REGULAR MEETING

OCTOBER 14, 1974

The regular meeting of the Des Moines Area Community College Board of Directors was held in the Library, Boone Campus, 1125 Hancock Drive, Boone, Iowa, on October 14, 1974. The meeting was called to order by the Board President, Rolland Grefe, at 7:10 p.m.

ROLL CALL

Members present: Rolland Grefe
Max Kreager
Harold Welin
Cecil Galvin
Walter Hetzel
Harry Bloomquist

Members absent: Rodney Carlson
Maurice Campbell
Ross Cramlet

Others present: Donald Rowen, Board Member Elect
Paul Lowery, Superintendent
Curt Wiberg, Administrative Assistant
Joe Borgen, Ass't. Supt. - Instruction
Rus Slicker, Ass't Supt. - Planning & Management
Don Rhead, Director of Personnel
Dave Palmer, Instructor, Ankeny Campus
Rich Chapman, Instructor, Ankeny Campus
Ted Clinkenbeard, Instructor, Boone Campus

APPROVAL OF MINUTES

It was moved by H. Welin, seconded by W. Hetzel, that the minutes of the regular meeting held September 9, 1974, be approved. Motion passed.

REPORTS

Various administrative and other reports were presented to the board during this time.

RECESS OF MEETING

It was moved by H. Bloomquist, seconded by C. Galvin, that the regular meeting of the board be recessed for the purpose of holding a Special Meeting to canvass the votes of the September 10, 1974, election and to hold the annual Organizational Meeting of the board. Motion passed. The meeting was recessed at 7:30 p.m.
A special meeting of the Des Moines Area Community College Board of Directors was held in the Library, Boone Campus, 1125 Hancock Drive, Boone, Iowa, on Monday, October 14, 1974 for the purpose of canvassing votes for the election of members to the Board of Directors of the Des Moines Area Community College. The meeting was called to order by the Board President, Rolland Grefe, at 7:30 p.m.

Members present: Rolland Grefe
Max Kreager
Harold Welin
Cecil Galvin
Harry Bloomquist
Walter Hetzel

Members absent: Rodney Carlson
Maurice Campbell
Ross Cramlet

Others present: Donald Rowen, Board Member Elect
Paul Lowery, Superintendent
Curt Wiberg, Administrative Assistant
Joe Borgen, Ass't. Supt. - Instruction
Rus Slicker, Ass't. Supt. - Planning & Management
Don Rhead, Director of Personnel
Dave Palmer, Instructor, Ankeny Campus
Rich Chapman, Instructor, Ankeny Campus
Ted Clinkenbeard, Instructor, Boone Campus

A canvass of the votes cast at the regular school election held September 10, 1974 for the purpose of electing a director from each of Districts 1, 7, and 8, was made by the Board. The total votes cast were ascertained as indicated on the Abstract of Election and as certified by the Polk County Board of Supervisors, a copy of which is attached hereto and made a part of these minutes, which indicates the following votes cast:

District No. 7 -

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ross Cramlet</td>
<td>31</td>
</tr>
<tr>
<td>Donald Rowen</td>
<td>93</td>
</tr>
</tbody>
</table>

District No. 8 -

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harry Bloomquist</td>
<td>28</td>
</tr>
</tbody>
</table>
Special Meeting

District No. 1 -

Walter Hetzel 1,950
Thomas Leimer 561

A motion was made by H. Welin, seconded by C. Galvin, that the canvass of votes, as indicated on the attached sheets, be made a matter of record. Motion passed.

ADJOURNMENT

A motion was made by M. Kreager, seconded by H. Welin, that the special meeting for the canvassing of votes be adjourned. Motion passed and the meeting was adjourned at 7:40 p.m.

** ** ** **

ORGANIZATIONAL MEETING

The organizational meeting of the Des Moines Area Community College Board of Directors was called to order by the Board President, Rolland Grefe, at 7:40 p.m., immediately following the special meeting for the canvassing of votes.

ROLL CALL

All those who were present at the special meeting just concluded were also present for the organizational meeting.

OATH OF OFFICE

The Acting Board Secretary administered the Oath of Office to Walter Hetzel, Donald Rowen, and Harry Bloomquist, the newly elected directors of Districts 1, 7, and 8, respectively, after which certificates of election, prepared by the Polk County Auditor's Office, were presented to the installed directors by the Board President.

ELECTION OF PRESIDENT

Nominations were open for President of the Des Moines Area Community College Board of Directors. C. Galvin nominated Rolland Grefe to unanimously elected President; seconded by W. Hetzel. Motion passed and Rolland Grefe was unanimously elected President.

ELECTION OF VICE PRESIDENT

Nominations were open for Vice President of the Des Moines Area Community College Board of Directors. C. Galvin nominated Max Kreager as Vice President of the Board. W. Hetzel moved that nominations cease and that Max Kreager be unanimously elected Vice President; seconded by D. Rowen. Motion passed and Max Kreager was unanimously elected Vice President.

OATH OF OFFICE

The Oath of Office was administered by the Acting Board Secretary to Rolland Grefe and Max Kreager, the newly elected president and vice president, respectively.
A motion was made by H. Welin, seconded by M. Kreager, that Irv Steinberg, be re-appointed Board Secretary. Motion passed.

A motion was made by H. Bloomquist, seconded by C. Galvin that Dean Minor, Ankeny State Bank, be appointed school Treasurer. Motion passed.

A motion was made by H. Welin, seconded by M. Kreager, that the organizational meeting be adjourned. Motion passed and the meeting was adjourned at 7:50 p.m.

** ** ** **

The Regular meeting of the Board of Directors for October was reconvened at 7:50 p.m. at the same location as it had been recessed.

Members Present: Rolland Grefe
Max Kreager
Harold Welin
Cecil Galvin
Walter Hetzel
Harry Bloomquist
Donald Rowen

