

12-11-1972

Board of Directors Meeting Minutes (December 11, 1972)

DMACC

Follow this and additional works at: <https://openspace.dmacc.edu/boardminutes>

Recommended Citation

DMACC, "Board of Directors Meeting Minutes (December 11, 1972)" (1972). *Board of Directors Meeting Minutes*. 109.
<https://openspace.dmacc.edu/boardminutes/109>

This Article is brought to you for free and open access by Open SPACE @ DMACC. It has been accepted for inclusion in Board of Directors Meeting Minutes by an authorized administrator of Open SPACE @ DMACC. For more information, please contact rsfunke@dmacc.edu.

DES MOINES AREA COMMUNITY COLLEGE
2006 Ankeny Boulevard
Ankeny, Iowa 50021

REGULAR MEETING

DECEMBER 11, 1972 The regular monthly meeting of the Des Moines Area Community College Board of Directors was held in the Board Room, Ankeny Campus, 2006 Ankeny Blvd., Ankeny, Iowa, on Monday, December 11, 1972. The meeting was called to order by the Board President, Rolland Grefe, at 7:30 p.m.

ROLL CALL

Members present: Rolland Grefe
Max Kreager
Walter Hetzel
Cecil Galvin
Rodney Carlson
Harold Welin

Members absent: William Price
Ross Cramlet
Harry Bloomquist

Others present: Paul Lowery, Superintendent
Jack Asby, Asst. Supt., Admin. Services
Irv Steinberg, Business Manager/Board Secretary
Gary Wilcox, Math instructor, Ankeny Campus

APPROVAL OF MINUTES

It was moved by C. Galvin, seconded by H. Welin, that the minutes of the regular board meeting held November 20, 1972 be approved as presented. Motion passed.

PERSONNEL

It was moved by M. Kreager, seconded by R. Carlson, that employment be offered to the following for the position and salary indicated:

NEW

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Eff. Date</u>
Barbara Martin	Food Service Instr. (half-time)	\$3,000 for 6 mos.	12-4-72
Arlene Edmondson	PN Instructor	9,100/annual	1-2-73

Motion passed.

It was moved by H. Welin, seconded by M. Kreager, that Jay Rigsby be employed as assistant public relations officer at an annual salary of \$10,000, with period of contract from January 2, 1973 through June 30, 1973, and that Superintendent Lowery be authorized to seek applicants for the following two new positions: (1) administrative assistant to assist superintendent with overall administrative details, to include personnel, at an approximate salary of \$16,000 per year; (2) foundations and financial aid officer, with possible part-time personnel within each of these areas for a total approximate salary of \$12,000 per year. Motion passed.

RESIGNATIONS

It was moved by H. Welin, seconded by C. Galvin, that the contract with Charles Formaro, Alterations and Tailoring instructor at the Des Moines Skill Center, be terminated as of February 28, 1973, in accordance with the terms of his contract and with Section 279.13, Code of Iowa. Motion passed.

APPROVAL OF
LEAVE OF
ABSENCE

It was moved by M. Kreager, seconded by R. Carlson, that Richard Byerly be given a leave of absence, beginning January 8, 1973, for the period of time he is required to be in attendance at the State legislative session. Motion passed.

APPROVAL OF
RECREATIONAL
LEADERSHIP
ADVISORY
COMMITTEE

It was moved by W. Hetzel, seconded by H. Welin, that personnel listed, copy of which is attached hereto and made a part of these minutes, be appointed to the Recreational Leadership Advisory Committee. Motion passed.

APPROVAL OF
ASSOCIATE DEGREE
NURSING ADVISORY
COMMITTEE

It was moved by M. Kreager, seconded by R. Carlson, that personnel listed, copy of which is attached hereto and made a part of these minutes, be appointed to the Associate Degree Nursing Advisory Committee. Motion passed.

APPROVAL OF
LEASE FOR ADULT
EDUCATION BRANCH
OFFICE

It was moved by W. Hetzel, seconded by H. Welin, that a lease with Mary A. Copolla for the rental of the first floor, balcony, and restrooms at 401 East Sixth, Des Moines, Iowa, for the period of December 8, 1972 through December 31, 1972, with option to renew for one additional year, for a rental fee of \$250 per month, be approved and that the Board President and Secretary be authorized to sign said lease. The space will be used for a branch office for adult education. Motion passed.

APPOINTMENT TO
IOWA COUNCIL OF
AREA SCHOOL
BOARD

It was moved by H. Welin, seconded by R. Carlson, that Walt Hetzel be designated as the Des Moines Area Community College alternate representative to the Iowa Council of Area School Boards. Motion passed.

APPROVAL OF STUDENT
ACTIVITIES BUDGET
FOR FY 72-73

It was moved by W. Hetzel, seconded by M. Kreager, that the Ankeny Student Activities budget, totalling \$30,000, and the Student Activities budget for Boone, totalling \$12,690, for fiscal year 1972-73 be approved. Motion passed.

FINAL ACCEPTANCE
OF BRIDGE PROJECT

It was moved by W. Hetzel, seconded by H. Welin, that Contract IV, Phase II-A, for the construction of bridge on the Ankeny campus be accepted as completed and that final payment of \$1,342.22 be authorized and paid to Herberger Construction Company. Motion passed.

ACCEPTANCE OF
ADDITION TO
BUILDING 23

It was moved by M. Kreager, seconded by C. Galvin, that the addition to the Data Processing building be accepted as completed, pursuant to the contract with W. H. Jamison Company, subject to completion of punch list, a copy of which is attached hereto and made a part of these minutes; and that final payment of \$46,653 be paid W. H. Jamison Company thirty (30) days from this date; provided that said punch list is completed and that no claims have been filed by that date. Motion passed.

