Board of Directors Meeting Minutes

7-16-1985

Board of Directors Meeting Minutes (July 16, 1985)

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DES MOINES AREA COMMUNITY COLLEGE

Regular Board Meeting
July 16, 1985
Building 1 - Room 30 - Ankeny Campus

AGENDA

1. Call to Order - immediately following Public Hearing.
2. Roll Call.
3. Consideration of Tentative Agenda.
5. Presentation - "On Campus Student Housing" - Morris Johnson & Lynn Albrecht.
6. Public Comments.
7. Consideration of minutes of the June 18, 1985, Public Hearings and the Regular Board Meeting.
9. Consideration of FY1985-86 membership to Iowa Association of Community College Trustees.
10. Consideration of lease with Veterans Administration, Knoxville, IA., for use by DMACC Electrical Trade Program.
11. Consideration of award of contract for Partial Re-roofing of Building #7, Ankeny Campus.
12. Consideration of award of contract for Re-roofing Auditorium, Boone Campus.
14. Consideration of offers to purchase property located at 517 N.E. Fifth, Ankeny.
15. Consideration of offers to purchase property located at 733 San Salvador, Carroll.
17. Consideration of Assessments for violation of DMACC traffic regulations.
18. Consideration of resolution directing the sale of Plant Fund Capital Loan Notes in the aggregate principal amount of $6,000,000.
19. Consideration of resolution authorizing the issuance of $6,000,000 aggregate principal amount of Plant Fund Capital Loan Notes and providing the securing of such notes.

20. Consideration of on-Campus student housing.


24. Closed Session - Evaluation of President.


26. Board Members' Reports.

27. Future Agenda Items:
   A. Board Policy Review
   B. Collective Bargaining

28. Information Items:
   A. July 29, 1985 - Carroll Nursing Graduation - 7:00 p.m.
   B. July 30, 1985 - Graduation - Vet's Auditorium - 7:00 p.m.
   C. August 27, 1985 - Regular Board Meeting - Carroll, IA
   D. October 2-6, 1985 - ACCT Annual Convention - Denver, CO

29. Adjournment.
ADDENDUM TO AGENDA

20.1. Consideration of redesignation of depository banks and maximum deposit amount allowed at each bank with notification given to State Treasurer.
The regular meeting of the Des Moines Area Community College Board of Directors was held in Building 1, Room 30, of the Ankeny Campus, on July 16, 1985. The meeting was called to order by Board President Jasper Risdal at 5:44 p.m.

Members Present:
- Susan Clouser
- Lloyd Courter
- Eldon Leonard
- Ted Nemmers
- Jasper Risdal
- Herbert Ritland
- Don Rowen

Members Absent:
- DeVere Bendixen
- Doug Shull

Others Present:
- Joseph A. Borgen, President
- Helen M. Minor, Board Secretary
- Don Zuck, Board Treasurer
- Mary Riche and Jennifer Locke, Riche, Thoren & Associates
- Other DMACC staff and interested residents

It was moved by L. Courter, seconded by H. Ritland, that the tentative agenda and addendum be approved as presented. Motion passed unanimously.

A presentation of market research conducted by Riche, Thoren Associates, on behalf of Des Moines Area Community College was given by Mary Riche. The Board suggested that Riche, Thoren return with a synopsis of the report and further discussion after the Board had had time to review and digest the information given them.

Morris Johnson, Dean, Student Development, and Lynn Albrecht, Manager, Student Services, presented the Board with a position paper on "On Campus Student Housing."

D. Rowen moved that the minutes of the June 18, 1985, regular meeting be approved with the correction on page 3; i.e., S.D.U. Lane Change for Sandra Leggett, to read "From Lane 225, Level 15.0 to Lane 248, Level 15.0, Effective July 1, 1985," second by T. Nemmers. Motion passed unanimously.
APPROVAL OF HUMAN RESOURCES REPORT

E. Leonard made a motion which was seconded by S. Clouser, for approval of the personnel report as follows:

Reinstatements

Goode, Steven, Project Coordinator, Development Services. Reinstatement of specially funded employee previously terminated by Board action. Specially funded through Title III funds. Effective July 1, 1985, through September 30, 1985. Specially funded contract with professional staff.


Extension of Specially Funded Contracts


Saville, Larry, Director, Co-op Education, Economics Development Group. Extension of specially funded contract from July 1, 1985, through August 31, 1985. Specially funded through Title VIII funds. Specially funded contract with professional staff.


Towers, James, Cultural & International Curriculum Specialist, Development Services. Extension of specially funded contract from July 1, 1985 through September 20, 1985. Specially funded through Title III funds. Specially funded contract with professional staff.

Resignations

Fleshman, Alan, Supervisor-Building & Grounds, Boone Campus. Effective July 12, 1985.


HUMAN RESOURCES
REPORT (cont.)

Contract Adjustments
Zuck, Donald, Manager, Business Services, Management
Services. From an annual salary of $49,737 to $48,721
plus a 4% merit bonus of $1,913. Salary approved at
June 18, 1985, Board Meeting was listed in error.

New Personnel
O'Reilly, Faith, Instructor-Legal Assistant Program,
Public & Human Services. Annual Salary $26,186.
Continuing contract with certified faculty. Probationary
status.

APPROVAL OF IACCT
MEMBERSHIP-FY1985-86
It was moved by E. Leonard, seconded by D. Rowen, that
the Board approve the payment of membership dues to the
Iowa Association of Community College Trustees for
FY1985-86, in the amount of $10,633.00 ($15,224 less
credit of $4,591).

APPROVAL OF LEASE-
VETERANS ADM.
KNOXVILLE
There was a motion by T. Nemmers, seconded by D. Rowen,
that the Board approve VA Form 07-6056a, Lease of
Veterans Administration Building #27, Knoxville, Iowa,
to be used by the DMACC Electrical Trade Program, for
a period of three years, September 1, 1985 through
August 31, 1988, at no rental fee.

RE-ROOFING-NO ACTION
No action was taken on the partial re-roofing of
Building #7, Ankeny Campus and re-roofing of the
Auditorium, Boone Campus, since the plans, specifica-
tions, form of contract and estimated costs were
not approved at the Public Hearings.

APPROVAL OF BOARD
POLICIES-MANAGEMENT
OF THE COLLEGE
SECTION
L. Courter moved, D. Rowen seconded, that Section 2000,
Management of the College, of the proposed Board Policy
Manual, be approved as shown in Attachment #1 to these
minutes.

RATIFICATION OF SALE
OF HOUSE 517 N.E. 5TH,
ANKENY
The Board was polled July 1 and 2, 1985, and accepted,
an offer to purchase College property located at 517
N.E. 5th, Ankeny, in the amount of $70,000, with the
buyer not using the carpet allowance. E. Leonard made
a motion, T. Nemmers seconded, that the Board ratify
the acceptance of the offer.

Motion passed unanimously.
RATIFICATION OF SALE OF HOUSE 733 SAN SALVADOR, CARROLL

The Board was polled June 25 and 26, 1985, and accepted an offer to purchase College property located at 733 San Salvador, Carroll, in the amount of $77,000. H. Ritland made a motion, L. Courter seconded, that the Board ratify the acceptance of the offer.

Motion passed unanimously.

NEW JOBS TRAINING AGREEMENTS

No New Jobs Training Agreements have been received.

APPROVAL OF DMACC TRAFFIC VIOLATION ASSESSMENTS

L. Courter made a motion, seconded by S. Clouser, that the Board approve the following assessments for violation of DMACC traffic regulations:

- Failure to register a vehicle driven on campus: $10.00
- Falsification or misrepresentation of registration information: $10.00
- Failure to properly display parking permit: $5.00
- Driving in unauthorized area: $25.00
- Parking or traffic violation: $5.00
- Speeding violation: $10.00
- Reckless driving violation: $10.00
- Violation of stop sign: $10.00
- Disobeying Security Personnel hand signals when they are directing traffic: $10.00
- Handicapped Parking: $15.00

Normally, vehicle operators who have been issued four (4) or more tickets will be sent a notice indicating they are denied the privilege of parking or driving on the DMACC Campus and are subject to having their car towed at the operator's expense at the time of the fourth violation. Towing and the release of the vehicle will also result in the payment of all past citations or other satisfactory settlement before the vehicle will be released. Under unusual circumstances, a special permit may be issued pending satisfactory settlement.

Motion passed unanimously.

APPROVAL OF PLANT FUND CAPITAL LOAN NOTES SALE

A motion was made by E. Leonard, seconded by D. Rowen, that the Board approve the resolution directing the sale of Plant Fund Capital Loan Notes in the aggregate principal amount of $6,000,000, a copy of which is included as Attachment #2 to these minutes.

Motion passed unanimously on a roll call vote.
MANAGEMENT OF THE COLLEGE

SECTION 2000

Appointment of the Chief Executive Officer .......... 2001
Duties and Responsibilities of the
   Chief Executive Officer ................................ 2002
Acting Chief Executive Officer .......................... 2003
Management Organization .................................. 2004
Commercial Solicitation .................................. 2005
Patents and Copyrights .................................. 2006
Nondiscrimination on the Basis of Sex/Handicap ...... 2007
Nondiscrimination ..................................... 2008
Prohibited Activities on College Property .......... 2009
Citizen Complaints ..................................... 2010
Tuition, Fees, and Fines .................................. 2011
Acceptance of Gifts, Grants, Contracts ............... 2012
Use of Tobacco and Alcohol ......................... 2013
Alcoholic Beverages at Special Events .............. 2014
The Board shall appoint the Chief Executive Officer for an initial term of not more than one year. After serving at least seven months, the Chief Executive Officer may be employed for a term to be determined by the Board which shall not exceed three years. The terms and conditions of the employment of the Chief Executive Officer may be reflected in an employment agreement between the College and the Chief Executive Officer and approved by the Board. Any such employment agreement shall contain such terms as shall be determined by the Board provided they are not inconsistent herewith.
The duties and responsibilities of the Chief Executive Officer shall include the following:

1. To execute all policies established by the Board of Directors and act as the Chief Executive Officer of the Board.

2. To direct the formulation of all proposed statements of philosophy and objectives which govern all programs and services of the college.

3. To direct and coordinate the work of the various administrative officers, college-wide committees, faculty and staff toward achieving the philosophical goals of the College and delegate maximum feasible authority for the supervision and operation of the programs and services under their jurisdiction.

4. To represent the College in its external relationships with governmental agencies, institutional accrediting and professional associations, other institutions of higher education, area school systems, the business community, and the public.

5. To determine institutional staffing needs, develop procedures for the recruitment, selection, orientation, inservice education and retention of highly competent personnel; and to recommend employment, re-employment, promotion, discipline, compensation and dismissal of personnel to the Board of Directors.

6. To approve criteria used in evaluating the performance of the staff.

7. To review and prioritize current and future facilities and equipment requirements.

8. To direct the preparation of all operating and capital budgets and recommend approval by the Board.

9. To establish rates for student fees, facility use, and other ministerial aspects of College operations.

10. To execute and sign all appropriate communications and documents as authorized or designated by the Board. The Chief Executive Officer is authorized for and on behalf of the College as an agent of the Board of Directors to enter into contracts consistent with the procedures and policies of the Board of Directors, and provided the authorization to enter into the particular type of contract is not reserved by law or policies of the Board of Directors to the Board of Directors.
11. To recommend the College calendar for approval by the Board.

12. To coordinate and direct the long-range planning for the College in all areas, including the areas of program development and revision to adjust to student interests, needs, and employment patterns.

13. To communicate effectively with faculty, staff, and students and represent their concerns to the Board.

14. To ensure that a system is in effect to preserve College records.

15. To direct the preparation and submission of such reports as are required by the Board and by local, state, and national agencies.

