

Des Moines Area Community College

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Board of Directors Meeting Minutes

2-9-1976

Board of Directors Meeting Minutes (February 9, 1976)

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DES MOINES AREA COMMUNITY COLLEGE
2006 S. Ankeny Boulevard
Ankeny, Iowa 50021

REGULAR MEETING

FEBRUARY 9, 1976 The regular monthly meeting of the Des Moines Area Community College Board of Directors was held on February 9, 1976, in Building #31, Ankeny Campus, 2006 S. Ankeny Blvd., Ankeny, Iowa. The meeting, which was preceded by a telenetwork meeting of the Iowa Council of Area School Boards and a dinner break, was called to order by Max Kreager, Board President, at 7:45 p.m.

ROLL CALL

Members present: Max Kreager
Maurice Campbell
Cecil Galvin
Walter Hetzel
Donald Rowen (arrived late)
Harry Bloomquist
Harold Welin
Eldon Leonard
Murray Goodman

Members absent: None

Others present: Paul Lowery, Superintendent
Jack Asby, Vice President, Business Management
Irv Steinberg, Controller/Board Secretary
Don Rhead, Personnel Director
Rick Chapman, Instructor
Brenda Landry, Secretary
Millie Morris, Secretary
Dorothy Gilliland, Information Officer
Gary Wilcox, Dean, General Education
Charles Bullard, DM Register Reporter
Melinda Voss, DM Tribune Reporter
Mrs. Harold Welin

APPROVAL OF
MINUTES

It was moved by C. Galvin, seconded by M. Goodman, that the minutes of the regular board meeting of January 12, 1976, and the special meeting of January 22, 1976 be approved as presented. Motion passed.

PERSONNEL
ASSIGNMENTS

It was moved by H. Bloomquist, seconded by M. Campbell, that the position of Economics instructor, Ankeny campus, be offered to Richard Yach, effective February 16, 1976, at an annual salary of \$12,344; and that approval be given to the transfer of Ed Keefe to the position of Special Projects Coordinator/Counselor, effective February 1, 1976, at an annual salary of \$15,750. Salary may revert to counselor upon loss of federal funding 7-1-77. Motion passed.

LEAVE OF
ABSENCE

It was moved by M. Campbell, seconded by H. Bloomquist, that a leave of absence be approved, as requested, for the following personnel:

Bonnie Nelson, Nursing instructor, Boone, February 16-20, 1976
Dolores Fortner, Secretarial instructor, Ankeny, March 15-19, 1976

Motion passed.

RESOLUTION TO
OFFER HOUSE
FOR SALE

The Board Secretary noted that an objection has been raised with the selling procedure followed on the sale of the student built house at 802 SE 10th Street, Ankeny, Iowa, and that it has been recommended by the school's attorney that the Board initiate action to resell said property.

Director E. Leonard introduced the following Resolution entitled "RESOLUTION TO SALE OF HOUSE" and moved that same be adopted. Director M. Campbell seconded the motion to adopt. A vote was taken and carried unanimously. Whereupon, the President of the Board declared said Resolution duly adopted as follows:

RESOLUTION TO SALE OF HOUSE

RESOLVED, that the following described real estate situated in the City of Ankeny, Polk County, State of Iowa, to-wit,

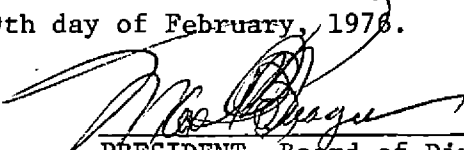
802 SE 10th Street (Lot 10, Waywin Acres, Plat No. 1)

heretofore purchased by said Des Moines Area Community College for the purpose of providing a site for the construction project for the building trades class under the direction of said Des Moines Area Community College with a view toward resale upon completion be offered for sale to the highest acceptable bidder, submitting a sealed bid, with such bids to be received March 5, 1976, by the Board Secretary, with said bids to be opened publicly and read aloud at 2:00 p.m., March 5, 1976, in the office of the Board Secretary, in the administration building, Des Moines Area Community College, Ankeny campus.

