

Des Moines Area Community College

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Board of Directors Meeting Minutes

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4-8-2019

### Board of Directors Meeting Minutes (April 8, 2019)

DMACC

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Board of Directors  
Des Moines Area Community College

Public Hearing  
April 8, 2019 – 4:00 p.m.

DMACC West Campus, Room 118-119E  
5959 Grand Avenue  
West Des Moines, Iowa

## Agenda

1. Call to order.
2. Roll call.
3. Consideration of tentative agenda.
4. Acknowledgment of public hearing.
5. Public comments.
6. Board Report 19-021. Boone Campus Window Replacement.
7. Adjourn.

**Board of Directors**  
**Des Moines Area Community College**

**PUBLIC HEARING**  
April 8, 2019

A special meeting of the Des Moines Area Community College Board of Directors was held at DMACC's West Campus on April 8, 2019. Board Vice Chair Kevin Halterman called the meeting to order at 4:02 p.m.

**ROLL CALL**

Members present: Fred Buie, Felix Gallagher, Kevin Halterman, Jim Knott, Cheryl Langston, Denny Presnall, Madelyn Tursi.

Members connected via telenet: Joe Pugel.

Members absent: Fred Greiner.

Others present: Rob Denson, President/CEO; Greg Martin, Acting Board Secretary and Board Treasurer; faculty and staff.

**CONSIDERATION OF TENTATIVE AGENDA**

Tursi moved; seconded by Langston to approve the tentative agenda as presented. Motion passed unanimously. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

**ACKNOWLEDGEMENT OF PUBLIC HEARING**

Acting Board Secretary Greg Martin reported that the notice of the time and place for the Public Hearing for the Boone Window Replacement project was published on the DMACC website on Thursday, March 14.

No written objections have been received.

**PUBLIC COMMENTS**

None.

**BOONE CAMPUS WINDOW REPLACEMENT**

Board Report 19-012. Attachment #1. Presnall moved; seconded by Langston recommending that the Board adopt the resolution approving plans and specifications, form of contract and estimated costs for the Boone Campus Window Replacement project and recommending that the Board award the contract to Cost, Planning and Management International, Inc. dba CPMI, Inc.

Motion passed on a roll call vote. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

**ADJOURN**

Buie moved; seconded by Knott to adjourn. Motion passed unanimously and at 4:07 p.m., Board Vice Chair Halterman adjourned the meeting. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

  
\_\_\_\_\_  
CAROLYN FARLOW, Board Secretary

  
\_\_\_\_\_  
JOE PUGEL, Board Chair

Newton, Iowa  
April 8, 2019

The Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, met in regular session on the 8th day of April, 2019 at 4:00 p.m. at the West Campus of the College, 5959 Grand Avenue, West Des Moines, Iowa 50266. The meeting was called to order and there were present, either in person or by telephone conference call, the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The members of the Board investigated and found that notice of a public hearing on the proposed plans, specifications, form of contract and estimated costs for the Boone Campus Academic Building Window Replacement Project had been duly given according to law.

This being the time and place specified in the notice for the conduct of the public hearing on the proposed plans, specifications, form of contract and estimated costs for the Boone Campus Academic Building Window Replacement Project, the President announced that all interested persons attending the hearing would now be given an opportunity to express their views for or against the proposal. The following interested persons attending the hearing expressed their views as follows:

(Here set out the names of interested persons appearing and summaries of any views expressed. If none, insert the word "None.")

After all interested persons who appeared at the meeting who desired to do so had expressed their views for or against the proposal, there was introduced and caused to be read a resolution entitled "A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COSTS FOR THE BOONE CAMPUS ACADEMIC BUILDING WINDOW REPLACEMENT PROJECT." The resolution was moved and seconded, and after due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted as follows:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buic	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

Matters were then discussed concerning the awarding of the construction contract for the Boone Campus Academic Building Window Replacement Project. Following a discussion of the proposal, there was introduced and caused to be read a resolution entitled "A RESOLUTION AWARDING THE CONSTRUCTION CONTRACT FOR THE BOONE CAMPUS ACADEMIC BUILDING WINDOW REPLACEMENT PROJECT." The resolution was moved and seconded, and after due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted as follows:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buic	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* \*

Upon motion and vote, the meeting adjourned.



\_\_\_\_\_  
Joseph Pugel, President of the Board of  
Directors

Attest:



\_\_\_\_\_  
Carolyn Farlow, Secretary of the Board of Directors

RESOLUTION

A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COSTS FOR THE BOONE CAMPUS ACADEMIC BUILDING WINDOW REPLACEMENT PROJECT.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa; and

WHEREAS, the College desires to undertake a window replacement project consisting of select removal of existing aged and deteriorating window systems and replacement with new energy efficient window systems on the western 2-story side of the Boone Campus Academic Building at the College's Boone Campus, 1125 Hancock Drive, Boone, Iowa; and

WHEREAS, DLR Group inc. (the "Architect-Engineer") has prepared plans, specifications, a form of contract and estimated costs of the Boone Campus Academic Building Window Replacement Project (the "Project"); and

WHEREAS, a public hearing has been held on the Project and the plans, specifications, form of contract and estimated costs therefore and all comments relating thereto have been heard.

NOW, THEREFORE, be it resolved by the Board of Directors of the Des Moines Area Community College, as follows:

Section 1. That at the public hearing held on the Project, all interested persons who appeared at the hearing were given an opportunity to file their objections to the proposed plans, specifications, form of contract and estimated costs of the Project, and that all objections and comments have been heard and considered and all such objections are hereby overruled.

Section 2. That the said plans, specifications, form of contract and estimates of costs are hereby approved as the plans, specifications, form of contract and estimates of costs for the Project.

Section 3. That the officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all Resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 8th of April, 2019.

  
\_\_\_\_\_  
President of the Board of Directors

Attest:

  
\_\_\_\_\_  
Secretary of the Board of Directors



RESOLUTION

A RESOLUTION AWARDING THE CONSTRUCTION CONTRACT FOR THE BOONE CAMPUS ACADEMIC BUILDING WINDOW REPLACEMENT PROJECT.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa; and

WHEREAS, the College desires to undertake a window replacement project consisting of select removal of existing aged and deteriorating window systems and replacement with new energy efficient window systems on the western 2-story side of the Boone Campus Academic Building at the College's Boone Campus, 1125 Hancock Drive, Boone, Iowa; and

WHEREAS, DLR Group inc. (the "Architect-Engineer") has prepared plans, specifications, a form of contract and estimated costs of the Boone Campus Academic Building Window Replacement Project (the "Project"); and

WHEREAS, a public hearing has been held on the Project and the plans, specifications, form of contract and estimated costs therefore and all comments relating thereto have been heard; and

WHEREAS, the College has advertised for, received, opened and considered construction bids for the Project based upon the plans and specifications for the Project; and

WHEREAS, the Architect-Engineer has tabulated and analyzed the bids and has recommended that the construction contract be awarded to Cost, Planning and Management International, Inc., d/b/a CPMI, Inc. of West Des Moines, Iowa.

NOW, THEREFORE, be it resolved by the Board of Directors of the Des Moines Area Community College, as follows:

Section 1. That the bid submitted by Cost, Planning and Management International, Inc., d/b/a CPMI, Inc. of West Des Moines, Iowa in the amount of \$285,900.00 has been determined by the Board of Directors to be the best bid received by a responsible bidder in connection with the Project and that such bid is hereby approved and adopted.

Section 2. That a contract substantially in the form heretofore approved by the Board of Directors for the construction of the Project shall be executed by the College.

Section 3. That the officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all Resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 8th of April, 2019.

  
\_\_\_\_\_  
President of the Board of Directors

Attest:

  
\_\_\_\_\_  
Secretary of the Board of Directors

STATE OF IOWA            )  
                                  ) SS:  
COUNTY OF JASPER        )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on April 8, 2019, which proceedings remain in full force and effect, have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

Dated this 8th day of April, 2019.

  
\_\_\_\_\_  
Secretary of the Board of Directors of the  
Des Moines Area Community College

Board of Directors  
Des Moines Area Community College

Regular Meeting  
April 8, 2019 – Immediately following Public Hearing

DMACC West Campus, Room 118-119E  
5959 Grand Avenue  
West Des Moines, Iowa

## Agenda

1. Call to order – Immediately following Public Hearing.
2. Roll call.
3. Consideration of tentative agenda.
4. Public comments.
5. Presentations: Anthony Paustian; Provost, West Campus  
  
BJ McGinn; Athletic Director  
  
MJ Dolan; IACCT Executive Director
6. Consent Items.
  - a. Consideration of minutes from March 11, 2019 Work Session, Public Hearing and Regular Board Meeting.
  - b. Human Resources report.
  - c. Consideration of payables.
7. Board Report 19-022. Receive and file President’s recommendations for termination or reduction of continuing contracts under Iowa Code Chapter 279.
8. Board Report 19-023. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **3M Abrasive Systems Division, Ames, IA Project #5.**
9. Board Report 19-024. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Family Resource Center, Project #2.**

10. Board Report 19-025. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Scranton Manufacturing, Project #2**.
11. Board Report 19-026. Approval of Proposed Board Policy 2026: Freedom of Speech.
12. Board Report 19-027. Public Restrooms at Legacy Plaza
13. Board Report 19-028. A resolution authorizing the Early Calling of the Build America Bond Issue.
14. Board Report 19-029. A resolution declaring the official intent of Des Moines Area Community College to reimburse itself for certain capital expenditures from the proceeds of the College's Plant Fund Capital Loan Notes.
15. Presentation of financial report.
16. President's report.
17. Campus updates.
18. Committee reports.
19. Board members' reports.
20. Information items:
  - May 1 – Commencement for Ankeny, Newton, Urban and West campuses; Wells Fargo Arena; 7:00 p.m.
  - May 3 – Boone Commencement; 10:00 a.m.
  - May 6 - Board Meeting; Carroll; 4:00 p.m.
  - May 6 – Carroll Commencement; Carroll Senior High School; 6:30 p.m.
  - May 27 – Memorial Day Holiday – All campuses closed.
  - July 24-26 – IACCT Conference hosted by Iowa Western Community College
21. Adjourn.

Strategy Session: The Board will hold a strategy meeting and pursuant to 20.17(3) this portion of the meeting is considered "exempt" under the provisions of Chapter 21.

**Board of Directors**  
**Des Moines Area Community College**

<b>REGULAR BOARD MEETING</b> April 8, 2019	The regular meeting of the Des Moines Area Community College Board of Directors was held at DMACC's West Campus on April 8, 2019. Board Vice Chair Kevin Halterman called the meeting to order at 4:08 p.m.
<b>ROLL CALL</b>	<p>Members present: Fred Buie, Felix Gallagher, Kevin Halterman, Jim Knott, Cheryl Langston, Denny Presnall, Madelyn Tursi.</p> <p>Members connected via telenet: Joe Pugel.</p> <p>Members absent: Fred Greiner.</p> <p>Others present: Rob Denson, President/CEO; Greg Martin, Acting Board Secretary and Board Treasurer; faculty and staff.</p>
<b>CONSIDERATION OF AGENDA</b>	<p>Tursi moved; seconded by Knott to approve the tentative agenda as presented.</p> <p>Motion passed unanimously. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.</p>
<b>PUBLIC COMMENTS</b>	None.
<b>PRESENTATIONS</b>	<p>Anthony Paustian, Provost of West Campus, welcomed everyone to DMACC's West Campus. Paustian introduced his faculty and staff, and provided an overview of events and activities from the 10<sup>th</sup> Anniversary of ciWeek last month. Paustian introduced Instructor Jay Nicholson, who provided information on DMACC's Microsoft Academy and our MakerSpace on West Campus. Paustian then highlighted the commercial development in the area surrounding campus and mentioned that it may result in DART bus service to campus in the next couple of years.</p> <p>BJ McGinn, DMACC Director of Athletics, provided stats on our current athletic teams. He then recognized Volleyball Coach Patty Harrison for her 700<sup>th</sup> win and Basketball Coach Steve Krafcisin for his 300<sup>th</sup> win.</p> <p>IACCT Executive Director MJ Dolan provided an update on IACCT activities and previewed IACCT's new website featuring all the community colleges in Iowa.</p>
<b>CONSENT ITEMS</b>	<p>Pugel moved; seconded by Langston to approve the consent items: a) Minutes from the March 11, 2019 Work Session, Public Hearing and Regular Board Meeting; b) Human Resources Report and Addendum (Attachment #1); and c) Payables (Attachment #2).</p> <p>Motion passed unanimously. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.</p>

RECEIVE AND FILE  
RECOMMENDATIONS FOR  
TERMINATION OR  
REDUCTION OF  
CONTINUING CONTRACTS

Board Report 19-022. Buie moved; seconded by Tursi recommending that the Board receive and file the President's recommendations for termination or reduction of the continuing contracts under Iowa Code Chapter 279 as follows: 1) one teacher's contract due to work performance; 2) one teacher's contract due to insufficient funding; and 3) 13 continuing contracts due to insufficient funding.

Motion passed unanimously. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

TRAINING OR RETRAINING  
AGREEMENTS

Buie moved; seconded by Tursi recommending that the Board approve Items 8-10 as one consent item.

Motion passed on a roll call vote. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

*3M Abrasive Systems  
Division, Ames, IA Project  
#5*

Board Report 19-023. Attachment #3. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **3M Abrasive Systems Division, Ames, IA Project #5**.

*Family Resource Center,  
Project #2.*

Board Report 19-024. Attachment #4. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Family Resource Center, Project #2**.

*Scranton Manufacturing,  
Project #2*

Board Report 19-025. Attachment #5. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Scranton Manufacturing, Project #2**.

APPROVE PROPOSED  
BOARD POLICY 2026:  
FREEDOM OF SPEECH

Board Report 19-026. Knott moved; seconded by Langston recommending that the Board approve Board Policy 2026: Freedom of Speech.

Motion passed unanimously. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

PUBLIC RESTROOMS IN  
BUILDING 18 AT LEGACY  
PLAZA, NEWTON CAMPUS

Board Report 19-027. Attachment #6. Langston moved; seconded by Halterman recommending that the Board adopt a resolution adopting the proposed plans and specifications and form of contract and estimated costs for the a Public Restroom in Building 18 on the Legacy Plaza in Newton, setting the Public Hearing date as May 6, 2019 at 4:00 p.m. and setting May 1, 2019 at 2:00 p.m. as the date for receipt of bids.

Motion passed on a roll call vote. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

EARLY CALLING OF THE BUILD AMERICA BOND ISSUE

Board Report 19-028. Attachment #7. Presnall moved; seconded by Tursi recommending that the Board adopt a resolution authorizing the calling of the Build America Bonds.

Motion passed on a roll call vote. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

INTENT FOR DMACC TO REIMBURSE ITSELF FOR CERTAIN CAPITAL EXPENDITURES

Board Report 19-029. Attachment #8. Presnall moved; seconded by Tursi recommending that the Board adopt a resolution to allow the College to reimburse itself for certain capital expenditures from the proceeds of the College's Plant Fund Capital Loan Notes.

Motion passed on a roll call vote. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

FINANCIAL REPORT

Controller Ben Voaklander presented the March 2019 financial report as shown in Attachment #9 to these minutes.

CAMPUS UPDATES

The following Deans and Provosts provided updates on activities and events at their campus/department: Joe DeHart, Anne Howsare-Boyens, MD Isley, and Joel Lundstrom.

COMMITTEE REPORTS

None.

ADJOURN

Buie moved; seconded by Langston to adjourn. Motion passed unanimously and at 5:41 p.m. Board Vice Chair Kevin Halterman adjourned the meeting. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.



JOE PUGEL, Board Chair



CAROLYN FARLOW, Board Secretary



**AGENDA ITEM** Human Resources Report

**BACKGROUND**

I. **Resignation**

1. **Doran, John**  
Professor, Mathematics  
Boone Campus  
Effective: August 14, 2019

**RECOMMENDATION**

It is moved that the Board accepts the President's recommendation as to the above personnel actions.

**Addendum** Human Resources Report

**BACKGROUND**

**I. New Employee**

**Replacement Position**

- 1. Gilbertson, Matthew**  
Instructor, Computer Science  
Ankeny Campus  
Annual Salary: \$61,004  
Effective: August 19, 2019  
Continuing Contract

**New Position**

- 1. Ayers, Thomas**  
Dean, Online Learning  
Ankeny Campus  
Annual Salary: \$130,000  
Continuing Contract

**II. Resignation**

- 1. Nasereddin, Randa**  
Instructor, HiSET (Mathematics)  
Urban Campus  
Effective: May 3, 2019

**RECOMMENDATION**

It is moved that the Board accepts the President's recommendation as to the above personnel actions.