16. To direct the preparation of such manuals, guides, and other publications which will enhance the operation, administration and public awareness and perception of the College and its programs.

17. To recommend appropriate College recognition to individuals exhibiting outstanding service to the College.

18. To promote the College and its programs to the community. To work on behalf of the Des Moines Area Community College Foundation and the College to attract financial support and other contributions of benefit to the College. To be active in community affairs, and to promote legislation (state and federal) of benefit to community colleges. To establish a variety of information programs appropriate for the betterment of community relations.

19. To assist the Board with its commitment of equal educational opportunities for students and equal employment opportunities for personnel regardless of race, sex, color, religion, national origin or handicap.

20. To encourage the continued development of faculty potential by:
   a. Regularly stimulating department chairpersons or heads to meet their responsibilities in this regard;
   b. lightening the teaching loads of first-year instructors whose course preparation and in-service training demand it;
   c. stimulating curricular evaluation; and
   d. encouraging the development of an atmosphere in which the faculty brings a wide range of ideas and experiences to the students, each other, and the community.

21. To perform other duties as required by law or assigned by the Board or as necessary or appropriate in the best interests of the College.
The Chief Executive Officer shall have the authority to delegate such of the foregoing duties and responsibilities as he shall determine and to such other officers and employees as he shall determine.

Adopted: July 16, 1985
The Chief Executive Officer shall appoint a person to serve as Acting Chief Executive Officer when the Chief Executive Officer is incapacitated or absent from the college. In the event of the absence or incapacitation of the Chief Executive Officer, the Acting Chief Executive Officer shall have the same powers, duties, and responsibilities as the Chief Executive Officer. If the absence of the Chief Executive Officer is expected to be of more than one week's duration, the President of the Board will be advised of this fact.

Adopted: July 16, 1985
The lines of responsibility in the College management shall be as designated by the organizational chart. The Chief Executive Officer shall revise the organizational chart and make minor changes in job descriptions as necessary to maintain maximum effectiveness in the operation of the College.

Professional and managerial personnel who may be reassigned and/or have their job descriptions altered significantly by the Chief Executive Officer shall have any salary changes approved by the Board.

Adopted: July 16, 1985
Des Moines Area Community College facilities, employees and students shall not be used in any manner for the promotion or sale of products or services of outside organizations or agencies operating for profit. The Board specifically forbids such typical activities as:

1. Distribution of pamphlets urging students and others to purchase services or products sold for profit by outside organizations.

2. The sale of products or services, except in relation to production by students as part of their program of study.

3. Any other sales promotion activities which would involve the students and staff and which would interfere with the normal activities of the College.

Specifically exempted from the provisions of this policy shall be a student insurance program and fund-raising activities of student organizations if the fund-raising activities have received prior approval from the student government and the Chief Executive Officer.

This policy shall be consistently applied in a manner so as to avoid discrimination.

Adopted: July 16, 1985
General Statement: Any member of the faculty, staff, or student community of Des Moines Area Community College who develops inventions, educational materials, or media for publication or production shall be solely responsible, with the exclusions specified below, for maintaining all copyright or patent rights, if any, and further, any royalties or profits resulting from said publications or products shall belong solely to that student, faculty, or staff member.

Special Support Provided by the College: In those cases in which the College provides support of work which leads or may lead to the development of inventions, or copyrightable materials, or media, the College and the particular faculty, staff member(s), and/or student(s) shall enter into a copyright/patent agreement concerning the resulting rights prior to the commencement of the support. "Support" by the College includes the following:

1. RELEASED TIME - A reduction in normal teaching or administrative duties to develop new courses, inventions, curricula, materials, or media.

2. EMPLOYMENT - A particular specification in the job description or employment agreement indicating development of inventions, curricula, materials, or media, where such development is a prescribed duty.

3. EXTRA PAY - A grant or additional remuneration by the College for a project designed for the development of inventions, curricula, materials, or media.

4. FACILITIES USE - Use of special College facilities or equipment, on non-duty time, for the production of an invention or copyrightable product.

Outside Grants or Fundings: If inventions, materials, or media in question are created with the assistance of a special grant made to the College by an outside funding agency contracting with the College, and where the terms of the grant include "support" as defined above, an apportionment of rights or an assignment of the rights to the College shall be arranged by the Chief Executive Officer.

Adopted: July 16, 1985
Every student of the College will have equal educational opportunities regardless of race, color, creed, sex, national origin, marital status, or handicap. No student shall, on the basis of sex, be excluded from participating in, be denied the benefits of, or be subjected to discrimination under any educational program or activity of the College.

The Compliance Officer shall be the College's Affirmative Action officer. Enquiries about the enforcement of this nondiscrimination policy can be directed to the Compliance Officer or to the Director of the Office of Civil Rights, Washington, D.C.

Adopted: July 16, 1985
It is the policy of the Board of Directors to extend equal opportunities to all employees and to all applicants for employment who meet the qualifications established for the class or position. No employee or applicant shall be discriminated against on the basis of race, creed, color, sex, national origin, religion, age, or physical/mental disability.

Adopted: July 16, 1985
Gambling:
Gambling is not permitted on College facilities.

Drugs and Intoxicants:
State and Federal laws relating to intoxicants and drugs shall be enforced. Possession, use, sale or exchange of dangerous and illegal drugs is prohibited on College property.

No student or employee may appear on College property if, as a result of the use of drugs or intoxicants, he/she cannot adequately perform normal functions or if he/she impedes the normal operations of the College. This does not prohibit proper use of legally prescribed medication.

Alcoholic beverages may only be served or consumed on College property in accordance with Board Policy Number 2014.

Adopted: July 16, 1985
Whenever a citizen takes issue with any aspect of College operation, that individual shall discuss the problem with the party most immediately involved. If the matter is not satisfactorily resolved, the appeal process will follow this order:

1. Supervisors or administrators in the line of responsibility.
2. The Chief Executive Officer.
3. Except as set forth below, the Board of Directors.

No appeal will be heard by the Board unless made in writing, signed by the party bringing the appeal, and presented to the Board through the Chief Executive Officer.

In the event a citizen is making a complaint against an employee, the Chief Executive Officer shall recommend to the Board whether a hearing to the Board is appropriate and recommended. If a hearing before the Board is not recommended, there shall be no appeal to the Board. If appeal to the Board is recommended, the employee shall be notified, and shall have the opportunity to request a closed session before the Board.

Adopted: July 16, 1985
A. Upon recommendation by the Chief Executive Officer, the Board shall establish rates for state-reimbursable credit classes that are made available to regularly admitted students to the College including: Tuition, Service Fee, Audit Tuition, Non-Resident Tuition, Activity Fee, Admission Fee, Graduation Fee, Late Registration Fee, Foreign Student Processing Fee, Transcript Fee, Malpractice Insurance Fee, American Institute of Business Fee, Convenience Fee (TV classes), Music Fee, Correspondence Course Fee.

B. Upon recommendation by the Chief Executive Officer, the Board shall establish rates for state-reimbursable non-credit classes, conferences, seminars, etc., that are made available to the general public, including: Flat Tuition, Contracted Tuition (through area high schools), English as a Second Language (contact hour rate), High School Diploma and High School Equivalency (contract hour rate), Certificate Fee.

1. The Board also authorizes the Chief Executive Officer to charge, when appropriate, a course fee or fees to cover the cost of materials/supplies, instructors/leaders, food, co-sponsor charges/miscellaneous.

2. Such a fee or fees (per enrollee) for reimbursable events shall be determined by dividing the total of such costs by the anticipated enrollment.

C. Credit and non-credit special projects may be offered by the College, in conjunction with external agencies, for identifiable populations under circumstances which preclude the charging of the rates established in parts A and B (above). Under these circumstances, the Chief Executive Officer is authorized to negotiate tuition/fee rates utilizing the following guidelines:

1. Reimbursable Special Projects
   a. Credit - The tuition rate may be reduced up to 50% of the established rate. Other credit-related fees may be reduced or waived.
   b. Non-credit - The guidelines for B (above) shall be followed.
2. Non-reimbursable Special Projects

a. Credit - The tuition rate may vary but will not be less than one-half of the established rate nor more than double the established rate. The Service Fee, per student, may vary but will not exceed double the amount calculated from B.1. (above). Other credit-related fees shall be charged when deemed appropriate.

b. Non-credit - The Flat Tuition rate will not be reduced below the established rate and will not exceed more than double the established rate. Course fees will not exceed double the amount calculated from B.1. (above), per student.

Any projects requiring tuition/fee rates greater or less than can be established under the guidelines in part C will be approved by the Board.

All special projects undertaken within the guidelines established under part C will require approval through appropriate administrative channels and will include relevant documentation.

D. A schedule of tuition/fees (described in parts A and the first paragraph of B) shall be included in an appropriate section of the College catalog.

E. The Chief Executive Officer shall approve other fees and charges for College resources including, but not limited to:

- Auxiliary Services (Bookstore, Cafeteria, Snack Bar, Vending, Word Processing, Duplicating Services, Game Room, Recreation)
- Fines (Library)
- Services (to students, staff, public) offered by instructional programs
- GED Testing
- Club Dues

Adopted: July 16, 1985
The Chief Executive Officer is authorized to approve and accept private or public gifts, grants, contracts, or bequests of money, equipment, supplies, and other items on behalf of the College and to delegate the authority to approve or accept such items. This policy refers only to gifts, contracts, grants, and bequests made directly to or with the College and nothing in this policy is intended to conflict with the Des Moines Area Community College Foundation. The Board wholeheartedly endorses the activity of the Foundation and encourages its support.

Adopted: July 16, 1985
Smoking shall be prohibited in classrooms, laboratories, and other instructional locations, and will only be allowed in lounges, canteens, offices, hallways, and other areas designated as smoking areas. "No Smoking" areas shall be designated by signs posted in those areas.

The use of alcohol and other controlled substances specified in the Iowa Code is prohibited at all attendance centers of the College district, with the exception that alcoholic beverages (Class C Permit [beer and wine only]) may be served at special events in accordance with Board Policy Number 2014.

Adopted: January 15, 1985
Revised: July 16, 1985
Alcoholic beverages (Class C Permit [beer and wine only]) may be served at special events, such as gourmet dinners, for instructional purposes. Such beverages (beer and wine only) may also be served at other special College events when approved in advance in writing by the Chief Executive Officer or his designee.