Bids will be acted upon by the Board at its regular meeting March 8, 1976. Each bid is to be accompanied by a certified check in the amount of \$500, payable to Des Moines Area Community College, with the remainder of the accepted bid due and payable on or before March 22, 1976.


BE IT FURTHER RESOLVED that the Secretary of the Board of Directors give notice of said bid letting as required by law.

PASSED AND APPROVED this 9th day of February, 1976.



PRESIDENT, Board of Directors

ATTEST:



SECRETARY, Board of Directors

APPROVAL OF
ACCT-O-LINE
SUBSCRIPTION

It was moved by M. Campbell, seconded by E. Leonard, that approval be given for subscription to ACCT-O-LINE (publication from Association of Community College Trustees) for the period February 1976 through January 1977, for the sum of \$24. Motion passed.

APPROVAL OF
MEMBERSHIP IN
COUNCIL OF
NCCJC

It was moved by E. Leonard, seconded by C. Galvin, that approval be given to the payment of \$25 for membership in the Council of North Central Community Junior College Association for 1976. Motion passed.

REVISION OF
BOONE CAMPUS
CALENDAR

A motion was made by M. Goodman, seconded by H. Welin, that the Boone campus calendar for summer 1976 only be revised to permit the summer session to begin June 1 and end August 16, with staff vacations beginning after the summer session. A copy of the revised calendar is attached hereto and made a part of these minutes. Motion passed.

CONSIDERATION
OF BOARD
POLICIES

It was moved by D. Rowen, seconded by M. Goodman, that consideration and/or approval of proposed board policies be deferred until the next scheduled board meeting. Motion passed.

FOREIGN STUDENT
DEPOSIT REQUIRE-
MENT POLICY

It was moved by E. Leonard, seconded by D. Rowen, that as a pre-requisite to admissions, foreign students be required to deposit, with the business office of the college, the sum of \$2,000 to cover the cost of books, fees, and supplies for four quarters (\$500 per quarter). Motion passed.

REQUEST
AUTHORITY TO
SELL LAND

It was moved by H. Welin, seconded by H. Bloomquist, that Supt. Lowery be authorized to request authority from the State Board of Public Instruction to sell up to 20 acres of land in the southwest corner of the campus for the purpose of erecting student housing. Motion passed.

APPOINTMENT OF
SUBCOMMITTEE
TO STUDY
ATHLETICS

It was moved by M. Campbell, seconded by D. Rowen, that the Board President appoint a three member subcommittee to further study the college policy concerning athletics and for said subcommittee to submit a report to the Board at the regular meeting in April. Motion passed and the Board President appointed Don Rowen, chairman, Harold Welin, and Harry Bloomquist as members of the subcommittee.

FY76-77 BUDGET
AND PUBLIC
HEARING DATE
ESTABLISHED

It was moved by H. Bloomquist, seconded by M. Campbell, that the proposed FY76-77 General Fund budget, totalling \$13,928,131, and the Plant Fund budget, totalling \$2,522,915, be approved for filing and publication and that the public hearing on said budget be held at 7:30 p.m., March 8, 1976, at the Heartland Area Education Agency office, located at 1932 SW Third Street, Ankeny, Iowa, and that the Board Secretary publish the required notices and budget estimate summary as required by law. Motion passed.

APPROVAL OF
NEBIT FUNDED
PROJECT

It was moved by C. Galvin, seconded by H. Bloomquist, that approval be given to a project to train approximately 60 people in 66 hours of instruction for the Butler Manufacturing Company, Story City, Iowa, in cooperation with the Department of Public Instruction and with funding through New and Expanding Business and Industry Training (NEBIT) monies. Motion passed.

