

Des Moines Area Community College

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Board of Directors Meeting Minutes

9-19-1983

Board of Directors Meeting Minutes (September 19, 1983)

DMACC

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Sept. 19, 83
Reg. Meeting

Des Moines Area Community College
Board of Directors
Regular Meeting
September 19, 1983
Building 1 - Room 30 - Ankeny Campus

A G E N D A

1. Call to Order - 5:00 p.m.
2. Roll Call.
3. Consideration of Tentative Agenda.
4. Public Comments.
5. Presentation - DMACC Self-Funded Benefit Plan.
6. Consideration of minutes of August 15, 1983, regular meeting and August 25, 1983, special meeting.
7. Consideration of Human Resources Report.
8. Consideration of medical/dental coverages under the DMACC Self-Funded Benefit Plan for administrative/professional staff and those classified staff excluded from the bargaining unit.
9. Consideration of appointment to General Advisory Committee.
10. Consideration of offers to purchase property at 2340 Ashwood Drive, Carroll, Iowa.
11. Consideration of payables.
12. Presentation of Financial Report.
13. Appointment of Board member to Iowa Association of School Boards Legislative Network.
14. Superintendent's Report.
15. Board Members' Reports.
16. Future Agenda Items:
 - A. Consideration of Affirmative Action Plan.
 - B. Consideration of Board Policy Revisions.
 - C. Organizational Meeting - October 3, 1983.
 - D. Board Policy Review Meetings - September 29 and October 5, 1983.
17. Adjournment.

DES MOINES AREA COMMUNITY COLLEGE
2006 South Ankeny Blvd.
Ankeny, Iowa

REGULAR MEETING

19 SEPTEMBER 1983

The regular meeting of the Des Moines Area Community College Board of Directors was held in Building 1, Room 30, of the Des Moines Area Community College Ankeny Campus on September 19, 1983. The meeting was called to order by Board President Eldon Leonard at 5:03 p.m.

ROLL CALL

Members Present:

DeVere Bendixen	Ray Clark (arrived at 5:32 p.m.)
Georganne Garst	Eldon Leonard
Theodore Nemmers	Jasper Risdal
Herbert Ritland	Don Rowen (arrived at 5:04 p.m.)
Doug Shull	

Members Absent:

None

Others Present:

Joseph A. Borgen, President
Eugene R. Snyders, Board Secretary
Other interested staff and community residents

APPROVAL OF
TENTATIVE AGENDA

There was a motion by H. Ritland, seconded by D. Shull, for approval of the tentative agenda as presented.

Motion passed unanimously.

DIRECTOR ROWEN ARRIVES

Director Donald Rowen arrived at 5:04 p.m.

PUBLIC COMMENTS

Thomas Beck, Political Science Instructor, addressed the Board on the subject of institutional priorities and salaries, and Douglas Watson, Electronics Instructor read a prepared statement expressing concern for low instructional salaries at the College.

DIRECTOR CLARK ARRIVES

Director Raymond Clark arrived at 5:32 p.m.

SELF-FUNDED BENEFIT
PLAN PRESENTATION

Mr. Kirk Tofte, representing Holmes, Murphy & Associates, reviewed the self-funded benefit plan currently developed for DMACC employees.

Dr. Joseph Borgen introduced the Benefit Plan Trust and the Benefit Plan Committee to the Board of Directors.

APPROVAL OF MINUTES

A motion for approval of the minutes of the August 15, 1983, regular meeting and the August 25, 1983, special meeting was made by D. Shull, seconded by J. Risdal.

Motion passed unanimously.

APPROVAL OF HUMAN
RESOURCES REPORT

D. Rowen made a motion that was seconded by D. Shull for approval of the following personnel actions:

Contract Changes

Crall, Kathleen, Instructor-Office Occupations, Urban Campus. From 12 month half-time instructor to 9 month full-time instructor. Annual salary \$18,390. Effective August 30, 1983. Continuing contract with certified faculty - probationary status.

Marmon, James, G.M. Auto Project Assistant, Industrial & Technical. Extension of specially funded contract through June 30, 1984. Annual salary \$19,329. Nine month contract. Effective September 1, 1983. Specially funded employment agreement with professional noncertified staff.

