Board of Directors Meeting Minutes (May 16, 1983)

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Des Moines Area Community College

Public Hearing Regarding Building 6 Remodeling Project

May 16, 1983
Building 1 - Room 30 - Ankeny Campus

AGENDA

1. Call to Order - 5:30 p.m.
2. Roll Call.
3. Acknowledgement by Board Secretary of how notice of hearing was made.
4. Requests to address the Board recognized.
5. Consideration of resolution adopting proposed plans, specifications, form of contract, and estimated costs for Phase IIIA, Part 17, Building 6 Remodeling.
6. Adjournment.
A special meeting of the Des Moines Area Community College Board of Directors was held in Building 1, Room 30 of the Ankeny Campus, on May 16, 1983. The meeting was called to order by Board President Eldon Leonard at 5:30 p.m. for the purpose of conducting a public hearing regarding the Remodeling Project of Building 6.

Members Present:
- DeVere Bendixen
- Georganne Garst
- Theodore Nemmers
- Raymond Clark (arrived at 5:35 p.m.)
- Eldon Leonard
- Herbert Ritland

Members Absent:
- Jasper Risdal
- Donald Rowen
- Douglas Shull

Others Present:
- Joseph A. Borgen, President
- Eugene R. Snyders, Board Secretary
- Various other DMACC staff and interested residents

Board Secretary Eugene Snyders reported that the notice of the time and place of this hearing was, according to law and as directed by the Board, published in the Des Moines Register newspaper on the 22nd of April, 1983, and posted on the official Des Moines Area Community College bulletin board. An official copy of said notice appears as Attachment #1 to these minutes.

There were no requests to address the Board.

It was moved by G. Garst, seconded by T. Nemmers that the Board approve the resolution included as Attachment #2 to these minutes which adopts proposed plans, specifications, form of contract, and estimated costs for Phase IIIA, Part 17, Building 6 Remodeling.

Motion passed unanimously on a roll call vote.

A motion for adjournment was made by H. Ritland, seconded by R. Clark.

Motion passed unanimously and at 5:38 p.m. Board President E. Leonard adjourned the hearing.

ELDON LEONARD, President

EUGENE R. SNYDERS, Secretary
ATTACHMENT #1

COPY OF ADVERTISEMENT
Exhibit "A"

STATE OF IOWA
POLK COUNTY

TO WHOM IT MAY CONCERN:
A public hearing will be held on May 16, 1983, at 5:30 p.m., Central Daylight Time, by the Board of Directors of the Des Moines Area Community College, in Buildings 6 and 11, Board Room 130, 2006 South Ankeny Boulevard, Ankeny, Iowa, in relation to proposed plans, specifications, and form of contract for the construction of the following improvement:

BUILDING 6 REMODELING
PHASE IIIA, PART IV

which time and place any interested persons may appear and file objections to the said proposed plans, specifications, and form of contract or the cost of such improvement.

Said Board of Directors will then hear said objections and any evidence for or against the same, and forthwith enter of record its decision thereon.

The undersigned, being first duly sworn, on oath states that he is the Auditing Department Manager of Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of:

THE DES MOINES REGISTER (Daily)
DES MOINES TRIBUNE (Daily)
DES MOINES SUNDAY REGISTER

newspapers of general circulation printed and published in the City of Des Moines, Polk County, Iowa; and that an advertisement, a printed copy of which is hereto annexed as Exhibit "A" and made a part of this affidavit, was printed and published in said The Des Moines Register (daily) the following dates:

April 22, 1983

in said Des Moines Tribune (daily) the following dates:

The affiant states that all of the facts set forth in the foregoing affidavit are true as he verily believes.

Subscribed and sworn to before me by said affiant this 25th day of April 1983

Thelma B. Lett
Notary Public in and for Polk County, Iowa

THELMA B. LETT
MY COMMISSION EXPIRES SEPTEMBER 8, 1985

B.O.—Form 372—10M.
RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR PHASE III A, PART 17 - BUILDING 6 REMODELING

WHEREAS, on the 18th day of April, 1983, plans, specifications, form of contract, and estimated cost were filed with the Secretary of the Board of Directors of the Des Moines Area Community College for the project.

WHEREAS, notice of hearing on plans, specifications, form of contract and estimated cost was published as required by law and action of the Board.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Des Moines Area Community College that said plans, specifications, form of contract and estimated cost are hereby approved and adopted as the plans, specifications, form of contract, and estimated cost for Phase III A, Part 17 - Building 6 Remodeling.

PASSED AND APPROVED this 16th day of May, 1983.