Adopted: January 15, 1985
Revised: July 16, 1985
The Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, state of Iowa met in regular session on the 16th day of July, 1985 at 5:00 p.m., in the Board Room at the College in Ankeny, Iowa. The meeting was called to order and there were present Jasper Risdal, President of the Board, in the chair, and the following named Board Members:

Susan Clouser, Lloyd Courter, Eldon Leonard, Ted Nemmers, Herbert Ritland, Don Rowen

Absent: DeVere Bendixen, Douglas Shull

Matters were discussed concerning the issuance of Plant Fund Capital Loan Notes. Following a discussion of the proposal, Board Member T. Nemmers introduced and caused to be read a resolution entitled "Resolution Authorizing the Issuance of $6,000,000 aggregate principal amount of Plant Fund Capital Loan Notes and Providing for the Securing of Such Notes"; and moved its adoption. The motion was seconded by Board Member E. Leonard. After due consideration of said resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

Nays: NONE

Whereupon, the President declared the resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

* * * * * *

Jasper Risdal, President of the Board of Directors

Attest:

Helen Minor, Secretary of the Board of Directors
RESOLUTION AUTHORIZING THE ISSUANCE OF $6,000,000 AGGREGATE PRINCIPAL AMOUNT OF PLANT FUND CAPITAL LOAN NOTES AND PROVIDING FOR THE SECURING OF SUCH NOTES

WHEREAS, the Des Moines Area Community College (hereinafter referred to as the "College"), of the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, (the Counties served by the College being hereinafter referred to as the "Merged Area"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 280A of the Code of Iowa, as amended (hereinafter referred to as the "Act"), and particularly Section 280A.22 of the Code of Iowa, as amended ("Section 280A.22"), to issue Plant Fund Capital Loan Notes and use the proceeds from the sale of said Notes to defray all or a portion of the cost of the purchase of grounds, construction of buildings, payment of debts contracted for the construction of buildings, purchase of buildings and equipment for buildings, and the acquisition of libraries, and for the purpose of maintaining, remodeling, improving, or expanding the College; and

WHEREAS, the voters of the Merged Area have authorized in accordance with Section 280A.22 the imposition of a tax (the "Plant Fund Tax") equal to twenty and one-fourth cents per thousand dollars of assessed value on all taxable property in the Merged Area; and

WHEREAS, Section 280A.22 provides that the Plant Fund Tax is to be collected and remitted to the Treasurer of the College in the same manner as other taxes and deposited in a separate and distinct fund to be known as the Voted Tax Fund (the "Voted Tax Fund"); and

WHEREAS, Section 280A.22 authorizes the College to issue its Plant Fund Capital Loan Notes and pledge the Plant Fund Tax and the amounts in the Voted Tax Fund to the payment of such Notes; and
WHEREAS, the College has determined that the amount necessary to defray all or a portion of the cost of certain of its proposed capital improvements will require the issuance by the College of not to exceed $6,000,000 aggregate principal amount of its Plant Fund Capital Loan Notes (the "Notes") pursuant to the provisions of the Act; and

WHEREAS, the Board of Directors of the College is authorized to proceed on behalf of the College with the sale and issuance of the Notes; and

WHEREAS, it is now necessary and advisable that provisions be made for the issuance of the Notes in the amount of $6,000,000 pursuant to the provisions of the Act;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by implication requires otherwise:

(a) "Act" shall mean Chapter 280A of the Code of Iowa, as amended;

(b) "Board" shall mean the Board of Directors of the College, or its successor in function;

(c) "College" or "Issuer" shall mean Des Moines Area Community College, Ankeny, Iowa;

(d) "Fiscal Year" shall mean the twelve months' period beginning on July 1 of each year and ending on the last day of June of the following year, or any other consecutive twelve month period adopted by the Board or by law as the official accounting period of the College;

(e) "Independent Auditor" shall mean an independent firm of Certified Public Accountants or the Auditor of State;
(f) "Notes" shall mean the $6,000,000 Des Moines Area Community College Plant Fund Capital Loan Notes authorized to be issued by this Resolution;

(g) "Original Purchaser" shall mean the purchaser or purchasers of the Notes from the College at the time of their original issuance;

(h) "Parity Notes" shall mean Plant Fund Capital Loan Notes payable solely from the Plant Fund Tax and the Voted Tax Fund on an equal basis with the Notes herein authorized to be issued;

(i) "Paying Agent" shall mean Norwest Bank Des Moines, National Association, or such successor as may be approved by the College as prescribed herein and who shall carry out the duties prescribed herein as the College's agent to provide for the payment of principal and interest on the Notes as the same shall become due;

(j) "Plant Fund Tax" shall mean the tax authorized by the voters of the Merged Area under Section 280A.22 and levied under Section 6 of this Resolution in accordance with the Act;

(k) "President" shall mean the President of the Board or such other officer of a successor governing body as shall be charged with substantially the same duties and responsibilities;

(l) "Registrar" shall be Norwest Bank Des Moines, National Association, Des Moines, Iowa or such successor as may be approved by the College as provided herein and who shall carry out the duties prescribed herein with respect to maintaining a registrar of the owners of the Notes. Unless otherwise specified, the Registrar shall also act as Transfer Agent for the Notes;
(m) "Secretary" shall mean the Secretary of the Board or such other officer of a successor governing body as shall be charged with substantially the same duties and responsibilities with respect to the recording and payment of the Notes issued hereunder;

(n) "Section 280A.22" shall mean Section 280A.22 of the Code of Iowa, as amended;

(o) "Treasurer" shall mean the College Treasurer or such other officer as shall succeed to the same duties and responsibilities with respect to the recording and payment of the Notes issued hereunder; and

(p) "Voted Tax Fund" shall mean the fund created under Section 4 of this Resolution and authorized by Section 280A.22 into which the Plant Fund Tax shall be deposited.

Section 2. Rules of Interpretation. For all purposes of this Resolution, except as otherwise expressly provided or unless the context otherwise requires:

(a) "This Resolution" means this instrument as originally executed and as it may from time to time be supplemented or amended pursuant to the applicable provisions hereof.

(b) All references in this instrument to designated "Sections" and other subdivisions are to the designated Sections and other subdivisions of this instrument as originally executed. The words "herein", "hereof", "hereunder" and "herewith" and other words of similar import refer to this Resolution as a whole and not to any particular Section or other subdivision.

(c) The terms defined in Section 1 have the meanings assigned to them in Section 1 and include the plural as well as the singular.
(d) The terms defined elsewhere in this Resolution shall have the meanings therein prescribed for them.

(e) Words of the masculine gender shall be deemed and construed to include correlative words of the feminine and neuter genders.

(f) The headings used in this Resolution are for convenience or reference only and shall not define or limit the provisions hereof.

Section 3. Authorization and Purpose. There are hereby authorized to be issued pursuant to the Act and in compliance with the laws and Constitution of the State, Plant Fund Capital Loan Notes of the College, in the aggregate principal amount of $6,000,000 for the purpose of defraying a portion of the costs of certain of the College's anticipated capital expenditures in accordance with the Act. The proceeds of the sale of the Notes shall be deposited in a special fund to be kept separate and apart from all other funds of the College and used for the purposes prescribed herein.

Section 4. Creation of the Voted Tax Fund. There is hereby authorized, created and established a special fund which shall be separate and distinct from all other funds of the College and shall be designated the "Des Moines Area Community College Voted Tax Fund" and shall be for the receipt of the Plant Fund Tax levied as provided in Section 6 of this Resolution upon all taxable property in the Merged Area. Amounts in the Voted Tax Fund shall be used for the payment of principal and interest on the Notes as the same shall become due and as otherwise provided herein.

Section 5. Source of Payment. As provided by the Act, the Notes and interest thereon shall be payable solely from the Plant Fund Tax and the Voted Tax Fund.

The College hereby pledges to the payment of the Notes the Plant Fund Tax and hereby pledges and grants a first lien on all amounts in the Voted Tax Fund to the extent necessary to pay the principal and interest on the Notes as the same becomes due. Amounts in the Voted Tax Fund may also be used for other purposes in accordance with the Act but only to the extent that such amounts exceed the principal and interest due on the Notes on the next succeeding interest payment date.
Section 6. Levy and Certification of Plant Fund Tax.

(a) Levy of Plant Fund Tax. For the purpose of securing and providing funds to pay the principal of and interest on the Notes, there is hereby levied and appropriated to the Voted Tax Fund a direct annual tax on all of the taxable property in the Merged Area equal to twenty and one-fourth cents per thousand dollars of assessed value for each of the years in which any of the Notes are outstanding. Pursuant thereto, but not in limitation thereof, and representing the portion of such levy which is necessary to pay the principal and interest on the Notes there is hereby ordered levied upon all the taxable property within the Merged Area a direct annual tax in the following amounts:

<table>
<thead>
<tr>
<th>Fiscal Year of Levy*</th>
<th>Amount</th>
<th>Fiscal Year of Collection*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1986/1987</td>
<td>863,775.00</td>
<td>1987/1988</td>
</tr>
<tr>
<td>1987/1988</td>
<td>858,775.00</td>
<td>1988/1989</td>
</tr>
</tbody>
</table>

*July 1 through June 30

(b) Resolution to be Filed with County Auditor. A certified copy of this Resolution shall be filed with the County Auditor of each County contained within the Merged Area, and said Auditor is hereby instructed in and for each of the years as provided, to levy and assess the tax hereby authorized in like manner as other taxes are levied and assessed, and such taxes so levied in and for each of the years aforesaid shall be collected in like manner as other taxes of the Merged Area are collected, and when collected be deposited in the Voted Tax Fund established by the College under Section 4 of this Resolution and used for the purpose of paying the principal of and interest on the Notes as otherwise provided herein.
Section 7. Note Details, Execution and Redemption.

(a) Note Details. The Notes shall be dated August 1, 1985 and bear interest from the date thereof, until payment thereof, at the principal office of Norwest Bank Des Moines, National Association, Paying Agent, said interest being payable on June 1, 1986 and semiannually thereafter on the 1st day of December and June in each year until maturity at the rates hereinafter provided.

The Notes shall be executed by the facsimile signature of the President and attested by the facsimile signature of the Secretary and shall be fully registered as to both principal and interest and shall be payable at the office of the Paying Agent. The Notes shall be in the denomination of $5,000 each or any integral multiple thereof. The Notes shall mature and bear interest as follows:

<table>
<thead>
<tr>
<th>Interest Rate</th>
<th>Principal Amount</th>
<th>Maturity (June 1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.0%</td>
<td>$450,000</td>
<td>1986</td>
</tr>
<tr>
<td>6.0%</td>
<td>475,000</td>
<td>1987</td>
</tr>
<tr>
<td>6.0%</td>
<td>500,000</td>
<td>1988</td>
</tr>
<tr>
<td>6.5%</td>
<td>525,000</td>
<td>1989</td>
</tr>
<tr>
<td>6.9%</td>
<td>575,000</td>
<td>1990</td>
</tr>
<tr>
<td>7.1%</td>
<td>600,000</td>
<td>1991</td>
</tr>
<tr>
<td>7.3%</td>
<td>650,000</td>
<td>1992</td>
</tr>
<tr>
<td>7.5%</td>
<td>700,000</td>
<td>1993</td>
</tr>
<tr>
<td>7.7%</td>
<td>725,000</td>
<td>1994</td>
</tr>
<tr>
<td>7.7%</td>
<td>800,000</td>
<td>1995</td>
</tr>
</tbody>
</table>

(b) Redemption. The Notes maturing on or after June 1, 1993 are subject to redemption prior to maturity in whole or in part from time to time, in numerical order, on June 1, 1992 or any interest payment date thereafter at the option of the College, upon terms of par plus accrued interest to the date of call.

Section 8. Registration of Notes; Appointment of Registrar; Transfer; Ownership; Delivery; and Cancellation.

(a) Registration. The ownership of Notes may be transferred only by making of an entry upon the books kept for the registration and transfer or ownership of the Notes, and in no other way.
Norwest Bank Des Moines, National Association is hereby appointed as Note Registrar under the terms of this Resolution and under the provisions of a separate agreement with the College. The President and Secretary are hereby authorized to execute such agreement. The Registrar shall maintain the books of the College for the registration of ownership of the Notes for the payment of principal of and interest on the Notes as provided in this Resolution. All Notes shall be negotiable as provided in Article 8 of the Uniform Commercial Code subject to the provisions for registration and transfer contained in the Notes and in this Resolution.

(b) Transfer. The ownership of any Note may be transferred only upon the Registration Books kept for the registration and transfer of Notes and only upon surrender thereof at the principal office of the Registrar together with an assignment duly executed by the holder or his duly authorized attorney in fact in such form as shall be satisfactory to the Registrar, along with the address and social security number or federal employer identification number of such transferee (or, if registration is to be made in the name of multiple individuals, of all such transferees). In the event that the address of the registered owner of a Note (other than a registered owner which is the nominee of the broker or dealer in question) is that of a broker or dealer, there must be disclosed on the Registration Books the information pertaining to the registered owner required above. Upon the transfer of any such Note, a new fully registered Note, of any denomination or denominations permitted by this Resolution in aggregate principal amount equal to the unmatured and unredeemed principal amount of such transferred fully registered Note, and bearing interest at the same rate and maturing on the same date or dates shall be delivered by the Registrar.