MANAGEMENT BY
OBJECTIVES
CONFERENCE

It was moved by W. Hetzel, seconded by M. Kreager, that approval be given to an expenditure of approximately \$125 for six (6) members of the administrative and supervisory staff to attend an inservice conference on Management by Objectives, to be held on the Des Moines Area Community College campus January 12-13, 1973. Motion passed.

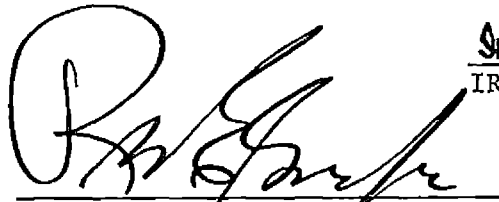
It was moved by W. Hetzel, seconded by C. Galvin, that the superintendent be authorized to secure the services of the necessary consultants for a Management by Objectives workshop on campus, involving the remainder of the administrative and supervisory personnel, at a time following the January 12 and 13 workshop, for a cost of approximately \$600. Motion passed.


CLAIMS AND
ACCOUNTS

It was moved by R. Carlson, seconded by H. Welin, that the claims and accounts, as presented, be approved for payment. Motion passed.

ADJOURNMENT

It was moved by M. Kreager, seconded by H. Welin, that the meeting be adjourned. Motion passed and the meeting was adjourned at 10:40 p.m. The next regular meeting is scheduled for January 8, 1973, at 7:30 p.m.


ROLLAND GREER, President


IRV STEINBERG, Secretary

PLANT FUND

Brown Bros., Inc.
Herberger Construction Co.
separately approved

Contract Estimate	\$11,367.54
Estimate #2, Final	1,342.22

TOTAL	\$12,709.76
-------	-------------

APPROVED
MacKeon
BOARD MEMBER
BOARD MEMBER

BILLS TO BE BOARD APPROVED
December 11, 1972

Richard Abel & Co. Inc.	Books	\$	45.30	✓
Academic Paperbacks-East	"		15.60	✓
Accoustical Specialties	Materials		317.00	✓
Accoustical Specialties	Glass	477.00	160.00	✓
Ed Acela	Testing		28.60	✓
Accoustical Specialites Inc.	Materials		43.20	✓
Addison-Wesley Publishing Co.	Book		5.02	✓
Addressograph Multigraph	Pens		11.40	✓
Addressograph Multigraph	Supplies		23.52	✓
Addressograph Multigraph	Maintenance	2,563.08	2,468.16	✓
Addressograph Multigraph	Supplies		60.00	✓
Ahern Pershing	"		73.12	✓
Ahern Pershing	Equipment		585.00	✓
Ahern Pershing	Supplies		11.86	✓
Ahern Pershing	"		53.36	✓
Ahern Pershing	Equipment	1,385.44	479.25	✓
Ahern Pershing	"		89.05	✓
Ahern Pershing	Supplies		7.20	✓
Ahern Pershing	"		9.90	✓
Ahern Pershing Office Supplies	Equipment		76.70	✓
Ahlers, Cooney, Dorweiller, Allbee & Haynie	Service		4,767.30	✓
Air Products & Chemicals	Supplies		8.68	✓
Air Products & Chemicals	"		92.22	✓
Air Products & Chemicals	"	341.91	145.85	✓
Air Products & Chemicals	"		80.66	✓
Air Products & Chemicals	"		14.50	✓
Albright-Davis Electric, Inc.	Service		17.00	✓
Alexander Electronics	Supplies		19.45	✓
American Assoc. of Jr. Coll.	Books		7.86	✓
American Dental Association	Film rental		3.00	✓
American Heritage	Book		29.25	✓
American Marking, Inc.	Supplies		3.20	✓
American Marking	Service	8.30	5.10	✓
American Oil Co.	Gas		5.37	✓
American St3ncil Mfg. Co.	Supplies		5.50	✓
Amsco School Publications Inc.	Books		40.49	✓
Carl A. Anderson Inc.	Tools		1,442.54	✓
Ankeny Ready Mix, Inc.	Sand		1.05	✓
Appleton-Centruy-Crofts	Book		8.24	✓
Appleton-Century-Crofts	Books	22.42	14.18	✓
Lenice Arnce	Workshop		41.05	✓
The Art Store	Supplies		23.40	✓
Associate Mailers, Inc.	Service		106.53	✓
Audio Visual Catalogers, Inc.	Book		5.95	✓



