

Des Moines Area Community College

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Board of Directors Meeting Minutes

2-19-1983

Board of Directors Meeting Minutes (February 19, 1983)

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Feb. 19, 1983

DES MOINES AREA COMMUNITY COLLEGE
Board of Directors Meeting
February 19, 1983
Best Western Inn - West Room - Ankeny

A G E N D A

1. Call to Order - 8:00 a.m.
2. Roll Call.
3. Consideration of Tentative Agenda.
4. Review of proposed budget for FY83-84.
5. Review of tuition and fees recommendation to be effective Fall, 1983.
6. Adjournment.

DES MOINES AREA COMMUNITY COLLEGE
2006 South Ankeny Blvd.
Ankeny, Iowa

SPECIAL MEETING

19 FEBRUARY 1983

A special meeting of the Des Moines Area Community College Board of Directors was held at the Best Western Inn, Ankeny, Iowa, on February 19, 1983. The meeting was called to order by Board President, Eldon Leonard, at 8:36 a.m. for the purpose of reviewing the proposed general and plant fund budgets for FY1983-84 and reviewing the recommended tuition and fee structure to be effective Fall, 1983.

ROLL CALL

Members Present:

DeVere Bendixen
Raymond Clark
Eldon Leonard
Theodore Nemmers
Jasper Risdal
Herbert Ritland
Donald Rowen
Douglas Shull

Member Absent:

Georganne Garst

Others Present:

Dr. Joseph A. Borgen, President
Eugene R. Snyders, Board Secretary
Sara Matthews, Polk Des Moines Taxpayer's Association
Other members of the DMACC staff

APPROVAL OF
TENTATIVE AGENDA

D. Shull made a motion; R. Clark seconded, that the tentative agenda be approved.

Motion passed unanimously.

Dr. Borgen briefed the Board regarding recent transfers of administrative staff and outlined some major projects to be initiated in the coming months.

REVIEW OF
PROPOSED BUDGET
AND TUITION
RECOMMENDATION

The proposed general and plant fund FY1983-84 budget was reviewed and discussed.

An explanation of the tuition and fee structure recommendations was made by Dr. Borgen and other staff members. (Attachment #1 to these minutes.)

ADJOURNMENT

It was moved by D. Bendixen, seconded by D. Rowen, that the meeting be adjourned.

Motion passed unanimously and at 10:28 a.m. Board President, E. Leonard, adjourned the meeting.


EUGENE R. SNYDERS, Board Secretary


ELDON LEONARD, Board President

MEMORANDUM

February 17, 1983

TO: Eugene Snyders

FROM: Don Zuck, Leonard Bengtson

RE: Recommended Tuition and Fee Structure for F1984

Recognizing that even with efforts to reduce proposed expenditures for F1984, a need for a significant increase in tuition revenue will still exist, the following recommendations concerning the tuition and fee structure for F1984 are submitted for your consideration.

It is evident that an unusual number of areas of uncertainty exist relative to the forecasting of institutional revenue and expenditures for next year, including at least the following:

1. The amount of state general aid the college may receive.
2. The level of state funding for new high technology programs.
3. The tuition revenue which will be generated by new high technology programs.
4. Possible effects, both positive and negative, of the transition from quarters to semesters, and most particularly the curriculum changes in Career Education.
5. The cost of the salary settlement which will be reached.

The collective magnitude of these uncertainties must be considered in the establishment of tuition levels for F1984.

We believe that the institution should move in the direction of implementing the recommendations of the Academy of Educational Development concerning removing the present tuition ceiling for full-time students and charging a standard tuition rate for each credit hour of instruction for which a student enrolls. Two options are presented for accomplishing this. Under Option A, this transition would take place over a two-year period, with the tuition ceiling being raised from 12 credits to 15 credits for fiscal 1984, and fully removed (roughly equivalent to raising it to 18 credits) the following year. Under Option B, the tuition ceiling would be fully removed for F1984 and the tuition rate lowered to \$24.00 per semester credit. Our preference is for Option A, since it materially reduces the impact upon full-time students for the coming year, provides some funds to offset potential negative effects of the areas of uncertainty identified above, and also would enable the institution to better assess the effect of full removal of the tuition ceiling.

mm

DES MOINES AREA



COMMUNITY COLLEGE

TUITION RECOMMENDATIONS

OPTION AOPTION B

I. CAREER EDUCATION AND COLLEGE PARALLEL

Tuition ceiling increased from
12 credits to 15 credits

Resident tuition rate - \$27.00 per
semester credit hour

Non-resident tuition rate to continue
to be 200% of resident rate

Additional revenue generated \$514,000
(F 1984 over F1983)

Tuition change, disregarding the
transition from quarters to
semesters:

Part-time students +2.9%

Full-time students
carrying 18 credits +28.6%

Tuition ceiling eliminated.

