Board of Directors Meeting Minutes

9-15-1997

Board of Directors Meeting Minutes (September 15, 1997)

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1. Call to order - 4:00 p.m.

2. Roll call.

3. Consideration of tentative agenda.

4. Public comments.


8. Board Report 97-084. Consideration to adopt resolution to approve TIF district by the City Council of the City of Winterset.

SPECIAL MEETING
SEPTEMBER 15, 1997
A teleconference meeting of the Des Moines Area Community College Board of Directors was held at the Ankeny Campus, Eldon Leonard Board Room on September 15, 1997. Board President Shull called the meeting to order at 4:00 p.m.

ROLL CALL
Members present:
Harold Belken
Wayne Rouse
Doug Shull
Madelyn Tursi
Rena Wilson

Members absent:
Dale Froehlich
Dick Johnson
Naomi Neu
Joe Pugel

Others present:
Joseph A. Borgen, President/CEO
Trudy Little, Board Secretary
Kim Linduska
Gene Boldt

APPROVAL OF TENTATIVE AGENDA
Belken made a motion; second by Tursi, to approve the tentative agenda as presented.


PUBLIC COMMENTS
None.

APPROVE 1997-98 ADVISORY COMMITTEES
Board Report 97-078. Wilson made a motion; second by Tursi that the board adopt a motion approving the Advisory Committees for the FY1997-98.


APPROVAL OF THE DMACC VOCATIONAL-TECHNICAL TECHNOLOGY IMPROVEMENT PROGRAM FOR FY1998-2001
Board Report 97-083. A motion was made by Belken; second by Rouse that the board approve the 1998-2001 Vocational-Technical Technology Improvement Program Plan.

APPROVE HUMAN RESOURCES REPORT

Board Report 97-077. Wilson moved that the board approve the Human Resources Report, as shown in Attachment #1 to these minutes; second by Rouse.


APPROVAL TO APPROVE TIF DISTRICT FOR THE CITY OF WINTerset

Board Report 97-084. The city of Winterset has resolved to create a new TIF district devoted to residential development. A 13 year TIF revenue bond would be issued to finance a portion of the cost of installing public improvements in this new subdivision. These improvements include paving, water, sanitary sewer, and storm sewer. Approval from DMACC is required when the TIF bond term exceeds ten years. A motion was made by Belken; second by Wilson that the board adopt the resolution to approve tax increment financing district for the city of Winterset. Attachment #2.


ADJOURNMENT

A motion to adjourn was made by Wilson; second by Rouse.

Motion passed unanimously and at 4:20 p.m. Board President Shull adjourned the meeting.

DOUG SHULL, Board President

TRUDY LITTLE, Board Secretary
AGENDA ITEM  Human Resources Report

BACKGROUND

I. New Personnel

A. Daly, Carin
   Instructional Assistant
   Newton Polytechnic Campus, Correctional Education Program
   Annual Salary: $24,000
   Effective: August 18, 1997
   Employment Agreement with Professional Staff

B. Diercks, Lois M.
   Instructor, Nursing
   Boone Campus
   Annual Salary: $28,962
   9 Month Per Year Position
   Effective: August 28, 1997
   Continuing Contract with Faculty - Probationary Status

C. Granstra, Patricia R.
   Instructor, English
   Carroll Campus
   Annual Salary: $35,426
   9 Month Per Year Position
   Effective: August 28, 1997
   Continuing Contract with Faculty - Probationary Status

D. Hupfer, Michael A.
   Executive Director, Human Resources
   Ankeny Campus
   Annual Salary: $80,000
   Effective: August 25, 1997
   Employment Agreement with Professional Staff
E. Leonardi, James  
Lab Assistant  
Newton Polytechnic Campus, Correctional Education Program  
Annual Salary: $24,000  
Effective: August 18, 1997  
Employment Agreement with Professional Staff

F. Loos, James C.  
Instructor, Music  
Ankeny Campus, Sciences & Humanities  
Annual Salary: $33,271  
Temporary 9 Month Per Year Position  
Effective: August 28, 1997  
Continuing Contract with Faculty - Probationary Status

G. Mahoney, Joseph  
Instructional Assistant  
Newton Polytechnic Campus, Correctional Education Program  
Annual Salary: $24,000  
Effective: August 18, 1997  
Employment Agreement with Professional Staff

H. Palmer, Howard  
Lab Assistant  
Newton Polytechnic Campus, Correctional Education Program  
Annual Salary: $24,000  
Effective: August 18, 1997  
Employment Agreement with Professional Staff

I. Ross, Karen  
Instructional Assistant  
Newton Polytechnic Campus, Correctional Education Program  
Annual Salary: $24,000  
Effective: August 18, 1997  
Employment Agreement with Professional Staff
J. Schroeder, Larry M.
Educational Advisor
Boone Campus, Student Services
Annual Salary: $26,801
Effective: August 18, 1997
Employment Agreement with Professional Staff

K. Smith, Bradley J.
Instructor, Accounting
Boone Campus
Annual Salary: $36,927
12 Month Per Year Position
Effective: August 28, 1997
Continuing Contract with Faculty, Probationary Status

II. Contract Changes

A. Hobbs, Chris L.
Senior Computer Graphics Designer
Marketing/Academic Affairs
Grade/Title change as a result of position reevaluation
From Computergraphics Designer, Grade A2
   To Senior Computer Graphics Designer, Grade A3
Annual Salary: $25,203
Effective: July 28, 1997