Report: FWRR040  
 Date: 03/22/2019  
 Time: 08:16 AM

Des Moines Area Comm College  
 List of checks over \$2,500.00 from 21-FEB-2019 to 21-MAR-2019

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
ABC Virtual Communication	642418	\$27,405.00	\$9,072.00	6324	Economic Development	Computer Software
			\$9,261.00	6324	Economic Development	Computer Software
			\$9,072.00	6324	Economic Development	Computer Software
Alldata	642421	\$2,925.00	\$975.00	6265	Non Tort Equip Maint	Software Service Agr
			\$975.00	6265	Non Tort Equip Maint	Software Service Agr
			\$975.00	6265	Non Tort Equip Maint	Software Service Agr
Alliant Energy	642422	\$26,081.15	\$2,062.95	6190	Utilities	Utilities
			\$95.50	6190	Utilities	Utilities
			\$2,143.37	6190	Utilities	Utilities
			\$58.96	6190	Utilities	Utilities
			\$14,870.30	6190	Utilities	Utilities
			\$4,014.49	6190	Utilities	Utilities
			\$2,101.04	6190	Utilities	Utilities
\$734.54	6190	Building Rental for	Utilities			
Assessment Technologies I	642428	\$181,697.50	\$7,861.25	6269	NLN Testing	Other Company Servic
			\$17,791.25	6269	NLN Testing	Other Company Servic
			\$6,620.00	6269	NLN Testing	Other Company Servic
			\$6,620.00	6269	NLN Testing	Other Company Servic
			\$19,860.00	6269	NLN Testing	Other Company Servic
			\$9,930.00	6269	NLN Testing	Other Company Servic
			\$11,585.00	6269	NLN Testing	Other Company Servic
			\$10,757.50	6269	NLN Testing	Other Company Servic
			\$4,551.25	6269	NLN Testing	Other Company Servic
			\$28,520.00	6269	NLN Testing	Other Company Servic
			\$19,860.00	6269	NLN Testing	Other Company Servic
			\$6,206.25	6269	NLN Testing	Other Company Servic
			\$11,130.00	6269	NLN Testing	Other Company Servic
\$20,405.00	6269	NLN Testing	Other Company Servic			

#2

Report: FWRR040  
 Date: 03/22/2019  
 Time: 08:16 AM

Des Moines Area Comm College  
 List of checks over \$2,500.00 from 21-FEB-2019 to 21-MAR-2019

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
ATW Training & Consulting	642430	\$3,731.40	\$3,731.40	6015	Softskills Training	Consultant's Fees
Bailey's Excavating Inc	642432	\$5,250.00	\$3,900.00	6100	Physical Plant Opera	Maintenance of Groun
			\$750.00	6100	Plant Operations-Cap	Maintenance of Groun
			\$600.00	6100	Plant Operations - E	Maintenance of Groun
Black Hills Energy	642439	\$3,061.26	\$3,061.26	6190	Newton-Lease Operati	Utilities
Capital Sanitary Supply C	642444	\$3,725.89	\$1,166.76	6410	Custodial	Janitorial Materials
			\$586.27	6410	Custodial	Janitorial Materials
			\$1,492.57	6410	Physical Plant Opera	Janitorial Materials
			\$45.00	6410	Physical Plant Opera	Janitorial Materials
			\$245.98	6410	Physical Plant Opera	Janitorial Materials
			\$189.31	6410	Custodial	Janitorial Materials
City of Boone	642451	\$5,256.87	\$573.86	6190	Boone Campus Housing	Utilities
			-\$24.20	6190	Boone Campus Housing	Utilities
			\$153.14	6190	Utilities	Utilities
			\$881.99	6190	Utilities	Utilities
			\$27.09	6190	Utilities	Utilities
			\$181.35	6190	Utilities	Utilities
			\$3,463.64	6190	Boone Campus Housing	Utilities
Constellation NewEnergy G	642458	\$30,236.69	\$30,236.69	6190	Utilities	Utilities
CustomOne CFO & Controlle	642462	\$5,500.00	\$5,500.00	6015	Softskills Training	Consultant's Fees
Davis Brown Koehn Shors a	642466	\$18,061.59	\$74.00	6013	Bldg 13-Automotive R	Legal Fees
			\$517.50	6013	Urban Student Center	Legal Fees
			\$74.00	6013	Urban Student Center	Legal Fees
			\$1,062.00	6013	Newton Campus Expans	Legal Fees

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Davis Brown Koehn Shors a	642466	\$18,061.59	\$813.00	6013	Economic Development	Legal Fees
			\$20.84	6013	Economic Development	Legal Fees
			\$531.50	6013	Evelyn Davis Center	Legal Fees
			\$1,590.25	6013	Evelyn Davis Center	Legal Fees
			\$4,700.50	6013	Exec VP, College Ope	Legal Fees
			\$8,678.00	6013	Other Projects	Legal Fees
Digital Warehouse USA Inc	642473	\$22,845.00	\$22,845.00	6323	Technical Update Equ	Minor Equipment
DNC Parks & Resorts at Ho	642477	\$18,329.61	\$30.00	6120	Iowa PAS-Post-Second	Printing/Reproductio
			\$1,450.88	6480	Iowa PAS-Post-Second	Travel-In State
			\$16,648.73	6321	Iowa PAS-Post-Second	Food
			\$200.00	6210	Iowa PAS-Post-Second	Rental of Buildings
Ebsco Subscription Servic	642480	\$5,272.12	\$7.38	6340	Library	Periodicals
			\$5,474.74	6269	Equip Replacement Li	Other Company Servic
			-\$210.00	6340	Library	Periodicals
Economic Modeling Special	642481	\$5,000.00	\$5,000.00	6269	Non Tort Equip Maint	Other Company Servic
Feirer Enterprises Inc	642490	\$5,400.00	\$2,150.00	6015	Softskills Training	Consultant's Fees
			\$3,250.00	6269	Exec VP, College Ope	Other Company Servic
FHBG Ankeny Bookstore #10	642491	\$1,068,626.67	\$241.42	2019	Follett Bookstore	Accounts Payable Acc
			\$1,518.55	2019	Follett Bookstore	Accounts Payable Acc
			\$387.00	2019	Follett Bookstore	Accounts Payable Acc
			\$383.49	2019	Follett Bookstore	Accounts Payable Acc
			\$18,934.49	2019	Follett Bookstore	Accounts Payable Acc
			\$3,044.73	2019	Follett Bookstore	Accounts Payable Acc
			\$7,724.59	2019	Follett Bookstore	Accounts Payable Acc
\$848.25	6322	Jasper County Career	Materials & Supplies			

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
FHFG Ankeny Bookstore #10	642491	\$1,068,626.67	\$39.92	6322	IA DOT Administrativ	Materials & Supplies
			\$7.00	6322	Academic Achievement	Materials & Supplies
			\$339.75	6322	GAP Tuition Assistan	Materials & Supplies
			\$143.00	6322	Network Administrato	Materials & Supplies
			\$108,986.78	6322	Program Development	Materials & Supplies
			\$27.50	6322	Library	Materials & Supplies
			\$421.50	6322	Mathematics & Scienc	Materials & Supplies
			\$4,744.30	4027	Budgeted Revenue	Tuition Waived
			\$36.94	6322	Summer Institute	Materials & Supplies
			\$922.50	6322	Continuing Ed, Manuf	Materials & Supplies
			\$22,723.13	2019	Follett Bookstore	Accounts Payable Acc
			\$6,006.22	6322	STRIVE	Materials & Supplies
			\$872,931.65	2019	Follett Bookstore	Accounts Payable Acc
			\$8,432.06	2019	Follett Bookstore	Accounts Payable Acc
			\$597.48	2019	Follett Bookstore	Accounts Payable Acc
			\$788.04	2019	Follett Bookstore	Accounts Payable Acc
			\$599.17	2019	Follett Bookstore	Accounts Payable Acc
			\$1,693.68	2019	Follett Bookstore	Accounts Payable Acc
			\$625.95	2019	Follett Bookstore	Accounts Payable Acc
			\$211.99	2019	Follett Bookstore	Accounts Payable Acc
			\$107.50	6322	Student Services	Materials & Supplies
			\$235.50	6322	Human Services	Materials & Supplies
			\$4.76	6322	Office of Exec Dean,	Materials & Supplies
			\$196.75	6322	Office of Exec Dean,	Materials & Supplies
			\$225.00	6322	Student Activities	Materials & Supplies
			\$13.86	6322	Medical Assistant	Materials & Supplies
			\$642.30	6322	Office of Dean, Scie	Materials & Supplies
			\$239.99	6322	Criminal Justice	Materials & Supplies
			\$306.00	6322	Office of Dean, Indu	Materials & Supplies
			\$239.25	6322	Mathematics & Scienc	Materials & Supplies
			\$23.96	6322	Social/Behavioral Sc	Materials & Supplies

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
FHEG Ankeny Bookstore #10	642491	\$1,068,626.67	\$283.50	6322	Civil Engineering Te	Materials & Supplies
			\$2,073.43	6322	PACE Program 260H	Materials & Supplies
			\$396.09	6322	Dean, Business & Inf	Materials & Supplies
			\$117.00	6322	Mortuary Science Pro	Materials & Supplies
			\$160.70	6322	Admission Processing	Materials & Supplies
Gartia Professional Solut	642497	\$5,000.00	\$5,000.00	6268	Central IA Wrkfrce I	Contracted Services-
Gay, Kelly K.	642499	\$4,310.00	\$3,910.00	6019	Continuing Ed, Manuf	Prof Svcs-Individual
			\$400.00	6019	Manufacturing Skills	Prof Svcs-Individual
GGF-Jordan Creek LLC	642501	\$6,600.00	\$6,600.00	6269	Office of Dir, Marke	Other Company Servic
HP Inc	642513	\$3,052.16	\$155.00	6323	Equip Replacement Sc	Minor Equipment
			\$2,897.16	6323	WTED - Nursing	Minor Equipment
Innovative Mechanical Ser	642518	\$3,270.00	\$3,270.00	6269	Equip Replacement We	Other Company Servic
Iowa State University / C	642525	\$8,400.00	\$8,400.00	6015	Manufacturing Skills	Consultant's Fees
IP Pathways	642527	\$14,725.96	\$14,725.96	6269	Technical Update Equ	Other Company Servic
Lawh Pro	642539	\$4,162.50	\$4,162.50	6100	Plant Operations, St	Maintenance of Groun
Macerich Southridge Mall	642544	\$8,333.33	\$8,333.33	6210	Plant Operations - S	Rental of Buildings
Matrix Entertainment	642548	\$2,500.00	\$2,500.00	6269	Student Activities	Other Company Servic
MidAmerican Energy Co	642551	\$57,797.90	\$4,273.11	6190	Physical Plant Opera	Utilities
			\$3,831.97	6190	Cap Med Bldg-Common	Utilities
			\$49,692.82	6190	Utilities	Utilities

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
New Century FS Inc	642562	\$2,704.91	\$2,704.91	6420	Transportation	Vehicle Materials an
OPN Architects	642568	\$7,879.35	\$843.96	6012	Newton Maytag Campus	Architect's Fees
			\$1,262.71	6012	Newton Maytag Campus	Architect's Fees
			\$2,990.00	6012	Newton Maytag Campus	Architect's Fees
			\$1,042.68	6012	Newton Maytag Campus	Architect's Fees
			\$1,740.00	6012	Newton Maytag Campus	Architect's Fees
Reithart Foodservice LLC	642580	\$2,758.91	\$591.53	6511	Snack Bar - Boone	Purchases for Resale
			\$312.01	6511	Snack Bar - Boone	Purchases for Resale
			\$821.19	6511	Snack Bar - Boone	Purchases for Resale
			\$1,034.18	6511	Snack Bar - Boone	Purchases for Resale
RJE Limited Family Partne	642583	\$3,000.00	\$3,000.00	6210	Building Rental for	Rental of Buildings
Securitas Security Servic	642590	\$42,784.99	\$19,942.86	6261	Non Tort Security In	Contracted Security
			\$22,095.85	6261	Non Tort Security In	Contracted Security
			\$746.28	6261	Office of Exec Dean,	Contracted Security
Studio Iowa LLC	642599	\$4,272.50	\$1,932.50	6269	Office of Dir, Marke	Other Company Servic
			\$2,340.00	6269	Office of Dir, Marke	Other Company Servic
Sysco Food Services of Io	642603	\$2,577.57	\$126.66	6519	Bistro	College Inn
			\$384.37	6322	Culinary Arts	Materials & Supplies
			\$822.30	6518	Hospitality Careers	Gourmet Dinners
			\$121.81	6322	Jasper County Career	Materials & Supplies
			\$502.50	6322	Culinary Arts	Materials & Supplies
			\$619.93	6322	Jasper County Career	Materials & Supplies
Tyson Foods Inc	642608	\$16,475.00	\$16,475.00	6269	Tyson Fresh Meats #1	Other Company Servic
United Way of Central Iow	642614	\$6,510.00	\$6,510.00	6460	Continuing Ed, Manuf	Other Materials and



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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
VanWall Group	642618	\$2,715.24	\$2,715.24	6377	Dallas County Farm O	Materials/Supplies f
Waldinger Corporation	642619	\$4,860.00	\$4,860.00	6060	Non Tort Equip Maint	Maintenance/Repair o
Windstar Lines Inc	642625	\$3,635.00	\$3,635.00	6269	Office of Exec Dean,	Other Company Servic
Windstar Lines Inc	642626	\$5,783.00	\$5,783.00	6269	Office of Exec Dean,	Other Company Servic
University of Iowa	642638	\$2,500.00	\$2,500.00	6266	WIA-Disability Emplo	Stipends/Allowances
DMACC Child Care	642688	\$5,640.01	\$5,640.01	2299	Payroll Office	Other Employee Deduc
ABC Virtual Communication	642710	\$11,481.75	\$9,166.50	6324	Economic Development	Computer Software
			\$2,315.25	6265	Non Tort Equip Maint	Software Service Agr
All Makes Office Interior	642715	\$2,871.69	\$1,725.00	6378	Office of Sr VP, Aca	Materials/Supplies f
			\$343.50	6322	Equip Replacement In	Materials & Supplies
			\$803.19	6323	Continuing Ed, Gener	Minor Equipment
Alliant Energy	642717	\$34,807.95	\$17,859.88	6190	Utilities	Utilities
			\$2,288.91	6190	Boone Campus Housing	Utilities
			\$2,259.50	6190	Boone Campus Housing	Utilities
			\$3,170.38	6190	Boone Campus Housing	Utilities
			\$3,681.34	6190	Plant Operations, Pe	Utilities
			\$5,547.94	6190	Boone Campus Housing	Utilities
American Heritage Life In	642719	\$4,294.10	\$1,074.40	2287	Payroll Office	Cancer Insurance Pay
			\$1,392.70	2288	Payroll Office	Critical Illness Ins
			\$93.20	2289	Payroll Office	Hospitalization Insu
			\$1,733.80	2286	Payroll Office	Accident Insurance P
Body Parts Store	642730	\$3,258.36	\$266.04	6322	Story County Academy	Materials & Supplies

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Body Parts Store	642730	\$3,258.36	\$191.00	6322	Story County Academy	Materials & Supplies
			\$2,309.40	6322	Story County Academy	Materials & Supplies
			\$56.69	6322	Jasper County Career	Materials & Supplies
			\$61.52	6322	Jasper County Career	Materials & Supplies
			\$373.71	6322	Jasper County Career	Materials & Supplies
Capital Sanitary Supply C	642736	\$2,636.15	\$312.24	6410	Plant Operations, Pe	Janitorial Materials
			\$564.72	6410	Plant Operations - S	Janitorial Materials
			\$324.80	6410	Trail Point-Facility	Janitorial Materials
			\$211.17	6410	Custodial	Janitorial Materials
			\$156.12	6410	Custodial	Janitorial Materials
			\$947.40	6410	Custodial	Janitorial Materials
			\$119.70	6410	Custodial	Janitorial Materials
CCB Credit Services Inc	642740	\$2,605.09	\$2,605.09	6780	Office of Controller	Collection Agency Ex
CenturyLink	642741	\$3,865.28	\$3,865.28	6150	Campus Communication	Communications
City of Ankeny	642746	\$11,376.16	\$30.30	6190	Utilities	Utilities
			\$108.06	6190	Utilities	Utilities
			\$2,374.92	6190	Utilities	Utilities
			\$19.21	6190	Utilities	Utilities
			\$29.16	6190	Utilities	Utilities
			\$119.50	6190	Utilities	Utilities
			\$364.12	6190	Utilities	Utilities
			\$44.02	6190	Utilities	Utilities
			\$3,900.19	6190	Utilities	Utilities
			\$85.18	6190	Utilities	Utilities
			\$85.18	6190	Utilities	Utilities
			\$62.30	6190	Utilities	Utilities
			\$108.06	6190	Utilities	Utilities

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
City of Ankeny	642746	\$11,376.16	\$159.13	6190	Utilities	Utilities
			\$568.97	6190	Utilities	Utilities
			\$2,178.76	6190	Trail Point-Facility	Utilities
			\$271.65	6190	Utilities	Utilities
			\$85.18	6190	Utilities	Utilities
			\$782.27	6190	Physical Plant Opera	Utilities
Creative Solutions Group	642750	\$2,800.00	\$2,800.00	6015	Quality Assurance Tr	Consultant's Fees
Delta Dental Plan of Iowa	642760	\$3,789.86	\$3,789.86	2285	Payroll Office	Vision Insurance Pay
DLR Group Inc	642768	\$55,977.13	\$55,977.13	6019	Bldg 13-Automotive R	Prof Svcs-Individual
DLR Group Inc	642769	\$17,977.83	\$17,977.83	6019	Boone Athletics Expa	Prof Svcs-Individual
Education to Go	642774	\$3,595.00	\$3,595.00	6269	Continuing Ed, On Li	Other Company Servic
Educational Testing Servi	642775	\$3,675.00	\$3,675.00	6322	GED Testing	Materials & Supplies
Evisions Inc	642778	\$11,493.00	\$11,493.00	6265	Non Tort Equip Maint	Software Service Agr
First Medical Inc	642783	\$16,417.20	\$348.60	6322	NLN Testing	Materials & Supplies
			\$2,322.00	6322	WTED - Nursing	Materials & Supplies
			\$160.50	6322	WTED - Nursing	Materials & Supplies
			\$5,404.23	6322	WTED - Nursing	Materials & Supplies
			\$34.20	6322	WTED - Nursing	Materials & Supplies
			\$348.60	6322	WTED - Nursing	Materials & Supplies
			\$151.17	6322	WTED - Nursing	Materials & Supplies
			\$3,412.14	6322	WTED - Nursing	Materials & Supplies
			\$34.20	6322	WTED - Nursing	Materials & Supplies
\$114.77	6322	WTED - Nursing	Materials & Supplies			

