5-13-1974

Board of Directors Meeting Minutes (May 13, 1974)

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REGULAR MEETING

MAY 13, 1974

The regular meeting of the Des Moines Area Community College Board of Directors was held in the Board Room, Administration Building, Ankeny Campus, 2006 Ankeny Blvd., Ankeny, Iowa, on May 13, 1974. The meeting was called to order by the Board President, Rolland Grefe, at 5:30 p.m.

ROLL CALL

Members Present: Rolland Grefe, Harry Bloomquist, Rodney Carlson, Cecil Galvin, Maurice Campbell, Ross Cramlet, Max Kreager, Walter Hetzel

Members absent: Harold Welin

Others present: Paul Lowery, Superintendent, Jack Asby, Ass't. Supt., Business Affairs, Irv Steinberg, Business Manager/Board Secy.

APPROVAL OF MINUTES

A motion was made by M. Campbell, seconded by R. Cramlet, that the minutes of the regular board meeting held April 8, 1974, be approved as presented. Motion passed.

NEW PERSONNEL

It was moved by W. Hetzel, seconded by M. Kreager, that employment be offered to the following for position and salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gene Barnes</td>
<td>Instructor T &amp; D</td>
<td>$15,500</td>
<td>6-17-74</td>
</tr>
<tr>
<td>Thomas Young</td>
<td>Instr. Vets. Ag, Stuart</td>
<td>12,500</td>
<td>6-1-74</td>
</tr>
<tr>
<td>Roland Lamberson</td>
<td>Instr. Math, Boone</td>
<td>11,500</td>
<td>9-3-74</td>
</tr>
<tr>
<td>Peggy Suttek</td>
<td>Asst. Instr. Clerical (Urban)</td>
<td>4,940 P/T</td>
<td>4-16-74</td>
</tr>
<tr>
<td>Lois Lehmkuhl</td>
<td>Instr. Nursing-Boone</td>
<td>10,100</td>
<td>6-17-74</td>
</tr>
<tr>
<td>Thomas Sally</td>
<td>Business Coordinator</td>
<td>15,000</td>
<td>7-1-74</td>
</tr>
</tbody>
</table>

Motion passed.

RESIGNATIONS

It was moved by M. Kreager, seconded by R. Cramlet, that the resignation of Karen Ryen, Nursing instructor, effective May 23, 1974, and Gary Diddy, Industrial Marketing instructor, effective June 30, 1974, be accepted. Motion passed.

APPROVAL OF JUDGEMENT PAYMENT

It was moved by M. Campbell, seconded by R. Carlson, that approval be given to the judgement payment of $5,840.59, which includes interest at 5% per annum, as decreed by the Court in the settlement of the Walt Ramey vs DMACC law suit. Motion passed.

APPOINTMENT OF COMMITTEE AT BOONE

A motion was made by M. Kreager, seconded by R. Cramlet, that a five member committee, composed of citizens of Boone, as shown on the listing attached hereto and made a part of these minutes, be appointed to serve as a liaison group between the Boone and Ankeny Campuses to make recommendations concerning the operation of the Boone Campus, and that the Board President and Superintendent meet with this group at an early date. Motion passed.
Regular Meeting

APPROVAL OF
SCHOOL CALENDAR
FOR FY 75

It was moved by W. Hetzel, seconded by M. Kreager, that the school
calendar for the period of September, 1974 through September, 1975,
a copy which is attached hereto and made a part of these minutes,
be approved. Motion passed.

HORTICULTURE
ADVISORY
COMMITTEE
REPLACEMENT

It was moved by C. Galvin, seconded by R. Cramlet, that Mr. John
Vermeer, Pella Nursery, Pella, Iowa, be appointed to serve out the
remaining term of Mr. Ken Baker of Heard's Gardens, on the Commer­
cial Horticulture Advisory Committee. Motion passed.

REVISED VEHICLE
REGISTRATION FEES
FOR ANKENY
CAMPUS

A motion was made by W. Hetzel, seconded by R. Carlson, that an
annual non-refundable vehicle registration assessment fees for
staff and students attending the Ankeny Campus be established
effective with fall quarter, 1974, the exact fee to be based on
the particular quarter in which the vehicle is first registered and
under the following fee schedule:

- $3.00 fall and winter quarters
- 2.00 spring
- 1.00 summer
- .50 for additional vehicles owned and operated by
  the original registrant.