[Signature]
President of the Board of Directors of the aforesaid Community College

ATTEST:

[Signature]
Secretary of the Board of Directors of the aforesaid Community College
Des Moines Area Community College
Regular Board Meeting

May 16, 1983
Building 1 - Room 30 - Ankeny Campus

AGENDA

1. Call to Order - immediately following Public Hearing.
2. Roll Call.
3. Consideration of Tentative Agenda.
4. Presentation - Internship Program.
5. Public Comments.
7. Consideration of Human Resources Report.
8. Consideration of addition to General Advisory Committee from Director District II.
9. Consideration of 28E Agreements with Coon Rapids and Carroll Community Schools.
11. Consideration of Revision to FY84 Objectives.
12. Consideration of Charging Outstanding Student Accounts Receivable to Bad Debts Account.
13. Consideration of final payment for construction of Phase IIIA, Part 13, Greenhouse Addition to Building 4, to Steel Sales and Leasing, Ltd.
14. Consideration of final payment for Phase IIIA, Part 16, Conference Center, to Steel Sales and Leasing, Ltd.
16. Consideration of Listing Student Constructed Houses for Sale.
17. Consideration of award of contract for Phase IIIA, Part 17, Building 6 Remodeling.
19. Consideration of Payables.
21. Board Members' Reports.

22. Future Agenda Items:
   A. Consideration of Board Policy Revisions
   B. Audit Reports.
   C. Consideration of Self-Insurance Recommendation.
   D. Consideration of FY94 Salary Proposal.


Des Moines Area Community College
Regular Board Meeting

May 16, 1983
Building 1 - Room 30 - Ankeny Campus

ADDENDUM TO AGENDA

Please correct the original agenda as follows:

Add item #7A - Consideration of termination of contracts under Chapter 279, Code of Iowa.

Move item #23 to item #25.

Move item #24 to item #26.

New item #23 - Closed Session - Strategy with Counsel.

New item #24 - Consideration of termination of employment of Steven R. Fox and agreement dated 16 May 1983.
The regular meeting of the Des Moines Area Community College Board of Directors was held in Building 1, Room 30, of the Ankeny Campus, on May 16, 1983. The meeting was called to order by Board President, Eldon Leonard, at 5:40 p.m.

Members Present:  
DeVerie Bendixen  Raymond Clark  
Georganne Garst  Eldon Leonard  
Theodore Nemmers  Herbert Ritland  
Donald Rowen  Douglas Shull (arrived at 6:10 p.m.)

Members Absent:  
Jasper Risdal

Others Present:  
Joseph A. Borgen, President  
Eugene R. Snyders, Board Secretary  
Participants in women's internship program  
Various other DMACC staff and interested residents

It was moved by T. Nemmers, seconded by H. Ritland, that the tentative agenda and addendum be approved as presented. Motion passed unanimously.

Carol Kay, Bob Mitchell, Peggy Cutlip, Patricia Moore, Lois Campbell, Cindy Tomes, Ruth Aurelius, Jane Pitz, Dee Stolze, Jean Clark, Donna Bildner, and Earnestine Tyson presented an overview of the Internship program for women and highlighted their project goals and accomplishments.

A motion was made by H. Ritland, seconded by D. Rowen, to approve the minutes of the April 18, 1983, regular meeting as presented, and to approve the April 18, 1983, special meeting minutes with the correction of changing reference to State Department of Public Instruction to read State Appeal Board. Motion passed unanimously.

Director D. Shull arrived at 6:10 p.m.

D. Rowen made a motion which was seconded by D. Shull that the following personnel matters be approved:

Contract changes

(continued)

Brown, Clifford, Executive Director, Iowa Educational Computer Consortium. Salary adjustment for FY82 per agreement with Iowa Educational Computer Consortium. Effective July 1, 1982. Specially funded contract provided by IECC.

Resignations


New Personnel


Motion passed unanimously.

CONTRACT TERMINATIONS

It was moved by H. Ritland, seconded by R. Clark, that the Board of Directors terminate the contract of Thomas Hornback in accordance with Chapter 279.15, Code of Iowa, effective the end of said individual's current contract.

Motion passed unanimously.

It was moved by H. Ritland, seconded by D. Shull, that the Board of Directors terminate the twelve month contracts of Jeanette Smith, Eunice Schroeder, F. Eleanor Quick, and Joan Adams in accordance with Chapter 279.15, Code of Iowa, effective the end of said individuals' current contracts and direct the superintendent to issue nine month contracts beginning with the 1983-84 contract year.

Motion passed unanimously.
R. Clark made a motion, T. Nemmers seconded, for the Board to approve the addition of Mrs. Jane Brown to the General Advisory Committee representing Director District II.

Motion passed unanimously.

A motion to approve 28E agreements with Coon Rapids Community School District and Carroll Community School District for the purpose of operating jointly administered auto service and building trades programs to high school students for the 1983-84 school year was made by G. Garst, seconded by T. Nemmers.

Motion passed unanimously.

The Board recessed for dinner at 6:20 p.m. and reconvened at 7:23 p.m.

The Board tabled consideration of Future Capital Plans until a later date.

A motion to revise the College Objectives for FY84 as detailed in Attachment #1 to these minutes was made by H. Ritland, seconded by D. Bendixen.

Motion passed unanimously.

It was moved by R. Clark, seconded by D. Shull, that the Board approve charging $1,455.70 in outstanding student accounts receivables for which collection activities have been unsuccessful to date to the bad debts account. Detail of this total is included with these minutes as Attachment #2.

