

Des Moines Area Community College

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Board of Directors Meeting Minutes

4-14-1980

Board of Directors Meeting Minutes (April 14, 1980)

DMACC

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DES MOINES AREA COMMUNITY COLLEGE
2006 South Ankeny Boulevard
Ankeny, Iowa 50021

REGULAR MEETING

14 APRIL 1980

The regular monthly meeting of the Des Moines Area Community College Board of Directors was held in the Education Room at St. Anthony's Hospital, Carroll, Iowa, on 14 April 1980. The meeting was called to order by Board President Eldon Leonard at 6:15 p.m.

TOUR, WESTERN
ATTENDANCE
CENTER, DINNER

The meeting was preceded at 5:00 p.m. by a tour of the Western Attendance Center conducted by its Director, Kriss Philips. Dinner was served at 5:30 p.m. in St. Anthony's Hospital cafeteria.

ROLL CALL

Members Present:

Ray Clark	Walter Hetzel	Theodore Nemmers
Georganne Garst	Eldon Leonard	Jasper Risdal
Murray Goodman	Walter A. Stover, Jr. (7:15 p.m.)	

Members Absent:

Don Rowen

Others Present:

Paul Lowery, Superintendent	Various other DMACC staff
Charles Wright, Board Secretary	and interested residents

APPROVAL OF
AGENDA

It was moved by T. Nemmers, seconded by R. Clark, that the tentative agenda be approved as presented.

The motion was passed unanimously.

PUBLIC
COMMENTS

Board President E. Leonard asked if there were public comments. There were none.

INTRODUCTIONS

Board President E. Leonard introduced each Board member, indicating the district represented by each. Superintendent Lowery then introduced each member of his staff who was present. Director of the Western Attendance Center Philips introduced Carroll residents who were present as guests of the Board, and his staff.

APPROVAL OF
MINUTES

It was moved by T. Nemmers, seconded by M. Goodman, that the minutes of the regular meeting of 10 March 1980, the Budget Hearing of 10 March 1980, and the special meeting of 26 March 1980 be approved.

The motion was passed unanimously.

MONTHLY
FINANCIAL
REPORT

The monthly financial report was presented by Gene Snyders, Vice President, Business Management. A copy of the report is attached (Attachment #1) hereto and made a part of these minutes.

PERSONNEL

It was moved by R. Clark, seconded by T. Nemmers, that personnel items be approved as follows:

Resignations

JULIA HAGGAR, Instructor, English
Effective 23 May 1980

ROLAND H. LAMBERSON, Instructor, Mathematics
Effective 26 May 1980

CAROLE LEA SPICER, Instructor, Nursing
Effective 20 June 1980

Leaves of
Absence
Without Pay

MARCIA K. ALBERTSON, Lab Assistant Office Occupations, 1 Day
12 March 1980 ($\frac{1}{2}$), 13 March 1980 ($\frac{1}{2}$)

VIRJAMA HAMILTON, Instructor, English, 1 Day
15 February 1980

GEORGE HEGARTY, Instructor, English, 1 Year
1 September 1980 - 31 August 1981

DIANE SCHROEDER, Instructor, Dental Assistant, 1 Day
25 February 1980

VERLE V. SMITH, Instructor, Auto Mechanics, 5 Days
5-9 May 1980

The motion was passed unanimously.

CONTRACT
TERMINATIONS

It was moved by R. Clark, seconded by J. Risdal, that the Superintendent's recommendation for contract terminations be received and filed as follows:

GRETCHEN OLSON, CHESS Coordinator
Reason: Special Services Project Funds have not been renewed for
FY 81.
Effective Date: 30 May 1980

LOIS SANCHEZ, CHESS Coordinator, Urban Campus
Reason: Special Services Project Funds have not been renewed for
FY 81.
Effective Date: 30 May 1980,

and that a hearing be granted to GRETCHEN OLSON on 28 April 1980 in accordance with her timely request.

The motion was passed unanimously.

WESTERN IOWA
EDP CONSORTIUM
AGREEMENT
AMENDED

It was moved by T. Nemmers, seconded by G. Garst, that the 28E Agreement between Des Moines Area Community College and the Western Iowa EDP Consortium be amended.

The motion was passed unanimously by roll call vote. A copy of the amendments are attached (Attachment #2) hereto and made a part of these minutes.

DIRECTOR STOVER
ARRIVED

Director Walter A. Stover, Jr. arrived at 7:15 p.m.

URBAN CAMPUS
TELEPHONE
EQUIPMENT

It was moved by T. Nemmers, seconded by R. Clark, that consideration of the Tele-Sound, Inc., bid for installation of telephone equipment at Urban Campus be tabled until the Board meeting of 28 April 1980 at which time the Board should be presented with data comparing the cost of operating the current Ankeny Campus telephone system with the cost that was stated in the bid/proposal documents when the equipment was purchased.