SPECIAL
MEETING FOR
STUDENT
HOUSING
REVIEW

A motion was made by H. Bloomquist, seconded by W. Hetzel that a special meeting be held on Tuesday, February 24, 1976, Building #31, Ankeny campus, at approximately 7:00 p.m. (immediately following dinner which begins at 6:00 p.m.) for the purpose of hearing proposals on student housing. Motion passed.

NEGOTIATIONS
WITH ESB

It was moved by C. Galvin, seconded by W. Hetzel, that the Board President and Supt. Lowery be authorized to negotiate with the Educational Service Bureau, Inc., for services regarding collective bargaining for which payment was previously made. Motion passed.

CLAIMS AND
ACCOUNTS

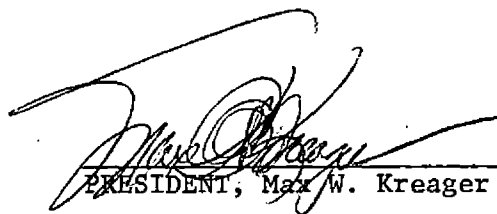
It was moved by M. Campbell, seconded by C. Galvin, that the claims and accounts, as presented, be approved for payment. Motion passed.

ELECTION
RESULTS FOR
BARGAINING
AGENT

Supt. Lowery reported that the results of the election held this date, February 9, indicated the majority of the eligible votes (181 yes; 19 no) voted for the Des Moines Area Community College Higher Education Association as the exclusive bargaining agent for the unit.

ADJOURNMENT

It was moved by C. Galvin, seconded by M. Campbell, that the meeting be adjourned. Motion passed and the meeting adjourned at 10:00 p.m. As noted above, the next special meeting was set for February 24, 1976, Bldg. #31, 7:00 p.m., with the next regular meeting set for March 8, 1976 at the Heartland Area Education Agency office, immediately following the joint meeting with Heartland Board of Directors which commences at 5:30 p.m., and public hearing on the budget which has been scheduled for 7:30 p.m.



PRESIDENT, Max W. Kreager



SECRETARY, Irv Steinberg

DES MOINES AREA COMMUNITY COLLEGE

Agenda - Regular Meeting
Monday, February 9, 1976
Building #31 - Room 3115
4:00 P.M.

4:00 - 6:00 P.M. IOWA COUNCIL OF AREA SCHOOL BOARDS MEETING VIA TELENETWORK

6:00 - 7:00 P.M. DINNER

7:00 P.M. CALL TO ORDER

1. APPROVAL OF MINUTES - January 12¹⁹⁷⁶ regular meeting

C. Galvin, M. Goodman

2. REPORTS

- a. ICASB & Area Supts. - Kreager & Lowery
- b. Mid-Iowa Computer Center - Hetzel
- c. Legislative
- d. Student housing - special meeting February 24
- e. Financial (Exhibits A & B)
- f. Collective bargaining - election February 9
- g. January 16 meeting with Governor Ray re: Urban Center

*H. Bloomquist,
2d W. Hetzel*

*meet at Baker's Caf.
at 6 PM*

3. COMMUNICATION

- a. Letter from Thomas Ditzel, Executive Director, IEBN
- b. Letter from Wesley Day Advertising

4. UNFINISHED BUSINESS

5. NEW BUSINESS

- a. New Personnel: (Exhibit C)
 - (1) Richard Yach, Economics instr., Ankeny
- b. Personnel Transfer: (Exhibit C)
 - (1) Ed Keefe to Special Projects Coordinator/Counselor.
- c. Personnel Resignation:
 - (1) Jack Tillson, Librarian, Boone, August 31, 1976, with a leave of absence from June 11 through August 31, 1976.
- d. Personnel Leave of Absence:
 - (1) Bonnie Nelson, Nursing instr., Boone, February 16-20, 1976
 - (2) Dolores Fortner, Secretarial instr., Ankeny, March 15-19, 1976.
- e. Resolution to offer student constructed house at 802 SE 10th, Ankeny, for resale due to legal technicality error in previous sale of same house.
- f. Consideration of subscription renewal to ACCT-O-LINE for the period February 1976 through January 1977, in the amount of \$24.00.
- g. Consideration of institutional membership in the Council of North Central Community Junior College for 1976 in the amount of \$25.00.

