

Des Moines Area Community College

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Board of Directors Meeting Minutes

10-20-1980

Board of Directors Meeting Minutes (October 20, 1980)

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Des Moines Area Community College
2006 South Ankeny Boulevard
Ankeny, Iowa 50021

ORGANIZATIONAL/
REGULAR MEETING

20 OCTOBER 1980

The organizational/regular meeting of the Des Moines Area Community College Board of Directors was held at the Boone Campus, 1125 Hancock Drive, Boone, Iowa. There had not been a quorum present for an organizational meeting on 6 October 1980. The meeting was called to order by Board Secretary Charles Wright at 5:40 p.m.

ROLL CALL

Members Present:

Ray Clark	Eldon Leonard	Herbert Ritland
Georganne Garst	Theodore Nemmers	Don Rowen
Murray Goodman	Jasper Risdal	Walter A. Stover, Jr.

Others Present:

Paul Lowery, Superintendent	Various other DMACC staff
Charles Wright, Board Secretary	and interested residents

ADMINISTRATION OF
OATH OF OFFICE

Board Secretary Wright administered the Oath of Office to newly elected Directors as follows:

District 1: Herbert L. Ritland
District 7: Donald P. Rowen
District 8: Theodore J. Nemmers

CERTIFICATES
OF ELECTION

The newly elected Directors were presented with Certificates of Election prepared by the Polk County Auditor and Commissioner of Elections.

ELECTION OF
PRESIDENT

Board Secretary Wright called for nominations for the office of President of the Board of Directors. Director T. Nemmers nominated Eldon Leonard for the office. There being no further nominations, T. Nemmers moved that E. Leonard be acclaimed elected.

The motion was passed unanimously.

ELECTION OF
VICE PRESIDENT

Board President Leonard called for nominations for the office of Vice President of the Board. D. Rowen nominated Theodore Nemmers for the office. G. Garst moved the nominations cease.

The motion was passed unanimously.

It was moved by G. Garst, seconded by D. Rowen, that T. Nemmers be acclaimed elected.

The motion was passed unanimously.

OATH OF OFFICE
OF PRESIDENT,
VICE PRESIDENT

Board Secretary Wright administered the Oath of Office to the newly elected Board President, Eldon Leonard, and Vice President, Theodore Nemmers.

APPOINTMENT OF
BOARD SECRETARY
AND BOARD
TREASURER

It was moved by R. Clark, seconded by D. Rowen, that Charles Wright be appointed Board Secretary and Duane Spicer be appointed Board Treasurer.

The motion was passed unanimously.

PUBLIC COMMENTS

There were no persons who wished to address the Board.

MONTHLY
FINANCIAL
REPORT

The monthly financial report was presented by Vice President, Business Management, Snyders. A copy of the report is attached (Attachment #1) hereto and made a part of these minutes.

PERSONNEL

It was moved by W. Stover, seconded by D. Rowen, that contract changes be approved as follows:

Contract
Changes

MAYNARD E. AMDAHL, Instructor, I & T
From Probationary Status to Full Status
Effective October 26, 1980

JOANNE H. BROWN, Instructor, Communications/Humanities
From Probationary Status to Full Status
Effective September 5, 1980

RICHARD K. CHORLEY, JR., Instructor, Data Processing
From Lane 225, Level 9.0 (\$17,641.00 annual) to
Lane 248, Level 9.0 (\$18,213.00 annual)
Effective September 4, 1980

HELEN D. KELLY, Instructor, Nursing
From Probationary Status to Full Status
Effective June 19, 1980

GARY M. NELSON, Instructor, Biology
From Lane 248, Level 6.0 (\$16,499.00 annual) to
Lane 270, Level 6.0 (\$17,070.00 annual)
Effective September 4, 1980

CYNTHIA M. PIO, Instructor, Social/Behavioral Sciences
From Probationary Status to Full Status
Effective September 5, 1980

LUCY J. WALL, Instructor, Med. Lab Assistant
From Probationary Status to Full Status
Effective June 20, 1980

DOUGLAS D. WATSON, Instructor, Electronics
From Probationary Status to Full Status
Effective November 6, 1980

BARBARA W. WORLEY, Instructor, Math/Science
From Probationary Status to Full Status
Effective November 27, 1980

The motion was passed unanimously.

It was moved by D. Rowen, seconded by R. Clark, that leaves of absence without pay be approved, resignations be accepted, extensions of contracts be approved, and new personnel be approved as follows:

Leaves of
Absence
Without
Pay

BARBARA EASTWOOD, Instructor, Biology
1/2 Day, October 8, 1980

TERRY FAIRBANKS, Instructor, Criminal Justice
3 Days, September 15-17, 1980

DOLORES "SUNNY" POWERS, Instructor, Learning Centers
2 Days, August 28 & 29, 1980

Resignations

JAMES M. PATRICK, Admissions Counselor, Enrollment Services
Effective September 8, 1980

DUANE VAN HEMERT, Instructor, Building Trades
Effective September 30, 1980

Extensions of
Contracts--
CETA Funded

KENNETH J. COLLIER, Instructor, CETA Class-Size Programs
Effective from October 1, 1980 to October 31, 1980

MARY ANN HARPEL, Instructor, CETA Class-Size Programs
Effective from October 1, 1980 to October 31, 1980

EDWARD J. KENINGER, Instructor, CETA Class-Size Programs
Effective from October 1, 1980 to October 31, 1980

JANET R. KLINKER, Instructor, CETA Class-Size Programs
Effective from October 1, 1980 to October 31, 1980

GEORGE H. NICHOLS, JR., Coordinator, CETA Class-Size Programs
Effective from October 1, 1980 to October 31, 1980

CHARLES J. PARDEKOOOPER, Instructor, CETA Class-Size Programs
Effective from October 1, 1980 to October 31, 1980

MADGE C. VERSTEEGH, Instructor, CETA Class-Size Programs
Effective from October 1, 1980 to October 31, 1980

New Personnel

THOMAS A. GUERDET, Coordinator, Short Course
Salary \$18,300.00 annual, 12 months
Effective September 22, 1980

SANDRA KAYE LEGGETT, Instructor/Chairperson, Dental Hygiene
Lane 225-Level 11.0, Salary \$23,480.00 annual, 12 months
Effective November 10, 1980
(Appointment subject to release by Des Moines Community
School District)

PAMELA KAY MYERS, Coordinator, Short Courses
Salary \$18,300.00 annual, 12 months
Effective October 20, 1980

JOHN F. TWEDT, Instructor, Building Trades
Lane 180-Level 7.0, Salary \$19,195.00 annual, 12 months
Effective September 26, 1980

AUTHORIZE
APPROVAL OF
CLAIMS AND
ACCOUNTS AND
RELEASE
PAYMENT

It was moved by T. Nemmers, seconded by H. Ritland, that one or more Board members be authorized to approve claims and accounts prior to regular Board meetings, and to authorize the release of payment to vendors, with said approval to be certified to the Board at the next regular meeting when official Board approval action will be taken and that Eldon Leonard be so authorized.

The motion was passed unanimously.

BOARD
MEETING
SCHEDULE

It was moved by W. Stover, seconded by D. Rowen, that the Board meeting schedule for 1980-'81 be approved as presented by Superintendent Lowery.

The motion was passed unanimously. A copy of the schedule is attached (Attachment #2) hereto and made a part of these minutes.

URBAN CAMPUS
UTILITIES
EASEMENT

It was moved by D. Rowen, seconded by T. Nemmers, that the utilities easement granted to the City of Des Moines, signed by Eldon Leonard, Board President, and Charles Wright, Board Secretary, in accordance with the previously approved agreement under Chapter 28E, Code of Iowa, for the transfer of land for the Urban Campus be ratified.

The motion was passed unanimously. A copy of the easement is attached (Attachment #3) hereto and made a part of these minutes.

CHANGE ORDER
BUILDING #5

It was moved by D. Rowen, seconded by T. Nemmers, that a change order for Building 5 amounting to \$5,468 to permit the inclusion of 48 lockers in the gym be approved.

The motion was passed unanimously.

PLANS APPROVED
STUDENT CON-
STRUCTED HOUSE
#17, 1110 S.E.
RIO, ANKENY

It was moved by R. Clark, seconded by G. Garst, that the plans and specifications for student constructed house #17, to be constructed at 1110 S.E. Rio, Ankeny, be approved.

The motion was passed unanimously. A copy of the plans and specifications is attached (Attachment #4) hereto and made a part of these minutes.

RISDAL TO AREA
SCHOOL ADVISORY
COMMITTEE ON
STATE AID

It was moved by T. Nemmers, seconded by R. Clark, that Jasper Risdal be appointed to represent the Board on the Area School Advisory Committee on State General Aid.

The motion was passed unanimously.

FIRE SCIENCE
ADVISORY
COMMITTEE

It was moved by G. Garst, seconded by T. Nemmers, that Doug Reynolds of the Department of Public Instruction, Instructional Services, be appointed to a three-year term on the Fire Sciences Advisory Committee.

The motion was passed unanimously.

