Des Moines Area Community College

Open SPACE @ DMACC

Board of Directors Meeting Minutes

2-19-1983

Board of Directors Meeting Minutes (February 19, 1983)

DMACC

Follow this and additional works at: https://openspace.dmacc.edu/boardminutes
A G E N D A

1. Call to Order – 8:00 a.m.
2. Roll Call.
3. Consideration of Tentative Agenda.
4. Review of proposed budget for FY83-84.
5. Review of tuition and fees recommendation to be effective Fall, 1983.
6. Adjournment.
SPECIAL MEETING

19 FEBRUARY 1983

A special meeting of the Des Moines Area Community College Board of Directors was held at the Best Western Inn, Ankeny, Iowa, on February 19, 1983. The meeting was called to order by Board President, Eldon Leonard, at 8:36 a.m. for the purpose of reviewing the proposed general and plant fund budgets for FY1983-84 and reviewing the recommended tuition and fee structure to be effective Fall, 1983.

ROLL CALL

Members Present:
DeVere Bendixen
Raymond Clark
Eldon Leonard
Theodore Nemmers
Jasper Risdal
Herbert Ritland
Donald Rowen
Douglas Shull

Member Absent:
Georganne Garst

Others Present:
Dr. Joseph A. Borgen, President
Eugene R. Snyders, Board Secretary
Sara Matthews, Polk Des Moines Taxpayer's Association
Other members of the DMACC staff

APPROVAL OF TENTATIVE AGENDA

D. Shull made a motion; R. Clark seconded, that the tentative agenda be approved.

Motion passed unanimously.

Dr. Borgen briefed the Board regarding recent transfers of administrative staff and outlined some major projects to be initiated in the coming months.

REVIEW OF PROPOSED BUDGET AND TUITION RECOMMENDATION

The proposed general and plant fund FY1983-84 budget was reviewed and discussed.

An explanation of the tuition and fee structure recommendations was made by Dr. Borgen and other staff members.
(Attachment #1 to these minutes.)

ADJOURNMENT

It was moved by D. Bendixen, seconded by D. Rowen, that the meeting be adjourned.

Motion passed unanimously and at 10:28 a.m. Board President, E. Leonard, adjourned the meeting.

EUGENE R. SNYDER, Board Secretary

ELDON LEONARD, Board President
February 17, 1983

TO: Eugene Snyders
FROM: Don Zuck, Leonard Bengtson
RE: Recommended Tuition and Fee Structure for F1984

Recognizing that even with efforts to reduce proposed expenditures for F1984, a need for a significant increase in tuition revenue will still exist, the following recommendations concerning the tuition and fee structure for F1984 are submitted for your consideration.

It is evident that an unusual number of areas of uncertainty exist relative to the forecasting of institutional revenue and expenditures for next year, including at least the following:

1. The amount of state general aid the college may receive.
2. The level of state funding for new high technology programs.
3. The tuition revenue which will be generated by new high technology programs.
4. Possible effects, both positive and negative, of the transition from quarters to semesters, and most particularly the curriculum changes in Career Education.
5. The cost of the salary settlement which will be reached.

The collective magnitude of these uncertainties must be considered in the establishment of tuition levels for F1984.

We believe that the institution should move in the direction of implementing the recommendations of the Academy of Educational Development concerning removing the present tuition ceiling for full-time students and charging a standard tuition rate for each credit hour of instruction for which a student enrolls. Two options are presented for accomplishing this. Under Option A, this transition would take place over a two-year period, with the tuition ceiling being raised from 12 credits to 15 credits for fiscal 1984, and fully removed (roughly equivalent to raising it to 18 credits) the following year. Under Option B, the tuition ceiling would be fully removed for F1984 and the tuition rate lowered to $24.00 per semester credit. Our preference is for Option A, since it materially reduces the impact upon full-time students for the coming year, provides some funds to offset potential negative effects of the areas of uncertainty identified above, and also would enable the institution to better assess the effect of full removal of the tuition ceiling.
TUITION RECOMMENDATIONS

OPTION A

I. CAREER EDUCATION AND COLLEGE PARALLEL

Tuition ceiling increased from 12 credits to 15 credits
Resident tuition rate - $27.00 per semester credit hour
Non-resident tuition rate to continue to be 200% of resident rate
Additional revenue generated $514,000 (F1984 over F1983)

Tuition change, disregarding the transition from quarters to semesters:
Part-time students +2.9%
Full-time students carrying 18 credits +28.6%

II. ADULT EDUCATION

Tuition in continuing & general adult education courses increased from $1.00 to $1.25 per contact hour.
Tuition rate for ESL students established at 25¢ per contact hour.
Tuition rate for career supplemental credit courses - $27.00 per credit hour.