Mosman, Michelle, Instructor-Learning Center, Student Development. From half-time 12 month contract to 9 month full-time contract (split half-time instructor, learning center, half-time instructor, math/science, Health Services & Sciences). Annual salary \$18,703. Effective August 30, 1983. Continuing contract with certified faculty - full status.

Sufka, Pamela, Computer Based Education Specialist, Instructional Support Services. Extension of employment agreement through December 31, 1983. Salary \$3,316.30. Effective October 1, 1983. Letter of agreement - contract extension.

Von Grabow, Joan, Instructor - Nursing, Boone Campus. Reinstatement of 9 month position after one year leave of absence. Annual salary \$23,085. Effective August 30, 1983. Continuing contract with certified faculty - full status.

S.D.U. Lane
Changes

Adams, Joan, Instructor-Nursing, Health Services & Sciences. From Lane 248 Level 12.0 twelve months to Lane 270 Level 12.0 nine months. Effective August 30, 1983.

Holmes, Russell, Instructor-Related Business, Business & Management. From Lane 180 Level 5.0 to Lane 203 Level 5.0. Effective August 30, 1983.

S.D.U. Lane
Changes (cont.)

Linduska, Kim, Instructor-Special Needs, Student Development. From Lane 203 Level 6.0 to Lane 225 Level 6.0. Effective August 30, 1983.

Moore, Patricia, Instructor-Bookkeeping/Accounting, Business and Management. From Lane 203 Level 10.0 to Lane 248 Level 10.0. Effective August 30, 1983.

Schulte, Debra, Instructor-Nursing, District Campus. From Lane 203 Level 6.5 to Lane 248 Level 6.5. Effective August 30, 1983.

Shlaes, Benjamin, Instructor-Accounting, Business & Management. From Lane 270 Level 17.0 to Lane 293 Level 17.0. Effective July 1, 1983.

Stolze, Doreen, Instructor-Child Care, Public & Human Services. From Lane 225 Level 10.5 to Lane 270 Level 10.5. Effective August 30, 1983.

Tomes, Cynthia, Instructor-Development Center-Urban Campus. From Lane 225 Level 7.5 to Lane 248 Level 7.5. Effective August 30, 1983.

Troy, Jane, Instructor-Nursing, Health Services & Sciences. From Lane 248 Level 9.0 to Lane 270 Level 9.0. Effective August 30, 1983.

VanderPloeg, Diane, Instructor-Nursing, Health Services & Sciences. From Lane 225 Level 10.0 to Lane 248 Level 10.0. Effective August 30, 1983.

Leave Without Pay

Havens, Roy, Instructor-Automotive, Industrial & Technical. Six days from September 12 to September 19, 1983.

Salary Adjustments

Hill, Curtis, Instructor-Computer Science, Boone Campus. Annual salary \$18,703. Correction from August 15, 1983, recommendation to reflect the increase in FY83 salary schedule.

Saylor, Collette, Coordinator-Business/Management, Business & Management. Annual salary \$22,630. Correction from August 15, 1983, recommendation to bring the salary to the minimum of the pay grade.

Tucker, Bonnie, Instructor-Special Needs, Student Development. Annual salary \$11,923. Correction from August 15, 1983, recommendation to reflect the increase in FY83 salary schedule.

New Personnel

Clupper, Beatrice, Instructor-English, Boone Campus. Annual salary \$19,329. Nine month contract. Effective August 30, 1983. Continuing contract with certified faculty - probationary status.

Grubb, Charles, Instructor-Computer Science, Urban Campus. Annual salary \$21,453. Twelve month contract. Effective August 30, 1983. Continuing contract with certified faculty - probationary status.

Smith, Gordon, Lab Assistant - STRIVE, Student Development. Annual salary \$15,110. Specially funded through June 29, 1984. Effective August 31, 1983. Specially funded employment agreement with professional staff.

West, Timothy, Instructor/Coordinator-Cable T.V. Installer, Industrial & Technical. Annual salary \$19,857. Specially funded through March 26, 1984. Effective September 6, 1983. Specially funded contract with certified faculty - probationary status.