APPOINTMENTS
TO FOUNDATION
BOARD OF
DIRECTORS

It was moved by D. Rowen, seconded by R. Clark, that election to the Des Moines Area Community College Foundation Board of Directors for a three-year term, ending October, 1983, be as follows:

New Members

BOB BRUNER
Attorney, Carroll, Iowa

LORRAINE BRUNER
Carroll, Iowa

BRUCE CONLIN
Funeral Director, Boone, Iowa

EDNA SCHLUTER
Administrator, Carroll Health Center, Carroll, Iowa

KIRKE QUINN
Attorney, Boone, Iowa

Reelected

LLOYD COURTER
Attorney, Boone, Iowa

EILEEN SMITH
Carroll, Iowa

DUANE SPICER
President, Ankeny National Bank, Ankeny, Iowa

PAUL STARK
Funeral Director, Boone, Iowa

JOHN VOIGT
Advertising Manager, AGI, Ankeny, Iowa

The motion was passed unanimously.

FIRST READING,
PROPOSED BOARD
POLICY #573--
STUDENT
INDEBTEDNESS

It was moved by T. Nemmers, seconded by G. Garst, that the first reading of proposed Board Policy #573--Student Indebtedness, be approved and acknowledged.

The motion was passed unanimously. A copy of the proposed policy is attached (Attachment #5) hereto and made a part of these minutes.

REPRESENTATIVE/
ALTERNATE TO
ICASB, 1980-'81

It was moved by T. Nemmers, seconded by R. Clark, that Don Rowen be appointed the Board's representative to the Iowa Council of Area School Boards and that Murray Goodman serve as the alternate.

The motion was passed unanimously.

LITTLE LEAGUE
SPACE ON
ANKENY CAMPUS

It was moved by W. Stover, seconded by D. Rowen, that an agreement be made and entered into with Ankeny Little League Baseball, Inc. (hereinafter Little League) for the purpose of allocating space on the Ankeny Campus to Little League.

The motion was passed unanimously by roll call vote. A copy of the agreement is attached (Attachment #6) hereto and made a part of these minutes.

CLAIMS AND
ACCOUNTS


It was moved by T. Nemmers, seconded by R. Clark, that the claims be approved as submitted.

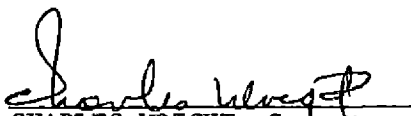
The motion was passed unanimously.

ADJOURNMENT

It was moved by W. Stover, seconded by T. Nemmers, that the meeting be adjourned and that the Board and guests go to dinner at the Heritage Steak House.

The motion was passed unanimously and the meeting was adjourned at 7:25 p.m.


ELDON LEONARD, President


CHARLES WRIGHT, Secretary

DES MOINES AREA COMMUNITY COLLEGE
Regular Meeting
Monday, October 20, 1980
Room 103 - Boone Campus - Boone, Iowa

AGENDA

4:30 P.M. FACULTY RECEPTION - STUDENT LOUNGE

Retiring Board

5:30 P.M. CALL TO ORDER

1. APPROVAL OF TENTATIVE AGENDA
2. ACKNOWLEDGEMENT OF FACT OF QUORUM
3. APPROVAL OF MINUTES - September 8 regular meeting
4. REVIEW OF OFFICIAL REPORT OF THE VOTES AS FOLLOWS:

District 1 - Herbert L. Ritland	2,031
Jean A. Peterson	1,240

District 7 - Donald P. Rowen	3,025
A. Roger Witke (write in)	1
Rollie Grefe " "	2
Marilyn Reddick " "	3

District 8 - Theodore J. Nemmers	1,331
Donald R. Smith	1,057
Fred Williams, Jr.	728

5. ADJOURNMENT OF THE RETIRING BOARD

New Board

1. CALL TO ORDER
2. ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS
3. ISSUANCE OF CERTIFICATES OF ELECTION TO NEW BOARD MEMBERS
4. ELECTION OF PRESIDENT AND VICE PRESIDENT
5. ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED OFFICERS
6. APPOINTMENT OF BOARD SECRETARY AND TREASURER
7. PUBLIC COMMENTS

8. REPORTS
 - a. ACCT convention - Leonard
 - b. ICASB - Rowen
 - c. Legislation/funding/area supts. - Lowery
 - d. Operating costs for FY80 - Lowery/Bennett
 - e. Monthly financial - Snyders

9. NEW BUSINESS
 - a. Personnel report.

 - b. Re-approval of procedure for approving claims and accounts, i.e., "that one or more board members be authorized to approve claims and accounts prior to regular board meetings, and to authorize the release of payment to vendors, with said approval to be certified to the Board at the next regular meeting when official Board approval action will be taken."

 - c. Consideration of proposed board meeting schedule (time, place and date) for school year 1980-81.

 - d. Ratify utilities easements for new Urban campus.

 - e. Approval of change order for building #5.

 - f. Approval of plans for student constructed house #17, located at 1110 SE Rio Drive, Ankeny.

 - g. Appoint representative to serve on Area School Advisory Committee on State General Aid.

 - h. Appointment of Doug Reynolds, Instructional Services, DPI, to Fire Science Advisory Committee for a 3-year term. This is a replacement.

 - i. Appointment of members to DMACC Foundation Board of Directors for a 3-year term.

 - j. First reading of revised board policy #573 - Student Indebtedness.

 - k. Appoint representative and alternate to Iowa Council of Area School Boards for 1980-81 school year.

 - l. Proposal to enter into an agreement with Little League for certain recreational space on campus.

10. OTHER
 - a. Orientation conference for new board members, sponsored by Iowa Association of School Boards - 9:30 a.m. to 3:30 p.m., SATURDAY, November 1, Gateway Center, Ames.

10. OTHER (continued)
 - b. ICASB annual meeting, THURSDAY EVENING and FRIDAY, November 13 and 14, Cedar Rapids.
 - c. Iowa Association of School Boards convention, November 20 and 21, Veterans Auditorium, Des Moines.
11. PRESENTATION OF CLAIMS AND ACCOUNTS
12. ADJOURNMENT

DES MOINES AREA COMMUNITY COLLEGE¹⁵ pages
CASH POSITION REPORT

September 30, 1980

	GENERAL, AGENCY, AUXILIARY, SCHOLARSHIP & LOAN FUNDS	SPECIAL PLANT FUND	SINKING & VOTED TAX FUND
	<u>ANKENY NATIONAL</u>	<u>BANKERS TRUST</u>	
<u>CASH IN BANK - CHECKING:</u>			
Bal. Fwd. September 1, 1980	\$ (396,994.67)	\$3,090.88	
Plus Receipts - September	948,163.77	666,856.38	
Less Disbursements - September	<u>1,539,958.59</u>	<u>629,257.81</u>	
Cash in Bank September 30, 1980 (A)	(988,789.49)	40,689.45	
<u>INVESTMENTS:</u>			
<u>SAVINGS ACCOUNTS:</u>			
Sinking Fund			66,643.37
General Fund	60.85		
Student Activity	<u>78.77</u>		
TOTAL SAVINGS	<u>139.62</u>		<u>66,643.37</u>
<u>CD's:</u>			
9.12% due 2-6-81 (Student Act.)	60,000.00		
Various 3 year loan		4,672,000.00	
Various 5 year loan		543,000.00	
9.5% due 10-15-80		150,000.00	
12.25% due 11-17-80		165,000.00	
8.125% due 12-15-80		115,000.00	
13.25% due 1-15-81		250,000.00	
16.25% due 2-17-81		100,000.00	
9.25% due 5-15-80		360,000.00	
8.0% due 12-15-82		<u>205,000.00</u>	
TOTAL CD'S	<u>60,000.00</u>	<u>6,560,000.00</u>	
TOTAL CASH & INVESTMENTS	<u>\$ (928,649.87)</u>	<u>\$6,600,689.45</u>	<u>\$66,643.37</u>

Footnotes:

- (A) Deficit covered by outstanding checks plus \$973,952.00 stamped warrants. Stamped warrant reduced to \$473,952.00 on 10-3-80.