Baker Electric Co.	Repairs	\$	182.87
Bonnie Ballard	Workshop		18.20
Barron's Educational Series, Inc.	Books		8.56
Baty Art & Sign Service	Service		349.00
Behavioral Research Laboratories	Supplies		11.09
Edna Bell	Refund		6.00
Ben Franklin Stores	Supplies		8.60
Board of Publications	Book		5.00
Boone Blank Book Co.	Supplies		56.87
Boone Community Schools Acct.	Materials		60.00
Boone News Republican	Ad		2.73
Gary Boorum	Service		80.00
Borgstedt Microscope Sales & Service	Service		4.00
Bostitch-McClain Co.	Supplies	139.10	65.30
Bostitch-McLain	Supplies		73.80
R.R. Bowker Co.	Books		44.50
Bro-Dart Inc.	Supplies		33.90
Wm. C. Brown Co.	Book		2.75
Bureau of Educational Research	Book		2.86
Burgess Publishing Co.	Book		4.09
Donna Butler	Refund		6.00
Cahners Books	Books		18.68
Cambridge Book Co.	Books		89.05
Capital City Electric Co.	Service		536.25
Capital Sanitary Supply	Supplies	102.00	39.00
Capital Sanitary Supply	Supplies		63.00
Carlson Oil Co.	Vehicle Expense		11.70
Cardmaster Co.	Supplies		12.85
Carolina Biological Supply Co.	"		122.40
Carolina Biological Supply Co.	"	1,324.85	1,186.39
Carolina Biological	"		16.06
Carpenter Paper Co. of Iowa	Supplies		50.40
Dr. Paul Cawley	Honorarium		60.00
Center for Humanities, Inc.	Materials		290.12
Central Distributors Inc.	Supplies		14.35
Central Scientific	Supplies		442.42
Rick Chapman	Book		15.95
Cho's Office Machine Repair	Repairs		76.20
Cincinnati, Inc.	Repairs		31.08
Ciras	Service		27.56
College Entrance Examination Board	Book		1.50
Concept Media	Filmstrip		35.00
Container Haulaway Corporation	Service		650.60
Continental Press, Inc.	Supplies		11.16
Mrs. Nancy Cooper	Workshop		251.60
Corn States Metals	Repairs		4.81

APPROVED

CRP

BOARD MEMBER

BOARD MEMBER

Cory's
 "
 "
 Council of Planning Librarians
 County Auditor
 Helen Crew
 Walt Crew
 Crops & Soils
 " "
 Custom Fabricators
 Kathleen Damman
 D.A.T.A.
 Darmor Productions
 Data Business Equipment
 Delmar Publishers
 Wayne Dennis Supply Co.
 Denoyer Geppert Co.
 Des Moines Clean Towel Service
 Des Moines Ind. Comm. School Dist.
 " " " " " "
 Des Moines Industrial Towel & Uniform
 Des Moines Photocopy
 Des Moines Public School
 Des Moines Seed & Nursery
 A. B. Dick
 A. B. Dick
 Dickenson Publishing Co.
 DMACC REVOLVING
 Arterie Acct.
 Automotive
 Bookstore
 Bookstore
 Food Service
 Food Service
 Media
 Revolving
 Revolving
 Programmed Instruction
 Doubleday & Co.
 Doughten Auto Supply
 Educational Audio Visual
 " " "
 Educational Filmstrips
 Educator's Purchasing Guide
 Engineering Model Associates
 Engineering Model Association

Supplies	\$	5.70
"		18.73
"	39.56	15.13
Book		1.50
Printing costs		67.67
Refund		12.00
"		6.00
Subscription	6.00	3.00
"		3.00
Service		13.33
Refund		6.00
Book		40.75
Filmstrips		30.00
Supplies		73.62
Book		11.12
Supplies		8.18
Books		23.01
Service		7.10
Films		45.00
Grant OEG	25,045.00	25,000.00
Service		205.75
Supplies		3.20
Reimbursement		905.60
Supplies		19.20
Supplies	139.90	37.30 55.80
"		84.10
Book		4.95
Workshop		60.00
Supplies		868.42
Books		20.20
"	26.90	6.70
Supplies	1,459.41	10.50
"		5.55
Transparancies		23.00
Reimbursement		149.32
"	406.52	257.00
Transfer of funds		58.72
Book		5.51
Supplies		35.55
Books		149.63
Filmstrips	234.87	85.24
"		38.50
Books		29.50
Supplies		216.64
Supplies		68.11

APPROVED
Charles F. [Signature]
 BOARD MEMBER
 BOARD MEMBER

Fandrei
 F. W. Faxon Co.
 F. W. Faxon Co.
 F. W. Faxon Co.
 Fisher Scientific Co.
 Foreman-Ford
 Fosters Inc.
 Marcia Fox, Director
 Gale Research Co.
 Judi Gauld
 General Electric
 Gentec Hospital Supply
 " " "
 Gestetner Corp.
 Gifford Brown
 Glidden Paint
 Globe Machinery & Supply
 Donna Goode
 Graybar Electric Co.
 Graybar Electric Co.
 Hazel Green
 Guidance Associates
 Guidance Associates
 Gulf Oil Corp.
 Hacker Art Books, Inc.
 Mrs. Jane Hall
 Hamilton Hardware, Inc.
 Les Hamilton
 Thomas Hamilton & Associates, Inc.
 Harper & Row, Publishers, Inc.
 Hastings House, Publishers, Inc.
 Hatfield Duplicating Machine Co.
 Hawkeye Auto Supply Co.
 Hawkeye Auto Supply
 Hawkeye Auto Supply
 Hawkeye Auto Supply
 Hawkeye Auto Supply
 Hawkeye Laundry & Dry Cleaning
 Heard Gardens
 Hewlett Packard Co.
 Hewlett Packard
 Highsmith Co.
 Hockenbergs
 Naomi Hokanson
 Holiday Inn of Des Moines
 Howard Imprinting Machine Co.
 Deloris Huen
 A.H. Hummert Seed Co.
 Stephen Hodges