Motion passed unanimously.

APPROVAL OF MEDICAL/
DENTAL COVERAGES

It was moved by D. Rowen, seconded by D. Shull, that the Board of Directors approve the contribution of \$120.00 per month toward family medical coverage for all administrative/professional staff, the contribution of \$123.00 per month toward family medical coverage for all classified staff excluded from the bargaining unit, and the contribution of \$9.36 per month for single dental coverage for both administrative/professional staff and those classified staff excluded from the bargaining unit.

Motion passed unanimously.

APPOINTMENT OF
ADVISORY COMMITTEE
MEMBER

There was a motion by G. Garst, seconded by R. Clark, for the Board to approve the reappointment of John Annear to the General Advisory Committee representing Director District #3 for a three year term ending August 30, 1986.

Motion passed unanimously.

OFFERS TO PURCHASE
CARROLL PROPERTY

Manager of Business Services, Don Zuck, reported that the Board had received no offers to purchase the student constructed house in Carroll, Iowa.

APPROVAL OF PAYABLES

D. Bendixen made a motion, T. Nemmers seconded, that the Board of Directors approve the payables included as Attachment #1 to these minutes.

Motion passed unanimously.

PRESENTATION OF
FINANCIAL REPORT

The Financial Report as included in Attachment #2 to these minutes was reviewed by I. Steinberg.

DINNER RECESS

The Board recessed for dinner at 5:58 p.m. and reconvened at 6:57 p.m.

SUPERINTENDENT'S
REPORT

Joseph Borgen reviewed the press release of September 19, 1983, regarding budget cuts.

BOARD MEMBERS'
REPORTS

T. Nemmers reported an alleged violation of Board Policy 480 and recommended an investigation of the incident by Dr. Borgen.

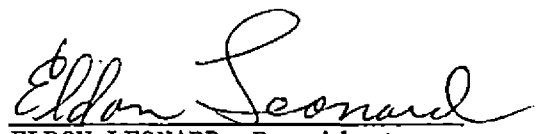
Upon the suggestion of R. Clark, the Board agreed to move its regular meeting time to 5:30 p.m.

D. Rowen recommended sending a copy of the press release of September 19, 1983 to legislators, the governor, and lieutenant governor. Dr. Borgen will coordinate this through Fred Holmes of IACCT.

ADJOURNMENT

A motion for adjournment was made by T. Nemmers, seconded by D. Shull.

Motion passed unanimously and at 7:30 p.m. Board President E. Leonard adjourned the meeting.


ELDON LEONARD, President


EUGENE R. SNYDERS, Secretary

MEMORANDUM

9-12-83

TO: Board Secretary

FROM: Irv Steinberg *Irv*

RE: Financial Report for August, 1983/Board Meeting 9-19-83



With the receipt of our 4th quarter FY 83 State General Aid in mid August, we were able to pay off the balance due Bankers Trust Co. for our FY 83 Anticipatory Warrant, and provide for some relief on cash flow needs. Approximately one half of our \$2.5 million FY 84 Anticipatory Warrant monies was used as of the end of August to satisfy cash requirements to that date.

The CD rate for short term investments stayed fairly constant during the month at 9½%, with several CD's purchased at that rate for 30 days or less.

A money market savings account was established for the DMACC Trust (self insurance program), with all excess funds transferred to that higher interest paying account. As noted on the Cash Position report, this account had a balance of \$186,871 as of August 31st.

The Budget Report for August does not reflect pending revenue reductions in State Aid being proposed by Governor Brandstad. or the corresponding required expenditure reductions.

A Cost Summary By Program for FY 1982-83 is also attached which shows costs per FTE by program considering all support services cost pro-rated back to instruction.