Motion passed unanimously.

T. Nemmers made a motion, R. Clark seconded, that the Board of Directors approve acceptance of contract completion identified as Phase IIIA, Part 13, Steel Sales and Leasing, Ltd. Final payment of $24,010.20 is to be held until the pending claims have been satisfied and until 30 days have passed following the date of this Board meeting. The final payment is also to be in accordance with conditions set forth in Bussard/Dikis Associates, Ltd. letter dated May 6, 1983, copy included as Attachment #3 to these minutes.

Motion passed unanimously.

T. Nemmers made a motion, R. Clark seconded, that the Board of Directors approve acceptance of contract completion identified as Phase IIIA, Part 16, Steel Sales and Leasing, Ltd.
Final payment of $10,949.28 is to be made 30 days following
the date of this Board meeting in accordance with conditions set
forth in Bassard/Dikis Associates, Ltd. letter dated May 6,
1983, copy attached as Attachment #4 to these minutes.

Motion passed unanimously.

D. Rowen made a motion, seconded by R. Clark, that the Board of
Directors approve contract completion identified as Phase IIIA,
Part 15, McAninch Corporation. Final payment of $10,392.78 is to
be made 30 days following the date of this Board meeting and in
accordance with conditions set forth in Veenstra & Kimm, Inc.
letter dated May 6, 1983, copy attached as Attachment #5 to these
minutes.

Motion passed unanimously.

H. Ritland made a motion, D. Shull seconded, that the student
constructed house located at 537 N.E. 5th, Ankeny, Iowa be listed
for sale at a listing price of $83,000.00, that figure to include
a $2400.00 carpeting allowance.

Motion passed unanimously.

It was moved by H. Ritland, seconded by T. Nemmers, that the stu­
dent constructed house located at 2340 Ashwood Drive, Carroll,
Iowa be listed for sale at a listing price of $92,000.00, that
figure to include a $3500.00 carpeting allowance.

Motion passed unanimously.

A motion was made by T. Nemmers, seconded by R. Clark, that
a contract for construction of Phase IIIA, Part 17 be awarded
to Steel Sales & Leasing Ltd., with a base bid of $191,793.00
less deductive alternate bid No. 1, in the amount of $16,335.00;
giving a net contract amount of $175,458.00; and that the Board
President and Secretary be authorized to sign said contract. The
notice to bidders of acceptance of sealed proposals and the bid
tally sheet are included with these minutes as Attachment #6.

Motion passed unanimously.

Controller, Irv Steinberg, reviewed the monthly financial report
included as Attachment #7.

It was moved by D. Rowen, seconded by H. Ritland, that the
Board approve the payables shown as Attachment #8 to these
minutes.

Motion passed unanimously.
Dr. Borgen apprised the Board of developments in the search for a Vice President for Educational Services, the recently filed Prohibited Practices Complaint, a procedure for bidding College banking services, and the status of 1983 legislation.

It was moved by T. Nemmers, seconded by D. Bendixen, that the Board hold a closed session as provided in Section 28A.5(1)(c) of the Open Meetings Law to discuss strategy with counsel in matters where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the position of this school district in that litigation.

Motion passed unanimously on a roll call vote.

The Board recessed briefly and reconvened in closed session.

Director D. Shull was not present when the Board convened in closed session.

Upon return to open session, a motion was made by H. Ritland, seconded by D. Bendixen, that the employment and assignment of Steven Fox be terminated effective June 30, 1983, and that the Board of Directors approve the Agreement with Mr. Fox dated May 16, 1983.

Motion passed unanimously on a roll call vote.

It was moved by R. Clark, seconded by T. Nemmers, that the Board hold a closed session as provided in Section 28A.5(1)(i) of the Open Meetings Law to evaluate the professional competency of an individual whose performance is being considered to prevent needless and irreparable injury to that individual's reputation, as that individual has requested a closed session.

Motion passed unanimously on a roll call vote and the Board convened in closed session.

The Board reconvened in open session. A motion for adjournment was made by G. Garst, seconded by D. Bendixen.

Motion passed unanimously and at 9:40 p.m. Board President E. Leonard adjourned the meeting.
COLLEGE OBJECTIVES

FY1984

1. During FY1984, a master plan will be developed for the assessment of the educational needs of individuals and organizations in the district and the evaluation of existing educational programs and services, to provide a rational basis for decisions concerning the allocation of financial resources.

2. The college will maintain an enrollment level of 8,700 FTEE in FY1984. Areas of special emphasis will include high technology fields, international studies, and cooperative programs with business and industry for retraining and upgrading of personnel.

3. During FY1984, new programming will be implemented as follows:
   a. Three of the four areas of high technology electronics will become operational.
   b. A computer science program will be initiated at the Urban Campus.
   c. A Computer Literacy Institute will be established.
   d. Coursework in International Commerce will be offered.