Equipment	\$	21.00
Supplies		60.00
Subscription	83.00	6.00
"		17.00
Supplies		76.30
"		9.10
"		103.45
Honorarium		20.00
Book		45.60
Refund		12.00
Equipment		38.00
Supplies	109.00	84.00
"		25.00
"		29.90
"		270.73
Paint		12.36
Repairs		9.02
Refund		6.00
Tools	154.14	97.02
Supplies		57.12
Refund		6.00
Filmstrip	186.45	37.50
"		148.95
Car Expense		35.11
Books		232.01
Refund		6.00
Supplies		37.48
Refund		6.00
Instruction		700.00
Books		9.31
"		24.34
Supplies		16.45
Supplies		9.80
"		46.10
"	357.20	261.80
Repairs		26.00
Tools		13.50
Service		46.35
Landscaping		534.50
Equipment	1027.30	486.20
Supplies		541.10
"		56.99
"		21.80
Refund		12.00
Expenses		1,679.03
Supplies		9.55
Instruction		30.00
Supplies		108.95
Refund		8.00

APPROVED

Charles F. Old
 BOARD MEMBER

BOARD MEMBER

I B M
 I B M
 I B M
 I B M
 I B M
 I B M
 I B M
 I B M
 I B M
 H.M. Iltis Lumber Co.
 Imperial Sprot A Rama
 Instructional Materials Co.
 International Filmtreat
 International Radio & Television
 Iowa Association of School Boards
 " " " " "
 Iowa Council of Area School Boards
 Iowa Dental Supply
 Iowa Machinery & Supply
 Iowa Regional Transit Corp.
 Iowa State Agency for Surplus
 Iowa Supply Co.
 Iowelder Supply
 Dr. James P. Jensen
 Frank W. Johnson Co.
 Frank Johnson
 Johnson Service Co.
 Joint Council on Economic Ed.
 Jossey-Bass Inc. Publishers
 Terry Juelsgaard
 Kamweld Products Co.
 Lois Kettering
 Ken King
 Harold Kliewer
 Koch Brothers
 Koch Brothers
 Koch Brothers
 Koch Brothers
 Koch Brothers
 Koch Brothers
 Koch Brothers
 Koch Brothers
 Koch Brothers
 Koch Brothers
 Koch Brothers
 Bob Kratky
 Geo. Kucharo Display
 L. H. Kurtz

Service	\$	26.25
Supplies		129.68
Service		18.71
"		1,894.25
"		32.63
"	5,076.75	79.30
Supplies		19.50
Equipment		2,865.00
Supplies		11.43
Supplies		45.16
Service		25.13
Supplies		.60
Film		33.67
Supplies		50.00
Registrations	18105	6.00
Plaques		12.05
Expenses		13.00
Supplies		74.95
"		27.56
Tickets		430.53
Supplies		17.40
"		49.80
"		10.50
Honorarium		60.00
Equipment	333.34	320.76
Supplies		12.58
Service		533.49
Books		6.00
"		72.77
Refund		6.00
Supplies		48.65
Honorarium		20.00
Refund		6.00
Refund		12.00
Supplies		29.30
Supplies		36.75
"		375.00
"		86.60
"		22.80
"	674.65	12.58
Service		49.50
"		32.65
"		17.00
Supplies		12.47
Refund		6.00
Supplies		12.72
"		85.23

APPROVED
Max [Signature]
 BOARD MEMBER
 BOARD MEMBER

Langan Paper Co.
 Langan Paper Co.
 Langan Paper Co.
 Latta's School Supplies
 Latta's School Supplies
 Latta's School Supplies
 Latta's School Supplies
 Lea & Febiger
 Learning Resources Service
 J.B. Lippincott Co.
 Little Brown & Co.
 Litton Educational Publishing, Inc.
 Look Magazine
 Look Surplus
 Luke Bros.
 Luke Bros.
 McGraw Hill Book Co.
 " " " "
 " " " "
 " " " "
 Leta McVeety
 M & M Sales Co.
 M & M Sales Co.
 M & M Sales Co.
 M & M Sales Co.
 Macmillan Co.
 Macmillan Oil Co.
 Madison Bionics
 Management Books Institute
 Ed Mann
 Manning Community School
 Matthews Medical & Scientific Books
 R.S. Means Co.
 Chas. E. Merrill Publishing
 " " "
 Microfilming Corp.
 Midland Bindery
 Mid State Dist. Co.
 Midwest Carbon Co.
 Midwest Library Service
 " " "
 " " "
 " " "
 " " "
 " " "
 George Miller

Supplies	\$	36.81
"	113.13	12.30
"		64.02
"		16.65
"	96.99	.80
"		10.17
"		69.37
Book		7.80
Film Rental		5.55
Books		19.62
"		1.28
"		5.77
Equipment		10.00
"	4000	30.00
Carpet		288.00
Supplies	291.96	3.96
Records		2.70
Books		88.94
"		6.00
Refund		12.00
Maintenance Contract		95.00
Service		16.45
Supplies	495.70	347.85
"		36.40
Books		51.60
Cas		3.04
Supplies		150.05
Books		1.91
Reimbursement		5.60
"		14.56
Books		4.95
"		111.45
Supplies	75.83	68.01
Books		7.82
Subscription		21.00
Service		125.75
Supplies		13.05
"		141.04
Books		65.43
"	119.06	53.63
Supplies		75.62
"		15.08
"	110.15	12.05
"		7.40
Refund		6.00

APPROVED

[Signature]

BOARD MEMBER

BOARD MEMBER

Miller Music
 Miller Publishing
 Mitchell Manuals, Inc.
 Mobile Auto Glass of Iowa
 Moehl Millwork, Inc.
 Mogul-Ed
 " "
 C.V. Mosby Co.
 Multigraphics
 "
 Municipal Supply
 National Ed. Asso. of U.S.
 National Sheet Metal Co.
 Nelson's Doo-It
 New American Lib. Inc.
 New Readers Press
 " " "
 News for You
 Jamesena Nichols
 North American Pub. Co.
 Nu-Ball System
 Office Services
 " "
 " "
 " Supplies
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 " "
 Olivetti
 "
 "
 Olson Graphics
 " "
 Olson Graphics
 " "
 Output Systems Corp.
 Oxford University Press, Inc.