DES MOINES AREA COMMUNITY COLLEGE

CASH POSITION REPORT

August 31, 1983

	<u>DMACC TRUST</u>	<u>COMBINED FUNDS</u>	<u>PLANT FUND</u>	<u>VOTED TAX SINKING FUND</u>
	<u>Ankeny State</u>		<u>Bankers Trust</u>	
<u>CASH IN BANK</u>				
Balance Forward 8-1-83	130,981	37,019	56,882	
Plus August Receipts	78,530	4,742,846	212,422	
Less August Disbursements	<u>201,890</u>	<u>4,678,893</u>	<u>218,457</u>	
Cash Balance 8-31-83	\$ 7,621	\$ 100,972	\$ 50,847	
<u>INVESTMENTS</u>				
Savings Accounts CD's	186,871		30,000	54,961
Plant Fund at Bankers Trust			1,089,000	
General Fund at Bankers Trust		405,202		
Loan Fund at Ankeny State		25,000		
Alumni Agency Fund at Ankeny State		10,000		
General Fund at Ankeny State		<u>710,000</u>		
Total Cash & Investments	<u>\$194,492</u>	<u>\$1,251,174</u>	<u>\$1,169,847</u>	<u>\$54,961</u>

Footnotes

1. Of the \$2,500,000 FY 84 Anticipatory Warrant monies borrowed 7-1-83, approximately half of the amount was required to be used to supplement cash flow requirements during August.
2. Interest on investments in CD's vary from 8 3/8% to 9 1/4%.
3. DMACC Trust account was established to effect the Self-Insurance Plan, with excess funds being retained in a money market savings account.
4. Payment on 3 year Plant Fund Loan from Sinking Fund will be due for \$105,600 on 12-31-83 and \$1,705,600 on 6-30-84.

DES MOINES AREA COMMUNITY COLLEGE

BUDGET REPORT

SUMMARY BY FUND (ALL FUNDS)
 August 31, 1983

FUND NAME	FUND NO.	BOARD APPROVED BUDGET	WORKING BUDGET	AMOUNT EXPENDED OR RECVD.	AMOUNT ENCUMBERED	WORKING BUDGET BALANCE
<u>EXPENDITURES:</u>						
GENERAL FUND CURRENT	1	19,258,091	19,257,491	2,970,570	6,703,246	9,583,675
RESTRICTED CURRENT	2	1,386,487	1,386,487	126,814		1,259,673
AUXILIARY	3	2,177,868	2,197,838	238,428	344,518	1,614,892
AGENCY	4	555,840	555,840	108,020	98,545	349,275
SCHOLARSHIP	5	1,536,000	1,536,000	436		1,535,564
LOAN	6	3,650	3,650	5,630		(1,980)
PLANT	7	2,969,518	2,969,518	190,001	17,056	2,762,461
Total		<u>\$27,887,454</u>	<u>\$27,906,824</u>	<u>\$3,639,899</u>	<u>\$7,163,365</u>	<u>\$17,103,560</u>
<u>REVENUE:</u>						
CASH RESERVE	2	368,754	368,754	7,738		361,016
GENERAL FUND CURRENT	1	19,332,679	19,312,679	2,418,245		16,894,434
RESTRICTED CURRENT	2	1,311,899	1,386,487	16,563		1,369,924
AUXILIARY	3	2,275,879	2,295,849	300,597		1,995,252
AGENCY	4	555,840	555,840	246,577		309,263
SCHOLARSHIP	5	1,536,000	1,536,000	95		1,535,905
LOAN	6	126,000	126,000	13,636		112,364
PLANT	7	2,538,255	2,538,255	60,793		2,477,462
Total		<u>\$28,045,306</u>	<u>\$28,119,864</u>	<u>\$3,064,244</u>		<u>\$25,055,620</u>