BUDGET BALANCE REPORT

Sept 30, 1980

	<u>WORKING BUDGET</u>	<u>AMOUNT ENCUMBERED</u>	<u>AMOUNT EXPENDED OR RECEIVED</u>	<u>WORKING BUDGET BALANCE</u>
<u>GENERAL FUND DISBURSEMENTS:</u>				
<u>GENERAL CURRENT FUND</u>				
Arts and Science	2,252,235	8,880	547,048	1,696,307
Career Education	5,229,381	208,835	1,158,564	3,861,982
Career Exploration Center	190,282	1,202	45,036	144,045
Adult Education	1,885,478	11,212	375,873	1,498,393
Instructional Administration	330,042	3,234	60,417	266,391
Administration	615,542	3,391	141,937	470,214
Student Life	1,420,594	2,279	355,390	1,062,925
Learning Resources	539,892	7,359	133,989	398,544
Physical Plant	1,633,081	114,283	526,456	992,342
General Institutional	1,236,023	50,305	411,986	773,731
Sub Total	15,332,550	410,980	3,756,696	11,164,874
<u>RESTRICTED CURRENT FUND</u>				
CETA Class Size	361,565		81,099	280,466
PSE Funded Accounts	4,568		4,568	
Woodward Coop Grant	16,141		2,130	14,011
Indo China Project	5,602		5,665	(63)
Alcohol Fuel Grant	3,628		1,052	2,576
Homemaker Health Aids	4,821		1,821	3,000
Labor Counseling	383		383	
Nursing Capitation	36,439		2,300	34,139
Social Service Training	33		33	
Construction Acquaintance	26,593		20,844	5,749
Teacher Aids	12,017		3,044	8,973
Comp. Vocational Development	45,000		2,586	42,414
Mitchelville Tng. Project	18,025		3,004	15,021
Sub Total	534,815		128,529	406,286
TOTAL GENERAL FUND	\$15,867,365	\$410,980	\$3,885,225	\$11,571,160
Budget Deobligation	249,458			249,458
GRAND TOTAL GEN. FUND DIS.	\$16,116,823*	\$410,980	\$3,885,225	\$11,820,618
<u>GENERAL FUND REVENUE:</u>				
Fund Balance Revenue	228,147		228,147	
General Current Fund Revenue	15,354,860		2,733,847	12,621,013
Restricted Current Fund Rev.	534,815		28,049	506,766
TOTAL GEN. FUND REVENUE	\$16,117,822		\$2,990,043	\$13,127,779
PLANT FUND DISBURSEMENT	\$6,048,927*		\$1,367,085	\$4,681,842
PLANT FUND REVENUE	\$2,957,520		\$251,868	\$2,705,652

* Published Budget \$16,388,700 General Fund \$6,048,927 Plant Fund.

AUXILIARY AND AGENCY FUNDS
ACCOUNT STATUS
June 30, 1980

ACCOUNT CATEGORY	BAL. FWD. 7/1/79	FYD RECEIPTS	FYD DISBURSEMENTS	ACCT. BAL. 6/30/80
Student Activities Related	\$77,804.46	\$250,465.40	\$238,795.99	\$ 89,473.87
Instructional Related	10,560.23	32,689.38	45,914.98	(2,665.37)
Sales and Services	62,799.09	1,063,914.94	1,119,582.48	7,131.55
Club Accounts	<u>18,311.07</u>	<u>142,027.09</u>	<u>141,593.44</u>	<u>18,744.72</u>
	<u>\$169,474.85</u>	<u>\$1,489,096.81</u>	<u>\$1,545,886.89</u>	<u>\$112,684.77</u>

STUDENT ACTIVITIES RELATED

ACCT. NO	ACCOUNT NAME	BALANCE FORWARD 7-1-79	FYD RECEIPTS	FYD DISBURSEMENTS	ACCOUNT BALANCE 6-30-80
4000-3001-03	Student Activity/Ankeny	21,799.61	85,684.63	76,252.04	31,232.20 (a)
4000-3002-01	Student Union/Urban	6,368.18	509.45	-0-	6,877.63 (b)
4000-3003-03	Student Union/Ankeny	17,776.64	23,731.97	13,082.04	28,426.57 (c)
4000-3004-03	Identification Cards	11,262.73	6,965.70	17,810.69	417.74
4000-3005-03	Student Affairs	6,163.10	9,000.00	3,145.86	12,017.24
4600-3006-03	Campus Chronicle	5,479.72	10,867.84	13,428.36	2,919.20
4600-3007-03	Intramurals & Athletics	-0-	4,928.35	4,928.35	-0-
4600-3008-03	Concerts	-0-	10,125.23	10,125.23	-0-
4600-3009-03	Dances	-0-	3,524.90	3,524.90	-0-
4600-3010-03	Ticket Sales	-0-	15,953.63	15,953.63	-0-
4600-3001-01	Student Act./Urban	2,889.95	1,379.75	1,111.55	3,158.15
4600-3012-03	Conference	-0-	3,580.25	3,580.25	-0-
4600-3013-03	Student Projects	-0-	10,078.72	10,078.72	-0-
4600-3014-03	Educational Programs	-0-	5,627.22	5,627.22	-0-
4600-3015-03	Publications Advertising	-0-	1,179.79	1,179.79	-0-
4600-3016-03	Student Government	-0-	2,946.66	2,946.66	-0-
4600-3301-07	Carroll Student Activity	390.32	625.00	776.97	238.35
4600-3017-03	Leadership Program	-0-	1,015.49	1,015.49	-0-
4600-3018-03	Film Series	-0-	1,613.58	1,613.58	-0-
4600-3019-03	Recreational Equipment	-0-	523.67	523.67	-0-
4600-3011-03	Special Emphasis Week	-0-	986.35	986.35	-0-
4600-3020-06	Boone Athletic Concessions	4,561.03	5,613.04	4,889.75	5,284.32 (d)
4600-3021-06	Boone Athletic Dept.	(10.81)	21,615.27	22,395.95	(791.49)
4600-3001-06	Boone General Activity	(270.77)	14,279.90	13,994.37	14.76
4600-3022-06	Boone Student Publications	680.33	3,695.00	4,461.48	(86.15)
4600-3023-06	Boone Student Senate	437.90	2,325.06	3,259.42	(496.46)
4600-3024-06	Boone Student Center	276.53	2,088.95	2,103.67	261.81
TOTALS		<u>\$77,804.46</u>	<u>\$250,465.40</u>	<u>\$238,795.99</u>	<u>\$89,473.87</u>

(a) Includes: \$10,507.95 Accounts Receivable
 \$5,880.58 in Investment in Passbook
 \$25,000.00 in CD's

(b) Includes: \$6,877.63 in CD's

(c) Includes: \$20,267.40 in Savings

(d) Includes: \$5,000 Due from Others (DMACC Foundation)

INSTRUCTIONAL RELATED

ACCT. NO.	ACCOUNT NAME	BALANCE FORWARD 7-1-79	FYD RECEIPTS	FYD DISBURSMENTS	ACCOUNT BALANCE 6-30-80
4300-1002-03	ABE Workshop	(1,680.06)	3,438.68	3,296.76	(1,538.14)
4600-1003-03	College Level Exam. Prog.	1,025.93	492.50	852.33	666.10
4100-1004-03	Law Enforcement	3,776.75	15,901.07	20,571.56	(893.74)
4300-1005-03	Programmed Instruction	1,449.48	3,050.59	2,773.24	1,726.83
4300-1006-03	Bus Driver Teacher Tng.	2,338.02	2,407.50	2,511.86	2,233.66
4600-1007-03	GED Testing	4,768.29	8,528.48	11,088.91	2,207.86
4500-1008-03	DMACC Educational Info. Svc.	(908.18)	(2,334.44)	3,500.32	(6,742.94)
4200-1009-06	Boone State Board Fees	(210.00)	1,205.00	1,320.00	(325.00)
	TOTALS	<u>\$10,560.23</u>	<u>\$32,689.38</u>	<u>\$45,914.98</u>	<u>\$(2,665.37)</u>

SALES & SERVICES

ACCT. NO.	ACCOUNT NAME	BALANCE FORWARD 7-1-79	FYD RECEIPTS	FYD DISBURSEMENTS	ACCOUNT BALANCE 6-30-80
3000-0101-03	Learning Center Books	(2,858.34)	7,316.57	6,482.35	(2,024.12)
3000-0100-01	Bookstore/Urban	(4,889.78)	25,888.93	22,857.50	(1,858.35)
3000-0100-03	Bookstore/Ankeny	64,782.88	640,011.63	705,909.91	(1,115.40)
3000-0100-06	Bookstore/Boone	23,764.72	80,535.03	63,191.42	41,108.33
3000-1000-03	Cafeteria	(34,987.00)	274,074.77	276,542.11	(37,454.34)
3000-5000-03	Media	2,904.02	6,897.63	2,134.80	7,666.85
3000-0103-03	Supplemental Book Sales	-0-	7,944.95	7,944.95	-0-
3000-0104-03	Supplemental Book Sales	-0-	738.98	738.98	-0-
3000-0105-03	Supplemental Book Sales	-0-	3,224.46	3,224.46	-0-
3000-0106-03	Supplemental Book Sales	-0-	1,286.99	1,286.99	-0-
3000-0108-03	Supplemental Book Sales	-0-	1,345.20	1,345.20	-0-
3000-0109-03	Supplemental Book Sales	-0-	603.35	603.35	-0-
3000-0110-03	Supplemental Book Sales	-0-	234.38	234.38	-0-
3000-0111-03	Supplemental Book Sales	-0-	915.46	915.46	-0-
3000-3000-03	Vending/Ankeny	13,705.11	7,172.05	18,832.00	2,045.16
3000-0112-03	Financial Mkt. Book Sales	306.45	-0-	-0-	306.45
3000-3000-08	Vending/Branch Office	378.03	57.96	-0-	435.99
3000-0113-03	ABE Books & Buides	582.02	296.81	112.89	765.94
3000-0114-03	Health Care Adm. Book Sales	647.09	406.36	1,219.02	(165.57)
3000-3000-01	Vending/Urban	(1,540.97)	1,030.52	1,596.00	(2,106.45)
3000-0115-03	Local School Books	274.47	2,558.13	2,466.71	365.89
3600-3000-06	Boone Vending	(269.61)	1,374.78	1,944.00	(838.83)
TOTALS		<u>\$62,799.09</u>	<u>\$1,063,914.94</u>	<u>\$1,119,582.48</u>	<u>\$7,131.55</u>