*H. Bloomquist
2d M. Campbell*

*H. Welin, 2d
H. Bloomquist*

*M. Campbell,
2d H. Bloomquist*

*M. Campbell
2d E Leonard*

*E Leonard
2d C. Galvin*

5. NEW BUSINESS (continued)

h. Proposed adjustment in Boone campus calendar for summer quarter 1976. (Exhibit D)

M. Goodman, 2d. H. Welin

i. Discussion of architectural services. *Defered til March - proposal to be sent Bd.*

j. Policy concerning athletics. #1535

H. Welin,
2d H. Bloomquist

k. Request to State Board for authority to proceed to sell land for the purpose of developing student housing.

D. Rowen 2d
M. Goodman

l. Consideration of corrections on board policies #400 thru #600; new policies #700 thru #800; and approval of total.

Defer action to Feb 24 Spec. Meeting

m. Consideration of required deposit for foreign students.

E. Leonard, 2d D. Rowen

n. Approval of tentative budget for FY76-77 (Exhibit E), and establish March 8 as date for public hearing to allow certification to County Auditors by March 15, 1976.

H. Bloomquist, 2d M. Campbell

6. OTHER

a. Dinner and meeting with Heartland Area Education Agency Board of Directors at 5:30 p.m., Monday, March 8, at the Heartland office located at 1932 SW 3rd, Ankeny.

7. PRESENTATION OF CLAIMS AND ACCOUNTS

M. Campbell, 2d C. Galvin

7:30 PM

8. ADJOURNMENT

10 PM Galvin, B.L.

C. Galvin, 2d H. Bloomquist
Approve NCB IT funds for Story City project
for ~~approval~~ \$8,760
for submission to DPI

BOONE CAMPUS

Exhibit D

	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
JULY - 1975		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
AUGUST					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
SEPTEMBER	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30			
OCTOBER			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31
NOVEMBER	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
DECEMBER	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
JANUARY - 1976				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
FEBRUARY	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27					
MARCH	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
APRIL				1	2	5	6	7	8	9	12	13	14	15	18	19	20	21	22	23	26	27	28	29	30
MAY	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31				
JUNE		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30		
JULY				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
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SEPTEMBER		1	2	3		6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	

- LEGEND**
- In-service or Professional Workshop Days
 - Holidays
 - Vacation (no school)
 - Beginning of quarter
 - End of quarter

- LEGAL HOLIDAYS**
- July 5 - Independence Day
 - September 6 - Labor Day
 - Nov. 27 & 28 - Thanksgiving
 - December 25 - Christmas
 - January 1 - New Years Day
 - April 16-19 - Easter
 - May 31 - Memorial Day

QUARTERS

Fall Qtr.	- 56 days
Winter Qtr.	- 58
Spring Qtr.	- 57
	171 *
Summer Qtr.	- 54
Total	225

12-Month Contracts

Student Contact Days	- 224
In-Service Days	- 8
Holidays	- 9
Vacation	- 20
Total	261

*Including one undesignated In-Service day.

	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
JULY - 1975		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
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LEGEND

- Inservice or Professional Workshop Days
- Holidays
- Vacation (no school)
- Beginning of quarter
- End of quarter

LEGAL HOLIDAYS

- July 4 - Independence Day
- September 1 - Labor Day
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12-Month Contracts

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In-Service Days	- 8
Holidays	- 9
Vacation	- 20
Total	261

*Including one undesignated In-Service day.