Resident tuition rate - \$24.00
per semester credit hour

Non-resident tuition rate to con-
tinue to be 200% of resident rate

Additional revenue generated \$335,000
(F1984 over F1983)

Tuition change, disregarding the
transition from quarters to
semesters:

Part-time students -8.6%

Full-time students
carrying 18 credits +37.1%

II. ADULT EDUCATION

Tuition in continuing & general
adult education courses increased
from \$1.00 to \$1.25 per contact hour.

Tuition rate for ESL students
established at 25¢ per contact hour.

Tuition rate for career supplemental
credit courses - \$27.00 per credit
hour.

Tuition in continuing & general
adult education courses increased
from \$1.00 to \$1.25 per contact
hour.

Tuition rate for ESL students
established at 25¢ per contact hour.

Tuition rate for career supplemental
credit courses - \$24.00 per credit
hour.

*Tuition rates for all adult education programs,
and the principles governing tuition estab-
lishment, are shown on the following page.*

Additional income generated - \$36,000
(F1984 over F1983)

TOTAL ADDITIONAL REVENUE GENERATED -
(F1984 over F1983) \$550,000

Revenue reduction, credit supple-
mental courses - \$11,000

Net additional income generated -
(F1984 over F1983) \$25,000

TOTAL ADDITIONAL REVENUE GENERATED -
(F1984 over F1983) \$360,000

FEE STRUCTURE RECOMMENDATIONS

- A. Reduce admission fee from \$50 to \$25.
- B. Combine the present registration fee, program fee (C.E.), lab fee (A&S), drop/add fee, a majority of the current transcript fee, and the other half of the present admission fee into a single service/lab fee, to be charged at the rate of \$3.00 per semester credit to a maximum of \$45.00 (15 credits) per term.
- C. Assess a standard activity fee to all credit students of 95¢ per semester credit, to a maximum of \$14.25 per semester (15 credits).

This would eliminate the varying activity fee between the Boone Campus and other campuses, provide roughly equivalent student activity income for Boone, and provide approximately \$20,000+ income at Ankeny which could be committed to off-setting some of the current costs of the recreation program which are in excess of receipts.

This, of course, would require approval of the respective student governments.

- D. An optional materials fee may be assessed in courses with extensive usage of materials which it is not practical for students to obtain individually.
- E. The graduation fee should continue to be assessed separately, and should be increased from the present \$15 to \$20, in order to cover increasing costs. The extra fee for receiving two diplomas simultaneously should be increased from \$5.00 to \$8.00.
- F. The present Ankeny Campus parking fee schedule should be applied uniformly to all day and evening students enrolled in credit or non-credit classes on the Ankeny, Boone and Urban Campuses.
- G. Other special purpose fees such as the late registration fee and special admissions processing fee for foreign students will continue to be charged on an individual basis.
- H. Career Education and Arts & Sciences Fee Structure Summary

Standard Fee Assessed to All CE and A&S Students

Service/Lab Fee	\$3.00 per semester hour
Activity Fee	.95 " " "
<u>Other Fees</u>	
Admission Fee	\$25.00 (one time fee)
Materials Fee	Varies
Graduation Fee	\$20.00 (one time fee)
Parking Fee	\$5.00 per year
Late Registration Fee	\$5.00
Foreign Student Processing	\$100.00

I. Adult Education Fees

1. The \$3.00 per semester credit service/lab fee should be assessed to students enrolled in career supplemental credit courses.
2. Students enrolled in non-credit career supplemental and short-term preparatory courses, and campus-based courses in continuing and general adult education, should be assessed a service/lab fee of \$.15 per contact hour, which is roughly equivalent to the \$3.00 per credit rate.
3. Charges for conferences and seminars operated through the Conference Center will be based upon the following principles:
 - a. Tuition will be charged at the career supplemental rate.
 - b. A materials fee may be assessed to cover special costs involved.
 - c. The service/lab fee of \$3.00 per credit hour or \$.15 per contact hour will be assessed.
 - d. The activity fee will not be assessed.
4. The present \$1.00 per course registration fee should be discontinued in all areas of adult education.

