. 19.81 FEET NONG A 8'440'04' EAST. 16'7'8' WEST 351.7'8' FEET ALONG SAID STREET: THENCE NORTH 15'11'3'' WEST 2ND STREET; THENCE SOUTHERLY RIGHT OF WAY LINE OF SOUTHWEST 3RD STREET: THENCE NORTH 15'11'3' WEST ALONG SAID STREET: THENCE NORTH 15'11'3' WEST AND FEET ALONG SAID STREET: THENCE NORTH 15'11'3' WEST ALONG SAID STREET ALONG SAID EASTERLY RIGHT OF BEGINNING CONTAINING 0.84 ACR'S MORE OR LESS. TOMMENCING AT THE NORTHEAST CORNER OF LOT"

Includes Capifal Improvement Budgets for fiscal year 2016-2017, as amended, and tiscal year 2017-2018. Copies of the Capital Improvement Program Plan may be obtained or viewed at the offices of the Mayor and City Cierk in the City Administration Building at 400 East Court Avenue and at the City Ibbrarles, Natice is further given that the City Council will consider adoption of the recommended Copital Improvement Program Plan after a public hearing to be held at 5:00 partices Center, 1551 East ALL. King Parkway, Des Maines, Iawa, on March 6, 2017. Residents and rearing, a In favor at that the opportunity to express their the opportunity to express their hearing, In the Des Maines, and reuments in favor at that rearing. Published in the Des Maines Register on February 23, 2017.

Published in the Des Moines Register on February 23, 2017. NOTICE OF PUBLIC HEARINGS ON THE CITY OF DES MOINES MUNICIPAL HOUSING AGENCY ANNUAL BUDGETS Notice is hereby given that on Monday, March 6, 2017 of 4:15 p.m. In the City Council Chambers in the Municipal Service Center, 1551 East M.L. King Parkway, City of Des Moines, Iowa, separate bearings will be canducted by the Des Moines Municipal Housing Governing Board for the City of Des Moines, Iowa; (1) to cansider adoption of the Agency's amended Budget for the current fiscal year ending June 30, 2017, and (11) to consider doaption of the Agency's proposed budget for the current fiscal year ending June 30, 2018. A copy of the Municipal Housing Agency's amended budget for the current fiscal year ending June 30, 2017 and a copy of the Agency's proposed budget for the next fiscal year ending bune 30, 2017, and copy of the Agency's proposed budget for the next fiscal year ending June 30, 2017 and a copy of the Agency's proposed budget for the public inspection in the City Administration Building al 400 East Court Avenue. At the above designated lime and place, opportunity will be given for persans to express their views of the hearing on the Agency's armended budget for the current fiscal year ending June 30, 2017 and at the hearing on the Agency's armended budget for the current fiscal year ending June 30, 2017 and at the hearing on the Agency's proposed budget for the current fiscal year ending June 30, 2017 and at the hearing on the Agency's proposed budget for the current fiscal year ending June 30, 2017 and at the hearing on the Agency's proposed budget for the current fiscal year ending June 30, 2017 and at the hearing on the Agency's proposed budget for the system on February 23, 2017.

Registor on February 23, 2017. NOTICE OF PUBLIC HEARING STADIUM PROJECT PHASE is ANKENY COMMUNITY SCHOOL DISTRICT Public notice is hereby given that at 5:00 p.m. Central Time on Monday March 6, 2017, In the Board Room of the Ankeny Community School District, 306 SW School Street, Ankeny, Iowa, there will be a public hearing on the proposed plans, specifications, there will be a public hearing on the proposed plans, specifications, there will be a public hearing on the proposed plans, specifications, form of contract, and estimated cost of the Ankeny Community School District Stadium Project Phase Ia. Any interested persons may appear and file written or oral comments/objections, Project Phase Ia. Any interested persons may object administration Office, 306 SW School Street, Ankeny, IA S0023. Published by order of the Board of Directors, Ankeny Community

50023 Published by order of the Board of Directors, Ankeny Community School District, Ankeny, Iowa. By: Jackie Black CFO/Board Secretory

NOTICE TO PROPERTY OWNERS: Device of the second of Adjustment will hold a Public Hearing on Juesday, March 7, 2017 at a 530 PM in the Council Chambers at Altoona City Hall, 407-8th Street SE, Altoona, Iowa. The purpose of sold hearing is to consider two requests for variance from Menard Inc. for their property at 370 3dth Avenue SW, Altoona, Iowa. The first is to allow them to use wood wall slating as an exterior wall material. Chapter 171.01(21(K) Soverns exterior materials on commercial on buildings. The second is a variance to exceed the height limit for fences in 'a commercial district. Fences are limited to 10-feet in height. The Board of Adjustment of Altoona, Iowa, may by special permit, after holding a Public Hearing, authorize the variances needed to allow such use. Please take notice and govern vourself accordingly. Chad Quick Planner City of Altoona

Planner City of Altoona

City of Altoana Omaha Tribe of Nebraska Head Staft Request for Proposals Grant Writer Organizational Overview: The Omaha Tribe of Nebraska Head Start Is tocated in Nethenset Nebroska on the Omaha Indan Reservation. The reservation is situated in Thurston County consisting of 2.400 miles of timberland, cropland, rolling mills, and the Missouri River basin The Omaha Tribe Head Start program currently provides for age-elisible children (3-5). There are currently 737 children under the age of 5 in Thurston Caunty, Scape of Work: Early Head Start Expansion Grant Specific Duties of the

Cantrix Head Start Expansion Grant Head Start Expansion Grant Development application prepare the grant application for Early Head Start Expansion to be submitted to the Omaha Tribe Procurement Office Required Deliverables: Strength, needs, and resources through completion of Inte Community Assessment, in decerdance with the requirements of 45 CFR 1305.32 (fi) The formulation of both multi-year (iong-range) program goals and short-ferm program and financial objectives will address the findings of the Community Assessment, consistent will relact the findings of the program of the program areas (e.g., larity, for implementing services in eech of the program areas (e.g., larity, Childhoad Development and Program Design and Management) as CFR parts 1306, 1306, and 1308, The Training and Technical Assistance (TTA) plan, the the ase funding, in addition, to the base funding and TTA funds the consultant will

SOUTH BOST 24" EAST ALONG A SAID NORTH LINE, 9431 FEET TO THE PTINT OF BEGINNING AND CONTAINING DEGINNING AND CONTAINING DEGINNING AND CONTAINING DEGINNING AND CONTAINING DEGINNING AND ARE FEET. THE CAL 2017.8 DESCRIPTION PARCEL 2017.8 DESCRIPTION PEET: THENCE SOUTH BOST 20.4 DESCRIPTION STREET LOT A 49.99 FEET: THENCE SOUTHE AND 900505 EAST ALONG THE NORTHEL 2017 A: THENCE SOUTH BOST 20.4 DESCRIPTION STREET LOT A: 29.53 FEET: THENCE WESTERLY ALONG A CURVE CONCAVE NORTHERLY WHOSE ARDIUS IS 20.00 FEET: WHOSE CHORD DEARS NORTH TIS 20.46 FEET AND WHOSE CHORD BEARS NORTH TIS 20.46 FEET: THENCE WEST 20.40 SECTION 3. REPEALER. AND WHOSE ARD STREET: TO THIS PARCEL DESCRIPTION AS COMPANY SECTION 4. SEVERABILITY CLAUSE IN ON SECTION 2. SECTION 3. REPEALER AND WHOSE ARDIUS DESCRIPTION SECTION 4. SEVERABILITY CLAUSE IN ON SECTION 2. WHEN EFFECTIVE. THIS ORIGINAL SOURCES INCONTINUTIONE INCOME ACCESS INCOMING INCOMING AND AND AND SECTION 5. WHEN EFFECTIVE. THIS ORIGINAL SOURCES AND DESCRIPTION 5. WHEN EFFECTIVE. THIS ORIG

ZUI7. Signed: J.M. Skip Conkling, Mayor ATTEST: Randy Pierce, City Clork

PUBLIC NOTICE OF STORM WATER DISCHARGE Christian Brothers Automotive carporation plans to submit a Natice of intent to the lawa Department of Natural Resources to be covered under the NPDES General Permit No. 2 "Starm Water Discharge Associated with Industrial Activity for Construction Activities." The storm water discharge will be fram the construction of a commercial development located in NW 1/4, Section 13, Township

# Board of Directors Des Moines Area Community College

| PUBLIC HEARING<br>March 13, 2017     | A special meeting of the Des Moines Area Community College Board of Directors was held at the Newton campus on March 13, 2017. Board Chair Joe Pugel called the meeting to order at 4:00 p.m.  |  |  |  |  |  |
|--------------------------------------|--|--|--|--|--|--|
| ROLL CALL                            | Members present: Fred Buie, Felix Gallagher, Fred Greiner, Denny Presnall, Joe<br>Pugel, Madelyn Tursi.  |  |  |  |  |  |
|                                      | Members connected via telenet: Jim Knott.  |  |  |  |  |  |
|                                      | Members absent: Kevin Halterman, Cheryl Langston.  |  |  |  |  |  |
|                                      | Others present: Robert Denson, President; Greg Martin, Board Secretary Pro Tem;<br>Joe DeHart, Board Treasurer, faculty and staff.   |  |  |  |  |  |
| CONSIDERATION OF                     | Tursi moved; seconded by Greiner to approve the tentative agenda as presented.   |  |  |  |  |  |
| TENTATIVE AGENDA                     | Motion passed unanimously. Aye-Buie, Gallagher, Greiner, Knott, Presnall, Pugel,<br>Tursi. Nay-none.   |  |  |  |  |  |
| ACKNOWLEDGEMENT OF<br>PUBLIC HEARING | Board Secretary Pro Tem Greg Martin reported that the notice of the time and place for the Public Hearing for the Budget was published in the Des Moines Register on Thursday, February 23. No written objections have been received.            |  |  |  |  |  |
| PUBLIC COMMENTS                      | None.  |  |  |  |  |  |
| FY 2018 BUDGET                       | <u>Board Report 17-010</u> . Attachment #1. Presnall moved; seconded by Tursi recommending that the Board pass a resolution adopting the proposed FY 2018 Budget (Funds 1, 2 and 7) and approving the proposed FY 2018 tuition and fee schedule. |  |  |  |  |  |
|                                      | Motion passed on a roll call vote. Aye-Buie, Gallagher, Greiner, Knott, Presnall,<br>Pugel, Tursi. Nay-none.   |  |  |  |  |  |
| ADJOURN                              | Tursi moved; seconded by Gallagher to adjourn. Motion passed unanimously and at 4:07 p.m. Board Chair Joe Pugel adjourned the meeting. Aye-Buie, Gallagher, Greiner, Knott, Presnall, Pugel, Tursi. Nay-none.                                    |  |  |  |  |  |

W ter \_

JOE PUGEL, Board Chair

CAROLYN FARLOW, Board Secretary

### RESOLUTION ADOPTING PROPOSED BUDGETS & TUITION & FEES FY2018

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, that the proposed FY2018 General and Plant Fund budget estimates (Funds 1, 2 and 7), and the proposed tuition and fees rates for FY2018, are hereby adopted, and that the Board Secretary is hereby directed to forward copies of the budgets to county auditors as required by law.

PASSED AND APPROVED this 13th day of March, 2017.

President, Board of Directors

ATTEST:

Secretary.)Board of Directors

ROLL CALL VOTE

## Board of Directors Des Moines Area Community College

## Regular Board Meeting March 13, 2017 – Immediately following Public Hearing

DMACC Newton Campus, Room 210A 600 North 2<sup>nd</sup> Avenue West; Newton, Iowa

# Agenda

- 1. Call to order Immediately following Public Hearing.
- 2. Roll call.
- 3. Consideration of tentative agenda.
- 4. Public comments.

5. <u>Presentation:</u> Joe DeHart; Provost, Newton Campus

Kim Didier; Executive Director, DMACC Business Resources

- 6. <u>Consent Items</u>.
  - a. Consideration of minutes from February 13, 2017 Budget Work Session and Regular Board Meeting.
  - b. Human Resources report.
  - c. Consideration of payables.
- 7. <u>Board Report 17-011.</u> Revision to Board Policy 3001- Equal Employment Opportunity/ Affirmative Action and Board Policy 3002- Harassment.
- 8. <u>Board Report 17-012</u>. DMACC Ankeny Campus Parking Lots L2 and H Repair and Overlay.
- 9. <u>Board Report 17-013.</u> A resolution authorizing the Early Calling of New Jobs Training Certificates for Multiple Project 39.
- 10. <u>Board Report 17-014.</u> A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development contract under Chapter 260C, Code of Iowa, for JBL Appliance Service, dba Westside Appliance, Project #2.

- 11. <u>Board Report 17-015.</u> A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **Murphy Tower Service, Project #2**.
- 12. <u>Board Report 17-016.</u> 28E Agreement with City of Newton regard with regard to the Real Estate locally known as the Maytag Campus at 403 West 4<sup>th</sup> Street North, Newton, Iowa 50208.
- 13. Presentation of financial report.
- 14. President's report.
- 15. Campus Updates.
- 16. Committee reports.
- 17. Board members' reports.
- 18. Information items:
  - > March 13-17 Spring Break.
  - > April 10 Regular Board Meeting; West Campus; 4:00 p.m.
  - May 3 Commencement for Ankeny, Newton, Urban and West campuses; Wells Fargo Arena; 7:00 p.m.
  - ➤ May 5 Boone Commencement; 10:00 a.m.
  - > May 8 Carroll Commencement; Carroll Senior High School; 6:30 p.m.
  - > May 30-June 1 IACCT Conference hosted by Eastern Iowa Community College District
- 19. Closed Session.
- 20. Adjourn.

# Board of Directors Des Moines Area Community College

| REGULAR MEETING<br>March 13, 2017           | The regular meeting of the Des Moines Area Community College Board of Directors was held at the Newton campus on March 13, 2017. Board Chair Joe Pugel called the meeting to order at 4:08 p.m.  |
|---|--|
| ROLL CALL                                   | Members present: Fred Buie, Felix Gallagher, Fred Greiner, Cheryl Langston,<br>Denny Presnall, Joe Pugel, Madelyn Tursi.   |
|   | Members connected via telenet: Jim Knott.  |
|   | Members absent: Kevin Halterman.   |
|   | Others present: Robert Denson, President; Greg Martin, Board Secretary Pro Tem;<br>Joe DeHart, Board Treasurer, faculty and staff.   |
| CONSIDERATION OF<br>TENTATIVE AGENDA        | Tursi moved; seconded by Buie to approve the tentative agenda as presented.  |
| TENTATIVE AGENDA                            | Motion passed unanimously. Aye-Buie, Gallagher, Greiner, Knott, Langston,<br>Presnall, Pugel, Tursi. Nay-none.   |
| PUBLIC COMMENTS                             | None.  |
| PRESENTATIONS                               | Joe DeHart, Newton Campus Provost, welcomed everyone to the Newton campus<br>and then introduced Kristena Strum, a HiSET graduate and DMACC student, who<br>provided an overview of her DMACC story. Rachel Ellefson, a Real-time Reporting<br>Program graduate, then spoke about her time at the DMACC Newton campus. |
|   | Kim Didier, Executive Director of DMACC Business Resources, presented an update on the status of our Maytag Campus.  |
| CONSENT ITEMS                               | Presnall moved; seconded by Langston to approve the consent items: a) Minutes from the February 13, 2017 Budget Work Session and Regular Board Meeting; b) Human Resources report and Addendum (Attachment #1); and c) Payables (Attachment #2).   |
|   | Motion passed unanimously. Aye-Buie, Gallagher, Greiner, Knott, Langston,<br>Presnall, Pugel, Tursi. Nay-none.   |
| REVISION TO BOARD<br>POLICIES 3001 AND 3002 | <u>Board Report 17-011</u> . Tursi moved; seconded by Buie recommending that the<br>Board approve the revisions to Board Policy 3001- Equal Employment<br>Opportunity/Affirmative Action and Board Policy 3002- Harassment.  |
|   | Motion passed unanimously. Aye-Buie, Gallagher, Greiner, Knott, Langston,<br>Presnall, Pugel, Tursi. Nay-none.   |

|   | DMACC ANKENY CAMPUS<br>PARKING LOTS L2 AND H  | <u>Board Report 17-012</u> . Attachment #3. Greiner moved; seconded by Gallagher recommending that the Board adopt the proposed plans and specifications and form of contract and estimated costs for the DMACC Ankeny Campus Parking Lots L2 and H Repair and Overlay, setting the Public Hearing Date for April 10, 2017 at 4:00 p.m., and setting the date for Receipt of Bids for April 4, 2017 at 2:00 p.m.  |
|---|---|---|
|   |   | Motion passed on a roll call vote. Aye-Buie, Gallagher, Greiner, Knott, Langston,<br>Presnall, Pugel, Tursi. Nay-none.  |
|   | RESOLUTION AUTHORIZING<br>THE EARLY CALLING OF<br>MULTIPLE 39 CERTIFICATES                                      | <u>Board Report 17-013</u> . Attachment #4. Presnall moved; seconded by Tursi recommending that the Board adopt a resolution authorizing the calling of bonds for Multiple Projects 39.   |
|   |   | Motion passed on a roll call vote. Aye-Buie, Gallagher, Greiner, Knott, Langston,<br>Presnall, Pugel, Tursi. Nay-none.  |
|   | APPROVE RETRAINING OR<br>TRAINING AGREEMENTS  | Langston moved; seconded by Tursi to approve Items #10-11 as one consent item.<br>Motion passed on a roll call vote. Aye-Buie, Gallagher, Greiner, Knott, Langston,<br>Presnall, Pugel, Tursi. Nay-none.  |
|   | <i>JBL Appliance Service, dba<br/>Westside Appliance, Project<br/>#2</i>  | <u>Board Report 17-014.</u> Attachment #5. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development contract under <b>Chapter 260C</b> , Code of Iowa, for JBL Appliance Service, dba Westside Appliance, Project #2.  |
|   | Murphy Tower Service,<br>Project #2   | <u>Board Report 17-015.</u> Attachment #6. A resolution approving the form and content and execution and delivery of a retraining or training agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Murphy Tower Service</b> , <b>Proj</b> ect <b>#2</b> .   |
|   | 28E AGREEMENT WITH THE<br>CITY OF NEWTON WITH<br>REGARD TO REAL ESTATE<br>LOCALLY KNOWN AS THE<br>MAYTAG CAMPUS | <u>Board Report 17-016</u> . Greiner moved; seconded by Gallagher recommending that<br>the Board adopt a motion authorizing the College President to execute a 28E<br>Agreement on behalf of the College as it relates to this collaborative with the City<br>of Newton.  |
|   |   | Motion passed on a roll call vote. Aye-Buie, Gallagher, Greiner, Knott, Langston,<br>Presnall, Pugel, Tursi. Nay-none.  |
|   | FINANCIAL REPORT  | Greg Martin, Vice President of Business Services, presented the February 2017<br>Financial Report as seen in Attachment #7 to these minutes.  |
|   | CAMPUS UPDATES  | Executive Vice President Kim Linduska provided an update on our State Accreditation Visit scheduled for March 20-21.  |
|   | COMMITTEE REPORTS   | None.   |
| • | CLOSED SESSION  | Langston moved; seconded by Greiner to hold a closed session to conduct a strategy meeting of a public employer concerning employees covered by a collective bargaining agreement as provided in Section 20.17(3) of the lowa Code and as provided in Section 21.5(1)(i) of the Open Meetings Law to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and |

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irreparable injury to that individual's reputation and that individual requests a closed session. There is a written request for the Closed Session on file.

