12-17-1973

Board of Directors Meeting Minutes (December 17, 1973)

DMACC
The regular meeting of the Des Moines Area Community College Board of Directors was held in the library at the Boone Campus on Monday, December 17, 1973. The meeting was called to order by the Board President, Rolland Grefe at 7:30 p.m.

Members present: Rolland Grefe
Walter Hetzel
Ross Cramlet
Harry Bloomquist
Harold Welin
Rodney Carlson
Cecil Galvin

Members Absent: Maurice Campbell
Max Kreager

Others present: Paul Lowery, Superintendent
Jack Asby, Asst. Supt. Business Affairs
Irv Steinberg, Business Manager/Bd. Secty.
Curt Wiberg, Admin. Assistant
Rich Byerly, Dir., Research & Developmt.
Joseph Fernandes, Instr., Boone Campus
Joel Schaaf, Instr., Boone Campus
Bill Ryan, Instr., Boone Campus
Emil Stadel, Dean, Boone Campus
George Silberhorn, Counselor, Boone Campus

It was moved by C. Galvin, seconded by R. Carlson, that the minutes of the regular meeting held November 15, 1973 be approved as presented. Motion passed.

It was moved by H. Welin, seconded by W. Hetzel, that employment be offered to the following for the position and salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Effec. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheilah Manley</td>
<td>Asst. Office Educ.</td>
<td>$16/half day</td>
<td>11/26/73</td>
</tr>
<tr>
<td></td>
<td>Instr., Urban Campus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Verlynn Gossen</td>
<td>Nurse/Counselor, Skill Center</td>
<td>$9,600</td>
<td>12/1/73</td>
</tr>
<tr>
<td>Mary Kelly</td>
<td>Business Occup.</td>
<td>$7,280</td>
<td>12/10/73</td>
</tr>
<tr>
<td></td>
<td>Relator, CEP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Barbara</td>
<td>Program Chairman, Dental Hygiene</td>
<td>$15,500</td>
<td>1/7/74</td>
</tr>
</tbody>
</table>

Motion Passed.
PERSONNEL
RESIGNATIONS

It was moved by W. Hetzel, seconded by H. Welin that resigna-
tions of the following named personnel be accepted.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Resignation Effec. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judy Gossen</td>
<td>Health Coordinator,</td>
<td>January 11, 1974</td>
</tr>
<tr>
<td></td>
<td>Ankeny</td>
<td></td>
</tr>
<tr>
<td>Carrol Kemp</td>
<td>Practical Nursing,</td>
<td>January 4, 1974</td>
</tr>
<tr>
<td></td>
<td>Ankeny</td>
<td></td>
</tr>
<tr>
<td>Bob Amsberry</td>
<td>CEC Occup. Consult</td>
<td>December 31, 1973</td>
</tr>
<tr>
<td></td>
<td>Ankeny</td>
<td></td>
</tr>
</tbody>
</table>

Motion passed.

APPROVAL OF
IACOVTI DUES

A motion was made by R. Carlson, seconded by H. Welin, that
approval be given to the payment of institutional membership
dues of $150.00 to the Iowa Association of Community Colleges
and Vocational-Technical Institutes for the 1973-74 school
year. Motion passed.

COLLEGE
CLOSING

A motion was made by W. Hetzel, seconded by H. Welin, that the
college be officially closed on December 24 and 31, 1973, as
an energy conservation measure, with the provision that staff
affected would have the option of considering these days as
vacation, or make them up at a later date. Motion passed.

APPROVAL OF
DMSC SALARIES

It was moved by W. Hetzel, seconded by R. Carlson, that approval
be given to salary adjustments of Des Moines Skill Center
personnel in accordance with listing attached hereto and which
is made a part of these minutes, subject to approval of Skill
Center budget by proper authorities, and that contracts be
issued to staff on the basis shown on said listing. Motion
passed.

ARCHITECTURAL
ADVISORY COMMITTEE
APPROVAL

It was moved by H. Welin, seconded by C. Galvin, that approval
be given to the appointment of personnel to the Architectural
Drafting Advisory Committee as shown on listing attached hereto,
and which is made a part of these minutes. Motion passed.

RENEWAL OF LEASE
FOR BRANCH OFFICE

It was moved by H. Bloomquist, seconded by R. Carlson, that
approval be given to the renewal of a one year lease with
Mary A. Coppola for the rental of space at 401 East Sixth
Street, Des Moines, Iowa for a monthly rental of $300.00,
effective January 1, 1974, and that the Board President and
Secretary be authorized to sign said lease. Space to be used
as an Adult Education Branch Office. Motion passed.

MIECC BOARD MEMBER
REPLACEMENT

It was moved by C. Galvin, seconded by R. Carlson, that the
Des Moines Area Community College representative on the Mid-
Iowa Educational Computer Center Board cast his vote for
Delbert Jensen as a new member of the MIECC Board. Motion
passed.
CLAIMS AND ACCOUNTS

It was moved by H. Bloomquist, seconded by R. Cramlet, that the claims and accounts, as presented, be approved for payment. Motion passed.

ADJOURNMENT

It was moved by C. Galvin, seconded by R. Cramlet, that the meeting be adjourned. Motion passed and the meeting was adjourned at 10:10 p.m. The January Board meeting was set for January 14, 1974 and tentatively will be held at the Urban Campus location.

Irv Steinberg, Secretary

Rolland Grefe, President