Motion passed.

CHARGES FOR
DENTAL HYGIENE
SERVICES

It was moved by C. Galvin, seconded by M. Kreager, that the following
fees be charged for Dental Hygiene services provided by the Dental
Hygiene program:

<table>
<thead>
<tr>
<th>Service</th>
<th>Adult</th>
<th>Child</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prophylaxis, Fluoride, Bitewing Radiographs</td>
<td>$5.00**</td>
<td>$3.00*</td>
</tr>
<tr>
<td>Radiographs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Complete Oral Survey</td>
<td>3.00</td>
<td></td>
</tr>
<tr>
<td>Panorex</td>
<td>3.00</td>
<td></td>
</tr>
<tr>
<td>Bitewings</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Periapicals</td>
<td>.50</td>
<td></td>
</tr>
</tbody>
</table>

* Children under 12 years of age
** Students with I.D. $4.00

Motion passed.

MILEAGE
ALLOWANCE
INCREASE

It was moved by M. Kreager, seconded by C. Galvin, that reimbursement
to staff for approved travel via personal vehicles be increased from
10¢ per mile to 15¢ per mile, effective on date coinciding with the
effective date designated for approval of such reimbursement to
State employees per legislation passed this year. Motion passed.

LEASE FOR
PLEASANTVILLE
VETS AG PROGRAM

It was approved by C. Galvin, seconded by M. Campbell, that approval
be given to a one year lease commencing May 1, 1974, to rent space
from the Pleasantville Memorial Building Commissioners to be used
for a Veterans Farm Program at a monthly rental fee of $50.00, and
that the Board President be authorized to sign said lease.
Motion passed.
It was moved by W. Hetzel, seconded by M. Kreager, that the Board meeting be recessed for a dinner break. Motion passed and the meeting was recessed at 6:30 p.m.

The regular board meeting reconvened at 7:30 p.m. at the same location as it had been recessed. All those present prior to the recess were also present at this time. Don Zuck, Director, Physical Plant was also in attendance.

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, and form of contract for the construction of Phase II-B, Part 5, Des Moines Area Community College, Ankeny, Iowa, the Board President called for any objections to the entering into of such contract, or to the adoption of the plans, specifications and form of contract. No oral objections were offered and the Secretary reported that no written objections thereto had been filed.

Director W. Hetzel introduced the following Resolution entitled "RESOLUTION APPROVING PLANS, SPECIFICATIONS, AND FORM OF CONTRACT OF PHASE II-B, PART 5" and moved that the same be adopted. Director M. Kreager seconded the motion to adopt. The roll was called and the following directors voted:

AYES: Rolland Grefe
      William Price
      Harry Bloomquist
      Max Kreager
      Ross Cramlet
      Rodney Carlson
      Cecil Galvin
      Walter Hetzel

NAYS: None

Whereupon, the President of the Board declared said Resolution duly adopted as follows:

RESOLUTION APPROVING PLANS, SPECIFICATIONS AND FORM OF CONTRACT OF PHASE II-B, PART 5

WHEREAS, on the 11th day of March, 1974, plans, specifications, and form of contract were filed with the Secretary of the Board of Directors of the Des Moines Area Community College for the construction of Phase II-B, Part 5, at the Des Moines Area Community College, Ankeny, Iowa, and

WHEREAS, notice of hearing on plans, specifications, and form of contract was published as required by law and action of this board.
NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Des Moines Area Community College that said plans, specifications, and form of contract are hereby approved and adopted as the plans, specifications, and form of contract for the construction of Phase II-B, Part 5, at the Des Moines Area Community College.

PASSED AND APPROVED this 13th day of May, 1974.