Motion passed on a roll call vote. Aye-Buie, Gallagher, Greiner, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

**RETURN TO OPEN SESSION** 

The Board returned to open session at 5:53 p.m. An audio recording of the closed session has been filed by the Board Secretary.

ADJOURN

Tursi moved; seconded by Langston to adjourn. Motion passed unanimously and at 5:54 p.m. Board Chair Joe Pugel adjourned the meeting. Aye-Buie, Gallagher, Greiner, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

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JOE PUGEL, Board Chair

CAROLYN FARLOW, Board Secretary



**BOARD REPORT** 

To the Board of Directors of Des Moines Area Community College Date: March 13, 2017 Page: 1

**Addendum** 

Human Resources Report

#### BACKGROUND

- I. Resignation
  - 1. Miller, Douglas Associate Professor, Correctional Education Southridge Center Effective: March 23, 2017
  - 2. VanVeen, Neal Professor, Horticulture Ankeny Campus Effective: August 15, 2017

#### **RECOMMENDATION**

It is moved that the Board accept the President's recommendation as to the above personnel actions.



**BOARD REPORT** 

To the Board of Directors of Des Moines Area Community College Date: March 13, 2017 Page: 1 of 1

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### AGENDA ITEM H

Human Resources Report

### BACKGROUND

There are no personnel actions to report at this time.

Report: FWRP040 Date: 02 2017

Time: 11:12 AM

CHECK TRANSACTION ACCOUNT VENDOR NAME NUMBER CHECK AMOUNT AMOUNT NUMBER INDEX TITLE ACCOUNT TITLE DMACC HEA 614723 \$7,739.93 \$7,739.93 2272 Payroll Office DMACC/HEA Dues Payab Academy Roofing & Sheet M 614730 \$6,989.67 \$4,900.00 6090 Buildings Equipment Maintenance/Repair o 6090 Buildings Equipment Maintenance/Repair o \$1,900.00 Maintenance/Repair o \$189.67 6090 Buildings Equipment Alliant Energy 614736 \$31,506.21 \$9,639.88 6190 Utilities **Vtilities** 6190 Utilities Utilities \$31.95 \$29.12 6190 Utilities Utilities \$11,701.43 6190 Utilities Utilities \$669.18 6190 Building Rental for Utilities \$7,155.72 6190 Boone Campus Housing Utilities \$2,278.93 6190 Boone Campus Housing Utilities Arnold Motor Supply \$2,550.34 614743 \$27.33 6322 Story County Academy Materials & Supplies \$62.53 6322 Story County Academy Materials & Supplies \$100.38 6322 Story County Academy Materials & Supplies \$24.75 6322 Story County Academy Materials & Supplies \$8.97 6322 Story County Academy Materials & Supplies \$126.04 6322 Story County Academy Materials & Supplies \$97.44 6322 Story County Academy Materials & Supplies -\$17.94 6322 Story County Academy Materials & Supplies \$92.14 6322 Warren County Career Materials & Supplies \$711.27 6322 Warren County Career Materials & Supplies \$72.87 6322 Warren County Career Materials & Supplies \$17.76 6322 Warren County Career Materials & Supplies \$593.12 Warren County Career Materials & Supplies 6322 \$67.71 6511 Auto Mechanics Purchases for Resale \$68.76 6511 Auto Mechanics Purchases for Resale \$38.40 6511 Auto Mechanics Purchases for Resale \$68.24 6511 Auto Mechanics Purchases for Resale

Des Moines Area

rom 27-JAN-2017 to 22-FEB-2017

List of checks over \$2,500.00

Page:

Report: FWRR040 Date: 02/23/2017 Time: 11:12 AM Des Moines Area Comm College List of checks over \$2,500.00 from 27-JAN-2017 to 22-FEB-2017

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| vendor name          | CHECK<br>NUMBER | CHECK AMOUNT | TRANSACTION<br>AMOUNT  | ACCOUNT<br>NUMBER  | INDEX TITLE   | ACCOUNT TITLE  |
|----------------------|-----------------|--------------|--|--|---|--|
| Arnold Motor Supply  | 614743          | \$2,550.34   | \$13.26<br>\$61.17<br>\$35.39<br>\$61.17<br>\$3.62<br>\$50.16<br>\$3.00<br>\$157.68<br>\$5.12                      | 65 <b>1</b> 1<br>6511  | Auto Mechanics<br>Auto Mechanics<br>Auto Mechanics<br>Auto Mechanics<br>Auto Mechanics<br>Auto Mechanics<br>Auto Mechanics  | Purchases for Resale<br>Purchases for Resale |
| Baker Mechanical Inc | 614748          | \$32,000.00  | \$32,000.00  | 6090   | Student Center Proje  | Maintenance/Repair o   |
| Beirman Furniture    | 614753          | \$26,291.70  | \$985.22<br>\$893.74<br>\$403.74<br>\$366.26<br>\$560.00<br>\$1,686.40<br>\$1,123.00<br>\$20,273.34                | 6322<br>6269<br>6269<br>6322<br>6323                         | Motorcycle and Moped<br>Motorcycle and Moped<br>Motorcycle and Moped<br>Motorcycle and Moped<br>Motorcycle and Moped  | Other Company Servic<br>Materials & Supplies<br>Other Company Servic<br>Other Company Servic<br>Materials & Supplies<br>Minor Equipment  |
| CenturyLink          | 614763          | \$3,277.52   | \$434.46<br>\$149.70<br>\$284.66<br>\$546.92<br>\$336.48<br>\$26.08<br>\$320.72<br>\$139.08<br>\$186.69<br>\$44.61 | 6150<br>6150<br>6150<br>6150<br>6150<br>6150<br>6150<br>6150 | Evelyn Davis Center<br>Campus Communication<br>Campus Communication<br>Campus Communication<br>Campus Communication<br>Campus Communication<br>Campus Communication<br>Campus Communication | Communications<br>Communications<br>Communications<br>Communications<br>Communications<br>Communications<br>Communications<br>Communications   |

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.

Des Moines Area er \$2,500.00 From 27-JAN-2017 to 22-FEB-2017 List of checks over \$2,500.00

|                           | CHECK  |              | TRANSACTION A |        |                      |                      |
|---------------------------|--------|--------------|---------------|--------|----------------------|----------------------|
| VENDOR NAME               | NUMBER | CHECK AMOUNT | AMOUNT        | NUMBER | INDEX TITLE          | ACCOUNT TITLE        |
|                           |        |              |               |        |                      |                      |
| CenturyLink               | 614763 | \$3,277.52   | \$479.01      | 6150   | Campus Communication | Communications       |
| -                         |        | •            | \$44.61       | 6150   | -                    |                      |
|                           |        |              | \$185.44      | 6150   | Campus Communication | Communications       |
|                           |        |              | \$99.06       | 6150   | Campus Communication | Communications       |
|                           |        |              |               |        |                      |                      |
| CenturyLink               | 614764 | \$3,690.00   | \$3,690.00    | 6150   | Campus Communication | Communications       |
| City of Ankeny            | 614767 | \$7,883.60   | \$47.89       | 6190   | Utilities            | Utilities            |
|                           |        | 4.4          | \$249.82      |        | Utilities            | Utilities            |
|                           |        |              | \$2,752.11    |        | Utilities            | Utilities            |
|                           |        |              | \$33.76       | 6190   |                      | Utilities            |
|                           |        |              | \$287.05      | 6190   | Utilities            | Utilities            |
|                           |        |              | \$71.50       | 6190   | Utilities            | Utilities            |
|                           |        |              | \$30.50       | 6190   | Utilities            | Utilities            |
|                           |        |              | \$104.11      | 6190   | Utilities            | Utilities            |
|                           |        |              | \$71.50       | 6190   | Utilities            | Utilities            |
|                           |        |              | \$82.37       | 6190   | Utilities            | Utilities            |
|                           |        |              | \$82.37       | 6190   | Utilities            | Utilities            |
|                           |        |              | \$71.50       | 6190   | Utilities            | Utilities            |
|                           |        |              | \$71.50       | 6190   | Utilities            | Utilities            |
|                           |        |              | \$2,251.97    | 6190   | Utilities            | Utilities            |
|                           |        |              | \$104.11      | 6190   | Utilities            | Utilities            |
|                           |        |              | \$1,571.54    | 6190   | Physical Plant Opera | Utilities            |
| City of Boone             | 614769 | \$4,054.84   | \$3,567.40    | 6190   | Boone Campus Housing | Utilities            |
| -                         |        | •            | \$487.44      |        | Boone Campus Housing |                      |
|                           |        |              | • • •         |        | <u>.</u>             |                      |
| DMACC Boone Campus Checki | 614784 | \$15,943.00  | \$130.00      | 6267   | Volleyball           | Athletic Officials   |
| -                         |        |              | \$348.00      |        | Boone Athletic Depar |                      |
|                           |        |              | \$400.00      | 6930   |                      | Other Current Expens |
|                           |        |              | \$785.00      | 6930   | Softball             | Other Current Expens |
|                           |        |              |               |        |                      |                      |

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#### Des Moines Area Comm College

List of checks over \$2,500.00 from 27-JAN-2017 to 22-FEB-2017

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|                           | CHECK  |              | TRANSACTION        | ACCOUNT      |                      |                      |
|---------------------------|--------|--------------|--------------------|--------------|----------------------|----------------------|
| VENÎDOR NAME              | NUMBER | CHECK AMOUNT | AMOUNT             | NUMBER       | INDEX TITLE          | ACCOUNT TITLE        |
|                           |        |              |                    |              |                      |                      |
| DMACC Boone Campus Checki | 614784 | \$15,943.00  | <b>\$</b> 5,775.00 | 6267         | Women's Basketball   | Athletic Officials   |
| DIALC BOOME CAMPUS CHECKI | 014104 | QT0,040.00   | \$105.00           |              | Baseball             | Other Current Expens |
|                           |        |              | \$8,400.00         |              | Men's Basketball     | Athletic Officials   |
|                           |        |              | <i>40,100.00</i>   | 0207         |                      |                      |
| FHEG Ankeny Bookstore #10 | 614794 | \$197,829.92 | \$101,756.68       | 6322         | Program Development  | Materials & Supplies |
|                           |        |              | \$52.00            | 6322         | Developmental Educat | Materials & Supplies |
|                           |        |              | \$79.96            | 6322         | STRIVE               | Materials & Supplies |
|                           |        |              | \$53.00            | 6322         | ESL Refugee Contract | Materials & Supplies |
|                           |        |              | \$70.25            | 2019         | Follett Bookstore    | Accounts Payable Acc |
|                           |        |              | \$1,221.65         | 2019         | Follett Bookstore    | Accounts Payable Acc |
|                           |        |              | \$1,760.19         | 2019         | Follett Bookstore    | Accounts Payable Acc |
|                           |        |              | \$597.03           | 2019         | Follett Bookstore    | Accounts Payable Acc |
|                           |        |              | \$636.46           | 2019         | Follett Bookstore    | Accounts Payable Acc |
|                           |        |              | -\$68.25           | 2019         | Follett Bookstore    | Accounts Payable Acc |
|                           |        |              | \$1,250.75         | 6322         | Jasper County Career | Materials & Supplies |
|                           |        |              | \$344.25           | 6322         | Jasper County Career | Materials & Supplies |
|                           |        |              | \$7.96             | 632 <b>2</b> | Physics/Chemistry/Bi | Materials & Supplies |
|                           |        |              | \$958.50           | 6322         | Program Development  | Materials & Supplies |
|                           |        |              | \$75.40            | 6322         | Office of Exec Dean, | Materials & Supplies |
|                           |        |              | \$4.99             | 6322         | Library              | Materials & Supplies |
|                           |        |              | \$7.88             | 6322         | Evening & Weekend    | Materials & Supplies |
|                           |        |              | \$107.75           | 6322         | Dean, Business & Inf | Materials & Supplies |
|                           |        |              | \$48.91            | 6322         | Office of Dean, Scie | Materials & Supplies |
|                           |        |              | \$6.99             | 6322         | Humanities           | Materials & Supplies |
|                           |        |              | \$697.00           | 6322         | Mathematics & Scienc | Materials & Supplies |
|                           |        |              | \$95.52            | 6322         | Office of the Presid | Materials & Supplies |
|                           |        |              | \$169.50           | 6322         | Office of Dean, Indu | Materials & Supplies |
|                           |        |              | \$20.69            | 6322         | Architectural Drafti | Materials & Supplies |
|                           |        |              | \$110.66           | 6322         | Physical Education   | Materials & Supplies |
|                           |        |              | \$15.96            | 6322         | Office of Exec Dean, | Materials & Supplies |
|                           |        |              | \$64.50            | 6322         | Communications       | Materials & Supplies |
|                           |        |              |                    |              |                      |                      |

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Des Moines Area rom 27-JAN-2017 to 22-FEB-2017 List of checks over \$2,500.00



|                           | CHECK  |                    | TRANSACTION       |              |                               |                         |
|---------------------------|--------|--------------------|-------------------|--------------|-------------------------------|-------------------------|
| VENDOR NAME               | NUMBER | CHECK AMOUNT       | AMOUNT            | NUMBER       | INDEX TITLE                   | ACCOUNT TITLE           |
|                           |        |                    |                   |              |                               |                         |
| FHEC Ankeny Bookstore #10 | 614794 | \$197,829.92       | \$19.95           | 6322         | Office of Exec Dean,          | Materials & Supplies    |
|                           |        |                    | \$82.49           | 6322         | GAP Tuition Assistan          | Materials & Supplies    |
|                           |        |                    | \$320.95          | 6322         | PACE Program 260H             | Materials & Supplies    |
|                           |        |                    | \$86,551.84       | 4027         | Budgeted Revenue              | Tuition Wai <b>ve</b> d |
|                           |        |                    | \$520.00          | 6322         | United Way-Bridges S          | Materials & Supplies    |
|                           |        |                    | \$117.00          | 6322         | United Way-Bri <b>dges</b> S  | Materials & Supplies    |
|                           |        |                    | \$70.25           | 6322         | Civil Engineering Te          | Materials & Supplies    |
|                           |        |                    | \$1.26            | 6322         | Civil Engineering Te          | Materials & Supplies    |
| First Medical Inc         | 614796 | \$11,052.10        | \$438.52          | 6322         | Practical Nursing             | Materials & Supplies    |
| TILDE MEULOUL INC         | 014750 | <b>VII</b> ,052.10 | \$3,577.88        | 6322         | NLN Testing                   | Materials & Supplies    |
|                           |        |                    | \$934.07          | 6322         | ACE Skiff Medical             | Materials & Supplies    |
|                           |        |                    | \$746.43          | 6322         | ACE Medical Centers           | Materials & Supplies    |
|                           |        |                    | \$5,355.20        | 6322         | NLN Testing                   | Materials & Supplies    |
|                           |        |                    |                   |              |                               |                         |
| Ford, David               | 614802 | \$6,000.00         | \$6,000.00        | 6269         | Office of the Presid          | Other Company Servic    |
| Goo <b>i</b> Mortgage Inc | 614808 | \$16,989.40        | \$908.55          | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |
|                           |        |                    | \$471. <b>7</b> 5 | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |
|                           |        |                    | \$325.00          | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |
|                           |        |                    | \$2,246.30        | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |
|                           |        |                    | \$1,431.47        | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |
|                           |        |                    | \$406.25          | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |
|                           |        |                    | \$7,213.36        | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |
|                           |        |                    | \$156.25          | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |
|                           |        |                    | \$281.25          | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |
|                           |        |                    | \$403.80          | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |
|                           |        |                    | \$671.24          | 626 <b>9</b> | Gooi Mortgage Trng M          | Other Company Servic    |
|                           |        |                    | \$81.50           | 6269         | G <b>o</b> oi Mortgage Trng M | Other Company Servic    |
|                           |        |                    | \$403.80          | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |
|                           |        |                    | \$1,406.25        | 6269         | Gooi Mortgage Job Sp          | Other Company Servic    |

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List of checks over \$2,500.00 from 27-JAN-2017 to 22-FEB-2017

| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT | TRANSACTION 2<br>AMOUNT   | ACCOUNT<br>NUMBER                    | INDEX TITLE  | ACCOUNT TITLE  |
|---------------------------|-----------------|--------------|---|--------------------------------------|--|--|
| Goo1 Mortgage Inc         | 614808          | \$16,989.40  | \$332.63<br>\$93.75<br>\$156.25                                   | 6269<br>6269<br>6269                 |  | Other Company Servic<br>Other Company Servic<br>Other Company Servic |
| Heartland Business System | 614816          | \$31,133.05  | \$1,124.69<br>\$3,203.54<br>\$22,825.00<br>\$3,180.00<br>\$799.82 | 6323<br>6322<br>6323<br>6323<br>6323 |  | Materials & Supplies<br>Minor Equipment<br>Minor Equipment           |
| Imagetek Inc              | 614827          | \$3,874.76   | \$3,874.76  | 6060                                 | Non Tort Equip Maint                                     | Maintenance/Repair o   |
| Informa Software          | 614829          | \$4,500.00   | \$4,500.00  | 6265                                 | Non Tort Equip Maint                                     | Software Service Agr   |
| Iowa FFA Foundation Inc   | 614833          | \$20,000.00  | \$20,000.00   | 6269                                 | FFA Enrichment Cente                                     | Other Company Servic   |
| Iowa State Fair           | 614837          | \$6,300.00   | \$6,300.00  | 6269                                 | Office of Dir, Marke                                     | Other Company Servic   |
| Koch Brothers             | 614846          | \$17,507.99  | \$5,478.70<br>\$12,029.29   | 6323<br>6323                         | Student Center-Furni<br>Student Center-Furni             |  |
| Macêrich Southridge Mall  | 614854          | \$4,261.70   | \$4,261.70  | 6210                                 | Plant Operations - S                                     | Rental of Buildings  |
| Maråden Bldg Maint LLC    | 614856          | \$2,788.00   | \$2,788.00  | 6030                                 | Plant Operations-Cap                                     | Custodial Services   |
| Meatured Intentions       | 614859          | \$8,750.00   | \$8,750.00  | 6015                                 | Economic Development                                     | Consultant's Fees  |
| MidAmerican Energy Co     | 614866          | \$49,376.79  | \$41,668.02<br>\$3,898.74<br>\$3,810.03                           | 6190                                 | Utilities<br>Cap Med Bldg-Common<br>Physical Plant Opera |  |
| MidAmerican Energy Co     | 614867          | \$4,348.49   | \$2,617.49  | 6190                                 | Plant Operations - S                                     | Utilities  |

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| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT       | TRANSACTION ACCOUN<br>AMOUNT NUMBE         | INDEX TITLE                                     | ACCOUNT TITLE                                      |
|---------------------------|-----------------|--------------------|--|---|--|
| MidAmerican Energy Co     | 614867          | \$4,348.49         | -  | ) Building Rental for<br>) Plant Operations - S |  |
| MTS World LLC             | 614873          | \$83,600.00        | \$83,600.00 601                            | Manufacturing Skills                            | Consultant's Fees                                  |
| Pad Van Inc               | 614890          | \$6,116.00         | \$6,116.00 632                             | Equip Replacement In                            | Minor Equipment                                    |
| Peak Performance          | 614891          | \$3,000.00         | \$3,000.00 693                             | Volleyball                                      | Other Current Expens                               |
| Pillar Technology Group L | 614897          | \$7,500.00         | \$3,750.00 624<br>\$3,750.00 624           |   | Group Meeting/Worksh<br>Group Meeting/Worksh       |
| Reinhart Foodservice      | 614904          | \$2,864.43         |  | Child Care<br>Culinary Arts                     | Food<br>Materials & Supplies                       |
| Ri√erside Technologies In | 614906          | \$6,000.00         | \$6,000.00 626                             | ) Technical Update Equ                          | Other Company Servic                               |
| Sallie Mae                | 614908          | \$3,256.00         | \$3,256.00 149                             | Fund 1 General Ledge                            | Partnership Loan Pro                               |
| Sirchie Finger Print Lab  | 614912          | \$3,415.24         | \$3,415.24 632                             | Equipment Replacemen                            | Materials & Supplies                               |
| Snaþ On Industrial        | 614914          | \$6,209.13         | -  |   | Prepaid Expenses<br>Prepaid Expenses               |
| Veel Hoeden LLC           | 614935          | <b>\$9,</b> 620.00 | \$9,620.00 601                             | 5 Softskills Training                           | Consultant's Fees                                  |
| Verizon Wireless          | 614937          | \$9,100.00         | \$30.02 615<br>\$37.23 615<br>\$104.00 615 | -   | Communications<br>Communications<br>Communications |