Members absent: Rodney Carlson
Maurice Campbell

Others present: Paul Lowery, Superintendent
Curt Wiberg, Administrative Assistant
Joe Borgen, Ass't. Supt. - Instruction
Rus Slicker, Ass't. Supt. - Planning & Management
Don Rhead, Director of Personnel
Dave Palmer, Instructor, Ankeny Campus
Rich Chapman, Instructor, Ankeny Campus
Ted Clinkenbeard, Instructor, Boone Campus
Byron Hamilton, Director, Boone Campus
Richard Finnestad, Student Services, Coordinator, Boone Campus
Richard Bauman, Instructor, Boone Campus
Jerry Nauman, Instructor, Boone Campus
Clair Abbott, Instructor, Boone Campus
Penne Ränglos, DMACC Foundation Board Member, Boone
Mike Newbold, DMACC Foundation Board Member, Boone
Gary Grosnickle, DMACC Foundation Board Member, Boone
Lloyd Courter, Member, Boone Advisory Committee
Robert Fisher, Member, Boone Advisory Committee
Blaine Stevens, President, Boone Student Body
Other Boone Campus staff and student visitors
It was moved by W. Hetzel, seconded by M. Kreager, that employment be offered to the following for the position and salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donna L. Miller</td>
<td>Assoc. Degree Nursing</td>
<td>$45.65/day</td>
<td>10-1-74</td>
</tr>
<tr>
<td>Louis (Bill) Alley</td>
<td>Rec. Leadership-Boone</td>
<td>$13,960</td>
<td>9-3-74</td>
</tr>
<tr>
<td>Gordon Rowe</td>
<td>Trade/Ind. Coordinator</td>
<td>$13,800</td>
<td>10-1-74</td>
</tr>
<tr>
<td>Dean F. Howarth</td>
<td>Ind. Specialist-OSHA</td>
<td>$13,000</td>
<td>10-1-74</td>
</tr>
<tr>
<td>Judy Warren</td>
<td>Library Tech-Urban</td>
<td>$8,000</td>
<td>9-23-74</td>
</tr>
<tr>
<td>Louis Cutwright</td>
<td>Diesel Mech, Instr.</td>
<td>$13,000</td>
<td>9-23-74</td>
</tr>
<tr>
<td>Barbara A. Coats</td>
<td>Pers. Serv. Evaluator</td>
<td>$9,600</td>
<td>9-16-74</td>
</tr>
<tr>
<td>Gaylord Scandrett</td>
<td>Ind. Arts Evaluator</td>
<td>$12,000</td>
<td>9-23-74</td>
</tr>
<tr>
<td>Marie Long</td>
<td>Related Instruction</td>
<td>$52.69/day</td>
<td>9-9-74</td>
</tr>
<tr>
<td>Carol Thompson</td>
<td>Nursing Instructor</td>
<td>$38/day</td>
<td>9-9-74</td>
</tr>
<tr>
<td>Mary Brucker</td>
<td>Instructor-Bus. Ed.</td>
<td>$7,800</td>
<td>10-1-74</td>
</tr>
<tr>
<td>Larry Gene Boyer</td>
<td>Evening Counselor-Adm.</td>
<td>$6/hour</td>
<td>9-10-74</td>
</tr>
</tbody>
</table>

Motion passed.

It was moved by W. Hetzel, seconded by H. Welin, that the following resignations be accepted: John Wagner, Data Processing, effective November 15, 1974; Richard Bauman, Recreational Leadership, effective November 26, 1974. Motion passed.

It was moved by W. Hetzel, seconded by C. Galvin, that Max Kreager remain the Board's representative to the Iowa Council of Area School Boards. Motion passed.

It was moved by H. Welin, seconded by Don Rowen, that Harry Bloomquist be designated as alternate in representing the Board to the Iowa Council of Iowa School Boards. Motion passed.

It was moved by H. Welin, seconded by W. Hetzel, that Max Kreager be appointed as the Board representative to the Area School Advisory Committee on State General Aid. Motion passed.

It was moved by M. Kreager, seconded by C. Galvin, that Walt Hetzel be appointed as the Board's representative to the Mid-Iowa Educational Computer Center. Motion passed.

It was moved by M. Kreager, seconded by D. Rowen, that the Board approve the Articles of Incorporation and By-Laws of the Des Moines Area Consortium of High Education, comprised of Des Moines Area Community College, Grand View College, and Drake University, subject to the deletion of the last sentence of Article 3, Sect. 5. Motion passed.
It was moved by W. Hetzel, seconded by H. Bloomquist, that the 1-year lease of the Menlo Community Building to house the veterans agriculture class be renewed for the period of November 1, 1974 - October 31, 1975 at an annual rental of $350, and authorize the Board President and Secretary to sign the lease agreement. Motion passed.

It was moved by H. Bloomquist, seconded by W. Hetzel, that the 1-year lease of a portion of the Guthrie Center city hall to house the veterans agriculture class be renewed for the period of July 1, 1974 - June 30, 1975 at an annual rental of $500, and authorize the Board President and Secretary to sign the lease agreement. Motion passed.

It was moved by M. Kreager, seconded by D. Rowen, that Board action to authorize college payroll deduction as part of a group auto insurance plan for college staff members be deferred until the next regular board meeting. Motion passed.

It was moved by H. Bloomquist, seconded by C. Galvin, that the college purchase Lots 8, 9, 10, 11, 12, 13, 15, and 17 in the Waywin Acres, Plot No. 1, City of Ankeny, Polk County, to serve as construction sites for the Building Trades program, for a total of $60,480.00, and authorize the Board President and Secretary to sign the purchase agreement. Motion passed.

It was moved by D. Rowen, seconded by M. Kreager, that the proposed Senior Citizen Enrollment Policy be adopted. Motion passed.

It was moved by H. Bloomquist, seconded by H. Welin that the construction of Phase IIB, Part 5 (Parking Lot Addition), be accepted as completed pursuant to the contract with Iowa Road Builders Co., and that final payment of the contract amount (10%) of $13,794.44 be paid to Iowa Road Builders Co. forty days from this date, provided that the contractor furnished the college with two copies of Iowa Dept. of Revenue Form ST-172, duly executed, to show taxes paid on materials and equipment incorporated into the work, and further that the contractor furnish the college with Waivers of Lein from all suppliers and subcontractors for work, materials and equipment incorporated in the work. Motion passed.

It was moved by M. Kreager, seconded by W. Hetzel, that additional Des Moines Area Community College Foundation Board Members be ratified:

Three Year Term

Eileen Smith
231 Perch
Carroll, Iowa

Jon Voight
322 E. 10th
Ankeny, Iowa
Three Year Term

Duane W. Spicer
1414 Kenworthy Dr.
Ankeny, Iowa

Robert J. Martin
110 N. Trilein Dr.
Ankeny, Iowa

Two Year Term

Rex Devine
221 3rd Street
Ankeny, Iowa

Dr. Forrest Barnes, D.D.S.
523 Grand
Story City, Iowa

One Year Term

Clarence Wilcox
102 S. Main
Madrid, Iowa

James Still
1800 Merle Hay Road
Des Moines, Iowa

Ms. Wertz requested to speak to the Board subsequent to her receipt of notification of termination, dated August 15, 1974, to be effective September 30, 1974. She, among others, was released from the Des Moines Skill Center due to a reduction in MDTA funding. Ms. Wertz did not request a private hearing, and publicly expressed her dissatisfaction at being terminated. The Board heard her remarks, and no action was taken.

It was moved by H. Welin, seconded by C. Galvin, that the claims and accounts, as presented, be approved for payment. Motion passed.

It was moved by C. Galvin, seconded by D. Rowen, that the meeting be adjourned. Motion passed and the meeting was adjourned at 11:15 p.m. The next regular meeting of the Board will be held at 5:30 p.m., Board Room, Ankeny Campus, on Monday, November 11, 1974.