(c) Registration of Transferred Notes. In all cases of the transfer of the Notes, the Registrar shall register, at the earliest practicable time, on the Registration Books, the Notes, in accordance with the provisions of this Resolution.

(d) Ownership. As to any Note, the person in whose name the ownership of the same shall be registered on the Registration Books of the Registrar shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account
of the principal of any such Notes and the premium, if any, and interest thereon shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note, including the interest thereon, to the extent of the sum or sums so paid.

(e) Cancellation. All Notes which have been redeemed shall not be reissued but shall be cancelled by the Registrar. All Notes which are cancelled by the Registrar shall be destroyed and a certificate of the destruction thereof shall be furnished promptly to the College; provided that if the College shall so direct, the Registrar shall forward the cancelled Notes to the College.

(f) Non-Presentment of Notes. In the event any payment check representing payment of interest on the Notes is returned to the Paying Agent or a Note is not presented for payment of principal at the maturity or redemption date, if funds sufficient to pay such interest or principal on Notes shall have been made available to the Paying Agent for the benefit of the owner thereof, all liability of the College to the owner thereof for such interest or for the payment of such Notes shall forthwith cease, terminate and be completely discharged, and thereupon it shall be the duty of the Paying Agent to hold such funds without liability for interest thereon, for the benefit of the owner of such Notes who shall thereafter be restricted exclusively to such funds for any claim of whatever nature on his part under this Resolution or on, or with respect to, such interest or principal on Notes. The Paying Agent's obligation to hold such funds shall continue for a period equal to two years and six months following the date on which such interest or principal became due, whether at maturity, or at the date fixed for redemption thereof, or otherwise, at which time the Paying Agent, shall surrender any remaining funds so held to the College, whereupon any claim under this Resolution by the holder of such Notes of whatever nature shall be made upon the College.

(g) Registration and Transfer Fees. The Registrar shall furnish to each owner, at the College's expense, one note for
each annual maturity. The Registrar shall furnish additional Notes in lesser denominations (but not less than the minimum denomination) to an owner who so requests and pays to the Registrar the cost of issuance thereof determined to be two dollars per additional Note.

Section 9. Reissuance of Mutilated, Destroyed, Stolen or Lost Notes. In case any outstanding Note shall become mutilated or be destroyed, stolen or lost, the College shall at the request of the Registrar authenticate and deliver a new Note of like tenor and amount as the Note so mutilated, destroyed, stolen or lost, in exchange and substitution for each mutilated Note to Registrar, upon surrender of such mutilated Note, or in lieu of and substitution for the Note destroyed, stolen or lost, upon filing with the Registrar evidence satisfactory to the Registrar and College that such Note has been destroyed, stolen or lost and proof of ownership thereof, and upon furnishing the Registrar and College with satisfactory indemnity and complying with such other reasonable regulations as the College may prescribe and paying such expenses as the College may incur in connection therewith.

Section 10. Record Date. Payments of principal and interest, otherwise than upon full redemption, made in respect of any Note, shall be made to the registered holder thereof or to their designated agent as the same appear on the books of the Registrar on the 15th day of the month preceding the payment date. All such payments shall fully discharge the obligations of the College in respect of such Notes to the extent of the payments so made. Payment of principal shall only be made upon surrender of the Note to the Paying Agent.

Section 11. Execution, Authentication and Delivery of the Notes. Upon the adoption of this resolution, the President and Secretary shall execute and deliver the Notes to Norwest Bank Des Moines, National Association who shall authenticate the Notes and deliver the same to or upon order of the Original Purchaser. No Note shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless the Registrar shall duly endorse and execute on such Note a certificate herein set forth. Such certificate upon any Note executed on behalf of
the College shall be conclusive evidence that the Note so authenticated has been duly issued under this Resolution and that the holder thereof is entitled to the benefits of this Resolution.

No Notes shall be authenticated and delivered by the Registrar unless and until there shall have been provided the following:

1. A certified copy of the resolution of the College authorizing the issuance of the Notes;

2. A written order of College signed by the Treasurer directing the authentication and delivery of the Notes to or upon the order of the Original Purchaser upon payment of the purchase price as set forth therein; and

3. The approving opinion of Davis, Hockenberg, Wine, Brown & Koehn, Bond Counsel, concerning the validity and legality of all the Notes proposed be issued.

Section 12. Note Form. The form and content of the Notes shall be substantially as follows:
**FORM OF NOTE**

(Front)

Certificate No. _____________ Principal Amount $__________

UNITED STATES OF AMERICA

STATE OF IOWA

DES MOINES AREA COMMUNITY COLLEGE

PLANT FUND CAPITAL LOAN NOTES

<table>
<thead>
<tr>
<th>Rate</th>
<th>Maturity</th>
<th>Note Date</th>
<th>Cusip No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>August 1, 1985</td>
<td></td>
</tr>
</tbody>
</table>

Registered Owner:

Principal Sum:

The Des Moines Area Community College in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa (the "College"), for value received, promises to pay from the sources and as hereinafter provided, on the maturity date indicated above, to the Registered Owner set forth above or registered assigns, the principal sum shown above in lawful money of the United States of America, on the maturity date shown above, only upon presentation and surrender hereof at the principal office of Norwest Bank Des Moines, National Association, Paying Agent of this issue, or its successor, with interest on said sum from the date hereof until paid at the rate per annum specified above, payable on June 1, 1986, and semiannually thereafter on the 1st day of December and June in each year.

Interest and principal shall be paid to the registered holder of the Note as shown on the records of ownership maintained by the Registrar as of the 15th day of the month next preceding such interest payment date.
This Note is one of a series of notes in the aggregate principal amount of $6,000,000 issued pursuant to the provisions of Chapter 280A of the Code of Iowa, as amended, and a resolution duly adopted by the Board of Directors of the College on July 16, 1985 (the "Resolution"), for the purpose of paying costs of certain capital expenditures of the College. The Notes are payable from the proceeds of a tax levied on all taxable property in the area comprising the College and to be deposited in a special fund pledged by the College as provided in the Resolution.

For a more complete statement for the basis upon which this Note has been issued and additional notes ranking on a parity herewith may be issued, a description of the source of payment of all such Notes and a statement of the rights and duties of the College, the rights of the holders of Notes and the circumstances under which the provisions of the Notes and the Resolution may be modified, reference is made to the Resolution of which notice is hereby given and is hereby made a part hereof.

Notice hereunder may be given by registered mail to the owner of record of the Note at the address shown on the books of the Registrar and shall be deemed complete upon mailing.

Ownership of this Note may be transferred only by transfer upon the books kept for such purpose by Norwest Bank Des Moines, National Association, the Registrar. Such transfer on the books shall occur only upon presentation and surrender of this Note at the principal office of the Registrar, together with an assignment duly executed by the owner hereof or his duly authorized attorney in such form as shall be satisfactory to the Registrar. The College reserves the right to substitute the Registrar and Paying Agent but shall, however, give 60 days' notice to registered Note holders of such change. All Notes shall be negotiable as provided in Article 8 of the Uniform Commercial Code, subject to the provisions for registration and transfer contained in the Resolution.

Notes of this issue maturing on or after June 1, 1993, are subject to call for redemption in whole or in part in numerical order on June 1, 1992, or any interest payment date thereafter at their par value plus accrued interest to the date fixed for redemption. The right of redemption shall be exercised by
notice, specifying by number the Notes (or portions thereof) to be called, to be mailed by certified mail to the registered holder of each of the Notes at the address shown on the registration books of the Note Registrar not less than thirty (30) days prior to the date of redemption, upon which redemption date all interest upon the Notes so called shall cease, and the amount due shall be set aside for payment when presented.

And it is hereby represented and certified that all acts, conditions and things requisite, according to the laws and constitution of the State of Iowa, to exist, to be had, to be done, or to be performed precedent to the lawful issue of this Note, have been existent, had, done and performed as required by law; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the territory of the College for the payment of the principal and interest of this Note as the same will respectively become due; and the total indebtedness of the College including this Note, does not exceed the constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the College by its Board of Directors, has caused this certificate to be signed by the facsimile signature of the President of its Board of Directors and attested by the facsimile signature of the Secretary of its Board of Directors, and to be authenticated by the manual signature of an officer of the Registrar.

Dated: ______________________
This is one of the Notes described in the within mentioned Resolution.

Norwest Bank Des Moines, National Association, Registrar and Paying Agent

By ______________________
Authorized Officer

DES MOINES AREA COMMUNITY COLLEGE

By: (President's facsimile signature)
President of the Board of Directors of the Des Moines Area Community College

Attest: (Secretary's facsimile signature)
Secretary of the Board of Directors of the Des Moines Area Community College
It is certified that the following is a correct and complete copy of the opinion of bond counsel issued as of the date of delivery of the issue of which this Note is a part.

(Back of Note)

[Insert Opinion of Bond Counsel]
ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _______________ the within Note and does hereby irrevocably constitute and appoint _______________ Registrar, attorney in fact to transfer the said Note on the books kept for registration of the within Note, with full power of substitution in the premises.

Dated ____________________.

(Signature of registered owner(s))

(Persons(s) executing this Assignment sign(s) here)

SIGNATURE )
GUARANTEED) _____________________________________________

IMPORTANT - READ CAREFULLY

The signature(s) to this Power must correspond with the name(s) as written upon the face of the certificate(s) or note(s) in every particular without alteration or enlargement or any change whatever. Signature guarantee should be made by a member or member organization of the New York Stock Exchange, members of other exchanges having signatures on file with transfer agents or by a commercial bank or trust company.
INFORMATION REQUIRED FOR REGISTRATION OF TRANSFER

Name of Transferee(s) ____________________________________________

Address of Transferee(s) ____________________________________________

Social Security or Tax Identification Number of Transferee(s)

Transferee is a(n):
- Individual* Corporation _____________________
- Partnership _________________ Trust _________________

*If the certificate is to be registered in the names of multiple individual owners, the names of all such owners and one address and social security number must be provided.

The following abbreviations, when used in the inscription on the face of this certificate, shall be construed as though written out in full according to applicable laws or regulations:

- TEN COM - as tenants in common
- TEN ENT - as tenants by the entireties
- JT TEN - as joint tenants with right of survivorship and not as tenants in common

- UNIF GIFT MIN ACT - ..........Custodian.......... (Cust)
- (Minors)
under Uniform Gifts to Minors Act............................ (State)
Section 13. Right to Name Substitute Paying Agent or Registrar. The College reserves the right to name a substitute or successor Registrar or Paying Agent upon giving 60 days' written notice to each registered Noteholder.

Section 14. Contract Between College and Purchaser. This Resolution constitutes a contract between the College and the purchaser or purchasers of the Notes.

Section 15. Non-Arbitrage Covenants. The College reasonably expects and covenants that no use will be made of the proceeds from the issuance and sale of the Notes which will cause any of the Notes to be classified as arbitrage bonds within the meaning of Section 103(c) of the Internal Revenue Code of 1954, as amended, and that throughout the term of the Notes it will comply with all requirements of said statute and any regulations issued thereunder.

To the best knowledge and belief of the College, there are no facts or circumstances that would materially change the foregoing statements or the conclusion that it is not expected that the proceeds of the Notes will be used in a manner that would cause the Notes to be arbitrage bonds. The Treasurer is hereby directed to deliver a certificate at the time of issuance of the Notes to certify as to the reasonable expectation of the College at that date.