J. All Fees will continue to be non-refundable.

The general effect of implementation of these recommendations concerning fees would be a reduction in the number of different fees assessed to students and an increase in fee revenue generated. The new service/lab fee of \$3.00 per semester credit hour for career education, arts & sciences, and career supplemental credit students, and the equivalent 15¢ per contact hour for non-credit supplemental, short-term preparatory, and campus-based general adult education students should generate approximately \$62,000 more revenue than did the fees being replaced. The increase in the graduation fee is necessary to cover graduation expenses which are handled through this revolving account. Other fee recommendations will basically maintain existing revenue levels, with the exception of the increase in student activity fees discussed in item C above.

RELATIVE TUITION AND FEES CHANGE FOR CREDIT STUDENTS

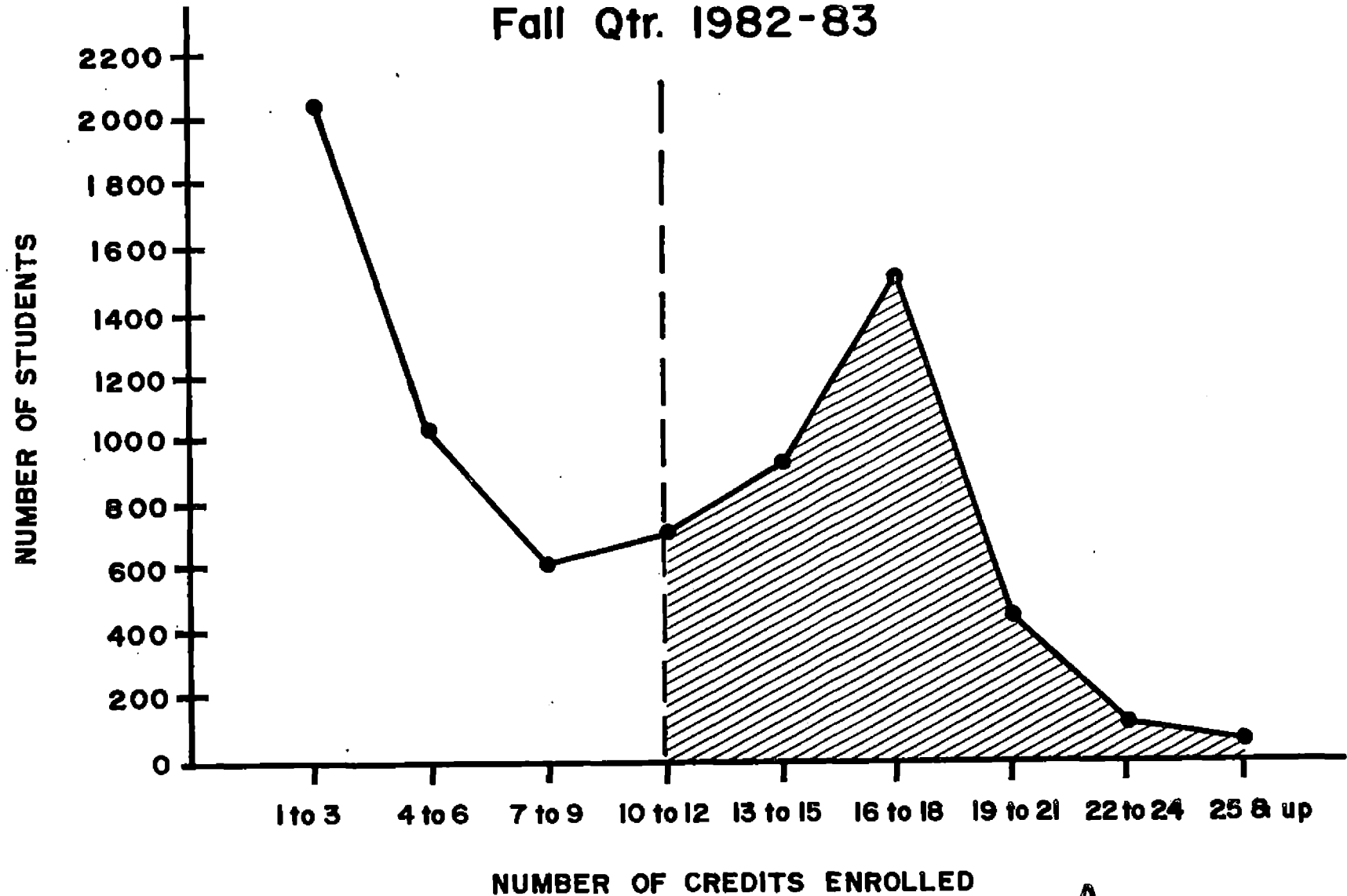
(Eliminating effect of quarter-to-semester change)