Curt Wiberg, Acting Secretary

Rolland Breef, President
POLK COUNTY IOWA

ABSTRACT OF ELECTION

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for POLK County, do hereby certify the following to be a true and correct abstract of the affirmative and negative votes cast in said county at the DES MOINES AREA XI COMMUNITY COLLEGE held on the 10th day of September, A.D., 1974, for the various candidates who ran for the office of DIRECTOR-District #7 District #8 of the DES MOINES AREA XI COMMUNITY COLLEGE District #1 as shown by the Official Returns from the several townships and election precincts:

For the office of DIRECTOR (3 Year Term) District #7 (Vote for One):
ROSS C. CRANLET, received 31 votes
DONALD P. ROWEN, received 93 votes

For the office of DIRECTOR (3 Year Term) District #8 (Vote for One):
HARRY G. BLOOMQUIST, received 28 votes

For the office of DIRECTOR (3 Year Term) District #1 (Vote for One):
WALTER L. HETZEL, received 1950 votes
THOMAS R. LEIMER, received 561 votes
For the office of ________________, received ______ votes

For the office of ________________, received ______ votes

For the office of ________________, received ______ votes

For the office of ________________, received ______ votes

For the office of ________________, received ______ votes

For the office of ________________, received ______ votes

For the office of ________________, received ______ votes

IN TESTIMONY WHEREOF, We have hereunto set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the seal of said County.

Done at Des Moines, the county seat of said county, this 16th day of September, A.D., 1974.

(B. E. Kowal)
Chairman

(Seal)

(ATTEST:

County Auditor and Commissioner of Elections)
ABSTRACT OF ELECTION

It is hereby certified that, on the 16th day of September, A. D., 1974, the Undersigned BOARD OF SUPERVISORS met as a Board of Canvassers, as provided by law, in Nevada, Story County, Iowa, and canvassed the election returns from all the voting precincts in said County, for votes cast at the election held therein on the 10th day of September, 1974 for District 1 Directors, Des Moines Area Community College, the result of the Story County School Elections, as follows:

AMES COMMUNITY SCHOOL DISTRICT

<table>
<thead>
<tr>
<th>Election Polling Place</th>
<th>Walter L. Hetzel had</th>
<th>Thomas R. Leimer had</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. 1</td>
<td>39 votes</td>
<td>13 votes</td>
</tr>
<tr>
<td>No. 2</td>
<td>30 votes</td>
<td>16 votes</td>
</tr>
<tr>
<td>No. 3</td>
<td>49 votes</td>
<td>14 votes</td>
</tr>
<tr>
<td>No. 4</td>
<td>55 votes</td>
<td>16 votes</td>
</tr>
<tr>
<td>No. 5</td>
<td>112 votes</td>
<td>10 votes</td>
</tr>
<tr>
<td>No. 6</td>
<td>145 votes</td>
<td>24 votes</td>
</tr>
<tr>
<td>No. 7</td>
<td>112 votes</td>
<td>35 votes</td>
</tr>
<tr>
<td>No. 8</td>
<td>145 votes</td>
<td>16 votes</td>
</tr>
<tr>
<td>No. 9</td>
<td>161 votes</td>
<td>36 votes</td>
</tr>
<tr>
<td>No. 10</td>
<td>131 votes</td>
<td>24 votes</td>
</tr>
<tr>
<td>No. 11</td>
<td>8 votes</td>
<td>5 votes</td>
</tr>
<tr>
<td>No. 12</td>
<td>80 votes</td>
<td>14 votes</td>
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<tr>
<td>No. 13</td>
<td>39 votes</td>
<td>8 votes</td>
</tr>
<tr>
<td>No. 14</td>
<td>33 votes</td>
<td>8 votes</td>
</tr>
<tr>
<td>No. 15</td>
<td>62 votes</td>
<td>25 votes</td>
</tr>
<tr>
<td>No. 16</td>
<td>37 votes</td>
<td>11 votes</td>
</tr>
<tr>
<td>No. 17</td>
<td>61 votes</td>
<td>11 votes</td>
</tr>
<tr>
<td>No. 18</td>
<td>96 votes</td>
<td>34 votes</td>
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<td>No. 19</td>
<td>78 votes</td>
<td>24 votes</td>
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<tr>
<td>No. 20</td>
<td>44 votes</td>
<td>9 votes</td>
</tr>
<tr>
<td>Absentee</td>
<td>8 votes</td>
<td>3 votes</td>
</tr>
</tbody>
</table>

BALLARD COMMUNITY SCHOOL DISTRICT

<table>
<thead>
<tr>
<th>Polling Place</th>
<th>Walter L. Hetzel had</th>
<th>Thomas R. Leimer had</th>
</tr>
</thead>
<tbody>
<tr>
<td>Later</td>
<td>4 votes</td>
<td>15 votes</td>
</tr>
<tr>
<td>Kelley</td>
<td>4 votes</td>
<td>5 votes</td>
</tr>
<tr>
<td>Cambridge</td>
<td>10 votes</td>
<td>7 votes</td>
</tr>
<tr>
<td>Huxley</td>
<td>9 votes</td>
<td>13 votes</td>
</tr>
</tbody>
</table>

COLO COMMUNITY SCHOOL DISTRICT

<table>
<thead>
<tr>
<th>Walter L. Hetzel had</th>
<th>Thomas R. Leimer had</th>
</tr>
</thead>
<tbody>
<tr>
<td>42 votes</td>
<td>29 votes</td>
</tr>
</tbody>
</table>
GILBERT COMMUNITY SCHOOL DISTRICT
Walter L. Hetzel had 87 votes Thomas R. Leimer had 37 votes

NESCO COMMUNITY SCHOOL DISTRICT
Zearing
Walter L. Hetzel had 19 votes Thomas R. Leimer had 15 votes
McCallsburg
" 19 " " 11 "

NEVADA COMMUNITY SCHOOL DISTRICT
Walter L. Hetzel had 71 votes Thomas R. Leimer had 17 votes

ROLAND-STORY COMMUNITY SCHOOL DISTRICT
Roland
Walter L. Hetzel had 84 votes Thomas R. Leimer had 33 votes

STORY CITY
Walter L. Hetzel had 76 votes Thomas R. Leimer had 23 votes

TOTAL: Walter L. Hetzel 1950 votes Thomas R. Leimer 561 votes

WITNESS our signatures, this 16th day of September, A. D., 1974.