CLUB ACCOUNTS

ACCT. NO	ACCOUNT NAME	BALANCE FORWARD 7-1-79	FYD RECEIPTS	FYD DISBURSMENTS	ACCOUNT BALANCE 6-30-80
4000-6001-03	Agri Business Club	225.57	2,009.60	2,176.96	58.21
4000-6002-03	Retail Marketing Club	643.71	820.10	1,529.32	(65.51)
4000-6003-03	Beta Sigma Tau	(451.78)	16,530.76	13,310.66	2,768.32
4000-6004-03	Campus Printers Club	19.74	1,514.25	1,375.42	158.57
4000-6005-03	Sky Raiders Amateur Radio	(245.96)	532.80	342.05	(55.21)
4000-6006-03	Fashion Mdse. Club (DECCA)	693.91	16,244.24	16,232.23	705.92
4000-6007-03	Diesel Detonators Group A	439.48	298.00	(8.45)	745.93
4000-6008-03	Artery Club	132.20	3,127.50	3,501.85	(242.15)
4000-6009-03	Kisses Club	213.95	384.95	502.70	96.20
4000-6010-03	VICA Club	(173.49)	3,234.45	5,168.86	(2,107.90)
4000-6011-03	Horticulture	618.92	5,740.69	4,809.17	1,550.44
4000-6012-03	Arch. Drafting Club	5,556.17	6,350.92	11,532.84	374.25
4000-6013-03	Piston Polishers	286.73	1,724.74	1,779.12	232.35
4000-6014-03	College Inn	(1,640.30)	27,380.02	23,269.00	2,470.72
4000-6015-03	DMACC Drama Club	449.02	-0-	400.00	49.02
4000-6016-03	Mechanical Drft. Club	275.31	187.21	201.03	261.49
4000-6017-03	DMACC Veterans Assn.	394.25	-0-	-0-	394.25
4000-6018-03	DMACC Community Chorus	(16.59)	-0-	13.46	(30.05)
4000-6019-03	Carbide Kids	6.60	354.30	160.00	200.90
4000-6020-03	Flos Angels	300.87	100.00	100.00	300.87
4000-6021-03	Quality Craftsman	(1,890.95)	2,482.24	2,020.59	(1,429.30)
4000-6022-03	The Sting	67.44	150.00	214.97	2.47
4000-6023-03	DMACC DECA	134.76	372.90	133.55	374.11
4000-6024-03	Future Accounts of America	843.86	8,352.71	8,369.55	827.02
4000-6025-03	Jr. Amer. Dental Hy. Asso.	598.84	1,640.90	1,791.56	448.18
4000-6028-03	Anomalies	618.87	(122.40)	496.47	-0-
4600-6029-03	DM Area Culinary Assn.	71.84	6,286.38	5,222.31	1,135.91
4600-6030-03	LPN Nursing Club	334.01	840.00	1,040.30	133.71
4600-6031-03	Canvas Board Club	234.23	154.50	249.60	139.13
4600-6032-03	Odegaard's Axons	(61.45)	-0-	-0-	(61.45)
4600-6034-03	DMACC Ski Club	15.40	890.62	900.57	5.45
4600-6035-03	A/C Exchangers	145.83	-0-	74.70	71.13
4600-6036-03	Bricklaying Club	40.00	156.48	191.48	5.00
4600-6037-03	Occlusal-Ettes	6.15	180.38	-0-	186.53
4600-6038-03	VP's VIP's	7.06	-0-	-0-	7.06
4600-6039-03	Errent Knights	186.35	(1.70)	5.00	179.65
4600-6040-03	HACP	128.77	193.23	322.00	-0-
4600-6041-03	Rezoomers	211.80	-0-	123.30	88.50
4600-6042-03	KC & The Pipettes	(1.36)	1.36	-0-	-0-
4600-6043-03	PM Assoc. Degree Nursing	-0-	2,083.61	1,919.91	163.70
4600-6044-03	Auto Body Club	632.98	201.00	445.02	388.96
4600-6045-03	Mugaarploegs Club	30.13	-0-	30.13	-0-
4600-6046-03	Legal Assist. Assn.	62.32	214.45	151.94	124.83
4600-6047-03	Blue Force '79	125.00	(125.00)	-0-	-0-

-CLUB ACCOUNTS (cont.)

ACCT. NO.	ACCOUNT NAME	BALANCE FORWARD 7-1-79	FYD RECEIPTS	FYD DISBURSEMENTS	ACCOUNT BALANCE 6-30-80
4600-6048-03	Diesel Detonators (B)	799.56	1,393.40	839.10	1,353.86
4600-6049-03	Child Development Club	415.36	1,038.95	1,021.30	433.01
4600-6050-03	DMACC Student Chap. ACM	323.73	1,542.75	1,799.40	67.08
4600-6051-03	Rolling Bones	317.85	101.40	419.25	-0-
4600-6052-03	Radio Station KMPS	6,089.00	-0-	105.00	5,984.00
4600-6060-03	Spring Nursing Club	-0-	1,060.00	1,064.32	(4.32)
4600-6061-03	DMACC Wheels & Wood St.	-0-	46.80	-0-	46.80
4600-6062-03	Student Education Club	-0-	299.19	375.97	(76.78)
4600-6064-03	DMACC Future Sec. Assn.	-0-	105.00	45.00	60.00
4600-6065-03	Barrier Breakers	-0-	313.07	102.82	210.25
4600-6066-03	Rib Club	-0-	150.00	129.83	20.17
4600-6067-03	CPR	-0-	2,073.89	1,971.05	102.84
4600-6053-06	Boone College Choir	(168.47)	12,140.13	12,509.88	(538.22)
4600-6054-06	Boone Drama Dept.	36.96	904.60	493.17	448.39
4600-6055-06	Boone Nursing Stud. United	46.50	264.78	194.06	117.22
4600-6056-06	Phi Beta Lamda Boone	359.62	5,018.47	5,965.59	(587.50)
4600-6057-06	Phi Theta Kappa Boone	246.93	396.00	378.00	264.93
4600-6058-06	Boone Recreation Club	(545.18)	4,276.39	3,549.93	181.28
4600-6059-06	Boone Cheerleaders	119.02	416.08	530.60	4.50
	TOTALS	<u>\$18,311.07</u>	<u>\$142,027.09</u>	<u>\$141,593.44</u>	<u>\$18,744.72</u>

DES MOINES AREA COMMUNITY COLLEGE
BUDGET BALANCE REPORT
JUNE 30, 1980

	<u>WORKING BUDGET</u>	<u>AMOUNT EXPENDED OR RECEIVED</u>	<u>WORKING BUDGET BALANCE</u>
<u>GENERAL FUND DISBURSEMENTS:</u>			
Instructional Administration	\$ 250,279	\$ 260,137	\$ (9,858)
Arts & Sciences	2,186,259	2,068,398	117,861
Career Education (includes CEC)	5,055,300	4,965,562	89,738
Adult Education	1,728,553	1,651,750	76,803
General Administration	636,357	638,857	(2,500)
Student Life	1,282,918	1,319,848	(36,930)
Learning Resources	507,366	508,810	(1,444)
Physical Plant	1,406,063	1,415,192	(9,129)
General Institutional	<u>1,077,093</u>	<u>1,335,873</u>	<u>(258,780)</u>
Sub Total	14,130,188	14,164,427	(34,239)
Title I, Labor Counseling.	13,415	10,498	2,917
Woodward Grant	44,948	28,807	16,141
CETA Class Size	348,866	328,105	20,761
Alcohol Fuel Grant	10,000	6,372	3,628
Nursing Capitation	25,340	14,004	11,336
Social Service Training	19,078	18,215	863
Homemaker Home Health Aide	10,745	5,924	4,821
ESL for Indo China Refugees	74,858	69,256	5,602
ESL for Indo Chinese	20,000	20,000	-
Teacher Aids Program	11,295	9,574	1,721
Special Needs Material	399	399	-
Special Needs Video Equipment	1,788	1,788	-
Dev. Enhancing Aware Handicap	115	115	-
Comp. Vocational Development Program	49,810	46,267	3,543
PSE	26,331	26,331	-
Construction Acquaintance	<u>81</u>	<u>81</u>	<u>-</u>
Sub Total Restricted	657,069	585,736	71,333
GRAND TOTAL GENERAL FUND DISB.	<u>\$14,787,257</u> (A)	<u>\$14,750,163</u>	<u>\$37,094</u>
GENERAL FUND REVENUE (C)	<u>\$14,290,574</u>	<u>\$14,132,000</u>	<u>\$158,574</u>
PLANT FUND DISBURSEMENTS	<u>\$ 4,939,811</u> (B)	<u>\$ 2,937,910</u>	<u>\$2,001,901</u>
PLANT FUND REVENUE	<u>\$ 2,248,977</u>	<u>\$ 2,460,981</u>	<u>\$ (212,004)</u>