	Equivalent Semester Tuition & Fees Fall, 1982	Fall, 1983	
		Option A	Option B
Part-Time Student (3 semester credits)	\$90.20	\$92.85 (+2.9%)	\$83.85 (-7.0%)
Full-Time Student (18 semester credits)	\$359.75	\$464.25 (+29.0%)	\$500.25 (+39.1%)

ALL COLLEGE STUDENTS

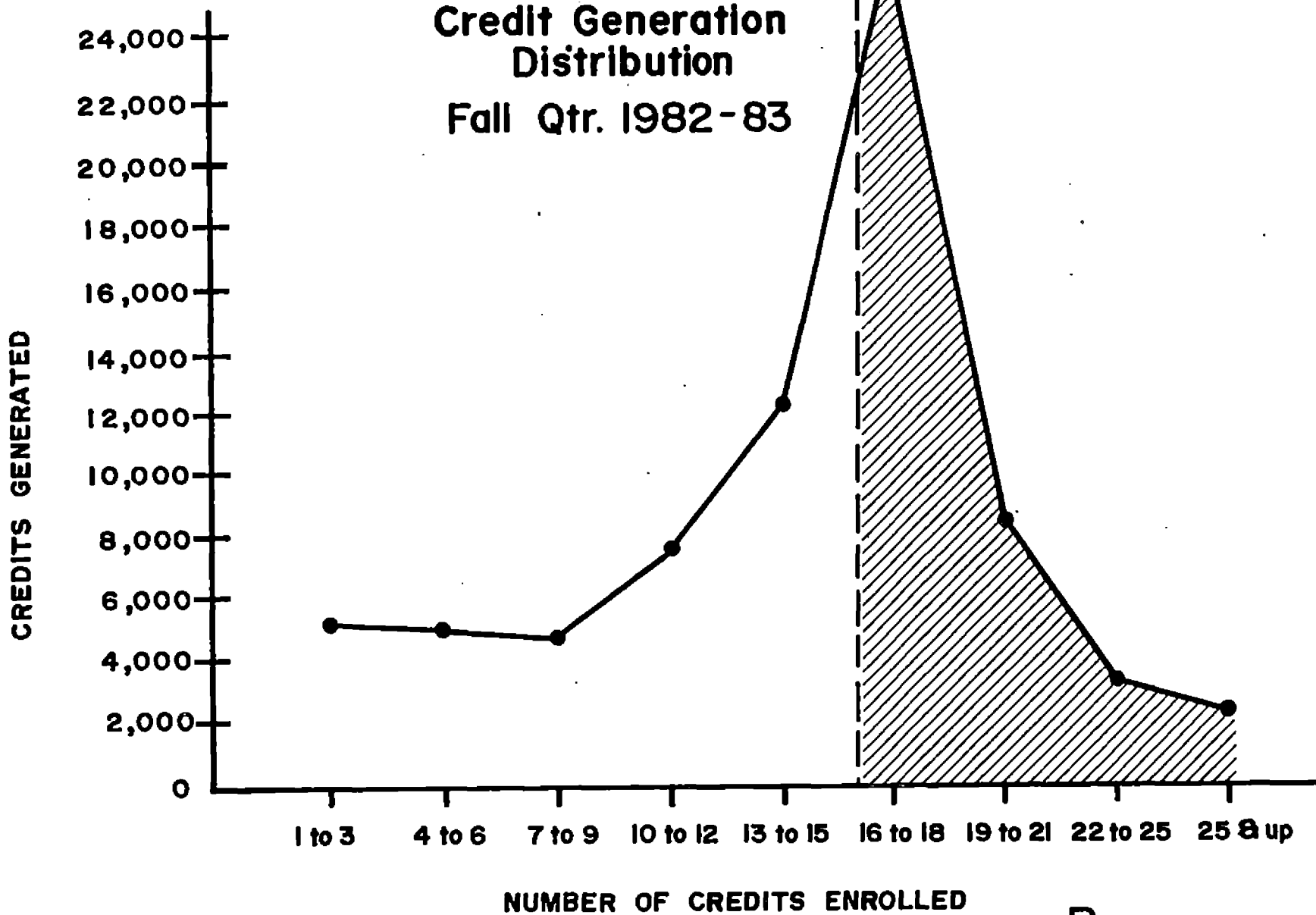
Credit Distribution

Fall Qtr. 1982-83



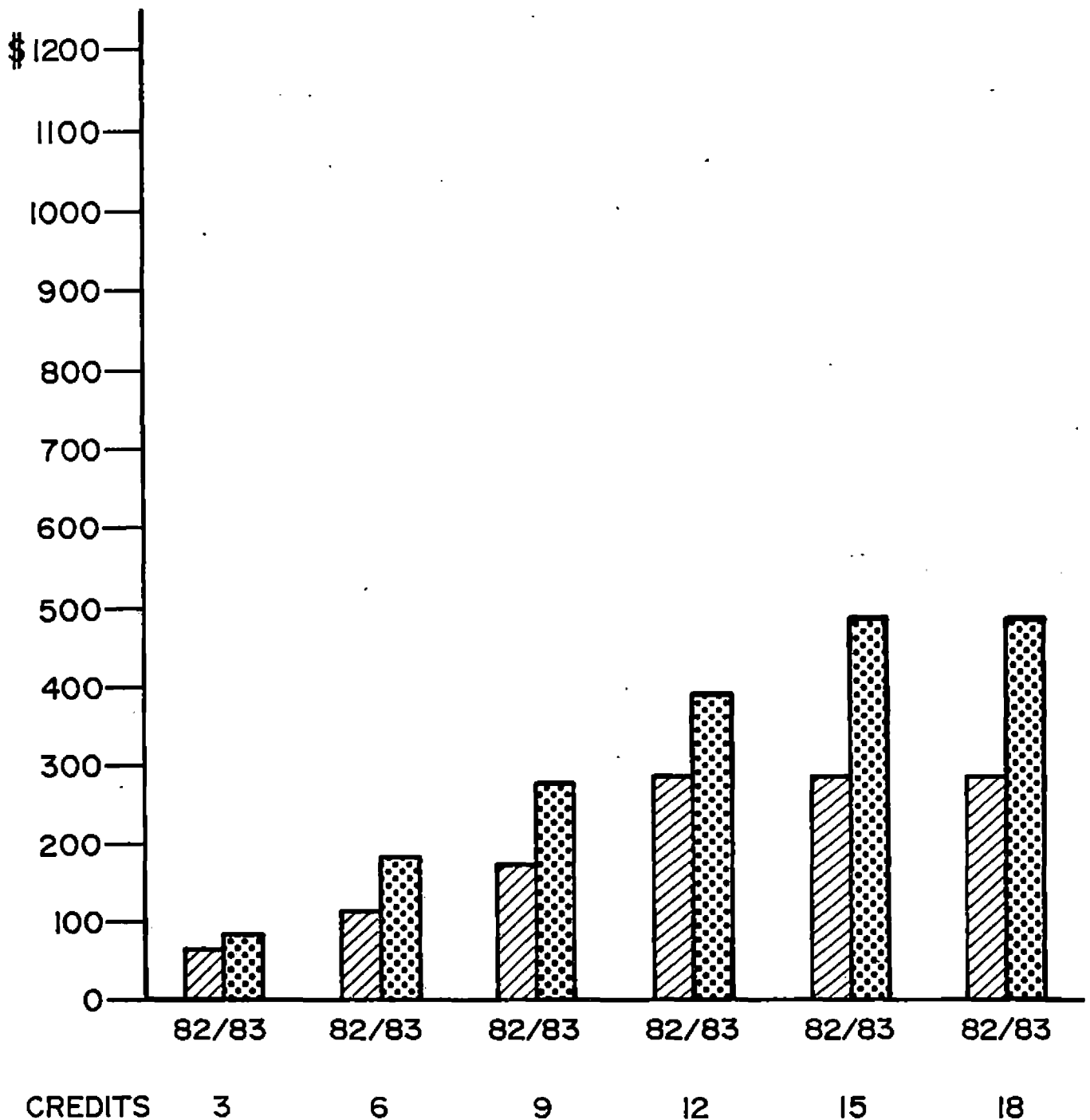
A

ALL COLLEGE Credit Generation Distribution Fall Qtr. 1982-83



B

NEW STUDENT TUITION/FEEES COMPARISON CAREER EDUCATION (EXCLUDING BOONE CAMPUS)