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Des Moines Area Comm College List of checks over \$2,500.00 from 27-JAN-2017 to 22-FEB-2017

TRANSACTION ACCOUNT

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| VENDOR NAME      | NUMBER | CHECK AMOUNT | AMOUNT           | NUMBER | INDEX TITLE          | ACCOUNT TITLE  |
|------------------|--------|--------------|------------------|--------|----------------------|----------------|
| t_               |        |              |                  |        |                      |                |
| Verizon Wireless | 614937 | \$9,100.00   | \$52.00          | 6150   | Office of Exec Dir,  | Communications |
|                  |        |              | \$37.23          | 6150   | Continuing Ed, 2 Day | Communications |
|                  |        |              | \$52.00          | 6150   | Continuing Ed, Healt | Communications |
|                  |        |              | \$37.23          | 6150   | Continuing Ed, Trade | Communications |
|                  |        |              | \$37.23          | 6150   | Director, Nursing    | Communications |
|                  |        |              | \$37.23          | 6150   | Respiratory Therapy  | Communications |
|                  |        |              | \$167.99         | 6150   | Office of Dean, Scie | Communications |
|                  |        |              | <b>\$52.</b> 00  | 6150   | Office of the Presid | Communications |
|                  |        |              | \$37.23          | 6150   | Transportation Insti | Communications |
|                  |        |              | \$40.01          | 6150   | Architectural Drafti | Communications |
|                  |        |              | \$37.23          | 6150   | Heating/AC/Refrig Te | Communications |
|                  |        |              | \$52.00          | 6150   | Office of Dean, Heal | Communications |
|                  |        |              | \$37.23          | 6150   | Associates Degree Nu | Communications |
| ·                |        |              | \$114.00         | 6150   | Student Records/Serv | Communications |
|                  |        |              | \$42.46          | 6150   | Office of Dir, Stude | Communications |
|                  |        |              | \$127.75         | 6150   | Office of Exec Dean, | Communications |
|                  |        |              | \$104.00         | 6150   | Associate Dean, Urba | Communications |
|                  |        |              | \$188.46         | 6150   | Office of Exec Dean, | Communications |
|                  |        |              | \$325.68         | 6150   | Office of the Dir, P | Communications |
|                  |        |              | \$171.71         | 6150   | Grounds              | Communications |
|                  |        |              | \$74.46          | 6150   | Dental Assistant     | Communications |
|                  |        |              | \$49.95          | 6150   | Office of Exec Dean, | Communications |
|                  |        |              | \$92.01          | 6150   | Office of Exec Dean, | Communications |
|                  |        |              | \$52.00          | 6150   | GED Testing          | Communications |
|                  |        |              | \$585.23         | 6150   | Economic Development | Communications |
|                  |        |              | \$49.95          | 6150   | Utilities            | Communications |
|                  |        |              | \$52.00          | 6150   | WIA-Dislocated Worke | Communications |
|                  |        |              | <b>\$</b> 151.70 | 6150   | Recruiting-Program D | Communications |
|                  |        |              | <b>\$</b> 171.23 | 6150   | Non Tort Security In | Communications |
|                  |        |              | \$156.00         | 6150   | Non Tort Security In | Communications |
|                  |        |              | \$104.00         | 6150   | Natl Emergency Grant | Communications |

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|                  | CHECK  |              | TRANSACTION | ACCOUNT      |                      |                |
|------------------|--------|--------------|-------------|--------------|----------------------|----------------|
| VENDOR NAME      | NUMBER | CHECK AMOUNT | AMOUNT      | NUMBER       | INDEX TITLE          | ACCOUNT TITLE  |
|                  |        |              |             |              |                      |                |
| Verizon Wireless | 614937 | \$9,100.00   | \$148.00    | 6150         | Newton-Lease Operati | Communications |
| VELTZON MILEIESS | 014937 | \$9,100.00   | \$57.40     | 6150         | Upward Bound Year 25 | Communications |
|                  |        |              | \$527.46    | 6150         | DMACC Rec Facility   | Communications |
|                  |        |              | \$74.46     | 6150         | Custodial            | Communications |
|                  |        |              | \$47.23     | 6150         | Physical Plant Opera |                |
|                  |        |              | \$52.00     | 6150         | Office of VP, Info S | Communications |
|                  |        |              | \$38.52     | 6150         | Softskills Training  | Communications |
|                  |        |              | \$129.58    | 6150         | Academic Development | Communications |
|                  |        |              | \$52.00     | 6150<br>6150 | Story County Academy | Communications |
|                  |        |              | \$52.00     | 6150         | Gateway to College   | Communications |
|                  |        |              | \$37.23     | 6150         | IES-Des Moines       | Communications |
|                  |        |              | \$62.00     | 6150         | Jasper County Career | Communications |
|                  |        |              | \$114.00    | 6150         | Office Exec Dir, Ins | Communications |
|                  |        |              |             |              |                      |                |
|                  |        |              | \$40.01     | 6150         | LEAN Process Improve | Communications |
|                  |        |              | \$92.01     | 6150         | Judicial Office      | Communications |
|                  |        |              | \$37.23     | 6150         | Workforce Developmen |                |
|                  |        |              | \$52.00     | 6150         | Plant Operations - S | Communications |
|                  |        |              | \$312.00    | 6150         | -                    | Communications |
|                  |        |              | \$37.23     | 6150         | Transportation       | Communications |
|                  |        |              | \$820.62    | 6150         | Mechanical Maintenan |                |
|                  |        |              | \$40.01     | 6150         | Safety Committee     | Communications |
|                  |        |              | \$74.46     | 6150         | Physical Plant Opera |                |
|                  |        |              | \$114.00    | 6150         | Physical Plant Opera |                |
|                  |        |              | \$328.68    | 6150         |                      | Communications |
|                  |        |              | \$99.23     | 6150         | Physical Plant Opera | Communications |
|                  |        |              | \$144.01    | 6150         | Office of Exec Dir,  | Communications |
|                  |        |              | \$1,303.26  | 6150         | WLAN Support         | Communications |
|                  |        |              | \$148.00    | 6150         | Motorcycle and Moped | Communications |
|                  |        |              | \$220.69    | 6150         | Office of Dir, Marke | Communications |
|                  |        |              | \$52.00     | 6150         | Office of Exec Dir,  | Communications |
|                  |        |              | \$884.22    | 6150         | Program Development  | Communications |

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Des Moines Area Comm College

List of checks over \$2,500.00 from 27-JAN-2017 to 22-FEB-2017

| VENDOR NAME               | CHECK<br>NUMBER         | CHECK AMOUNT       | TRANSACTION<br>AMOUNT  | NUMBER   | INDEX TITLE  | ACCOUNT TITLE  |
|---------------------------|-------------------------|--------------------|--|--|--|--|
| Verizon Wireless          | 614937                  | <b>\$9,100</b> .00 | \$40.01  | 6150   | Volleyball   | Communications   |
| Wells Fargo Educational F | 614940                  | \$2,500.00         | \$2,500.00   | 1494   | Fund 1 General Ledge   | Partnership Loan Pro   |
| ₩eź Bank                  | 614942                  | \$4,396.26         | \$444.56<br>\$205.03<br>\$49.07<br>\$531.10<br>\$110.21<br>\$331.21<br>\$45.69<br>\$54.29<br>\$19.78<br>\$36.99<br>\$92.52<br>\$66.49<br>\$117.25<br>\$79.14<br>\$754.34<br>\$51.36<br>\$35.20<br>\$537.78<br>\$191.30<br>\$548.32 | 6420<br>6420<br>6420<br>6420<br>6420<br>6420<br>6420<br>6420 | WLAN Support<br>Physical Plant Opera<br>Physical Plant Opera<br>Physical Plant Opera<br>Mechanical Maintenan<br>Transportation<br>Mail Service<br>Non Tort Security In<br>Non Tort Security In<br>Vehicle Pool | Vehicle Materials an<br>Vehicle Materials an |
|                           |                         |                    | <b>\$64.54</b><br><b>\$30.</b> 09  | 6420<br>6420   | —  | Vehicle Materials an<br>Vehicle Materials an   |
| Wolin Electric            | <b>6</b> 149 <b>4</b> 4 | \$6,279.00         | \$6,279.00   | 6090   | Buildings Equipment  | Maintenance/Repair o   |
| Wynh O Jones and Associat | 614946                  | \$50,545.56        | \$50,545.56  | 6378   | Equipment Replacemen   | Materials/Supplies f   |
| Your Clear Next Step LLC  | 614948                  | \$14,843.00        | \$3,564.00   | 6015   | Softskills Training  | Consultant's Fees  |

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Des Moines Area Comm College List of checks over \$2,500.00 Com 27-JAN-2017 to 22-FEB-2017



|                          | CHECK  |              | TRANSACTION       |        |                      |                      |
|--------------------------|--------|--------------|-------------------|--------|----------------------|----------------------|
| VENDOR NAME              | NUMBER | CHECK AMOUNT | AMOUNT            | NUMBER | INDEX TITLE          | ACCOUNT TITLE        |
|                          |        |              |                   |        |                      |                      |
| Yout Clear Next Step LLC | 614948 | \$14,843.00  | \$3,240.00        | 6015   | Softskills Training  | Consultant's Fees    |
|                          |        |              | \$1,730.00        | 6015   | Softskills Training  | Consultant's Fees    |
|                          |        |              | \$3,285.00        | 6015   | Softskills Training  | Consultant's Fees    |
|                          |        |              | \$945.00          | 6015   | Softskills Training  | Consultant's Fees    |
|                          |        |              | \$2,079.00        | 6015   | Softskills Training  | Consultant's Fees    |
| Zirous Inc               | 614949 | \$78,699.20  | \$57,920.00       | 6323   | Office of VP, Info S | Minor Equipment      |
|                          |        |              | \$20,779.20       | 6060   | Non Tort Equip Maint | Maintenance/Repair o |
| Acme Tools               | 614950 | \$2,778.27   | \$273.53          | 6266   | Natl Emergency Grant | Stipends/Allowances  |
|                          |        |              | \$2,504.74        | 6266   | Natl Emergency Grant | Stipends/Allowances  |
| DMACC Student Accounts   | 614959 | \$21,392.00  | \$4,300.00        | 6266   | WIA-Dislocated Worke | Stipends/Allowances  |
|                          |        |              | \$1,764.00        | 6266   | WIA-Dislocated Worke | Stipends/Allowances  |
|                          |        |              | \$4,300.00        | 6266   | WIA-Dislocated Worke | Stipends/Allowances  |
|                          |        |              | \$516.00          | 6266   | WIA-Dislocated Worke | Stipends/Allowances  |
|                          |        |              | \$1,912.00        | 6266   | WIA-Dislocated Worke | Stipends/Allowances  |
|                          |        |              | \$4,300.00        | 6266   | Sector Partnership N | Stipends/Allowances  |
|                          |        |              | \$4,300.00        | 6266   | WIA-Dislocated Worke | Stipends/Allowances  |
| Eagle Iron Works         | 614960 | \$2,732.79   | \$971.9 <b>1</b>  | 6266   | Natl Emergency Grant | Stipends/Allowances  |
|                          |        |              | \$1,760.88        | 6266   | Natl Emergency Grant | Stipends/Allowances  |
| Grandview University     | 614962 | \$3,333.32   | \$3,333.32        | 6266   | WIA-Dislocated Worke | Stipends/Allowances  |
| Service Legends          | 614975 | \$4,722.56   | \$713.68          | 6266   | Natl Emergency Grant | Stipends/Allowances  |
|                          |        |              | \$961.62          | 6266   | Natl Emergency Grant | Stipends/Allowances  |
|                          |        |              | \$593.68          | 6266   | Natl Emergency Grant | Stipends/Allowances  |
|                          |        |              | \$7 <b>1</b> 3.68 | 6266   | Natl Emergency Grant | Stipends/Allowances  |
|                          |        |              | <b>\$</b> 593.68  | 6266   | Natl Emergency Grant | Stipends/Allowances  |
|                          |        |              | \$1,146.22        | 6266   | Natl Emergency Grant | Stipends/Allowances  |

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List of checks over \$2,500.00 from 27-JAN-2017 to 22-FEB-2017

| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT       | TRANSACTION A<br>AMOUNT  | NUMBER                       | INDEX TITLE  | ACCOUNT TITLE  |
|---------------------------|-----------------|--------------------|--|------------------------------|--|--|
| ABC Virtual Communication | 615002          | \$2,560.00         | \$2,100.00<br>\$460.00   |                              | Non Tort Equip Maint<br>Office of Exec Dir,  |  |
| Airgas North Central      | 615003          | \$3,759.33         | \$48.08<br>\$85.44<br>\$76.19<br>\$3,270.00<br>\$279.62                | 6322<br>6322<br>6060         | Welding<br>Welding<br>Perry Operations<br>Equip Replacement In<br>Jasper County Career                   | Materials & Supplies<br>Materials & Supplies<br>Materials & Supplies<br>Maintenance/Repair o<br>Materials & Supplies                         |
| American Heritage Life In | 615008          | <b>\$2,8</b> 23.38 | \$1,430.52<br>\$164.00<br>\$970.25<br>\$258.60                         | 2289<br>2286                 | Payroll Office<br>Payroll Office<br>Payroll Office<br>Payroll Office                                     | Cancer Insurance Pay<br>Hospitalization Insu<br>Accident Insurance P<br>Critical Illness Ins   |
| American Packaging Corpor | 615010          | \$3,079.00         | \$3,079.00   | 6269                         | American Pack Proj 6   | Other Company Servic   |
| Blatk Hills Energy        | 615018          | \$10,641.11        | \$10,641.11  | 6190                         | Newton-Lease Operati   | Utilities  |
| Carlin Sales Corp         | 615030          | \$3,741.66         | \$67.85<br>\$1,317.04<br>\$64.35<br>\$243.31<br>\$539.75<br>\$1,509.36 | 6511<br>6511<br>6511<br>6322 | Commercial Hort<br>Commercial Hort<br>Commercial Hort<br>Commercial Hort<br>Horticulture<br>Horticulture | Purchases for Resale<br>Purchases for Resale<br>Purchases for Resale<br>Purchases for Resale<br>Materials & Supplies<br>Materials & Supplies |
| Chetnut Sign Co Inc       | 615037          | \$14,802.00        | \$13,500.00<br>\$1,302.00  |                              | Chesnut Sign Co Proj<br>Chesnut Sign Co Proj   |  |
| Community Foundation of G | 615044          | \$4,626.54         | \$2,799.19<br>\$1,827.35   |                              | Noncustodial Parent<br>DHS-Supp Srvcs Afric  |  |
| Computer Comforts, Inc    | 615046          | \$2,575.13         | \$2,575.13   | 6323                         | Equip Replacement Sc   | Minor Equipment  |

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CHECK TRANSACTION ACCOUNT VENDOR NAME NUMBER CHECK AMOUNT AMOUNT NUMBER INDEX TITLE ACCOUNT TITLE Constellation NewEnergy G 615049 \$22,925.12 \$22,925.12 6190 Utilities Utilities Delta Dental Plan of Iowa 615055 \$2,989.70 \$2,989.70 2285 Payroll Office Vision Insurance Pay DMACC Foundation 615058 \$5,225.00 \$5,225.00 6930 Hospitality Careers Other Current Expens DMACC Foundation 615059 \$4,840.00 \$4,840.00 Hospitality Careers Other Current Expens 6930 DMACC Foundation 615060 \$2,775.00 \$2,775.00 6930 Hospitality Careers Other Current Expens Doors Inc 615061 \$21,448.00 \$21,448.00 Non Tort Security In Maintenance/Repair o 6090 Edfinancial Holdings LLC 615063 \$14,375.00 Other Company Servic \$14,375.00 Office of Exec Dean, 6269 EJ Terrazzo & Tile Inc 615064 \$3,723.50 \$3,723.50 Physical Plant Opera Maintenance/Repair o 6090 EnergyCAP Inc \$2,593.00 615066 \$2,593.00 Utilities 6324 Computer Software FBG Service Corporation **61**5071 \$46,203.55 \$4,305.00 6030 Plant Operations, St Custodial Services \$6,514.34 6030 Physical Plant Opera Custodial Services \$2,228.00 6030 Plant Operations, Pe Custodial Services \$4,099.00 Physical Plant Opera 6030 Custodial Services Physical Plant Opera \$1,685.21 6030 Custodial Services \$19,776.00 6030 Custodial Custodial Services \$7,596.00 Plant Operations - S Custodial Services 6030 Friends of Greater Des Mo 615077 \$2,500.00 \$2,500.00 6260 Office of the Presid Sponsorships & Donat Heartland Area Education 615088 \$3,333.34 \$3,333.34 Mail Service 6269 Other Company Servic Heartland Business System 615089 \$6,702.30 \$6,202.14 6323 Office of VP, Info S Minor Equipment

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List of checks over \$2,500.00

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ACCOUNT TITLE

Other Company Servic

Other Company Servic

Other Company Servic

Prof Sycs-Individual

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Prof Sycs-Individual

Maintenance/Repair o

Materials/Supplies f

Materials/Supplies f

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\$4,410.23 6269 LaQuercia, LLC Proj# Other Company Servic \$700.00 6269 LaQuercia, LLC Proj# Other Company Servic 6269 LaQuercia, LLC Proj# Other Company Servic \$250.00 Lamar Companies 615120 \$9,305.00 \$7,500.00 6110 Office of Dir, Marke Information Services 6110 Office of Dir, Marke Information Services \$1,805.00

Des Moines Are List of checks over \$2,500.00

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Des Moines Area over \$2,500.00 From 27-JAN-2017 to 22-FEB-2017