PERSONNEL RESUME

Transfer

Name:	Ed Keefe
Age:	36
Position:	Special Projects Coordinator/Counselor
Division:	Student Life
Recommended salary:	\$15,750 annual
Most recent salary:	\$14,877 annual
Salary in relation to staff w/similar qualifications:	Commensurate with salary schedule.
Education:	M.A. Student Personnel Administration
Experience:	8 years teaching; 6 years work
Reason for recommending this person:	Best qualified
Beginning date of employment:	February 1, 1976
Length of contract:	12 month
Reason for employment:	Addition

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NEW

Name:	Richard Yach
Age:	29
Position:	Economics Instructor
Division:	Career Education
Recommended salary:	\$12,344 annual
Most recent salary:	\$11,500 annual
Salary in relation to staff with similar qualifications:	Comparable
Education:	M.S. in Economics
Experience:	5 yrs. teaching; 1+ yrs. work
Reason for recommending this person:	Best qualified
Beginning date of employment:	February 16, 1976
Length of contract:	9 months
Reason for employment:	Replacement for Richard Needham, who left the teaching profession

Memorandum

**des moines area
community college**

2006 ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-0651

DATE **February 2, 1976**

TO **Paul Lowery**

Location

FROM **Irv Steinberg**

Location

RE: **February 9, 1976 Board Agenda Item**

1. Resolution to offer Student Constructed house at 802 S.E. 10th, Ankeny for resale due to legal technicality error in previous sale of same house.
2. Approve tentative budget for FY 76-77 and establish March 8, 1976 as date for public hearing to allow certification to County Auditors by March 15, 1976.

IS:ew

FISCAL 1977 BUDGET CERTIFICATION DATA

A notice of the total proposed expenditures outlined on the attached AS-15H must be published and then certified with Area XI controlling county (Polk) by March 15, 1976. The certification is the basis for the tax asking for both general and plant fund operations for FY-77.

Revenues:

Basically the revenue data represents the latest information known to administration relative to property valuations, possible general fund general aid appropriation, tuition from anticipated enrollment for FY-77 and other anticipated revenues. Anticipated revenue from property tax includes the maximum revenue, a thirty percent plus increase in property values would produce for operations and payment for the amount of the Emergency Loan Fund. Federal revenue is increased in anticipation of a new \$500,000 grant.

Expenditures:

Basically the expenditure data represents a twelve percent increase over current year budgeted functional expenditures with added provision for; payment of the Emergency Loan \$825,000 under Administration Expenditures, the new \$500,000 grant under activities related to instruction and \$60,000 for increased utilities under Physical Plant.

It is anticipated both revenue and expenditure amounts will vary from this presentation when a formalized budget is prepared for Board consideration later this year. Detailed backup of the functional expenditures and most revenue are not available at this time.

AREA SCHOOLS COMPARISON OF GENERAL FUND AND PLANT FUND
REVENUE AND EXPENDITURES FOR FISCAL YEARS 1975, 1976 and 1977

Categorical Source of Revenue	GENERAL FUND			PLANT FUND		
	Actual 1974-75	Budgeted 1975-76	Projected 1976-77	Actual 1974-75	Budgeted 1975-76	Projected 1976-77
400 Student Fees	122,776	239,000	120,000			
410 Tuition	1,920,224	1,983,205	2,514,000			
Local Support						
415 (Property Tax)	579,260	1,308,770	2,475,000**	574,944	1,298,817	2,475,000**
421 State General Aid	2,283,180	3,993,500	4,592,000			
*424 State Voca. Aid	723,114	893,753	1,202,131			
425 State (Equip. Rep.)	107,932	200,000	225,000			
426-428 State Voca.	21,577	24,000	40,000			
429 Other State	353,178					
**430-49 Fed. Support	2,411,953	2,221,080	2,700,000	141,680	58,238	27,915
450-59 Sales & Serv.	10,047	8,000	15,000			
460-90 Other Income	154,079	77,000	45,000	85,707	20,000	20,000
Total Revenue	8,687,320	10,948,308	13,428,131	802,331	1,377,055	2,522,915
***Unrestricted Fund Bal.	1,704,559			459,107	860,476	
GRAND TOTAL	10,391,879	10,948,308	13,928,131	1,261,438	2,237,531	2,522,915