The motion was passed unanimously.

LEASE OF FIRST
STATE BUILDING,
STUART

It was moved by R. Clark, seconded by M. Goodman, that the lease of the First State Building, Stuart, for the period 1 May 1980 to 30 April 1981 for a sum of \$500.

The motion was passed unanimously. The lease is attached (Attachment #3) hereto and made a part of these minutes.

PROGRAMS DISCON-
TINUED DIETETIC
TECHNICIAN/
INSURANCE,
EFFECTIVE
30 JUNE 1980

It was moved by M. Goodman, seconded by G. Garst, that the Dietetic Technician and Insurance programs be discontinued due to a lack of enrollment.

The motion was passed unanimously.

PUBLIC HEARING
TO AMEND FY 80
BUDGET

It was moved by T. Nemmers, seconded by J. Risdal, that a public hearing be held 12 May 1980, at 5:45 p.m. in Building 2, Room 15 of the Ankeny Campus for the purpose of considering amending the FY 80 general fund budget from \$14,521,462 to \$14,927,141 to cover specially funded projects added during the year and faculty salary increases approved after the initial published budget was adopted.

The motion was passed unanimously.

CONSIDERATION
OF OFFERS TO
PURCHASE 1202
S.E. REO, ANKENY

The Board received one offer for the purchase of the student constructed house at 1202 S.E. Reo, Ankeny. It was moved by G. Garst, seconded by T. Nemmers, that the offer be rejected.

The motion was passed unanimously.

DEPOSITORY
BANKS NAMED

It was moved by R. Clark, seconded by W. Stover, that the list of depository banks presented be approved effective 1 July 1980.

The motion was passed unanimously by roll call vote. The list of depository banks is attached (Attachment #4) hereto and made a part of these minutes.

URBAN CAMPUS
FURNITURE AND
EQUIPMENT

G. Garst introduced the resolutions authorizing payment for Urban Campus furniture and equipment out of the Special Voted Tax Fund. R. Clark seconded the introduction.

The motion was passed on roll call vote as follows:

Ayes: R. Clark E. Leonard J. Risdal
 G. Garst T. Nemmers W. Stover
 M. Goodman

Nays: W. Hetzel

The resolution is attached (Attachment #5) hereto and made a part of these minutes.

AUTO MECHANICS
 ADVISORY
 COMMITTEE
 APPOINTMENT

It was moved by T. Nemmers, seconded by M. Goodman, that an appointment be made to the Auto Mechanics Advisory Committee as follows:

JOHN J. STRATMAN
 Chrysler Corporation
 Two-Year Term (Replacement)

The motion was passed unanimously.

PLANS FOR
 HOUSE #16
 APPROVED

It was moved by G. Garst, seconded by R. Clark, that the plans for house #16, to be constructed by students in the Building Trades program and to be located on Reo Drive, Ankeny, be approved, and that construction be authorized to begin.

The motion was passed as follows:

Ayes: R. Clark W. Hetzel T. Nemmers
 G. Garst E. Leonard J. Risdal
 M. Goodman

Nays: None

Abstention: W. Stover

ACCT SPECIAL
 ASSESSMENT

It was moved by G. Garst, seconded by W. Hetzel, that the ACCT special assessment of one thousand dollars (\$1,000) be paid.

The motion was passed unanimously.

CLAIMS AND
 ACCOUNTS

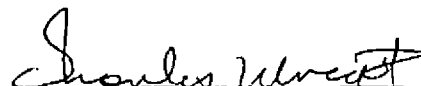
It was moved by W. Hetzel, seconded by T. Nemmers, that the claims and accounts be approved as presented.

The motion was passed unanimously.

ADJOURNMENT

It was moved by T. Nemmers, seconded by J. Risdal, that the meeting be adjourned.

The motion was passed unanimously and the meeting was adjourned at 7:58 p.m.


 CHARLES WRIGHT, Secretary


 ELDON LEONARD, President

14 April 1980

DES MOINES AREA COMMUNITY COLLEGE 6-pages

CASH POSITION REPORT

March 31, 1980

General, Agency
Auxiliary, Scholarship,
and Loan FundsSpecial
Plant FundVoted Tax &
Sinking FundANKENY STATEBANKERS TRUSTBANKERS TRUST

CASH IN BANK (CHECKING ACCOUNT)

Bal. Fwd. March 1, 1980	\$ (742.19)	\$ 9,249.48	
Plus Receipts March 1980	1,805,139.13	5,152,885.83	
Less Disbursement March 1980	<u>1,820,567.86</u>	<u>5,144,864.75</u>	
Cash in Bank March 31, 1980	\$ (16,170.92)A	\$ 17,270.56	

INVESTMENTS:CERTIFICATES OF DEPOSIT:

7.25% Due 4-30-80 (Ankeny-Student U.)	20,000.00		
8.0 % Due 6-16-80 (Urban Student U.)	6,368.18		
Various Interest & Due Dates (3 year loan)		4,800,000.00 (C)	
Various Interest & Due Dates (5 year loan)		1,317,000.00	
13.25% Due 1-15-81		250,000.00	
13.35% Due 4-15-80		130,000.00	
10.35% Due 5-15-80		375,000.00	
10.5 % Due 7-17-80		335,000.00	
10.25% Due 8-15-80		250,000.00	
11.5 % Due 9-15-80		340,000.00	
12.25% Due 11-15-80		165,000.00	
Various Due 6-30-80			\$867,000.00
Savings Account/General	1,295.86		
Student Activities/Savings	5,729.07		
Sinking Fund/Savings			5.614.53
Escrow Acct. Savings/Ank. State		2.593.00	
<u>TOTAL INVESTMENTS</u>	\$ 33,393.11	\$7,964,593.00	\$872,614.53
<u>TOTAL CASH IN BANK & INVESTMENTS</u>	\$ <u>17,222.19</u>	<u>\$7,981,863.56</u>	<u>\$872,614.53(B)</u>

Footnotes:

(A) Deficient Balance represents outstanding checks.

(B) Next loan payment from Sinking Fund due 6-30-80 for \$1,531,320.00 on 5 year loan.

(C) Loan interest payment due 6-30-80 for \$128,000.00 on 3 year loan from CD scheduled to mature that date.

THREE YEAR LOAN INVESTMENTS
Purchased March 4, 1980

CD #	PRINCIPAL AMOUNT	MATURITY DATE	INTEREST RATE	INTEREST AMOUNT	TOTAL AMOUNT AT MATURITY
121,658	\$240,000	2-13-81	15.25%	\$34,694.79	\$274,694.79
121,659	335,000	3-13-81	14.5 %	49,772.74	384,772.74
121,660	360,000	4-15-81	"	58,206.58	418,206.58
121,661	360,000	5-15-81	"	62,496.99	422,496.99
121,664	275,000	6-15-81	"	51,127.40	326,127.40
121,665	360,000	7-15-81	"	71,220.82	431,220.82
121,666	360,000	8-14-81	"	75,511.23	435,511.23
121,667	360,000	9-15-81	"	80,087.67	440,087.67
121,668	330,000	10-15-81	"	77,346.58	407,346.58
121,669	360,000	11-13-81	"	88,525.48	448,525.48
121,670	175,000	12-15-81	"	45,257.88	220,257.88
121,672	539,824	1-15-82	"	146,255.33	686,079.33
TOTAL	\$4,054,824.00			\$840,503.49	\$4,895,327.49

CAPITALIZED INTEREST FUND

121,673	\$128,000	6-30-80	14.75%	6,103.67	134,103.67
121,676	153,600	12-31-80	15.25%	19,380.95	172,980.95
121,677	153,600	6-30-81	14.5 %	29,472.26	183,072.26
121,678	153,600	12-31-81	14.5 %	40,699.79	194,299.79
121,679	156,376	6-30-82	14.5 %	52,679.43	209,055.43
TOTAL	\$745,176.00			\$148,336.10	\$893,512.10
GRAND TOTAL	\$4,800,000.00			\$988,839.59	\$5,788,839.59