4. The Outreach Services System, involving identification, development, implementation and evaluation phases, will be refined and fully implemented. Special programming to meet specific needs of businesses and industries in the district will be expanded within a financial framework which insures recovery of direct operating expenses.

5. The Human Resources Master Plan, including an early retirement program, out-placement functions, internal training and transfer actions, and other methods of developing human potential, will be implemented in FY1984.

6. The college's Management Information System will generate appropriate reports and graphic presentations to describe for the Board of Directors and administration institutional achievement in critical success factors.

7. The participation level of full-time and regular part-time employees in the college wellness program will reach at least 40% in FY1984.

8. The transfer from quarters to semesters will be accomplished on schedule with the goal of avoiding loss of credit or delay in completion of educational programs for any students.

9. The need for replacement and new equipment in existing programs will be assessed and funds sought/allocated to meet the most critical needs in FY1984.

10. Within existing funding limitations, a system for the assessment of student goals and academic skill levels, and the provision of classes and services based on that assessment, will be implemented during FY1984.
11. Through Development activities, a minimum of $250,000 in cash and non-cash gifts and $650,000 in grants and contracts will be generated.

12. During FY1984, a series of staff development and management activities designed to improve the institutional quality of work life will be implemented.

13. During 1984, a scheduling system integrating a district-wide room file, a district file of part-time and full-time teaching staff, the master course/curriculum file and the payroll system will be implemented. The integrated scheduling system, with central administration, will emphasize part-time student access, accountability, and a fair basis for scheduling staff, facilities and students.
May 5, 1983

TO: Eugene R. Snyders
   Board Secretary

FROM: Maralee Frazee
       Director, Student Financial Services

RE: Board Agenda items
    May 16, 1983

This request is for the Des Moines Area Community College Board of Directors to approve charging off to the bad debts account a total of $1,455.70. This represents outstanding student accounts receivables for Summer Quarter, 1981-82 for which DMACC collection activities have been unsuccessful to date.

The specifics of this request are:

Short Courses 31 students $1,031.50
Credit Courses 23 students (Career/Arts & Sciences) 424.20
TOTAL $1,455.70

An itemized listing of the accounts involved is attached.

ns
attachment
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</tr>
<tr>
<td>WALLACE, RALPH D</td>
<td>720-01-6056</td>
<td>0.00</td>
<td>2.00</td>
<td>2.00</td>
</tr>
<tr>
<td>WATERS, JACQ</td>
<td>478-66-8886</td>
<td>0.00</td>
<td>20.00</td>
<td>20.00</td>
</tr>
<tr>
<td>WELKER, DAVID C</td>
<td>480-84-8476</td>
<td>0.00</td>
<td>20.00</td>
<td>20.00</td>
</tr>
<tr>
<td>WERDELE, HOLDEN P</td>
<td>320-40-3020</td>
<td>0.00</td>
<td>14.50</td>
<td>14.50</td>
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<tr>
<td>WEATLAND, MICHELLE</td>
<td>484-76-7744</td>
<td>0.00</td>
<td>2.00</td>
<td>2.00</td>
</tr>
<tr>
<td>WINTZEL, LARRY</td>
<td>481-76-9272</td>
<td>0.00</td>
<td>20.00</td>
<td>20.00</td>
</tr>
<tr>
<td>WOHLKING, JEFF D</td>
<td>481-86-6957</td>
<td>0.00</td>
<td>35.00</td>
<td>35.00</td>
</tr>
</tbody>
</table>

**TOTAIS** | 0.00 | 1,455.70 | 1,455.70 |
May 6, 1983.

Board of Directors
Des Moines Area Community College
2006 South Ankeny Boulevard
Ankeny, Iowa 50021

Gentlemen:

RE: DMACC IIIA, Part 13, Greenhouse Addition to Building #4
Contractor: Steel Sales and Leasing Ltd., Des Moines, IA

In accordance with our contract for architectural services, this is to advise you that to the best of our knowledge, belief and professional judgement, DMACC IIIA, Part 13, is complete and complies with plans, specifications and all amendments thereto, with the exception of lien waivers and Iowa State Sales Tax Refund Forms (ST-172) required by the specification.

We recommend that consideration of these items be made prior to accepting project.

Sincerely,

Arnold E. Fischer

Arnold E. Fischer, AIA

AEF/dk
May 6, 1983

Board of Directors
Des Moines Area Community College
2006 South Ankeny Boulevard
Ankeny, Iowa 50021

Gentlemen:

RE: DMACC IIIA, Part 16, Conference Center - Building 7
Contractor: Steel Sales and Leasing, Ltd., Des Moines, IA

In accordance with our contract for architectural services, this is to advise you that to the best of our knowledge, belief and professional judgement, DMACC IIIA, Part 16, is complete and complies with plans, specifications and all amendments thereto, with the exception of the items listed below.

1. Complete installation of wall cabinets - Room 119.
2. Complete canopy painting.
3. Complete grille and diffuser installation.
4. Paint diffusers - Room 118.
5. Install removable mullion - Room 101A.

