

Des Moines Area Community College

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Board of Directors Meeting Minutes

9-11-1995

Board of Directors Meeting Minutes (September 11, 1995)

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DES MOINES AREA COMMUNITY COLLEGE
Board of Directors

Regular Meeting - September 11, 1995
DMACC Commons - Eldon Leonard Board Room
Ankeny, Iowa

A G E N D A

1. Call to order - 4 p.m.
2. Roll call.
3. Consideration of tentative agenda.
4. Public comments.
5. Presentation - NCA Self-study, Carroll Bennett, Executive Dean, Newton Polytech.
6. Presentation - Tech Prep and School to Work Initiatives, Kim Linduska, Vice President, Academic Affairs.
7. Consideration of minutes of the August 14, 1995, regular board meeting.
8. Consideration of appointment to fill vacancy in Director District II.
9. Consideration of bids for the purchase of plant fund capital loan notes.
10. Consideration of resolution directing the sale of plant fund capital loan notes in the aggregate principal amount of \$1,500,000.
11. Consideration of resolution authorizing the issuance of \$1,500,000 plant fund capital loan notes and providing for the securing of such notes.
12. Consideration of the Human Resources report.
13. Consideration of payables.
14. Presentation of financial report.
15. President's report.
16. Board members' reports.

17. Closed session - litigation.
18. Closed session - evaluation of president.
19. Information Items:
 - A. September 12 - School Election
 - B. September 20-23 - ACCT Annual Convention, Seattle
 - C. October 9 - Organization & Regular Board Meeting, Boone - 4 p.m.
20. Adjournment.

**BOARD OF DIRECTORS
DES MOINES AREA COMMUNITY COLLEGE
2006 South Ankeny Boulevard
Ankeny, Iowa**

REGULAR MEETING,
SEPTEMBER 11, 1995

The regular meeting of the Des Moines Area Community College Board of Directors was held at The Commons, Ankeny Campus, on September 11, 1995. Board President Doug Shull called the meeting to order at 4 p.m.

ROLL CALL

Members Present:

Harold Belken
Dale Froehlich
Dick Johnson
Anita Micich

Naomi Neu
Gerry Pecinovsky
Doug Shull
Madelyn Tursi

Members Absent: None (Vacancy in District II)

Others Present:

Joseph A. Borgen, President/CEO
Helen Harris, Board Secretary
Don Zuck, Treasurer
Gordon Greta, Assistant to President/General Counsel
Other interested DMACC staff and community residents

APPROVAL OF
TENTATIVE AGENDA

A motion to approve the tentative agenda as presented was made by Belken; second by Micich.

Motion passed unanimously. Aye-Belken, Froehlich, Johnson, Micich, Neu, Pecinovsky, Tursi, Shull.

PUBLIC COMMENTS

None.

PRESENTATION, NCA
SELF-STUDY,
CARROLL BENNETT

Carroll Bennett, Executive Dean, Newton Polytechnic Campus gave an overview on the upcoming North Central Association accreditation visit in October.

PRESENTATION,
TECH PREP, KIM
LINDUSKA

Kim Linduska, Senior Vice President, Academic Achievement, addressed the Board on cooperative programs between DMACC and area schools.

APPROVAL OF
MINUTES

The minutes of the August 14, 1995 Board meeting were approved with a minor correction to the wording of the Courter Eulogy.

APPROVAL OF
APPOINTMENT OF
DMACC DIRECTOR,
DISTRICT II

Board President Shull appointed Directors Belken and Neu to interview Dr. Wayne Rouse of Boone for the DMACC Director District II vacancy. A motion was made by Belken with a second by Neu, that the Board appoint Wayne Rouse to represent DMACC in Director District II to serve until the next regular school board election (September, 1996). The Oath of Office will be administered at the organizational/regular Board meeting, October 9, 1995.

Motion passed unanimously. Aye-Belken, Froehlich, Johnson, Micich, Neu, Pecinovsky, Tursi, Shull. Nay-none.

REJECT BIDS, PLANT
FUND CAPITAL LOAN
NOTES

Board Report 95-060. Dr. Borgen reported that bids were received for the purchase of plant fund capital loan notes as scheduled. Since land as discussed at the August, 1995, meeting would not be purchased at this time, he asked the Board to reject all bids. It was moved by Johnson that the Board reject all bids for the purchase of plant fund capital loan notes; second by Tursi.

Motion passed unanimously. Aye-Belken, Froehlich, Johnson, Micich, Neu, Pecinovsky, Tursi, Shull. Nay-none. This decision cancels the sale and issuance of said notes.

APPROVAL OF
HUMAN RESOURCES
REPORT

Board Report 95-059. A motion was made by Neu that the Board approve the following personnel items; second by Micich. Motion passed unanimously. Aye-Belken, Froehlich, Johnson, Micich, Neu, Pecinovsky, Tursi, Shull. Nay-none.

New Personnel

Cleveland, Ole S., Instructor, Agri-Business, Business & Management, Ankeny. Annual salary \$36,473, effective August 28, 1995. 12-month position; continuing contract with faculty; probationary.