DES MOINES AREA COMMUNITY COLLEGE
BUDGET BALANCE REPORT
March 31, 1980

	PUBLISHED APPROVED BUDGET	WORKING BUDGET	AMOUNT ENCUMBERED	AMOUNT EXPENDED OR RECEIVED	WORKING BUDGET BALANCE
GENERAL FUND DISBURSEMENTS:					
Arts & Science	\$ 2,034,875	\$ 2,029,224	\$ 452,745	\$ 1,307,935	\$ 268,544
Career Ed	4,963,834	4,945,415	1,095,553	3,342,270	507,592
Career Exploration Center	184,659	184,659	39,003	127,848	17,808
Mobile Career Explor. Center	75,600	75,600	18,107	56,655	838
Adult Education	1,729,169	1,730,749	187,627	1,183,116	360,006
Administration	1,517,974	1,565,442	277,648	1,166,200	121,594
Student Life	1,262,662	1,279,524	260,847	964,983	53,694
Learning Resources	513,682	507,366	77,333	391,331	38,702
Physical Plant	1,594,497	1,599,272	208,098	1,240,560	150,614
Director Western Attend. Ctr.	43,329	43,329	9,385	34,944	(1,000)
Vice President-Instruction	111,946	113,841	21,189	84,441	8,211
Dean Urban Campus	95,619	94,909	18,205	73,034	3,670
Sub Total Unrestricted	<u>\$ 14,127,846</u>	<u>\$ 14,169,330</u>	<u>\$2,665,740</u>	<u>\$ 9,973,317</u>	<u>\$1,530,273</u>
Title I Labor Counseling	-0-	13,415		8,588	4,827
Woodward Grant		44,948		12,079	32,869
CETA - Class Size	393,616	348,866		245,963	102,903
Alcohol Fuel Grant	-0-	10,000		5,712	4,288
Nursing Capitation Grant	-0-	25,340		2,482	23,858
Social Service Inserv. Tng.	-0-	19,078		9,128	9,950
Homemaker Home Health Aide	-0-	10,745		1,417	9,328
ESL for Indo China Refugees	-0-	56,250		43,595	12,655
ESL for Indo Chinese	-0-	20,000		20,000	-0-
Teacher Aids Program	-0-	11,295		7,308	3,987
Special Needs Material & Equip.	-0-	399		399	-0-
Special Needs Video Equip.	-0-	1,788		1,788	-0-
Dev. Enhancing Aware. Handi.	-0-	115		115	-0-
Comp. Voc. Devel. Prog.	-0-	49,810		17,133	32,677
Public Service Employment	-0-	19,264		19,264	-0-
Sub Total Restricted	<u>393,616</u>	<u>631,313</u>		<u>394,971</u>	<u>236,342</u>
Budget Deobligation		<u>(54,489)</u>			<u>(54,489)</u>
GRAND TOTAL					
GENERAL FUND	<u>\$14,521,462</u>	<u>\$14,746,154</u>	<u>\$2,665,740</u>	<u>\$10,368,288</u>	<u>\$1,712,126</u>
GENERAL FUND REVENUE:					
Student Fees	215,212	215,212		148,896	66,316
Tuition	2,821,542	2,821,542		2,324,281	497,261
Property Taxes-Operation	1,818,977	1,808,613		974,893	833,720
Property Taxes-Tort	29,881	29,831		15,912	13,919
Property Taxes-Unemployment	39,711	39,745		21,184	18,561
State General Aid	6,265,097	6,313,960		4,735,470	1,578,490
State Vocational Aid	1,295,105	1,310,625		782,945	527,680
State Capital Outlay	279,956	271,360		-0-	271,360
Vocational Aid-Federal	329,155	329,155		-0-	329,155
Special Needs	147,055	225,801		107,554	118,247
Workstudy	89,208	65,019		-0-	65,019
Adult Basic Ed	132,283	132,283		99,212	33,071
CETA Class Size	393,616	348,866		167,950	180,916
Title II, Library	7,926	7,926		-0-	7,926
Rental of College Facilities	20,000	20,000		16,799	3,201
Parking Assessments	-0-	7,100		7,094	6
Interest Income	100,000	100,000		95,928	4,072
Sale of Fixed Assets	35,000	35,000		20,188	14,812
Miscellaneous Income	-0-	2,500		2,380	120
*Other Funded Projects	-0-	225,443		99,671	125,772
Sub Total Restricted	<u>\$14,019,724</u>	<u>\$14,309,981</u>		<u>\$9,620,357</u>	<u>\$4,689,624</u>
Unrestricted Fund Balance	501,738	436,173		436,173	
GRAND TOTAL REVENUE	<u>\$14,521,462</u>	<u>\$14,746,154</u>		<u>\$10,056,530</u>	<u>\$4,689,624</u>
PLANT FUND DISBURSEMENTS	<u>\$ 4,939,811</u>	<u>\$ 4,939,811</u>		<u>\$ 2,247,643</u>	<u>\$2,692,168</u>
PLANT FUND REVENUE	<u>\$ 2,248,977</u>	<u>\$ 2,248,977</u>		<u>\$ 1,441,923</u>	<u>\$ 807,054</u>

*Detail Attached

BUDGET BALANCE REPORT

March 31, 1980

Detail of Other Funded Projects Revenue

	<u>Current Working Budget</u>	<u>Amount Received</u>	<u>Working Budget Balance</u>
ESL for Indo Chinese	\$ 20,000	\$20,000	\$ -0-
ESL for Indo Chinese Refugees	56,250	31,541	24,709
Public Serv. Employment	16,288	16,288	-0-
Labor Counseling	13,415	8,033	5,382
Woodward Grant	44,948	-0-	44,948
Social Services	19,078	7,058	12,020
Homemaker Home Health Aid	10,745	-0-	10,745
Nursing Capitation	25,340	-0-	25,340
Alcohol Fuel Trng.	10,000	5,000	5,000
Foster Trng. Program	1,155	-0-	1,155
Consumer Home Manager	8,695	8,695	-0-
Misc. Adult Ed.	1,920	1,920	-0-
Senior Citizens	1,136	1,136	-0-
	\$ <u>228,970</u>	<u>\$99,671</u>	\$ <u>129,299</u>