Additional income generated - $36,000 (F1984 over F1983)

OPTION B

Tuition ceiling eliminated.
Resident tuition rate - $24.00 per semester credit hour
Non-resident tuition rate to continue to be 200% of resident rate
Additional revenue generated $335,000 (F1984 over F1983)

Tuition change, disregarding the transition from quarters to semesters:
Part-time students -8.6%
Full-time students carrying 18 credits +37.1%

Tuition in continuing & general adult education courses increased from $1.00 to $1.25 per contact hour.
Tuition rate for ESL students established at 25¢ per contact hour.
Tuition rate for career supplemental credit courses - $24.00 per credit hour.

Tuition rates for all adult education programs, and the principles governing tuition establishment, are shown on the following page.

Additional income generated - $36,000 (F1984 over F1983)

Revenue reduction, credit supplemental courses - $11,000
Net additional income generated - $25,000 (F1984 over F1983)

TOTAL ADDITIONAL REVENUE GENERATED - $550,000 (F1984 over F1983)
TOTAL ADDITIONAL REVENUE GENERATED - $360,000 (F1984 over F1983)
TUITION RATES FOR ALL ADULT PROGRAMS
AND
PRINCIPLES UTILIZED IN THEIR ESTABLISHMENT

A. Career Supplemental Credit Courses

- $27.00 per semester credit - Option A
- $24.00 per semester credit - Option B

B. Career Supplemental Non-Credit Courses
& Short Term Preparatory Courses

$1.50 per contact hour

PRINCIPLE: Tuition in career supplemental and short term preparatory courses should be approximately equivalent to that charged for credit courses in Career Education and Arts & Sciences.

C. Continuing & General Adult Education
(Classes in local schools)

$1.25 per contact hour

PRINCIPLE: Tuition revenue should recover all direct costs plus an additional 35% for indirect costs (administration and general institutional).

D. High School Diploma program

$.50 per contact hour

E. High School Equivalency program

$.50 per contact hour

F. ESL (English as a Second Language) program

$.25 per contact hour

PRINCIPLE: Because of the special populations these programs serve, the tuition rate should permit recovery of 20% of direct costs only.

G. ABE (Adult Basic Education)

No tuition charge

PRINCIPLE: Federal funding received for this program requires that no tuition be charged.

H. Drinking Drivers

Driver Improvement

$2.50 per contact hour

$2.85 per contact hour

PRINCIPLE: The tuition rate for these programs will conform to the standard rate established on a statewide basis.
FEE STRUCTURE RECOMMENDATIONS

A. Reduce admission fee from $50 to $25.

B. Combine the present registration fee, program fee (C.E.), lab fee (A&S), drop/add fee, a majority of the current transcript fee, and the other half of the present admission fee into a single service/lab fee, to be charged at the rate of $3.00 per semester credit to a maximum of $45.00 (15 credits) per term.

C. Assess a standard activity fee to all credit students of 95c per semester credit, to a maximum of $14.25 per semester (15 credits).

This would eliminate the varying activity fee between the Boone Campus and other campuses, provide roughly equivalent student activity income for Boone, and provide approximately $20,000+ income at Ankeny which could be committed to offsetting some of the current costs of the recreation program which are in excess of receipts.

This, of course, would require approval of the respective student governments.

D. An optional materials fee may be assessed in courses with extensive usage of materials which it is not practical for students to obtain individually.

E. The graduation fee should continue to be assessed separately, and should be increased from the present $15 to $20, in order to cover increasing costs. The extra fee for receiving two diplomas simultaneously should be increased from $5.00 to $8.00.

F. The present Ankeny Campus parking fee schedule should be applied uniformly to all day and evening students enrolled in credit or non-credit classes on the Ankeny, Boone and Urban Campuses.

G. Other special purpose fees such as the late registration fee and special admissions processing fee for foreign students will continue to be charged on an individual basis.