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
First Medical Inc	642783	\$16,417.20	\$3,412.14	6322	NLN Testing	Materials & Supplies
			\$187.25	6322	WTED - Nursing	Materials & Supplies
			\$34.20	6322	NLN Testing	Materials & Supplies
			\$151.18	6322	NLN Testing	Materials & Supplies
			\$114.77	6322	NLN Testing	Materials & Supplies
			\$187.25	6322	NLN Testing	Materials & Supplies
G Bailey Enterprises LLC	642786	\$4,000.00	\$4,000.00	6269	Continuing Ed, Trade	Other Company Servic
Gay, Kelly K.	642791	\$4,600.00	\$4,100.00	6019	Continuing Ed, Gener	Prof Svcs-Individual
			\$500.00	6019	Continuing Ed, Home	Prof Svcs-Individual
H I Munn Lumber Co	642794	\$4,094.66	\$161.16	6322	Story County Academy	Materials & Supplies
			\$165.58	6322	Story County Academy	Materials & Supplies
			\$191.74	6322	Story County Academy	Materials & Supplies
			\$157.70	6322	Story County Academy	Materials & Supplies
			\$65.91	6322	Story County Academy	Materials & Supplies
			\$2,886.54	6322	Story County Academy	Materials & Supplies
			\$60.64	6322	Story County Academy	Materials & Supplies
			\$188.78	6322	Story County Academy	Materials & Supplies
\$216.61	6322	Story County Academy	Materials & Supplies			
Heartland Finishes Inc	642799	\$11,714.68	\$541.81	6090	Physical Plant Opera	Maintenance/Repair o
			\$11,172.87	6090	Office of Sr VP, Aca	Maintenance/Repair o
HP Inc	642805	\$34,940.40	\$4,542.00	6323	United Way-Adult Lit	Minor Equipment
			\$14.00	6323	Equipment Replacemen	Minor Equipment
			\$30,384.40	6323	Equip Replacement He	Minor Equipment
Iowa Fire Control LLC	642813	\$5,680.54	\$715.50	6060	Mechanical Maintenanc	Maintenance/Repair o
			\$4,965.04	6060	Mechanical Maintenanc	Maintenance/Repair o

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
John Gordon	642820	\$2,576.35	\$225.00	6060	Student Activities	Maintenance/Repair o
			\$776.35	6060	Student Activities	Maintenance/Repair o
			\$225.00	6060	Student Activities	Maintenance/Repair o
			\$225.00	6060	Student Activities	Maintenance/Repair o
			\$225.00	6060	Student Activities	Maintenance/Repair o
			\$225.00	6060	Student Activities	Maintenance/Repair o
			\$225.00	6060	Student Activities	Maintenance/Repair o
			\$225.00	6060	Student Activities	Maintenance/Repair o
			\$225.00	6060	Student Activities	Maintenance/Repair o
Kelly Services Inc	642823	\$33,320.26	\$6,229.51	6269	Evelyn Davis Center	Other Company Servic
			\$7,233.24	6269	Evelyn Davis Center	Other Company Servic
			\$1,350.00	6269	Evelyn Davis Center	Other Company Servic
			\$7,350.69	6269	Evelyn Davis Center	Other Company Servic
			\$1,350.00	6269	Evelyn Davis Center	Other Company Servic
			\$7,106.82	6269	Evelyn Davis Center	Other Company Servic
			\$1,350.00	6269	Evelyn Davis Center	Other Company Servic
			\$1,350.00	6269	Evelyn Davis Center	Other Company Servic
LEFN	642827	\$2,947.50	\$2,947.50	6269	Continuing Ed, On Li	Other Company Servic
Majestic Limousine Servic	642828	\$7,500.00	\$7,500.00	6269	Motorcycle and Moped	Other Company Servic
Man Up Iowa	642829	\$3,916.67	\$3,916.67	6269	United Way-Man Up Io	Other Company Servic
Marco Inc	642830	\$5,361.52	\$5,361.52	6322	WLAN Support	Materials & Supplies
Marco Inc	642831	\$11,496.90	\$5,361.52	6322	WLAN Support	Materials & Supplies
			\$5,931.71	7100	Equipment Replacemen	Furniture, Machinery
			\$203.67	6322	Office of Dir, Stude	Materials & Supplies
MidAmerican Energy Co	642837	\$3,527.58	\$2,956.15	6190	Plant Operations - S	Utilities

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
MidAmerican Energy Co	642837	\$3,527.58	\$571.43	6190	Plant Operations - S	Utilities
Miller, Ned L.	642841	\$2,580.00	\$1,600.00	6019	Continuing Ed, Manuf	Prof Svcs-Individual
			\$980.00	6019	Continuing Ed, Home	Prof Svcs-Individual
Mythics Inc	642844	\$26,625.39	\$26,625.39	6265	Non Tort Equip Maint	Software Service Agr
National PAS	642847	\$4,860.00	\$4,860.00	6269	Agri Business	Other Company Servic
Oracle Corporation	642850	\$5,445.96	\$3,708.46	6265	Non Tort Equip Maint	Software Service Agr
			\$147.03	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$1,590.47	6265	Non Tort Equip Maint	Software Service Agr
Quick Fuel	642864	\$3,530.87	\$3,530.87	6420	Transportation Insti	Vehicle Materials an
Reynolds & Reynolds Inc	642871	\$5,000.00	\$5,000.00	2250	DMACC Self-funded In	Health Insurance Pay
Snap On Industrial	642875	\$9,589.20	\$1,499.72	1550	Office of Controller	Prepaid Expenses
			\$3,570.37	1550	Office of Controller	Prepaid Expenses
			\$158.48	1550	Office of Controller	Prepaid Expenses
			\$4,360.63	1550	Office of Controller	Prepaid Expenses
Summerfield Hotel LLC	642877	\$3,494.40	\$3,494.40	6269	Continuing Ed, 2 Day	Other Company Servic
United Truck and Body Co	642888	\$9,944.36	\$9,944.36	6377	Transportation Insti	Materials/Supplies f
VanWall Group	642890	\$2,629.01	\$2,629.01	6377	Dallas County Farm O	Materials/Supplies f
Verizon Wireless	642892	\$8,293.67	\$136.74	6150	Physical Plant Opera	Communications
			\$114.72	6150	Physical Plant Opera	Communications
			\$47.19	6150	Physical Plant Opera	Communications

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Verizon Wireless	642892	\$8,293.67	\$141.91	6150	Physical Plant Opera	Communications
			\$52.36	6150	Physical Plant Opera	Communications
			\$92.37	6150	Office of Exec Dir,	Communications
			\$171.91	6150	Non Tort Security In	Communications
			\$157.08	6150	Non Tort Security In	Communications
			\$52.36	6150	Dean, Math and Scien	Communications
			\$747.84	6150	Recruiting	Communications
			\$52.36	6150	YouthBuild Project	Communications
			\$107.87	6150	Newton-Lease Operati	Communications
			\$57.68	6150	Upward Bound Year 27	Communications
			\$62.36	6150	Special Projects	Communications
			\$102.37	6150	Judicial Office	Communications
			\$37.19	6150	IES-Des Moines	Communications
			\$62.36	6150	Jasper County Career	Communications
			\$179.23	6150	Office Exec Dir, Ins	Communications
			\$80.02	6150	Equipment Replacemen	Communications
			\$1,160.29	6150	Equipment Replacemen	Communications
			\$37.19	6150	Workforce Developmen	Communications
			\$52.36	6150	English Literacy-Sou	Communications
			\$334.16	6150	WTED-General Exp	Communications
			\$610.89	6150	TSA Officer Educatio	Communications
			\$825.70	6150	WLAN Support	Communications
			\$82.51	6150	Motorcycle and Moped	Communications
			\$172.39	6150	Office of Dir, Marke	Communications
			\$52.36	6150	Office of Exec Dir,	Communications
			\$113.76	6150	Program Development	Communications
			\$1,000.25	6150	Library	Communications
			\$40.01	6150	Boone Athletic Depar	Communications
			\$120.03	6150	Volleyball	Communications
			\$30.02	6150	Veterinary Techician	Communications
			\$104.72	6150	Special Needs	Communications

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Verizon Wireless	642892	\$8,293.67	\$37.19	6150	Academic Development	Communications
			\$45.01	6150	Baseball Booster Clu	Communications
			\$52.36	6150	Associate Dean, Urba	Communications
			\$40.01	6150	Office of Exec Dean,	Communications
			\$151.91	6150	Office of Exec Dean,	Communications
			\$840.53	6150	Grounds	Communications
			\$329.09	6150	Office of the Dir, P	Communications
			\$147.40	6150	Mechanical Maintenan	Communications
			\$74.38	6150	Custodial	Communications
			\$45.01	6150	Safety Committee	Communications
			\$80.08	6150	Equipment Replacemen	Communications
			\$52.36	6150	Office of Exec Dir,	Communications
			\$37.19	6150	Continuing Ed, 2 Day	Communications
			\$52.36	6150	Continuing Ed, Healt	Communications
			\$37.19	6150	Continuing Ed, Trade	Communications
			\$37.19	6150	Director, Nursing	Communications
			\$74.38	6150	Dental Assistant	Communications
			\$109.55	6150	Respiratory Therapy	Communications
			\$104.72	6150	Office of Dean, Scie	Communications
			\$37.19	6150	Transportation Insti	Communications
			\$40.01	6150	Architectural Drafti	Communications
			\$47.19	6150	Heating/AC/Refrig Te	Communications
			\$52.36	6150	Office of Dean, Heal	Communications
			\$114.72	6150	Student Records/Serv	Communications
			\$52.36	6150	Office of Exec Dean,	Communications
			\$80.02	6150	Library	Communications
			\$161.91	6150	Office of Exec Dean,	Communications
			\$52.36	6150	Office of Exec Dean,	Communications
			\$50.28	6150	Utilities	Communications
			\$107.37	6150	CPI Office	Communications
			\$104.72	6150	Trail Point-Facility	Communications



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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Verizon Wireless	642892	\$8,293.67	\$540.12	6150	Civil Engineering Te	Communications
			\$37.19	6150	Transportation	Communications
			\$762.79	6150	Practical Nursing	Communications
			\$52.36	6150	Plant Operations - S	Communications
			\$40.01	6150	Honors Program	Communications
			\$605.81	6150	Trail Point-Aquatics	Communications
			\$463.71	6150	Economic Development	Communications
			\$104.72	6150	Office of the Presid	Communications
			\$62.36	6150	GED Testing	Communications
			\$104.72	6150	WIA-Disability Emplo	Communications
Wex Bank	642896	\$7,874.02	\$219.57	6420	Physical Plant Opera	Vehicle Materials an
			\$133.58	6420	Agri Business	Vehicle Materials an
			\$455.51	6420	Non Tort Security In	Vehicle Materials an
			\$295.90	6420	Non Tort Security In	Vehicle Materials an
			\$52.17	6420	Occupational Safety	Vehicle Materials an
			\$58.18	6420	WLAN Support	Vehicle Materials an
			\$39.97	6420	Office of Dir, Marke	Vehicle Materials an
			\$301.28	6420	Program Development	Vehicle Materials an
			\$2,038.18	6420	Vehicle Pool	Vehicle Materials an
			\$1,757.48	6420	Grounds	Vehicle Materials an
			\$44.25	6420	Mail Service	Vehicle Materials an
			\$985.05	6420	Mechanical Maintenan	Vehicle Materials an
			\$224.07	6420	Building Trades	Vehicle Materials an
			\$26.57	6420	Auto Service	Vehicle Materials an
\$689.94	6420	Physical Plant Opera	Vehicle Materials an			
\$324.21	6420	Physical Plant Opera	Vehicle Materials an			
\$228.11	6420	Office of the Dir, P	Vehicle Materials an			
Windstar Lines Inc	642899	\$2,975.00	\$2,975.00	6269	Office of Exec Dean,	Other Company Servic
World Point ECC Inc.	642900	\$3,238.30	\$3,238.30	6322	Continuing Ed, Gener	Materials & Supplies

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
DMACC Student Accounts	642906	\$3,995.00	\$3,995.00	6266	WIA-Dislocated Worke	Stipends/Allowances
Iowa Workforce Developmen	642908	\$4,955.72	\$4,955.72	6210	IES-Des Moines	Rental of Buildings
ABC Virtual Communication	642934	\$12,155.35	\$585.00	6269	Office of Exec Dir,	Other Company Servic
			\$9,544.50	6324	Economic Development	Computer Software
			\$2,025.85	6324	Economic Development	Computer Software
Ames Municipal Utilities	642942	\$3,971.54	\$3,971.54	6190	Utilities	Utilities
Ankeny Sanitation	642947	\$4,144.85	\$433.74	6030	Physical Plant Opera	Custodial Services
			\$68.33	6030	Transportation Insti	Custodial Services
			\$74.57	6030	Physical Plant Opera	Custodial Services
			\$2,883.35	6030	Custodial	Custodial Services
			\$195.76	6030	Plant Operations - S	Custodial Services
			\$62.18	6030	Plant Operations - E	Custodial Services
			\$358.59	6030	Physical Plant Opera	Custodial Services
\$68.33	6030	Cap Med Bldg-Common	Custodial Services			
Automatic Door Group Inc	642952	\$2,967.26	\$567.26	6090	Physical Plant Opera	Maintenance/Repair o
			\$2,400.00	6090	Buildings Equipment	Maintenance/Repair o
Bailey's Excavating Inc	642953	\$5,700.00	\$900.00	6100	Plant Operations-Cap	Maintenance of Groun
			\$4,125.00	6100	Physical Plant Opera	Maintenance of Groun
			\$675.00	6100	Plant Operations - E	Maintenance of Groun
Baker Mechanical Inc	642955	\$3,469.75	\$3,469.75	6060	Evelyn Davis Center	Maintenance/Repair o
Baum, Vicki	642956	\$5,191.92	\$5,191.92	6019	Quality Assurance Tr	Prof Svcs-Individual
Beissers Inc	642958	\$7,018.42	\$42.20	6511	Bldg Trades House Pr	Purchases for Resale

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Beissers Inc	642958	\$7,018.42	\$138.15	6511	Bldg Trades House Pr	Purchases for Resale
			\$226.67	6511	Bldg Trades House Pr	Purchases for Resale
			-\$184.45	6511	Bldg Trades House Pr	Purchases for Resale
			\$48.35	6511	Bldg Trades House Pr	Purchases for Resale
			\$4,860.21	6511	Bldg Trades House Pr	Purchases for Resale
			\$101.20	6511	Bldg Trades House Pr	Purchases for Resale
			\$39.12	6511	Bldg Trades House Pr	Purchases for Resale
			\$506.25	6511	Bldg Trades House Pr	Purchases for Resale
			\$1,170.56	6511	Bldg Trades House Pr	Purchases for Resale
			\$57.60	6511	Bldg Trades House Pr	Purchases for Resale
			\$12.56	6511	Bldg Trades House Pr	Purchases for Resale
Black Hills Energy	642959	\$9,039.16	\$9,039.16	6190	Newton-Lease Operati	Utilities
Capital Sanitary Supply C	642970	\$5,447.37	\$194.57	6410	Trail Point-Facility	Janitorial Materials
			\$210.10	6322	Mathematics & Scienc	Materials & Supplies
			\$222.50	6410	Physical Plant Opera	Janitorial Materials
			\$237.59	6410	Physical Plant Opera	Janitorial Materials
			\$236.41	6410	Physical Plant Opera	Janitorial Materials
			\$194.23	6410	Physical Plant Opera	Janitorial Materials
			\$51.74	6410	Custodial	Janitorial Materials
			\$189.00	6410	Physical Plant Opera	Janitorial Materials
			\$750.43	6410	Physical Plant Opera	Janitorial Materials
			\$39.67	6410	Physical Plant Opera	Janitorial Materials
			\$230.03	6410	Physical Plant Wareh	Janitorial Materials
			\$993.51	6410	Custodial	Janitorial Materials
			\$54.51	6410	Custodial	Janitorial Materials
			\$75.08	6410	Custodial	Janitorial Materials
			\$90.05	6060	Custodial	Maintenance/Repair o
\$1,107.60	6410	Custodial	Janitorial Materials			
\$570.35	6410	Physical Plant Opera	Janitorial Materials			

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Cardtronics USA Inc	642974	\$13,750.00	\$2,750.00	6269	Student ID Card Offi	Other Company Servic
			\$2,750.00	6269	Student ID Card Offi	Other Company Servic
			\$2,750.00	6269	Student ID Card Offi	Other Company Servic
			\$2,750.00	6269	Student ID Card Offi	Other Company Servic
			\$2,750.00	6269	Student ID Card Offi	Other Company Servic
CDW Government Inc	642979	\$14,332.67	\$14,332.67	6323	Office of VP, Info S	Minor Equipment
CenturyLink	642981	\$2,929.27	\$2,929.27	6150	Campus Communication	Communications
CustomOne CFO & Controlle	642994	\$3,150.00	\$3,150.00	6015	Softskills Training	Consultant's Fees
Des Moines Radio Group	643000	\$3,020.00	\$3,020.00	6110	Office of Dir, Marke	Information Services
Digital Intelligence Inc.	643004	\$5,776.91	\$5,776.91	6323	WTED - Welding	Minor Equipment
DMACC Foundation	643009	\$2,610.00	\$2,610.00	6930	Hospitality Careers	Other Current Expens
DMACC Foundation	643010	\$2,820.00	\$2,820.00	6930	Hospitality Careers	Other Current Expens
FBC Service Corporation	643027	\$60,420.18	\$5,620.00	6030	Plant Operations, St	Custodial Services
			\$6,744.80	6030	Plant Operations - S	Custodial Services
			\$2,183.94	6030	Plant Operations, Pe	Custodial Services
			\$5,417.42	6030	Physical Plant Opera	Custodial Services
			\$10,110.87	6030	Trail Point-Facility	Custodial Services
			\$19,753.15	6030	Custodial	Custodial Services
			\$10,590.00	6030	Physical Plant Opera	Custodial Services
Finishbinders Inc	643029	\$6,503.47	\$6,503.47	6930	Office of Dir, Marke	Other Current Expens
G Pailey Enterprises LLC	643032	\$4,000.00	\$4,000.00	6269	Continuing Ed, Trade	Other Company Servic