DES MOINES AREA COMMUNITY COLLEGE
COST SUMMARY BY PROGRAM FOR FISCAL YEAR 1982-83

PROGRAM	CONTACT HOURS	FTE	TOTAL COST WITH C/O	COST PER HOUR W C/O	COST PER FTE W C/O	TOTAL COST WITHOUT C/O	COST PER HOUR WO C/O	COST PER FTE WO C/O
ARTS & SCIENCES:								
Ankeny	720,795	1,237.91	\$2,362,791	\$ 3.28	\$1,909	\$2,314,478	\$ 3.21	\$1,870
Boone	200,596	344.28	734,894	3.66	2,135	722,400	3.60	2,098
WAC	35,407	63.05	92,263	2.61	1,463	90,101	2.54	1,429
Urban	187,142	323.99	526,134	2.81	1,624	513,962	2.75	1,586
Ankeny-Career Option	177,295	307.12	545,510	3.08	1,776	533,599	3.01	1,737
Boone-Career Option	36,855	58.18	124,989	3.39	2,148	122,733	3.33	2,110
Bus. Data Prog. Boone	21,917	39.26	84,165	3.84	2,144	64,981	2.96	1,655
Labor Ind. Rel.-Urban	690	1.28	37,745	54.70	29,488	37,712	54.66	29,463
Health Care Adm.	78,274	118.73	189,972	2.42	1,600	185,141	2.37	1,559
ARTS & SCIENCES TOTAL	1,458,971	2,493.80	\$4,698,463	\$ 3.22	\$1,884	\$4,585,107	\$ 3.14	\$1,839
CAREER EDUCATION								
Ag. Power Mach.	6,886	10.24	\$ 51,656	\$ 7.50	\$5,044	\$ 49,051	\$ 7.12	\$4,790
Ag. Power Mach. Tech.	43,169	61.83	130,407	3.02	2,109	126,120	2.92	2,040
Ag. Services & Supplies	70,287	92.84	165,876	2.36	1,787	161,484	2.30	1,739
Nursery Operation & Mgmt.	72,886	87.41	188,808	2.59	2,160	183,461	2.52	2,099
Accounting & Computing	148,578	226.11	332,066	2.23	1,469	322,830	2.17	1,428
Bookkeeping-Ankeny	48,215	64.27	169,146	3.51	2,632	166,123	3.45	2,585
Bookkeeping-Boone	22,393	30.07	69,684	3.11	2,317	68,293	3.05	2,271
Bus. Data Entry Equip. Oper.	5,128	8.34	16,510	3.22	1,980	15,964	3.11	1,914
Concentrated Comp. Prog.								
Business Data Programming	150,236	235.69	534,242	3.56	2,267	517,154	3.44	2,194
Cler. & Off. Supv.-Ankeny	28,783	44.29	97,877	3.40	2,210	89,528	3.11	2,021
Legal Secretary	94,626	151.24	278,492	2.94	1,841	266,126	2.81	1,759
Medical Secretary	41,413	64.21	117,162	2.83	1,825	114,096	2.75	1,777
Secretarial, Adm.-Ankeny	69,808	103.86	173,848	2.49	1,674	157,111	2.25	1,513
Secretarial, " -Boone	32,120	47.89	96,202	3.00	2,009	94,195	2.93	1,967
Correspondence Sec.-Ank.	37,092	55.34	95,712	2.58	1,730	87,595	2.36	1,583
Correspondence Sec.-Boone	14,158	21.48	59,414	4.20	2,766	58,510	4.13	2,724
General Office Clerk	21,558	31.01	49,580	2.30	1,599	48,180	2.23	1,554
Fashion Merchandising	54,141	78.52	121,123	2.24	1,543	117,684	2.17	1,499
Fin. Serv. Mkt., Gen. Bank	67,375	108.76	143,436	2.13	1,319	139,193	2.07	1,280
Gen. Mdse., Retail Mdse	18,147	26.96	48,961	2.70	1,816	47,808	2.63	1,773