Supplies \$ 29.14
 Subscription 10.00
 Books 51.00
 Glass 79.14
 Materials 12.84
 Supplies 46.95
 " 21.46
 Books 38.47
 Supplies 290.72
 " 31.65
 " 201.73
 Books 2.34
 Supplies 73.20
 " 9.79
 Books 1.95
 Publications 11.05
 Supplies 25.00
 Publications 25.00
 Workshop 4.21
 Books 28.46
 Supplies 55.40
 " 11.00
 " 25.68
 Service Report 15.00
 Supplies 73.84
 " 7.36
 " 13.63
 " 23.60
 " 896.54
 " 128.42
 " 29.78
 " 14.56
 " 1.20
 " 179.80
 " 15.12
 " 29.32
 " 43.68
 " 2.40
 " 12.75
 " 108.00
 Service 18.50
 Equipment 607.75
 " 110.50
 Supplies 673.75
 Equipment 387.84
 Books 14.95
 " 1.80

6841

32237

6105

5168

1,459.24

1,779.84

APPROVED
R.P. Carlson
 BOARD MEMBER
 BOARD MEMBER

P.A.R. Incorporated
 P.K. Engineering & Mfg. Co.
 P.K. Engineering & Mfg. Co.
 Connie Palmer
 Panhandle Area Educational Coop.
 Paper Corp.
 Paper Corp.
 Loren Parker
 Parrish & Pugh Associates, Inc.
 Mike Patrick
 Patterson Dental
 Frank Paxton Lumber Co.
 Pendell Pub. Co.
 Pennsylvania State University
 Diane Person
 Phillips Petroleum Co.
 Pigott Inc.
 Pittsburgh Des Moines Steel Co.
 Plate's Sharpening Service
 Plumb Supply
 Prairie City News
 Lawrence Prather
 Pratt Educational Media, Inc.
 Prentice-Hall
 Print
 Psychological Corp.
 Puckett Electric
 R & C Office Supplies
 R & R Supply
 R & R Welding Co.
 R & R Welding
 R & R Welding
 R & R Welding
 Radio Trade Supply Co.
 Radio Trade Supply Co.
 Radio Trade Supply Co.
 Radio Trade Supply
 Ramada Inn
 Random House, Inc.
 Reeves Plate Service
 " " "
 Regents Publishing Co.
 " " "
 Remington Rand
 " "
 " "
 " "

Books	\$	14.63
Supplies		3.25
"	76.94	73.69
Workshop		35.09
Filmstrip		3.89
Supplies	1,415.36	1,243.52
"		171.84
Refund		6.00
Ad		576.43
Refund		6.00
Supplies		41.76
"		5.35
Book		8.45
Books		11.00
Refund		6.00
Gas		38.56
Equipment		922.00
Supplies		134.40
Service		8.40
Supplies		256.52
Ad		8.40
Refund		6.00
Books		59.96
"		9.37
"		18.55
Supplies		54.74
"		12.25
"		142.40
"		69.60
"		16.11
"		124.24
Demurrage Chgs.	166.59	9.00
Supplies		17.24
"		5.94
"		28.70
"	151.87	28.70
"		88.53
Expenses		80.24
Book		7.49
Supplies		16.25
Programs	40.25	24.00
Book		6.49
Reference Material	25.03	18.54
Machine Rental		200.00
"		200.00
Equipment		69.00
Supplies		.66

1,954.66

APPROVED
R.P. Carlson
 BOARD MEMBER
 BOARD MEMBER

Reynolds Printasign Co.
 Florence Rockow
 Rutgers
 St. Anthony's Hospital
 St. Anthony Regional Hospital
 St. Martin's Press, Inc.
 John Safford
 W.B. Saunders Co.
 Dale Scherbart
 Warren Schloat Productions, Inc.
 School Management Institute, Inc.
 Science House, Inc.
 Science Research Associates, Inc.
 Scientific Products
 Service Photoprint
 Service Saw Co.
 Sexauer Mfg. Co.
 Shell Oil Co.
 Sherwin Williams Co.
 Sidles Co.
 Simon & Schuster, Inc.
 Singer Business Machines
 " " "
 Sirchie Finger Print Labs
 Ray Smith
 V.W. Smith Oils, Inc.
 V.W. Smith Oils, Inc.
 V.W. Smith Oils, Inc.
 South-western Publishing Co.
 " " " "
 Daniel R. Stapay
 State Agency for Surplus Property
 State Equipment & Eng. Corp.
 State of Iowa
 T.F. Staton
 Steck Vaughn Co.
 " " "
 " " "
 Carl Steig
 Stitzel Electric Supply
 " " "
 Arvid Stock
 Stuppy Supply Co.
 Sun Electric Corp.
 Sun Electric Corp.