Chairman Board of Supervisors
Member of Board

ATTEST:
County Auditor and Commissioner of Elections
DES MOINES AREA COMMUNITY COLLEGE
Agenda for Special, Organizational, and Regular Meetings
Monday, October 14, 1974 - 7:00 P.M.
Boone Campus Library

7:00 P.M. REPORT CONCERNING THE BOONE CAMPUS AND ITS OPERATION, INCLUDING ADVISORY COMMITTEE, FOUNDATION COMMITTEE, AND OTHER ACTIVITIES, BY LOWERY, STAFF, AND OTHERS

** **

7:30 P.M. SPECIAL MEETING
1. Canvass votes of September 10, 1974 election

** **

7:45 P.M. ORGANIZATIONAL MEETING
1. Issue certificates of election to directors
2. Administer Oath of Office to newly elected directors
3. Election of President
4. Election of Vice President
5. Administer Oath of Office to new officers
6. Appointment of Board Secretary
7. Appointment of Board Treasurer

** **

8:15 P.M. REGULAR MEETING
1. CALL TO ORDER
2. APPROVAL OF MINUTES - September 9, 1974 regular meeting
3. PERSONNEL
   New
   a. Donna L. Miller, ADN, Ankeny
   b. Louis Alley, Recreational Leadership, Boone
   c. Gordon Rowe, Trade & Industrial Coordinator, Ankeny
   d. Dean Howarth, Industrial Specialist, OSHA, Ankeny
   e. Judy Warren, Library Technician, Urban Campus
   f. Louis Cutwright, Diesel Mechanics, Ankeny
   g. Barbara Coats, Personal Services Evaluator, SPS
   h. Gaylord Scandrett, Ind. Arts Evaluator, CEC
   i. Marie Long, Related, Ankeny
   j. Carol Thompson, Nursing, Ankeny
   k. Mary Brucker, Business Education, WIN program
   l. Larry Boyer, Evening Counselor, SPS
3. PERSONNEL (continued)

   a. John Wagner, Data Processing, November 15, 1974
   b. Richard Bauman, Recreational Leadership, Boone, October 30, 1974

4. REPORTS

   a. ICASB - Kreager  Meeting dates:  October 15, 10:00 a.m., Peppertree Inn;
   November 14, 11:15 a.m., Ramada Inn (downtown),
      begins with buffet luncheon, annual meeting

   b. ACCT convention - Grefe and Galvin

   c. Area Supts. - Lowery

   d. Legislation

   e. Financial

   f. Annual meeting of Iowa College Presidents Assn. - Lowery

   g. Progress report on data processing - Slicker

   h. Enrollment for fiscal year 74

   i. Iowa Coordinating Council for Post High School Education

   j. Progress report on Highway Commission project 401

   k. Area Education Agency

   l. FY 76 budget

5. COMMUNICATIONS

   a. Iowa Adult Educator

6. UNFINISHED BUSINESS

7. NEW BUSINESS

   a. Appointment of representative and alternate to serve on Iowa Council of
      Area School Boards.

   b. Appointment of representative to serve on Area School Advisory Committee
      on State General Aid.  (It is suggested it be the same individual as
      the representative to the Iowa Council of Area School Boards).

   c. Appoint member to MIECC Board (replacement for Ross Cramlet).

   d. Appointment of members to Advisory Committees in career education programs
      as per attached list.

   e. Consideration of Articles of Incorporation and By-laws of Des Moines Area
      Consortium for Higher Education - Drake, Grand View and DMACC.

   f. Renewal of 1-year lease of Menlo Community building to house the vets ag
      class, at an annual rental of $350.

   g. Renewal of 1-year lease of portion of Guthrie Center city hall to house the
      vets ag class, at an annual rental of $500.

   h. Authorize payroll deductions for group auto insurance.

   i. Consideration of purchase agreement with Spahr Realty for lots in the Waywin
      Acres, Plot #1, Ankeny, to be used by the building trades class to build
      houses on.

   j. Consideration of proposed Senior Citizens Non-Credit Enrollment policy.

8. OTHER

   a. Contract termination procedures.

   b. Discussion of IACCVTI, IPERS, and salary considerations - Dave Palmer
8. OTHER (continued)
   c. The following will serve on the Area Educational Agency Board in Area XI:
      Dr. Richard H. Lampshire, Chairman, Des Moines; Dr. William Underhill,
      Vice Chairman, Ames; E. E. Andrews, Boone; Dr. Michael J. Hall, Carroll;
      Donald C. Vanden Berg, Knoxville; Ragan Brock, Monroe; Ralph I. Lynn,
      West Des Moines; Mrs. Winifred D. Carr, Des Moines; Dean R. Cox, Des
      Moines.

      *Former county board member.

9. PRESENTATION OF CLAIMS AND ACCOUNTS

10. ADJOURNMENT
Be it resolved that we, the Students in the Recreational Leadership Program at Des Moines Area Community College, located on the Boone Campus, on this date, October 14, in the year 1974, formally protest the resignation of Mr. Richard Bauman, head of the recreation department.

Whereas: we feel that the success of this program depends on the leadership and teaching abilities of Mr. Richard Bauman to turn us into successful Recreational Leaders to benefit people in all walks of life.

Whereas: we feel that the courses we are taking in Recreation will teach us to recreate the handicapped, blind, and normal people in our society into better people, with less time on their hands, and less time to cause trouble, with these courses the responsibility of Mr. Richard Bauman.

Whereas: we feel that without Mr. Richard Bauman to lead us and this program, the program might and probably would falter, and along with it, our chances of education in Recreational Leadership, the chance of a job of good quality, and the chance to help our society.

We therefore submit this as a formal protest against the resignation or any form of removal of Mr. Richard Bauman from head of the Recreational Leadership Program of Des Moines Area Community College, at the Boone Campus.

Signed:

[Signatures]
We the students of the Des Moines Area Community College, Boone Campus, appreciate the efforts of Richard Bauman, in establishing a recreation program on this campus. We feel that his departure would be a detriment to this program as well as the quality of the complete educational process.

Signed:

[Signatures]

Chris Bebich
Jerry Carlson
Shari Swedland
Beggy Sayre
Mark Stelle
Philo Ward
Jeff Laughton
Judy Dorr
Donna Kehling
M. Marderfield
Kraig Jacobson
Ann Keigley
Joan Kirk
Ronda Bennett
Deb Johnson
Al Ross
Jerry Heggens
Angie Ahrens
Debra Simm
Jeanne McLachlin
Ron Anderson
Special Meeting

Roll Call Members present: Rolland Gayle
Maude Kreager
Harold Welin
Cecil Galvin
Walter Heitzel
Henry Bloomequist

Members absent: Rodney Carlson
Maurice Campbell
Ross Crews

Others present: Donald Rowen, Board Member-Elect

Paul Lowery, Superintendent

Curt Welin, Admin. Assistant

Joe Davies, Asst. Sept. - Instruction
Rus Slaikies, Asst. Sept. - Planning 

Don Kheel, Director Personnel

Dave Palmer, Instructor, Anthony Campus

Rich Chapman, Instructor, Anthony Campus

Ted Wheeler, Instructor, Bruce Campus
Memorandum

DATE October 9, 1974
TO Board of Directors
FROM Paul Lowery
RE: Board Meeting - October 14 - 7:00 p.m., Library, Boone Campus

The board meeting will be held Monday, October 14, in the library on the Boone campus. This will follow the Boone Rotary steak fry scheduled in the Boone gym from 5:30 p.m. to 7:30 p.m. Plans are for those persons living in the south end of the district to leave the Ankeny campus at 5:00 p.m.