ATTACHMENT #2, page 4 Regular Meeting - 9/19/83

DES MOINES AREA COMMUNITY COLLEGE
 COST SUMMARY BY PROGRAM FOR FISCAL YEAR 1982-83

PROGRAM	CONTACT HOURS	FTE	TOTAL COST WITH C/O	COST PER HOUR W C/O	COST PER FTE W C/O	TOTAL COST WITHOUT C/O	COST PER HOUR WO C/O	COST PER FTE WO C/O
Gen. Mdse. Spec., Ret.Mgmt.	63,634	92.98	\$ 136,144	\$ 2.14	\$ 1,464	\$ 131,916	\$ 2.07	\$ 1,419
Industrial Sales	54,617	80.32	142,832	2.62	1,778	139,328	2.55	1,735
Electronics Technology	59,159	91.66	268,389	4.54	2,928	220,858	3.73	2,410
Electronics Tech.-High Tech.	11,465	19.30	170,224	14.85	8,820	26,439	2.31	1,370
Dental Assisting	33,964	46.69	131,529	3.87	2,817	128,891	3.79	2,761
Dental Hygiene	29,434	38.07	172,075	5.85	4,520	167,546	5.69	4,401
Surgical Technology	31,533	42.05	155,371	4.93	3,695	152,840	4.85	3,635
Medical Laboratory Tech.	61,906	77.82	189,265	3.06	2,432	185,196	2.99	2,380
Phlebotomy	6,779	9.09	11,239	1.66	1,236	10,840	1.60	1,193
Medical Assisting	43,119	64.15	132,623	3.08	2,067	129,699	3.01	2,022
Practical Nursing-Ankeny	71,591	87.48	518,420	7.24	5,926	513,389	7.17	5,869
Practical Nursing-Boone	5,358	7.60	96,350	17.98	12,678	95,588	17.84	12,577
Practical Nursing-Carroll	32,078	42.56	145,534	4.54	3,419	143,572	4.48	3,373
Respiratory Therapy	43,504	58.78	146,760	3.37	2,497	141,666	3.26	2,410
Nursing, Assoc. Deg.-Ank.	205,730	246.05	475,917	2.31	1,934	463,360	2.25	1,883
Nursing, Assoc. Deg.-Boone	92,717	112.66	283,637	3.06	2,518	277,624	2.99	2,464
Child Care Aide/Assisting	25,517	34.40	110,678	4.34	3,217	108,927	4.27	3,166
Child Care Mgmt-Res.	20,345	28.66	77,632	3.82	2,709	76,214	3.74	2,659
Food Serv. Supv.-Hotel RM	41,760	57.52	130,216	3.12	2,264	127,376	3.06	2,214
Cook/Chef	5,308	7.16	33,161	6.25	4,631	32,652	6.15	4,560
Culinary Arts	40,559	56.42	94,344	2.33	1,672	91,707	2.26	1,625
Brick, Block, Stone Mas.	5,522	7.53	48,971	8.87	6,503	48,638	8.80	6,459
Carpentry	48,668	65.57	188,836	3.88	2,880	185,344	3.81	2,827
Bldg., Heat., Cool. Main.								
Communication Electronics	28,020	42.73	107,362	3.83	2,513	102,903	3.67	2,408
Industrial Electronics	38,239	55.98	93,417	2.44	1,679	90,787	2.37	1,622
Htg., Air C. Retr. Med., Gen.	30,040	45.99	120,700	4.02	2,624	118,372	3.94	2,574
Auto Body Repair	42,130	56.51	197,204	4.68	3,490	193,718	4.60	3,428
Auto Mechanics	156,228	235.41	681,940	4.36	2,897	669,419	4.28	2,844
Diesel Engine Mechanics	92,069	141.33	442,270	4.80	3,129	399,937	4.34	2,830
Architectural Drafting	37,212	57.42	99,449	2.67	1,732	96,271	2.58	1,677
Mechanical Drafting	19,839	30.01	105,659	5.33	3,521	95,099	4.79	3,169
Graphic & Print. Comm., Gen.	48,651	65.20	186,097	3.83	2,854	182,770	3.76	2,803
Commercial Art	69,800	110.58	218,239	3.13	1,974	213,443	3.06	1,930
Upholstery	21,232	25.56	73,764	3.47	2,886	72,279	3.40	2,828
Mach. Tool Oper./Mach. Shop	5,690	8.38	117,097	20.58	13,974	49,134	8.63	5,863
Tool & Die Making	65,752	99.92	232,737	3.54	2,329	207,647	3.16	2,078