We recommend that $2,000 be withheld to guarantee completion of this work.

Lien waivers and Iowa State Sales Tax Refund Forms (ST-172) have not been submitted. We recommend that consideration of these items be made prior to accepting project.

Sincerely,

Arnold E. Fischer
Arnold E. Fischer, AIA
AEF/dk
May 6, 1983

Ken Brown
Des Moines Area Community College
2006 Ankeny Boulevard
Ankeny, Iowa 50021

DES MOINES AREA COMMUNITY COLLEGE
PHASE IIIA, PART 15
CONFERENCE CENTER PARKING LOT
PARTIAL PAYMENT ESTIMATE NO. 3 (FINAL)
CERTIFICATE OF COMPLETION

Enclosed are two copies of Partial Payment Estimate No. 3 (Final) for work completed from November 11, 1982 through April 29, 1983 under the contract between Des Moines Area Community College and McAninch Corporation, dated September 20, 1982.

We recommend payment to the Contractor at this time in the amount of $13,917.33. The amount of $10,392.78 is approved for payment 31 days after Des Moines Area Community College accepts the work.

Please sign all copies of the estimate in the space provided and return three copies to Veenstra & Kimm, Inc.

This payment estimate retains the amount of $6,128.24 which is twice the amount of the claims on file against the project. The College should retain this amount until an affidavit has been filed showing the claims have been settled.

Also enclosed are two copies of certificate of completion for the above project. Please sign both copies in the space provided and return one signed copy to Veenstra & Kimm, Inc.

By copy of this letter we request that McAninch Corporation furnish two copies of waiver of liens for labor, materials and equipment incorporated in the project and two copies of Iowa Department of Revenue Contractor's Statement showing sales tax paid on materials and equipment incorporated into the project.

VEENSTRA & KIMM, INC.

R. F. Erickson

RFE/DLB:das
15241
Enclosures
cc: McAninch Corporation w/enclosure
Tal Liepa w/enclosure
CERTIFICATE OF COMPLETION

Conference Center Parking Lot
Phase IIIA, Part 15
Des Moines Area Community College
Ankeny, Iowa

May 4, 1983

We hereby certify that we have made an on-site review of the completed construction of Phase IIIA, Part 15, Conference Center Parking Lot as performed by McAninch Corporation.

As Engineers for the project it is our opinion that the work performed is in substantial accordance with the plans and specifications and Change Order Nos. 1 and 2. The final amount of the contract is Two Hundred Seven Thousand Eight Hundred Fifty-five and 60/100 Dollars ($207,855.60) as shown in detail on Partial Payment Estimate No. 3 (Final).

An amount of $6,128.24 must be retained which is twice the amount of claims against the project. This retainage may be released to the Contractor only after the claim has been released.

VEENSTRA & KIMM, INC. 

Accepted:

By ________________________________

DES MOINES AREA COMMUNITY COLLEGE

Title ________________________________

Date ________________________________
May 13, 1983

Board of Directors
Des Moines Area Community College
2006 South Ankeny Boulevard
Ankeny, IA 50021

Dear Board Members:

DMACC IIIA, Part 17, Building 6 Remodeling

Bids were taken on May 12, 1983 for the above project. Attached is a "bid tally" sheet showing quotes received from eleven general contractors. The low bid of $191,793.00 was submitted by Steel Sales and Leasing Ltd. which compares with our final Statement of Probable Cost (March 25, 1983) indicating $195,371.00.

We recommend that, based on funds available and use of deductive alternate bids in the best interest of the college, a contract be awarded to the low bidder for this work.

Sincerely,

Arnold E. Fischer, AIA

Enclosure
### DES MOINES AREA COMMUNITY COLLEGE
### PHASE IIA, PART 17, MEDIA SERVICES CENTER - BUILDING 6
### BID DATE: MAY 12, 1983, 2:00 PM