Supplies	\$	45.00
Workshop		29.00
Books		2.78
Supplies		11.25
Service	1,307.22	1,295.97
Books		23.54
Refund		6.00
Books		21.60
Refund		6.00
Supplies		28.00
"		25.40
Books		10.16
Books		11.02
Supplies		521.90
"		21.45
Service		3.50
Supplies		6.77
Gas Expense		6.60
Supplies		50.55
"		34.90
Books		171.05
Service Maintenance	199.00	154.00
Lease of Postage Meter		45.00
Supplies		355.76
Book		3.25
Oil		194.10
Distillate	277.26	44.52
Gasoline		38.64
Books	170.35	70.86
"		99.49
Expenses		18.42
Supplies		18.75
Repairs		36.93
Book		2.00
"		3.25
Books		33.13
"	157.68	102.13
Reference Material		22.42
Refund		6.00
Supplies	61.07	28.08
"		32.99
Refund		6.00
Supplies		66.45
Repair		34.50
"		26.55

91.05

APPROVED

R.P. Carbon

BOARD MEMBER

BOARD MEMBER

Temple University
 Tersh Paper Co.
 Thompson-Hayward Chemical Co.
 Timberlane DX Service
 G.J. Timmermann & Co.
 Toledo-Lucas County Public Library
 Train-Aide
 Treck Photographic
 " " "
 Triangle School Service
 Triplett Electrical Instrument Co.
 Richard Truckenbrod
 Frederick Ungar Publishing Co.
 Unipub Inc.
 Univac
 University Associates Press
 University Of Iowa
 University Microfilms
 " " "
 " " "
 University of Northern Iowa
 " " " "
 Van Horn Plastics
 Neil VerHoef
 Visual Instruction Service
 Mary Ann Volz
 Jan Welin
 Westinghouse Electric Corp.
 J. Weston Walch, Publisher
 Wickes Lumber
 " " "
 " " "
 John Wiley & Sons, Inc.
 H.W. Wilson Co.
 Wilson Learning Corp.
 Mrs. Ross Winner
 World Publishing
 Xerox Corp.
 Youngerman Music Co.

Books	\$	2.00
Supplies		197.05
"		11.50
Gas		6.71
Supplies		18.07
Book		1.50
Filmstrips		300.00
Supplies		10.62
"	79.68	69.06
"		13.21
"		3.04
Refund		6.00
Book		12.21
Subscription		5.00
Maintenance		45.00
Books		19.80
Film rental		92.65
Supplies		126.25
"		22.75
"	171.00	22.00
Reimbursement		150.00
Workshop materials	151.21	1.21
Supplies		22.90
Instruction		200.00
Publications		9.60
Refund		6.00
Refund		6.00
Supplies		10.10
"		90.75
"		3.22
"	119.28	42.34
"		73.72
Book		17.83
Books		284.00
Supplies		21.35
Instruction		25.75
Book		5.96
Meter Usage		100.00
Supplies		18.46

TOTAL \$ 78,404.46



DES MOINES SKILL CENTER

A-1 Auto Parts	Supplies		5.90
" " "	"		3.90
" " "	"	232.53	141.70
" " "	"		81.03
Air Products & Chemicals	"		194.28
" " "	"	591.78	397.50
Auto Body Supply Co. Inc.	"		53.00
Behavior Research Laboratories	Books		46.54
Better Homes & Gardens	Subscription		4.00
Brown Insurance Agency	Premium		1,535.00
Butler Paper Co.	Supplies		56.18
Cambridge Book Co.	Books		138.85
Carpenter Paper Co.	Supplies	316.40	37.50
" " "	"		278.90
Clark Sanitary Supply Co.	"		48.60
Delmar Publishers Inc.	Books		136.48
Des Moines Clean Towel Service	Service		356.99
A. B. Dick Co.	Supplies	664.05	42.05
" " "	Equipment		622.00
Follett Educational Corp.	Books		337.00
General Learning Corp.	"		5.60
Hollander Publishing Co. Inc.	"		44.27
IBM	Supplies		97.38
Iowa Audio Visual	Repairs		115.55
Itek Business Products	Supplies		400.40
Koch Bros.	"	362.82	25.00
" " "	"		337.82
Leslie Paper Co.	"		25.60
McGraw Hill Book Co.	Books		64.05
" " " "	"		60.04
" " " "	"	93.05	33.01
" " " "	"		24.55
Metro Ford	Supplies		18.17
Midwest Visual	"		76.06
Milady Publishing Corp.	"		75.00
National Livestock & Meat Board	Books	79.15	31.15
" " " " "	"		48.00
Noname Inc.	Supplies		477.23
Office Services Inc.	Equipment		558.90
Office Supplies Inc.	Supplies		1.40
Olivetti Corp. of America	"	210.00	85.00
" " " "	Equipment		125.00
Peerless Supply	Supplies		240.73
Philip Lesman & Sons	"		110.32
Pitney Bowes	Rent		22.50
Plemone DX Service	Supplies		36.17
Gene Poore	Service		130.00
Prakken Publishing Inc.	Books		37.79



R & C Office Supply & Printing Co.
 Rovner Sanitary Services Inc.
 The Sherwin Williams Co.
 " " " "
 " " " "
 " " " "
 Sidles Auto Parts
 " " " "
 " " " "
 " " " "
 Snap on Toll Corp.
 Southwestern Publishing Co.
 " " " "
 " " " "
 Norman Turnquist

Supplies	146.82
Service	176.00
Tools	6.48
Repairs	14.65
Supplies	1,471.00
Tools	82.86
Supplies	25.65
"	4.82
"	13.67
"	10.50
Tools	7.20
Books	99.76
"	34.60
"	80.99
"	41.00
TOTAL	10,040.09