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| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT       | TRANSACTION<br>AMOUNT  | NUMBER   | INDEX TITLE  | ACCOUNT TITLE  |
|---------------------------|-----------------|--------------------|--|--|--|--|
| Mad Tool Distributor      | 615130          | <b>\$2,618.6</b> 2 | \$2,618.62   | 1550   | Office of Controller   | Prepaid Expenses   |
| Midwest Office Technology | 615140          | \$11,107.78        | \$76.63<br>\$11,031.15   | 6322<br>6322   | Other General Instit<br>WLAN Support   | Materials & Supplies<br>Materials & Supplies   |
| MJ Law Inc                | 615146          | \$3,850.00         | <b>\$</b> 3,850.00   | 6323   | Equip Replacement We   | Minor Equipment  |
| Pearson Education         | 615155          | \$3,614.64         | \$2,009.49<br>\$1,605.15   |  | Continuing Ed, Gener<br>Continuing Ed, Gener   |  |
| Performance Marketing of  | 615158          | \$8,819.19         | \$37.50<br>\$2,916.54<br>\$30.00<br>\$37.50<br>\$4.86<br>\$37.50<br>\$37.50<br>\$37.50<br>\$987.87<br>\$4,692.42 | 6269<br>6269<br>6269<br>6269<br>6269<br>6269<br>6269<br>6269 | Perform Mkt of Iowa-<br>Perform Mkt of Iowa- | Other Company Servic<br>Other Company Servic |
| Protex Central Inc        | 615164          | \$13,500.00        | \$13,500.00  | 6090   | Buildings Equipment  | Maintenance/Repair o   |
| ReyMolds & Reynolds Inc   | 615172          | <b>\$</b> 5,000.00 | \$5,000.00   | <b>2</b> 250   | DMACC Self-funded In   | Health Insurance Pay   |
| Sallie Mae                | 615177          | \$9,201.00         | \$498.00<br>\$2,000.00<br>\$1,000.00<br>\$3,000.00<br>\$2,703.00   | 1494<br>1494<br>1494   | Fund 1 General Ledge<br>Fund 1 General Ledge<br>Fund 1 General Ledge<br>Fund 1 General Ledge<br>Fund 1 General Ledge   | Partnership Loan Pro<br>Partnership Loan Pro<br>Partnership Loan Pro   |
| Securitas Security Servic | 615182          | \$37,002.06        | \$15,221.82  | <b>6</b> 261   | Non Tort Security In   | Contracted Security  |

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|                           | CHECK  |              | TRANSACTION | ACCOUNT               |                      |                      |
|---------------------------|--------|--------------|-------------|-----------------------|----------------------|----------------------|
| VENDOR NAME               | NUMBER | CHECK AMOUNT | AMOUNT      | NUMBER                | INDEX TITLE          | ACCOUNT TITLE        |
|                           |        |              |             |                       |                      |                      |
|                           |        |              |             |                       |                      |                      |
| Securitas Security Servic | 615182 | \$37,002.06  | \$116.46    |                       | Non Tort Security In |                      |
|                           |        |              | \$713.72    |                       | Office of Exec Dean, |                      |
|                           |        |              | \$20,950.06 | 6261                  | Non Tort Security In | contracted Security  |
| Sheet Metal Engineering   | 615185 | \$23,141.50  | \$23,141.50 | 6090                  | Buildings Equipment  | Maintenance/Repair o |
| Snap On Industrial        | 615189 | \$3,319.16   | \$840.14    | 1550                  | Office of Controller | Prepaid Expenses     |
| -                         |        |              | \$2,479.02  | 1550                  | Office of Controller | Prepaid Expenses     |
| Storey Kenworthy          | 615194 | \$14,008.94  | \$17.57     | 6322                  | Physical Plant Opera | Materials & Supplies |
| Storey Kenworthy          | 015154 | Q14,000.34   | \$140.27    |                       | Office of Controller |                      |
|                           |        |              | \$97.72     |                       | Office of Exec Dir,  | Materials & Supplies |
|                           |        |              | \$90.00     |                       | Staff Development    | Materials & Supplies |
|                           |        |              | \$52.45     |                       | Motorcycle and Moped |                      |
|                           |        |              | \$1.67      |                       | Office of Dir, Marke |                      |
|                           |        |              | \$283.70    |                       | Program Development  | Materials & Supplies |
|                           |        |              | \$261.98    | 6322                  | Veterinary Techician | Materials & Supplies |
|                           |        |              | \$168.80    | 6322                  | Admission Processing | Materials & Supplies |
|                           |        |              | \$46.92     | 6322                  | Evening & Weekend    | Materials & Supplies |
|                           |        |              | \$109.18    | 6322                  | Special Needs        | Materials & Supplies |
|                           |        |              | \$120.59    | 6322                  | Peer Tutoring        | Materials & Supplies |
|                           |        |              | \$339.20    | 6322                  | Information Systems  | Materials & Supplies |
|                           |        |              | \$220.35    | 6322                  | On-site Wastewater T | Materials & Supplies |
|                           |        |              | \$27.50     | 6322                  | Story County Academy | Materials & Supplies |
|                           |        |              | \$67.10     | 6322                  | Continuing Ed, Softw | Materials & Supplies |
|                           |        |              | \$3.52      | 6322                  | Health Information T | Materials & Supplies |
|                           |        |              | \$852.00    | 6322                  | Follett Bookstore    | Materials & Supplies |
|                           |        |              | \$7.92      | <b>6</b> 3 <b>2</b> 2 | Student Development  | Materials & Supplies |
|                           |        |              | \$15.89     | 6322                  | Surgical Technician  | Materials & Supplies |
|                           |        |              | \$352.31    |                       | IES-Des Moines       | Materials & Supplies |
|                           |        |              | \$628.40    | 6322                  | Perry Operations     | Materials & Supplies |

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Des Moines Area List of checks over \$2,500.00 From 27-JAN-2017 to 22-FEB-2017

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| vendor name      | CHECK<br>NUMBER | CHECK AMOUNT | TRANSACTION<br>AMOUNT | NUMBER | INDEX TITLE          | ACCOUNT TITLE        |
|------------------|-----------------|--------------|-----------------------|--------|----------------------|----------------------|
|                  |                 |              |                       |        |                      |                      |
| Storey Kenworthy | 6 <b>1</b> 5194 | \$14,008.94  | \$578.04              | 6322   | Adult Literacy-South | Materials & Supplies |
|                  |                 |              | \$128.30              | 6322   | Adult Literacy-Urban | Materials & Supplies |
|                  |                 |              | \$18.52               | 6322   | Urban Academic Achie | Materials & Supplies |
|                  |                 |              | \$77.95               | 6322   | Network Administrato | Materials & Supplies |
|                  |                 |              | \$55 <b>.62</b>       | 6322   | Ankeny Testing Cente | Materials & Supplies |
|                  |                 |              | \$339.20              | 6322   | Recruiting-Program D | Materials & Supplies |
|                  |                 |              | \$609.83              | 6322   | PACE Program 260H    | Materials & Supplies |
|                  |                 |              | \$336.40              | 6322   | Continuing Ed, Manuf | Materials & Supplies |
|                  |                 |              | \$350.58              | 6322   | ACE Medical Centers  | Materials & Supplies |
|                  |                 |              | \$109.24              | 6322   | Summer Institute     | Materials & Supplies |
|                  |                 |              | \$79.79               | 6322   | Student Support Serv | Materials & Supplies |
|                  |                 |              | \$305.00              | 6322   | Student Center-Furni | Materials & Supplies |
|                  |                 |              | \$744.10              | 6322   | DMACC Rec Facility   | Materials & Supplies |
|                  |                 |              | \$148.43              | 6322   | Workforce Training C | Materials & Supplies |
|                  |                 |              | \$41.65               | 6322   | Child Care           | Materials & Supplies |
|                  |                 |              | \$786.19              | 6322   | Office of Dean, Heal |                      |
|                  |                 |              | \$92.30               | 6322   | Office of Exec Dean, | Materials & Supplies |
|                  |                 |              | \$54.86               | 6322   | Medical Lab Technici | Materials & Supplies |
|                  |                 |              | \$64.90               | 6322   | Ames High School     | Materials & Supplies |
|                  |                 |              | \$38.99               | 6322   | Organization & Opera | Materials & Supplies |
|                  |                 |              | \$107.92              | 6322   | Corrections-Newton   | Materials & Supplies |
|                  |                 |              | \$102.38              | 6322   | Equip Replacement We | Materials & Supplies |
|                  |                 |              | \$101.53              | 6322   | Office of Exec Dir,  | Materials & Supplies |
|                  |                 |              | \$6.29                | 6322   | Dental Hygiene       | Materials & Supplies |
|                  |                 |              | \$515.40              | 6322   | Medical Assistant    | Materials & Supplies |
|                  |                 |              | \$522.75              | 6322   | Dean, Business & Inf | Materials & Supplies |
|                  |                 |              | \$1,651.50            | 6322   | Office Occupations   | Materials & Supplies |
|                  |                 |              | \$76.93               | 6322   | Office of Dean, Scie | Materials & Supplies |
|                  |                 |              | \$64.28               | 6322   | Office of the Presid | Materials & Supplies |
|                  |                 |              | \$142.86              | 6322   | Office of Dean, Indu | Materials & Supplies |
|                  |                 |              | \$141.85              | 6322   | Auto Service         | Materials & Supplies |

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| List of checks over \$2,500.00 | from 27-JAN-2017 to 22-FEB-2017 |

|                           | CHECK  |              | TRANSACTION          | ACCOUNT |                                       |  |
|---------------------------|--------|--------------|----------------------|---------|---------------------------------------|--|
| VENDOR NAME               | NUMBER | CHECK AMOUNT | AMOUNT               | NUMBER  | INDEX TITLE                           | ACCOUNT TITLE                                |
|                           |        |              |                      |         |                                       |  |
| Storey Kenworthy          | 615194 | \$14,008.94  | \$120.17             | 62.00   | Office of Dir, Finan                  | Matomials & Supplies                         |
| Blotey Kenworchy          | 015194 | \$14,000.94  | \$129.31             |         | Office of Dir, Stude                  |  |
|                           |        |              | \$432.08             |         | Student Services                      | Materials & Supplies<br>Materials & Supplies |
|                           |        |              | \$432.08             |         | Office of Exec Dean,                  | Materials & Supplies<br>Materials & Supplies |
|                           |        |              | \$43.85              |         | Office of Exec Dean,                  | Materials & Supplies<br>Materials & Supplies |
|                           |        |              |                      | 6322    | Student Services                      | Materials & Supplies<br>Materials & Supplies |
|                           |        |              | \$41.92              | 6322    | Legal Assistant                       | Materials & Supplies<br>Materials & Supplies |
|                           |        |              | \$34.91<br>\$100.12  |         | Office of Exec Dean,                  |  |
|                           |        |              | \$339.82             | 6322    |                                       | Materials & Supplies<br>Materials & Supplies |
|                           |        |              | \$339.82<br>\$211.49 | 6322    |                                       | Materials & Supplies<br>Materials & Supplies |
|                           |        |              | \$173.18             |         | Office of the Dir, P                  |  |
|                           |        |              | \$173.10             | 0322    | Office of the Dif, P                  | Maceriais & Suppries                         |
| Studio Iowa LLC           | 615195 | \$13,048.00  | \$5,150.00           | 6019    | Office of Dir, Marke                  | Prof Svcs-Individual                         |
|                           |        |              | \$7,898.00           | 6322    | Office of Dir, Marke                  | Materials & Supplies                         |
|                           |        |              |                      |         |                                       |  |
| Systo Food Services of Io | 615198 | \$4,784.59   | \$37.66              | 6322    | Culinary Arts                         | Materials & Supplies                         |
|                           |        |              | \$433.68             | 6322    |                                       | Materials & Supplies                         |
|                           |        |              | \$81.56              | 6322    | Culinary Arts                         | Materials & Supplies                         |
|                           |        |              | -\$25.60             | 6322    | Culinary Arts                         | Materials & Supplies                         |
|                           |        |              | \$435.79             | 6519    | Bistro                                | College Inn                                  |
|                           |        |              | \$175.16             | 6518    | · · · · · · · · · · · · · · · · · · · | Gourmet Dinners                              |
|                           |        |              | \$195.68             | 6518    | Hospitality Careers                   | Gourmet Dinners                              |
|                           |        |              | \$41.95              |         | Hospitality Careers                   | Gourmet Dinners                              |
|                           |        |              | \$217.35             | 6518    | Hospitality Careers                   | Gourmet Dinners                              |
|                           |        |              | \$1,183.05           | 6518    | · · · · · · · · · · · · · · · · · · · | Gourmet Dinners                              |
|                           |        |              | \$577.00             | 6322    | · · · · · · · · · · · · · · · · · · · | Materials & Supplies                         |
|                           |        |              | \$1,405.71           | 6518    | Ho <b>s</b> pitality Careers          | Gourmet Dinners                              |
|                           |        |              | \$25.60              | 6321    | Jasper County Career                  | Food   |
| Xerox Corp                | 615214 | \$7,536.71   | \$580.25             | 6220    | Duplicating Services                  | Rental of Equipment                          |
| -                         |        | · · · · -    | \$211.39             |         | Duplicating Services                  |  |

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from 27-JAN-2017 to 22-FEB-2017

| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT         | TRANSACTION<br>AMOUNT                       | ACCOUNT<br>NUMBER | INDEX TITLE  | ACCOUNT TITLE        |
|---------------------------|-----------------|----------------------|---|-------------------|--|----------------------|
|                           |                 |                      |   |                   |  |                      |
| Xerbx Corp                | 615214          | \$7,536.71           | \$902.00                                    | 6060              | Non Tort Equip Maint   | Maintenance/Repair o |
|                           | 010211          | <i>q,,,,,,,</i> ,,,, | \$709.00                                    |                   | Non Tort Equip Maint   |                      |
|                           |                 |                      | \$276.83                                    | 6220              |  |                      |
|                           |                 |                      | \$518.50                                    | 6220              |  |                      |
|                           |                 |                      | \$884.26                                    | 6322              |  | Materials & Supplies |
|                           |                 |                      | \$784.16                                    | 6060              | Non Tort Equip Maint   |                      |
|                           |                 |                      | \$176.13                                    | 6220              | Duplicating Services   | Rental of Equipment  |
|                           |                 |                      | \$1,191.84                                  | 6322              | Duplicating Services   | Materials & Supplies |
|                           |                 |                      | \$211.39                                    | 6220              | Duplicating Services   | Rental of Equipment  |
|                           |                 |                      | \$270.69                                    | 6322              | Duplicating Services   | Materials & Supplies |
|                           |                 |                      | \$428.22                                    | 6220              | Duplicating Services   | Rental of Equipment  |
|                           |                 |                      | \$392.05                                    | 6322              | Duplicating Services   | Materials & Supplies |
| Acme Tools                | 615216          | \$3,178.27           | \$3,178.27                                  | 6266              | Natl Emergency Grant   | Stipends/Allowances  |
| ATW Training & Consulting | 615218          | \$4,500.00           | \$1,950.00                                  | 6262              | IES-Des Moines   | Client Services      |
|                           |                 |                      | \$2,550.00                                  | 6262              | IES-Des Moines   | Client Services      |
| Drake University          | 615228          | \$2,500.00           | \$2,500.00                                  | 6262              | Natl Emergency Grant   | Client Services      |
| Mercy Hospital Medical Ce | 615234          | \$2,500.00           | \$2,500.00                                  | 6262              | WIA-Adult  | Client Services      |
| DMACC Child Care          | 615273          | \$2,533.08           | \$2,533.08                                  | 2299              | Payroll Office   | Other Employee Deduc |
| DMACC HEA                 | 615276          | \$7,667.23           | \$7,667.23                                  | 2272              | Payroll Office   | DMACC/HEA Dues Payab |
| Trail Point               | 615281          | \$2,877.00           | \$2,877.00                                  | 2299              | Payroll Office   | Other Employee Deduc |
| 2nd Wind Exercise Equipme | 615286          | \$425,300.03         | \$154,303.20<br>\$20,634.01<br>\$250,362.82 |                   | Student Center-Furni<br>DMACC Rec Facility<br>Student Center-Furni | Minor Equipment      |

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List of checks over \$2,500.00

| from 2 | 7-JAN-2017 | to | 22-FEB- | 2017 |
|--------|------------|----|---------|------|
|--------|------------|----|---------|------|

| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT         | TRANSACTION<br>AMOUNT   | ACCOUNT<br>NUMBER  | INDEX TITLE  | ACCOUNT TITLE  |
|---------------------------|-----------------|----------------------|---|--|--|--|
| Academy Roofing & Sheet M | 615290          | \$2 <b>2</b> ,084.00 | \$13,084.00<br>\$3,750.00<br>\$1,500.00<br>\$500.00<br>\$500.00<br>\$2,750.00   | 6090<br>6090<br>6090<br>6090<br>6090<br>6090                 | Buildings Equipment<br>Buildings Equipment<br>Plant Operations - E<br>Buildings Equipment<br>Buildings Equipment<br>Physical Plant Opera   | Maintenance/Repair o<br>Maintenance/Repair o<br>Maintenance/Repair o<br>Maintenance/Repair o<br>Maintenance/Repair o<br>Maintenance/Repair o   |
| Acoumold Corporation      | 615291          | \$41,720.40          | \$3,920.49<br>\$289.00<br>\$22,575.00<br>\$1,090.00<br>\$2,800.35<br>\$289.00<br>\$3,931.56<br>\$2,546.00<br>\$2,700.00<br>\$1,290.00 | 6269<br>6269<br>6269<br>6269<br>6269<br>6269<br>6269<br>6269 | Accu-Mold Proj#7 Trn<br>Accu-Mold Proj#7 Job<br>Accu-Mold Proj#7 Job<br>Accu-Mold Proj#7 Job<br>Accu-Mold Proj#7 Job<br>Accu-Mold Proj #6 Tr<br>Accu-Mold Proj#7 Job<br>Accu-Mold Proj#7 Job<br>Accu-Mold Proj#7 Job<br>Accu-Mold Proj#7 Job | Other Company Servic<br>Other Company Servic |
| Adølph Kiefer & Associate | 615292          | \$3,793.30           | \$3,618.55<br>\$174.75  | 6323<br>6323   | DMACC Rec Facility<br>DMACC Rec Facility   | Minor Equipment<br>Minor Equipment   |
| Airgas North Central      | 615294          | \$4,020.06           | \$5.36<br>\$21.22<br>\$21.50<br>\$479.26<br>\$1,144.12<br>\$73.92<br>\$237.45<br>\$28.36<br>\$240.24                                  | 6322<br>6322<br>6323<br>6323<br>6322<br>6322<br>6322         | -  | Materials & Supplies<br>Materials & Supplies<br>Materials & Supplies<br>Materials & Supplies<br>Minor Equipment<br>Materials & Supplies<br>Materials & Supplies<br>Materials & Supplies  |

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| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT       | TRANSACTION AMOUNT | ACCOUNT<br>NUMBER | INDEX TITLE          | ACCOUNT TITLE        |
|---------------------------|-----------------|--------------------|--------------------|-------------------|----------------------|----------------------|
|                           |                 |                    |                    |                   |                      |                      |
| Airgas North Central      | 615294          | <b>\$4,0</b> 20.06 | \$26.34            | 6322              | Jasper County Career | Materials & Supplies |
|                           |                 |                    | \$71.10            | 6322              | Jasper County Career | Materials & Supplies |
|                           |                 |                    | \$61.80            | 6322              | Jasper County Career | Materials & Supplies |
|                           |                 |                    | \$120.21           | 6322              | Jasper County Career | Materials & Supplies |
|                           |                 |                    | \$50.76            | 6322              | Perry Operations     | Materials & Supplies |
|                           |                 |                    | \$57.30            | 6322              | Perry Operations     | Materials & Supplies |
|                           |                 |                    | \$73.13            | 6322              | Perry Operations     | Materials & Supplies |
|                           |                 |                    | \$143.76           | 6322              | Perry Operations     | Materials & Supplies |
|                           |                 |                    | \$107.72           | 6322              | TAAACCT Round 4      | Materials & Supplies |
|                           |                 |                    | \$555.33           | 6322              | TAAACCT Round 4      | Materials & Supplies |
|                           |                 |                    | \$432.56           | 6322              | TAAACCT Round 4      | Materials & Supplies |
|                           |                 |                    | \$68.62            | 6269              | PACE Program 260H    | Other Company Servic |
| Alliant Energy            | 615296          | \$23,719.30        | \$23,719.30        | 6190              | Newton-Lease Operati | Utilities            |
| Ames Municipal Utilities  | 615299          | \$3,463.63         | \$3,463.63         | 6190              | Utilities            | Utilities            |
| Architectural Wall Systs  | 615304          | \$3,382.00         | \$3,382.00         | 6090              | Buildings Equipment  | Maintenance/Repair o |
| Aspen Waste Systems of Io | 615309          | \$4,256.44         | \$92.82            | 6030              | Transportation Insti | Custodial Services   |
|                           |                 |                    | \$91.80            | 6030              | Cap Med Bldg-Common  | Custodial Services   |
|                           |                 |                    | \$224.40           | 6030              | Plant Operations - S | Custodial Services   |
|                           |                 |                    | \$185.00           | 6030              | Physical Plant Opera | Custodial Services   |
|                           |                 |                    | <b>\$91.</b> 80    | 6030              | Physical Plant Opera | Custodial Services   |
|                           |                 |                    | \$71.40            | 6030              | Custodial            | Custodial Services   |
|                           |                 |                    | \$219.30           | 6030              | Custodial            | Custodial Services   |
|                           |                 |                    | \$40.80            | 6030              | Custodial            | Custodial Services   |
|                           |                 |                    | \$ <b>1</b> 12.20  | 6030              | Physical Plant Opera |                      |
|                           |                 |                    | \$23.46            | 6030              | Transportation Insti | Custodial Services   |
|                           |                 |                    | \$420.00           | 6030              | Custodial            | Custodial Services   |
|                           |                 |                    | \$153.00           | 6030              | Custodial            | Custodial Services   |