<table>
<thead>
<tr>
<th>BIDDER</th>
<th>ADD #1</th>
<th>BID SECURITY</th>
<th>BASE BID</th>
<th>#1 - Delete Carpet in Corridors</th>
<th>#2 - Delete Randriever Area Work</th>
<th>#3 - Delete All Other Carpet</th>
<th>Unit Price - Paint Existing Metal Panels</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steel Sales &amp; Leasing</td>
<td>X</td>
<td>X</td>
<td>$191,793.00</td>
<td>$16,335.00</td>
<td>$19,050.00</td>
<td>$25,025.00</td>
<td>$.35/sq. ft</td>
</tr>
<tr>
<td>King Bole Incorporated</td>
<td>X</td>
<td>X</td>
<td>$194,985.00</td>
<td>$14,750.00</td>
<td>$26,500.00</td>
<td>$25,250.00</td>
<td>$.30/sq. ft</td>
</tr>
<tr>
<td>Breiholz Construction</td>
<td>X</td>
<td>X</td>
<td>$198,323.00</td>
<td>$15,000.00</td>
<td>$22,000.00</td>
<td>$27,000.00</td>
<td>$.35/sq. ft</td>
</tr>
<tr>
<td>Castle Construction</td>
<td>X</td>
<td>X</td>
<td>$204,216.00</td>
<td>$17,356.00</td>
<td>$24,489.00</td>
<td>$29,047.00</td>
<td>$.29/sq. ft</td>
</tr>
<tr>
<td>Bergstrom Construction</td>
<td>X</td>
<td>X</td>
<td>$206,657.00</td>
<td>$13,724.00</td>
<td>$21,023.00</td>
<td>$25,144.00</td>
<td>$.22/sq. ft</td>
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<tr>
<td>Premo Construction</td>
<td>X</td>
<td>X</td>
<td>$206,800.00</td>
<td>$13,850.00</td>
<td>$19,800.00</td>
<td>$25,200.00</td>
<td>$.32/sq. ft</td>
</tr>
<tr>
<td>Breiman Enterprises</td>
<td>X</td>
<td>X</td>
<td>$210,893.00</td>
<td>$15,000.00</td>
<td>$20,000.00</td>
<td>---</td>
<td>$.30/sq. ft</td>
</tr>
<tr>
<td>Vawter &amp; Walter</td>
<td>X</td>
<td>X</td>
<td>$216,988.00</td>
<td>$15,000.00</td>
<td>$24,000.00</td>
<td>$26,500.00</td>
<td>$.30/sq. ft</td>
</tr>
<tr>
<td>Joi Construction</td>
<td>X</td>
<td>X</td>
<td>$220,960.00</td>
<td>$17,750.00</td>
<td>$31,967.00</td>
<td>$31,507.00</td>
<td>$.30/sq. ft</td>
</tr>
<tr>
<td>Barton * Douglas</td>
<td>X</td>
<td>X</td>
<td>$195,355.00</td>
<td>$14,531.00</td>
<td>$20,468.00</td>
<td>$25,783.00</td>
<td>$.25/sq. ft</td>
</tr>
<tr>
<td>Wm. Knudson * &amp; Sons</td>
<td>X</td>
<td>X</td>
<td>$222,438.00</td>
<td>$14,200.00</td>
<td>$24,567.00</td>
<td>$26,000.00</td>
<td>$.19/s.f.-wall $25/s.f.-clg.</td>
</tr>
</tbody>
</table>

*Bids were received after 2:00 p.m. deadline.
NOTICE TO BIDDERS

April 11, 1983

PROJECT: Des Moines Area Community College, Phase IIIA, Part 17, Building & Remodeling

OWNER: Des Moines Area Community College

Sealed proposals for Phase IIIA, Part 17, Building & Remodeling, Des Moines Area Community College, will be received at Building 1, Board Room 130, 2030 South Ankeny Boulevard, Ankeny, Iowa, until 2:00 p.m., Central Daylight Time, on May 12, 1983. Said bids will be publicly opened and read aloud at 2:00 p.m. The Information for Bidders, Instructions to Bidders, Form of Bid, Form of Contract, Plans, Specifications, Forms of Bid Bond, Performance and Payment Bond, and other contract documents may be examined at the following locations:

1. Master Builders of Iowa, 221 Park Street, Des Moines, Iowa
2. F. W. Dodge Corporation, Suite 246, 1025 Ashworth Road, West Des Moines, Iowa
3. Allied Construction Interests, P.O. Box 1346, Cedar Rapids, Iowa
4. Waterloo Builders Exchange, P.O. Box 749, Waterloo, Iowa
5. Northern Iowa Builders Exchange, 251 Ninth SE, Mason City, Iowa
6. Des Moines Plan Room, P.O. Box "T," Fort Dodge, Iowa
7. Sioux City Construction League, 434 Commerce Building, Sioux City, Iowa
8. Omaha Builders Exchange, 4721 "F" Street, Omaha, Nebraska
9. Scan Photofonics, 7600 Parktown Avenue, Minneapolis, Minnesota
10. Dubuque Builders Exchange, 197 Main, Dubuque, Iowa
11. Bettendorf F. W. Dodge, 2435 Kimberly Road, Bettendorf, Iowa
12. Associated Builders & Contractors, Inc., 4120 East Euclid, Des Moines, Iowa
13. Lincoln Builders Bureau, P.O. Box 83068, Lincoln, Nebraska
14. Madrid Contractors, Inc., 4720 East Euclid, Des Moines, Iowa 50317
15. Marshalltown Area Chamber of Commerce Construction Bureau, P.O. Box 1000, 707 South Center Street, Marshalltown, Iowa 50158

Copies may be obtained at the office of Bustard/Olafson Associates, Ltd., Architect and Planners, 414 61st Street, Des Moines, Iowa 50312.

Prime bidders and major subcontractors may obtain full sets of Bidding Documents upon deposit of fifty dollars ($50.00) per set. Deposit will be returned in full upon return of plans in good condition within fourteen (14) calendar days from the bid opening date. No deposit refund will be made for plans returned after that date.