1,574.99

54.64

215.35

APPROVED

Charles G. Clark

BOARD MEMBER

BOARD MEMBER

BILLS PAID PRIOR TO BOARD APPROVAL

24130	Ankeny National Bank	Investment	\$500,000.00
24131	Maralee Frazee	Convention Expenses	95.00
24305	American College Testing Program	Publication	3.00
24306	Max Arnburg	Service	15.00
24307	Delores Benning	Workshop	20.00
24308	Richard Bussanmas	Service	10.00
24309	Ms Joyce Cabbage	Refund	3.00
24310	Jean Clark	Workshop	20.00
24311	Des Moines Skill Center	Reimbursement	32.41
24312	Mr. Dale M. Dutt	Service	100.00
24313	Ms Karen Elrod	Refund	3.00
24315	General Electric Co.	Equipment	50.00
24316	Northwestern Bell Telephone	Service	630.25
24317	Miss Maria Panos	Service	6.25
24318	Products Show	Space Rental	160.00
24319	Richard Putman	Service	8.31
24320	Ms Marcia Remp	Refund	3.00
24321	Louise Treangen	Workshop	24.00
24322	U.S. Postoffice	Postage	40.00
24323	Linda Kay Fettkether	Refund	5.00
24463	Nancy Johnson	Expense	155.94
24518	Greater Des Moines C of C	Reg. Fee	5.00
24519	Harold Sartain	Expense	130.30
24665	U.S. Post Office	Postage	4.47
24666	Ankeny National Bank	Bad Check	8.00
24667	ASCP Education Material	Learning Aid	35.00
24668	Harold Addington	Service	6.00
24670	Elizabeth Ash	Refund	8.00
24671	Stephanie Becker	Refund	6.00
24672	Bell Avenue Realty	Rent	4,429.58
24673	Roger Bengtson	Refund	6.00
24674	Mrs. Ron Branderhorst	Refund	3.00
24675	Richard Bussanmas	Service	10.00
24676	Catholic Council for Social Concern	Refund	90.00
24677	City of Ankeny	Service	510.50
24678	Janet Cleveland	Supplies	16.54
24679	Community Concerns	Rent	2,128.50
24680	Mike Copple	Refund	6.00
24682	Glennis Deardorff	Refund	6.00
24683	Des Moines Water Works	Service	61.57
24684	Faythe Dornik	Refund	6.00
24685	Friedman's	Supt. leased car	138.54
24686	Thomas Goldman	Refund	30.00
24687	Robert A. Gross	Refund	30.00
24688	Carol Hansen	Refund	6.00
24689	Lyle Harris	Refund	110.00
24690	Hawkeye Auto Supply Inc.	Parts	11.08
24691	Iowa Electric Light & Power Co.	Service	003.03
24692	Iowa Power & Light Co.	Service	187.12



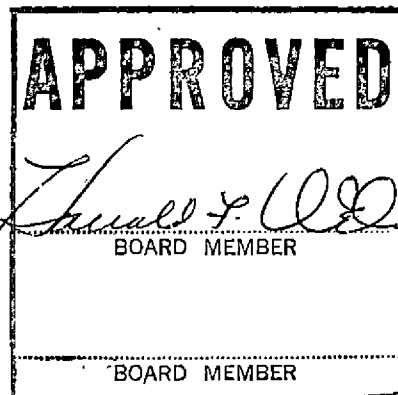
24693	Sally Jones	Refund	\$ 6.00
24694	Leasco Info. Products	Micro Films	5.85
24695	John Marsh	Refund	6.00
24696	Richard Maxwell	Refund	6.00
24697	Mid America Realty	Rent	6,731.17 ✓
24698	Miracle Mile	Rent	1,041.67 ✓
24699	Mrs. Richard Morlan, Sr.	Refund	76.00
24700	Northwestern Bell Telephone	Service	59.20
24701	Elizabeth Osborne	Refund	8.00
24702	RaeJean Paulson	Refund	6.00
24703	Planned Parenthood of Iowa	Rent	70.00
24704	Reinbeck Canning Co.	Refund	60.00
24705	Harriette Rhea	Refund	12.00
24706	Martin Sievers	Refund	6.00
24707	James Sevier	Refund	6.00
24708	Carol Smith	Refund	6.00
24709	Gary Snell	Refund	30.00
24710	Kizzie Strather	Refund	6.00
24711	Zeph Telpner, CPA	Refund	60.00
24712	Deborah Thompson	Refund	5.00
24713	U.S. Postmaster	Postage	8.00
24714	Marion Werner	Refund	12.00
24715	Paul Whitmore	Refund	6.00
24716	Mrs. Hope Wilhelm	Refund	6.00
24717	Raymur Schools Corp. & Amer. Natl. Bank	Rent	18,661.00 ✓
24718	Raymur Schools Corp. & Lloyd Reed	Rent	18,661.00 ✓
24719	Raymur Schools Corp. & Kewanee Natl. Bank	Rent	18,661.00 ✓
24720	Raymur Schools Corp. & Cont. Ill. Natl. Bank	Rent	94,344.00 ✓
24721	Raymur School Corp.	Rent	18,661.00 ✓
24722	DMACC Payroll Account	FICA, IPERS, INS.GROSS	389,348.34 ✓
24723	Gloria Abbott	Refund	8.50
24724	Advertising & Marketing Div.	Renewal	6.50
24725	Duane E. Anderson	Supplies	23.33
24726	Architectural News	Publication	148.15
24727	Associated Students UCLA	Publication	8.50
24728	Jackie Barber	Refund	120.00
24729	DMACC Boone Campus Petty Cash	Reimbursement	27.60
24730	Rex A. Boyd	Refund	10.00
24731	Bob E. Chaplin	Refund	5.00
24732	Nancy L. Chivers	Refund	110.00
24733	Des Moines Skill Ctr. Petty Cash	Reimbursement	42.87
24734	Linda L. Dorman	Refund	110.00
24735	Barb Ellerbroek	Refund	17.00
24736	Sherri Erickson	Refund	15.00
24737	Craig D. Fleener	Refund	13.00
24738	Mary Jane Granson	Refund	15.00
24739	Grain & Feed Journals	Renewal	6.00
24740	David Hegland	Refund	104.00
24741	James R. Hildreth	Refund	46.80