Categorical Source of Expenditures	Actual 1974-75	Budgeted 1975-76	Projected 1976-77	Actual 1974-75	Budgeted 1975-76	Projected 1976-77
Liberal Arts and Science	1,248,677	1,307,854	1,464,796			
Vocational-Technical	2,814,571	3,386,503	3,792,884			
Adult Education	1,151,550	1,377,768	1,543,100			
Activities Related to Instruction	1,686,230	1,282,365	2,217,275			
Administration	789,341	989,186	1,932,889*			
Student Services	745,939	1,172,944	1,313,697			
Learning Resources	353,120	379,000	424,480			
Physical Plant	1,564,259	983,378	1,161,383	1,261,438	2,237,531	2,522,915
Function 9	38,192	69,310	77,627			
TOTAL EXPENDITURES	10,391,879	10,948,308	13,928,131	1,261,438	2,237,531	2,522,915

*Include only state share - Note Instruction for AS-15H, Item 2.

**Include federal share of Vocational Aid - Note Instruction for AS-15H, Item 2, in regard to Vocational Workstudy, CETA, and Special Needs.

***Indicate unrestricted funds used. *Includes \$825,000 for Loan Payback

Includes tax levy for change in fiscal year *Includes levy for 3/8 mill for Loan Payback

Memorandum

**des moines area
community college**

2006 ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-0651

DATE February 4, 1976

TO Board of Directors

FROM Paul Lowery *PL*

Location

Location

RE: Agenda and Supporting Information for Regular February Board Meeting,
Monday, February 9, 4:00 P.M., Along with Some Explanations

Enclosed for your review prior to the meeting are the following:

1. Agenda.
2. Financial Reports (Exhibits A & B).
3. Personnel Resume (Exhibit C).
4. Proposed Boone campus calendar for summer quarter 1976 and board approved calendar (12 month) for DMACC for 1975-76 (Exhibit D).
5. Fiscal 1977 budget certification data (Exhibit E).

Also enclosed is page 2 of the minutes of the January 12 board meeting. Please substitute this page for page 2 of the minutes previously mailed. The item having to do with the adjustment of the salary of Sharron Collier was left off the original minutes.

Explanation of agenda items:

- 5 c. Jack Tillson wants to pay for and have his insurance continue through August 31, when he will be covered under a retirement program.
- 5 e. Action necessary because bid was awarded too soon after last legal notice.
- 5 h. This change is for one year only to test out a belief held by some at Boone who feel that by beginning summer session before the summer session begins at Iowa State an enrollment advantage will be gained.
- 5 i. We need to discuss architects for Phase III so they can be involved in the planning. There is great advantage in continuing with Wilkins and Bussard. Our college attorney says this is quite legal and should present no problem.
- 5 j. Please review policy #535 in your policy manual.
- 5 k. I recommend that we proceed to ask the State Board for authority to sell 20 acres.
- 5 m. Because of numerous problems encountered with foreign students, I am recommending a policy that a foreign student, as a prerequisite to admission, be required to deposit with the college the sum of \$2,000 to cover the cost of books, fees, and supplies for 4 quarters (\$500 per quarter).