Footnotes:

- A. General Fund published amended budget -- \$14,927,141
- B. Plant Fund published budget same as working budget of \$4,939,811
- C. Revenue Detail Attached

DETAIL - GENERAL FUND REVENUE
For Fiscal Year Ended 6-30-80

	<u>WORKING</u> <u>BUDGET</u>	<u>AMOUNT</u> <u>RECEIVED</u>	<u>BUDGET</u> <u>BALANCE</u>
STUDENT FEES	\$ 215,000	\$ 193,582	\$ 21,418
TUITION	2,821,542	2,789,732	31,810
PROPERTY TAXES-OPERATION	1,808,613	1,796,583	12,030
PROPERTY TAXES-TORT	29,831	29,363	468
PROPERTY TAXES-UNEMPLOYMENT	39,745	958	38,787
STATE GENERAL AID	6,313,960	6,313,960	-
STATE VOCATIONAL AID	1,310,625	1,248,761	61,864
STATE CAPITAL OUTLAY	271,360	271,360	-
WORKSTUDY	65,597	65,597	-
VOCATIONAL FEDERAL AID	329,155	329,425	(270)
SPECIAL NEEDS	225,801	218,648	7,153
ADULT BASIC ED	132,283	132,283	-
CETA	348,866	322,845	26,021
PUBLIC SERV. EMPLOYMENT	23,522	23,522	-
SENIOR CITIZENS	1,676	1,676	-
NURSING CAPITATION	14,004	14,004	-
WOODWARD COOP	28,807	28,807	-
TITLE 2, LIBRARY	7,926	7,926	-
TITLE 1, LABOR COUNCILING	10,498	10,498	-
CONSUMER HOME MGR.	8,695	8,695	-
ALCOHOL FUEL	6,372	6,372	-
ESL, PROJECT #1	20,000	20,000	-
ESL, PROJECT #2	69,256	69,256	-
SOCIAL SERVICE	14,048	14,048	-
HOMEMAKER	5,924	5,924	-
MISC-STUDENT LIFE	3,415	3,415	-
MISC-ADULT ED	1,953	1,953	-
INTEREST ON INVESTMENTS	100,000	147,651	(47,651)
SALE OF FIXED ASSETS	35,000	22,279	12,721
PARKING ASSESSMENTS	7,100	9,298	(2,198)
MISC. & TRANSFERS	-	2,752	(2,752)
RENTAL OF FACILITIES	20,000	20,827	(827)
	<u>\$14,290,574</u>	<u>\$14,132,000</u>	<u>\$158,574</u>
TOTAL			

(1-2) (3-6)
 77 9911
 Co. No. Dist. No.

Area School Name DES MOINES AREA COMMUNITY COLLEGE

	(1 & 2 Funds) General fund (14-23)	(3 & 4 Funds) Auxiliary and agency fund (24-33)	(6 Fund) Loan fund (34-43)	(5 Fund) Scholarship fund (44-53)	(8 Fund) Plant fund (54-63)
Assets					
Current Assets:					
100 Cash on hand or in banks	(489,475)	62,604	33,101	(83,010)	35
130 Investments	288,783	58,026	-	-	7,782,515
140 Accounts receivable	787,455	44,811	3,334	133,538	
150 Notes receivable			353,275		
155 Deposits and prepaid expenses					
160 Inventories	312,346	215,834			
170 Due from other funds					
180 Loans outstanding					
189 Total current assets	899,109	381,275	389,710	50,528	7,782,550
Fixed Assets:					
191 Land					598,416
192 Buildings					17,223,456
193 Other structures and improvements					1,890,740
194 Furniture, machinery & equipment		281,263			7,205,971
196 Books and films		17,943			903,728
197 Accumulated depreciation		(105,448)			(8,255,733)
198 Total fixed assets		193,758			19,566,578
199 TOTAL ASSETS	899,109	575,033	389,710	50,528	27,349,128
Liabilities and Fund Balances					
210 Current liabilities	348,899	59,193	28,553	14,026	
260 Long term liabilities					7,845,000
290 Total liabilities	348,899	59,193	28,553	14,026	7,845,000
Fund Balance:					
311 Unrestricted	482,674	322,082	361,157	36,502	(62,450)
312 Restricted for book value of fix. Asts.	-	193,758			19,566,578
Restricted for Unemploy. Compensation	67,536				
390 Total fund balance	550,210	515,840	361,157	36,502	19,504,128
399 TOTAL LIABILITIES & FUND BALANCE	899,109	575,033	389,710	50,528	27,349,128

Source of Revenue (11-14)	(1) Liberal Arts & Sciences (15-24)	(2) Vocational- Technical (25-34)	(3) Adult Education (35-44)	(4) Activities Related to Instr(45-54)	(5) Admin. 2 (15-24)	(6) Student Services (25-34)	(7) Learning Resources (35-44)	(8) Physical Plant (45-54)	(9) Function 9 (55-64)	(10) Total (65-74)	(11) State Use Only
FEDERAL SUPPORT (Cont.)											
4360 Title IV - BEOG											
4370 Title VI - Impr. of Instr.											
4380 Title I-Higher Ed Fac Act (Constr. Grants)											
4390 Federal Vocational Aid		288,148	33,354			7,923				329,425	
4400 Federal Vocational Workstudy											
4410 Special Needs		130,684				87,964				218,648	
4430 CETA		322,764	81							322,845	
4460 Adult Basic Education			132,283							132,283	
4480 Public Service Employment (PSE)		4,788			4,020	7,285	649		6,780	23,522	
4490 Other Federal Funds	39,305	29,071	112,857			3,415				184,648	
4499 TOTAL FEDERAL SUPPORT	52,878	800,784	280,199		6,516	120,375	15,441	1,752	6,949	1,284,894	
SALES AND SERVICE											
4510 Housing											
4520 Vending Machine											
4530 Rental of College Fac.								20,827		20,827	
4540 Other Sales & Services											
4550 Bookstore - Textbooks											
4560 Bookstore - Other Items											
4570 Food											
4590 Sales & Service											
4600 Gate Receipts (Subject to Sales Tax)											
4610 Rec., Games of Chance (Sub. to Sales Tax)											
4699 TOTAL SALES AND SERVICE								20,827		20,827	
OTHER INCOME											
4710 Interest					147,651					147,651	
4720 Gain & Loss on Sale Inv.											
4730 Gifts and Grants											
4770 Assessment-Special Charges								9,298		9,298	
4800 Proceeds-Sale of Bonds											
4820 Repayment of Principal on Student Loans											
4830 Loan Cancellation											
4850 Miscellaneous Receipts		1,286			638	2,395		207		4,526	
4860 Proceeds-Sale Fixed Assets	32	18,193			4,054					22,279	
4890 Bad Debts					(1,774)					(1,774)	
4900 Transfers											
4909 TOTAL OTHER INCOME	32	19,479			150,569	2,395		9,505		181,980	
4979 TOTAL REVENUE	2,674,618	7,003,221	2,182,186		1,954,626	218,167	15,441	76,792	6,949	14,132,000	
4990 Unrestricted Funds					618,163					618,163	
4999 GRAND TOTAL	2,674,618	7,003,221	2,182,186		2,572,789	218,167	15,441	76,792	6,949	14,750,163	

Source of Revenue (11-14)	(1) Liberal Arts & Sciences (15-24)	(2) Vocational- Technical (25-34)	(3) Adult Education (35-44)	(4) Activities Related to Instr (45-54)	(5) Admin. 2 (15-24)	(6) Student Services (25-34)	(7) Learning Resources (35-44)	(8) Physical Plant (45-54)	(9) Capital Institution (55-64)	(10) Total (65-74)	(11) State Use Only
SALARIES											
5100 Administrative, Professional Non-Teaching	220,638	323,750	435,269		200,189	449,278	155,254	21,041	329,139	2,134,558	
5200 Instructional	1,490,496	3,348,911	801,706			325,042	57,332			6,023,487	
5400 Secretarial & Clerical	56,562	136,370	117,498		197,380	295,998	78,787	18,575	76,491	977,661	
5500 Service Staff		3,991	230					379,415	19,794	403,430	
5700 Student Wages (Fed. Workstudy)	19,163	37,466	2,670		3,334	20,175	10,046	2,564	247	95,665	
5710 Student Wages (Voc. Workstudy)											
5720 Student Wages (Other)	6,702	15,938	1,433			7,682	6,410	655	68	38,888	
5900 Rel. Pay. Cost & Fringe Benefits	60,236	157,196	35,192		23,647	48,722	13,867	22,221	20,320	381,401	
5910 Workmen's Comp. Ins.					30,906					30,906	
5920 FICA Employer's Share	101,073	229,448	80,818		21,105	63,609	17,279	25,501	25,414	564,247	
5930 IPERS Employer's Share	76,483	196,195	45,518		19,243	55,196	15,010	22,234	22,327	452,206	
5960 Auto Allowance											
5970 Unemployment Compensation	164	539	769		26					1,498	
5999 TOTAL SALARIES	2,031,517	4,449,804	1,521,103		495,830	1,265,702	353,985	492,206	493,800	11,103,947	
SERVICES											
6010 Professional	931	5,749	38,267		21,622	9,600	13,640	(22,335)	38,100	105,574	
6020 Election Costs					24,216					24,216	
6030 Custodial		2,580						89,069		91,649	
6040 Membership					21,126					21,126	
6050 Publications (Legal)					372					372	
6060 Main. & Repair Equipment	2,672	100,299	2,702		2,444	1,451	726	9,627	30,154	150,075	
6090 Main. & Repair Buildings	466	1,559	1,611					113,372	7,559	124,567	
6100 Maintenance of Grounds								36,823	6,070	42,893	
6110 Inf. Serv./Classified Advert.	6,875	383	131						39,047	46,436	
6120 Printing & Repro. Serv.	21,158	54,490	62,797		7,780	24,047	2,316	518	60,971	234,077	
6150 Communications	10,407	2,390	751						53,800	67,348	
6180 Insurance								67,104		67,104	
6190 Utilities	145	3,286	349					421,976		425,756	
6200 Rental of Materials		40					9,675			9,715	
6210 Rental of Buildings	454	46,509	10,854					15,000		72,817	
6220 Rental of Equipment		4,091	736					16,258	93,848	114,933	
6230 Postage & Other Material	644	614	16,301		5,394	141			86,535	109,629	
6240 Group Meeting/Workshop Expenses		350			643					993	
6260 Other Services	32,878	71,682	69,708		18,737	65,263	5,708	147	235,559	499,682	
6269 TOTAL CONTRACTUAL SERVICES	76,630	294,022	204,207		102,334	100,502	32,065	747,559	651,643	2,208,962	