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Heartland Finishes Inc	643043	\$14,692.61	\$12,064.99	6090	Buildings Equipment	Maintenance/Repair o
			\$2,627.62	6090	Buildings Equipment	Maintenance/Repair o
Henkelman Services LLC	643045	\$3,310.00	\$3,310.00	6100	Physical Plant Opera	Maintenance of Groun
Infobase Learning	643050	\$20,714.21	\$20,714.21	6269	Equip Replacement Li	Other Company Servic
Iowa Barnstormers	643052	\$5,000.00	\$5,000.00	6260	Office of the Presid	Sponsorships & Donat
Iowa Communications Netwo	643053	\$25,127.39	\$7,237.42	6150	Campus Communication	Communications
			\$2.15	6150	Campus Communication	Communications
			\$20.55	6150	Campus Communication	Communications
			\$7.00	6150	Campus Communication	Communications
			\$899.82	6150	Campus Communication	Communications
			\$16,945.23	6150	Campus Communication	Communications
			\$5.65	6150	Campus Communication	Communications
\$9.57	6150	Campus Communication	Communications			
Iowa Economic Development	643056	\$20,552.00	\$20,552.00	2752	APQS, LLC Proj#3-Fin	Deferred Training Fu
IP Pathways	643061	\$44,206.74	\$14,725.96	6269	Technical Update Equ	Other Company Servic
			\$1,796.00	6269	Technical Update Equ	Other Company Servic
			\$967.40	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$26,517.38	7100	Office of VP, Info S	Furniture, Machinery
\$200.00	6269	Office of VP, Info S	Other Company Servic			
Lawh Pro	643075	\$5,568.75	\$5,568.75	6100	Plant Operations, St	Maintenance of Groun
Lincoln National Life Ins	643079	\$74,650.15	\$11,031.46	2256	Payroll Office	ST Disability - B In
			\$25,299.24	2253	Payroll Office	Basic Life Insurance
			\$10,040.70	2257	Payroll Office	Emp Opt Life Ins Pay

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Lincoln National Life Ins	643079	\$74,650.15	\$3,140.90	2258	Payroll Office	Spouse Opt Life Ins
			\$1,639.40	2259	Payroll Office	Dep Supp Life Ins Pa
			\$6,091.14	2255	Payroll Office	ST Disability - A In
			\$17,407.31	2254	Payroll Office	Long Term Disability
National Curriculum & Tra	643106	\$10,595.67	\$10,595.67	6520	Driver Improvement B	Purchases for Resale
National PAS	643107	\$6,750.00	\$3,924.42	6269	Agribusiness Club	Other Company Servic
			\$2,825.58	6269	ACE Ag Business	Other Company Servic
Neesvigs Inc	643108	\$3,599.01	\$1,871.56	6519	Bistro	College Inn
			\$905.79	6519	Bistro	College Inn
			\$132.26	6322	Culinary Arts	Materials & Supplies
			\$689.40	6518	Hospitality Careers	Gourmet Dinners
Nelnet Business Solutions	643109	\$3,283.09	\$3,283.09	6269	Office of Controller	Other Company Servic
Okcooji Wines	643115	\$9,703.80	\$4,395.60	6930	Beverage Account	Other Current Expens
			\$3,320.10	6930	Beverage Account	Other Current Expens
			\$1,988.10	6930	Beverage Account	Other Current Expens
OneNeck IT Solutions	643116	\$3,115.00	\$3,115.00	6265	Non Tort Equip Maint	Software Service Agr
Public News Service	643144	\$2,750.00	\$2,750.00	6269	Office of Dir, Marke	Other Company Servic
Purtell Printing and Grap	643145	\$3,271.42	\$169.93	6322	Office of Exec Dean,	Materials & Supplies
			\$49.00	6322	Dean, Math and Scien	Materials & Supplies
			\$89.00	6322	Recruiting	Materials & Supplies
			\$89.00	6322	Recruiting	Materials & Supplies
			\$39.00	6322	Social/Behavioral Sc	Materials & Supplies
			\$153.92	6120	WTED - General Marke	Printing/Reproductio

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Purcell Printing and Grap	643145	\$3,271.42	\$153.93	6120	Office of Dean, Indu	Printing/Reproductio
			\$39.00	6322	Office of Dean, Scie	Materials & Supplies
			\$530.52	6322	Student Records/Serv	Materials & Supplies
			\$59.00	6322	Student Services	Materials & Supplies
			\$994.00	6120	Office of Dir, Marke	Printing/Reproductio
			\$49.00	6322	Office of Dir, Marke	Materials & Supplies
			\$481.50	6322	Office of Exec Dir,	Materials & Supplies
			\$285.67	6322	Program Development	Materials & Supplies
			\$49.00	6322	Medical Office Spec-	Materials & Supplies
			\$39.95	6322	WIA-Disability Emplo	Materials & Supplies
Reynolds & Reynolds Inc	643149	\$3,072.00	\$3,072.00	2290	DMACC Self-funded In	ACA Health Payable
Seafoods.com	643156	\$3,672.40	\$67.80	6518	Hospitality Careers	Gourmet Dinners
			\$576.31	6322	Jasper County Career	Materials & Supplies
			\$1,085.21	6518	Hospitality Careers	Gourmet Dinners
			\$999.32	6518	Hospitality Careers	Gourmet Dinners
			\$827.81	6518	Hospitality Careers	Gourmet Dinners
\$115.95	6518	Hospitality Careers	Gourmet Dinners			
Securitas Security Servic	643158	\$50,815.08	\$854.60	6261	Office of Exec Dean,	Contracted Security
			\$23,582.57	6261	Non Tort Security In	Contracted Security
			\$26,377.91	6261	Non Tort Security In	Contracted Security
Shive Hattery Inc	643159	\$322,666.74	\$322,666.74	6019	Urban Student Center	Prof Svcs-Individual
Snyder and Associates Inc	643167	\$12,160.00	\$12,160.00	6015	DMACC Oralabor Road	Consultant's Fees
Storey Kenworthy	643171	\$7,118.41	\$390.37	6322	Evelyn Davis Center	Materials & Supplies
			\$27.32	6322	Non Tort Security In	Materials & Supplies
			\$55.75	6322	Continuing Ed, Manuf	Materials & Supplies

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Storrey Kenworthy	643171	\$7,118.41	\$303.39	6322	Dean, Math and Scien	Materials & Supplies
			\$105.91	6322	Copy Center	Materials & Supplies
			\$49.61	6322	Vice President, Enro	Materials & Supplies
			\$399.89	6322	Trail Point-Facility	Materials & Supplies
			\$105.33	6322	Civil Engineering Te	Materials & Supplies
			\$6.06	6322	Goldman Sachs-10,000	Materials & Supplies
			\$311.22	6322	Office of Exec Dean,	Materials & Supplies
			\$40.78	6322	Organization & Opera	Materials & Supplies
			\$105.42	6322	Student Activities	Materials & Supplies
			\$166.32	6322	Dental Hygiene	Materials & Supplies
			\$61.94	6322	Hospitality Careers	Materials & Supplies
			\$156.54	6322	Corrections-Mitchell	Materials & Supplies
			\$530.89	6322	Dean, Business & Inf	Materials & Supplies
			\$51.07	6322	Office of Dean, Indu	Materials & Supplies
			\$24.85	6322	Auto Body	Materials & Supplies
			\$109.85	6322	Auto Service	Materials & Supplies
			\$58.61	6322	Agri Business	Materials & Supplies
			\$188.61	6322	Office of Dean, Heal	Materials & Supplies
			\$335.03	6322	Admissions/Registral	Materials & Supplies
			\$59.73	6322	Office of Dir, Finan	Materials & Supplies
			\$158.68	6322	Student Services	Materials & Supplies
			\$18.70	6322	High School Completi	Materials & Supplies
			\$441.35	6322	Office of Exec Dean,	Materials & Supplies
			\$39.96	6322	Business Office	Materials & Supplies
			\$261.85	6322	Student Services	Materials & Supplies
			\$170.84	6322	Office of Exec Dean,	Materials & Supplies
			\$106.79	6322	Board of Directors	Materials & Supplies
			\$233.71	6322	Other General Instit	Materials & Supplies
			\$180.75	6322	Office of the Dir, P	Materials & Supplies
			\$21.16	6322	Office of Controller	Materials & Supplies
\$105.78	6322	Office of Exec Dir,	Materials & Supplies			



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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Stcrey Kenworthy	643171	\$7,118.41	\$103.30	6322	WLAN Support	Materials & Supplies
			\$41.76	6322	Motorcycle and Moped	Materials & Supplies
			\$179.38	6322	Office of Dir, Marke	Materials & Supplies
			\$85.06	6322	Program Development	Materials & Supplies
			\$83.96	6322	Admission Processing	Materials & Supplies
			\$312.23	6322	Equip Replacement Co	Materials & Supplies
			\$44.85	6322	Special Needs	Materials & Supplies
			\$138.00	6322	Information Systems	Materials & Supplies
			\$81.11	6322	IES-Des Moines	Materials & Supplies
			\$491.18	6322	Manufacturing Techno	Materials & Supplies
			\$173.52	6322	Adult Literacy-South	Materials & Supplies
			Systco Food Services of Io	643174	\$4,275.01	\$269.55
\$580.77	6519	Bistro				College Inn
\$17.16	6518	Hospitality Careers				Gourmet Dinners
\$83.29	6518	Hospitality Careers				Gourmet Dinners
\$139.83	6518	Hospitality Careers				Gourmet Dinners
\$188.44	6321	Office of Dean, Scie				Food
\$634.46	6518	Hospitality Careers				Gourmet Dinners
\$104.04	6519	Bistro				College Inn
\$217.82	6322	Culinary Arts				Materials & Supplies
\$991.46	6322	Culinary Arts				Materials & Supplies
\$316.02	6322	Culinary Arts				Materials & Supplies
\$538.04	6322	Culinary Arts				Materials & Supplies
\$21.28	6322	Culinary Arts				Materials & Supplies
\$34.68	6322	Culinary Arts				Materials & Supplies
\$28.62	6322	Culinary Arts				Materials & Supplies
-\$93.96	6322	Culinary Arts				Materials & Supplies
-\$15.59	6322	Culinary Arts				Materials & Supplies
-\$33.54	6322	Culinary Arts	Materials & Supplies			
\$128.50	6519	Bistro	College Inn			

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Systo Food Services of Io	643174	\$4,275.01	\$124.14	6519	Bistro	College Inn
Systems Management and Ba	643175	\$5,500.00	\$3,820.00	6019	Office of the Dir, P	Prof Svcs-Individual
			\$1,680.00	6019	Office of the Dir, P	Prof Svcs-Individual
Workman, William S.	643197	\$3,500.00	\$3,500.00	6015	WTED-Information Tec	Consultant's Fees
Xerox Corp	643198	\$7,252.97	\$498.59	6322	Copy Center	Materials & Supplies
			\$219.91	6220	Copy Center	Rental of Equipment
			\$219.91	6220	Copy Center	Rental of Equipment
			\$522.71	6220	Copy Center	Rental of Equipment
			\$427.76	6220	Copy Center	Rental of Equipment
			\$377.04	6322	Copy Center	Materials & Supplies
			\$880.35	6220	Copy Center	Rental of Equipment
			\$372.19	6322	Copy Center	Materials & Supplies
			\$676.06	6220	Copy Center	Rental of Equipment
			\$599.52	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$211.69	6220	Copy Center	Rental of Equipment
			\$780.69	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$50.00	6060	Non Tort Equip Maint	Maintenance/Repair o
			\$442.15	6060	Non Tort Equip Maint	Maintenance/Repair o
Your Clear Next Step LLC	643199	\$19,697.90	\$148.50	6015	Softskills Training	Consultant's Fees
			\$14,400.00	6015	Softskills Training	Consultant's Fees
			\$3,799.40	6015	Softskills Training	Consultant's Fees
			\$1,350.00	6015	Softskills Training	Consultant's Fees
DMACC Student Accounts	643203	\$4,995.00	\$4,995.00	6266	WIA-Dislocated Worke	Stipends/Allowances
DMACC Child Care	643226	\$5,640.01	\$5,640.01	2299	Payroll Office	Other Employee Deduc

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Alliant Energy	643243	\$2,575.77	\$2,575.77	6190	Utilities	Utilities
Assessment Technologies I	643255	\$8,811.25	\$8,811.25	6269	NLN Testing	Other Company Servic
Aureon Communications LLC	643257	\$20,552.00	\$4,995.00	6269	INS dba Aureon #2 26	Other Company Servic
			\$3,990.00	6269	INS dba Aureon #2 26	Other Company Servic
			\$2,249.00	6269	INS dba Aureon #2 26	Other Company Servic
			\$3,500.00	6269	INS dba Aureon #2 26	Other Company Servic
			\$62.65	6269	INS dba Aureon #2 26	Other Company Servic
			\$1,555.35	6269	INS dba Aureon #2 26	Other Company Servic
			\$4,200.00	6269	INS dba Aureon #2 26	Other Company Servic
CampusEAI	643283	\$13,901.37	\$7,808.22	6265	Non Tort Equip Maint	Software Service Agr
			\$6,093.15	6265	Non Tort Equip Maint	Software Service Agr
Carlin Sales Corp	643284	\$3,892.08	\$111.46	6322	Horticulture	Materials & Supplies
			\$489.69	6322	Horticulture	Materials & Supplies
			\$1,629.79	6511	Commercial Hort	Purchases for Resale
			\$1,577.20	6511	Commercial Hort	Purchases for Resale
			\$83.94	6322	Horticulture	Materials & Supplies
CDW Government Inc	643288	\$4,132.00	\$613.00	6323	Newton Corrections	Minor Equipment
			\$3,519.00	6323	Newton Corrections	Minor Equipment
CenturyLink	643289	\$7,403.41	\$72.62	6150	Campus Communication	Communications
			\$202.28	6150	Campus Communication	Communications
			\$328.08	6150	Campus Communication	Communications
			\$600.00	6150	Campus Communication	Communications
			\$409.64	6150	Campus Communication	Communications
			\$575.00	6150	Campus Communication	Communications
			\$540.89	6150	Campus Communication	Communications

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
CenturyLink	643289	\$7,403.41	\$600.00	6150	Campus Communication	Communications
			\$507.00	6150	Campus Communication	Communications
			\$101.46	6150	Campus Communication	Communications
			\$47.06	6150	Campus Communication	Communications
			\$507.00	6150	Communications	Communications
			\$507.00	6150	Campus Communication	Communications
			\$162.50	6150	Campus Communication	Communications
			\$507.00	6150	Campus Communication	Communications
			\$121.87	6150	Campus Communication	Communications
			\$507.00	6150	Campus Communication	Communications
			\$507.00	6150	Campus Communication	Communications
			\$47.06	6150	Campus Communication	Communications
			\$507.00	6150	Campus Communication	Communications
\$45.95	6150	Campus Communication	Communications			
Choice Creative Solutions	643291	\$4,000.00	\$4,000.00	6110	Office of Dir, Marke	Information Services
Demco Inc	643306	\$10,510.96	\$10,510.96	6460	Equipment Replacemen	Other Materials and
Des Moines Register	643308	\$2,657.66	\$157.66	6050	Office of Controller	Publications (Legal)
			\$2,500.00	6110	Office of Dir, Marke	Information Services
DLP Group Inc	643311	\$29,380.54	\$29,380.54	6019	Bldg 13-Automotive R	Prof Svcs-Individual
Education to Go	643318	\$3,595.00	\$3,595.00	6269	Continuing Ed, On Li	Other Company Servic
Elsevier Health Science	643320	\$22,173.08	\$22,173.08	6265	Non Tort Equip Maint	Software Service Agr
EnSoft Corp	643324	\$5,838.09	\$2,248.75	6269	EnSoft#1 260F-Job Sp	Other Company Servic
			\$3,589.34	6269	EnSoft#1 260F-Job Sp	Other Company Servic
ESM Solutions Corporation	643325	\$28,044.00	\$28,044.00	6265	Non Tort Equip Maint	Software Service Agr

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
FHEG Ankeny Bookstore #10	643332	\$7,212.74	\$7,212.74	4027	Budgeted Revenue	Tuition Waived
Garcia Professional Solut	643342	\$5,000.00	\$5,000.00	6268	Central IA Wrkfrce I	Contracted Services-
Greater Des Moines Partne	643351	\$32,500.00	\$30,000.00	6260	Economic Development	Sponsorships & Donat
			\$2,500.00	6260	Office of the Presid	Sponsorships & Donat
HP Inc	643364	\$3,057.76	\$759.61	6323	Equipment Replacemen	Minor Equipment
			\$2,298.15	6323	WTED - Nursing	Minor Equipment
Iowa Association of Busin	643374	\$10,000.00	\$10,000.00	6260	Office of the Presid	Sponsorships & Donat
Iowa Department of Human	643375	\$5,000.00	\$5,000.00	6260	Office of the Presid	Sponsorships & Donat
Iowa Direct Equipment & A	643376	\$4,900.00	\$4,900.00	6460	Recreation	Other Materials and
Iowa High School Athletic	643377	\$7,500.00	\$7,500.00	6269	Office of Dir, Marke	Other Company Servic
Karl Chevrolet	643390	\$64,114.86	\$44.04	6511	Auto Mechanics	Purchases for Resale
			\$118.00	6511	Auto Mechanics	Purchases for Resale
			-\$91.06	6511	Auto Mechanics	Purchases for Resale
			\$20,928.00	7400	Vehicle Pool	Vehicles
			\$69.97	6511	Auto Mechanics	Purchases for Resale
			-\$4.93	6511	Auto Mechanics	Purchases for Resale
			\$37.84	6511	Auto Mechanics	Purchases for Resale
			\$43,013.00	7400	Mechanical Maintenanc	Vehicles
KCCI TV	643391	\$6,326.28	\$1,742.50	6110	Office of Dir, Marke	Information Services
			\$17.00	6110	Office of Dir, Marke	Information Services
			\$17.00	6110	Office of Dir, Marke	Information Services
			\$17.00	6110	Office of Dir, Marke	Information Services