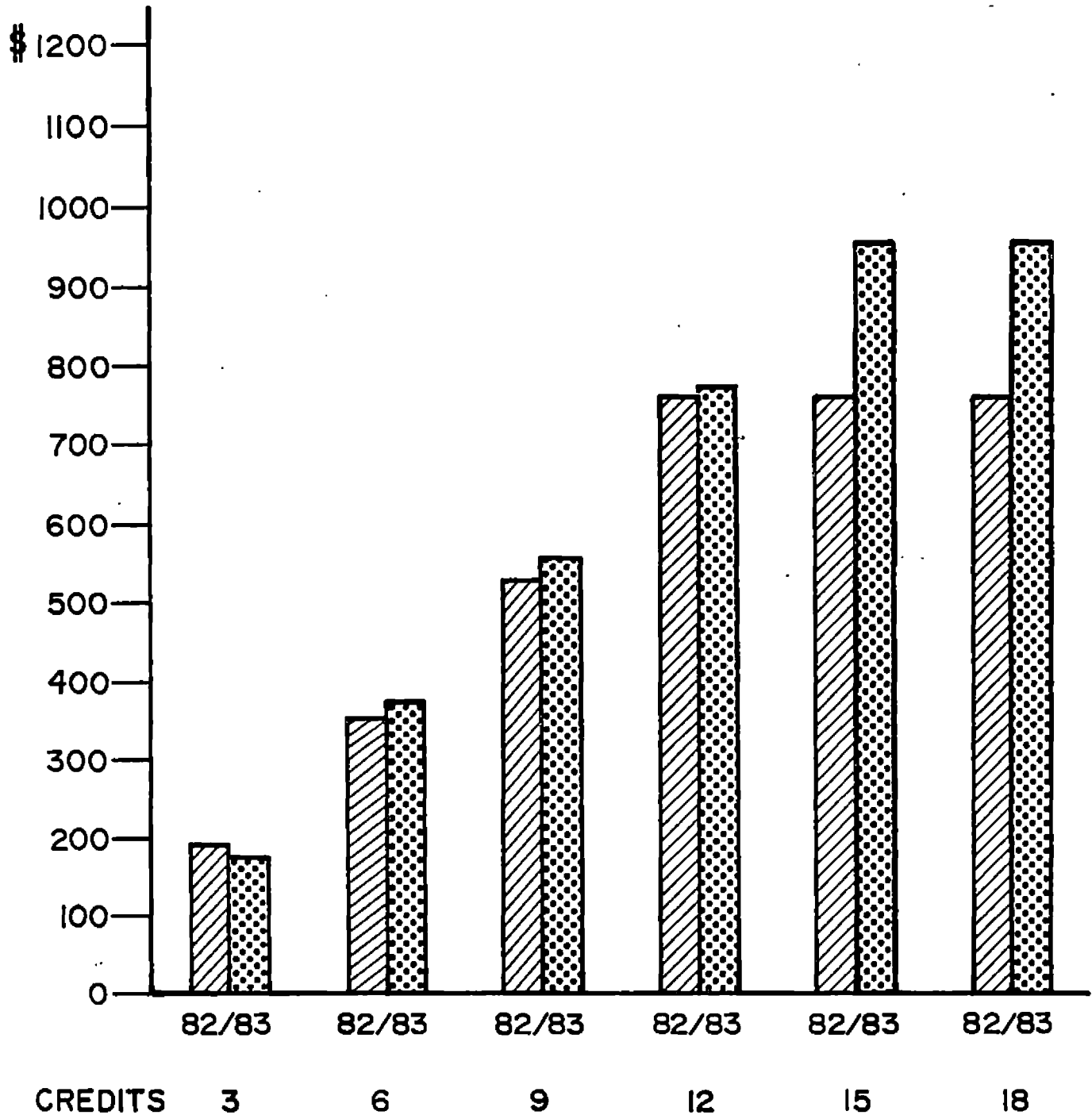


NOTE: One-time admission fee for each full time student is included.