Source of Revenue (11-14)	(1) Liberal Arts & Sciences (15-24)	(2) Vocational- Technical (25-34)	(3) Adult Education (35-44)	(4) Activities Related to Instr (45-54)	(5) Admin. 2 (15-24)	(6) Student Services (25-34)	(7) Learning Resources (35-44)	(8) Physical Plant (45-54)	(9) General Function Institution (55-64)	(10) Total (65-74)	(11) State Use Only
MATERIALS, SUPPLIES & TRAVEL											
6320 Materials & Supplies	44,109	243,905	55,186		11,411	12,320	14,211	2,684	22,893	406,719	
6340 Periodicals	6	43	6		943	20	16,058		1,124	18,200	
6370 Bldg. Const. Matls. & Sup.								60,487	5,262	65,749	
6410 Janitorial Mtls. & Supplies	77	729	64					31,115		31,985	
6420 Vehicle Mtls. & Supplies	8,680	17,498	2,665		3,806	3,375	350	8,149	2,122	46,645	
6440 Landscaping Mtls. & Sup.		894						3,884		4,778	
6460 Other Materials & Supplies	1,544	(31,912)	(3,186)		1,303	764	12,055	324	147	(18,961)	
6470 Out-of-State Mtgs. & Travel	10,379	21,167	2,256		8,744	8,253	1,173		10,120	62,092	
6480 In-State Meetings & Travel	10,387	27,015	24,588		7,810	8,827	352	371	5,230	84,580	
6489 TOTAL MATERIALS, SUPPLIES & TRAVEL	75,182	279,339	81,579		34,017	33,559	44,199	107,014	46,898	701,787	
OTHER CURRENT EXPENSES											
6510 Purchase for Resale-Supplies & Misc.											
6520 Purchases for Resale - Textbooks	2,156									2,156	
6600 Cost of Sales											
6700 Interest on Debt					378					378	
6730 Payment on Debt Principal											
6750 Scholarships											
6770 Student Loans											
6780 Collection Agency Expense					1,243					1,243	
6800 Transfers	774		258							1,032	
6850 Depreciation											
6860 Property Tax											
6900 Employer Reimbursement											
6910 Student Services											
6920 Student Compensation											
6930 Other Current Expenses					3,905					3,905	
6939 TOTAL OTHER CURRENT EXPENSES	2,930		258		5,526					8,714	
CAPITAL OUTLAY											
7100 Furniture, Machinery & Equipment	22,978	109,960	8,790		4,931	6,379	12,534	996	134,961	301,529	
7110 Equipment Replacement - State Funded	5,732	258,267	7,841							271,840	
7300 Const. & Maintenance Equipment								24,960		24,960	
7400 Vehicles		1,300						21,940		23,240	
7500 Library Books & Films			1,047		258		66,744			68,049	
7600 Buildings & Fixed Equipment								20,517		20,517	
7700 Land											
7800 Other Struc. & Equipment									16,618	16,618	
7900 Other Capital Outlay											
7909 TOTAL CAPITAL OUTLAY	28,710	369,527	17,678		5,189	6,379	79,278	68,413	151,579	726,758	
7999 TOTAL DISBURSEMENTS	2,214,969	5,392,692	1,824,825		642,896	1,406,142	509,527	1,415,192	1,343,920	14,750,143	

Board Meeting Schedule For 1980-81

(All meetings begin at 5:30p.m.
with a dinner break at 6:30p.m.
unless noted differently)

DATE	LOCATION	PROGRAM
November 10, 1980	Ankeny	Regular Meeting
December 8, 1980	Carroll	Regular Meeting
December 10, 1980*	1932 SW 3rd, Ankeny	Heartland AEA Joint Meeting
January 12, 1981	Ankeny	Regular Meeting
February 9, 1981	Ankeny	Regular Meeting
February 23, 1981	Ankeny	Preliminary Budget Presentation
March 9, 1981	Ankeny	Regular Meeting
March 11, 1981*	1932 SW 3rd, Ankeny	Heartland AEA Joint Meeting
March 30, 1981	Ankeny	Private Hearings, If Necessary
April 6, 1981	Ankeny	Private Hearings, If Necessary
April 13, 1981	Ankeny	Regular Meeting
May 11, 1981	Ankeny	Regular Meeting
June 8, 1981	Ankeny	Regular Meeting
June 10, 1981*	1932 SW 3rd, Ankeny	Heartland AEA Joint Meeting
July 13, 1981	Ankeny	Regular Meeting
August 10, 1981	Urban Campus	Regular Meeting
September 9, 1981*	1932 SW 3rd, Ankeny	Heartland AEA Joint Meeting
September 14, 1981	Ankeny	Regular Meeting
October 5, 1981	Ankeny	Organizational Meeting
October 12, 1981	Boone	Regular Meeting

*Meeting begins at 4:00 p.m.

RESOLUTION

Ratifying Utility Easement
Urban Campus

WHEREAS the Board of Directors of Des Moines Area Community College did enter into an agreement with the City of Des Moines, Iowa, under Chapter 28E of the Code of Iowa, on June 19, 1978, for the purpose of purchasing land for the construction of the Urban campus, and

WHEREAS said construction has been undertaken and the transfer of ownership of land for the Urban campus was completed in accordance with the aforementioned agreement, and

WHEREAS it was necessary for the President and Secretary of the Board of Directors to sign certain documents granting to the City of Des Moines, Iowa, utility easements on the aforementioned land in order to complete the transfer of the aforementioned land to Des Moines Area Community College, therefore

BE IT RESOLVED that the Board of Directors of Des Moines Area Community College does ratify the aforementioned action of the President and Secretary of the Board of Directors.

Signed: *Eldon Leonard*

Attest: *Charles Wright*
Charles Wright, Secretary

Dated: 20 October 1980

Memorandum

UNIVERSITY OF IOWA
CONTINUING EDUCATION COLLEGE

2006 S. ANKENY BLVD., ANKENY, IOWA 50021

PHONE 964-6200

Attachment #4
20 October 1980

DATE October-7, 1980

TO

Location

FROM

Location

RE: House #17 Proposal
Split Foyer

1. Energy saving features of proposed house -

Garage on north
Limited windows area north
Fireplace in livingroom
Insulated basement walls
3-foot overhang
Styrofoam 1" sheathing on framing
Styrofoam 2" on foundation
R-48 ceiling insulation
Patio door on south side
Pella casement windows with slim shades
Closet across north wall of master bedroom

2. Three bedrooms

3. 2½ baths

4. Student built cabinets

5. Family room in lower level

Square footage - upper level	1466	
lower level	627	
garage	2138	x \$20 = \$42,760
	672	x \$10 = 6,720
		<u>\$49,480</u>

\$49,480 + lot \$13,120 = \$62,600.00

Proposed selling price 84,000.00

Profit 21,400.00

Less Commission

Approx. 6% 6,000.00

Profit approx. 15,400.00

The House plans are on file in the office of the
Dean, Facilities Management.