The College covenants that it will proceed with due diligence to spend the proceeds of the Notes for the purposes set forth in this Resolution.

Section 16. Remedies of Noteholders. Except as herein expressly limited the holder or holders of the Notes and Parity Notes shall have and possess all the rights of action and remedies afforded by the common law, the Constitution and statutes of the State, and of the United States of America, for the enforcement of payment of their Notes, and of the pledge of the taxes and funds made hereunder, and of all covenants of the College hereunder.
Section 17. Prior Lien and Parity Notes. The College may borrow additional money and issue additional notes which are at the time of their issuance on a parity and equality of rank with the Notes with respect to the lien and claim of such additional notes to the Plant Fund Tax and all sums on deposit from time to time in the Voted Tax Fund provided that the aggregate of the amounts payable on all such Notes does not exceed the amount to be deposited into said Fund.

Section 18. Discharge and Satisfaction. The covenants, liens and pledges entered into, created or imposed pursuant to this Resolution may be fully discharged and satisfied with respect to the Notes and Parity Notes, or any of them, in any one or more of the following ways:

(a) By paying the Notes or Parity Notes when the same shall become due and payable; and

(b) By depositing in trust with the Treasurer, or with a corporate trustee designated by the Board for the payment of said obligations and irrevocably appropriating exclusively to that purpose an amount in cash or direct obligations of the United States the maturities and yield of which shall be sufficient to retire at maturity or by redemption prior to maturity on any designated date upon which said obligations may be redeemed, all of the Notes and Parity Notes outstanding at the time, together with the interest thereon to maturity or to the designated redemption date, premiums thereon, if any that may be payable on the redemption of the same; provided that proper notice of redemption of all such obligations to be redeemed shall have been previously given.

Upon such payment or deposit of money or securities, or both, in the amount and manner provided by this Section, all liability of the College with respect to the Notes or Parity Notes shall cease, determine and be completely discharged, and the holders thereof shall be entitled only to payment out of money or securities so deposited.
Section 19. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the College and the holder or holders of the Notes and Parity Notes, and after the issuance of any of the Notes no change, variation or alteration of any kind in the provisions of this Resolution shall be made in any manner, except as provided in the next succeeding Section, until such time as all of the Notes and Parity Notes, and interest due thereon, shall have been satisfied and discharged as provided in this Resolution.

Section 20. Modification of Resolution. This Resolution may be amended from time to time if such amendment shall have been consented to by holders of not less than two-thirds in principal amount of the Notes and Parity Notes at any time outstanding (not including in any case any Notes which may then be held or owned by or for the account of the College, but including such Refunding Notes as may have been issued for the purpose of refunding any of such Notes if such Refunding Notes shall not then be owned by the College); but this Resolution may not be so amended in such manner as to:

(a) Make any change in the maturity or interest rate of the Notes, or modify the terms of payment of principal of or interest on the Notes or any of them or impose any conditions with respect to such payment;

(b) Materially affect the rights of the holders of less than all of the Notes and Parity Notes then outstanding; and

(c) Reduce the percentage of the principal amount of Notes, the consent of the holders of which is required to effect a further amendment.

Whenever the College shall propose to amend this Resolution under the provisions of this Section, it shall cause notice of the proposed amendment to be filed with the Original Purchaser and to be published one time in a newspaper having general circulation in the State of Iowa, or a financial newspaper or journal published in New York, New York. Such notice shall briefly
set forth the nature of the proposed amendment and shall state that a copy of the proposed amendatory Resolution is on file in the office of the Secretary.

Whenever at any time within one year from the date of the publication of said notice there shall be filed with the Secretary an instrument or instruments executed by the holders of at least two-thirds in aggregate principal amount of the Notes then outstanding as in this Section defined, which instrument or instruments shall refer to the proposed amendatory Resolution described in said notice and shall specifically consent to and approve the adoption thereof, thereupon, but not otherwise, the governing body of the College may adopt such amendatory Resolution and such Resolution shall become effective and binding upon the holders of all of the Notes and Parity Notes.

Any consent given by the holder of a Note pursuant to the provisions of this Section shall be irrevocable and shall be conclusive and binding upon all future holders of the same Note.

The fact and date of the execution of any instrument under the provisions of this Section may be proved by the certificate of any officer in any jurisdiction who by the laws thereof is authorized to take acknowledgements of deeds within such jurisdiction that the person signing such instrument acknowledged before him the execution thereof, or may be proved by an affidavit of a witness to such execution sworn to before such officer.

The amount and numbers of the Notes held by any person executing such instrument and the date of his holding the same may be proved by an affidavit by such person or by a certificate executed by an officer of a bank or trust company showing that on the date therein mentioned such person had on deposit with such bank or trust company the Notes described in such certificate.

Section 21. Severability. It is hereby declared that the sections, clauses, sentences and parts of this Resolution are severable, and are not matters of mutually essential inducement, it being the intention of the College to comply in all respects with the Constitution and statutes of the State of Iowa, and if
any one or more sections, clauses, sentences or parts or this Resolution shall for any reason be questioned in any court or shall be judged unconstitutional or invalid, such judgment shall not impair or invalidate the remaining provisions of this Resolution, and shall be confined in its operation to the specific provision or provisions so held unconstitutional or invalid and the inapplicability or invalidity of any section, clause, sentence or part of this Resolution in any one or more instances shall not be taken to affect or prejudice its applicability or validity in any other instance.

Section 22. Further Action. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 23. Repeal of Conflicting Ordinances or Resolutions and Effective Date. All other ordinances, resolutions and orders, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed; and this Resolution shall be in effect from and after its adoption.

PASSED AND APPROVED this 16th day of July, 1985.

JASPER RISDAL
President of the Board of Directors

ATTEST:

HELEN M. MINOR
Secretary of the Board of Directors
I, Helen Minor, Secretary of the Board of Directors of the Des Moines Area Community College (Merged Area XI) in the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on July 16, 1985, which proceedings remain in full force and effect, have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the fact sheet of said agenda being attached hereto) pursuant to the rules of the Board and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

Dated this 16th day of July, 1985.

Helen Minor
Secretary of the Board of Directors of the Des Moines Area Community College

D.35/139-162
The Board of Directors of the Des Moines Area Community College of the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, met in regular session on the 16th day of July, 1985 at 5:00 o'clock p.m., in the Board Room of the Administration Building at the College in Ankeny, Iowa. The meeting was called to order and there were present President Jasper Risdal in the chair and the following named Board Members:

Susan Clouser, Lloyd Courter, Eldon Leonard, Ted Nemmers, Herbert Ritland, Don Rowen.

Absent: DeVere Bendixen, Douglas Shull.

This being the time and place for the consideration of bids for the sale of $6,000,000 in aggregate principal amount of Plant Fund Capital Loan Notes of the College (the "Notes"), the President opened the meeting for the acceptance of the best bid for the Notes. The following sealed bids had been received in the office of the President of the College prior to 11:00 o'clock a.m. on the date of the sale and were referred to the Board and filed:

Harris Trust and Savings Bank - Chicago
The Northern Trust Company - Chicago
Continental Illinois National Bank and Trust - Chicago

The best sealed bid was as follows:
Name & Address of Bidder: Harris Trust and Savings Bank - Chicago
Net Interest Rate: 7.467201
Net Interest Cost: 2,624,721.08

Whereupon, Director E. Leonard introduced and caused to be read a Resolution entitled "Resolution Directing the Sale of Plant Fund Capital Loan Notes in the Aggregate Principal Amount
of $6,000,000" and moved its adoption. Director D. Rowen seconded the motion to adopt, and after due consideration of said Resolution by the Board, the roll was called and the vote was as follows:

Nays: NONE

Whereupon, the President declared the Resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

* * * * * * *

Upon motion and vote, the meeting adjourned.

[Signature]
President, Board of Directors

Attest:

[Signature]
Secretary, Board of Directors
RESOLUTION

RESOLUTION DIRECTING THE SALE OF PLANT FUND CAPITAL LOAN NOTES IN THE AGGREGATE PRINCIPAL AMOUNT OF $6,000,000

WHEREAS, the Des Moines Area Community College (hereinafter referred to as the "College"), of the Counties of Adair, Audubon, Boone, Carroll, Cass, Clarke, Crawford, Dallas, Greene, Guthrie, Hamilton, Hardin, Jasper, Lucas, Madison, Mahaska, Marion, Marshall, Polk, Poweshiek, Shelby, Story and Warren, State of Iowa, (the Counties served by the College being hereinafter referred to as the "Merged Area"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 280A of the Code of Iowa, as amended (hereinafter referred to as the "Act"), and particularly Section 280A.22 of the Code of Iowa, as amended ("Section 280A.22"), to issue Plant Fund Capital Loan Notes and use the proceeds from the sale of said Notes to defray all or a portion of the cost of the purchase of grounds, construction of buildings, payment of debts contracted for the construction of buildings, purchase of buildings and equipment for buildings, and the acquisition of libraries, and for the purpose of maintaining, remodeling, improving, or expanding the College; and

WHEREAS, the voters of the Merged Area have authorized in accordance with Section 280A.22 the imposition of a tax (the "Plant Fund Tax") equal to twenty and one-fourth cents per thousand dollars of assessed value on all taxable property in the Merged Area; and

WHEREAS, Section 280A.22 provides that the Plant Fund Tax is to be collected and remitted to the Treasurer of the College in the same manner as other taxes and deposited in a separate and distinct fund to be known as the Voted Tax Fund (the "Voted Tax Fund"); and

WHEREAS, Section 280A.22 authorizes the College to issue its Plant Fund Capital Loan Notes and pledge the Plant Fund Tax and the amounts in the Voted Tax Fund to the payment of such Notes; and

WHEREAS, the College has determined that the amount necessary to defray all or a portion of the cost of certain of its proposed capital improvements will require the issuance by the College of not to exceed $6,000,000 aggregate principal amount of its Plant Fund Capital Loan Notes (the "Notes") pursuant to the provisions of the Act; and
WHEREAS, the Notes have been offered for sale pursuant to notice published as required by law and bids have been received for the purchase of the Notes; and

WHEREAS, the Board has determined that the most favorable bid received was from Harris Trust and Savings Bank of Chicago (the "Purchaser"), and that the terms of said bid are as follows:

<table>
<thead>
<tr>
<th>Maturity (June 1)</th>
<th>Principal Amount</th>
<th>Interest Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1986</td>
<td>$450,000</td>
<td>6.0 %</td>
</tr>
<tr>
<td>1987</td>
<td>475,000</td>
<td>6.0 %</td>
</tr>
<tr>
<td>1988</td>
<td>500,000</td>
<td>6.0 %</td>
</tr>
<tr>
<td>1989</td>
<td>525,000</td>
<td>6.5 %</td>
</tr>
<tr>
<td>1990</td>
<td>575,000</td>
<td>6.9 %</td>
</tr>
<tr>
<td>1991</td>
<td>600,000</td>
<td>7.1 %</td>
</tr>
<tr>
<td>1992</td>
<td>650,000</td>
<td>7.3 %</td>
</tr>
<tr>
<td>1993</td>
<td>700,000</td>
<td>7.5 %</td>
</tr>
<tr>
<td>1994</td>
<td>725,000</td>
<td>7.7 %</td>
</tr>
<tr>
<td>1995</td>
<td>800,000</td>
<td>7.7 %</td>
</tr>
</tbody>
</table>

Price: $5,940,449.75

Net Interest Cost: $2,624,721.08

Net Interest Rate: 7.467201 %

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE AS FOLLOWS:

Section 1. That the bid received from the Purchaser is determined to be the most favorable bid received by the College and the sale of the Notes to the Purchaser upon the terms set forth in the bid, a copy of which is attached hereto, is hereby approved.