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#### Des Moines Area Comm College List of checks over \$2,500.00 from 27-JAN-2017 to 22-FEB-2017

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|                            |                | •  |                           |         |                      |                      |
|----------------------------|----------------|--|---------------------------|---------|----------------------|----------------------|
|                            | CHECK          |  | TRANSACTION               | ACCOUNT |                      |                      |
| VENDOR NAME                | NUMBER         | CHECK AMOUNT                                   | AMOUNT                    | NUMBER  | INDEX TITLE          | ACCOUNT TITLE        |
|                            |                |  |                           |         |                      |                      |
|                            |                |  |                           |         |                      |                      |
| Aspen Waste Systems of Io  | 615309         | \$4,256.44                                     | \$2,333.60                |         | Custodial            | Custodial Services   |
|                            |                |  | \$163.20                  |         | Custodial            | Custodial Services   |
|                            |                |  | \$33.66                   | 6030    | Custodial            | Custodial Services   |
| Aureon Communications LLC  | 615311         | \$7,010.29                                     | \$7,010.29                | 6150    | Campus Communication | Communications       |
| Auteon communications life | 020022         | <b>Q</b> ,,, <b>0</b> <u>2</u> ,2, <u>2</u> ,2 | <i><b>4</b>//<b>0</b></i> |         | • <u>-</u>           |                      |
| AVI Systems                | 615312         | \$65,651.86                                    | \$41,089.24               |         |                      |                      |
|                            |                |  | \$24,562.62               | 6323    | Student Center Proj- | Minor Equipment      |
| Beirman Furniture          | 615314         | \$2,644.37                                     | \$1,231.05                | 6322    | Equip Replacement In | Materials & Supplies |
|                            | 020021         | <i>42,012.07</i>                               | \$1,413.32                |         | Follett Bookstore    | Materials & Supplies |
|                            |                |  | •                         |         |                      |                      |
| Bell Brothers Heating & A  | <b>61</b> 5315 | \$6,313.0 <b>1</b>                             | \$2,930.81                | 6269    | Bell Bros Heat & A/C | Other Company Servic |
|                            |                |  | \$3,132.20                |         | Bell Bros Heat & A/C |                      |
|                            |                |  | \$250.00                  | 6269    | Bell Bros Heat & A/C | Other Company Servic |
| Bruhswick Corp             | 615319         | \$22,721.09                                    | \$1,579.74                | 6230    | Student Center-Furni | Postage and Expediti |
| <b>L</b>                   |                |  | \$1,637.55                |         | Student Center-Furni |                      |
|                            |                |  | \$10,342.12               |         | Student Center-Furni | Minor Equipment      |
|                            |                |  | \$276.20                  | 6230    | Student Center-Furni | Postage and Expediti |
|                            |                |  | \$286.31                  | 6322    | Student Center-Furni | Materials & Supplies |
|                            |                |  | \$367.60                  | 6230    | Student Center-Furni | Postage and Expediti |
|                            |                |  | \$381.05                  | 6322    | Student Center-Furni | Materials & Supplies |
|                            |                |  | \$2,406.55                | 6323    | Student Center-Furni | Minor Equipment      |
|                            |                |  | \$1,808.24                | 6323    | Student Center-Furni |                      |
|                            |                |  | \$423.58                  | 6230    | Student Center-Furni | Postage and Expediti |
|                            |                |  | \$439.08                  | 6322    | Student Center-Furni |                      |
|                            |                |  | \$2,773.07                | 6323    | Student Center-Furni | Minor Equipment      |
| Cardtronics USA Inc        | 615322         | \$2,750.00                                     | \$2,750.00                | 6269    | Student ID Card Offi | Other Company Servic |
| CBB Group Inc              | 615325         | \$4,064.51                                     | \$4,064.51                | 6780    | Office of Controller | Collection Agency Ex |

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CHECK TRANSACTION ACCOUNT VENDOR NAME NUMBER AMOUNT NUMBER ACCOUNT TITLE CHECK AMOUNT INDEX TITLE CenturyLink Campus Communication Communications 615326 \$6,090.53 \$507.00 6150 \$104.92 6150 Campus Communication Communications \$575.00 6150 Campus Communication Communications Campus Communication Communications \$150.58 6150 \$507.00 6150 Campus Communication Communications Campus Communication Communications \$600.00 6150 \$222.60 6150 Communications Communications \$507.00 Communications Communications 6150 \$149.70 Evelyn Davis Center Communications 6150 Campus Communication Communications \$507.00 6150 \$507.00 Campus Communication Communications 6150 Campus Communication Communications \$507.00 6150 \$600.00 Campus Communication Communications 6150 Campus Communication Communications \$47.06 6150 \$47.06 6150 Campus Communication Communications

Des Moines Area

List of checks over \$2,500.00

mm College

rom 27-JAN-2017 to 22-FEB-2017

|                           |        |                     | \$44.61     | 6150 | Campus Communication | Communications       |
|---------------------------|--------|---------------------|-------------|------|----------------------|----------------------|
| Certification Center      | 615327 | \$7,320.00          | \$7,320.00  | 6322 | Continuing Ed, Healt | Materials & Supplies |
| CompView Inc              | 615333 | \$14,544.00         | \$2,581.95  | 6323 | Motorcycle and Moped | Minor Equipment      |
|                           |        |                     | \$3,442.59  | 6323 | Equip Replacement Sc | Minor Equipment      |
|                           |        |                     | \$5,745.60  | 6323 | Student Center Proj- | Minor Equipment      |
|                           |        |                     | \$2,773.86  | 7100 | Student Center Proj- | Furniture, Machinery |
| Contract Paper Group Inc  | 615334 | \$18,799.20         | \$18,799.20 | 6322 | Duplicating Services | Materials & Supplies |
| Cunhingham Inc            | 615339 | \$27,160.59         | \$27,160.59 | 7600 | Student Center Proje | Buildings and Fixed  |
| Dallas County Hospital    | 615341 | \$3,135.00          | \$3,135.00  | 6269 | Perry Operations     | Other Company Servic |
| Des Moines Marble & Mante | 615344 | \$3,9 <b>99.</b> 50 | \$3,999.50  | 7600 | Student Center Proje | Buildings and Fixed  |

\$507.00

6150

Campus Communication

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Communications

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|                           | CHECK          |                     | TRANSACTION         | ACCOUNT       |                      |                      |
|---------------------------|----------------|---------------------|---------------------|---------------|----------------------|----------------------|
| VENDOR NAME               | NUMBER         | CHECK AMOUNT        | AMOUNT              | NUMBER        | INDEX TITLE          | ACCOUNT TITLE        |
|                           |                |                     |                     |               |                      |                      |
|                           |                |                     |                     |               |                      |                      |
| DeVries Electric Inc.     | 61534 <b>6</b> | <b>\$92,</b> 917.70 | \$92,917.70         | 7600          | Student Center Proje | Buildings and Fixed  |
| Drees Heating and Plumbin | 615351         | \$8,392.61          | \$8,392.61          | <b>62</b> 69  | Equipment Replacemen | Other Company Servic |
| Elder Corporation         | 615357         | \$4,155.30          | \$4,155.30          | 7600          | Student Center Proje | Buildings and Fixed  |
|                           |                | , -,                |                     |               | -                    | -                    |
| EMD Millipore Corp        | 61536 <b>1</b> | \$8,971.10          | \$8,971.10          | 6060          | Mathematics & Scienc | Maintenance/Repair o |
| Evisions Inc              | 615364         | \$10,626.00         | \$10,626.00         | 6265          | Non Tort Equip Maint | Software Service Agr |
|                           |                |                     |                     |               |                      |                      |
| First Choice Distribution | 615368         | \$5,292.10          | \$139.36            |               | Office of Dean, Heal |                      |
|                           |                |                     | \$180.33            | 6410          |                      | Janitorial Materials |
|                           |                |                     | \$139.36            | 6410          | · · · · ·            | Janitorial Materials |
|                           |                |                     | \$4,833.05          | 6410          | Custodial            | Janitorial Materials |
| Forst Training and Consul | 615375         | \$7,399.40          | \$1,950.00          | 6015          | Softskills Training  | Consultant's Fees    |
|                           |                |                     | \$1,007.00          | <b>6</b> 015  | Softskills Training  | Consultant's Fees    |
|                           |                |                     | \$1,470.00          | 6015          | Softskills Training  | Consultant's Fees    |
|                           |                |                     | \$1,022.40          | 6015          | Softskills Training  | Consultant's Fees    |
|                           |                |                     | \$1, <b>9</b> 50.00 | 6015          | Softskills Training  | Consultant's Fees    |
| Goøi Mortgage Inc         | 615380         | \$2,677.85          | \$72.40             | 6269          | Gooi Mortgage Trng M | Other Company Servic |
|                           |                |                     | \$471.75            | 6 <b>2</b> 69 | Gooi Mortgage Job Sp | Other Company Servic |
|                           |                |                     | \$60.55             | 6269          | Gooi Mortgage Job Sp | Other Company Servic |
|                           |                |                     | \$129.75            | 6269          | Gooi Mortgage Job Sp | Other Company Servic |
|                           |                |                     | \$60.55             | 6269          | Gooi Mortgage Job Sp | Other Company Servic |
|                           |                |                     | \$117.10            | 6269          | Gooi Mortgage Job Sp | Other Company Servic |
|                           |                |                     | \$1,638.62          | 6269          | Gooi Mortgage Job Sp | Other Company Servic |
|                           |                |                     | <b>\$</b> 59.00     | 6269          | Gooi Mortgage Job Sp | Other Company Servic |
|                           |                |                     | \$68.13             | 6269          | Gooi Mortgage Trng M | Other Company Servic |
| Heartland Finishes Inc    | 615387         | \$11,772.40         | \$11,772.40         | 7600          | Student Center Proje | Buildings and Fixed  |

Des Moines Area Comm College

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List of checks over \$2,500.00

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| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT | TRANSACTION AC<br>AMOUNT N   |  | INDEX TITLE  | ACCOUNT TITLE  |
|---------------------------|-----------------|--------------|--|--|--|--|
| Iowa Communications Netwo | 615400          | \$3,719.00   | \$3,719.00   | 6269   | Web Based Instructio   | Other Company Servic   |
| IP Pathways               | 615404          | \$12,585.52  | \$2,800.75<br>\$2,294.00<br>\$1,602.77<br>\$5,888.00                     | 6269<br>6269<br>6269<br>6269                 | Technical Update Equ<br>IP Pathways Proj#2 J   | Other Company Servic<br>Other Company Servic<br>Other Company Servic<br>Other Company Servic                         |
| James Mardock             | 615405          | \$5,183.01   | \$5,183.01   | 6015   | Office of the Dir, P   | Consultant's Fees  |
| JE bunn                   | 615406          | \$66,721.33  | \$66,721.33  | 7600   | Student Center Proje   | Buildings and Fixed  |
| Krøy Tool Company         | 615414          | \$14,166.27  | \$4,991.27<br>\$50.00<br>\$9,125.00                                      | 6269<br>6269<br>6269                         | -  | Other Company Servic<br>Other Company Servic<br>Other Company Servic   |
| Kunf and Go               | 615416          | \$7,124.04   | \$309.22<br>\$336.70<br>\$2,899.04<br>\$3,000.00<br>\$289.54<br>\$289.54 | 6269<br>6269<br>6269<br>6269<br>6269<br>6269 | Kum& GoProj#3JobKum& GoProj#3JobKum& GoProj#3JobKum& GoProj#3JobKum& GoProj#3JobKum& GoProj#3Job                     | Other Company Servic<br>Other Company Servic<br>Other Company Servic<br>Other Company Servic                         |
| Laboratory Supply Co      | 615417          | \$10,378.62  | \$10,378.62  | 6323   | Equip Replacement He   | Minor Equipment  |
| LDJ Manufacturing         | 615419          | \$11,360.00  | \$1,340.00<br>\$1,340.00<br>\$1,340.00<br>\$1,340.00<br>\$6,000.00       | 6269<br>6269<br>6269                         | L D J Manufacturing-<br>L D J Manufacturing-<br>L D J Manufacturing-<br>L D J Manufacturing-<br>L D J Manufacturing- | Other Company Servic<br>Other Company Servic<br>Other Company Servic<br>Other Company Servic<br>Other Company Servic |
| Lincoln National Life Ins | 615425          | \$62,638.02  | <b>\$7,</b> 263.74   | 2256   | Payroll Office   | ST Disability - B In   |

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Des Moines A List of checks over \$2,500.00

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| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT | TRANSACTION<br>AMOUNT      | NUMBER       | INDEX TITLE                      | ACCOUNT TITLE                                |
|---------------------------|-----------------|--------------|----------------------------|--------------|----------------------------------|--|
| Lincoln National Life Ins | 615425          | \$62,638.02  | \$20,376.16<br>\$16,096.32 |              | Payroll Office<br>Payroll Office | Basic Life Insurance<br>Long Term Disability |
|                           |                 |              | \$8,352.82                 |              | Payroll Office                   | Emp Opt Life Ins Pay                         |
|                           |                 |              | \$6,076.08                 |              | Payroll Office                   | ST Disability - A In                         |
|                           |                 |              | \$2,904.50                 | 2258         | Payroll Office                   | Spouse Opt Life Ins                          |
|                           |                 |              | \$1,568.40                 | 2259         | Payroll Office                   | Dep Supp Life Ins Pa                         |
| MidAmerican Energy Co     | 615440          | \$12,500.46  | \$12,500.46                | 6190         | Student Center Proje             | Utilities                                    |
| Midwest Office Technology | 615444          | \$3,910.90   | \$4,264.40                 | 6060         | Non Tort Equip Maint             | Maintenance/Repair o                         |
|                           |                 |              | -\$478.50                  | 6060         | Non Tort Equip Maint             | Maintenance/Repair o                         |
|                           |                 |              | \$125.00                   | 6060         | Office of Dean, Indu             | Maintenance/Repair o                         |
| MorphoTrust               | 615449          | \$7,128.00   | \$384.00                   | 6269         | Morpho Trust USA On              | Other Company Servic                         |
|                           |                 |              | \$1,152.00                 | 6269         | Morpho Trust USA On              | Other Company Servic                         |
|                           |                 |              | \$768.00                   | 626 <b>9</b> | Morpho Trust USA On              | Other Company Servic                         |
|                           |                 |              | \$1,464.00                 | 6269         | Morpho Trust USA On              | Other Company Servic                         |
|                           |                 |              | \$192.00                   | 6269         | Morpho Trust USA On              | Other Company Servic                         |
|                           |                 |              | \$960.00                   | 6269         | Morpho Trust USA On              | Other Company Servic                         |
|                           |                 |              | \$1,440.00                 | 6269         | Morpho Trust USA On              | Other Company Servic                         |
|                           |                 |              | \$192.00                   | 6269         | Morpho Trust USA On              | Other Company Servic                         |
|                           |                 |              | \$192.00                   | 6269         | Morpho Trust USA On              | Other Company Servic                         |
|                           |                 |              | \$192.00                   |              | Morpho Trust USA On              | Other Company Servic                         |
|                           |                 |              | <b>\$192.</b> 00           | 6269         | Morpho Trust USA On              | Other Company Servic                         |
| MT9 World LLC             | 615450          | \$20,200.00  | \$20,200.00                | 6015         | Manufacturing Skills             | Consultant's Fees                            |
| Murphy Tower Service LLC  | 615451          | \$12,782.83  | \$1,828.13                 | 6269         | Murphy Tower Svcs Jo             | Other Company Servic                         |
|                           |                 |              | \$1,514.10                 | 6269         |                                  | Other Company Servic                         |
|                           |                 |              | \$1,514.10                 |              |                                  | Other Company Servic                         |
|                           |                 |              | \$1,687.50                 | 6269         | Murphy Tower Svcs Jo             | Other Company Servic                         |

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| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT | TRANSACTION ACCO                                     | MBER                                 | INDEX TITLE  | ACCOUNT TITLE  |
|---------------------------|-----------------|--------------|--|--------------------------------------|--|--|
| Murphy Tower Service LLC  | 615451          | \$12,782.83  | \$476.56<br>\$1,275.75<br>\$1,167.75                 | 6269<br>6269<br>6269<br>6269<br>6269 | Murphy Tower Svcs Jo<br>Murphy Tower Svcs Jo   | Other Company Servic<br>Other Company Servic<br>Other Company Servic<br>Other Company Servic<br>Other Company Servic |
| NCÍ SBDC                  | 615455          | \$5,000.00   | <b>\$</b> 5,000.00                                   | 6260                                 | Economic Development   | Sponsorships & Donat   |
| Nelhet Business Solutions | 615457          | \$5,337.74   | \$5,337.74   | 6269                                 | Office of Controller   | Other Company Servic   |
| Neumann Brothers Inc      | 615459          | \$57,348.93  | \$57,348.93  | 7600                                 | Student Center Proje   | Buildings and Fixed  |
| OnMedia                   | 615466          | \$2,602.50   | \$2,602.50   | 6269                                 | DMACC Rec Facility   | Other Company Servic   |
| Phillips Flooring         | 615475          | \$5,625.04   | \$5,625.04   | 7600                                 | Student Center Proje   | Buildings and Fixed  |
| RC9 Millwork LC           | 615487          | \$10,194.79  | \$10,194.79  | 6323                                 | Student Center-Furni   | Minor Equipment  |
| Remote dba Experts dba RD | 615490          | \$2,750.00   | \$2,750.00   | 6269                                 | Technical Update Equ   | Other Company Servic   |
| Reserve Account           | 615491          | \$60,000.00  | \$60,000.00  | 6230                                 | Mail Service   | Postage and Expediti   |
| Sallie Mae                | 615494          | \$13,207.00  | <b>\$1,</b> 386.00 :<br>\$2,444.00 :<br>\$3,250.00 : | 1494<br>1494<br>1494                 | Fund 1 General Ledge<br>Fund 1 General Ledge<br>Fund 1 General Ledge<br>Fund 1 General Ledge<br>Fund 1 General Ledge | Partnership Loan Pro<br>Partnership Loan Pro<br>Partnership Loan Pro   |
| Satellite Center          | 615496          | \$2,931.94   | \$2,931.94   | 6323                                 | Student Center Proj-   | Minor Equipment  |
| School Specialty Inc      | 615498          | \$4,293.60   | \$3,730.27   | 6322                                 | Student Center-Furni   | Materials & Supplies   |