Enclosed for your information and review prior to the meeting are the following items:

1. Agenda
2. Personnel resume
3. Three bills relating to the salary of the superintendent of area schools and one relating to the 3/4 mill levy.
5. Comparison of alternatives of data processing services.
7. Proposed lists of advisory committee members to career education programs.
8. Proposed policy regarding Senior Citizen Non-Credit Enrollment

Enclosures
7:00 P.M. REPORT CONCERNING THE BOONE CAMPUS AND ITS OPERATION, INCLUDING ADVISORY COMMITTEE, FOUNDATION COMMITTEE, AND OTHER ACTIVITIES, BY LOWERY, STAFF, AND OTHERS

7:30 P.M. SPECIAL MEETING
1. Canvass votes of September 10, 1974 election

7:45 P.M. ORGANIZATIONAL MEETING
1. Issue certificates of election to directors
2. Administer Oath of Office to newly elected directors
3. Election of President
4. Election of Vice President
5. Administer Oath of Office to new officers
6. Appointment of Board Secretary
7. Appointment of Board Treasurer

8:15 P.M. REGULAR MEETING
1. CALL TO ORDER
2. APPROVAL OF MINUTES - September 9, 1974 regular meeting
3. PERSONNEL
   New
   a. Donna L. Miller, ADN, Ankeny
   b. Louis Alley, Recreational Leadership, Boone
   c. Gordon Rowe, Trade & Industrial Coordinator, Ankeny
   d. Dean Howarth, Industrial Specialist, OSHA, Ankeny
   e. Judy Warren, Library Technician, Urban Campus
   f. Louis Cutwright, Diesel Mechanics, Ankeny
   g. Barbara Coats, Personal Services Evaluator, SPS
   h. Gaylord Scandrett, Ind. Arts Evaluator, CEC
   i. Marie Long, Related, Ankeny
   j. Carol Thompson, Nursing, Ankeny
   k. Mary Brucker, Business Education, WIN program
   l. Larry Boyer, Evening Counselor, SPS
3. PERSONNEL (continued)

Resignations

a. John Wagner, Data Processing, November 15, 1974

b. Richard Bauman, Recreational Leadership, Boone, October 30, 1974

4. REPORTS

a. ICASP - Kreager

Meeting dates: October 15, 10:00 a.m., Peppertree Inn;
November 14, 11:15 a.m., Ramada Inn (downtown),
begins with buffet luncheon, annual meeting

b. ACCT convention - Grefe and Galvin

c. Area Supts. - Lowery

d. Legislation

e. Financial

f. Annual meeting of Iowa College Presidents Assn. - Lowery

g. Progress report on data processing - Slicker

h. Enrollment for fiscal year 74

i. Iowa Coordinating Council for Post High School Education

j. Progress report on Highway Commission project 401

k. Area Education Agency

l. FY 76 budget

5. COMMUNICATIONS

a. Iowa Adult Educator

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. Appointment of representative and alternate to serve on Iowa Council of Area School Boards.

b. Appointment of representative to serve on Area School Advisory Committee on State General Aid. (It is suggested it be the same individual as the representative to the Iowa Council of Area School Boards).

c. Appoint member to MIECC Board (replacement for Ross Cramlet).

d. Appointment of members to Advisory Committees in career education programs as per attached list.

e. Consideration of Articles of Incorporation and By-laws of Des Moines Area Consortium for Higher Education - Drake, Grand View and DMACC.

f. Renewal of 1-year lease of Menlo Community building to house the vets ag class, at an annual rental of $350.

g. Renewal of 1-year lease of portion of Guthrie Center city hall to house the vets ag class, at an annual rental of $500.

h. Authorize payroll deductions for group auto insurance.

i. Consideration of purchase agreement with Spahr Realty for lots in the Waywin Acres, Plot #1, Ankeny, to be used by the building trades class to build houses on.

j. Consideration of proposed Senior Citizens Non-Credit Enrollment policy.

8. OTHER

a. Contract termination procedures.

b. Discussion of IACCVTI, IPERS, and salary considerations - Dave Palmer
8. OTHER (continued)

Vc. The following will serve on the Area Educational Agency Board in Area XI:
Dr. Richard H. Lampshire, Chairman, Des Moines; Dr. William Underhill,
Vice Chairman, Ames; E. E. Andrews, Boone; Dr. Michael J. Hall,* Carroll;
Donald C. Vanden Berg,* Knoxville; Ragan Brock, Monroe; Ralph I. Lynn,*
West Des Moines; Mrs. Winifred D. Carr,* Des Moines; Dean R. Cox,* Des
Moines.

*Former county board member.

9. PRESENTATION OF CLAIMS AND ACCOUNTS

10. ADJOURNMENT

Acceptance of Phase II B, Part 5
Parking for Addiction

Le modify New Foundation Board Members
Personnel Resume

Name: Donna L. Miller
Age: 28
Position: Associate Degree Nursing
Division: Career Education
Recommended salary: $45.65/day
Most recent salary: $10,424/annual
Salary in relation to staff w/similar qualifications: Similar
Education: BS in Nursing with 11 hours towards Master's
Experience: Two years work experience; four years teaching
Reason for recommending this person: Best qualified applicant
Beginning date of employment: October 1, 1974
Length of contract: October 1, 1974 - December 4, 1974
Reason for employment: Replacement for Debra Brown, who is on maternity lv.

Name: Louis (Bill) Alley
Age: 31
Position: Recreational Leadership - Boone Arts § Science
Recommended salary: $13,960.00
Most recent salary: Not available
Salary in relation to staff w/similar qualifications: Comparable
Education: MA in Therapeutic Recreation
Experience: Five years
Reason for recommending this person: Very well qualified and eager to add to the Program
Beginning date of employment: September 3, 1974
Length of contract: 12 months
Reason for employment: Addition

Name: Gordon Rowe
Age: 34
Position: Supplemental - Trade & Industrial Coordinator
Division: Career Education
Recommended salary: $13,800
Most recent salary: $13,200
Salary in relation to staff w/similar qualifications: Similar
Education: BA in Industrial Arts; 30 hr graduate credit
Experience: Six years teaching; three years work experience; one year Peace Corps volunteer
Reason for recommending this person: Has educational background and related work experience for position requirements
Beginning date of employment: October 1, 1974
Length of contract: 12 months
Reason for employment: Replacement for Norm Luiken, who is now Dept. Head for Trade and Industry
Dean F. Howarth
28
Industrial Specialist - OSHA
Career Education
$13,000
$11,600 plus co. car
Similar
B. S. in Chemistry
Four yr. teaching; one yr work experience as Safety Engineer
Has sound background in safety coupled with teaching; chemistry and science will be great benefit to program
October 1, 1974
October 1, 1974 - October 31, 1974
Addition