Enclosures

Vote on unit -

Item
2 F

181	yes
19	No
1	Voided

DMACC Higher Ed. Assoc.
to be exclusive bargaining agent.

in The matter of DMACC public employees
& DMACC H E A. intervenor / cross Petitioner

A majority of the eligible voters have voted for
exclusive representation DMACC H E A.
bargaining representative

Feb 9, 76

ABSENT: Don Rowen

7:45 PM

(arrived back 8:50 PM)

Galvin, rd W. Hetzel authorize ^{best & best} determine if ESB can negotiate our position, etc, changes, etc,

item 2F

(5J.)

stop Inter. Ath ^{gov} 1977 completely

Discussion concerning athletics

Three members to review & study the question of Athletics

Don R., Chairman
Harold W.
Harry B. ✓

M. Campbell rd D. Rowen that "task force" submit a report to Bd at April reg. meeting

Feb 9 Meeting

Visitors

<u>NAME</u>	<u>Position</u>
Charles Bullard	D. M. Register
Don RHEAD	DMACC
Pick Chapman	"
Brenda Landry	"
Millie Harris	"
Melinda Voss	Des Moines Tribune
Dorothy Silbent	DMACC
Mrs Bob Welin	wife Bd member
Gary Wilcox	Dean AMACC
Jack Ashby	UP BM

- DRAFT -

RESOLUTION TO
OFFER HOUSE
FOR SALE

The Board Secretary noted that an objection had been raised with the selling procedure followed on the sale of the student built house at 802 S.E. 10th Street, Ankeny, Iowa, and that it has been recommended by the school's attorney that the Board initiate action to resell said property.

Director E. Leonard introduced the following Resolution entitled "RESOLUTION TO SALE OF HOUSE" and moved that same be adopted. Director M. Campbell seconded the motion to adopt. A vote was taken and carried unanimously. Whereupon, the President of the Board declared said Resolution duly adopted as follows:

RESOLUTION TO SALE OF HOUSE

RESOLVED, that the following described real estate situated in the City of Ankeny, Polk County, State of Iowa, to wit

802 S.E. 10th Street (Lot 10, Waywin Acres, Plat No. 1)

heretofore purchased by said Des Moines Area Community College for the purpose of providing a site for the construction project for the building trades class under the direction of said Des Moines Area Community College with a view toward resale upon completion be offered for sale to the highest acceptable bidder, submitting a sealed bid, with such bids to be received March 5, 1976, by the Board Secretary, with said bids to be opened publicly and read aloud at 2:00 p.m. in the office of the Board Secretary, in the Administration Building, Des Moines Area Community College Ankeny Campus, on March 5, 1976

Bids will be acted upon by the Board at its regular meeting March 8, 1976. Each bid is to be accompanied by a certified check in the amount of \$500.00, payable to Des Moines Area Community College, with the remainder of the accepted bid due and payable on or before March 22, 1976.

BE IT FURTHER RESOLVED that the Secretary of the Board of Directors give notice of said bid letting as required by law.

PASSED AND APPROVED this 9th day of February, 1976.

PRESIDENT, Board of Directors

ATTEST:

SECRETARY, Board of Directors

Des Moines Area Community College
Student Housing Specifications

The Des Moines Area Community College is interested in:

1. The sale of up to 20 acres of land along the west and south property lines. Access provided at intersection of the future second avenue extension and future highway 401.
2. Negotiations relative to the sale of land will be based on certified appraised value and individual proposals submitted by prospective owners.
3. Proposals submitted by prospective developer of student housing are to include plans for construction, financing capabilities and management plans.
 - a. Preliminary plans outlining:
 1. Type and style of housing
 - a. Basic material - brick, paneling, others
 - b. Unit floor plan
 - c. Apartment floor plan
 2. Elevations including perspective drawing
 3. Improvements or amenities
 4. Parking facilities
 5. Apartment furniture
 6. Construction time table including number of units in each phase and completion date of each phase
 7. Statement on nondiscrimination practices
 - b. Qualifications and experience of proposed developers:
 1. Data sheet of present or prior construction and financing experience.
 - c. Management proposal:
 1. Proposed plan of operation, owner-operated - contracted operations
 2. Management concept
 3. Occupancy plan - single and married units
 4. Qualifications and prior management experience
 5. Proposed monthly rental charges and inclusions

Other considerations:

4. Buyer to finance, provide or arrange for construction and operation of student housing.
5. Proposed student housing architecture must compliment existing college buildings and meet all building codes and ordinance state of Iowa, city of Ankeny. Present zoning, M-3, Limited Industrial.
6. Proposed student housing is to be furnished for student occupancy in permanent apartment-type housing (no mobile units).

lished in column C control expenditures and represent maximum expenditures authorized by law for certification.