H. Career Education and Arts & Sciences Fee Structure Summary

<table>
<thead>
<tr>
<th>Standard Fee Assessed to All CE and A&amp;S Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service/Lab Fee</td>
</tr>
<tr>
<td>Activity Fee</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission Fee</td>
</tr>
<tr>
<td>Materials Fee</td>
</tr>
<tr>
<td>Graduation Fee</td>
</tr>
<tr>
<td>Parking Fee</td>
</tr>
<tr>
<td>Late Registration Fee</td>
</tr>
<tr>
<td>Foreign Student Processing</td>
</tr>
</tbody>
</table>
I. Adult Education Fees

1. The $3.00 per semester credit service/lab fee should be assessed to students enrolled in career supplemental credit courses.

2. Students enrolled in non-credit career supplemental and short-term preparatory courses, and campus-based courses in continuing and general adult education, should be assessed a service/lab fee of $0.15 per contact hour, which is roughly equivalent to the $3.00 per credit rate.

3. Charges for conferences and seminars operated through the Conference Center will be based upon the following principles:
   a. Tuition will be charged at the career supplemental rate.
   b. A materials fee may be assessed to cover special costs involved.
   c. The service/lab fee of $3.00 per credit hour or $0.15 per contact hour will be assessed.
   d. The activity fee will not be assessed.

4. The present $1.00 per course registration fee should be discontinued in all areas of adult education.

J. All Fees will continue to be non-refundable.

The general effect of implementation of these recommendations concerning fees would be a reduction in the number of different fees assessed to students and an increase in fee revenue generated. The new service/lab fee of $3.00 per semester credit hour for career education, arts & sciences, and career supplemental credit students, and the equivalent $0.15 per contact hour for non-credit supplemental, short-term preparatory, and campus-based general adult education students should generate approximately $62,000 more revenue than did the fees being replaced. The increase in the graduation fee is necessary to cover graduation expenses which are handled through this revolving account. Other fee recommendations will basically maintain existing revenue levels, with the exception of the increase in student activity fees discussed in item C above.
RELATIVE TUITION AND FEES CHANGE FOR CREDIT STUDENTS

(Eliminating effect of quarter-to-semester change)

<table>
<thead>
<tr>
<th>Equivalent Semester</th>
<th>Fall, 1983</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Option A</td>
</tr>
<tr>
<td>Part-Time Student</td>
<td></td>
</tr>
<tr>
<td>(3 semester credits)</td>
<td>$90.20</td>
</tr>
<tr>
<td>Full-Time Student</td>
<td></td>
</tr>
<tr>
<td>(18 semester credits)</td>
<td>$359.75</td>
</tr>
</tbody>
</table>
ALL COLLEGE STUDENTS

Credit Distribution
Fall Qtr. 1982-83

NUMBER OF STUDENTS

2200
2000
1800
1600
1400
1200
1000
800
600
400
200
0

1 to 3 4 to 6 7 to 9 10 to 12 13 to 15 16 to 18 19 to 21 22 to 24 25 & up

NUMBER OF CREDITS ENROLLED
ALL COLLEGE
Credit Generation Distribution
Fall Qtr. 1982-83

NUMBER OF CREDITS ENROLLED

CREDITS GENERATED

0 2,000 4,000 6,000 8,000 10,000 12,000 14,000 16,000 18,000 20,000 22,000 24,000

1 to 3 4 to 6 7 to 9 10 to 12 13 to 15 16 to 18 19 to 21 22 to 25 25 & up
NEW STUDENT TUITION/FEES COMPARISON
CAREER EDUCATION (EXCLUDING BOONE CAMPUS)

NOTE: One-time admission fee for each full time student is included.

PLAN A
3QTR./2SEM. TUITION/Fees Comparison
Career Education (Excluding Boone Campus)

<table>
<thead>
<tr>
<th>Credits</th>
<th>82/83</th>
<th>82/83</th>
<th>82/83</th>
<th>82/83</th>
<th>82/83</th>
<th>82/83</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOTE: One-time admission fee for each full time student is included.

Plan A
NEW STUDENT TUITION/FEES COMPARISON
CAREER EDUCATION (EXCLUDING BOONE CAMPUS)

NOTE: One-time admission fee for each full time student is included.

PLAN B
3QTR./2SEM. TUITION/FEES COMPARISON
CAREER EDUCATION (EXCLUDING BOONE CAMPUS)

$1200
$1100
$1000
$900
$800
$700
$600
$500
$400
$300
$200
$100
$0

CREDITS 82/83 82/83 82/83 82/83 82/83 82/83 82/83
3 6 9 12 15 18

NOTE: One-time admission fee for each full time student is included.

PLAN B