Judy Warren
32
Library Technician - Urban Campus
Ed Media
$8,000
$6,000
Slightly low in relationship to starting rate of 2 yr of schooling and no experience
Three yr. of college
Six yr as Assistant Librarian
Personality for the position and experience
September 23, 1974
12 months
Addition

Louis Cutwright
30
Instructor - Diesel Mechanics
Career Education
$13,000
$13,520
Same
High School - Some specialized diesel course work
Eight years work experience
Best qualified applicant
September 23, 1974
12 months
Replacement for Keith Stephens, who is on leave of absence
<table>
<thead>
<tr>
<th>Name</th>
<th>Barbara A. Coats</th>
<th>Gaylord Scandrett</th>
<th>Marie Long</th>
</tr>
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<tbody>
<tr>
<td>Age</td>
<td>27</td>
<td>48</td>
<td>38</td>
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<tr>
<td>Position</td>
<td>Personal Services Evaluator</td>
<td>Industrial Arts Evaluator - CEC</td>
<td>Related instruction</td>
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<td>S.P.S.</td>
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<td>Career Education</td>
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<tr>
<td>Recommended salary</td>
<td>$9600</td>
<td>$12,000</td>
<td>$52.69/day</td>
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<tr>
<td>Most recent salary</td>
<td>$5.21/hr</td>
<td>$11,600</td>
<td>Not available</td>
</tr>
<tr>
<td>Salary in relation to staff w/similar qualifications</td>
<td>Comparable</td>
<td>Comparable</td>
<td>Similar</td>
</tr>
<tr>
<td>Education</td>
<td></td>
<td>BA in Industrial Arts</td>
<td>BS/MA</td>
</tr>
<tr>
<td>Experience</td>
<td></td>
<td>Four years teaching; nine years work experience in industry; ten years farming</td>
<td>15 1/2 years teaching; 7 years work</td>
</tr>
<tr>
<td>Reason for recommending this person</td>
<td>Training, experience, interview</td>
<td>Education, experience and interview</td>
<td>Best qualified applicant</td>
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<tr>
<td>Beginning date of employment</td>
<td>September 16, 1974</td>
<td>September 23, 1974</td>
<td>September 9, 1974</td>
</tr>
<tr>
<td>Length of contract</td>
<td>12 months</td>
<td>12 months</td>
<td>September 9, 1974 - November 26, 1974</td>
</tr>
<tr>
<td>Reason for employment</td>
<td>Replacement for Pat Zimmerman, whose husband was transferred</td>
<td>Replacement for Bill Petrone, who was transferred to Career Education</td>
<td>Addition</td>
</tr>
</tbody>
</table>
Name: Carol Thompson  
Age: 38  
Position: Instructor - Nursing  
Division: Career Education  
Recommended salary: $38/day  
Most recent salary: $4.85/hr (last year worked 1971  
Salary in relation to staff w/similar qualifications: Similar  
Education: Ia. Meth. School of Nursing - Diploma; 6 credit hours - Drake University  
Experience: 2 yr. 8 mo. teaching experience; 9 yr 8 mo. work  
Reason for recommending this person: Best qualified applicant  
Beginning date of employment: September 9, 1974  
Length of contract: Sept 9, 1974 - November 26, 1974  
Reason for employment: Replacement for Barb Allen, who is on maternity leave  

Name: Mary Brucker  
Age: 48  
Position: Instructor - Business Ed. WIN  
Division: Adult Ed - Branch Office  
Recommended salary: $7,800 annually  
Most recent salary: $6,894 (9 months)  
Salary in relation to staff w/similar qualifications: Equivalent in Adult Education  
Education: BS in Business Ed; MS in Elementary Ed  
Experience: Five yr teaching; five year work  
Reason for recommending this person: Qualifications in terms of education, experience and personal strengths  
Beginning date of employment: October 1, 1974  
Length of contract: October 1, 1974 - June 30 1974  
Reason for employment: Replacement for Jan Springmier, who transferred to Mobile Career Exploration  

Name: Larry Gene Boyer  
Age: 34  
Position: Evening Counselor - Admissions  
Division: Student Services  
Recommended salary: $6.00/hr  
Most recent salary: $990/mo  
Salary in relation to staff w/similar qualifications: Similar  
Education: BS in Secondary Education; MA in Guidance and Counseling  
Experience: Five years Counseling  
Reason for recommending this person: Experience/education very good, congenial, extremely interested in counseling program  
Beginning date of employment: September 10, 1974  
Length of contract: Two quarters  
Reason for employment: Replacement for Jim Bishop, who transferred to Mobile Career Exploration
A BILL FOR

An Act relating to a superintendent of a merged area school.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

Section 1. Section two hundred eighty A point twenty-three (280A.23), subsection nine (9), Code 1973, is amended to read as follows:

9. The area board, when setting the salary of the area superintendent, shall take into consideration the salaries of administrators of educational institutions in the area, and the enrollment of the area schools—the salary range shall be from seventeen thousand dollars to twenty-five thousand dollars per annum. The salary established by the area board for an area superintendent shall not exceed the annual salary of the superintendent of public instruction. The superintendent shall not be required to hold any teacher's certificate.

EXPLANATION

This bill allows a board of directors of a merged area to establish a salary for the superintendent of an area school up to the annual salary of the state superintendent of public instruction.
A BILL FOR

An Act relating to the salary of the superintendent of area schools.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

Section 1. Section two hundred eighty A point twenty-three (280A.23), subsection nine (9), is amended to read, as follows:

9. The area board, when setting the salary of the area superintendent, shall take into consideration the salaries of administrators of educational institutions in the area, and the enrollment of the area schools. The superintendent shall not be required to hold any teacher's certificate.

EXPLANATION

The purpose of this bill is to leave the fixing of the salary of the superintendent of a merged area to the discretion of the elected board of directors of the merged area.
A BILL FOR

An Act relating to the salary of the superintendent of area schools.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

Section 1. Section two hundred eighty A point twenty-three (280A.23), subsection nine (9), is amended to read as follows:

9. The area board, when setting the salary of the area superintendent, shall take into consideration the salaries of administrators of educational institutions in the area, and the enrollment of the area schools; the salary range shall be from seventeen thousand dollars to twenty-five thirty thousand dollars per annum. The superintendent shall not be required to hold any teacher's certificate.

EXPLANATION

This bill raises the maximum salary that can be paid an area school superintendent to thirty thousand dollars.
A BILL FOR

An Act relating to the period of years for which the three-fourths mill capital improvement tax provided in section two hundred eighty-A point twenty-two (280A.22), Code 1966, may be authorized by the voters in a merged area.

Be It Enacted by the General Assembly of the State of Iowa:

Section 1. Section two hundred eighty-A point twenty-two (280A.22), Code 1966, is amended by striking from line six (6) the word "five" and inserting in lieu thereof the word "ten".

