3-11-1974

Board of Directors Meeting Minutes (March 11, 1974)

DMACC
The regular meeting of the Des Moines Area Community College Board of Directors was held at the Urban Center, 920 Washington, Des Moines, on Monday, March 11, 1974. The meeting, which was preceded by a tour of the Urban Center facilities, was called to order by the Board President, Rolland Grefe, at 4:30 P.M.

Members present: Rolland Grefe, Harry Bloomquist, Rodney Carlson, Cecil Galvin, Maurice Campbell, Ross Cramlet, Max Kreager

Members absent: Walter Hetzel and Harold Welin

Others present: Paul Lowery, Superintendent, Jack Asby, Assistant Superintendent, Business Affairs, Irv Steinberg, Business Manager/Board Secretary, Curt Wiberg, Administrative Assistant, Zack Hamlett, Coordinator, Urban Center, Don Zuck, Director, Physical Plant, and Ken Bussard, Architect.

A discussion was held concerning future rental of the Urban Center facilities. Board President Rolland Grefe stated that he would contact the President of the Dowling School Board relative to Des Moines Area Community College's continuation as lessee of said facilities.

It was moved by C. Galvin, seconded by R. Cramlet, that the minutes of the regular board meeting held February 4, 1974, and the special board meeting held March 4, 1974 be approved as presented. Motion passed.

It was moved by R. Carlson, seconded by R. Cramlet, that employment be offered to the following for the position and salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lynda Striegel</td>
<td>Research Librarian</td>
<td>$9,000</td>
<td>3/5/74</td>
</tr>
<tr>
<td>Robert Taylor</td>
<td>Instructor, Diesel Mechanics</td>
<td>12,000</td>
<td>3/1/74</td>
</tr>
<tr>
<td>John Hill</td>
<td>Instructor, Electronics Technology</td>
<td>11,000</td>
<td>2/25/74</td>
</tr>
<tr>
<td>Ronald Wood</td>
<td>Computer Operator Instructor</td>
<td>11,400</td>
<td>3/11/74</td>
</tr>
<tr>
<td>Kerry Jo Ostring</td>
<td>Computer Programming Instructor</td>
<td>11,400</td>
<td>3/6/74</td>
</tr>
</tbody>
</table>
RESIGNATIONS

It was moved by M. Kreager, seconded by R. Carlson, that the resignations of the following named personnel be accepted:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Resignation Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alan Teel</td>
<td>Veterans Farm Coop at Stuart</td>
<td>March 22, 1974</td>
</tr>
<tr>
<td>James Mullen</td>
<td>Diesel</td>
<td>March 1, 1974</td>
</tr>
<tr>
<td>Sally Jo Burgin</td>
<td>Secretarial Instr., Boone</td>
<td>May 31, 1974</td>
</tr>
<tr>
<td>Phil Langerman</td>
<td>Assistant Superintendent, Instruction</td>
<td>May 31, 1974</td>
</tr>
</tbody>
</table>

Motion passed.

BUILDINGS No. 1 THROUGH 5 CONVEYANCE

Superintendent Lowery reported the receipt of a Conveyance of Buildings No. 1 through 5 by Raymur Schools Corporation to the Des Moines Area Community College as a result of the school's purchase of these buildings.

PEOPLES & CULTURES OF MEXICO STUDY AND TOUR

It was moved by R. Carlson, seconded by M. Campbell, that approval be given to conducting a three hour credit course in both spring and summer quarters 1974 entitled "The Peoples and Cultures of Mexico," with students having the option of earning an additional three (3) credit hours by participating in an organized two week tour of Mexico. Motion passed.

PRE-SCHOOL FEE INCREASE

It was moved by M. Kreager, seconded by R. Cramlet, that effective with fall quarter, 1974, laboratory pre-school fees for twoday a week group be increased to $12.00 per month and three-day a week group increased to $16.00 per month. Motion passed.

INCREASE IN STUDENT WAGES

It was moved by R. Cramlet, seconded by R. Carlson, that the hourly wage rate paid to students employed by DMACC be increased to $2.00 effective April 1, 1974. Motion passed.

CEP SALARY INCREASES

A motion was made by R. Carlson, seconded by M. Kreager, that the salaries of CEP personnel be increased, effective March 1, 1974, in accordance with listing which is attached hereto and made a part of these minutes. Motion passed.

ADULT ED CLASS TUITION INCREASE

It was moved by H. Bloomquist, seconded by R. Carlson, that effective July 1, 1974, the tuition rate for Educational Adult Education classes be increased to $.40 per clock hour and $.60 per clock hour for Leisure Adult Education classes. Motion passed.
USE OF PROPERTY FOR GARDENS

It was moved by H. Bloomquist, seconded by C. Galvin, that certain sections of the Ankeny campus not presently in use be made available to DMACC staff for gardening purposes, subject to a charge adequate to defray any costs associated with this project. Motion passed.

APPROVAL OF MIECC FY-75 BUDGET

It was moved by R. Cramlet, seconded by C. Galvin, that the proposed fiscal year 1974-75 budget of the Mid-Iowa Educational Computer Center totaling $464,941.00 be approved as presented. Motion passed.