Section 2. That the form of bid for the purchase of the Notes by the Purchaser is hereby approved and ratified, and the President of the Board of Directors is authorized to execute the bid form and to proceed with the arrangements and to execute such other documents as the officers of the College deem necessary to complete the sale of the Notes to the Purchaser.

Section 3. That the notices of the sale of the Notes heretofore given and all acts of the Secretary done in furtherance of the sale of the Notes are hereby ratified and approved.
Section 4. That the Board of Directors hereby ratifies, approves and confirms the preparation, distribution to prospective purchasers and use of the Official Statement in connection with the sale of the Notes, and further authorizes the information contained therein to be used in connection with the sale of the Notes.

Section 5. That all Resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 16th day of July, 1985.

[Signature]
President of the Board of Directors

Attest:

[Signature]
Secretary of the Board of Directors
I, Helen Minor, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on July 16, 1985, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 16th day of July, 1985.

[Signature]

Secretary of the Board of Directors
Members of the Board of Directors
Des Moines Area Community College
(Merged Area XI), State of Iowa

Sale Date: June 18, 1985

Members of the Board of Directors:

For all or none of the principal amount of $6,000,000 Plant Fund Capital Loan Notes of your College, legally issued and as described in the Notice of Note Sale, we will pay the College $5,940,449.35 (not less than $5,940,000) plus accrued interest on the total principal of $6,000,000 to date of delivery, provided the Notes bear the following interest rates:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
<th>Interest</th>
<th>Year</th>
<th>Amount</th>
<th>Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>1986</td>
<td>$450,000</td>
<td>6.0 %</td>
<td>1991</td>
<td>$660,000</td>
<td>7.1 %</td>
</tr>
<tr>
<td>1987</td>
<td>475,000</td>
<td>6.0 %</td>
<td>1992</td>
<td>650,000</td>
<td>7.3 %</td>
</tr>
<tr>
<td>1988</td>
<td>500,000</td>
<td>6.0 %</td>
<td>1993</td>
<td>700,000</td>
<td>7.5 %</td>
</tr>
<tr>
<td>1989</td>
<td>525,000</td>
<td>6.3 %</td>
<td>1994</td>
<td>725,000</td>
<td>7.7 %</td>
</tr>
<tr>
<td>1990</td>
<td>575,000</td>
<td>6.9 %</td>
<td>1995</td>
<td>800,000</td>
<td>7.7 %</td>
</tr>
</tbody>
</table>

The Notes are dated August 1, 1985 and mature on June 1 in each of the years as indicated above and interest is payable June 1, 1986, and semiannually thereafter on June 1 and December 1 of each year.

This bid is made for prompt acceptance and subject to the conditions of the Notice of Note Sale. We enclose, herewith, our good faith check in the amount of $120,000.

Respectfully submitted,

Harris Trust and Savings Bank & Associates
Syndicate Manager
Chicago

By Bernard C. Quandt, Vice President
(A list of the firms associated with us in this bid is on the reverse side of this proposal attached list.)

The foregoing offer is hereby accepted by and on behalf of the Des Moines Area Community College, Ankeny, Iowa, this 18th day of June 1985.

I hereby acknowledge receipt of the above-described good faith check.

Des Moines Area Community College - Jasper M. Ristal, Board President

Des Moines Area Community College - Helen M. Minor, Board Secretary
### EVENSEN DODGE, INC.

**Regular Meeting**  
**July 16, 1985**  
**Page 8 of 8**

#### TABULATION OF BIDS

**$6,000,000 Plant Fund Capital Loan Notes**  
Des Moines Area Community College

**Due:** June 1, 1986/95  
**Bond Years:** 35,150.001  
**Average Life:** 5.86  
**Splits:** 10  
**Price:** Not less than $5,940,000.00

**SALE DATE:** Tuesday, July 16, 1985

<table>
<thead>
<tr>
<th>BIDDERS</th>
<th>ADDRESS</th>
<th>YEAR</th>
<th>RATE</th>
<th>YIELD</th>
</tr>
</thead>
<tbody>
<tr>
<td>HARRIS TRUST AND SAVINGS BANK</td>
<td>Chicago</td>
<td>1986</td>
<td>6.0</td>
<td>PRICE</td>
</tr>
<tr>
<td>NORWEST BANK DES MOINES, IA</td>
<td>Des Moines</td>
<td>1987</td>
<td>6.0</td>
<td></td>
</tr>
<tr>
<td>PRUDENTIAL-BACHE SECURITIES</td>
<td>Chicago</td>
<td>1988</td>
<td>6.0</td>
<td>5,940,449.75</td>
</tr>
<tr>
<td>BEAR, STEARNS &amp; CO.</td>
<td>Chicago</td>
<td>1989</td>
<td>6.5</td>
<td></td>
</tr>
<tr>
<td>JOHN NUVEEN &amp; CO., INCORPORATED</td>
<td>Chicago</td>
<td>1990</td>
<td>6.9</td>
<td>NIC</td>
</tr>
<tr>
<td>CLAYTON BROWN &amp; ASSOCIATES, INC.</td>
<td>Chicago</td>
<td>1991</td>
<td>7.1</td>
<td></td>
</tr>
<tr>
<td>Mercantile Trust Company, N.A.</td>
<td>St. Louis</td>
<td>1992</td>
<td>7.3</td>
<td>2,624,721.08</td>
</tr>
<tr>
<td>Centerre Bank, N.A.</td>
<td>St. Louis</td>
<td>1993</td>
<td>7.5</td>
<td></td>
</tr>
<tr>
<td>Hutchinson, Shockey, Erley &amp; Co.</td>
<td>Chicago</td>
<td>1994</td>
<td>7.7</td>
<td>NIR</td>
</tr>
<tr>
<td>American National Bank &amp; Trust Company of Chicago</td>
<td>Chicago</td>
<td>1995</td>
<td>7.7</td>
<td>7.467201</td>
</tr>
<tr>
<td>Croake Roberts, Inc.</td>
<td>Chicago</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Van Kampen Merritt, Inc.</td>
<td>Naperville, IL</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**In Association With**

- **THE FIRST NATIONAL BANK CHICAGO**  
- **William Blair & Company**  
- **Blunt, Ellis & Loewi, Inc.**

<table>
<thead>
<tr>
<th>BIDDERS</th>
<th>ADDRESS</th>
<th>YEAR</th>
<th>RATE</th>
<th>YIELD</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE NORTHERN TRUST COMPANY</td>
<td>Chicago</td>
<td>1986</td>
<td></td>
<td>PRICE</td>
</tr>
<tr>
<td>E. F. HUTTON &amp; CO., INC.</td>
<td>Kansas City</td>
<td>1987</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NORWEST SECURITIES</td>
<td>Minneapolis</td>
<td>1988</td>
<td></td>
<td>5,940,200.00</td>
</tr>
<tr>
<td>CHILES, HEIDER &amp; CO., INC.</td>
<td>Omaha, NE</td>
<td>1989</td>
<td></td>
<td>NIC</td>
</tr>
<tr>
<td>DAIN BOSWORTH, INC.</td>
<td>Minneapolis</td>
<td>1990</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SHAW, MCDERMOTT &amp; CO.</td>
<td>Des Moines</td>
<td>1991</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BECKER &amp; COWNIE, INC.</td>
<td>Des Moines</td>
<td>1992</td>
<td></td>
<td>2,670,691.67</td>
</tr>
<tr>
<td>CHANNER NEWMAN SECURITIES Division of THE ILLINOIS COMPANY, INCORPORATED</td>
<td>Chicago</td>
<td>1993</td>
<td></td>
<td>NIR</td>
</tr>
</tbody>
</table>

**Dividend of THE ILLINOIS COMPANY, INCORPORATED**

- **Discount of THE ILLINOIS COMPANY, INCORPORATED**

---

3608 IDS Tower, Minneapolis Minnesota 55402  
612/338-3535  800/328-8200  800/328-8100 Minnesota  
IA57.85C/53
<table>
<thead>
<tr>
<th>BIDDERS</th>
<th>ADDRESS</th>
<th>YEAR</th>
<th>RATE</th>
<th>YIELD</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTINENTAL ILLINOIS NATIONAL</td>
<td>Chicago</td>
<td>1986</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BANK AND TRUST</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PAIN WEBBER INCORPORATED</td>
<td>Kansas City</td>
<td>1988</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DEAN WITTER REYNOLDS, INC.</td>
<td>Chicago</td>
<td>1989</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MERRILL LYNCH CAPITAL MARKETS</td>
<td>Minneapolis</td>
<td>1990</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SMITH BARNEY, HARRIS UPHAM</td>
<td>Chicago</td>
<td>1991</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Griffin, Hubic, Stephens &amp;</td>
<td>Chicago</td>
<td>1992</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thompson, Inc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LaSalle National Bank</td>
<td>Chicago</td>
<td>1993</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prescott, Ball &amp; Turben, Inc.</td>
<td>Chicago</td>
<td>1994</td>
<td></td>
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<tr>
<td>Saverman Securities, Inc.</td>
<td>Cleveland</td>
<td>1995</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aid Securities</td>
<td>Chicago</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>R.G. Dickinson &amp; Co.</td>
<td>Des Moines</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zahner &amp; Company</td>
<td>Kansas City</td>
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<td></td>
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</table>

**PRICE**

<table>
<thead>
<tr>
<th>5,940,180.00</th>
</tr>
</thead>
</table>

**NIC**

<table>
<thead>
<tr>
<th>2,664,224.17</th>
</tr>
</thead>
</table>

**NIR**

| 7.579585    |
APPROVAL OF ISSUANCE OF PLANT FUND CAPITAL NOTES

There was a motion by T. Nemmers, seconded by E. Leonard, that the Board approve the resolution authorizing the issuance of $6,000,000 aggregate principal amount of Plant Fund Capital Notes and providing the securing of such notes. (Attachment #3 to these minutes.)

Motion passed unanimously on a roll call vote.

STUDENT HOUSING

After discussion of a recommendation of on-campus student housing (Attachment #4 to these minutes), a motion was made by L. Courter, seconded by T. Nemmers, that further exploration be done and plans and specifications be put together and brought back for Board consideration at a later date.

Motion passed unanimously.

CONSIDERATION OF REDESIGNATION OF DEPOSITORY BANKS AND MAXIMUM ALLOWABLE DEPOSITS

It was moved by D. Rowen, seconded by T. Nemmers, that the banks listed on Iowa Form No. 697, a copy of which is attached hereto and identified as Attachment #5 to these minutes, be designated for approval of Des Moines Area Community College funds in amounts not to exceed amounts shown on said listing and that the Board Secretary be directed to forward a copy of this form to the State Treasurer.

Motion passed unanimously on a roll call vote.

APPROVAL OF PAYABLES

A motion for approval of the payables as presented in Attachment #6 to these minutes was made by E. Leonard, seconded by D. Rowen.

Motion passed unanimously.

APPROVAL OF TREASURER'S ANNUAL REPORT-FY1984-85

It was moved by E. Leonard, seconded by D. Rowen, that the Treasurer's Annual Report for FY1984-85, a copy of which is attached hereto and identified as Attachment #7 to these minutes, be approved and that copies be sent to the State Superintendent of Public Instruction and the Polk County Treasurer, as required by law.

Motion passed unanimously.

FINANCIAL REPORT

The June, 1985, Financial Report is Attachment #8 to these minutes.

CLOSED SESSION

No closed session was held.
ADJOURNMENT

A motion for adjournment was made by E. Leonard, seconded by H. Ritland.

Motion passed unanimously and at 7:30 p.m., Board President Risdal adjourned the meeting.