B. Nielsen, Nick L.
Coordinator, Computer Graphic Services
Marketing/Academic Affairs
Grade/Title change as a result of position reevaluation
From Computergraphics Designer/SS, Grade A3
   To Coordinator, Computer Graphic Services, Grade A4
Annual Salary: $29,174
Effective: July 28, 1997
III. Reinstatement

A. Darrow, Mary
   Consultant, School-to-Work
   Curriculum and Scheduling
   To reinstate Specially Funded Employment Agreement from
   July 1, 1997 to June 30, 1998
   Annual Salary: $43,088

IV. SDU Lane Changes

A. Brand, Sonja - Instructor, Academic Achievement Center*
   Academic Achievement
   From Lane 203 to Lane 225 Level 3.5
   Annual Salary: $34,866 - Effective August 15, 1997

B. Crall, Kathleen - Instructor, Business & Office Technology
   Urban Campus
   From Lane 293 to Lane 315 Level 21.5
   Annual Salary: $48,322 - Effective August 28, 1997

C. DeWitt, Andrea - Instructor, English/Communications*
   Newton Polytechnic Campus
   From Lane 248 to Lane 270 Level 14

D. Forbes, Cymbelene - Instructor, Mathematics*
   Sciences and Humanities
   From Lane 248 to Lane 270 Level 11
   Annual Salary: $37,581 - Effective August 28, 1997

E. Klinker, Janet - Instructor, Office Technology
   Business and Management
   From Lane 270 to Lane 293 Level 21.5
   Annual Salary: $60,236 - Effective August 15, 1997

F. LaVille, Janet - Instructor, English
   Boone Campus
   From Lane 248 to Lane 270 Level 13.5
   Annual Salary: $40,274 - Effective August 28, 1997
G. Lee, William - Instructor, Data Processing*  
Business and Management  
From Lane 270 to Lane 293 Level 30.5  
Annual Salary: $65,647 - Effective August 15, 1997

H. Mueller, Kay - Instructor, Speech Communication  
Boone Campus  
From Lane 293 to Lane 315 Level 12  
Annual Salary: $40,813 - Effective August 28, 1997

I. Neumayer, John - Instructor, Tool and Die  
Advanced Technology Center  
From Lane 203 to Lane 225 Level 14  
Annual Salary: $49,289 - Effective August 15, 1997

J. Norman, Todd - Instructor, Auto Collision  
Industry and Technology  
From Lane 293 to Lane 315 Level 3  
Annual Salary: $31,117 - Effective August 28, 1997

K. Robinson, Jon - Instructor, Academic Achievement Center  
Urban Campus  
From Lane 270 to Lane 293 Level 26.5  
Annual Salary: $63,243 - Effective August 15, 1997

L. Ross, Michael - Instructor, GM BSEP  
Industry and Technology  
From Lane 225 to Lane 248 Level 11.5  
Annual Salary: $47,229 - Effective August 15, 1997

M. Trieff, Richard - Instructor, Economics  
Business and Management  
From Lane 270 to Lane 293 Level 18.5  
Annual Salary: $45,830 - Effective August 28, 1997

N. Waldron, Barbara - Instructor, Nursing  
Health and Public Services  
From Lane 225 to Lane 248 Level 25.5  
Annual Salary: $46,976 - Effective August 28, 1997
O. Wangerin, Virginia - Instructor, Nursing
Health and Public Services
From Lane 248 to Lane 270 Level 15
Annual Salary: 41,890 - Effective August 28, 1997

*Lane change subject to providing proof of completion of all SDU’s.

RECOMMENDATIONS

It is recommended that the Board ratify the above listed personnel actions for the period July 25, 1997, through August 21, 1997.

Dr. Joseph Borgen, President
Resolution

WHEREAS, the City of Winterset, Iowa (the "City") has established the West Court Urban Renewal Area (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa; and

WHEREAS, the City has under consideration a development agreement with respect to the use of future incremental property tax revenues produced within the Urban Renewal Area to pay the cost of certain public improvements related to a development known as the Corkrean Second Addition; and

WHEREAS, Section 403.22 of the Code of Iowa authorizes cities to commit future incremental property taxes for this type of project for up to fifteen fiscal years, only with the approval of the affected county, school district and area college; and

WHEREAS, the City Council of the City has requested that the Board of Directors of Des Moines Area Community College approve this resolution in order to allow the City to use incremental property tax revenues for the Corkrean Second Addition development project for up to fifteen fiscal years;

NOW, THEREFORE, it is Resolved by the Board of Directors of Des Moines Area Community College, Iowa, as follows:

Section 1. Pursuant to Section 403.22 of the Code of Iowa, this Board hereby approves the use by the City of Winterset, in accordance with the development agreement referred to in the preamble hereof, of future incremental property tax revenues produced within the Urban Renewal Area, for a period of up to fifteen fiscal years, beginning with the second fiscal year after the year in which the City first certifies debt from such agreement to the Madison County Auditor.

Section 2. The Board Secretary is hereby directed to forward an executed copy of this Resolution to the City Council of the City of Winterset.

Passed and approved the 15th day of September, 1997.

[Signature]
President, Board of Directors

Attest:

[Signature]
Secretary of the Board