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List of checks over \$2,500.00 from 27-JAN-2017 to 22-FEB-2017

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| VENDOR NAME                | CHECK<br>NUMBER | CHECK AMOUNT | TRANSACTION<br>AMOUNT  | ACCOUNT<br>NUMBER  | INDEX TITLE   | ACCOUNT TITLE  |
|----------------------------|-----------------|--------------|--|--|---|--|
| School Specialty Inc       | 615498          | \$4,293.60   | \$563.33   | 6323   | Student Center-Furni  | Minor Equipment  |
| Schumacher Elevator Co     | <b>61549</b> 9  | \$2,755.00   | \$2,755.00   | 7600   | Student Center Proje  | Buildings and Fixed  |
| Skøld Door & Floor Compan  | 61550 <b>1</b>  | \$3,800.00   | \$3,800.00   | 7600   | Student Center Proje  | Buildings and Fixed  |
| Soto, Jesus                | 615502          | \$4,300.00   | \$4,300.00   | 6019   | DMACC Rec Facility  | Prof Svcs-Individual   |
| Storey Kenworthy           | 615507          | \$7,886.70   | \$7,237.20<br>\$649.50   |  | Civil Engineering Te<br>Mail Service  | Materials & Supplies<br>Minor Equipment  |
| Størey Kenworthy           | 615508          | \$2,743.72   | \$1,309.00<br>\$978.00<br>\$456.72   | 6322   | Equip Replacement Ne<br>Organization & Opera<br>Program Development   |  |
| Summit Fire Protection     | 615511          | \$7,408.15   | \$2,691.01<br>\$4,717.14   |  | Student Center Proje<br>Student Center Proje  |  |
| Systco Food Services of Io | 615512          | \$6,738.28   | \$251.26<br>\$2,875.05<br>\$602.13<br>\$912.56<br>\$23.67<br>\$988.91<br>\$162.14<br>\$366.58<br>\$258.92<br>\$246.19<br>\$50.87 | 6518<br>6519<br>6322<br>6322<br>6322<br>6322<br>6322<br>6322<br>6323 | Hospitality Careers<br>Hospitality Careers<br>Hospitality Careers<br>Bistro<br>Culinary Arts<br>Culinary Arts<br>Jasper County Career<br>Jasper County Career<br>Hospitality Careers<br>Hospitality Careers | Gourmet Dinners<br>Gourmet Dinners<br>Gourmet Dinners<br>College Inn<br>Materials & Supplies<br>Materials & Supplies<br>Materials & Supplies<br>Materials & Supplies<br>Gourmet Dinners<br>Gourmet Dinners |
| VonTersch, Carol J.        | 615530          | \$4,000.00   | \$4,000.0 <b>0</b>   | 6019   | Iowa DECA   | Prof Svcs-Individual   |

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| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT         | TRANSACTION<br>AMOUNT  | ACCOUNT<br>NUMBER                    | INDEX TITLE  | ACCOUNT TITLE  |
|---------------------------|-----------------|----------------------|--|--------------------------------------|--|--|
| Wolin Electric            | 615538          | \$4,464.00           | \$4,464.00   | 6090                                 | Student Center Proje   | Maintenance/Repair o   |
| Your Clear Next Step LLC  | 615541          | <b>\$11,427.50</b>   | \$4,725.00<br>\$202.50<br>\$3,850.00<br>\$1,650.00<br>\$1,000.00                       | 6015<br>6015<br>6015<br>6015<br>6015 | Softskills Training<br>Softskills Training<br>Softskills Training<br>Softskills Training<br>Softskills Training  | Consultant's Fees<br>Consultant's Fees<br>Consultant's Fees<br>Consultant's Fees<br>Consultant's Fees                |
| UAW Local 450             | 615565          | \$5,238.96           | \$5,238.96   | 6268                                 | WIA-John Deere Emerg   | Contracted Services-   |
| The Lewer Agency Inc      | 615575          | \$86, <b>8</b> 10.40 | \$86,810.40  | 2011                                 | Fund 1 General Ledge   | Insurance Payable  |
| Academy Roofing & Sheet M | 615580          | \$6,050.00           | \$950.00<br>\$1,500.00<br>\$2,500.00<br>\$500.00<br>\$600.00                           | 6090<br>6090<br>6090                 | Buildings Equipment<br>Buildings Equipment<br>Buildings Equipment<br>Buildings Equipment<br>Plant Operations-Cap | Maintenance/Repair o<br>Maintenance/Repair o<br>Maintenance/Repair o<br>Maintenance/Repair o<br>Maintenance/Repair o |
| Alliant Energy            | 61558 <b>2</b>  | \$7,755. <b>64</b>   | \$2,317.77<br>\$1,727.81<br>\$28.99<br>\$1,560.51<br>\$1,588.96<br>\$69.45<br>\$462.15 | 6190<br>6190                         | Utilities<br>Utilities<br>Utilities<br>Utilities<br>Utilities<br>Utilities<br>Building Rental for                | Utilities<br>Utilities<br>Utilities<br>Utilities<br>Utilities<br>Utilities<br>Utilities                              |
| AVI Systems               | 615594          | \$4,734.09           | \$4,734.09   | 6323                                 | Equipment Replacemen   | Minor Equipment  |
| Baker Mechanical Inc      | 615595          | \$9,166.67           | \$9,166.67   | 6090                                 | Newton-Lease Operati   | Maintenance/Repair o   |
| Boone County Rehabilitati | 615607          | \$2,714.50           | \$2,714.50   | 6269                                 | Boone Athletic Depar   | Other Company Servic   |

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#### Des Moines Area Comm College List of checks over \$2,500.00 from 27-JAN-2017 to 22-FEB-2017

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| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT | TRANSACTION<br>AMOUNT  | NUMBER               | INDEX TITLE   | ACCOUNT TITLE  |
|---------------------------|-----------------|--------------|--|----------------------|---|--|
| Campus View Apartments    | 615610          | \$24,540.00  | \$24,540.00  | 6210                 | STRIVE Academy  | Rental of Buildings  |
| Carrier Access Inc        | 615616          | \$47,806.15  | \$10,000.00<br>\$2,500.00<br>\$7,500.00<br>\$22,500.00<br>\$5,306.15 | 6269<br>6269<br>6269 | Carrier Access Proj<br>Carrier Access Proj<br>Carrier Access Proj<br>Carrier Access Proj<br>Carrier Access Proj | Other Company Servic<br>Other Company Servic<br>Other Company Servic<br>Other Company Servic<br>Other Company Servic |
| Constellation NewEnergy G | 615626          | \$30,735.28  | \$30,735.28  | 6190                 | Utilities   | Utilities  |
| Creative Solutions Group  | 615627          | \$4,500.00   | \$4,500.00   | 6015                 | Quality Assurance Tr  | Consultant's Fees  |
| Decker Sports             | 615637          | \$5,607.80   | \$3,408.00<br>\$111.00<br>\$622.20<br>\$1,466.60                     | 6322<br>6322         | Baseball Booster Clu<br>Baseball Booster Clu<br>Baseball Booster Clu<br>Baseball Booster Clu                    | Materials & Supplies<br>Materials & Supplies   |
| Devries Electric Inc.     | 615644          | \$2,534.07   | \$2,534.07   | 6269                 | Student Center Proje  | Other Company Servic   |
| Drake University          | 615649          | \$3,000.00   | \$3,000.00   | 6269                 | Office of Dean, Heal  | Other Company Servic   |
| Follett Higher Education  | 615661          | \$5,810.15   | \$5,810.15   | 6322                 | TSA Officer Educatio  | Materials & Supplies   |
| Gov Connection Inc        | 615668          | \$7,591.10   | \$7,591.10   | 6323                 | Equipment Replacemen  | Minor Equipment  |
| Greater Des Moines Partne | 615671          | \$30,000.00  | \$30,000.00  | 6040                 | Other General Instit  | Memberships  |
| HP Inc                    | 615689          | \$3,584.00   | \$447.00<br>\$1,349.00<br>\$1,788.00                                 | 6323                 | Student Center Proj-<br>Student Center Proj-<br>Equipment Replacemen  | Minor Equipment  |
| Iowa Communications Netwo | 615693          | \$24,834.63  | \$14.20  | 6150                 | Campus Communication  | Communications   |

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List of checks over \$2,500.00

Des Moines Area er \$2,500.00 From 27-JAN-2017 to 22-FEB-2017



| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT | TRANSACTION<br>AMOUNT | ACCOUNT<br>NUMBER | INDEX TITLE          | ACCOUNT TITLE        |
|---------------------------|-----------------|--------------|-----------------------|-------------------|----------------------|----------------------|
| d                         |                 |              |                       |                   |                      |                      |
| Iowa Communications Netwo | 615693          | \$24,834.63  | \$8.70                | 6150              | Campus Communication | Communications       |
|                           |                 |              | \$15,722.42           | 6150              | Campus Communication |                      |
|                           |                 |              | \$0.05                | 6150              | Campus Communication | Communications       |
|                           |                 |              | \$1,711.07            | 6150              | Campus Communication | Communications       |
|                           |                 |              | \$2.15                | 6150              | Campus Communication | Communications       |
|                           |                 |              | \$7,237.42            | 6150              | Campus Communication | Communications       |
|                           |                 |              | \$114.06              | 6150              | Campus Communication | Communications       |
|                           |                 |              | \$24.56               | 6150              | Campus Communication | Communications       |
| Iowa Workforce Developmen | 615698          | \$2,970.50   | \$2,970.50            | 6269              | United Way-Bridges S | Other Company Servic |
| IP Pathways               | 615699          | \$5,752.00   | \$5,752.00            | 6265              | Non Tort Equip Maint | Software Service Agr |
| MidAmerican Energy Co     | 615726          | \$8,010.93   | \$1 <b>,9</b> 83.44   | 6190              | Utilities            | Utilities            |
|                           |                 |              | \$604.70              | 6190              | Plant Operations - E |                      |
|                           |                 |              | \$5,422.79            | 6190              | Plant Operations - E | Utilities            |
| Mikuni Wild Harvest Inc   | 615729          | \$2,967.31   | <b>\$298.</b> 75      | 6518              | Hospitality Careers  | Gourmet Dinners      |
|                           |                 |              | \$190.45              | 6518              | Hospitality Careers  | Gourmet Dinners      |
|                           |                 |              | \$2,344.56            | 6518              | Hospitality Careers  | Gourmet Dinners      |
|                           |                 |              | \$133.55              | 6518              | Hospitality Careers  | Gourmet Dinners      |
| NAVEX Global Inc          | 615737          | \$5,880.00   | \$5,880.00            | 6269              | Non Tort Equip Maint | Other Company Servic |
| Okoboji Wines             | 615743          | \$9,128.40   | \$9,128.40            | 6 <b>9</b> 30     | Beverage Account     | Other Current Expens |
| OneNeck IT Solutions      | 615745          | \$4,520.00   | \$4,520.00            | 6060              | Non Tort Equip Maint | Maintenance/Repair o |
| Phi Theta Kappa           | 615754          | \$2,961.00   | \$2,961.00            | 6269              | Phi Theta Kappa-Anke | Other Company Servic |
| Prøtrax Inc               | 615763          | \$3,705.00   | \$3,705.00            | 6269              | Office of Exec Dir,  | Other Company Servic |

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| VENDOR NAME               | CHECK<br>NUMBER | CHECK AMOUNT       | TRANSACTION ACCO<br>AMOUNT NUM          |                                      | INDEX TITLE  | ACCOUNT TITLE  |
|---------------------------|-----------------|--------------------|---|--------------------------------------|--|--|
| RDG Planning and Design   | 615764          | \$23,360.98        |   |                                      | Student Center Proje<br>Student Center Proje                         |  |
| School Specialty Inc      | 615772          | \$2,548.16         | \$2,548.16                              | 6378                                 | Student Center-Furni   | Materials/Supplies f   |
| Stein, John               | 615780          | \$5,500.00         | \$5,500.00 6                            | 6019                                 | Softskills Training  | Prof Svcs-Individual   |
| United Seating and Mobili | 615794          | \$4,089.15         | \$4,089.15 6                            | 6322                                 | Equipment Replacemen   | Materials & Supplies   |
| Weiler Inc                | 615800          | <b>\$</b> 2,513.44 | <b>\$18.19</b> 6                        | 6269                                 | Weiler Inc #3 Job Sp<br>Weiler Inc #3 Mgmt/S<br>Weiler Inc #3 Job Sp | Other Company Servic   |
| Wolin Electric            | 615805          | \$31,595.72        | \$2,443.68                              | 6090                                 | Equip Replacement Sc<br>Buildings Equipment<br>Buildings Equipment   | Maintenance/Repair o<br>Maintenance/Repair o<br>Maintenance/Repair o   |
| World Trade Press         | 615807          | \$2,550.00         | \$2,550.00                              | 6460                                 | Equip Replacement Li   | Other Materials and  |
| Yankee Book Peddler Inc   | 615808          | \$4,776.74         | \$10.98 6<br>\$1,835.83 6<br>\$146.90 6 | 6310<br>6310<br>6310<br>6310<br>6310 | Equip Replacement Li<br>Equip Replacement Li<br>Equip Replacement Li | Library Books/Electr<br>Library Books/Electr<br>Library Books/Electr<br>Library Books/Electr<br>Library Books/Electr |
| Zirous Inc                | 615809          | \$4,466.67         |   | 6269<br>6269                         | +  | Other Company Servic<br>Other Company Servic   |
| Nelson Development 10 LLC | 615821          | \$8,978.64         | \$7,730.55                              | 6030<br>6210<br>6030                 | IES-Des Moines   | Custodial Services<br>Rental of Buildings<br>Custodial Services  |

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|                           | CHECK  |              | TRANSACTION        | ACCOUNT |                      |                      |
|---------------------------|--------|--------------|--------------------|---------|----------------------|----------------------|
| VENDOR NAME               | NUMBER | CHECK AMOUNT | AMOUNT             | NUMBER  | INDEX TITLE          | ACCOUNT TITLE        |
|                           |        |              |                    |         |                      |                      |
|                           |        |              |                    |         |                      |                      |
| Nelson Development 10 LLC | 615821 | \$8,978.64   | \$397.16           | 6210    | Workforce Services   | Rental of Buildings  |
|                           |        |              |                    |         |                      |                      |
| UAW Local 450             | 615826 | \$10,516.24  | <b>\$5,2</b> 57.28 | 6268    | WIA-John Deere Emerg | Contracted Services- |
|                           |        |              | \$5,258.96         | 6268    | WIA-John Deere Emerg | Contracted Services- |
|                           |        |              |                    |         |                      |                      |
|                           |        |              |                    |         |                      |                      |

REPORT TOTAL \$3,166,413.78

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RESOLUTION SETTING PUBLIC HEARING DATE AND ADOPTING PROPOSED PLANS AND SPECIFICATIONS AND FORM OF CONTRACT AND ESTIMATED COSTS FOR THE DMACC Ankeny Campus Parking Lots L2 and H Repair and Overlay.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE, that proposed plans and specifications, form of contract, and estimated costs for the DMACC Ankeny Campus Parking Lots L2 and H Repair and Overlay are hereby adopted and placed on file in the office of the Secretary of the Board of Directors.

BE IT FURTHER RESOLVED, that the Board shall hold a Public Hearing at the DMACC West Campus, 5959 Grand Avenue, West Des Moines, Iowa, rooms 118/119, at 4:00 p.m. on April, 10, 2017 on the matter of the adoption of plans and specifications, form of contract and estimated costs now on file in the office of the Secretary of the Board of Directors; after such Public Hearing and receipt of public comments, if any, the Board shall review the bids received and decide whether or not, and when, to award the contract; the Board reserves the right to reject any and all bids, to waive technicalities in the bidding process, and to award the contract on the same date as the Public Hearing or at some later date to be announced after the Public Hearing.

BE IT FURTHER RESOLVED, that the Secretary of the Board of Directors shall give notice of said Public Hearing as required by law.

PASSED AND APPROVED this 13th day of March 2017.

President, Board of Directors

ATTEST:

Secretary, board of Directors

ATTACHMENT "A"

RESOLUTION FIXING DATE FOR RECEIPT OF BIDS FOR THE DMACC Ankeny Campus Parking Lots L2 and H Repair and Overlay

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE, that sealed proposals for the DMACC Ankeny Campus Parking Lots L2 and H Repair and Overlay will be received at the DMACC Ankeny Campus, Commons, Eldon Leonard Board Room, 2006 S. Ankeny Blvd., Ankeny, Iowa, until 2:00 p.m. Central Time, April 4, 2017 at which time and place said bids will be publicly opened and read aloud.

BE IT FURTHER RESOLVED, that the Secretary of the Board of Directors shall give notice of said deadline for receiving bids as required by law.

PASSED AND APPROVED this 13 day of March 2017.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

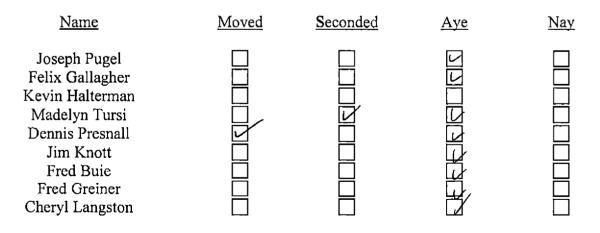
ATTACHMENT "B"

Newton, Iowa March 13, 2017

The Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa met in regular session on the 13th day of March, 2017, at 4:00 p.m. at the Newton Polytechnic Campus of the College in Newton, Iowa. The meeting was called to order and there were present the following named Board Members:

| Name   | Present | Absent |
|--|---------|--------|
| Joseph Pugel, President<br>Felix Gallagher<br>Kevin Halterman<br>Madelyn Tursi<br>Dennis Presnall<br>Jim Knott<br>Fred Buie<br>Fred Greiner<br>Cheryl Langston |         |        |

Matters were discussed concerning the early redemption of certain new jobs training certificates. Following a discussion of the proposal, there was introduced and caused to be read a resolution entitled "Resolution Authorizing the Early Redemption of New Jobs Training Certificates." The resolution was moved and seconded, and after due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:



Whereupon, the President declared the resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* \* \* \*

President of the Board of Directors

Attest Secretary of the Board of Directors

#### RESOLUTION AUTHORIZING THE EARLY REDEMPTION OF NEW JOBS TRAINING CERTIFICATES

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), of the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa (the area served by the College being hereinafter referred to as the "Merged Area"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260E of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to issue New Jobs Training Certificates and use the proceeds from the sale of said Certificates to defray all or a portion of the cost of a "New Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to encourage industry and trade to locate and expand within the State of Iowa (the "State") in order to create jobs and employment opportunities and to improve the economic welfare of the residents of the State; and

WHEREAS, the College has previously authorized the issuance of \$10,705,000 aggregate original principal amount of New Jobs Training Certificates (Multiple Projects 39) (the "Multiple Projects 39 Certificates"); and

WHEREAS, Section 11(b) of the resolution authorizing the issuance of the Multiple Projects 39 Certificates (the "Multiple Projects 39 Resolution") adopted by the Board of Directors of the College on February 8, 2010, in connection with the Multiple Projects 39 Certificates states as follows:

<u>Redemption</u>. The Bonds maturing on or after June 1, 2018 shall be subject to redemption prior to maturity in whole or in part from time to time, in numerical order, on June 1, 2017 or any date thereafter at the option of the College, upon terms of par plus accrued interest to the date of call.