DES MOINES AREA COMMUNITY COLLEGE
GENERAL FUND INTERIM BALANCE SHEET
March 31, 1980

-----ASSETS-----

Code

CASH & INVESTMENTS

101 Cash in Bank - Checking	\$1,565,887	
102 Petty Cash - Ankeny Checking Change Fund	2,004	
103 Petty Cash - Boone Checking	7,500	
119 Cash in Bank - Payroll	10,000	
120 Returned Checks	6,077	
122 Petty Cash/Change Funds	1,886	
125 Cash Over or Short	339	
131 Investment in Savings	<u>(920,853)</u>	
TOTAL CASH & INVESTMENTS		\$ 672,840

ACCOUNTS RECEIVABLE

145 Due from Federal	74,593	
146 Due from Others	18,520	
Budgeted Revenue FY 80	14,309,981	
Less Amount Received	<u>9,620,357</u>	
Balance to Receive	4,689,624	
TOTAL ACCOUNTS RECEIVABLE		4,782,737

INVENTORIES

161 Expendable Supplies	25,728	
162 Auto Parts	<u>16,658</u>	
TOTAL INVENTORIES		42,386

169 STUDENT HOUSES

Carroll House #5 Under Construction	47,826	
Carroll House #6 Lot Only	10,035	
Carroll House #7 Lot Only	10,035	
Ankeny House #14 Under Construction	65,025	
Ankeny House #15 Under Construction	59,753	
Ankeny House #16 Lot Only	13,169	
Ankeny House #17 Lot Only	13,121	
Ankeny House #18 Lot Only	<u>13,120</u>	
TOTAL HOUSES		<u>232,084</u>

TOTAL ASSETS

\$5,730,047

DES MOINES AREA COMMUNITY COLLEGE
 GENERAL FUND INTERIM BALANCE SHEET
 March 31, 1980

-----LIABILITIES-----

Code

CURRENT LIABILITIES

201 Accounts Payable			
Budgeted Expenditures FY 80	14,746,154		
Less Expended to Date	<u>10,368,288</u>		
Balance to be expended		4,377,866	
203 Long Term Payable		6,675	
258 Due to Plant Fund		<u>35,000</u>	
TOTAL CURRENT LIABILITIES			<u>4,419,541</u>

271 DEFERRED INCOME

CETA		17,000	
Auto Body Program		1,532	
DFAFS		594,195	
Iowa Script		1,353	
IPA Wastewater		<u>6,183</u>	
Total Deferred Income			<u>620,263</u>

TOTAL LIABILITIES 5,039,804

-----FUND BALANCE-----

311 UNRESTRICTED			
Balance Forward 7-1-79		1,096,805	
FY 80 Budget Expenditures	14,746,154		
Less FY 80 Budget Revenue	<u>14,309,981</u>		
Net Expenditures Over Revenue		(436,173)	
Projected Fund Balance 6-30-80			660,632

314 RESTRICTED FOR UNEMPLOYMENT COMPENSATION 29,611

 Total Fund Balance 690,243

 TOTAL LIABILITIES & FUND BALANCE \$5,730,047

**des moines area
community college**

2006 S. ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-6200

Memorandum

DATE April 7, 1980

TO Paul Lowery, Superintendent

FROM Gene Snyders, ⁹⁴ Vice President for Business Management LocationRE: Board approval of amendment to
Western Iowa Regional EDP ConsortiumSupport of the merger of the Western Iowa Regional EDP Consortium (WIRC)
and the Eastern Iowa Regional Computer Center Consortium (EIRC³)

As requested by the joint chairman of WIRC and EIRC³ in the memorandum of March 28, 1980, to the MASC Superintendents and AEA administrators (copy attached), the Board is requested to approve the change in the WIRC 28E agreement as follows:

Amendment 1) Article XI, Sec. 1, Operational Costs

All operational costs of the Consortium Power Source shall be recovered by inclusion of these charges in the rates charged to users of the services offered by the Consortium.

Amendment 2) Article XI, Sec. 3, Consortium Management and Software Maintenance Costs

Consortium management costs shall be charged to all Consortium member agencies on a pro-rata basis. These charges shall include the costs for the director, necessary application programming staff, clerical staff, facilities, office equipment, terminals, and supplies for basic operation.

Both Roger Raymond and I have been active in the development of these changes and recommend that the Board concur and approve. Then Roger, as institutional representative, can be given the authority to vote favorably on this issue at the next consortia meeting.

These changes provide for a sound financial charging base for users and consortia members. Operational costs will be included with the computer usage charge. However, Consortium Management and Software Maintenance costs will be shared by all agencies as part of the responsibility and risks associated with membership in the consortia. Based on the proposed budget for 1980-81, DMACC's share of the Management and Software Maintenance will be approximately \$1,349.17 per month or \$16,190 annually. See attached budget and pro rata cost calculations. Operational costs will be assessed on the basis of central processing unit charge as adjusted from time to time.