PLAN A

C

3 QTR./2 SEM. TUITION / FEES COMPARISON CAREER EDUCATION (EXCLUDING BOONE CAMPUS)

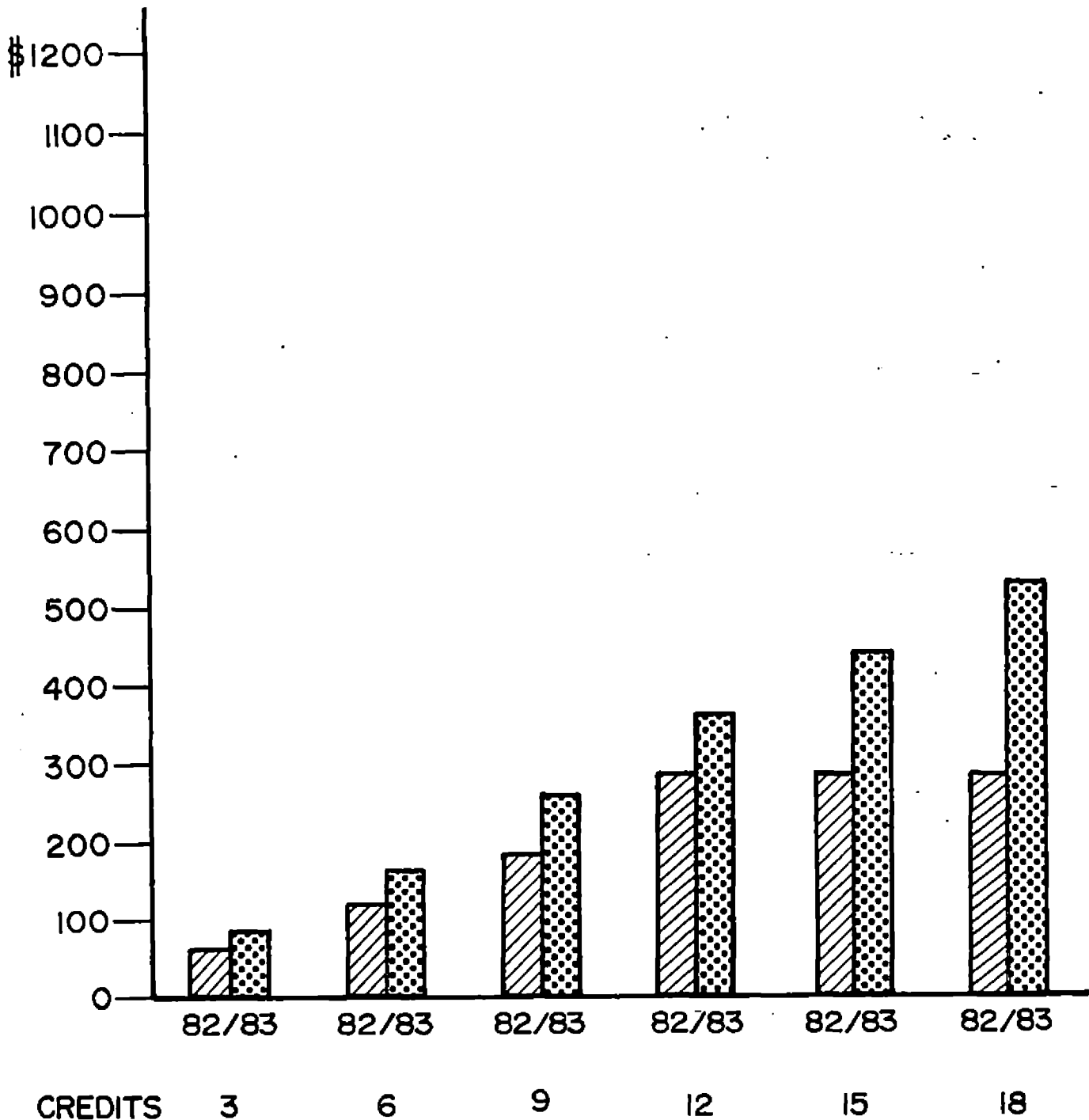


NOTE: One-time admission fee for each full time student is included.