AGREEMENT

THIS AGREEMENT made and entered into this 20TH day of OCTOBER, 1980, by and between DES MOINES AREA COMMUNITY COLLEGE (hereinafter referred to as "DMACC") and ANKENY LITTLE LEAGUE BASEBALL, INC. (hereinafter referred to as "Ankeny Little League"):

WHEREAS, Ankeny Little League needs an area to develop and use for its baseball program, and

WHEREAS, DMACC has an area that is currently available for use as a recreational area but may be needed for other college purposes in the future, and

WHEREAS, the parties hereto believe that an agreement pursuant to Chapter 28E of the Iowa Code may be entered into with regard to the development and use of such area, which agreement will be to their mutual advantage,

NOW, THEREFORE, IT IS AGREED as follows:

1. For and in consideration of the mutual covenants herein contained, DMACC shall permit Ankeny Little League to develop and use the following described area for its baseball program, to-wit:

The area consisting of approximately 32 acres designated "Little League Site" on the plat attached hereto, which plat is titled Master Plan DMACC/Ankeny Little League Baseball Field, which plat was prepared by Crose-Gardner Associates and is dated April 21, 1980,

provided that such development and use shall be strictly in accordance with the terms of this agreement.

2. The duration of this agreement shall be for an initial term of ten years commencing with the date of this agreement. If at the end of the initial ten-year term Ankeny Little League has complied fully with the provisions and intent of this agreement, then Ankeny Little League shall have the option of extending this agreement for an additional ten-year term. In order to effect such extension, Ankeny Little League shall give written notice of its intent to so extend the agreement to DMACC at least six months prior to the expiration of the initial term. If Ankeny Little League so extends this agreement and at the end of the extended ten-year term Ankeny Little League has fully complied with the provisions and intent

of this agreement, then Ankeny Little League shall have the option of extending this agreement for an additional five-year term. In order to effect such extension, Ankeny Little League shall give written notice of its intent to so extend the agreement to DMACC at least six months prior to the expiration of the ten-year extended term. If at the end of the term of this agreement, extended as hereinbefore provided for, Ankeny Little League has complied fully with the provisions and intent of this agreement, and it is mutually agreeable to the parties hereto, this agreement may be extended for an additional five-year period on terms to be negotiated between the parties.

3. Upon execution of this agreement, Ankeny Little League will proceed to develop the area in accordance with a master plan prepared by Crosé-Gardner Associates, which plan is incorporated herein and made a part of this agreement. Such development shall proceed on the following schedule: Within three years of the execution of this agreement all of the improvements to be made shall be completed except two of the baseball fields to be constructed and the interior trees that are to be planted; all of the plantings of the interior trees shall be at the option of DMACC and the cost of this improvement shall be borne by DMACC; the remaining two baseball diamonds shall be constructed and completed at a time to be decided by the Ankeny Little League. All costs and expenses in developing and improving the area as contemplated by this agreement, including, but not limited to, landscaping, hard surfacing of parking and walking areas, concession stands, fences and all other improvements shall be borne entirely by Ankeny Little League, with the exception that the cost of any interior plantings shall be borne by DMACC. Construction of all improvements shall first be approved by appropriate officials of DMACC to assure that the development is being carried out in accordance with the master plan.

4. Ankeny Little League shall have the right to use the developed area for a little league baseball program of the nature that has been carried out by Ankeny Little League in past years, except that DMACC shall have priority use of one college size and two little league major league size diamonds developed and located in accordance with the master plan, during the following time periods:

- (a) The college size diamond shall be available for DMACC's use for baseball throughout the day until 5:30 p.m., Monday through Friday, and may be used by DMACC at any time on any Saturday or Sunday when Ankeny Little League does not have games scheduled;

- (b) The two little league major league size diamonds shall be available for DMACC's use for softball throughout the day until 5:00 p.m. or until completion of any game in progress with a 5:30 p.m. deadline on Monday through Friday, and may be used by DMACC at any time on any Saturday or Sunday when Ankeny Little League does not have games scheduled.

5. Parking shall be permitted only in areas developed for that purpose pursuant to the master plan. Parking shall be permitted in other DMACC parking lots so long as there is no interference with the parking requirements of students and staff at DMACC. Ankeny Little League agrees to supervise all traffic and parking to assure that it complies with the rules and regulations of DMACC.

6. Ankeny Little League shall properly maintain the area, including, but not limited to, regular mowing, except that DMACC shall mow the areas exterior to the ball fields. Ankeny Little League shall also be responsible for cleaning up litter and other debris following each use of the area, except that DMACC shall be responsible for cleaning up litter and other debris created by its use of the area..

7. Ankeny Little League agrees to indemnify and hold harmless DMACC from all claims and causes of action of whatsoever nature arising out of Ankeny Little League's development and use of the area. Ankeny Little League shall maintain insurance coverages in accordance with the schedule attached hereto as Exhibit "A" and by this reference made a part hereof, which insurance shall be for the benefit of and include DMACC as an insured. Ankeny Little League will furnish DMACC with appropriate evidence that the insurance coverages are in force at all times.

8. If a concession stand and storage building is to be constructed under this agreement by Ankeny Little League, then DMACC shall have the option of using the building and if it exercises that option, it shall bear a proportionate share of the costs of constructing and maintaining the building.

9. Recognizing that the future needs of DMACC may require that the area be used for something other than recreational purposes, it is agreed and understood that DMACC may terminate this agreement or any extension hereof by giving written notice of its intent to terminate to Ankeny Little League not less than six months prior to the termination date of the initial term of this agreement or the termination date of any extended term of this agreement. In the event of such termination

prior to the expiration of this agreement or any extension hereof DMACC shall either relocate and reconstruct the fields on another area of the DMACC campus, or shall reimburse Ankeny Little League for its costs and expenses incurred in relocating and reconstructing the fields at another location off the DMACC campus.

10. Notices provided for in this agreement shall be deemed properly given if mailed by certified mail to DMACC by mailing to the Dean of Facility Management and Campus Services at the address of the college and to Ankeny Little League Baseball, Inc. by mailing to the last known president of Ankeny Little League Baseball, Inc.

11. It is understood and agreed that by entering into this agreement and permitting Ankeny Little League to use the area, DMACC is assuming no responsibility for the conducting of a little league baseball program and shall have no control or supervision over any such program conducted in the area except as specifically provided for in this agreement.

SIGNED the day and year first above written.

DES MOINES AREA COMMUNITY COLLEGE

By Edson Leonard, Pres., Board of Directors
Title

ANKENY LITTLE LEAGUE BASEBALL, INC.

By _____
Title

TITLE: Student Personnel - Related Matters

Student Indebtedness

No student may register in any new quarter who has a prior unsettled indebtedness to the college; nor during the period in which the indebtedness remains unsettled may any official record of attendance or other credentials be obtained from the college. Degrees, diplomas or certificates will not be granted, nor will transcripts be sent to another college, until all accounts are settled.

Indebtedness shall include tuition and fees, library, parking charges, and any other charges incurred by the student and owed to the college.

Unofficial copies of records in the student's file may be obtained from the registrar's office between 8:30 a.m. and 4:00 p.m., weekdays. A reasonable fee, determined by the registrar, shall be charged for each page of records copied.

BOARD ADOPTION: July 1974

LEGAL REFERENCE 280A.23(6)

Rev. May 14, 1976

Rev. May 14, 1979

For the office of _____:

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

For the office of _____:

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

For the office of _____:

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

_____, received _____ votes

IN TESTIMONY WHEREOF, We have hereunto set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the seal of said County.

Done at Des Moines, the county seat of said county, this 29th day of SEPTEMBER A.D., 1980.

Richard Brannan
 RICHARD BRANNAN Chairman

Samuel F. ...
Jack ...
Murray ...

Members of the Board of Supervisors and ex-officio County Board of Canvassers.

(SEAL)

ATTEST:
Jim Maloney
 County Auditor and Commissioner of Elections

Des Moines Area Community College
2006 South Ankeny Boulevard
Ankeny, Iowa 50021

SPECIAL MEETING

20 OCTOBER 1980

A special meeting of the Des Moines Area Community College Board of Directors was held on Monday, 20 October 1980, at the Boone Campus, 1125 Hancock Drive, Boone, Iowa, for the purpose of canvassing votes for the election of members to the Board of Directors of the Des Moines Area Community College and such other items as listed on the published agenda. The meeting was called to order by Board President Eldon Leonard at 5:30 p.m.

ROLL CALL

Members Present:

Ray Clark	Walter Hetzel	Jasper Risdal
Georganne Garst	Eldon Leonard	Donald Rowen
Murray Goodman	Theodore Nemmers	Walter A. Stover

Others Present:

Paul Lowery, Superintendent	Various other DMACC staff
Charles Wright, Board Secretary	and interested residents

APPROVAL OF
TENTATIVE AGENDA

It was moved by T. Nemmers, seconded by R. Clark, that the tentative agenda be approved.

The motion was passed unanimously.

QUORUM

Board President Leonard acknowledged that a quorum of Board members was present.

APPROVAL OF
MINUTES

It was moved by T. Nemmers, seconded by R. Clark, that the minutes of the regular meeting of 8 September 1980 be approved.

The motion was passed unanimously.

CANVASS OF VOTES

A canvass of the votes cast at the regular school election held 9 September 1980 was made by review of the certified Abstract of Election received from the Polk County Board of Supervisors, which indicates votes were cast, as follows:

Election of Board Members

District No. 1--H. L. Ritland	2,031
Jean Austin Peterson	1,240
District No. 7--Donald P. Rowen	3,025
A. Roger Witke	1
Rollie Grief	2
Marilyn Reddick	3
District No. 8--Theodore J. Nemmers	1,331
Donald R. Smith	1,057
Fred Williams, Jr.	728

It was moved by W. Hetzel, seconded by R. Clark, that the canvass of votes be received and approved.