WHEREAS, \$4,040,000 of the Multiple Projects 39 Certificates (the "Early Redemption Certificates") mature on or after June 1, 2018; and

WHEREAS, the College desires to call the Early Redemption Certificates for redemption prior to maturity and has accumulated sufficient funds in order to accomplish the redemption.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. The College is hereby authorized to call the Early Redemption Certificates prior to maturity in accordance with the Multiple Projects 39 Resolution. Section 2. The appropriate officers of the College are authorized to take all steps necessary to accomplish the early redemption of the Early Redemption Certificates at the earliest convenient date and to notify the Registrar of the decision of the College to redeem the Early Redemption Certificates prior to maturity.

Section 3. Any officer of the College is hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

PASSED AND APPROVED this 13th day of March, 2017.

dent of the Board of Directors resi

Secretary of the Board of Directors

# STATE OF IOWA

#### COUNTY OF JASPER

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on March 13, 2017, which proceedings remain in full force and effect, have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of meeting and tentative agenda, a copy of which was timely served on each member of the

) ) SS:

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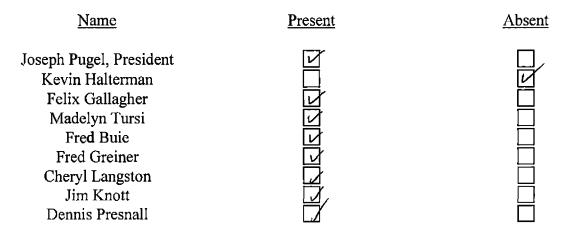
Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

Dated this 13th day of March, 2017.

Secretary of the Board of Directors of the Des Moines Area Community College

Newton, Iowa March 13, 2017

The Board of Directors of the Des Moines Area Community College met in regular session on the 13th day of March, 2017, at 4:00 p.m., at the Newton Polytechnic Campus of the College in Newton, Iowa. The meeting was called to order and there were present, telephonically, the following named Board Members:



Matters were discussed concerning a Workforce Training and Economic Development Training Contract between the College and JBL Appliance Service, Inc. d/b/a Westside Appliance Parts and Service Center, Inc. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Workforce Training and Economic Development Training Contract between the College and JBL Appliance Service, Inc. d/b/a Westside Appliance Parts and Service Center, Inc." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

| <u>Name</u>   | Moved | Seconded | Aye       | <u>Nay</u> |
|---|-------|----------|-----------|------------|
| Joseph Pugel<br>Kevin Halterman<br>Felix Gallagher<br>Madelyn Tursi<br>Fred Buie<br>Fred Greiner<br>Cheryl Langston<br>Jim Knott<br>Dennis Presnall |       |          | বিদিহ্যমি |            |

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Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* PRESIDENT OF THE BOARD OF DIRECTORS

Attest:

Secretary of the Board of Directors

#### RESOLUTION

### A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT BETWEEN THE COLLEGE AND JBL APPLIANCE SERVICE, INC. D/B/A WESTSIDE APPLIANCE PARTS AND SERVICE CENTER, INC.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa (the "State"), and is authorized and empowered by Chapter 260C of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide job training paid for from the Workforce Training and Economic Development Fund (the "Fund") established under Section 260C.18A; and

WHEREAS, the College has undertaken negotiations with respect to a jobs training program with JBL Appliance Service, Inc. d/b/a Westside Appliance Parts and Service Center, Inc. (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to train workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

WHEREAS, the College has allocated funds in the Fund in order to provide training and intends to use a portion of such funds to pay all or a portion of the costs of the Project, including necessary expenses incidental thereto, in the amount of \$12,750; and

WHEREAS, the Company has represented that the Project meets the criteria established by the Act and the Iowa Economic Development Authority for funding; and

WHEREAS, a Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Contract, to provide the Project for the Company;

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

<u>Section 1</u>. That the Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Workforce Training and Economic Development Training Contract, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Workforce Training and Economic Development Training Contract, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Workforce Training and Economic Development Training Contract shall approve, such approval to be conclusively evidenced by the execution thereof.

<u>Section 2</u>. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

<u>Section 3</u>. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 13th day of March, 2017.

President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

# STATE OF IOWA ) ) ss COUNTY OF JASPER )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on March 13, 2017, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 13th day of March, 2017.

SECRETARY OF THE BOARD OF DIRECTORS

# Training Plan and Budget For Westside Appliance Repair WTED Project 2

The following Training Plan reflects the expected training activities for Westside Appliance Repair. The company will participate in some, if not all, of the following activities.

The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will be submitted for reimbursement as the training progresses. This training plan has been designed by Westside Appliance staff with assistance from a DMACC Training Consultant. The Training Plan and Budget are as follows.

#### Cost WTED Cost

Job Skill Training4,950507The following training activities are intended to assist employees of WestsideAppliance Repair to improve their knowledge and training in a variety of areasincluding, but not limited to: appliance repair, marketing and business skills,refrigeration, HVAC and electrical repair, and computer training.

Training is to be provided by DMACC and/or outside vendors as it relates to business specific and technical skills training. This may include classes, seminars, workshops, consulting or training.

II. Management/Supervisory Skills 10,000 10,000 Westside Appliance plans to develop company leaders by providing training on various topics through the TLO Academy including: leadership, communication, managing employees, and business finances.

Training may be completed by DMACC and/or other vendors in the form of classes, seminars, workshops, consulting or conferences.

#### III. Materials and Supplies

I.

IV. Administrative Costs \$ 2,243 \$2,243 DMACC will help the company monitor the activity for the duration of the contract to assure that the training objectives are met.

Total \$17,193 \$12,750

The training began December 1, 2016 with completion anticipated by December 1, 2018. Upon receipt of proper documentation and reimbursement to all providers of training and training that meets guidelines of WTED, DMACC and this training plan will be made on an applied for basis.

The company will train at least 4 unduplicated employees and will show, at the completion of the contract, \$4,443 in-kind cash match. This match will be linked to the training as outlined in this plan.

# WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) TRAINING CONTRACT

This WTED TRAINING CONTRACT (the "Contract"), effective as of <u>March 13, 2017</u> between <u>Des Moines Area Community College</u>, <u>Ankeny, Iowa</u>, (the "Community College" and its location), and <u>Westside Appliance Repair</u>, <u>Urbandale, Iowa</u>, (the "Business" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260C.18A (the "Act"), the Community College enters into this Contract with the Business for purposes of establishing a training program to educate and train certain persons with the the Business.
- B. The Community College and the Business each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Business.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

#### ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that: 1

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2, <u>Representations and Covenants of the Business</u>. The Business represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Business to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Business's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Business is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Business and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Business.

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- (C) There is no threatened, pending, or actual litigation or proceeding against the Business or any other person which affects, in any manner whatsoever, the right of the Business to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Business is engaged in Interstate or intrastate commerce for those purposes allowable under 260C.18A 2.
- (E) The Business, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in lowa in order to relocate substantially the same operation to another area of the state.
- (F) The Business is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in lowa.
- (G) Persons to receive training under this Contract are current employees of the Business for which the Business pays state withholding tax or in those cases of start-up companies, those receiving the training are owners of the business.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The Business is an equal opportunity Business which compiles with all local, state, and federal affirmative action requirements.

#### ARTICLE II PROJECT; PROGRAM SERVICES; FEES

Section 2.1. The WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) Application for Assistance, as submitted by the Community College In behalf of the Business, and as approved by Community College, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of individuals to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded to the College. It is understood and agreed that the Business and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Economic Development Authority to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Business therefore agrees to provide the social security number of each individual who receives training under this contract.

Section 2.4. The Business agrees to complete a Performance Report at the completion of training to evaluate the initial impact of training on the Business' operations. The Business also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Business that should project funds not be available or received from the State of Iowa within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Business shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

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#### ARTICLE III PAYMENT AND SECURITY

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project.

Section 3.2. The Business and the Community College agree that the project award, in the amount of <u>\$12,750</u>, (the "Project Award") is issued by DMACC as a forgivable loan and shall not be required to be repaid by the Business unless an event of default has occurred. Events of default and associated panalities are specified in Article VI of this Contract. The Community College shall determine whether an event of default has occurred.

#### ARTICLE IV CONTRACT MODIFICATION

Section 4.1. Business shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Business, has the authority to modify all provisions of this Contract except modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved in writing by the Community College, and the Business.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

#### ARTICLE V

#### EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS

Section 5.1. The Business shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The Business shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The Business shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

#### ARTICLE VI EVENTS OF DEFAULT

#### Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Business falls to complete the training project within the agreed period of time as specified in this Contract. In such case, the Business shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Business fails to train the agreed number of employees as specified in this Contract. In such case, the Business shall be required to repay a proportionate amount of total project funds expended by the community college and the Business. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both repayment provisions shall apply.
- (D) The Business falls to comply with any other requirements contained in this Contract. The Business shall be sent written notice by the Community College, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the Community College has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Business ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Business directly or Indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the Community College.
- (G) The Business acts in any manner contrary to, or fails to act in accordance with any provision of this Contract.
- (H) Business takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Business shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Business shall immediately pay to the Community College the amount of penalty determined by the Community College. The Business shall also pay interest on the amount to be repaid at the rate of <u>6</u>% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Business shall immediately pay to the Community College the amount expended by the Business and the Community College from the Project Award. The Business shall also pay interest on the amount to be repaid at the rate of <u>6</u>% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Business under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and

shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be ilmited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. Whenever an event of default has occurred and is unresolved, the Community College may engage a collection agency for appropriate collection action.

#### ARTICLE VII MISCELLANEOUS

Section 7,1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

| Community College: | Des Molnes Area Community College             |  |  |  |
|--------------------|---|--|--|--|
|                    | 2006 South Ankeny Boulevard                   |  |  |  |
|                    | Ankeny, IA 50023                              |  |  |  |
| Business:          | JBL Appliance Service, dba Westside Appliance |  |  |  |
|                    | 10306 Douglas Ave.                            |  |  |  |
|                    | Urbandale, IA_50322                           |  |  |  |

The Business and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Business and their respective permitted successors and assigns. This Contract may not be assigned by the Business without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such Illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

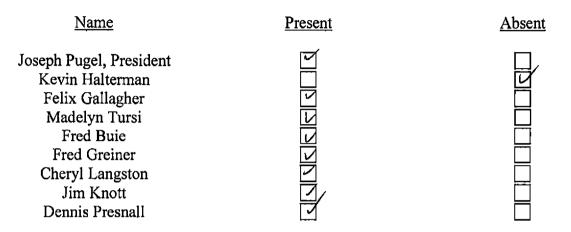
IN WITNESS WHEREOF, the Community College and the Business have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College JBL Appliance Service dba Westside Appliance Community College Business Authorized Signature Authorized Signature Type Name and Title aca u Email Address 2006 South Ankeny Blvd. 10306 Douglas Ave. Ankeny, IA 50023 Urbandale, JA 50322 Address Address Date

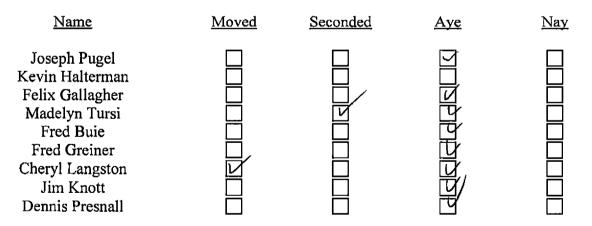
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Newton, Iowa March 13, 2017

The Board of Directors of the Des Moines Area Community College met in regular session on the 13th day of March, 2017, at 4:00 p.m., at the Newton Polytechnic Campus of the College in Newton, Iowa. The meeting was called to order and there were present the following named Board Members:



Matters were discussed concerning a Retraining Agreement between the College and Murphy Tower Service, LLC. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Retraining Agreement between the College and Murphy Tower Service, LLC." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:





Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* PRESIDENT OF THE BOARD OF

DIRECTORS

Attest:

Secretary of the Board of Directors

#### RESOLUTION

#### A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING AGREEMENT BETWEEN THE COLLEGE AND MURPHY TOWER SERVICE, LLC.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development under Section 260F.6 of the Act; and

WHEREAS, the College has undertaken negotiations with respect to a Jobs Training Program with Murphy Tower Service, LLC (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to retrain workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

WHEREAS, the College has received an allocation (the "Fund Advance") under Section 260F.6 of the Act in order to defray all or a portion of the cost of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

WHEREAS, a Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Agreement, to provide a Jobs Training Program for the Company;

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That the Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Retraining Agreement, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Retraining Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Retraining Agreement shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That the form of resolution required by the Iowa Economic Development Authority (the "Authority") is hereby approved and the officers of the College are authorized to file such resolution in accordance with the requirements of the Authority. <u>Section 3.</u> That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

<u>Section 4</u>. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 13th day of March, 2017.

President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

#### STATE OF IOWA ) ) ss COUNTY OF JASPER )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on March 13, 2017, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21. Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 13th day of March, 2017.

SECRETARY OF THE BOARD OF DIRECTORS

# **IOWA JOBS TRAINING PROGRAM (260F)**

### **REQUEST FOR RELEASE OF FUNDS**

|   | 20171121141304<br>Project Loan ID Number Form Approval Letter |  |
|---|---|--|
| Des Moines Area Community College<br>Community College  | Murphy Tower Service, LLC<br>Business                         |  |
| Kelly Mitchell<br>College Contact Person  | 20220 Hwy 5, Carlisle, 1A<br>Business Location                |  |
| The above-referenced Community College and Business<br>Program (260F) training project to provide job training to<br>Form 260F-4, has been finalized and signed by authorize<br>Business. | to employees of the Business. A Training Contract,            |  |
| The Iowa Economic Development Authority is therefore<br>nd this project.  | e requested to allocate $\underbrace{25,000}$ to              |  |
| Authorized Signature  | Date  |  |
|   |   |  |
| Approved for allocation by the Iowa Economic Develop  | ment Authority:   |  |

Authorized Signature

Date

# **IMPORTANT!**

This form must be uploaded with a copy of the **Training Contract** to the Iowa Economic Development Authority 260F data system.



m 260F-4 (revised 07/2016)

# IOWA JOBS TRAINING PROGRAM (260F) TRAINING CONTRACT

3/13/17

This Iowa Jobs Training Program TRAINING CONTRACT (the "Contract"), effective as of <u>1/1/21/2016x</u> between <u>Des Moines Area Community College</u>, <u>Ankeny, Jowa</u>, (the "Community College" and its location), and <u>Murphy Tower Services</u>, <u>Carlisle</u>, (the "Employer" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the Community College enters into this Contract with the Employer for purposes of establishing a training program to educate and train certain persons employed by the Employer.
- B. The Community College and the Employer each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Employer.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

### ARTICLE I REPRESENTATIONS

Section 1.1. <u>Representations of the Community College.</u> The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. <u>Representations and Covenants of the Employer</u>. The Employer represents and covenants that:

- (A) It is a business duly qualified to do business in lowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Employer and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.



- (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR, provides services and has customers outside of Iowa.
- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies with all local, state, and federal affirmative action requirements.

#### ARTICLE II PROJECT; PROGRAM SERVICES; FEES

Section 2.1. The lowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community college in behalf of the Employer, and as approved by the lowa Economic Development Authority, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Economic Development Authority. It is understood and agreed that the Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Economic Development Authority to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Employer therefore agrees to provide the social security number of each employee who receives training under this contract.

Section 2.4. The Employer agrees to complete Performance Report, Form 260F-5, at the completion of training to evaluate the initial impact of training on the Business' operations. The Employer also agrees to complete a followup report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Employer that should project funds not be available or received from the Economic Development Authority within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employer shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

#### ARTICLE III PAYMENT AND SECURITY

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Economic Development Authority (IEDA). Funds awarded by IEDA shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.

Section 3.2. The Employer and the Community College agree that the Project Award, in the amount of \$25,000 \_\_\_\_\_\_, is issued by IEDA as a forgivable loan and shall not be required to be repaid by the Employer unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Economic Development Authority shall determine whether an event of default has occurred.

### ARTICLE IV CONTRACT MODIFICATION

Section 4.1. An Employer shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Employer, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to IEDA.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must by approved by the Economic Development Authority, the Community College, and the Employer.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

#### ARTICLE V EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS

Section 5.1. The employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.



#### ARTICLE VI EVENTS OF DEFAULT

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Employer fails to complete the training project within the agreed period of time as specified in the training Contract. Such Employer shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Employer fails to train the agreed number of employees as specified in the training Contract. Such Employer shall be required to repay a proportionate amount of total project funds expended by the community college and the Employer. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both penalties shall apply.
- (D) The Employer fails to comply with any requirements contained in the training agreement. The Employer shall be sent written notice by the community college, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the community college has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Employer ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Employer directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the community college or IEDA.
- (G) The Employer acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.
- (H) An Employer takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Employer shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Economic Development Authority the amount of penalty determined by the IEDA. The Employer shall also pay interest on the amount to be repaid at the rate of <u>6</u>%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Economic Development Authority the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of <u>6</u>%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be xclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and thall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other then such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Economic Development Authority are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

Section 6.9. Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Economic Development Authority for appropriate collection action.

#### ARTICLE VII MISCELLANEOUS

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to e sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

| Community College: | Des Moines Area Community College |
|--------------------|-----------------------------------|
|                    | 2006 South Ankeny Boulevard       |
|                    | Ankeny, IA 50023                  |
| Employer:          | Murphy Tower Services             |
|                    | 20220 Hwy 5                       |
|                    | Carlisle, IA 50047                |

The Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be

liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Bection 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Employer have caused this Contract to be duly executed all as of the date hereinabove written.

| Des Moines Area Community College | Murphy Tower Service             |
|-----------------------------------|----------------------------------|
| Community College                 | Business                         |
| Jula                              | mart                             |
| Authorized Signature              | Authorized Signature             |
| Sac Pinel, board Pressent         | Mardi Lin Sheehey – owner/member |
| Type Name and Title               | Type Name and Title              |
|                                   | lins@murphytower.com             |
|                                   | Email Address                    |
| 2006 South Ankeny Blvd.           | 20220 Hwy 5                      |
|                                   |                                  |
| Ankeny, IA 50023                  | Carlisie, IA 50047               |
| Address                           | Address                          |
| 3-13-17                           | 11-21-2016                       |
| Date                              | Date                             |
| 260F-4 (03/00)                    |                                  |

Approved as to Form 08/26/96 by DMACC General Counsel

# **SECTION 6. TRAINING PLAN**

I. Training start date.

II. Training end date.

January 19, 2016

January 19, 2018

Note- Training plans can be written for a maximum of two years

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III. <u>TOTAL UNDUPLICATED</u> number of employees to be trained.