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 List of checks over \$2,500.00 from 21-FEB-2019 to 21-MAR-2019

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
KCCI TV	643391	\$6,326.28	\$2,167.50	6110	Office of Dir, Marke	Information Services
			\$2,348.28	6110	Office of Dir, Marke	Information Services
			\$17.00	6110	Office of Dir, Marke	Information Services
Kleffmann North America	643394	\$13,552.00	\$3,846.12	6269	KG Marketsense #1 26	Other Company Servic
			\$8,510.74	6269	KG Marketsense #1 26	Other Company Servic
			\$1,195.14	6269	KG Marketsense #1 26	Other Company Servic
Lamar Companies	643400	\$3,100.00	\$3,100.00	6110	Office of Dir, Marke	Information Services
Marco Inc	643415	\$9,728.05	\$3,823.94	6323	Equipment Replacemen	Minor Equipment
			\$5,361.52	6322	WLAN Support	Materials & Supplies
			\$219.01	6322	Equipment Replacemen	Materials & Supplies
			\$323.58	6322	Ames High School	Materials & Supplies
MidAmerican Energy Co	643426	\$8,762.59	\$10.00	6190	Dallas County Farm O	Utilities
			\$6,775.06	6190	Plant Operations - E	Utilities
			\$1,977.53	6190	Utilities	Utilities
Midland National Life Ins	643427	\$3,829.32	\$2,526.40	6269	Midland Life Proj #1	Other Company Servic
			\$200.00	6269	Midland Life Proj #1	Other Company Servic
			\$1,102.92	6269	Midland Life Proj #1	Other Company Servic
Mittera Group	643431	\$11,524.42	\$569.00	6322	Admission Processing	Materials & Supplies
			\$2,124.00	6322	Admission Processing	Materials & Supplies
			\$3,303.00	6322	Office of Dir, Marke	Materials & Supplies
			\$4,838.42	6120	Student Activities	Printing/Reproductio
			\$690.00	6322	Admission Processing	Materials & Supplies
Neevigs Inc	643440	\$2,722.57	\$358.52	6519	Bistro	College Inn
			\$196.19	6519	Bistro	College Inn

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Neesvigs Inc	643440	\$2,722.57	\$330.92	6519	Bistro	College Inn
			\$82.62	6322	Culinary Arts	Materials & Supplies
			\$51.00	6322	Culinary Arts	Materials & Supplies
			\$103.45	6322	Culinary Arts	Materials & Supplies
			\$1,599.87	6322	Conference Center/Sp	Materials & Supplies
New Century FS Inc	643442	\$3,233.36	\$3,233.36	6420	Transportation	Vehicle Materials an
OnMedia	643448	\$2,754.85	\$1,062.50	6110	Office of Dir, Marke	Information Services
			\$850.00	6110	Office of Dir, Marke	Information Services
			\$430.10	6110	Office of Dir, Marke	Information Services
			\$207.40	6110	Office of Dir, Marke	Information Services
			\$204.85	6110	Office of Dir, Marke	Information Services
Pratum Inc	643461	\$8,145.00	\$8,145.00	6269	Continuing Ed, Trade	Other Company Servic
Radio Garage Productions	643467	\$3,420.00	\$3,420.00	6269	Office of Dir, Marke	Other Company Servic
Reserve Account	643475	\$40,000.00	\$40,000.00	6230	Mail Service	Postage and Expediti
Storey Kenworthy	643505	\$22,896.68	\$1,106.60	6269	Student Activities	Other Company Servic
			\$0.00	6269	Office of Dir, Stude	Other Company Servic
			\$513.18	6322	Recruiting	Materials & Supplies
			\$332.83	6323	Equipment Replacemen	Minor Equipment
			\$196.14	6269	Office of Controller	Other Company Servic
			\$1,106.60	6269	Recreation	Other Company Servic
			-\$741.60	6323	Title IX Compliance	Minor Equipment
			\$969.33	6269	Vice President, Enro	Other Company Servic
			\$495.12	6322	Curriculum & Schedul	Materials & Supplies
			\$10,827.64	6322	Student Activities	Materials & Supplies
\$8,090.84	6322	Recreation	Materials & Supplies			

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Symetra Financial	643510	\$8,288.92	\$648.10	6269	Symetra Life Proj #2	Other Company Servic
			\$1,357.08	6269	Symetra Life Proj #2	Other Company Servic
			\$668.61	6269	Symetra Life Proj #2	Other Company Servic
			\$3,794.20	6269	Symetra Life Proj #2	Other Company Servic
			\$1,820.93	6269	Symetra Life Proj #2	Other Company Servic
Systo Food Services of Io	643511	\$2,868.83	\$714.05	6518	Hospitality Careers	Gourmet Dinners
			\$360.04	6518	Hospitality Careers	Gourmet Dinners
			\$1,462.48	6518	Hospitality Careers	Gourmet Dinners
			\$17.80	6518	Hospitality Careers	Gourmet Dinners
			\$105.74	6518	Hospitality Careers	Gourmet Dinners
			\$24.80	6518	Hospitality Careers	Gourmet Dinners
			\$11.76	6518	Hospitality Careers	Gourmet Dinners
			\$13.25	6518	Hospitality Careers	Gourmet Dinners
			\$12.58	6519	Bistro	College Inn
			\$60.44	6322	Culinary Arts	Materials & Supplies
			\$134.21	6518	Hospitality Careers	Gourmet Dinners
-\$48.32	6518	Hospitality Careers	Gourmet Dinners			
The Expandit Company LLC	643514	\$9,700.00	\$9,700.00	6269	ExpandIT #1 260F Job	Other Company Servic
The Waldinger Corporation	643515	\$22,351.36	\$11,175.68	6090	Office of Sr VP, Aca	Maintenance/Repair o
			\$11,175.68	6090	Buildings Equipment	Maintenance/Repair o
Van Gorp	643524	\$14,300.00	\$14,300.00	6269	Van Gorp Corp #5 260	Other Company Servic
Waldinger Corporation	643528	\$4,004.57	\$4,004.57	6269	Technical Update Equ	Other Company Servic
Weiler Inc	643533	\$18,311.58	\$2,800.00	6269	Weiler Inc Proj #4 J	Other Company Servic
			\$7,119.77	6269	Weiler Inc Proj #4 J	Other Company Servic
			\$710.40	6269	Weiler #5 260E Job S	Other Company Servic



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 List of checks over \$2,500.00 from 21-FEB-2019 to 21-MAR-2019

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Weiler Inc	643533	\$18,311.58	\$2,192.18	6269	Weiler #5 260E Job S	Other Company Servic
			\$1,420.80	6269	Weiler Inc Proj #4 J	Other Company Servic
			\$4,068.43	6269	Weiler #5 260E Job S	Other Company Servic
Windstar Lines Inc	643542	\$2,710.00	\$2,710.00	6269	Office of Exec Dean,	Other Company Servic
Windstar Lines Inc	643543	\$7,636.00	\$7,636.00	6269	Office of Exec Dean,	Other Company Servic
Windstar Lines Inc	643544	\$2,585.60	\$2,585.60	6269	Office of Exec Dean,	Other Company Servic
WOI TV	643547	\$3,900.00	\$3,600.00	6110	Office of Dir, Marke	Information Services
			\$300.00	6110	Office of Dir, Marke	Information Services
Yankee Book Peddler Inc	643550	\$4,235.04	\$125.32	6310	Equip Replacement Li	Library Books/Electr
			\$544.27	6310	Equip Replacement Li	Library Books/Electr
			\$1,765.81	6310	Equip Replacement Li	Library Books/Electr
			\$279.91	6310	Equip Replacement Li	Library Books/Electr
			\$1,519.73	6310	Equip Replacement Li	Library Books/Electr
Your Clear Next Step LLC	643551	\$14,843.61	\$297.00	6015	Softskills Training	Consultant's Fees
			\$3,532.58	6015	Softskills Training	Consultant's Fees
			\$11,014.03	6015	Softskills Training	Consultant's Fees
Mercy Hospital Medical Ce	643558	\$3,197.00	\$3,197.00	6266	WIA-Rapid Response D	Stipends/Allowances
			-----			
	REPORT TOTAL		\$3,560,558.35			

West Des Moines, Iowa  
April 8, 2019

The Board of Directors of the Des Moines Area Community College met in regular session on the 8th day of April, 2019, at 4:00 p.m., at the West Campus of the College located at 5959 Grand Avenue in West Des Moines, Iowa 50266. The meeting was called to order and there were present the following named Board Members:

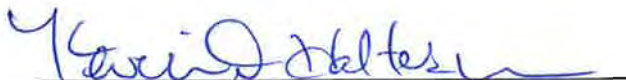
<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Workforce Training and Economic Development Training Contract between the College and 3M Company. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Workforce Training and Economic Development Training Contract between the College and 3M Company." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* \*

  
\_\_\_\_\_  
President of the Board of the Directors

Attest:

  
\_\_\_\_\_  
Secretary of the Board of Directors

## RESOLUTION

### **A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT BETWEEN THE COLLEGE AND 3M COMPANY.**

**WHEREAS**, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa (the "State"), and is authorized and empowered by Chapter 260C of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide job training paid for from the Workforce Training and Economic Development Fund (the "Fund") established under Section 260C.18A; and

**WHEREAS**, the College has undertaken negotiations with respect to a jobs training program with 3M Company (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to train workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

**WHEREAS**, the College has allocated funds in the Fund in order to provide training and intends to use a portion of such funds to pay all or a portion of the costs of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

**WHEREAS**, the Company has represented that the Project meets the criteria established by the Act and the Iowa Economic Development Authority for funding; and

**WHEREAS**, a Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Contract, to provide the Project for the Company;


**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

Section 1. That the Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Workforce Training and Economic Development Training Contract, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Workforce Training and Economic Development Training Contract, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Workforce Training and Economic Development Training Contract shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 3. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 8th day of April, 2019.

  
\_\_\_\_\_  
President of the Board of Directors

ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors

STATE OF IOWA            )  
  ) ss  
COUNTY OF POLK         )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on April 8, 2019, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 8th day of April, 2019.

  
\_\_\_\_\_  
Secretary of the Board of Directors

# WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) TRAINING CONTRACT

This WTED TRAINING CONTRACT (the "Contract"), effective as of \_\_\_\_\_  
between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location),  
and 3M Abrasive Systems Division, Ames, IA, (the "Business" and its location), is entered into under the  
following circumstances:

- A. Pursuant to Chapter 260C.18A (the "Act"), the Community College enters into this Contract with the Business for purposes of establishing a training program to educate and train certain persons with the Business.
- B. The Community College and the Business each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Business.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

## ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Business. The Business represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Business to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Business's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Business is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Business and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Business.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Business or any other person which affects, in any manner whatsoever, the right of the Business to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Business is engaged in interstate or intrastate commerce for those purposes allowable under 260C.18A 2.
- (E) The Business, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The Business is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the Business for which the Business pays state withholding tax or in those cases of start-up companies, those receiving the training are owners of the business.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The Business is an equal opportunity Business which complies with all local, state, and federal affirmative action requirements.

## **ARTICLE II PROJECT; PROGRAM SERVICES; FEES**

**Section 2.1.** The WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) Application for Assistance, as submitted by the Community College in behalf of the Business, and as approved by Community College, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of individuals to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

**Section 2.2.** The Community College agrees to provide the program services within the constraints of funds awarded to the College. It is understood and agreed that the Business and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

**Section 2.3.** Iowa Code section 84A.5 requires the Economic Development Authority to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Business therefore agrees to provide the social security number of each individual who receives training under this contract.

**Section 2.4.** The Business agrees to complete a Performance Report at the completion of training to evaluate the initial impact of training on the Business' operations. The Business also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

**Section 2.5.** It is understood by the Community College and the Business that should project funds not be available or received from the State of Iowa within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Business shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.



### **ARTICLE III PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project.

Section 3.2. The Business and the Community College agree that the project award, in the amount of \$25,000, (the "Project Award") is issued by DMACC as a forgivable loan and shall not be required to be repaid by the Business unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College shall determine whether an event of default has occurred.

### **ARTICLE IV CONTRACT MODIFICATION**

Section 4.1. Business shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Business, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved in writing by the Community College, and the Business.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

### **ARTICLE V EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The Business shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The Business shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The Business shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

## **ARTICLE VI EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Business fails to complete the training project within the agreed period of time as specified in this Contract. In such case, the Business shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Business fails to train the agreed number of employees as specified in this Contract. In such case, the Business shall be required to repay a proportionate amount of total project funds expended by the community college and the Business. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both repayment provisions shall apply.
- (D) The Business fails to comply with any other requirements contained in this Contract. The Business shall be sent written notice by the Community College, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the Community College has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Business ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Business directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the Community College.
- (G) The Business acts in any manner contrary to, or fails to act in accordance with any provision of this Contract.
- (H) Business takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Business shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Business shall immediately pay to the Community College the amount of penalty determined by the Community College. The Business shall also pay interest on the amount to be repaid at the rate of 5% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Business shall immediately pay to the Community College the amount expended by the Business and the Community College from the Project Award. The Business shall also pay interest on the amount to be repaid at the rate of 6% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Business under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. Whenever an event of default has occurred and is unresolved, the Community College may engage a collection agency for appropriate collection action.

## ARTICLE VII MISCELLANEOUS

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College  
2008 South Ankeny Boulevard  
Ankeny, IA 50023

Business: 3M Abrasive Systems Division  
900 Dayton Ave.  
Ames, IA 50010

The Business and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Business and their respective permitted successors and assigns. This Contract may not be assigned by the Business without the express written consent of the Community College and may not be assigned by the

Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Business have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College  
Community College

*Kevin Hesterman*  
Authorized Signature

Kevin Hesterman, Board Vice Chair  
Type Name and Title

2008 South Ankeny Blvd.

Ankeny, IA 50023  
Address

4-8-19  
Date

3M Abrasive Systems Division  
Business

*J. Behn*  
Authorized Signature

Jeffrey J. Behn - Plant Manager  
Type Name and Title

jjbehna@mmm.com  
Email Address

900 Dayton Ave

Ames, IA 50010  
Address

3-8-19  
Date

**Training Plan and Budget  
For 3M Ames  
WTED Project #5**

The following Training Plan reflects the expected training activities for *3M-Ames*. The company will participate in some, if not all, of the following activities.

The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will be submitted for reimbursement as the training progresses. This training plan has been designed by 3M Ames staff with assistance from a DMACC Training Consultant. The Training Plan and Budget are as follows.

	<b>Cost</b>	<b>WTED Cost</b>
<b>I. Job Skill Training</b> * Training Within Industry events will be delivered by CIRAS approximately once a month.	<b>\$29,650</b>	<b>\$20,552</b>
<b>IV. Administrative Costs</b>	<b>\$ 4,448</b>	<b>\$4,448</b>
DMACC will help the company monitor the activity for the duration of the contract to assure that the training objectives are met.		
<b>Total</b>	<b>\$34,098</b>	<b>\$25,000</b>

The training began March 1, 2019 with completion anticipated by January 1, 2020. Upon receipt of proper documentation and reimbursement to all providers of training and training that meets guidelines of WTED, DMACC and this training plan will be made on an applied for basis.

The company will train at least 15 unduplicated employees and will show, at the completion of the contract, \$9,098 in-kind cash match. This match will be linked to the training as outlined in this plan.

West Des Moines, Iowa  
April 8, 2019

The Board of Directors of the Des Moines Area Community College met in regular session on the 8th day of April, 2019, at 4:00 p.m., at the West Campus of the College located at 5959 Grand Avenue in West Des Moines, Iowa 50266. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Workforce Training and Economic Development Training Contract between the College and Carroll County Council for the Prevention of Child Abuse d/b/a Family Resource Center. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Workforce Training and Economic Development Training Contract between the College and Carroll County Council for the Prevention of Child Abuse d/b/a Family Resource Center." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## RESOLUTION

### **A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT BETWEEN THE COLLEGE AND CARROLL COUNTY COUNCIL FOR THE PREVENTION OF CHILD ABUSE D/B/A FAMILY RESOURCE CENTER.**

**WHEREAS**, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa (the "State"), and is authorized and empowered by Chapter 260C of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide job training paid for from the Workforce Training and Economic Development Fund (the "Fund") established under Section 260C.18A; and

**WHEREAS**, the College has undertaken negotiations with respect to a jobs training program with Carroll County Council for the Prevention of Child Abuse d/b/a Family Resource Center (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to train workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

**WHEREAS**, the College has allocated funds in the Fund in order to provide training and intends to use a portion of such funds to pay all or a portion of the costs of the Project, including necessary expenses incidental thereto, in the amount of \$21,334; and

**WHEREAS**, the Company has represented that the Project meets the criteria established by the Act and the Iowa Economic Development Authority for funding; and

**WHEREAS**, a Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Contract, to provide the Project for the Company;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

Section 1. That the Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Workforce Training and Economic Development Training Contract, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Workforce Training and Economic Development Training Contract, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such

Workforce Training and Economic Development Training Contract shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 3. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 8th day of April, 2019.



President of the Board of Directors

ATTEST:



---

Secretary of the Board of Directors



STATE OF IOWA            )  
  ) ss  
COUNTY OF POLK         )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on April 8, 2019, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 8th day of April, 2019.