Suppliers or minor subcontractors wishing to have partial sets, may order such documents directly from the printer and will be billed for the expense of printing and mailing by the printing company. The architect will not order separate or partial sets for a supplier or subcontractor.

All bids submitted shall be made on the prepared forms for proposal attached to and made a part of the plans and specifications which are incorporated in and made a part of the proposed form of contract.

All bids shall be accompanied, in a separate envelope, by a Certified Check or Bid Bond in the amount of fifteen thousand dollars ($15,000.00). The Certified Checks or Bid Bonds of the three lowest Bidders will be retained until a contract is entered into or until all bids are rejected, but in no event longer than thirty (30) days after the date of the opening of bids.

By virtue of the statutory authority, a preference will be given to products and provisions grown, and coal produced within the State of Iowa, and preference will be given to Iowa domestic labor.

The Board of Directors reserves the right to consider the experience and responsibility of the Bidder in determining which proposal it deems to be in its best interest and may defer acceptance of any bid for a period not to exceed thirty (30) days after opening of bids, pending necessary details. The Board of Directors reserves the right to reject any and all bids received.

DES MOINES AREA COMMUNITY COLLEGE

President, Board of Directors

ATTEST:

President, Board of Directors

Secretary, Board of Directors

STATE OF IOWA

 ss.

POLK COUNTY

The undersigned, being first duly sworn, on oath states that he is the Auditing Department Manager of Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of THE DES MOINES REGISTER (Daily)

DES MOINES TRIBUNE (Daily)

DES MOINES SUNDAY REGISTER

newspapers of general circulation printed and published in the City of Des Moines, Polk County, Iowa; and that an advertisement, a printed copy of which is heretofore annexed as Exhibit "A" and made a part of this affidavit, was printed and published in said The Des Moines Register (daily) the following dates:

April 22, 29, 1983

in said Des Moines Tribune (daily) the following dates:

in said Des Moines Sunday Register on:

The affiant states that all of the facts set forth in the foregoing affidavit are true as he verily believes.

Subscribed and sworn to before me by said affiant the 3rd day of May, 1983.
May 6, 1983

TO: Board Secretary

FROM: Irv Steinberg


A total of $1,000,770 borrowed funds was being used at month end to allow all expenses to be paid for the month. This deficit was offset on May 4th, when the State Comptroller’s office released a total of $2,337,791 to us which represented third quarter State General Aid, Salary Appropriation and State Vocational Aid.

It appears that the monies currently on hand as of May 4th is sufficient to cover expenses for the balance of this fiscal year with the exception of about two-thirds of the amount required to redeem our anticipatory warrant with Bankers Trust. It is unlikely that we will be able to repay this warrant in full until our fourth quarter General Aid payment is received, which might be delayed into July.

As footnoted on the Budget Report Summary, the combined General Fund working budget exceeds the revised Board approved budget by $48,137; however, the working budget includes Restricted Current Fund special funded projects which continue into next fiscal year so that this budget variance will not actually be expended this fiscal year.

Prior to the June Board meeting we will determine the feasibility of issuing an anticipatory warrant for FY 84, effective July 1, 1983 and if it is determined practical, a specific recommendation in this regard will be included on the June Board agenda.
DES MOINES AREA COMMUNITY COLLEGE

CASH POSITION REPORT

April 30, 1983

<table>
<thead>
<tr>
<th>GENERAL, AUXILIARY, AGENCY, SCHOLARSHIP, AND LOAN FUNDS</th>
<th>PLANT FUND</th>
<th>VOTED TAX SINKING FUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ankeny State</td>
<td>Bankers Trust</td>
<td></td>
</tr>
</tbody>
</table>

**CASH IN BANK:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Ankeny State</th>
<th>Bankers Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance Forward April 1, 1983</td>
<td>$20,343</td>
<td>$52,748</td>
</tr>
<tr>
<td>Plus April Receipts</td>
<td>2,916,940</td>
<td>113,933</td>
</tr>
<tr>
<td>Less April Disbursements</td>
<td>2,973,513</td>
<td>105,830</td>
</tr>
<tr>
<td>Cash Balance April 30, 1983</td>
<td>$(36,230)</td>
<td>$60,851</td>
</tr>
</tbody>
</table>

**INVESTMENTS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Ankeny State</th>
<th>Bankers Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savings Account</td>
<td>$2,983</td>
<td></td>
</tr>
<tr>
<td>CD's Various Rates and Due Dates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund at Ankeny State</td>
<td>1,460,000</td>
<td></td>
</tr>
<tr>
<td>General Fund at Bankers Trust</td>
<td>1,125,000</td>
<td></td>
</tr>
<tr>
<td>Voted Tax/Sinking Fund</td>
<td></td>
<td>1,637,500</td>
</tr>
<tr>
<td>Plant Fund at Bankers Trust 8% due 5-3-83 (Arch. Draft. Club)</td>
<td>3,000</td>
<td>760,000</td>
</tr>
<tr>
<td>8.2% due 7-15-83 (Loan Fund)</td>
<td>25,000</td>
<td></td>
</tr>
<tr>
<td>8.6% due 7-11-83 (Alumni)</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>Total Investments</td>
<td>2,623,000</td>
<td>760,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1,640,483</td>
</tr>
</tbody>
</table>