Concerning support of the merger of the two consortia, both Roger and I believe that the current method of having joint meetings is workable. Because the East is well organized and the West has had great political problems, primarily as a result of the Mid-Iowa problem, this merger would be premature. This country has been great because of its diversity of thought. This diversity of ideas and thought may be thwarted if one big organization is developed. The best interests of the West and DMACC could be overlooked in a solid eastern bloc vote. Roger

*Board
approved
4-14-80*

and I agree that we should oppose a merger at this time and request that you and the Board concur. The future may allow development of a united consortia effort but the time is not now right.

If we can clarify these issues, please let us know.

TO: MASC Superintendents
AEA Administrators

FROM: Ron Dickinson, Chairman, WIRC
John Cordes, Chairman, EIRC³

DATE: March 28, 1980

RE: Action on Consortia Recommendations

RECEIVED
MAR 31 1980
BUSINESS MANAGEMENT
FOR YOUR INFORMATION

We are currently receiving letters from Consortia agencies reflecting board action with regard to the Consortia efforts to make up the current deficit, support of the proposed amendments and support of the EIRC³/WIRC merger.

Many of us still are in the process of informing our Boards prior to requesting their approval of these areas. The following are those specific items which we feel are important for our Boards to address and approve:

1. Support of the current deficit
2. Acceptance of amendments
3. Support of the merger

* Amendment 1) Article XI, Sec. 1, Operational Costs
All operational costs of the *Consortium Power Source* shall be recovered by inclusion of these charges in the rates charged to users of the services offered by the Consortium.

* Amendment 2) Article XI, Sec. 3, Consortium Management and Software Maintenance Costs
Consortium management costs shall be charged to all Consortium member agencies on a pro-rata basis. These charges shall include the costs for the director, necessary application programming staff, clerical staff, facilities, office equipment, terminals, and supplies for basic operation.

In order to bring this whole event to closure we are requesting that this effort with your Board be completed so a letter can be sent to your respective Consortia chairman by May 20. You will also need to inform the Consortium board members serving your agency of your decisions so they will reflect your agency's wishes at the joint board meeting May 27, 1980.

John Cordes, EIRC³
Grant Wood AEA
4401 Sixth St. S. W.
Cedar Rapids, Iowa 52404
319/399-6798

Ron Dickinson, WIRC
AEA 4
102 S. Main Ave.
Sioux Center, Iowa 51250
712/722-4378

This information is vital for the joint Consortia board meeting. Thanks for your help.

:ls

cc: Consortia Board Members and Alternates; Ed. Services Directors

Packet III

1980-81 Proposed
Procedure and Cost Distribution
for Management Expenses and
Software Maintenance

Cost Sharing By Member Agencies:

- The state plan, while anticipating eventual need for and ability to download software packages to area computer equipment, envisioned all users initially using the regional center(s) for power
- The Consortia created (July 78 and 79) recognized that computer capability and sophistication would change and planned for this change but did not foresee how rapidly this would occur.
- The announcement of the IBM 4300 series and other equipment allows the planned downloading potential to become a reality far earlier than anticipated
- Statewide software (MSG) has been developed with downloading capabilities fully a part of the required system capability
- Statewide software is owned by the joint East/West Consortia and paid for by all the "parent members", i.e., AEAs and MASCs
- Software maintenance and management (director) costs were originally intended, in the Consortium agreements, to be paid from computer service usage since it was envisioned all members would utilize the regional computer(s).
- It is proposed that costs common to all members of the joint Consortia, i.e., director, the necessary office staff, cost of facilities and operation and state wide software maintenance be assessed on a pro-rata basis to all Consortia members beginning July 1, 1980. (Budget figures included with this document.)

Consortia Article Changes:

- Existing Consortia Agreement language

Article XVI - Amendments

These Articles of Agreement may be amended at any meeting by a two-thirds (2/3) vote of the eligible votes of the Consortium Board. The substance of the proposed amendment shall be submitted in writing and mailed with the Agenda

- Proposed Article Changes/Additions:

Article XI, Sec. 1.- Operational Costs

All operational costs of *the Power Source serving this Consortium* shall be recovered by inclusion of these charges in the rates charged to users of the services offered by the Consortium.

Article XI, Sec. 3 - Management and Program Maintenance Costs

The costs for these services shall be charged to all Consortium member agencies on a pro-rata basis. These charges shall include, but not be limited to, the costs for the Director, necessary application programming staff, clerical staff, facilities, office equipment, terminals, and supplies for basic operation as approved in the Annual Plan.

Joint Consortia Executive Committee concensus (February 22, 1980)

-- The proposed article changes are of significance and should be considered to be taken back to the parent agency (MASC/AEA) boards

Consortia Merger:

- During 1979-80 EIRC³/WIRC have held joint Board and Executive Committee meetings in a cooperative effort directed at merging into one statewide unit.
- The joint Consortia Executive Committee proposed (Feb. 22, 1980) that, with AEA Administrator and MASC Superintendent concurrence and support, the two Consortium (EIRC³/WIRC) merge into one statewide consortium.