Martin, Cynthia J., Instructor, Chemistry, Boone. Annual salary \$25,528; effective August 28, 1995. Nine-month position; continuing contract with faculty; probationary.

VanVark, Janine M., Educational Advisor, Basics & Beyond, Newton Polytechnic. Annual salary \$25,140, effective August 14, 1995. Employment agreement with professional staff.

Contract Changes

Francis, Ann, Instructor, Computer Graphics, I & T, Ankeny. Change from regular one-year position to a regular on-going position. Annual salary \$25,528; effective August 28, 1995.

Meier-Cade, Connie J., Instructor, Nursing, Ankeny. Change from .67 FTE to .70 FTE. Annual salary \$26,487; effective August 28, 1995.

Moore, Mary, change from Supervisor, Student Support Services (Grade 12) to Supervisor, TRIO Programs (Grade 13), Urban Campus. Grade/salary change resulting from position evaluation. Annual salary \$39,220; effective January 11, 1995.

Transfer

Black, Winston, Ankeny Campus, from Curriculum Development Specialist to Director, Career Opportunities Program (COP); effective August 21, 1995.

Resignation

Doering, Laura J., Assistant Registrar, Student Records/Services, Ankeny. Effective August 31, 1995.

APPROVAL OF PAYABLES

Approval of the payables as presented in Attachment #1 to these minutes was made by Belken; second by Neu.

Motion passed unanimously. Aye-Belken, Froehlich, Johnson, Micich, Neu, Pecinovsky, Tursi, Shull. Nay-none.

FINANCIAL REPORT

Darrell Roberts, Vice President, Business Services, distributed the June 30, 1995, financial statement and an Investment Recap by Bank dated September 1, 1995. (Attachment #2.)

CLOSED/LITIGATION

A closed session for litigation was not held.

CLOSED SESSION - EVALUATION OF PRESIDENT

G. Pecinovsky moved that the Board hold a closed session as provided in Section 21.5(1)(c) of the Open Meetings Law, Code of Iowa, to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session; second by Froehlich.

Motion passed unanimously on a roll call vote, and at 5:25 p.m., the Board convened in closed session. Aye-Belken, Froehlich, Johnson, Micich, Neu, Pecinovsky, Shull, Tursi. Nay-none.

RETURN TO OPEN SESSION

The Board returned to open session at 5:55 p.m.. A tape recording of the closed session is in the safety deposit box at Community State Bank, Ankeny.

A motion was made by Johnson that a three-year contract (July 1, 1995-June 30, 1998) be granted to President Borgen; that his annual salary be increased effective July 1, 1995, by 3%; and additional benefits be granted as discussed.

Motion passed unanimously. Aye-Belken, Froehlich, Johnson, Micich, Neu, Pecinovsky, Shull, Tursi. Nay-none.

ADJOURNMENT

A motion for adjournment was made by Froehlich; second by Neu.

Motion passed unanimously and at 6 p.m., Board President Shull adjourned the meeting.



DOUG SHULL, Board President



HELEN M. HARRIS, Board Secretary

**DES MOINES AREA COMMUNITY COLLEGE
 INVESTMENTS
 RECAP BY BANK
 SEPTEMBER 1, 1995**

<u>COMMUNITY ST BANK, ANKENY:</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>BANK EQUITY</u> <u>3/31/95</u>
Money Mkt Svgs Acct (Gen Fd)	3,160,332	5.48% changes monthly	
Money Mkt Svgs Acct (Plant Fd)	221,014	5.48% changes monthly	
NJTP Acct (Restricted Fd)	164,684	No interest account	
Total	<u>3,546,030</u>		<u>13,530,000</u>
<u>FIRST NATIONAL BANK, AMES:</u>			
Money Mkt Svgs Acct (Gen Fd)	\$30,177	4.60% changes monthly	
Alumni CD #21354 (Agency Fd)	60,000	6.30% Matures 4/04/96	
Alumni Nurse CD (Agency Fd)	6,000	5.90% Matures 4/04/96	
Total	<u>\$96,177</u>		<u>\$26,511,000</u>
<u>FIRSTAR BANK DES MOINES:</u>			
NJTP Multiples 15-17(Taxable)	<u>\$1,778,195</u>	changes weekly	<u>\$33,694,000</u>
<u>NORWEST BANK DM-TRUST/ISJIT:</u>			
Nowest Trust NJTP Funds (ISJIT)	\$12,420,246	Varies Daily	
ISJIT Direct NJTP Funds	4,484,736	Varies Daily	
Total	<u>\$16,904,982</u>		
<u>HAWKEYE BANK OF DES MOINES:</u>			
Money Mkt Svgs Acct (Gen Fd)	<u>\$1,057,127</u>	5.45% changes monthly	<u>\$19,736,000</u>
<u>STATE BK & TRUST CO, NEVADA:</u>			
Money Mkt Svgs Acct (Gen Fd)	<u>4,468</u>	3.81% changes monthly	<u>\$8,179,000</u>

SUMMARY OF ABOVE:

NJTP FUNDS	\$18,853,861
PLANT FUNDS	221,014
OTHER FUNDS	4,312,104
TOTAL ALL FUNDS	<u>\$23,386,979</u>