JASPER M. RISDAL, President

HELEN M. MINOR, Board Secretary
DATE: July 5, 1985

TO: Joseph A. Borgen, President

FROM: Eugene R. Snyder, Executive Vice President

RE: Board Agenda Item
    On-Campus Student Housing

An ad hoc committee chaired by Morris Johnson and including Leonard Bengtson, Don Kerr, Gail Wickham (Van Pelt) and Lynn Albrecht have completed their report/position paper concerning the need for on-campus student living facilities. A copy is attached and can be reproduced as you see fit. The findings are consistent with the general feeling that has prevailed in much of the literature today about the lack of a "sense of community" by students attending community colleges all across the country; this is a very serious problem in Iowa and most particularly here at DMACC. This report, the video tape interviews conducted recently by the Weitz Corporation, a recent student survey of this year's DMACC students and the feedback from parents directly and indirectly through faculty and staff, all point to this serious void in many community college students' college experience as a result of not residing in a dormitory environment on campus.

As commuter institutions in many of the urban areas across the country, community colleges have not concentrated on this issue because of the relatively short driving distances from home of the great majority of students. Thus, the demand for housing at these institutions is very small or even non-existent. However, much is written nationally and strong feelings are expressed by student personnel advocates locally; this problem must be addressed in most all of these colleges but especially in institutions, like DMACC, where maximum access, choice and special leadership/personal growth is needed for those students who must or desire to reside on campus. The committee reports that external research shows that:

1. Student dissatisfaction, poor academic performance and attrition have been linked to feelings of isolation from close relationships in college and a lack of involvement in college life.

2. Personal development dimensions of intellectuality and independence which have been shown to be important factors in students personal and academic development.

3. Diversification of the student population has always been a mainstay of the community college.
environment. Many of these heterogenous students have special needs that require special assistance adjusting to the college environment. Much of the adjustment can take place in the residence halls.

Both the location and the type of living facility are important to students who need to address the above listed issues. Although the Bengtson survey, included in the position paper, indicates that there is a need for addition housing both on and off-campus, the needs of a significant number of students can only be met by the on-campus dormitory settings. The interaction needs of this selected group of students suggest that apartment type buildings would not serve their needs. This was heavily re-affirmed in the Weitz video interviews and by staff in their face to face and telephonic discussions with parents and students. It should be pointed out that parents of students in rural Iowa are most concerned about the absence of on-campus housing and it has been reported that a number of students have gone to American Institute of Business (AIB) for this very reason. The cost issues are also significant variables in student decisions of going to college and the Evaluation Survey Service (ESS) survey contained in Attachment D verifies that the college is losing students because of this barrier. We must address these issues if we are truly the leader in Iowa's Community College system.

Thus, the existing apartments in Ankeny, Des Moines and other surrounding communities and even the planned Campus View housing project, if and when it continues, will still not serve most of those included within this strata of students. I, therefore, recommend we proceed with the development of the on-campus dormitory plans.

Using the competitive bid approach you suggested, the College staff could be directed by the Board to:

1. Secure appraisals of the acreage to be used for this type housing.

2. Present a recommendation, based on the appraisal, for sale or long term lease to the successful developer.

3. Develop criteria for Board approval and based on these criteria, requests for proposals to erect and operate on-campus dormitories would be advertised in district newspapers.

4. Evaluate based on the predetermined criteria, the various proposals and present them to the Board for their decision.
5. Prepare contracts between the Board and the successful developer on the sale or lease of property and construction of the dormitories.

As pointed out in the attached paper, members of the committee will be available at the July meeting to address any questions that you or members of the Board might have. Since I have not included summary of benefits from residence hall by college freshman or the important ingredients in residence hall programming, their input might prove to be beneficial. Don Zuck and I will be available to develop the concept for the request for proposal.

Thank you for your consideration of this matter.

cc: Morris Johnson
July 9, 1985

TO:  Board Secretary

FROM:  Irv Steinberg

RE:  Board Agenda Item for July, 85

ITEM:  Consideration to redesignate depository banks and maximum deposit amount allowed at each bank with notification given to State Treasurer.

RATIONALE:  Under the new system to secure deposits of public funds, the State Treasurer requires that a current Resolution Naming Depositories (Iowa Form No. 697) be on file at that office.

Currently, we have identified Ankeny State Bank and Bankers Trust as our two primary Depository Banks. If it is determined that the Anticipatory Warrant monies expected to be received on July 12, 85 can be invested at banks other than these two at a higher rate of interest, it will be necessary to amend our current Resolution on file with the State Treasurer to include appropriate additional banks.

SUGGESTED FORM OF MOTION:
It was moved by ________, seconded by ________ that the banks listed on Iowa Form No. 697, a copy of which is attached hereto and identified as Attachment No. __, be designated for approval of Des Moines Area Community College funds in amounts not to exceed amounts shown on said listing and that the Board Secretary be directed to forward a copy of this form to the State Treasurer. Motion passed.
RESOLUTION NAMING DEPOSITORIES

Iowa Official Form No. 697 Section 453.2 of the Code

BE IT RESOLVED by the BOARD OF DIRECTORS of the DES MOINES AREA COMMUNITY COLLEGE (MERGED AREA XI) in POLK, et al., County, Iowa: That we do hereby designate the following named banks to be depositories of the DES MOINES AREA COMMUNITY COLLEGE (MERGED AREA XI) in amounts not to exceed the amounts named opposite each of said designated depositories:

<table>
<thead>
<tr>
<th>NAME OF DEPOSITORY</th>
<th>LOCATION</th>
<th>Maximum Deposit in effect under prior resolution</th>
<th>Maximum Deposit under this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boone State Bank &amp; Trust</td>
<td>Boone, Iowa</td>
<td>$125,000.00</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>Citizens National Bank</td>
<td>Boone, Iowa</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Ankeny State Bank</td>
<td>Ankeny, Iowa</td>
<td>$7,000,000.00</td>
<td>$7,000,000.00</td>
</tr>
<tr>
<td>Bankers Trust Co.</td>
<td>Des Moines, la.</td>
<td>$8,500,000.00</td>
<td>$8,500,000.00</td>
</tr>
<tr>
<td>Hawkeye Bank &amp; Trust of DM</td>
<td>Des Moines, la.</td>
<td>$100,000.00</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>Commercial Savings Bank</td>
<td>Carroll, la.</td>
<td>$100,000.00</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>Hawkeye Savings &amp; Loan</td>
<td>Boone, la.</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>First National Bank</td>
<td>Ames, la.</td>
<td>$10,800,000.00</td>
<td>$10,800,000.00</td>
</tr>
</tbody>
</table>

The vote on the resolution is as follows:

AYES: Susan Clouser, Lloyd Courter, Eldon Leonard, Ted Nemmers, Jasper Risdal, Herbert Ritland, Don Rowen

NAYS: NONE

Dated at Ankeny, Iowa, this 16th Day of July, 1985

SEAL

Helen Minor

NOTE: The foregoing resolution should be certified in duplicate to the Treasurer of State, after approved by him, his findings will be endorsed on one copy, which will be returned to the proper officer for his files.
MEMO TO:  Board Secretary  
FROM: Irv Steinberg  
RE:  July Board Agenda Item

ITEM:  Approval of Treasurer's Annual Report for FY85

RATIONALE:  To comply with Section 291.15, Code of Iowa, 1975, this report must be Board approved at the regular Board meeting in July and copies submitted to State Superintendent of Public Instruction and Polk County Treasurer.

The report is basically a reconciliation for the entire fiscal year between our depository banks and General Ledger Accounts. This reconciliation is in the process of being completed and will be documented on appropriate forms prior to the Board Meeting July 16th.

SUGGESTED FORM OF MOTION:

It was moved by ___________, seconded by ___________, that the Treasurer's Annual Report for FY1984-85, a copy of which is attached hereto and identified as Attachment #_____, be approved and that copies be sent to the State Superintendent of Public Instruction and the Polk County Treasurer, as required by law.
TREASURER'S ANNUAL REPORT
TO THE
BOARD OF EDUCATION,
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
AND
COUNTY TREASURER

For The Fiscal Year July 1, 1984 Thru June 30, 1985

NAME OF DISTRICT

FILE NUMBER

ATTACHMENT # 7
Regular Meeting
July 16, 1985
Page 2 of 2

1. Treasurer's Cash Balance July 1, 1984 $ 4,314,518.29
2. Securities Owned July 1, 1984 $ 4,966,518.29
3. TOTAL ASSETS TO ACCOUNT FOR (# 3 + # 4) $ 91,815,087.59
b. General Fund Expenditures for Year $ 88,895,653.38
7. TREASURER'S TOTAL ASSETS JUNE 30, 85 ( # 5 + # 6) $ 2,919,436.21
8. Securities Owned June 30, 85 $ 800,000.00
9. TREASURER'S CASH BALANCE JUNE 30, 85 ( # 7 + # 8) $ 2,119,436.21

STATEMENT OF BANK DEPOSITS

2. Affidavits from depositary banks should be submitted to the board with this report.

<table>
<thead>
<tr>
<th></th>
<th>Active Funds</th>
<th>Restricted Funds</th>
<th>Securities</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ankeny State</td>
<td>$ 2,919,436.21</td>
<td></td>
<td></td>
<td>$ 2,919,436.21</td>
</tr>
<tr>
<td>Bankers Trust</td>
<td>$ 2,919,436.21</td>
<td></td>
<td></td>
<td>$ 2,919,436.21</td>
</tr>
<tr>
<td>Totals</td>
<td>$ 5,838,872.42</td>
<td></td>
<td></td>
<td>$ 5,838,872.42</td>
</tr>
</tbody>
</table>

I hereby certify the above report to be correct to the best of my knowledge and belief.

DISTRICT TREASURER'S SIGNATURE

The board of directors has examined the treasurer's records and the report above and herewith certify that both have been approved for the fiscal year July 1, 1984 through June 30, 1985.

Dated this 16th day of July, 1985

BOARD PRESIDENT'S SIGNATURE

BOARD SECRETARY'S SIGNATURE

DIRECTIONS

1. This report should be based upon the treasurer's books. Disbursements, Items 6 and 15, should include amounts actually paid out by the treasurer and not include warrants issued by the secretary and not paid by the treasurer.

2. Statement of bank deposits, Item 22, should agree with affidavits from depository banks. The total amount of bank deposits should reconcile with total balances on hand June 30, 85, in Items 9 and 18.

3. Balance on hand July 1, 84, Items 1 and 10, should be the same as those reported on hand June 30, 84, in last year's report.
July 5, 1985

MEMO TO: Board Secretary

FROM: Irv Steinberg


As denoted on Cash Position Report, adequate funds were on hand 6-28-85 to fully pay off our FY85 Anticipatory Warrant of $4,263,000 plus interest. Additional monies are also on hand to cover anticipated expenses thru July 12th, when proceeds from the issuance of our FY86 Anticipatory Warrant of $4.8 million is expected.

The final payment of $1,754,000 due to Bankers Trust on our three year Plant Fund loan was made on July 1,85.

Currently, all monies available for investment purposes are being maintained in money market savings accounts paying 7% interest compounded daily, which is higher than CD rates.