  
\_\_\_\_\_  
Secretary of the Board of Directors

# WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) TRAINING CONTRACT

This WTED TRAINING CONTRACT (the "Contract"), effective as of \_\_\_\_\_  
between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location),  
and Family Resource Center, Carroll, IA, (the "Business" and its location), is entered into  
under the following circumstances:

- A. Pursuant to Chapter 260C.18A (the "Act"), the Community College enters into this Contract with the Business for purposes of establishing a training program to educate and train certain persons with the Business.
- B. The Community College and the Business each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Business.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

## ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Business. The Business represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Business to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Business's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Business is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Business and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Business.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Business or any other person which affects, in any manner whatsoever, the right of the Business to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Business is engaged in interstate or intrastate commerce for those purposes allowable under 260C.18A 2.
- (E) The Business, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The Business is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the Business for which the Business pays state withholding tax or in those cases of start-up companies, those receiving the training are owners of the business.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The Business is an equal opportunity Business which complies with all local, state, and federal affirmative action requirements.

## **ARTICLE II PROJECT; PROGRAM SERVICES; FEES**

**Section 2.1.** The WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) Application for Assistance, as submitted by the Community College in behalf of the Business, and as approved by Community College, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of individuals to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

**Section 2.2.** The Community College agrees to provide the program services within the constraints of funds awarded to the College. It is understood and agreed that the Business and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

**Section 2.3.** Iowa Code section 84A.5 requires the Economic Development Authority to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State Income records. The Business therefore agrees to provide the social security number of each individual who receives training under this contract.

**Section 2.4.** The Business agrees to complete a Performance Report at the completion of training to evaluate the initial impact of training on the Business' operations. The Business also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

**Section 2.5.** It is understood by the Community College and the Business that should project funds not be available or received from the State of Iowa within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Business shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

**ARTICLE III  
PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project.

Section 3.2. The Business and the Community College agree that the project award, in the amount of \$21,334, (the "Project Award") is issued by DMAACC as a forgivable loan and shall not be required to be repaid by the Business unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College shall determine whether an event of default has occurred.

**ARTICLE IV  
CONTRACT MODIFICATION**

Section 4.1. Business shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Business, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved in writing by the Community College, and the Business.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V  
EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The Business shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The Business shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The Business shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI  
EVENTS OF DEFAULT**

**Section 6.1. Events of Default.** Each of the following shall be an "event of default":

- (A) The Business fails to complete the training project within the agreed period of time as specified in this Contract. In such case, the Business shall be required to repay 20 percent of total project funds expended by the community college and the business.**
- (B) The Business fails to train the agreed number of employees as specified in this Contract. In such case, the Business shall be required to repay a proportionate amount of total project funds expended by the community college and the Business. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.**
- (C) If both (A) and (B) occur, both repayment provisions shall apply.**
- (D) The Business fails to comply with any other requirements contained in this Contract. The Business shall be sent written notice by the Community College, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the Community College has the discretion to extend the period of cure to a maximum of 60 days.**
- (E) The Business ceases or announces the cessation of operations at the project site prior to completion of the training program.**
- (F) The Business directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the Community College.**
- (G) The Business acts in any manner contrary to, or fails to act in accordance with any provision of this Contract.**
- (H) Business takes corporate action to effect any of the preceding conditions of default.**

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**Section 6.3.** Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Business shall immediately pay to the Community College the amount of penalty determined by the Community College. The Business shall also pay interest on the amount to be repaid at the rate of 6% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

**Section 6.4.** Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Business shall immediately pay to the Community College the amount expended by the Business and the Community College from the Project Award. The Business shall also pay interest on the amount to be repaid at the rate of 6% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

**Section 6.5.** Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Business under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. Whenever an event of default has occurred and is unresolved, the Community College may engage a collection agency for appropriate collection action.

## ARTICLE VII MISCELLANEOUS

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College:	<u>Des Moines Area Community College</u>
	<u>2006 South Ankeny Boulevard</u>
	<u>Ankeny, IA 50023</u>
Business:	<u>Family Resource Center</u>
	<u>502 W 7<sup>th</sup> St.</u>
	<u>Carroll, IA 51401</u>

The Business and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Business and their respective permitted successors and assigns. This Contract may not be assigned by the Business without the express written consent of the Community College and may not be assigned by the

Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Business have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College  
Community College  
*Kevin Daltman*  
Authorized Signature  
Kevin Daltman, Board Vice Chair  
Type Name and Title

Family Resource Center  
Business  
*Joellen Buerckley*  
Authorized Signature  
Joellen Buerckley  
Chief Operations Officer  
Type Name and Title

*jbuercley@carrollfrc.org*  
Email Address

2006 South Ankeny Blvd.

502 W. 7<sup>th</sup> St.

Ankeny, IA 50023  
Address

Carroll, IA 51401  
Address

*4-8-19*  
Date

*2/25/19*  
Date

**Training Plan and Budget  
For Family Resource Center  
WTED Project #2**

The following Training Plan reflects the expected training activities for *Family Resource Center*. The company will participate in some, if not all, of the following activities.

The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will be submitted for reimbursement as the training progresses.

This training plan has been designed by Family Resource Center staff with assistance from a DMACC Training Consultant. The Training Plan and Budget are as follows.

	<b>Cost</b>	<b>WTED Cost</b>
<b>I. Job Skill Training</b> * Leadership training as well as Medication Manager training provided by DMACC.	<b>\$25,303</b>	<b>\$17,538</b>
<b>IV. Administrative Costs</b>	<b>\$ 3,796</b>	<b>\$3,796</b>
DMACC will help the company monitor the activity for the duration of the contract to assure that the training objectives are met.		
<b>Total</b>	<b>\$29,099</b>	<b>\$21,334</b>

The training began February 5, 2019 with completion anticipated by October 9, 2019. Upon receipt of proper documentation and reimbursement to all providers of training and training that meets guidelines of WTED, DMACC and this training plan will be made on an applied for basis.

The company will train at least 19 unduplicated employees and will show, at the completion of the contract, \$7,765 in-kind cash match. This match will be linked to the training as outlined in this plan.



West Des Moines, Iowa  
April 8, 2019

The Board of Directors of the Des Moines Area Community College met in regular session on the 8th day of April, 2019, at 4:00 p.m., at the West Campus of the College located at 5959 Grand Avenue in West Des Moines, Iowa 50266. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Workforce Training and Economic Development Training Contract between the College and Scranton Manufacturing Company Inc. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Workforce Training and Economic Development Training Contract between the College and Scranton Manufacturing Company Inc." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## RESOLUTION

### **A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT BETWEEN THE COLLEGE AND SCRANTON MANUFACTURING COMPANY INC.**

**WHEREAS**, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa (the "State"), and is authorized and empowered by Chapter 260C of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide job training paid for from the Workforce Training and Economic Development Fund (the "Fund") established under Section 260C.18A; and

**WHEREAS**, the College has undertaken negotiations with respect to a jobs training program with Scranton Manufacturing Company Inc. (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to train workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

**WHEREAS**, the College has allocated funds in the Fund in order to provide training and intends to use a portion of such funds to pay all or a portion of the costs of the Project, including necessary expenses incidental thereto, in the amount of \$6,324; and

**WHEREAS**, the Company has represented that the Project meets the criteria established by the Act and the Iowa Economic Development Authority for funding; and

**WHEREAS**, a Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Contract, to provide the Project for the Company;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

Section 1. That the Workforce Training and Economic Development Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Workforce Training and Economic Development Training Contract, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Workforce Training and Economic Development Training Contract, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Workforce Training and Economic Development Training Contract shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 3. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 8th day of April, 2019.

  
\_\_\_\_\_  
President of the Board of Directors

ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors

STATE OF IOWA            )  
  ) ss  
COUNTY OF POLK         )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on April 8, 2019, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 8th day of April, 2019.

  
\_\_\_\_\_  
Secretary of the Board of Directors

# WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) TRAINING CONTRACT

This WTED TRAINING CONTRACT (the "Contract"), effective as of \_\_\_\_\_  
between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location),  
and Scranton Manufacturing, Carroll, IA, (the "Business" and its location), is entered into  
under the following circumstances:

- A. Pursuant to Chapter 260C.18A (the "Act"), the Community College enters into this Contract with the Business for purposes of establishing a training program to educate and train certain persons with the the Business.
- B. The Community College and the Business each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Business.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

## ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Business. The Business represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Business to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Business's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Business is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Business and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Business.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Business or any other person which affects, in any manner whatsoever, the right of the Business to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Business is engaged in interstate or intrastate commerce for those purposes allowable under 260C.18A 2.
- (E) The Business, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The Business is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the Business for which the Business pays state withholding tax or in those cases of start-up companies, those receiving the training are owners of the business.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The Business is an equal opportunity Business which complies with all local, state, and federal affirmative action requirements.

## ARTICLE II PROJECT; PROGRAM SERVICES; FEES

Section 2.1. The WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT (WTED) Application for Assistance, as submitted by the Community College in behalf of the Business, and as approved by Community College, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of individuals to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded to the College. It is understood and agreed that the Business and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Economic Development Authority to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Business therefore agrees to provide the social security number of each individual who receives training under this contract.

Section 2.4. The Business agrees to complete a Performance Report at the completion of training to evaluate the initial impact of training on the Business' operations. The Business also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Business that should project funds not be available or received from the State of Iowa within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Business shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

**ARTICLE III  
PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project.

Section 3.2. The Business and the Community College agree that the project award, in the amount of \$6,324, (the "Project Award") is issued by DMAACC as a forgivable loan and shall not be required to be repaid by the Business unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College shall determine whether an event of default has occurred.

**ARTICLE IV  
CONTRACT MODIFICATION**

Section 4.1. Business shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2. The Community College, with the written consent of the Business, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program.

Section 4.3. Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved in writing by the Community College, and the Business.

Section 4.4. This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V  
EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The Business shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The Business shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The Business shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI  
EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Business fails to complete the training project within the agreed period of time as specified in this Contract. In such case, the Business shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Business fails to train the agreed number of employees as specified in this Contract. In such case, the Business shall be required to repay a proportionate amount of total project funds expended by the community college and the Business. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both repayment provisions shall apply.
- (D) The Business fails to comply with any other requirements contained in this Contract. The Business shall be sent written notice by the Community College, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the Community College has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Business ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Business directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the Community College.
- (G) The Business acts in any manner contrary to, or fails to act in accordance with any provision of this Contract.
- (H) Business takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Business shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Business shall immediately pay to the Community College the amount of penalty determined by the Community College. The Business shall also pay interest on the amount to be repaid at the rate of 6% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Business shall immediately pay to the Community College the amount expended by the Business and the Community College from the Project Award. The Business shall also pay interest on the amount to be repaid at the rate of 6% per annum. Interest shall accrue from the date of each advance for payment of project expenses.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Business under this Contract.



Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. Whenever an event of default has occurred and is unresolved, the Community College may engage a collection agency for appropriate collection action.

## ARTICLE VII MISCELLANEOUS

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College  
2006 South Ankeny Boulevard  
Ankeny, IA 50023

Business: Scranton Manufacturing  
217 Griffith Road  
Carroll, IA 51401

The Business and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Business and their respective permitted successors and assigns. This Contract may not be assigned by the Business without the express written consent of the Community College and may not be assigned by the

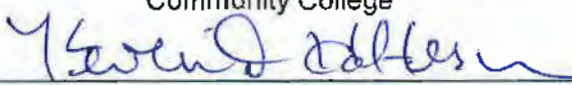
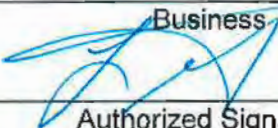
Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Business have caused this Contract to be duly executed all as of the date hereinabove written.

<u>Des Moines Area Community College</u> Community College	<u>Scranton Manufacturing</u> Business
 Authorized Signature	 Authorized Signature
<u>Kevin Hallerman, Board Vice Chair</u> Type Name and Title	<u>Lucas Gray, HR Director</u> Type Name and Title
	<u>lgray@newWayTrucks.com</u> Email Address
<u>2006 South Ankeny Blvd.</u>	<u>101 State St.</u>
<u>Ankeny, IA 50023</u> Address	<u>Scranton, IA 51462</u> Address
<u>4-8-19</u> Date	<u>3/13/19</u> Date

**Training Plan and Budget  
For Scranton Manufacturing  
WTED Project #2**

The following Training Plan reflects the expected training activities for *Scranton Manufacturing*. The company will participate in some, if not all, of the following activities.

The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will be submitted for reimbursement as the training progresses. This training plan has been designed by Scranton Manufacturing staff with assistance from a DMACC Training Consultant. The Training Plan and Budget are as follows.

	<b>Cost</b>	<b>WTED Cost</b>
<b>I. Job Skill Training</b> * Welding Training	<b>\$7,500</b>	<b>\$5,198</b>
<b>IV. Administrative Costs</b>	<b>\$ 1,126</b>	<b>\$1,126</b>
DMACC will help the company monitor the activity for the duration of the contract to assure that the training objectives are met.		
<b>Total</b>	<b>\$8,626</b>	<b>\$6,324</b>

The training began *March 1, 2019* with completion anticipated by *August 1, 2019*. Upon receipt of proper documentation and reimbursement to all providers of training and training that meets guidelines of WTED, DMACC and this training plan will be made on an applied for basis.

The company will train at least 4 unduplicated employees and will show, at the completion of the contract, **\$2,302** in-kind cash match. This match will be linked to the training as outlined in this plan.

Newton, Iowa  
April 8, 2019

The Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshick, Shelby, Story and Warren, State of Iowa, met in regular session on the 8th day of April, 2019 at 4:00 p.m. at the West Campus of the College, 5959 Grand Avenue, West Des Moines, Iowa 50266. The meeting was called to order and there were present, either in person or by telephone conference call, the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning the Legacy Plaza Building 18 Public Restroom Facility Addition Project. Following a discussion of the proposal, there was introduced and caused to be read a resolution entitled "Resolution Setting the Time and Place of a Public Hearing on the Proposed Plans, Specifications, Form of Contract and Estimated Costs for the Legacy Plaza Building 18 Public Restroom Facility Addition Project". The resolution was moved and seconded, and after due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared the resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\*\*\*\*\*



President of the Board of Directors

Attest:



Carolyn Farlow, Secretary  
of the Board of Directors

## RESOLUTION

### RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC HEARING ON THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COSTS FOR THE LEGACY PLAZA BUILDING 18 PUBLIC RESTROOM FACILITY ADDITION PROJECT.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa; and

WHEREAS, the College desires to undertake a public restroom facility addition project consisting of the construction and equipping of a four stall women's and four stall men's public restroom facility addition to Building 18 at the College's Legacy Plaza, 403 W. 4th Street North, Newton, Iowa 50208; and

WHEREAS, OPN Architects, Inc. has prepared plans, specifications, a form of contract and estimated costs of the Legacy Plaza Building 18 Public Restroom Facility Addition Project (the "Project"); and

WHEREAS, before said plans, specifications, form of contract and estimated costs of the Project may be approved, it is necessary to hold a public hearing on such plans, specifications, form of contract and estimated costs pursuant to Section 26.12 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That the Board of Directors of the College meet at the Carroll Campus of the College, Room 147, located at 906 North Grant Road, Carroll, Iowa 51401 on the 8th day of April, 2019, at 4:00 p.m., at which time and place a public hearing shall be held on the plans, specifications, form of contract and estimated costs for the Project, at which hearing all interested individuals shall be given a reasonable opportunity to appear and file objections to the plans, specifications, form of contract and estimated costs of the Project.

Section 2. That the Secretary of the Board of Directors of the College is hereby directed to give notice of the time when and place where the hearing will be held, by publication at least once not less than four (4) nor more than twenty (20) calendar days prior to the date fixed for the hearing, in a newspaper published and having a general circulation in Jasper County, Iowa. The notice shall be in substantially the following form:

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS,  
SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED  
COSTS FOR THE LEGACY PLAZA BUILDING 18 PUBLIC  
RESTROOM FACILITY ADDITION PROJECT.

Notice is hereby given that the Board of Directors of the Des Moines Area Community College (the "College") will meet at the Carroll Campus of the College, Room 147, located at 906 North Grant Road, Carroll, Iowa 51401, on the 8th day of April, 2019, at 4:00 p.m., at which time and place a hearing will be held on the proposed plans, specifications, form of contract and estimated costs for the Legacy Plaza Building 18 Public Restroom Facility Addition Project (the "Project"), which Project shall consist of the construction and equipping of a four stall women's and four stall men's public restroom facility addition to Building 18 at the College's Legacy Plaza, 403 W. 4th Street North, Newton, Iowa 50208. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, form of contract, or estimated costs of the Project. After hearing objections, the Board of Directors of the College will, by resolution, enter its decision on the plans, specifications, form of contract, and estimated costs of the Project.

By Order of the Board of Directors of  
Des Moines Area Community College

A handwritten signature in blue ink, appearing to read "S. J. J. J.", is written over a horizontal line.

Secretary of the Board of Directors

Section 3. That the officers of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 8th day of April, 2019.

  
\_\_\_\_\_  
President of the Board of Directors

Attest:

  
\_\_\_\_\_  
Secretary of the Board of Directors



STATE OF IOWA            )  
                                  ) SS:  
COUNTY OF POLK         )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on April 8, 2019, which proceedings remain in full force and effect, have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

Dated this 8th day of April, 2019.



Secretary of the Board of Directors of the  
Des Moines Area Community College

Newton, Iowa  
 April 8, 2019

The Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, met in regular session on the 8th day of April, 2019 at 4:00 p.m. at the West Campus of the College, 5959 Grand Avenue, West Des Moines, Iowa 50266. The meeting was called to order and there were present, either in person or by telephone conference call, the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greincr	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning the Legacy Plaza Building 18 Public Restroom Facility Addition Project. Following a discussion of the proposal, there was introduced and caused to be read a resolution entitled "Resolution Setting the Time and Place for Receipt of Bids for the Legacy Plaza Building 18 Public Restroom Facility Addition Project". The resolution was moved and seconded, and after due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>


Whereupon, the President declared the resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* \*



President of the Board of Directors

Attest:



Carolyn Farlow, Secretary  
of the Board of Directors

## RESOLUTION

### RESOLUTION SETTING THE TIME AND PLACE FOR RECEIPT OF BIDS FOR THE LEGACY PLAZA BUILDING 18 PUBLIC RESTROOM FACILITY ADDITION PROJECT.