EXPLANATION

The purpose of this bill is to extend the period for which voters in a merged area may authorize a three-quarter mill capital improvement levy from five years to ten years, which is the period for which the parallel two and one-half mill levy has been most frequently voted in school districts under section 278.1 (7) of the Code since the decision of the Supreme Court in the case of Chappell v. Board of Directors (1950), 241 Iowa 230.
<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Address</th>
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<tbody>
<tr>
<td>Lloyd Center</td>
<td>Advisory Board</td>
<td>Boone, Iowa</td>
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<tr>
<td>David Palmer</td>
<td>DMACC Faculty</td>
<td>Ankeny, IA</td>
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<tr>
<td>Ted Crenshaw</td>
<td>DMACC Faculty</td>
<td>Boone, IA</td>
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<tr>
<td>Mary Burke</td>
<td>Boone News Republican</td>
<td>Boone</td>
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<tr>
<td>Virginia Hamilton</td>
<td>DMACC Faculty on Boone Campus</td>
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<tr>
<td>Landon Johnson</td>
<td>DMACC Office Coordinator at Boone Campus</td>
<td>Boone</td>
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<tr>
<td>Dick</td>
<td>DMACC Faculty Assoc, UP</td>
<td>Des Moines</td>
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<td>Joe Skiles</td>
<td>DMACC - Pers. Dir.</td>
<td>Ankeny</td>
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<td>Joe Borgeff</td>
<td>DMACC - As/OPM</td>
<td>Ankeny</td>
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<td>Robert Heilin</td>
<td>Boone Center Board</td>
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<tr>
<td>Richard Stienstok</td>
<td>Boone Campus - Student Services Coordinator</td>
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<td>Camille Stover</td>
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<td>Ames</td>
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<td>Susan Peterson</td>
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<td>Debra Breslin</td>
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<td>Anne Boosen</td>
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<td>Wayne Kaufman</td>
<td>Student - Boone Campus</td>
<td>La Crosse</td>
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<td>Tony Burkett</td>
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<td>Grand Junction</td>
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<td>Leigh Collock</td>
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<td>Denise Brock</td>
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<td>Daniel Belden</td>
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<tr>
<td>Dick Braun</td>
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<tr>
<td>Barbara Braum</td>
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<td>Judy Alley</td>
<td>Faculty wife</td>
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<td>Bill Allen</td>
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<tr>
<td>Marsha Sapping</td>
<td>Former student</td>
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<tr>
<td>Blaine Stevenson</td>
<td>Student Senate Pres</td>
<td>Des Moines</td>
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<tr>
<td>Mike Moyen</td>
<td>Student Senate Sec</td>
<td>Perry, Iowa</td>
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<tr>
<td>Jerry Ulman</td>
<td>Instructor, Boone Campus</td>
<td>Boone, Iowa</td>
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<td>Kathy Rosboom</td>
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<td>Delilah Boyle</td>
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<td>Pauline Jacobsen</td>
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<tr>
<td>Tain E. Allen</td>
<td>Faculty member</td>
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<tr>
<td>Gayle Reeds</td>
<td>Student at Boone Campus</td>
<td>Boone, IA</td>
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<tr>
<td>Bill Brown</td>
<td>Brown-McNerney Agency</td>
<td>Des Moines, IA</td>
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<tr>
<td>Dave Eberhard</td>
<td>Hawkeye Security Ins. Co.</td>
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</table>
Des Moines Area Community College
October 14, 1974

Proposed Senior Citizen Non-Credit Enrollment

The educational pursuits of senior citizens are oftentimes hampered because of the lack of financial means to pay for educational services. In an attempt to remove this barrier, Des Moines Area Community College will permit senior citizens (age 65 and over) to audit selected college courses on a tuition-free basis. Senior citizen enrollment will be permitted on a space available basis after regular students have registered.
Senior Citizen Non-Credit Enrollment

The educational pursuits of senior citizens are oftentimes hampered because of the lack of financial means to pay for educational services. In an attempt to remove this barrier, Des Moines Area Community College will allow senior citizens to enroll tuition-free in selected college courses. Senior citizen enrollment will be permitted on a space available basis after regular students have registered.
NEW FOUNDATION BOARD MEMBERS
TO BE RATIFIED WITH TERM OF OFFICE:

3 YEAR TERM

Eileen Smith
231 Perch
Carroll, Iowa

Jon Voight
322 E. 10th
Ankeny, Iowa

Duane W. Spicer
1414 Kenworthy Dr.
Ankeny, Iowa

Robert J. Martin
110 N. Trilein Dr.
Ankeny, Iowa

2 YEAR TERM

Rex Devine
221 3rd Street
Ankeny, Iowa

Dr. Forrest Barnes D.D.S.
523 Grand
Story City, Iowa

1 YEAR TERM

Clarence Wilcox
102 S. Main
Madrid, Iowa

James Still
1800 Merle Hay Road
Des Moines, Iowa

Arthur C. Henderson
3001 Ashworth Road
West Des Moines, Iowa

Davey G. Kuskulís
5200 Merced
Des Moines, Iowa
BACKGROUND INFORMATION ON NEW FOUNDATION BOARD MEMBERS:

EILEEN SMITH, of 231 Perch, Carroll, Iowa, is a graduate of Commercial Extension School of Commerce, Omaha, Nebraska. She also attended the University of Nebraska. She is Past President of National Secretaries Association, Freemont, Nebr., Past President of Nebraska-South Dakota Division of National Secretaries Association, Past President of St. Anthony Hospital Auxiliary, Carroll, Northwest Chairman of Iowa Hospital Association, Division of Volunteers; active in the financial drive for St. Anthony Hospital, and has served on various local community projects at Freemont, Nebraska and Carroll, Iowa. She has 4 children, all married and two grandchildren.

DUANE W. SPICER of 1414 Kenworthy Drive in Ankeny is presently Executive Vice President of the Ankeny National Bank. His wife Carol is on the staff at the Ankeny Campus in the nursing program. Duane is very active in Ankeny's civic affairs and is a good supporter of the community college concept.

JON VOIGHT of 322 East 10th Street, Ankeny, is a close friend of Dr. Carlson, of the Des Moines Community College Board. He is willing to serve on the Foundation Board. Jon works with Associated Grocers in Des Moines in the area of media relations.

ROBERT J. MARTIN lives at 705 Uehlamar; Ankeny. Bob is a C.L.U. with Indianapolis Life as their General Agent. He is very active in Ankeny civic activities and would make a fine board member with his enthusiasm.

REX DEVINE of 221 Third Street, Ankeny, works with Iowa Power and Light Company. Rex is active with the Ankeny Chamber of Commerce and is involved in a number of civic activities for this community. This gives him a number of good contacts.

DR. FORREST BARNES D.D.S. lives at 523 Grand, Story City, Iowa, and is presently on the Des Moines Area Community College Dental Advisory Board. Forrest is working with the Iowa Dental Society for the Foundation to create scholarships for our dental program. He works very closely with Rich and other dentists in funding for our institution. He is very positive about the community college concept and has donated to the Foundation.