**TOTAL CASH & INVESTMENTS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Ankeny State</th>
<th>Bankers Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$2,586,770</td>
<td>820,851</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1,640,483</td>
</tr>
</tbody>
</table>

**Footnotes:**

1. General Fund must redeem anticipatory warrant plus interest expense for a total of $4,003,252 to be paid to Bankers Trust on 6/30/83.
2. Loan payment of $1,653,600 is due June 30, 1983 from Voted Tax Sinking Fund monies.
3. Deficit cash balance shown at Ankeny State Bank 4/30/83 is offset by outstanding checks.
## DES MOINES AREA COMMUNITY COLLEGE

### BUDGET REPORT

#### SUMMARY BY FUND (ALL FUNDS)

April 30, 1983

<table>
<thead>
<tr>
<th>FUND NAME</th>
<th>FUND NO.</th>
<th>Board Approved Working Budget</th>
<th>4-30-83</th>
<th>Amount Expended or Received</th>
<th>Amount Encumb.</th>
<th>Working Budget Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Reserve</td>
<td>1</td>
<td>368,754</td>
<td>368,754</td>
<td>308,414</td>
<td>60,340</td>
<td></td>
</tr>
<tr>
<td>General Fund Current</td>
<td>2</td>
<td>17,526,769</td>
<td>18,135,434</td>
<td>11,463,957</td>
<td>(39,650)</td>
<td></td>
</tr>
<tr>
<td>Restricted Current</td>
<td>3</td>
<td>1,773,118</td>
<td>1,762,189</td>
<td>1,791,889</td>
<td>3,435</td>
<td></td>
</tr>
<tr>
<td>Auxiliary</td>
<td>4</td>
<td>328,722</td>
<td>624,822</td>
<td>633,069</td>
<td>(11,682)</td>
<td></td>
</tr>
<tr>
<td>Agency</td>
<td>5</td>
<td>1,097,696</td>
<td>1,097,696</td>
<td>26,735(A)</td>
<td>1,070,961</td>
<td></td>
</tr>
<tr>
<td>Scholarship</td>
<td>6</td>
<td>15,500</td>
<td>15,500</td>
<td>54,797(B)</td>
<td>(39,297)</td>
<td></td>
</tr>
<tr>
<td>Loan</td>
<td>7</td>
<td>2,372,581</td>
<td>2,372,581(C)</td>
<td>1,366,423</td>
<td>1,906,158</td>
<td></td>
</tr>
<tr>
<td>Plant</td>
<td>Total</td>
<td>$26,025,471</td>
<td>$26,358,779</td>
<td>$17,848,738</td>
<td>$650,973</td>
<td>$7,859,068</td>
</tr>
</tbody>
</table>

### EXPENDITURES:

- General Fund Current: 19,537,854 (E)\(^1\), 17,859,958, 13,174,322, 629,906, 4,055,730
- Restricted Current: 1,726,033, 801,503, 7,682, 916,848
- Auxiliary: 1,762,189, 1,791,889, 9,950, (39,650)
- Agency: 624,822, 633,069, 3,435, (11,682)
- Scholarship: 1,097,696, 26,735(A), 1,070,961
- Loan: 15,500, 54,797(B), (39,297)
- Plant: 2,372,581(C), 1,366,423, 1,906,158

### REVENUE:

- Cash Reserve: 368,754, 368,754, 308,414
- General Fund Current: 18,135,434, 11,463,957
- Restricted Current: 1,617,238(D), 450,242
- Auxiliary: 1,886,345, 1,904,557
- Agency: 612,200, 728,020
- Scholarship: 1,097,696, 505,676
- Loan: 15,500, 15,500
- Plant: 2,372,581(C), 1,366,423

### Footnotes:

(A) Expenditures in Scholarship Fund are charged to Financial Aids Accounts Receivable initially and closed out against Scholarship Fund Expense Accounts at year end as required by our system.

(B) Loans made to students are shown as an expense to Loan Fund when issued, and closed out to Loans Receivable Account at year end. This procedure is necessary to provide data for FISCOP Report submitted to Office of Education.

(C) Plant Fund Expenditure Budget includes payment on Loan of $1,653,600 due 6-30-83.

(D) Fund "2" Working Budget Revenue less than expenditures by $108,795, representing estimated non-funded CDC expenses.

(E) Board approved budget shown of $19,537,854 includes total General Fund (funds 1 and 2) plus Tort and Unemployment. Combined working budgets of funds 1 and 2 total $19,585,991 or $48,137 in excess of Board approved budget; however includes fund 2 projects which overlap fiscal years.

(F) Working expense and revenue budgets for the Agency Fund are greater than the Board approved 7-1-82 budget by $296,100, which represents the Budget added during the year for the Iowa Educational Computer Consortium.