WHEREAS, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa; and

WHEREAS, the College desires to undertake a public restroom facility addition project consisting of the construction and equipping of a four stall women's and four stall men's public restroom facility addition to Building 18 at the College's Legacy Plaza, 403 W. 4th Street North, Newton, Iowa 50208; and

WHEREAS, the College desires to obtain competitive bids for the Legacy Plaza Building 18 Public Restroom Facility Addition Project (the "Project"); and

WHEREAS, OPN Architects, Inc. has prepared a Notice to Bidders for the Project in the form attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. That sealed proposals for the Project will be received by the Board of Directors of the College at the DMACC Commons, Building 22, Eldon Leonard Board Room, at the Ankeny Campus of the College, 2006 S. Ankeny Boulevard, in Ankeny, Iowa 50023 on the 1st day of May, 2019, until 2:00 p.m., at which time and place said bids will be publicly opened and read aloud.

Section 2. That the Secretary of the Board of Directors of the College is hereby directed to give notice to bidders of the time when and place for receipt of bids, and of other information as required by Section 26.7 of the Code of Iowa, by publication at least once not less than thirteen (13) and not more than forty-five (45) days before the date for filing bids in a relevant contractor plan room service with statewide circulation, in a relevant construction lead generating service with statewide circulation, and on the College's internet site. The notice shall be in substantially the form prepared by OPN Architects, Inc. and attached to this Resolution.

Section 3. That the officers of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 8th day of April, 2019.

  
President of the Board of Directors

Attest:

  
Secretary of the Board of Directors

STATE OF IOWA            )  
                                      ) SS:  
COUNTY OF POLK         )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on April 8, 2019, which proceedings remain in full force and effect, have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

Dated this 8th day of April, 2019.

  
\_\_\_\_\_  
Secretary of the Board of Directors of the  
Des Moines Area Community College

**SECTION 00 1113 - NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN: That sealed bids will be received by Des Moines Area Community College (DMACC), at its Ankeny Campus, DMACC Commons, Building 22, Eldon Leonard Board Room, 2006 South Ankeny Boulevard, Ankeny, Iowa 50023, until 2:00 p.m. on the 1st of May, 2019. The bids will be opened shortly thereafter and publicly read. The project consists of furnishing the following supplies, equipment, and/or services.

DMACC LEGACY PLAZA, BUILDING 18 PUBLIC RESTROOMS

NEWTON, IA

PROJECT NO. 17819018

The bids are for a single Prime Contract for interior improvements for new public restroom facilities including: plumbing and interior finishes (drywall, paint, interior countertop, partitions, tile & flooring) at the DMACC Legacy Plaza Building 18. Bids shall be on a lump sum basis; segregated sub-bids will not be accepted.

Work is anticipated to commence upon award of contract, and be completed by August 1, 2019, in one phase as shown on the Contract Documents.

A pre-bid conference is scheduled for April 16, 2019 at 1:00 p.m. at Board Room of Innovation Center Building 1, at DMACC Legacy Plaza, 400 W 4th Street N, Newton IA 50208.

A public hearing will be conducted at a meeting to be held at DMACC Carroll Campus, Room 147, 906 North Grant Rd., Carroll, IA 51401., at 4:00PM., on the 6th day of May, 2019, at which time and place any person may appear and file objections to the proposed plans, specifications, form of contract, and the estimated cost of said project.

Plans and specifications governing the construction of the proposed Work have been prepared by OPN Architects, Inc of Des Moines, Iowa.

Bidders for the Contract may obtain copies of the Bidding Documents by contacting Beeline + Blue, Des Moines, IA (Ph. 515-244-1611) in accordance with the Instructions to Bidders upon depositing the sum of \$50 (written to OPN Architects) or a MBI Plan Deposit card for each set of documents.

General and sub-bidders may obtain a maximum of two copies of the Bidding Documents.

Documents may be viewed at the following plan rooms:

Greater Fort Dodge Growth Alliance Planroom, 24 North 9th Street, Suite A, Ft. Dodge, IA, 515-955-5500.

Dodge Data & Analytics Planroom, 3315 Central Ave, Hot Springs, AR 71913, 501-625-3544

Des Moines Construction Update Plan Room DM, 221 Park Street, Des Moines, IA

Bid+Builders Exchange, 4814 E. Broadway, Madison, WI, 608-221-3148

DMACC Physical Plant Construction Projects - Online

Bid security in the amount of 5% of the total bid in the form of certified check, credit union share draft, or surety bond written on an original AIA Document A310, Bid Bond is required for this project. The successful bidder will be required to provide surety Performance and Payment Bonds in an amount equal to one hundred percent (100%) of the Contract Sum.

The award of the contract may be made by DMACC to any responsible bidder or bidders offering suitable



supplies, equipment and/or service at the lowest price taking into consideration the quality of materials or service in the best interest of DMACC. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities, and to enter into such contract or contracts as shall be deemed in the best interest of DMACC.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa.

**END OF SECTION**

West Des Moines, Iowa  
April 8, 2019

The Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa met in regular session on the 8th day of April, 2019, at 4:00 p.m. at the West Campus of the College located at 5959 Grand Avenue in West Des Moines, Iowa 50266. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning the early redemption of certain student housing system revenue bonds. Following a discussion of the proposal, there was introduced and caused to be read a resolution entitled "Resolution Authorizing the Early Redemption of Student Housing System Revenue Bonds." The resolution was moved and seconded, and after due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared the resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\*\*\*\*\*

  
\_\_\_\_\_  
President of the Board of Directors

Attest:

  
\_\_\_\_\_  
Secretary of the Board of Directors

RESOLUTION AUTHORIZING THE EARLY REDEMPTION  
OF STUDENT HOUSING SYSTEM REVENUE BONDS.

**WHEREAS**, the Board of Directors of Des Moines Area Community College (the “College”), an area community college and a body politic organized and existing under the laws of the State of Iowa, is authorized and empowered by Chapter 260C of the Code of Iowa, as amended (hereinafter referred to as the “Act”) to issue bonds to finance the construction or acquisition of student housing; and

**WHEREAS**, the College has previously authorized the issuance of \$3,960,000 aggregate original principal amount of Student Housing System Revenue Bonds, Series 2009 (Build America Program-Taxable) (the “Bonds”); and

**WHEREAS**, Section 6(b) of the resolution authorizing the issuance of the Bonds (the “Resolution”) adopted by the Board of Directors of the College on June 8, 2009, states as follows:

Redemption. The Series 2009 Bonds maturing on or after June 1, 2020 shall be subject to redemption prior to maturity in whole or in part from time to time, in numerical order, on June 1, 2019 or any date thereafter at the option of the College, upon terms of par plus accrued interest to the date of call.

**WHEREAS**, an aggregate total of \$2,350,000 of the Bonds (the “Early Redemption Bonds”) mature on or after June 1, 2020; and

**WHEREAS**, the College desires to call the Early Redemption Bonds for redemption prior to maturity and has accumulated sufficient funds in order to accomplish the redemption.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

Section 1. The College is hereby authorized to call the Early Redemption Bonds prior to maturity on June 1, 2019 in accordance with the Resolution.

Section 2. The appropriate officers of the College are authorized to take all steps necessary to accomplish the early redemption of the Early Redemption Bonds on June 1, 2019 and to notify the Registrar of the decision of the College to redeem the Early Redemption Bonds prior to maturity on June 1, 2019.

Section 3. Any officer of the College is hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

**PASSED AND APPROVED** this 8th day of April, 2019.


  
President of the Board of Directors

  
Secretary of the Board of Directors

STATE OF IOWA                    )  
  ) SS:  
COUNTY OF POLK    )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on April 8, 2019, which proceedings remain in full force and effect, have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

Dated this 8th day of April, 2019.

  
\_\_\_\_\_  
Secretary of the Board of Directors  
of the Des Moines Area Community  
College

April 9, 2019

Ms. Lori Meeker  
Bankers Trust Company  
453 7th Street  
P.O. Box 897  
Des Moines, IA 50304-0897

Re: Des Moines Area Community College  
Student Housing System Revenue Bonds, Series 2009  
(Build America Program-Taxable)

This is to notify you, as Registrar pursuant to the Resolution of the Board of Directors of Des Moines Area Community College (the "College") adopted on June 8, 2009 (the "Resolution") authorizing the issuance of the College's Student Housing System Revenue Bonds, Series 2009 (Build America Program-Taxable) (the "Bonds"), that the College intends to call for early redemption and redeem on June 1, 2019 all remaining outstanding Bonds maturing after June 1, 2019, in the aggregate principal amount of \$2,350,000, in accordance with Section 6(d) of the Resolution.

You are hereby instructed to notify the holders of the Bonds of the College's exercise of its right of redemption not less than 30 days prior to June 1, 2019, that the Bonds are to be redeemed on such date. On or prior to June 1, 2019, the College will deposit with you the amount necessary in order to redeem all remaining outstanding Bonds on June 1, 2019, and on such date all interest upon the Bonds so called shall cease.

Des Moines Area Community College

By:   
Ben Voaklander, Controller

West Des Moines, Iowa  
April 8, 2019

The Board of Directors of the Des Moines Area Community College met in regular session on the 8th day of April, 2019, at 4:00 p.m., at the West Campus of the College located at 5959 Grand Avenue in West Des Moines, Iowa 50266. The meeting was called to order and there were present, either in person or by telephone conference call, the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>


Matters were discussed concerning the intent of the College to reimburse itself from the proceeds of its Plant Fund Capital Loan Notes for certain capital expenditures paid prior to the issuance of the Notes. Following a discussion of the proposal, there was introduced and caused to be read a resolution entitled "A Resolution Declaring the Official Intent of Des Moines Area Community College to Reimburse Itself for Certain Capital Expenditures from the Proceeds of the College's Plant Fund Capital Loan Notes." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felix Gallagher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Presnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Buie	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Greiner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* \*

  
\_\_\_\_\_  
President of the Board of Directors

Attest:  
  
\_\_\_\_\_  
Secretary of the Board of Directors

## **RESOLUTION**

A RESOLUTION DECLARING THE OFFICIAL INTENT OF DES MOINES AREA COMMUNITY COLLEGE TO REIMBURSE ITSELF FOR CERTAIN CAPITAL EXPENDITURES FROM THE PROCEEDS OF THE COLLEGE'S PLANT FUND CAPITAL LOAN NOTES.

**WHEREAS**, the Des Moines Area Community College (hereinafter referred to as the "College"), of the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshick, Shelby, Story and Warren, State of Iowa (the Counties served by the College being hereinafter referred to as the "Merged Area"), is an area college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260C of the Code of Iowa, as amended (hereinafter referred to as the "Act"), and particularly Section 260C.22 of the Code of Iowa, as amended ("Section 260C.22"), to issue Plant Fund Capital Loan Notes and use the proceeds from the sale of said Notes to defray all or a portion of the cost of the purchase of grounds, construction of buildings, payment of debts contracted for the construction of buildings, purchase of buildings, and equipment for buildings, and the acquisition of libraries, and for the purpose of maintaining, remodeling, improving, or expanding the College; and

**WHEREAS**, the Board of the College has determined to proceed with the projects described on Exhibit A attached hereto (the "Project") and intends to finance some or all of the costs of the Project from the proceeds of tax-exempt bonds or other tax-exempt financing, including the College's Plant Fund Capital Loan Notes (the "Notes"); and

**WHEREAS**, the College desires to commence, prior to the issuance of the Notes, work on the Project and, if necessary, pay for costs of the Project from other funds available to the College and, following the issuance of the Notes, intends to reimburse the College for such funds expended for the Project from the proceeds of the Notes; and

**WHEREAS**, in order to comply with federal tax laws, specifically Treasury Regulation Section 1.150-2 (dealing with proceeds of bonds issued for reimbursement), the College desires to declare its official intention to reimburse certain expenditures.

**NOW, THEREFORE**, the Board of the College declares the following:

1. The College reasonably expects to reimburse from Note proceeds expenditures incurred by the College generally relating to the Project.
2. Prior to the issuance of the Notes, the College intends to temporarily use amounts in the fund of the College identified on Exhibit A attached hereto, in an amount not to exceed \$4,000,000, to pay costs associated with the Project and to reimburse such funds with proceeds from the Notes, and the

maximum principal amount of Notes expected to be issued for the Project is \$40,000,000.

3. This Statement of Official Intent is intended to be a declaration of official intent under Treasury Regulation Section 1.150-2.

Passed and approved this 8th day of April, 2019.

  
\_\_\_\_\_  
President of the Board of Directors

Attest:

  
\_\_\_\_\_  
Secretary of the Board of Directors

Exhibit A

<u>Description of Project</u>	<u>Fund to be Used to Initially Pay Costs</u>
Urban Campus Student Life Building & Building 1 Renovation	Plant Fund (Fund 7)
Building 13 Automotive Addition & Renovation on the Ankeny Campus	
Boone Campus Athletics Facility Expansion	

STATE OF IOWA            )  
                                  ) SS:  
COUNTY OF POLK         )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on April 8, 2019, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 8th day of April, 2019.

  
\_\_\_\_\_  
Secretary of the Board of Directors

FY 2016 to 2025

**NOTE: This Document Is For Planning Purposes Only and Is Subject To Change**

	Sources of Funds:	Sources / Uses		Total
		Other Sources	Plant Fund	
<b>Plant Fund:</b>				
1	Property Tax **		93,481,923	93,481,923
2	Interest on investments	46,705		46,705
<b>Government:</b>				
3	Additional State Aid Appropriation/Backfill Property Tax		2,568,570	2,568,570
4	ACE Infrastructure funds	4,000,000		4,000,000
5	Operating Lease - Ankeny Schools/TPAW Pool	2,178,372		2,178,372
6	City of Newton - Maytag Campus Reimb.	901,600		901,600
7	Mid-American Rebate Program - Bldg. 5	475,655		475,655
8	Iowa DOT - Oralabor Road Project	500,000		500,000
9	City of Ankeny - Oralabor Road Project	260,000		260,000
10	Grant Support - Oralabor Road Project	160,000		160,000
11	Sale of Buildings - Evelyn Davis Center	1,100,000		1,100,000
12	Borrowing Proceeds		72,518,660	72,518,660
13	Donations/Gifts in kind	14,558,414		14,558,414
14	Story County Schools - 28E Contribution	160,000		160,000
15	Jasper County Schools - 28E Contribution	212,500		212,500
<b>Transfers:</b>				
16	Fund 1 - Utilities **	16,105,326		16,105,326
17	Fund 3 - Boone Housing	3,382,400		3,382,400
18	Fund 3 - Boone Housing/Debt Service	1,428,848		1,428,848
19	Fund 3 - Trail Point Operations	5,450,000		5,450,000
20	Fund 1 - Operational Surplus	6,250,000		6,250,000
21	Various Departments	1,011,363		1,011,363
22	Other revenue	1,100,178		1,100,178
23	<b>Total Sources</b>	<b>59,281,361</b>	<b>168,569,153</b>	<b>227,850,514</b>
				<b>227,850,514</b>
<b>Uses of Funds:</b>				
<b>Debt Service:</b>				
24	Principal & Interest	1,434,140	65,633,100	67,067,240
<b>Annual Allocations:</b>				
25	Utilities **	16,175,219		16,175,219
26	District - Capital renewal **		16,550,660	16,550,660
27	District - Technology Upgrades/Equipment **	450,000	14,067,520	14,517,520
28	Administration **		3,909,537	3,909,537
29	<b>Completed Projects (Page 2, Line 18):</b>	<b>10,955,000</b>	<b>46,897,373</b>	<b>57,852,373</b>
<b>Projects Under Construction:</b>				
30	Ankeny-Automotive Remodel/Expansion	2,700,000	10,300,000	13,000,000
31	Ankeny-Trail Point Child Watch Expansion		70,415	70,415
32	Ankeny-Oralabor Rd Project	920,000	289,085	1,209,085
33	Ankeny-Criminal Justice Facility	300,000		300,000
34	Ankeny-Building 23 Parking Lot		100,000	100,000
35	Boone-Athletic Addition	500,000	3,500,000	4,000,000
36	Boone-Call Build America Bonds	2,535,000		2,535,000
37	Carroll - Welding Project		2,000,000	2,000,000
38	District - Ad Astra Proj/Misc		31,392	31,392
39	Newton-Maytag Campus Maintenance	1,042,681	1,000,000	2,042,681
40	Southridge - New Space Design	168,151	113,486	281,637
41	Urban-Evelyn Davis Bldg	1,350,000	650,000	2,000,000
42	Urban-Betts Building Project		400,000	400,000
43	Urban-Student Center	1,600,000	22,400,000	24,000,000
44	<b>Unencumbered funds</b>	<b>19,151,170</b>	<b>(17,124,012)</b>	<b>2,027,158</b>
45	<b>Total Uses</b>	<b>59,281,361</b>	<b>170,788,556</b>	<b>230,069,917</b>
46	<b>Excess (deficit)</b>	-	<b>(2,219,403)</b>	<b>(2,219,403)</b>
47	Beginning Fund Balance	-	2,219,403	2,219,403
48	Ending Fund Balance	-	-	-

	Other Sources	Plant Fund	Total	
<b>Completed Projects:</b>				
1	Ankeny - Culinary Expansion Bldg 7 (\$6,976,717)	1,301,361	3,875,512	5,176,873
2	Ankeny - Board Room Remodel (\$167,265)		77,654	77,654
3	Ankeny - Outdoor Sport Court (\$74,524)		12,527	12,527
4	Ankeny - Road Project		337	337
5	Ankeny - Bldg 5 Dept Moves		325,846	325,846
6	Ankeny - Bldg 5 Student Center/Trail Point(\$45,170,376)		41,448,437	41,448,437
7	Ankeny-Siemans Automation Project	475,655		475,655
<hr/>				
8	Boone - Civil Engineering Expansion (\$2,055,909)	564,444	1,000,000	1,564,444
9	Carroll -			
<hr/>				
10	District -			
<hr/>				
11	Newton - Maytag Campus Acquisition	8,613,540	157,060	8,770,600
12	Perry -			
<hr/>				
13	Story County -			
<hr/>				
14	Evelyn Davis Center -			
<hr/>				
15	Southridge Center -			
<hr/>				
16	Urban -			
<hr/>				
17	West -			
<hr/>				
18	<b>Total Completed Projects to Page 1, Line 29</b>	<u>10,955,000</u>	<u>46,897,373</u>	<u>57,852,373</u>