PLAN A

D

NEW STUDENT TUITION/FEEES COMPARISON CAREER EDUCATION (EXCLUDING BOONE CAMPUS)



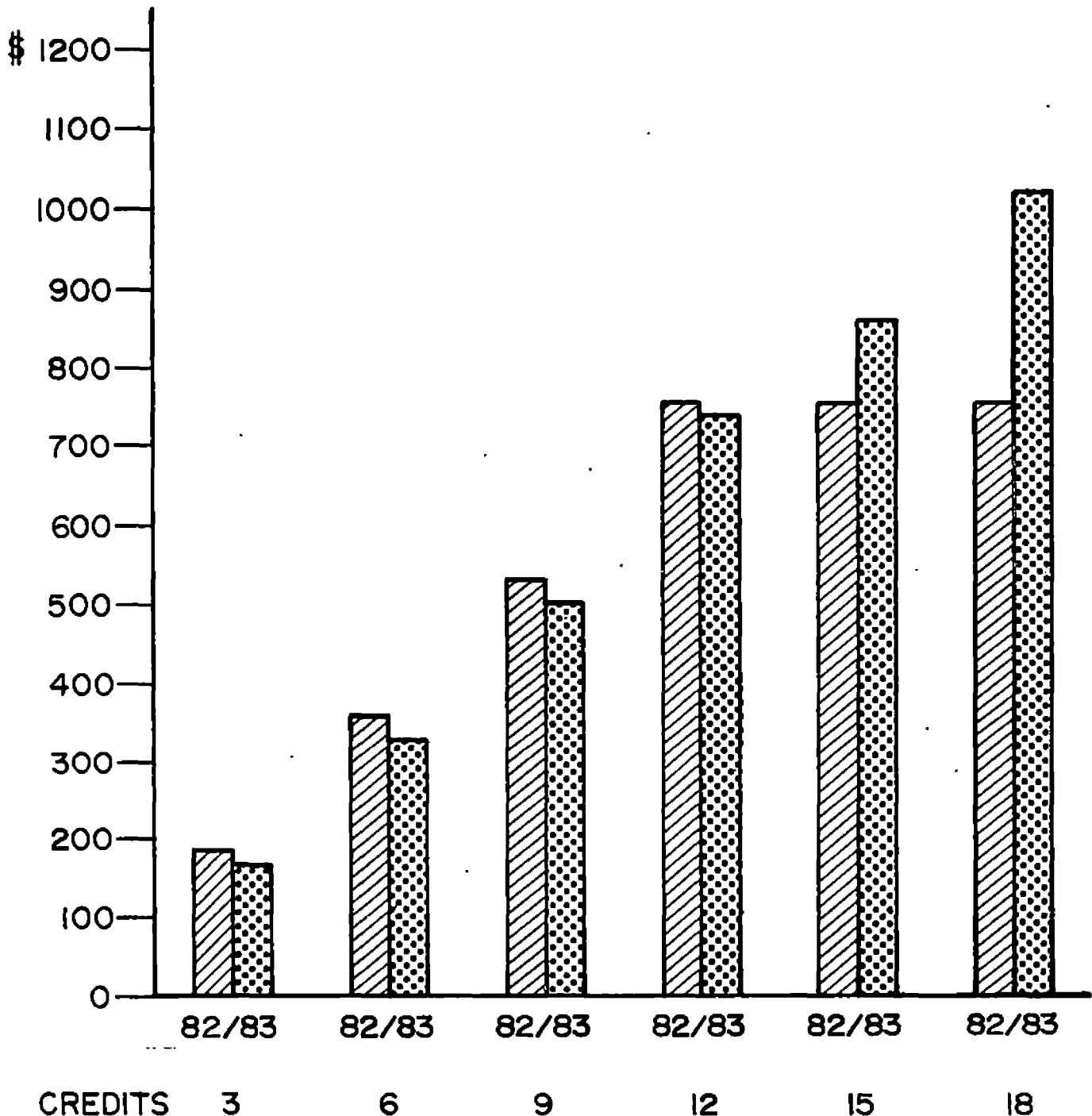
NOTE: One-time admission fee for each full time student is included.

PLAN B

E

3QTR./2SEM. TUITION/FEEES COMPARISON

CAREER EDUCATION (EXCLUDING BOONE CAMPUS)



NOTE: One-time admission fee for each full time student is included.

PLAN B

F