CLARENCE W. (BILL) WILCOX is editor and publisher of the Madrid Register News, in Madrid, Iowa. Bill is an officer of the Iowa Press Association and is serving as their Recording Secretary this year. He is a member of the
Journalism Advisory Board of the Des Moines Area Community College and an Honorary Past President of the Des Moines Professional Chapter of the Society of Professional Journalist, Sigma Delta Chi. Bill is very active in civic organizations.

ARTHUR C. HENDERSON, formerly associated with Stoner Systems, Inc. and retired from his own ad agency in Des Moines, lives at 3001 Ashworth Road, West Des Moines. He is very active in the Shrine as President of the Public Relations Unit. He has a fine background for contacts that can help us in promoting the Foundation. His brother is on one of the advisory committees at the college.

JAMES STILL, who lives at 1800 Merle Hay Road, Des Moines, has been a barber in the Des Moines area for some 16 years. Jim is very active with youth programs in the Des Moines area. Jim and his wife, Lois, have three children. Since his profession is customer service, he has made many good contacts with people the Foundation should know. He has moved into his new shop, "The Golden Touch," at 63rd and Hickman.

In ratifying these new board members we will have a good balance with respect to term of office. This will equalize the board members into one, two and three year terms, with seven serving in each respective groups.
SUGGESTED TERMS FOR CHARTER MEMBERS

3 YEAR TERM

Norman W. Ackerman
1125 Sixteenth Street
West Des Moines, Iowa

2 YEAR TERM

Rolland E. Grefe
900 Hubbell Building
Des Moines, Iowa 50309
Max W. Kreager
418 North Sixth Ave. E.
Newton, Iowa 50208

George C. Whitmer
3104 John Patterson Road
Des Moines, Iowa 50317

1 YEAR TERM

James R. Lyon
4120 Muskogee
Des Moines, Iowa 50312
Norman W. Ackerman
Equitable Life of New York
800 Central National Bank Bldg.
Des Moines, Iowa 50309

D- Rolland E. Greve
900 Hubbell Building
Des Moines, Iowa 50309

D- James R. Lyon
4120 Muskogee
Des Moines, Iowa 50312

M- Max W. Kreager
418 N. 6th Avenue E.
Newton, Iowa 50208

D- George C. Whitman
3104 John Patterson Road
Des Moines, Iowa 50317

B- Mike Newbold
215 Benton
Boone, Iowa 50036

B- Paul H. Stark
930 Park Circle
Boone, Iowa 50036

H- Penne Ranglos
1120 Union Ave.
Boone, Iowa 50036

B- Bill Curran
205 Story
Boone, Iowa 50036

B- Wes L. Herrold
1447 Kate Shelley Drive
Boone, Iowa 50036

B- Gary Grosnickle
127 Boone
Boone, Iowa 50036

C- Eileen Smith
231 Perch
Carroll, Iowa 51401

D- Robert J. Martin
110 N. Trilein Drive
Ankeny, Iowa 50021

D- Rex Devine
221 3rd St.
Ankeny, Iowa 50021

D- Jon Voight
322 E. 10th
Ankeny, Iowa 50021

D- Clarence Wilcox
Madrid Register News
102 S. Main
Madrid, Iowa 50156

D- Dr. Forrest Barnes D.D.S.
523 Grand
Story City, Iowa 50248

D- James Hake
4414 Beaver Crest Drive
Des Moines, Iowa 50310

D- James Still
1800 Merle Hay Road
Des Moines, Iowa 50310

D- Duane W. Spicer
1414 Kenworthy Drive
Ankeny, Iowa 50021

D- Arthur C. Henderson
3001 Ashworth Road
West Des Moines, Iowa 50265

D- Davey G. Kuskulis
5200 Merced
Des Moines, Iowa 50310

D- Des Moines
B- Boone
M- Newton
C- Carroll

These 3 were at Board
Mtg., October 14th
It was moved by H. Blossmoond, seconded by H. Welte, that the construction of Phase IIB, Part 5 (Parking Lot Addition), be accepted as completed pursuant to the contract with Iowa Road Builders Co, and that final payment of contract amount (10%) of $13,794.44 be paid to Iowa Road Builders Co thirty days from this date, provided that the contractor furnished the College with two copies of Iowa Dept of Revenue Form ST-172, duly executed, to show taxes paid on materials and equipment incorporated into the work, and further, that the contractor furnish the college with Waivers of Lien from all suppliers and subcontractors for work, materials and equipment incorporated in the work. Motion passed.
Des Moines Area Community College
2006 Ankeny Boulevard
Ankeny, Iowa  50021

Attn: Mr. Don Zuck
Director Plant Services

October 3, 1974

Phase IIB - Part 5
Parking Lot Addition
Project 5-7-00623-0
Partial Payment Estimate No. 1 (Final)
Certificate of Completion

Gentlemen:

Enclosed are two copies of Partial Payment Estimate No. 1 (Final) for the above project. This estimate is for work in accordance with the contract between Iowa Road Builders Company and the Des Moines Area Community College, dated May 14, 1974.

The above estimate shows the installed quantities of the completed work. We recommend payment to the Contractor, now, in the amount of $124,149.97.

We hereby certify the work to be complete and in substantial accordance with the plans and specifications. We recommend that the Board of Directors, Des Moines Area Community College accept the work.

Forty days after the date of acceptance, the final 10% in the amount of $13,794.44 is due and payable provided the Contractor furnishes the College with two copies of Iowa
October 3, 1974

Des Moines Area Community College
Attn: Mr. Don Zuck

Department of Revenue Form ST-172, duly executed, to show taxes paid on materials and equipment incorporated into the work. Also provided, that the Contractor furnish the College with Waivers of Lien from all suppliers and subcontractors for work, materials and equipment incorporated in the work.

By copy of this letter, we hereby notify Iowa Road Builders Company of the above requirements.

Yours very truly,

VEENSTRA & KIMM

R. F. Erickson

cc: Iowa Road Builders Company w/1 copy of encl.
    Resident Inspector w/1 copy of encl.
September 16, 1974

Paul Lowery

Irv Steinberg

October Board Meeting

I suggest the following agenda be followed at the October 14, 1974 Board Meeting.

2. Organizational meeting
   a. Oath of Office to Directors (by Board Pres.)
   b. Election of President
   c. Election of Vice-president
   d. Oath of Office to Board Officers (by acting Secretary)
   e. Appointment of Board Secretary
   f. Appointment of Board Treasurer
   g. Adjournment
3. Regular meeting
   a. Need to appoint replacement for Ross Cramlet on MIECC Board
   b. Appointment of representative to ICASB

As you know, both Jack and myself will be at the ASBO National Convention the week of October 14th and not in attendance at the October 14th Board Meeting. Would presume that you would have Curt Wiberg act as Secretary in my absence, and if so will pass on to him appropriate material.

I did visit with Dean Minor relative to the Treasurers position, and he will be happy to accept this appointment if desired.

cc: Jack Asby