# Des Moines Area Community College



**FINANCIAL STATEMENTS  
FOR MARCH 31, 2019  
AND THE NINE MONTHS THEN ENDED**



**Des Moines Area Community College  
Balance Sheet  
March 31, 2019**

	Unrestricted General Fund 1	Restricted General Fund 2	Auxiliary Fund 3	Agency Fund 4	Scholar- ship Fund 5	Loan Fund 6	Plant Fund 7	Total
<b>ASSETS</b>								
<b>Current Assets:</b>								
Cash in Banks and Investments	14,329,474	\$ 57,188,571	\$ 4,271,133	\$ 3,070,103	\$ (580,221)	\$ 9,133	\$ 50,594	\$ 78,338,787
Accounts Receivable	12,668,459	54,873,304	120,217	7,770	2,071	-	1,568,011	69,239,832
Student Loans	-	-	-	-	-	51,468	-	51,468
Deposits & Prepaid Expenses	61,400	-	-	-	-	-	-	61,400
Inventories	28,711	-	234,521	-	-	-	-	263,232
Total Current Assets	27,088,044	112,061,875	4,625,871	3,077,873	(578,150)	60,601	1,618,605	147,954,719
<b>Fixed Assets:</b>								
Land, Buildings & Improvements	-	-	-	-	-	-	220,227,819	220,227,819
Equipment, Leased Prop, Books & Films	-	-	-	-	-	-	18,649,439	18,649,439
Accumulated Depreciation	-	-	-	-	-	-	(83,998,937)	(83,998,937)
Total Fixed Assets	-	-	-	-	-	-	154,878,321	154,878,321
<b>TOTAL ASSETS</b>	<b>\$ 27,088,044</b>	<b>\$ 112,061,875</b>	<b>\$ 4,625,871</b>	<b>\$ 3,077,873</b>	<b>\$ (578,150)</b>	<b>\$ 60,601</b>	<b>\$ 156,496,926</b>	<b>\$ 302,833,040</b>
<b>LIABILITIES AND FUND BALANCES</b>								
<b>Liabilities:</b>								
Current Liabilities	\$ 4,888,211	\$ 2,819,910	\$ 121,906	\$ 8,921	\$ -	\$ -	\$ 249,705	\$ 8,088,653
Long Term Liabilities	1,484,500	2,873,600	50,500	-	-	-	1,575,937	5,984,537
Certificates/Bonds Payable	-	56,025,000	-	-	-	-	24,890,000	80,915,000
Health & Dental Liabilities	-	6,575,051	-	-	-	-	-	6,575,051
Deferred Revenue	11,167,254	41,329,125	500	-	-	-	-	52,496,879
Deposits Held in Custody for Others	22,287	-	-	3,068,952	-	-	-	3,091,239
Total Liabilities	17,562,252	109,622,686	172,906	3,077,873	-	-	26,715,642	157,151,359
<b>Fund Balance:</b>								
Unrestricted	9,525,792	-	4,452,965	-	-	-	-	13,978,757
Restricted-Specific Purposes	-	2,439,189	-	-	(578,150)	60,601	(207,037)	1,714,603
Net Investment in Plant	-	-	-	-	-	-	129,988,321	129,988,321
Total Fund Balance	9,525,792	2,439,189	4,452,965	-	(578,150)	60,601	129,781,284	145,681,681
<b>TOTAL LIABILITIES &amp; FUND BAL</b>	<b>\$ 27,088,044</b>	<b>\$ 112,061,875</b>	<b>\$ 4,625,871</b>	<b>\$ 3,077,873</b>	<b>\$ (578,150)</b>	<b>\$ 60,601</b>	<b>\$ 156,496,926</b>	<b>\$ 302,833,040</b>

**Des Moines Area Community College**  
**Statement of Revenue, Expenditures and Changes in Fund Balances**  
**For the Nine Months Ended March 31, 2019**

	Unrestricted Fund 1	Restricted Fund 2	Auxiliary Fund 3	Agency Fund 4	Scholarship Fund 5	Loan Fund 6	Plant Fund 7	Total
<b>Revenue:</b>								
Tuition and Fees	\$ 42,723,118	\$ 821,892	\$ 421,760	\$ 301,359	\$ -	\$ -	\$ -	\$ 44,268,128
Local Support (Property Taxes)	6,662,573	7,385,994	-	-	-	-	6,672,296	20,720,863
State Support	25,740,310	6,103,145	-	-	-	-	400,000	32,243,455
Federal Support	221,817	2,244,517	25,053	675,354	15,293,281	-	-	18,460,023
Sales and Services	534,024	3,990	1,919,372	25,034	-	-	335,171	2,817,591
Training Revenue / ACE	-	10,968,840	-	-	-	-	-	10,968,840
Other Income	2,110,931	4,422,478	2,495,119	876,551	600	-	2,121,531	12,027,210
<b>Total Revenue</b>	<u>77,992,773</u>	<u>31,950,857</u>	<u>4,861,303</u>	<u>1,878,299</u>	<u>15,293,881</u>	<u>-</u>	<u>9,528,998</u>	<u>141,506,111</u>
<b>Transfers In - General</b>	1,783,016	3,946	154,763	159,367	141,700	5,000	1,778,710	4,026,502
<b>Total Revenue and Transfers In</b>	<u>\$ 79,775,789</u>	<u>\$ 31,954,803</u>	<u>\$ 5,016,066</u>	<u>\$ 2,037,666</u>	<u>\$ 15,435,581</u>	<u>\$ 5,000</u>	<u>\$ 11,307,707</u>	<u>\$ 145,532,613</u>
<b>Expenditures:</b>								
Instruction	\$ 43,088,018	\$ 13,522,354	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,610,373
Academic Support	10,527,652	-	-	-	-	-	-	10,527,652
Student Services	8,482,884	458,475	-	-	-	-	-	8,941,359
Institutional Support	11,656,859	6,578,312	-	-	-	-	-	18,235,171
Operation and Maintenance of Plant	6,637,222	7,904,500	-	-	-	-	-	14,541,722
Auxiliary Enterprise Expenditures	-	-	4,959,124	-	-	-	-	4,959,124
Scholarship Expense	-	-	-	-	16,368,680	-	-	16,368,680
Loan Fund Expense	-	-	-	-	-	8,264	-	8,264
Plant Fund Expense	-	-	-	-	-	-	8,187,014	8,187,014
Agency Fund Expense	-	-	-	956,371	-	-	-	956,371
<b>Total Expenditures</b>	<u>80,392,636</u>	<u>28,463,642</u>	<u>4,959,124</u>	<u>956,371</u>	<u>16,368,680</u>	<u>8,264</u>	<u>8,187,014</u>	<u>139,335,731</u>
<b>Transfers Out - General</b>	1,494,462	1,944,035	392,611	195,394	-	-	-	4,026,503
<b>Total Expenditures and Transfers Out</b>	<u>81,887,098</u>	<u>30,407,677</u>	<u>5,351,735</u>	<u>1,151,765</u>	<u>16,368,680</u>	<u>8,264</u>	<u>8,187,014</u>	<u>143,362,234</u>
<b>Net Increase (Decrease) for the Period</b>	(2,111,309)	1,547,126	(335,669)	885,901	(933,099)	(3,264)	3,120,693	2,170,379
<b>Fund Balance at Beginning of Year</b>	11,637,101	892,063	4,788,634	1,520,962	354,949	63,865	126,660,591	145,918,165
<b>Fund Balance at End of Period</b>	<u>\$ 9,525,792</u>	<u>\$ 2,439,189</u>	<u>\$ 4,452,965</u>	<u>\$ 2,406,863</u>	<u>\$ (578,150)</u>	<u>\$ 60,601</u>	<u>\$ 129,781,284</u>	<u>\$ 148,088,544</u>

**DES MOINES AREA COMMUNITY COLLEGE  
INVESTMENT RECAP  
March 31, 2019**

**DEPOSITORY ACCOUNTS**

Bankers Trust	\$ 12,146,791	1.60%	Money Market
United Bank of Iowa	\$ 3,009,582	2.12%	Money Market
Various Checking Accounts	\$ 189,265	1.35%	Checking Accounts
Wells Fargo Bank - Ankeny	\$ -	0.00%	Money Market
Sub Total	\$ 15,345,638		

**DMACC INVESTMENTS**

<u>Bank</u>	<u>Purchase Date</u>	<u>Amount</u>	<u>Rate</u>	<u>Maturity</u>
Bank Iowa		\$ 7,122,733	1.88%	Investment Account
Bank of the West		\$ 556,852	1.14%	Checking Accounts
Lincoln Savings Bank	December 13, 2018	\$ 1,000,000	2.76%	December 13, 2019
Lincoln Savings Bank	December 13, 2017	\$ 1,000,000	2.19%	December 13, 2019
MetaBank	May 30, 2018	\$ 1,000,000	2.40%	May 30, 2019
West Bank		\$ 59,214	0.20%	Investment Account
Wells Fargo		\$ 4,562,014	2.26%	Investment Account
Sub Total		\$ 15,300,813		

**Calculated**

**ISJIT INVESTMENTS**

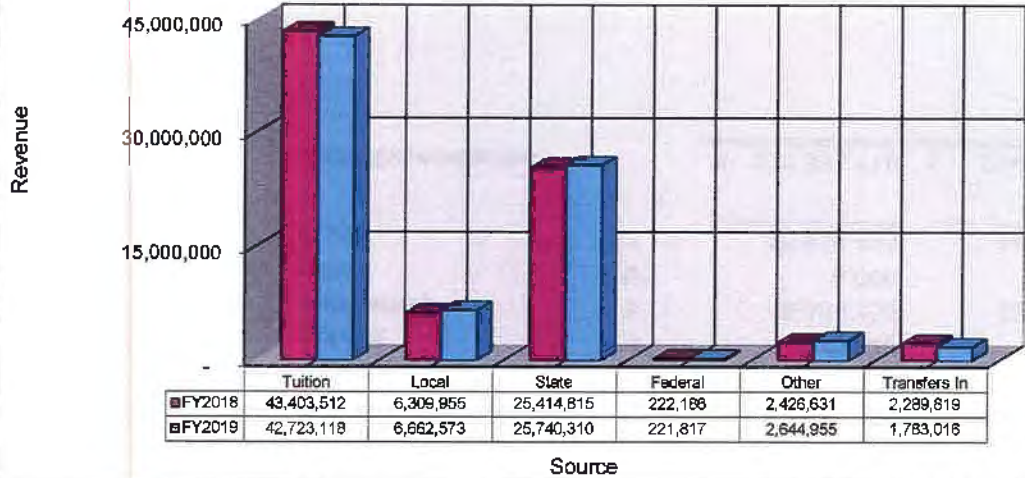
					<u>Term</u>
					<u>Months</u>
Bank Iowa	March 8, 2018	\$ 1,100,000	2.31%	May 24, 2019	14.7
Bank Iowa	March 8, 2018	\$ 1,500,000	2.31%	May 24, 2019	14.7
Bankers Trust	August 27, 2018	\$ 2,000,000	2.65%	February 28, 2020	18.3
Community State Bank	March 14, 2019	\$ 4,000,000	2.77%	March 14, 2020	12.2
Community State Bank	March 14, 2019	\$ 1,000,000	2.70%	September 10, 2019	6.0
Great Western Bank	January 10, 2019	\$ 1,000,000	2.80%	January 10, 2020	12.2
Great Western Bank	January 10, 2019	\$ 2,000,000	2.85%	July 13, 2020	18.3
Great Western Bank	September 12, 2018	\$ 1,000,000	2.50%	May 15, 2019	8.2
U of I Credit Union (Collateralized)		\$ 18,153,763	2.64%	Money Market	
Bankers Trust - Des Moines Money Market		\$ 1,307,765	1.60%	Money Market	
ISJIT Diversified Fund		\$ 14,630,808	2.17%	Money Market	
Total ISJIT Investments		\$ 47,692,336			
Grand Total of Investments		\$ 78,338,787			
Grand Total Weighted Average of Investments			2.24%		

**Des Moines Area Community College  
Fiscal Year Ending June 30, 2019 Budget Report  
Summary by Fund (All Funds)  
For the Nine Months Ended March 31, 2019**

Fund Name	Fund Number	Board Approved Budget	Working Budget	Amount Received/ Expended	Budget Commitments	Working Budget Balance
<b>Revenue</b>						
Unrestricted Current	1	\$ 109,205,090	\$ 111,829,342	\$ 79,775,789		\$ 32,053,553
Restricted Current	2	52,842,083	54,198,378	31,954,803		22,243,575
Auxiliary	3	6,552,776	7,007,916	5,016,066		1,991,850
Agency	4	703,917	703,917	2,037,666		(1,333,749)
Scholarship	5	18,299,154	18,299,154	15,435,581		2,863,573
Loan	6	5,000	5,000	5,000		-
Plant	7	38,507,025	37,707,025	11,307,707		26,399,318
<b>Total Revenue</b>		<b>\$ 226,115,045</b>	<b>\$ 229,750,732</b>	<b>\$ 145,532,613</b>		<b>\$ 84,218,119</b>
<b>Expenditures</b>						
Unrestricted Current	1	\$ 109,241,917	\$ 111,085,643	\$ 81,887,098	\$ 15,742,793	\$ 13,455,752
Restricted Current	2	51,611,743	53,079,157	30,407,677	2,867,039	19,804,441
Auxiliary	3	6,413,427	6,664,589	5,351,735	675,943	636,911
Agency	4	670,542	670,542	1,151,765	23,071	(504,294)
Scholarship	5	18,394,154	18,382,154	16,368,680		2,013,474
Loan	6	5,000	5,000	8,264		(3,264)
Plant	7	35,328,336	34,951,891	8,187,014	287,984	26,476,893
<b>Total Expenditures</b>		<b>\$ 221,665,119</b>	<b>\$ 224,838,976</b>	<b>\$ 143,362,234</b>	<b>\$ 19,596,830</b>	<b>\$ 61,879,912</b>

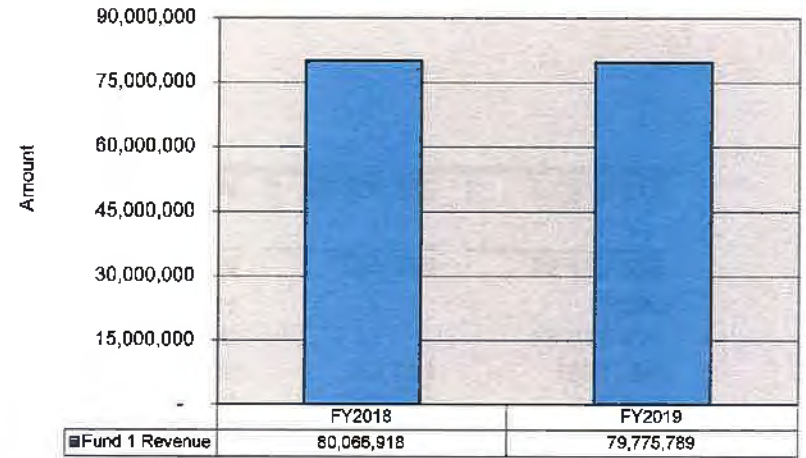
**Des Moines Area Community College  
Revenue/Expense Comparison With Prior Year  
For the Nine Months Ended March 31, 2019**

**Fund 1 Revenue  
March 31, 2019**

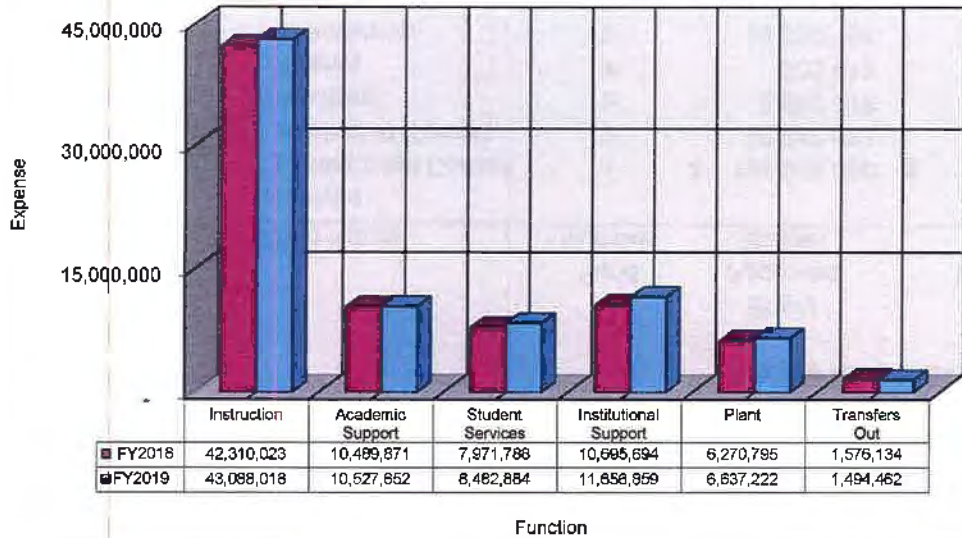


**Tuition Decrease -1.57%**  
**Overall Decrease -0.36%**

**Fund 1 Revenue  
March 31, 2019**



**Fund 1 Expense Comparison by Function  
March 31, 2019**



**Overall Increase 3.24%**

**Fund 1 Expense  
March 31, 2019**