APPROVAL OF DMACC TENTATIVE BUDGET FOR FY74-75

It was moved by C. Galvin, seconded by M. Kreager, that the Des Moines Area Community College's tentative budget for FY74-75 totaling $8,337,529.00 (excluding federally funded projects) be approved for submission to the State Department of Public Instruction. Motion passed.

NEW PROGRAM APPROVAL

It was moved by H. Bloomquist, seconded by C. Galvin, that approval be given to the following new programs and that further approval for conducting same be requested by the State Department of Public Instruction.

<table>
<thead>
<tr>
<th>Program Name</th>
<th>Length</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone Technician</td>
<td>4 qtrs.</td>
<td>Diploma</td>
</tr>
<tr>
<td>Veterinary Office Assistant, Boone</td>
<td>4 qtrs.</td>
<td>Diploma</td>
</tr>
<tr>
<td>Clerical (2 qtr. option)</td>
<td>2 qtrs.</td>
<td>Diploma</td>
</tr>
<tr>
<td>Personnel Supervision</td>
<td>6 qtrs.</td>
<td>A.A.</td>
</tr>
<tr>
<td>Legal Assistant</td>
<td>6 qtrs.</td>
<td>A.A.</td>
</tr>
<tr>
<td>Plant Engineering Technician</td>
<td>4 qtrs.</td>
<td>Diploma</td>
</tr>
<tr>
<td>Industrial Education</td>
<td>6 qtrs.</td>
<td>A.S.</td>
</tr>
</tbody>
</table>

Motion passed.

CLAIMS AND ACCOUNTS

A motion was made by M. Campbell, seconded by R. Carlson, that the Claims and Accounts as presented be approved for payment. Motion passed.

STATE AUDIT REPORT

The State Audit Report for the fiscal year ended June 30, 1973, was reviewed and the Board President was directed to make an appropriate response to the audit recommendations and comments as requested in the report.

RESOLUTION SETTING DATE FOR PUBLIC HEARING ON PHASE II-B PART 5

Director C. Galvin introduced the following Resolution entitled RESOLUTION FIXING DATE FOR PUBLIC HEARING ON PLANS, SPECIFICATIONS, AND FORM OF CONTRACT FOR THE CONSTRUCTION OF PHASE II-B, PART 5, and moved its adoption. Director M. Kreager seconded the motion to adopt, and the roll being called, the vote was as follows:

**AYES:** R. Grefe  
M. Campbell  
R. Cramlet  
C. Galvin  
H. Bloomquist  
M. Kreager  
R. Carlson

**NAYS:** None
WHEREUPON, the President of the Board declared the following Resolution duly adopted:

RESOLUTION FIXING DATE FOR PUBLIC HEARING ON PLANS, SPECIFICATIONS, AND FORM OF CONTRACT FOR THE CONSTRUCTION OF PHASE II-B, PART 5

WHEREAS, plans, specifications, and forms of contract are now on file in the office of the Secretary of the Board of Directors for the construction of Phase II-B, Part 5, and before said plans and specifications may be adopted it is necessary to hold a public hearing thereon.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DES MOINES AREA COMMUNITY COLLEGE that at a meeting of this Board, to be held at 7:30 p.m. on the 13th day of May, 1974, in the Board Room, Administration Building, Ankeny Campus, 2006 Ankeny Blvd., Ankeny, Iowa, a public hearing will be held on the matter of the adoption of plans, specifications, and form of contract now on file in the office of the Secretary of the Board of Directors.

BE IT FURTHER RESOLVED that the Secretary of the Board of Directors give notice of said public hearing as required by law.

PASSED AND APPROVED this 11th day of March, 1974.

[Signature]
President, Board of Directors

ATTEST:

[Signature]
Secretary, Board of Directors
RESOLUTION ON RECEIPT OF BIDS FOR PHASE II-B, PART 5

Director M. Kreager introduced the following Resolution titled RESOLUTION FIXING DATE FOR RECEIPT OF BIDS FOR PHASE II-B, PART 5, and moved its adoption. Director C. Galvin seconded the motion to adopt, and the roll being called, the vote was as follows:

AYES: R. Grefe  
M. Campbell  
R. Cramlet  
C. Galvin  
H. Bloomquist  
M. Kreager  
R. Carlson  

NAYS: None

WHEREUPON, the President of the Board declared the following Resolution duly adopted:

RESOLUTION FIXING DATE FOR RECEIPT OF BIDS FOR PHASE II-B, PART 5

RESOLVED: that the Des Moines Area Community College Board of Directors will receive bids until 2:00 p.m., at the Central Administration Office, Building #4, 2006 Ankeny Blvd., Ankeny, Iowa, on May 9, 1974, for the construction of Phase II-B, Part 5; said bids will be publicly opened and read aloud at 2:00 p.m., May 9, 1974, in Board Room, Building #4, Ankeny Campus.

BE IT FURTHER RESOLVED, that the Secretary of the Board of Directors give notice of said letting as required by law.

PASSED AND APPROVED THIS 11th day of March, 1974.

[Signature]
President, Board of Directors

ATTEST:

[Signature]
Secretary, Board of Directors
It was moved by C. Galvin, seconded by H. Bloomquist, that the meeting be adjourned. Motion passed and the meeting adjourned at 10:45 p.m. The next regular board meeting was set for 5:30 p.m., Board Room, Ankeny campus, April 8, 1974.

Irv Steinberg, Secretary

Roland Grege, President