Summary fiscal year end reports to include revenue, expenditure balance sheet and other financial data will be prepared after our fiscal year end closing journals are finalized.
## COMBINED FUNDS

<table>
<thead>
<tr>
<th>Description</th>
<th>PLANT FUND</th>
<th>VOTED TAX SF</th>
<th>DMACC TRUST</th>
<th>HF 623 JOB RNG</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CASH IN BANK:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balance Fwd June 1, '85</td>
<td>$1,323</td>
<td>$2,070</td>
<td></td>
<td>$15,942</td>
</tr>
<tr>
<td>PLUS: June Receipts</td>
<td>1,934,816</td>
<td>369,064</td>
<td></td>
<td>125,223</td>
</tr>
<tr>
<td>LESS: June Disbursements</td>
<td>2,220,575</td>
<td>359,205</td>
<td></td>
<td>101,986</td>
</tr>
<tr>
<td>Cash Balance 6-30-85</td>
<td>$284,436</td>
<td>$11,929</td>
<td></td>
<td>$39,179</td>
</tr>
</tbody>
</table>

### INVESTMENTS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Ankeny State Bank</th>
<th>Bankers Trust</th>
<th>$4,910</th>
<th>$44,689</th>
<th>$900,285</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savings Accounts:</td>
<td></td>
<td></td>
<td>974,315</td>
<td>1,401,222</td>
<td></td>
</tr>
<tr>
<td>Certificates of Deposit:</td>
<td></td>
<td></td>
<td>1,901,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant Fd at BT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gen Fd at ASB</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Early Retirement SF</td>
<td>48,724</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loan Fd at ASB</td>
<td>22,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alumni at ASB</td>
<td>11,360</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DMACC Trust at ASB</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Boone Athl at HSL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Greyhound, HF623 Proj</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Cash/Investments</td>
<td>$787,168</td>
<td>$1,413,151</td>
<td>$1,901,000</td>
<td>$183,868</td>
<td>$1,700,285</td>
</tr>
</tbody>
</table>

### FOOTNOTES:


2. CD's shown above for Early Retirement represents Sinking Fund established for employees who elected the Early Retirement option.

3. Final interest and principal payment of $1,754,400 on the 3 year Plant Fund loan was made 7-1-85, from the $1,901,000 CD's maturing in the Sinking Fund that date.

4. The $4,263,000 FY85 Anticipatory Warrant issued to Bankers Trust was paid in full on 6-28-85.

5. Deficit cash balance shown for combined funds is offset by outstanding checks.
Public Hearing
Regarding Partial Re-roofing Building #7
Ankeny Campus

July 16, 1985
Building 1 - Room 30 - Ankeny Campus

1. Call to Order - 5:05 p.m.

2. Roll Call.

3. Requests to address the Board recognized.

4. Consideration of Resolution adopting proposed plans, specifications, form of contract and estimated costs for the partial re-roofing of Building #7, Ankeny Campus.

5. Adjournment.
A special meeting of the Des Moines Area Community College Board of Directors was held in Building 1, Room 30 of the Ankeny Campus, on July 16, 1985, for the purpose of conducting a public hearing for the adoption of plans, specifications, form of contract and estimated costs for the partial re-roofing of Building #7, Ankeny Campus. The meeting was called to order at 5:05 p.m., by Board President Jasper Risdal.

Members Present:
Susan Clouser
Lloyd Courter
Eldon Leonard
Ted Nemmers
Jasper Risdal
Herbert Ritland
Don Rowen

Members Absent:
DeVere Bendixen
Doug Shull

Others Present:
Joseph A. Borgen, President
Helen M. Minor, Board Secretary
Don Zuck, Board Treasurer
Various other DMACC staff and interested area residents

Mr. Richard C. Sucher II, President of Des Moines Roofing and Insulation, Inc. addressed the Board with objections to specifications written for the re-roofing project.

It was moved by E. Leonard, seconded by H. Ritland, that the Resolution adopting proposed plans, specifications, form of contract and estimated costs for the partial re-roofing of Building #7, Ankeny Campus not be approved, and further action be tabled.

Motion passed unanimously on a roll call vote.

A motion for adjournment was made by E. Leonard, seconded by D. Rowen.

Motion passed unanimously and at 5:40 p.m., Board President Risdal adjourned the meeting.
The Board Secretary reported that bids had been received for partial re-roofing Building 7, in accordance with approved plans and specifications, as indicated on the Bid Tally Sheet, a copy of which is attached hereto and made a part of these minutes.

It was moved by , seconded by , that a contract for PARTIAL RE-ROOFING BUILDING 7 be awarded to Central States Roofing with a base bid of $98,800.00, and that the Board President and Secretary be authorized to sign said contract.

It is further approved that the combined bid of $126,800.00 is accepted on the total price for their contract in combination with the contract for Re-Roofing the Auditorium, Boone Campus.

Motion passed.

The roll was called and the following directors voted:

AYES:

NAYS:
Call to Order - 5:10 p.m.

Roll Call.

Requests to address the Board recognized.

Consideration of Resolution adopting proposed plans, specifications, form of contract and estimated costs for the re-roofing of the Auditorium, Boone Campus, Boone, Iowa.

Adjournment.
A special meeting of the Des Moines Area Community College Board of Directors was held in Building 1, Room 30 of the Ankeny Campus, on July 16, 1985, for the purpose of conducting a public hearing for the adoption of plans, specifications, form of contract and estimated costs for the re-roofing of the auditorium, Boone Campus. The meeting was called to order at 5:41 p.m., by Board President Jasper Risdal.

Members Present:
- Susan Clouser
- Lloyd Courter
- Eldon Leonard
- Ted Nemmers
- Jasper Risdal
- Herbert Ritland
- Don Rowen

Members Absent:
- DeVere Bendixen
- Doug Shull

Others Present:
- Joseph A. Borgen, President
- Helen M. Minor, Board Secretary
- Don Zuck, Board Treasurer
- Various other DMACC staff and interested area residents

It was moved by E. Leonard, seconded by T. Nemmers, that the Resolution adopting proposed plans, specifications, form of contract and estimated costs for the re-roofing of the Auditorium, Boone Campus, Boone, Iowa, be tabled.

Motion passed unanimously on a roll call vote.

A motion for adjournment was made by T. Nemmers, seconded by D. Rowen.

Motion passed unanimously and at 5:43 p.m., Board President Risdal adjourned the meeting.

HELEN M. MINOR, Board Secretary
## Partial Re-Roofing, Building 7, Ankeny Campus

### and Auditorium, Boone Campus

**Bid Opening June 10, 1985**

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Building 7</th>
<th>Auditorium, Boone Campus</th>
<th>Combined Bid # 7 and Boone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Base Bid</td>
<td>Bid Bond</td>
<td>Base Bid</td>
</tr>
<tr>
<td>Central States Roofing</td>
<td>$98,800.00</td>
<td>$5,000.00</td>
<td>$28,900.00</td>
</tr>
<tr>
<td>Des Moines Roofing</td>
<td>$144,100.00</td>
<td>$5,000.00</td>
<td>$49,335.00</td>
</tr>
<tr>
<td>Cecil Gorsh &amp; Sons, Inc.</td>
<td>$108,000.00</td>
<td>Certified Check $5,000.00</td>
<td></td>
</tr>
<tr>
<td>Keehn Brothers</td>
<td>$127,600.00</td>
<td>Certified Check $5,000.00</td>
<td>$40,000.00</td>
</tr>
</tbody>
</table>
The Board Secretary reported that bids had been received for re-roofing the Auditorium, Boone Campus, in accordance with approved plans and specifications, as indicated on the Bid Tally Sheet, a copy of which is attached hereto and made a part of these minutes.

It was moved by [name], seconded by [name], that a contract for RE-ROOFING THE AUDITORIUM, BOONE CAMPUS, be awarded to Central States Roofing with a base bid of $28,900.00, and that the Board President and Secretary be authorized to sign said contract.

It is further approved that the combined bid of $126,800.00 is accepted as the total price for their contract in combination with the contract for Partial Re-Roofing Building 7.

Motion passed.

The roll was called and the following directors voted:

AYES:

NAYS:
ANNUAL JOINT MEETING OF BOARDS OF DIRECTORS
OF
HEARTLAND AREA EDUCATION AGENCY
AND
DES MOINES AREA COMMUNITY COLLEGE

Tuesday, July 16, 1985
4:00 p.m.
Heartland Area Education Agency
1932 S.W. Third
Ankeny, Iowa 50021

AGENDA

1. Call to Order--John Niemeyer, Vice President
   Heartland Board of Directors

2. Approval of Minutes of August 17, 1984, Meeting

3. STRIVE Program--Kim Linduska, DMACC

4. Regional Planning Council for Career and Vocational Education--Jim Wolter, Heartland

5. Heartland's Project in Pooling Local District Funds Provided by
   the Carl Perkins Bill for Handicapped and Disadvantaged Students
   --Jim Wolter

6. Other Concerns

7. Adjournment
The annual meeting of the Heartland Area Education Agency and the Des Moines Area Community College was held in Heartland's office at 1932 S.W. Third Street in Ankeny at 4:00 p.m. on Tuesday, July 16, 1985. Heartland's Board Vice President John Niemeyer called the meeting to order at 4:00 p.m.

Heartland Board members E. E. Andrews, Ann Burns, and Robert Reynolds were present in addition to DMACC Board members Susan Clouser, Eldon Leonard, Theodore Nemmers, and Herbert L. Ritland. Heartland staff members present included Bill Clark, Marvin Davis, Joe Millard, Mike Hupfer, Cyrene Nassif, Jim Wolter, J.R. Phillips, and Linda Clemmens. Joe Borgen and Kim Linduska of the DMACC staff were also present.

Following introductions, Mr. Niemeyer asked if there were any corrections to the minutes of the August 17, 1984, meeting. There being none, the minutes stand approved.

Mr. Niemeyer asked that Marvin Davis be added to the agenda. There were no other additions or corrections to the agenda and it stood approved as amended.

1. STRIVE

Ms. Linduska explained the STRIVE Program began in 1981 with 17 students from 7 local districts taking part in vocational training for mildly disabled students. These students did not receive the training in their local high school. The Program is provided for by 28E Agreements jointly administered between Heartland and DMACC. DMACC furnishes the training and facilities while Heartland furnishes referrals and the staffing team.

In 1984, 49 students from 21 districts enrolled in Strive and 90% of them finished the year. A recent survey showed that 142 students out of 170 who have completed the program are employed. The average student spends three semesters in the STRIVE Program. There will be 48 students in thirty different areas beginning in the fall.

The DPI guidelines for the STRIVE Program have returned to their original form.
2. Media

Dr. Davis said the media services of Heartland and DMACC complement each other. Heartland uses DMACC's audio and video facilities, and DMACC uses Heartland's earth station, film developing, and graphics. The charges are figured at the end of each year and are usually quite equal.

3. Experienced-Based Career Education

Mr. Wolter advised that one problem encountered in the past with the STRIVE program was assuring that the students had career exploratory experience in the career of their choice. The experience-based career education project now gives this assurance. A training course will be taught by AEA and DMACC personnel August 6-9, 1985.

4. Carl Perkins Bill

The Carl Perkins Vocational Act relates to Project STRIVE as it is a new federal law which emphasizes vocational programs for disadvantaged and handicapped students. In the past, secondary vocational programs have done a good job of screening out students who might have difficulty in those programs. The Perkins Act encourages vocational programs for high school handicapped and disadvantaged students. Heartland has asked if schools receiving a small amount of funds from the Perkins Act would be interested in pooling the money. Heartland would provide part of the match with staff to help local districts develop a better program for handicapped students. To date, 24 districts have said they want to pool with Heartland.

5. Central Iowa Regional Planning Council

Mr. Wolter said the Central Iowa Regional Planning Council began two years ago with members from the areas of business, labor, and education. The mission of the Council is to provide the opportunity for each individual in Area 11 to be prepared with skills which will enable her/him to experience successful entry and advancement in the world of work.

Last year, efforts of the Council were devoted to completing a study of secondary vocational education including what is being done and how it can be improved. The number one priority of the Council is to develop a standard philosophy for career and vocational education. The Planning Council will implement the activities suggested in last year's study. Post-secondary needs will be addressed also. The project is funded with federal vocational dollars.

Mr. Niemeyer thanked everyone for attending and the meeting adjourned at 4:35 p.m.

1c