ENTRY RECORD OF CONSIDERATION AND FILING OF ESTIMATE

On February 9, 1976, the Board of Directors of Merged Area XI met to consider and approve for filing and publication the proposed budget for the ensuing year. A quorum was present. The Board of Directors fixed the time and place for the public hearing on March 8, 1976 at 7:30 o'clock p. m. at 1932 SW Third Street, Ankeny, Iowa in Polk County, Iowa.

The Secretary was directed to publish the required notices and estimate summary as required by law.

/s/ Max Kreager, President

/s/ Irv Steinberg, Secretary

NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

Fiscal Year July 1, 1976 — June 30, 1977

MERGED AREA SCHOOL _____

DES MOINES AREA COMMUNITY COLLEGE

The Board of Directors of Merged Area School # XI in the Counties of

<u>ADAIR</u>	<u>CRAWFORD</u>	<u>HARDIN</u>	<u>MARSHALL</u>
<u>AUDUBON</u>	<u>DALLAS</u>	<u>JASPER</u>	<u>POLK</u>
<u>BOONE</u>	<u>GREENE</u>	<u>LUCAS</u>	<u>SHELBY</u>
<u>CARROLL</u>	<u>GUTHRIE</u>	<u>MADISON</u>	<u>STORY</u>
<u>CASS</u>		<u>MAHASKA</u>	
<u>CLARKE</u>	<u>HAMILTON</u>	<u>MARION</u>	<u>WARREN</u>

in Iowa will conduct a public hearing on the proposed 1976-77 budget at

Heartland Area Education Agency Office, 1932 SW Third Street, Ankeny, Iowa

on March 8, 1976, beginning at 7:30 o'clock P. m.

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of budget receipts and expenditures on file with the Board Secretary. Copies of the Supplemental Detail (Schedule 633-A) will be furnished any taxpayer upon request.

February 9, 1976

/s/ Irv Steinberg, Secretary

BUDGET ESTIMATE SUMMARY

FUNDS (Use Whole Dollars)	EXPENDITURES FOR YEAR			D Estimated Cash Reserve (July 1, 1977)	E Estimated Balance and All Other Receipts	F Estimated Amount (C + D - E) Necessary to Be Raised By Taxation
	A July 1, 1974 to June 30, 1975 Actual	B July 1, 1975 to June 30, 1976 Estimate	C July 1, 1976 to June 30, 1977 Proposed			
GENERAL:						
1. General	10,391,879	11,705,342	13,575,250	50,000	11,150,250	2,475,000*
1a. IPERS			120,000	-	-	120,000**
2. Tort Liability	9,064	10,000	11,447	-	-	11,447
SCHOOLHOUSE:						
3. Plant	2,130,843	2,237,531	2,522,915	-	47,915	2,475,000***
4. Bonds and Interest						
5. TOTAL — All Purposes	12,531,786	13,952,873	16,229,612	50,000	11,198,165	5,081,447

*Per Chapter 1096, Sec 57, Code of Iowa. **Per Chapters 97B, 442 & 444, Code of Iowa.

***Per Chapter 1096, Sec 58, Code of Iowa.

TAXATION RATE PER \$1,000 VALUATION — \$ 0.2025

INSTRUCTIONS

Only the notice and budget estimate summary are to be published. Schedule 633-A Supplemental Detail is to be completed before transferring details to Form 633 and to provide copies for any interested taxpayer and for attach-