## TRAINING ACTIVTIES TO BE PROVIDED

Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, Equipment, materials, supplies, facility cost, transportation, meals, etc. <u>Do not include employee wages</u>. Attach a detailed description for each training activity.

| Training Activity  | Training Cost | # To be<br>Trained | Position Title                    | Average Wage |
|--|---------------|--------------------|-----------------------------------|--------------|
| Safety certificationComTrain & Kirkwood College<br>70 hours-rigging instructor, climbing & rescue<br>trainer, OSHA 500 & OSHA 510 certified      | \$5,245       | 1                  | Safety Coordinator                | \$31.25/hr   |
| Bachelor Degree in Finance/Business<br>Upper Iowa University<br>24 hours-8 college related courses   | \$5,272       | 1                  | Office Manager                    | \$28.88/hr   |
| Management/Leadership training ATW<br>16 hours-develop performance review procedure  | \$4,000       | 9                  | Crew Leads/Supervisor             | \$26.43/hr   |
| Scoping/OTDR training<br>6 MTS EEs provide the training<br>4 hours-trouble shoot fiber through cleaning,<br>scoping & testing fiber optic cables | \$660         | 25                 | Field EEs                         | \$25.20/hr   |
| Bore rig trainingVermeer & 1 MTS EE do training<br>12.5 hours-learn to operate boring rig  | \$1,660       | 5                  | EEs working with Bore Rig machine | \$31.03/hr   |
| Fiber splicing training - 1 MTS EE do training<br>6 hours-learn to operate fiber splicer   | \$195         | 4                  | EEs working with Fiber Splicer    | \$28.90/hr   |
| Medium Intensity Tower Lighting training – ITL<br>24 hours-learn types/install of lights on towers   | \$3,180       | 4                  | Crew Leads                        | \$25.93/hr   |
| Industry standards/information – NATE<br>32 hours-learn about industry products, services<br>& safety  | \$1,200       | 1                  | Project Manager                   | \$49.24/hr   |
| CPR/First Aid certification-2 MTS EEs do training<br>6.5 hours- instruction on performing CPR/1 <sup>st</sup> Aid<br>to certify annually         | \$638         | 30                 | Field EEs                         | \$24.61/hr   |
| Electrical Apprenticeship–1 MTS EE does training<br>172 hours- on the job electrical training  | \$6,000       | 1                  | Network Tech Supervisor           | \$35/hr      |
| Monday morning employee training –<br>2 MTS EEs do training<br>35 hrs- weekly training on safety/procedures                                      | \$1,600       | 30                 | Field EEs                         | \$24.61/hr   |
| Total Training Cost  | \$29,650      |                    |                                   |              |

|                           | In-Kind Match |
|---------------------------|---------------|
| Value of Wages & Benefits | 54,720        |
| Value of Facilities       |               |
| Value of Equipment:       |               |
| Value of Supplies         |               |
| Other:                    |               |
| Total In-Kind Match       | 54,720        |

#### Des Molnes Area Community College Balance Sheet February 28, 2017

| ASSETS  | U<br> | nrestricted<br>General<br>Fund 1  | <br>Restricted<br>General<br>Fund 2  |    | Auxiliary<br>Fund 3                                 | Ager<br>Fund     |                          | Scholar-<br>ship<br>Fund 5       | F  | Loan<br>Fund 6             |    | Loan<br>Fund 6   |  | Plant<br>Fund 7 | Total |
|---|-------|---|--|----|---|------------------|--------------------------|----------------------------------|----|----------------------------|----|--|--|-----------------|-------|
| Current Assets:<br>Cash in Banks and Investments<br>Accounts Receivable<br>Student Loans<br>Deposits & Prepaid Expenses   | -     | 20,968,153<br>8,899,791<br>-<br>32,443                                  | \$<br>56,577,597<br>51,250,054<br>-<br>-   | \$ | 3,561,434<br>68,695<br>-<br>-                       | \$2,839<br>73    | 9,468<br>9,371<br>-<br>- | \$<br>76,562<br>-<br>-           | \$ | 18,029<br>-<br>63,279<br>- | \$ | (3,591,485)<br>1,568,128<br>-<br>-   | 61,860,039<br>63,279<br>32,443   |                 |       |
| Inventories<br>Total Current Assets   |       | <u>37,822</u><br>29,938,209   | <br>107,827,651  | _  | <u>265,022</u><br>3,895,151                         | 2,912            | - 839                    | <br>76,562                       |    | 81,308                     |    | (2,023,357)  | <u> </u>   |                 |       |
| Fixed Assets:<br>Land, Buildings & Improvements<br>Equipment, Leased Prop, Books & Films<br>Accumulated Depreciation<br>Total Fixed Assets  |       | -<br>-<br>-<br>-  | <br>   | _  |   |                  | -<br>-<br>               | <br>-                            |    |                            |    | 199,214,532<br>16,552,631<br>(73,380,104)<br>142,387,059   | 199,214,532<br>16,552,631<br>(73, <u>380,104</u> )<br>142,387,059  |                 |       |
| TOTAL ASSETS  | \$    | 29,938,209  | \$<br>107,827,651  | \$ | 3,895,151   | \$2,912          | .,839                    | \$<br>76,562                     | \$ | 81,308                     | \$ | 140,363,702  | \$ 285,095,422   |                 |       |
| LIABILITIES AND FUND BALANCES   | <br>- |   |  |    |   |                  |                          |                                  |    |                            |    |  |  |                 |       |
| Liabilities:<br>Current Liabilities<br>Long Term Liabilities<br>Certificates/Bonds Payable<br>Health & Dental Liabilities<br>OPEB Liability<br>Deferred Revenue<br>Deposits Held in Custody for Others<br>Total Liabilities | \$    | 5,793,885<br>1,467,000<br>-<br>11,941,545<br><u>9,122</u><br>19,211,552 | \$<br>3,263,819<br>2,104,627<br>62,825,000<br>3,440,009<br>8,135,476<br>35,590,013<br> | \$ | 56,698<br>19,600<br>-<br>-<br>-<br>-<br>-<br>76,298 |                  | ·                        | \$<br>-<br>-<br>-<br>-<br>-<br>- | \$ |                            | \$ | 909,966<br>2,018,073<br>30,855,000<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>- | \$ 10,046,633<br>5,610,700<br>93,680,000<br>3,440,009<br>8,135,476<br>47,531,558<br>2,898,296<br>171,342,672 |                 |       |
| Fund Balance:<br>Unrestricted<br>Restricted-Specific Purposes<br>Net Investment in Plant<br>Total Fund Balance  |       | 10,726,657<br>-<br>-<br>10,726,657                                      | <br>-<br>(7,531,293)<br>   |    | 3,818,853<br>-<br>-<br>3,818,853                    |                  | -<br>-<br>-              | <br>76,562<br>                   |    | 81,308<br>81,308           |    | (4,951,396)<br><u>111,532,059</u><br>106,580,663   | 14,545,510<br>(12,324,819)<br><u>111,532,059</u><br>113,752,750  |                 |       |
| TOTAL LIABILITIES & FUND BAL  | \$    | 29,938,209  | \$<br>107,827,651  | \$ | 3,895,151   | \$2 <u>,9</u> 12 | 2,839                    | \$<br>76,562                     | \$ | 81,308                     | \$ | 140,363,702  | \$ 285,095,422   |                 |       |

#### Des Moines Area Community College Statement of Revenue, Expenditures and Changes in Fund Balances For the Eight Months Ended February 28, 2017

| Revenue:                               | Unrestricted<br><u>Fund 1</u> | Restricted<br>Fund 2  |    | Auxiliary<br><u>Fund 3</u> |    | Agency<br><u>Fund 4</u> | ę  | Scholarship<br><u>Fund 5</u> |    | Loan<br><u>Fund 6</u> |           | Plant<br><u>Fund 7</u> |    | <u>Total</u> |
|--|-------------------------------|-----------------------|----|----------------------------|----|-------------------------|----|------------------------------|----|-----------------------|-----------|------------------------|----|--------------|
| Tuition and Fees                       | \$ 35,264,960                 | \$ 164,272            | \$ | 230,668                    | \$ | 299,739                 | \$ | -                            | \$ | -                     | \$        | -                      | \$ | 35,959,639   |
| Local Support (Property Taxes)         | 5,900,594                     | 6,907,199             | •  |                            | •  |                         | •  | -                            | •  | -                     | •         | 5,900,546              | •  | 18,708,339   |
| State Support                          | 22,828,586                    | 5,385,296             |    | <del>.</del>               |    | -                       |    | -                            |    | -                     |           | 400,000                |    | 28,613,882   |
| Federal Support                        | 175,752                       | 3,028,167             |    | 30,130                     |    | 398,049                 |    | 16,240,010                   |    | -                     |           | -                      |    | 19,872,108   |
| Sales and Services                     | 450,387                       | 2,993                 |    | 1,712,498                  |    | 26,454                  |    | -                            |    | -                     |           | 332,507                |    | 2,524,839    |
| Training Revenue / ACE                 | -                             | 9,541,554             |    | -                          |    | -                       |    | -                            |    | -                     |           | -                      |    | 9,541,554    |
| Other Income                           | 1,878,801                     | 3,428,864             |    | 441,906                    |    | 743,269                 | _  | 1,800                        |    | <u> </u>              |           | 16,746                 |    | 6,511,386    |
| Total Revenue                          | 66,499,080                    | 28,458,345            |    | 2,415,202                  |    | 1,467,511               |    | 16,241,810                   |    | -                     |           | 6,649,799              |    | 121,731,747  |
| Transfers In - General                 | 2,252,692                     | 1,196,078             |    | 138,520                    |    | 141,011                 | _  | 152,400                      | _  | 5,000                 |           | 1, <b>843,85</b> 3     |    | 5,729,554    |
| Total Revenue and Transfers In         | \$ 68,751,772                 | \$ 29,654,423         | \$ | 2,553,722                  | \$ | 1,608,522               | \$ | 16,394,210                   | \$ | 5,000                 | <u>\$</u> | 8,493,652              | \$ | 127,461,301  |
|  |                               |                       |    |                            |    |                         | -  |                              |    |                       |           |                        |    |              |
| Expenditures:                          |                               |                       |    |                            |    |                         |    |                              |    |                       |           |                        |    |              |
| Instruction                            | \$ 36,822,475                 | \$ 12,302,041         | \$ | -                          | \$ | -                       | \$ | -                            | \$ | -                     | \$        | -                      | \$ | 49,124,516   |
| Academic Support                       | 8,907,610                     | 57,098                |    | -                          |    | -                       |    | -                            |    | -                     |           | -                      |    | 8,964,708    |
| Student Services                       | 6,951,393                     | 617,383               |    | -                          |    | -                       |    | -                            |    | -                     |           | -                      |    | 7,568,776    |
| Instructional Support                  | 9,744,937                     | 8,208,198             |    | -                          |    | -                       |    | -                            |    | -                     |           | -                      |    | 17,953,135   |
| Operation and Maintenance of Plant     | 5,175,375                     | 5,761,713             |    | -                          |    | -                       |    | -                            |    | -                     |           | -                      |    | 10,937,088   |
| Auxiliary Enterprise Expenditures      | -                             | -                     |    | 2,463,104                  |    | -                       |    | -                            |    | -                     |           | -                      |    | 2,463,104    |
| Scholarship Expense                    | -                             | -                     |    | -                          |    | -                       |    | 16,989,651                   |    |                       |           | -                      |    | 16,989,651   |
| Loan Fund Expense                      | -                             | -                     |    | -                          |    | -                       |    | -                            |    | (1,465)               |           | -                      |    | (1,465)      |
| Plant Fund Expense                     | -                             | -                     |    | -                          |    | -                       |    | -                            |    | -                     |           | 13,912,360             |    | 13,912,360   |
| Agency Fund Expense                    |                               |                       |    |                            |    | 862,732                 | _  | -                            |    | -                     |           | -                      | _  | 862,732      |
| Total Expenditures                     | 67,601,790                    | 26,946,433            |    | 2,463,104                  |    | 862,732                 |    | 16,989,651                   |    | (1,465)               |           | 13,912,360             |    | 128,774,605  |
| Transfers Out - General                | 1,534,052                     | 3,394,777             |    | 677,128                    |    | 123,571                 | _  | 26                           |    | -                     |           | <b>_</b> _             | _  | 5,729,554    |
| Total Expenditures and Transfers Out   | 69,135,842                    | 30,341,210            |    | 3,140,232                  |    | 986,303                 | _  | 16,989,677                   |    | (1,465)               |           | 13,912,360             | _  | 134,504,159  |
|  |                               |                       |    |                            |    |                         |    |                              |    |                       |           |                        |    |              |
| Net Increase (Decrease) for the Period | (384,070)                     | (686,787)             |    | (586,510)                  |    | 622,219                 |    | (595,467)                    |    | 6,465                 |           | (5,418,708)            |    | (7,042,858)  |
|  |                               |                       |    |                            |    |                         |    |                              |    |                       |           |                        |    |              |
| Fund Balance at Beginning of Year      | 11,110,727                    | (6,844,506)           |    | 4,405,363                  |    | 1,412,717               |    | 672,029                      | _  | 74,843                |           | 111,999,371            |    | 122,830,544  |
| Fund Balance at End of Period          | \$_10,726,657                 | <u>\$ (7,531,293)</u> | \$ | 3,818,853                  | \$ | 2,034,936               | \$ | 76,562                       | \$ | 81,308                | \$        | 106,580,663            | \$ | 115,787,686  |

DES MOINES AREA COMMUNITY COLLEGE INVESTMENT RECAP February 28, 2017

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| DEPOSITORY ACCOUNTS<br>Bank<br>Bankers Trust<br>Various Checking Accounts<br>Wells Fargo Bank - Ankeny<br>Sub Total |  | <del>လ လ လ</del> | Amount<br>13,191,875<br>157,070<br>-<br>13,348,945                | <u>Rate</u><br>0.30%<br>0.25%<br>0.15%          | <u>Maturity</u><br>Money Market<br>Checking Accounts<br>Money Market                      |                    |
|---|--|------------------|---|---|---|--------------------|
| DMACC INVESTMENTS   |  |                  |   |   |   |                    |
| <u>Bank</u><br>Bank of the West<br>Federal Home Loan Bank<br>Federal Home Loan Mortgage Company<br>West Bank        | <u>Purchase Date</u><br>May 26, 2016<br>May 26, 2016 | \$ \$ \$ \$      | <u>Amount</u><br>8,152,113<br>3,350,000<br>1,650,000<br>2,058,651 | <u>Rate</u><br>0.25%<br>1.00%<br>0.80%<br>0.15% | <u>Maturity</u><br>Checking Accounts<br>6/29/2018 *<br>10/27/2017 *<br>Investment Account |                    |
| Wells Fargo   |  | <u>\$</u><br>\$  | 517,379   | 0.15%   | Investment Account  |                    |
| Sub Total   |  | 3                | 15,728,143  |   |   | Calculated<br>Term |
|   |  |                  |   |   |   | <u>Months</u>      |
| City State Bank - Madrid  | February 27, 2017                                    | \$               | 1,000,000   | 1.62%   | February 27, 2019   | 24.3               |
| City State Bank - Madrid  | February 10, 2017                                    | \$               | 1,000,000   | 1.22%   | February 12, 2018   | 12.2               |
| City State Bank - Madrid  | February 10, 2017                                    | \$               | 2,000,000   | 1.41%   | August 14, 2018   | 18.3               |
| Community Bank of Oelwein   | May 25, 2016   | \$               | 1,000,000   | 0.95%   | November 28, 2017   | 18.4               |
| Northwest Bank- West Des Moines   | April 18, 2016                                       | \$               | 1,000,000   | 1.00%   | April 18, 2018  | 24.3               |
| Northwest Bank- West Des Moines   | March 21, 2016                                       | \$               | 1,000,000   | 1.20%   | March 21, 2018  | 24.3               |
| People Savings Bank - Des Moines  | August 10, 2016                                      | \$               | 2,000,000   | 0.95%   | August 10, 2017   | 12.2               |
| U of I Credit Union (Collateralized)  | May 2, 2016  | \$               | 1,000,000   | 1.00%   | May 2, 2018   | 24.3               |
| Collins Credit Union (Collateralized)<br>U of I Credit Union (Collateralized)                                       | June 30, 2016  | \$<br>\$         | 4,000,000<br>13,436,084   | 1.54%<br>0.75%                                  | January 16, 2019<br>Money Market  | 31.0               |
| Bankers Trust - Des Moines Money Market   |  | \$               | 18,518,490  | 0.28%   | Money Market  |                    |
| Wells Fargo - Ankeny Money Market   |  | \$               | 397   | 0.15%   | Money Market  |                    |
| ISJIT Diversified Fund  |  | \$               | 5,4 <u>17,699</u>   | 0.24%   | Money Market  |                    |
| ISJIT INVESTMENTS   |  |                  |   |   |   |                    |
| Total ISJIT Investments   |  | \$               | 51,372,670  |   |   |                    |
| Grand Total of Investments  |  | <u>\$</u>        | 80,449,758  |   | · -=  | -                  |
| Grand Total Weighted Average of Investment  | S  |                  |   | 0.58%<br>0.27%                                  | last vear   |                    |
|   |  |                  | ľ   |   | Callable Feature *  | -                  |

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### Des Moines Area Community College Fiscal Year Ending June 30, 2017 Budget Report Summary by Fund (All Funds) For the Eight Months Ended February 28, 2017

| Fund Name            | Fund<br>Number | <br>Board<br>Approved<br>Budget | proved Working |             |    | Amount<br>Received/<br>Expended |    | Working<br>Budget<br>Balance |    |            |  |
|----------------------|----------------|---------------------------------|----------------|-------------|----|---------------------------------|----|------------------------------|----|------------|--|
| Revenue              |                |                                 |                |             |    |                                 |    |                              |    |            |  |
| Unrestricted Current | 1              | \$<br>105,435,609               | \$             | 105,326,341 | \$ | 68,751,772                      |    |                              | \$ | 36,574,569 |  |
| Restricted Current   | 2              | 51,0 <b>6</b> 0,859             |                | 53,457,037  |    | 29,654,423                      |    |                              |    | 23,802,614 |  |
| Auxiliary            | 3              | 3,546,126                       |                | 4,367,718   |    | 2,553,722                       |    |                              |    | 1,813,996  |  |
| Agency               | 4              | 866,914                         |                | 935,115     |    | 1,608,522                       |    |                              |    | (673,407)  |  |
| Scholarship          | 5              | 23,329,460                      |                | 23,339,500  |    | 16,394,210                      |    |                              |    | 6,945,290  |  |
| Loan                 | 6              | 5,000                           |                | 5,000       |    | 5,000                           |    |                              |    | -          |  |
| Plant                | 7              | <br>10,834,074                  | _              | 11,034,074  |    | 8,493,652                       |    |                              |    | 2,540,422  |  |
| Total Revenue        |                | \$<br>195,078,042               | \$             | 198,464,785 | \$ | 127,461,301                     | 1  |                              | \$ | 71,003,484 |  |
| Expenditures         |                |                                 |                |             |    |                                 |    |                              |    |            |  |
| Unrestricted Current | 1              | \$<br>105,437,731               | \$             | 104,888,526 | \$ | 69,135,842                      | \$ | 22,938,229                   | \$ | 12,814,455 |  |
| Restricted Current   | 2              | 49,996,347                      |                | 53,302,130  |    | 30,341,210                      |    | 3,941,885                    |    | 19,019,035 |  |
| Auxiliary            | 3              | 3,870,837                       |                | 5,468,716   |    | 3,140,232                       |    | 1,231,684                    |    | 1,096,800  |  |
| Agency               | 4              | 771,119                         |                | 7,912,177   |    | 986,303                         |    | 188,970                      |    | 6,736,904  |  |
| Scholarship          | 5              | 23,349,460                      |                | 23,434,500  |    | 16,989,677                      |    |                              |    | 6,444,823  |  |
| Loan                 | 6              | 5,000                           |                | 5,000       |    | (1,465)                         |    |                              |    | 6,465      |  |
| Plant                | 7              | <br>20,745,947                  |                | 18,750,523  | -  | 13,912,360                      | _  | 1,818,608                    |    | 3,019,555  |  |
| Total Expenditures   |                | \$<br>204,176,441               | \$             | 213,761,572 | \$ | 134,504,159                     | \$ | 30,119,376                   | \$ | 49,138,037 |  |

#### Des Moines Area Community College Revenue/Expense Comprison With Prior Year For the Eight Months Ended February 28, 2017