ATTACHMENT #2, page 5
 Regular Meeting - 9/19/83

DES MOINES AREA COMMUNITY COLLEGE
 COST SUMMARY BY PROGRAM FOR FISCAL YEAR 1982-83

PROGRAM	CONTACT HOURS	FTE	TOTAL COST WITH C/O	COST PER HOUR W C/O	COST PER FTE W C/O	TOTAL COST WITHOUT C/O	COST PER HOUR WO C/O	COST PER FTE WO C/O
Welding, Brazing, Sold.	\$ 31,140	47.41	\$ 151,708	\$ 4.87	\$ 3,200	\$ 148,639	\$ 4.77	\$ 3,135
Agricultural Prod. (Vets)	6,647	12.31	41,423	6.23	3,365	41,024	6.17	3,333
Data Entry Operator	16,538	26.40	66,984	4.05	2,537	65,886	3.98	2,496
CAREER ED TOTAL	\$2,790,403	3,986.02	\$9,736,399	\$ 3.48	\$ 2,443	\$9,177,444	\$ 3.29	\$ 2,302
HIGH SCHOOL COOP								
Building Trades-Carroll	\$ 14,625	20.31	\$ 50,923	\$ 3.48	\$ 2,507	\$ 50,025	\$ 3.42	\$ 2,463
Elec. Trades-Knoxville	11,205	15.56	40,198	3.58	2,583	39,533	3.52	2,541
Automotive-Carroll	16,650	23.13	58,278	3.50	2,520	57,280	3.44	2,476
HIGH SCHOOL COOP TOTAL	\$ 42,480	59.00	\$ 149,399	\$10.56	\$ 2,532	\$ 146,838	\$ 3.46	\$ 2,489
ADULT EDUCATION								
Adult Basic Ed. (Fed)	\$ 347,841	644.15	\$ 812,016	\$ 2.33	\$ 1,261	\$ 790,294	\$ 2.27	\$ 1,227
Adult Basic Ed. (Non-Fed)	20,451	37.87	40,652	1.99	1,073	39,388	1.93	1,040
High School Diploma	46,091	85.35	204,924	4.45	2,401	202,084	4.38	2,368
High School Equivalency	78,962	146.23	300,629	3.81	2,056	295,759	3.75	2,023
Drinking Drivers	15,456	14.31	34,016	2.20	2,377	33,069	2.14	2,311
Other Continuing Eligible	103,895	96.20	224,203	2.16	2,331	217,779	2.09	2,264
Other Continuing Non-Elig.	122,773	113.68	240,645	1.96	2,117	233,070	1.90	2,050
Other Supplementary Cours.	410,243	697.00	1,338,828	3.26	1,921	1,311,648	3.20	1,882
Nurse Aide	33,720	46.83	70,533	2.09	1,506	68,437	2.03	1,461
Residential Asst. (Johnston)	1,030	1.88	2,315	2.25	1,231	2,247	2.18	1,195
Residential Asst. (Pella)	600	1.10	1,516	2.53	1,378	1,482	2.47	1,347
ADULT EDUCATION TOTAL	\$1,181,062	1,884.60	\$3,270,277	\$ 2.76	\$ 1,735	\$3,195,257	\$ 2.71	\$ 1,695
GRAND TOTAL	\$5,472,916	8,423.42	\$17,854,538	\$ 3.26	\$ 2,120	\$17,104,646	\$ 3.13	\$ 2,031

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DES MOINES AREA COMMUNITY COLLEGE
 COST SUMMARY BY PROGRAM FOR FISCAL YEAR 1982-83

PROGRAM	CONTACT HOURS	FTE	TOTAL COST WITH C/O	COST PER HOUR W C/O	COST PER FTE W C/O	TOTAL COST WITHOUT C/O	COST PER HOUR WO C/O	COST PER FTE WO C/O
<u>INDIRECT COSTS</u>								
Administration	5,472,916	8,423.42	751,770	.14	89	745,155	.14	88
Student Life	5,472,916	8,423.42	1,471,306	.27	175	1,463,898	.27	174
Learning Resources	5,472,916	8,423.42	698,299	.13	83	610,708	.11	73
Physical Plant	5,472,916	8,423.42	2,139,669	.39	254	2,109,743	.39	250
General Institutional	5,472,916	8,423.42	2,134,620	.39	753	1,971,984	.36	234
TOTAL INDIRECT COST	5,472,916	8,423.42	7,195,664	1.32	854	6,901,488	1.26	819