The motion was passed unanimously. A certified copy of the Abstract of Election is attached hereto (Attachment #1) and made a part of these minutes.

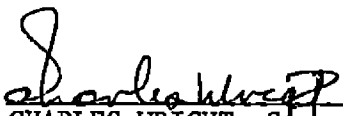
ADJOURNMENT

It was moved by W. Hetzel, seconded by R. Clark, that the special meeting be adjourned.

The motion was passed and the meeting was adjourned at 5:37 p.m.



ELDON LEONARD, President



CHARLES WRIGHT, Secretary

DES MOINES AREA COMMUNITY COLLEGE
Regular Meeting
Monday, October 20, 1980
Room 103 - Boone Campus - Boone, Iowa

AGENDA

4:30 P.M. FACULTY RECEPTION - STUDENT LOUNGE

Retiring Board

5:30 P.M. CALL TO ORDER

1. APPROVAL OF TENTATIVE AGENDA
2. ACKNOWLEDGEMENT OF FACT OF QUORUM
3. APPROVAL OF MINUTES - September 8 regular meeting
4. REVIEW OF OFFICIAL REPORT OF THE VOTES AS FOLLOWS:

District 1 - Herbert L. Ritland	2,031
Jean A. Peterson	1,240

District 7 - Donald P. Rowen	3,025
A. Roger Witke (write in)	1
Rollie Grefe " "	2
Marilyn Reddick " "	3

District 8 - Theodore J. Nemmers	1,331
Donald R. Smith	1,057
Fred Williams, Jr.	728

5. ADJOURNMENT OF THE RETIRING BOARD

New Board

1. CALL TO ORDER
2. ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS
3. ISSUANCE OF CERTIFICATES OF ELECTION TO NEW BOARD MEMBERS
4. ELECTION OF PRESIDENT AND VICE PRESIDENT
5. ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED OFFICERS
6. APPOINTMENT OF BOARD SECRETARY AND TREASURER
7. PUBLIC COMMENTS

Posted chv -
~~RECEIVED~~

OCT 15 1980

SUPT'S OFFICE

8. REPORTS

- a. ACCT convention - Leonard
- b. ICASB - Rowen
- c. Legislation/funding/area supts. - Lowery
- d. Operating costs for FY80 - Lowery/Bennett
- e. Monthly financial - Snyders

9. NEW BUSINESS

- a. Personnel report.
- b. Re-approval of procedure for approving claims and accounts, i.e., "that one or more board members be authorized to approve claims and accounts prior to regular board meetings, and to authorize the release of payment to vendors, with said approval to be certified to the Board at the next regular meeting when official Board approval action will be taken."
- c. Consideration of proposed board meeting schedule (time, place and date) for school year 1980-81.
- d. Ratify utilities easements for new Urban campus.
- e. Approval of change order for building #5.
- f. Approval of plans for student constructed house #17, located at 1110 SE Rio Drive, Ankeny.
- g. Appoint representative to serve on Area School Advisory Committee on State General Aid.
- h. Appointment of Doug Reynolds, Instructional Services, DPI, to Fire Science Advisory Committee for a 3-year term. This is a replacement.
- i. Appointment of members to DMACC Foundation Board of Directors for a 3-year term.
- j. First reading of revised board policy #573 - Student Indebtedness.
- k. Appoint representative and alternate to Iowa Council of Area School Boards for 1980-81 school year.
- l. Proposal to enter into an agreement with Little League for certain recreational space on campus.

10. OTHER

- a. Orientation conference for new board members, sponsored by Iowa Association of School Boards - 9:30 a.m. to 3:30 p.m., SATURDAY, November 1, Gateway Center, Ames.

10. OTHER (continued)
 - b. ICASB annual meeting, THURSDAY EVENING and FRIDAY, November 13 and 14, Cedar Rapids.
 - c. Iowa Association of School Boards convention, November 20 and 21, Veterans Auditorium, Des Moines.
11. PRESENTATION OF CLAIMS AND ACCOUNTS
12. ADJOURNMENT

JOINT MEETING OF BOARDS OF DIRECTORS
OF
DES MOINES AREA COMMUNITY COLLEGE
AND
HEARTLAND AREA EDUCATION AGENCY

Wednesday, September 24, 1980
Heartland Education Agency
1932 S.W. Third Street
Ankeny, Iowa
4:00 P.M.

Heartland Board Member, Ed Long, called the meeting to order at 4:14 P.M.

Dennis Hiner, Eldon Leonard and Charles Wright were present to represent the Des Moines Area Community College. Bill Clark, Ed Long, Joe Millard and Sue Schrader represented the Heartland Area Education Agency.

It was not possible to hold the quarterly meeting in June between the two Boards due to business activities of the respective Board members.

It was moved by Mr. Leonard and seconded by Mr. Long that the minutes of the March 26, 1970, meeting be approved.

Joint Study Committee on the Education of Handicapped Persons

Dennis Hiner reported on the Joint Study Committee. The presentation was made to the AEA 11 Superintendents' Advisory Committee, and their feeling was fairly positive. Don Pettengill would like to be involved in the group as the Superintendents' representative.

The project's aim is for mildly, mentally disabled students to enroll at the College so they could continue their education to their maximum level of potential. A proposal was sent to DPI for funding but was not approved. Another application will be made. Instructional dollars at the local level need to be supported by the Superintendents. The College is looking for a source of funds to run a pilot program for one year. There is concern that extra outside monies may disappear at any time and there would no longer be funds for a program.

Support and the special education component might be carried on by a jointly-hired teacher. Students weighted at 1.7 generate \$2,600. Local districts could provide transportation at a cost of \$600. The college receives no state aid, and \$2,000 would be about the same as tuition for a regular student and provides no extra monies to pay for the special teacher(s) needed.

The post-high school committee will be continuing. The College Board wishes research in this area to continue and the Heartland Board concurred.

Heartland Delivery Service to Schools

The College has some materials going to high schools in the merged Area 11 and inquired about the possibility of using Heartland's vans for delivery. The mailings would be no more often than once a week. The College was advised to go ahead and pursue the matter.

Exploring Areas of Cooperation Between Heartland and DMACC

Bill Clark distributed a summary of cooperative efforts between the College and Heartland in their respective Media Divisions. Joe Millard listed the bilingual programs and the micro-computer software cooperation. The respective guidance departments also work together.

It was reported that there are many areas of cooperation between staff members of the College and Heartland of which many people are not aware. The State Legislature may be considering one Board to guide the College and the Area Education Agency.

It was moved by Mr. Leonard and seconded by Mr. Long that the meeting be adjourned. Bill Clark will call the next meeting in early December.

The meeting adjourned at 4:38 P.M.

lc

JOINT MEETING OF BOARDS OF DIRECTORS
OF
HEARTLAND AREA EDUCATION AGENCY
AND
DES MOINES AREA COMMUNITY COLLEGE

Wednesday, September 24, 1980
Heartland Education Agency
1932 S. W. Third Street
Ankeny, Iowa
4:00 p.m.

A G E N D A

- A. Call to Order
- B. Approval of Minutes - March 24, 1980 Meeting
- C. Follow-up of Joint Study Committee on the Education of Handicapped Persons
- D. Heartland Delivery Service to Schools
- E. Exploring Areas of Cooperation Between Heartland and DMACC
- F. Other
- G. Adjournment

Posted
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SEP 19 1980
SUPT'S OFFICE

DES MOINES AREA COMMUNITY COLLEGE
Regular Board Meeting
Monday September 8, 1980
Building 2 - Room 15 - Ankeny Campus

AGENDA

5:30 P.M. CALL TO ORDER 6:30 P.M. DINNER - CAFETERIA

1. APPROVAL OF TENTATIVE AGENDA
2. PRESENTATION OF OPEN SPACE CONCEPT IN NEW FACILITIES - Bussard & Dikis
3. PUBLIC COMMENTS
4. APPROVAL OF MINUTES - August 11 regular meeting
5. REPORTS
 - a. ICASB - Rowen
 - b. Legislation/funding/area supts. - Lowery
 - c. Monthly financial - Snyders
6. NEW BUSINESS
 - a. Personnel report.
 - b. Appointment of members to Career Education and Paraprofessional Advisory Committees for FY81.
 - c. Renewal of lease with Kingsway Ministries, Inc., for classroom and office space in Old Dowling building, Des Moines, at a monthly rental of \$1400, for the period September 15, 1980 thru September 14, 1981. This space will be used to house the office occupations class (CIRALG). This is a \$76.27 monthly increase.
 - d. Renewal of institutional membership in the North Central Accreditation Association in the amount of \$985.00, for the period July 1, 1980 through June 30, 1981.
 - e. Appointment of a board representative to the Iowa Association of School Board's legislative network.
 - f. Plan for greater alumni involvement.
7. PRESENTATION OF CLAIMS AND ACCOUNTS
8. ADJOURNMENT

POSTED
RECEIVED *plus*

SEP 3 1980

SUPT'S OFFICE