EIRC³-WIRC
 "1980-81"
 PROPOSED BUDGET FOR CONSORTIA
 MANAGEMENT AND
 SOFTWARE MAINTENANCE
 SHARED BY ALL MEMBER AGENCIES
 As Proposed (Memorandum Feb. 4, 1980)

PROGRAM NUMBER: 793 - IOWA EDUCATIONAL COMP. CONS.		NO. OF	BUDGET	
OBJECT	DESCRIPTION	PEOPLE	AMOUNT	SUB-TOTAL
SALARIES:				
105	DIRECTOR	1.00	38,000	
151	SECRETARY	1.00	12,100	
158	PROGRAMMER	2.00	50,000	
		4.00		100,100
EMPLOYEE BENEFITS:				
210	IPERS		4,145	
230	SOCIAL SECURITY		5,622	
240	WORKMEN'S COMPENSATION		300	
250	UNEMPLOYMENT COMPENSATION		156	
260	HOSPITAL INSURANCE		2,852	
270	LIFE INSURANCE		168	
280	DISABILITY INSURANCE		529	
281	TRAVEL INSURANCE		60	
				13,832
TRAVEL:				
361	EMPLOYEES IN-STATE TRAVEL		2,500	
362	EMPLOYEES OUT-OF-STATE TRAVEL		1,500	
				4,000
CONTRACTED SERVICES:				
314	LEGAL SERVICE		5,000	
319	COMPUTER SERVICE		10,000	
324	R/M EQUIPMENT		2,400	
342	BUILDING RENTAL		4,000	
371	TELEPHONE SERVICE		2,400	
373	DATA COMMUNICATIONS		3,600	
375	POSTAGE		500	
376	NEWSPAPER ADVERTISING		1,000	
385	STAFF TUITION		3,000	
				31,900
SUPPLIES AND MATERIALS				
411	OFFICE SUPPLIES		700	
				700
CAPITAL OUTLAY:				
540	FURNITURE AND EQUIP		3,000	
541	DATA PROCESSING EQUIPMENT		15,000	
				18,000
OTHER:				
650	LIABILITY INSURANCE		4,000	
861	PRINT SHOP-PRODUCTION		2,500	
				6,500
TOTAL	PROGRAM # 793			175,032

NOTE: Power Source budget is separate and is funded solely through usage of Power Source.

EIRC³-WIRC
 "1980-81"
 MEMBER PRO-RATA COST
 MANAGEMENT AND SOFTWARE MAINTENANCE

AREA	%	AEA (87516)			MASC (87516)			
		100%	80%	MO/PAY-80%	%	100%	80%	MO/PAY-80%
1	7.40	6476	8095	674.58	4.91	4297	5371	447.58
2	5.17	4525	5656	471.33	6.12	5356	6695	557.92
3	3.83	3352	4190	349.17	5.61	4910	6138	511.50
4	3.14	2748	3435	286.25	2.41	2109	2636	219.67
5	7.14	6249	7811	650.92	6.52	5706	7133	594.42
6	4.08	3571	4464	372.00	5.42	4743	5929	494.08
7	7.01	6135	7669	639.08	7.30	6389	7986	665.50
9	9.06	7929	9911	825.92	8.46	7404	9255	771.25
10	10.64	9312	11640	970.00	13.36	11692	14615	1217.92
11	17.41	15235	19046	1587.17	14.80	12952	16190	1349.17
12	6.31	5522	6903	575.25	5.59	4892	6115	509.58
13	6.78	5934	7418	618.17	6.96	6091	7614	634.50
14	3.25	2844	3555	296.25	2.10	1838	2298	191.50
15	5.23	4577	5721	476.75	5.96	5216	6520	543.33
16	3.55	3107	3884	323.67	4.48	3921	4901	408.42

1s:2/26/80

RESOLUTION NAMING DEPOSITORIES

Iowa Official Form No. 897 Section 453.2 of the Code

BE IT RESOLVED by the DES MOINES AREA COMMUNITY COLLEGE of
(Insert here board of supervisors, township trustees, board of school directors, city or town council)

MERGED AREA XI POLK County, Iowa: That we do hereby designate the following named
(Insert here county, township, school district, or city or town)

banks to be depositories of the DES MOINES AREA COMMUNITY COLLEGE - effective July 1, 1980
(Insert here county, township, school district, or city or town)

funds in amounts not to exceed the amount named opposite each of said designated

depositories and the Controller is hereby authorized to de-
(Insert here county treasurer, township clerk, school district treasurer or city or town treasurer)

posit the DES MOINES AREA COMMUNITY COLLEGE funds in amounts not to exceed in the aggregate the
(Insert here county, township, school district, or city or town)

amounts named for said banks as follows, to-wit:

NAME OF DEPOSITORY	LOCATION	Maximum Deposit in effect under prior resolution	Maximum Deposit under this resolution
BOONE STATE BANK & TURST	Boone, Iowa	(\$ 100,000.00)	\$ 100,000.00
CITIZENS NATIONAL BANK	Boone, Iowa	(\$ 25,000.00)	\$ 25,000.00
ANKENY NATIONAL BANK	Ankeny, Iowa	(\$ -0-)	\$ 4,000,000.00
ANKENY STATE BANK	Ankeny, Iowa	(\$ 2,500,000.00)	\$ 10,000.00
BANKERS TRUST COMPANY	Des Moines, Iowa	(\$ 8,500,000.00)	\$ 8,500,000.00
FIRST FEDERAL STATE BANK	Des Moines, Iowa	(\$ 10,000.00)	\$ 100,000.00
COMMERCIAL SAVINGS BANK	Carroll, Iowa	(\$ 5,000.00)	\$ 50,000.00
		(\$)	\$
		(\$)	\$
		(\$)	\$
		(\$)	\$
		(\$)	\$

The vote on the resolution is as follows:

AYES:

NAYS:

Eldon Leonard / Raymond Clar

None

Theodore Nemmers Murray Goodman

Georganne Garst Jasper Risdal

Walter Hetzel Walter A. Stover, Jr

Dated at Ankeny, Iowa, this 14th day of April, 1980

SEAL

Charles C. ...
(Secretary, Clerk of Board of Supervisors)

NOTE: The foregoing resolution should be certified in duplicate to the Treasurer of State, after approved by him, his findings will be endorsed on one copy, which will be returned to the proper officer for his files.

SEC. 453.1. Deposits in General. The treasurer of state, and of each county, city, town, county public hospital, merged area hospital, memorial hospital and school corporation, and each township clerk and each county recorder, auditor, sheriff and clerk of the district court, and each secretary of a school board shall deposit all funds in their hands in such banks as are first approved by the executive council, board of supervisors, city or town council, board of hospital trustees, memorial hos-

pital commission, board of school directors, respectively; provided, however, that the treasurer of state and the treasurer of each political subdivision shall invest all funds not needed for current operating expenses in time certificates of deposit in banks listed as approved depositories pursuant to this chapter or in investments permitted by section 452.10. The list of public depositories and the amounts severally deposited therein shall be a matter of public record. The term "bank" means a bank or a

private bank, as defined in section 524.103.

SEC. 453.3. Increase Conditionally Prohibited. The maximum amount so permitted to be deposited in a named bank shall not be increased except with the approval of the treasurer of state.

SEC. 454.6. Duty of Treasurers. It shall be the duty of all school treasurers, city and town treasurers, and township clerks of the county to keep on file with the county treasurer a list of such depositories.



**des moines area
community college**

2006 S. ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-6200

April 16, 1980

Mr. Maurice E. Baringer
Treasurer, State of Iowa
Capitol Building
Des Moines, Ia.

Dear Mr. Baringer,

Enclosed, in duplicate, is our "Resolution Naming Depository Banks",
to be effective July 1, 1980.

Yours truly,

Irv Steinberg
Controller

mp

cc: Charles Wright ✓
Eugene Snyders

Director Georganne Garst introduced the following Resolution and moved its adoption. Director Raymond Clark seconded the motion to adopt. The roll was called and the vote was,

AYES: R. Clark, G. Garst, M. Goodman

E. Leonard, T. Nemmers, J. Risdal, W. Stover

NAYS: W. Hetzel

Whereupon, the President declared the resolution duly adopted as follows:

RESOLUTION NO. _____

WHEREAS, it is necessary and advisable to purchase furniture and equipment for buildings of the Urban Campus of the Des Moines Area Community College; and

WHEREAS, this Board had previously planned to utilize a portion of the general fund in order to purchase said furniture and equipment; and

WHEREAS, the funds heretofore budgeted in the general fund of the College are not deemed sufficient to adequately equip the Urban Campus; and

WHEREAS, the special voted tax fund of the College held at Bankers Trust Company, Des Moines, Iowa, may be lawfully used for such purpose as authorized by the voters at the regular school election held within the Merged Area on September 11, 1979 and as provided in Section 280A.22, Code of Iowa, 1979; and

WHEREAS, it is deemed necessary, desirable and in the best interests of the Des Moines Area Community College to utilize a portion of said special voted tax fund for the purpose of purchasing furniture and equipment for buildings of the Urban Campus;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Des Moines Area Community College that the special voted tax fund of the College held at Bankers Trust Company,

Des Moines, Iowa to be utilized by the College for the purposes authorized in Section 280A.22, Code of Iowa, 1979 shall be utilized in part to purchase furniture and equipment for buildings of the Urban Campus of Des Moines Area Community College.

PASSED AND APPROVED this 14th day of April _____, 1980.

Eldon Leonard
PRESIDENT, Board of Directors

ATTEST:

Shonda K. Wright
SECRETARY, Board of Directors