President of the Board of Directors of the aforesaid Community College

ATTEST:

Secretary of the Board of Directors of the aforesaid Community College

RESOLUTION TO OFFER HOUSE FOR SALE

Director M. Campbell introduced the following Resolution entitled "RESOLUTION TO SALE OF HOUSE" and moved that same be adopted. Director R. Carlson seconded the motion to adopt. A vote was taken and was carried unanimously. Whereupon, the President of the Board declared said Resolution duly adopted as follows:

RESOLUTION TO SALE OF HOUSE:

RESOLVED, that the following described real estate situated in the City of Ankeny, Polk County, State of Iowa, to wit

1209 Cortina Street

heretofore purchased by said Des Moines Area Community College for the purpose of providing a site for the construction project for the Building Trades Class under the direction of said Des Moines Area Community College with a view toward resale upon completion be offered for sale to the highest acceptable bidder, submitting a sealed bid, with such bids to be received until two o'clock p.m., June 10, 1974 by the Board Secretary, at which time said bids will be opened publicly and read aloud in the Board Room in the Administration Building, Des Moines Area Community College, Ankeny Campus.

Bids will be acted upon by the Board at its regular meeting June 10, 1974. Each bid is to be accompanied by a certified check in the amount of $3,500.00 payable to Des Moines Area Community College, with the remainder of the accepted bid due and payable on or before June 25, 1974.

BE IT FURTHER RESOLVED that the Secretary of the Board of Directors give notice of said bid letting as required by law.
Regular Meeting

May 13, 1974

PASSED AND APPROVED, this 13th day of May, 1974.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

AWARD OF
CONTRACT FOR
SCIENCE LAB
FURNISHINGS

The Board Secretary announced that bids had been received for Science Laboratory Furnishings in accordance with approved plans and specifications as follows:

Fandrei $181,500.00
Pigott 202,603.00

A motion was made by M. Kreager, seconded by R. Carlson, that the low bid of $181,500.00 submitted by Fandrei be accepted and that bid security bonds be returned to bidders after issuance of a purchase order. Motion passed.

AWARD OF
CONTRACT ON
PHASE II-B,
PART 5

The Board Secretary announced that bids had been received for construction of Phase II-B, Part 5, in accordance with approved plans, specifications, as indicated on the bid tally sheet attached hereto and made a part of these minutes.

A motion was made by R. Carlson, seconded by M. Campbell, that a contract be awarded for the construction of Phase II-B, Part 5, to the low bidder, Iowa Road Builders, at a base bid of $138,796.90, and that the Board President and Secretary be authorized to sign said contract; and that bid security bonds be returned to bidders after contract is signed. Motion passed.

ACCEPTANCE OF
PHASE II-B,
PART 3

It was moved by H. Bloomquist, seconded by R. Carlson, that the construction of Phase II-B, Part 3, be accepted as completed pursuant to the contract with A.H. Neumann Brothers, Inc., subject to the Certificate of Substantial Completion, which includes punch list, dated April 30, 1974, as issued by the architectural firm of Wilkins, Bussard, and Dikis, and that final payment of 10% of contract amount be paid to A.H. Neumann thirty days from this date provided that said punch list is completed and that no claims have been filed. Motion passed.

CLAIMS
AND ACCOUNTS

It was moved by R. Crumlet, seconded by C. Galvin, that the claims and accounts, as presented, be approved for payment. Motion Passed.

RECESS OF
MEETING

It was moved by M. Campbell, seconded by C. Galvin, that the board meeting be recessed in order to reconvene in the auditorium of the Media Building. Motion passed.
The regular board meeting reconvened at 8:15 p.m., in the auditorium of the Media Bldg., Ankeny Campus. All those present prior to the recess were also present at this time, in addition to a number of employees of the college.

Dr. Rus Slicker presented a written and oral report on the progress of the AIDP project.

It was moved by M. Kreager, seconded by M. Campbell, that employment of three professional consultants be authorized with a total cost not to exceed $3,000.00, with said consultants to assist in preparation of final recommendations for the AIDP project. Motion passed.

A discussion was held with various members of the staff who presented comments relative to salary adjustments, cost of living increases, and general items relative to employment status with the college.

A motion was made by C. Galvin, seconded by H. Bloomquist, that the meeting be adjourned. Motion passed and the meeting was adjourned at 10:30 p.m. A special board meeting was set for Thursday, May 23, 1974, at 5:30 p.m., Board Room, Ankeny Campus, with the regular Board meeting for June planned for June 10, 1974, at Carroll, Iowa.

Irv Steinberg, Secretary

Rolland Grefe, President