APPROVED

[Handwritten Signature]

BOARD MEMBER

24742	IBM	Repairs	\$ 37.71
24743	Iowa Power & Light Co.	Service	\$ 11,380.62
24744	Ralph O. Lane	Refund	110.00
24745	Kevin L. Lundahl	Refund	26.00
24746	Upper Midwest Assoc. of Collegiate Registrars & Admissions Offices	Dues	10.00
24747	Douglas Meineke	Refund	110.00
24748	Microform Review	Renewal	30.00
24749	Maria Mumby	Refund	8.50
24750	National Automotive Service Inc.	Renewals	108.00
24751	Jeffrey A. Nelson	Refund	5.00
24752	Northwestern Bell Telephone	Service	2,397.07
24753	Betty Owen	Refund	5.00
24754	REA Express	Service	15.40
24755	Reatha Schnoor	Refund	8.50
24756	Steven Schroeder	Refund	110.00
24757	Standley Transfer & Storage	Freight	12.34
24758	Stanford University Press	Books	6.50
24759	Superintendent of Documents	Books	3.65
24760	Donna Tillman	Refund	8.50
24761	United Telephone Co.	Service	10.80
24762	University of California	Publication	3.00
24763	West Des Moines Water Works	Service	4.83
24764	Carolyn Whitmore	Refund	120.00
24766	Ikechukwu C. Nwobodo	Refund	500.00
24767	Donald W. Severson	Expense	70.12



DES MOINES AREA COMMUNITY COLLEGE
Agenda - Regular Meeting
Monday, December 11, 1972 - 7:30 p.m.
Board Room - Bldg. #4

1. CALL TO ORDER

2. APPROVAL OF MINUTES - November 20 meeting

Moved Galvin, 2d Welin

3. PERSONNEL

New

a. Barbara Martin, Food Services instructor, Ankeny, half-time

b. Arlene Edmondson

Kreager, 2d Carlson

Termination

a. Charles Formaro, Alteration Tailoring instructor, Skill Center

#5 2-28-73

Moved - H. Welin, 2d Galvin

4. REPORTS

a. Iowa Council of Area School Boards & legislation - Kreager

b. Regional computer center - Price

c. Unemployment compensation for personnel - Lowery → 4% - 2.7

d. Federal affairs workshop - Lowery

e. Foundations - Lowery

f. Status of library randtriever - Lowery

g. Status of building program - Lowery

5. COMMUNICATIONS

a. Official notice of funding of Skill Center through August 31, 1973.

b. Letter from North Central Association re application for membership as one institution.

c. 1973 NSBA convention, April 7-10, 1973, in Anaheim, California.

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. Appointment of members to Recreational Leadership Specialist Advisory Committee (list enclosed). Hetzel, 2d Welin

b. Appointment of members to Associate Degree in Nursing Advisory Committee (list enclosed). Kreager, 2d Carlson

c. Consideration of lease on new quarters for Adult Education branch office, located at 401 ~~East 9th~~ Grand, at \$250/month Hetzel, 2d Welin

d. Selection of a ~~representative~~ and alternate to the Iowa Council of Area School Boards. Walter Hetzel is appointed Welin, 2d Carlson

e. Determine salary for superintendent for 1973-74.

no change from last meeting's motion

8. OTHER

a. Legislative breakfast meetings on campus December 15 and 16

8:15AM 8:15AM

b. Budget for 1973-74

9. PRESENTATION OF CLAIMS & ACCOUNTS

Carlson, 2d Leblin

10. ADJOURNMENT

Moved Hetzel, 2d Kreager

snk - \$30M
Boone 12,690

Approval of budget for student activities of \$12,690 Boone Campus

for fiscal year 72-73 \$30M

10:40 PM

DES MOINES AREA COMMUNITY COLLEGE
DEPARTMENT OF RESEARCH & DEVELOPMENT
DECEMBER, 1972

GRANTS BEING DEVELOPED:

1. Exemplary project to provide career education services.
2. Dental hygiene proposal to establish a dental hygiene program on campus.
3. Capitation grant, Division of Nursing, to provide financial assistance to the college based on the number of students enrolled.
4. Occupational Safety and Health proposal to provide comprehensive services statewide. The Des Moines Area Community College would become a resource and training center for OSHA.

GRANTS PENDING:

1. Title VI, Category I and II. Category I is to provide educational equipment for the Des Moines Area Community College, Ankeny campus. Amount: \$24,579.00.

Category II is to provide tele-communication and audio-visual equipment for the Des Moines Area Community College, Ankeny campus. Amount: \$10,270.00.
2. Special Needs (Comprehensive Learning Center). This program would provide funds for staff to man a learning center on the Des Moines Area Community College campus. Amount: \$124,178.00.
3. Special Needs (Occupational Upgrading). This program would provide occupational upgrading to disadvantaged citizens in the prime service areas. Amount: \$146,975.00.
4. Special Needs (Iowa State Highway Commission Upward Mobility). This program would provide minority Highway Commission employees with an educational component so that they can move up in the Merit Employment system. Amount: \$13,968.00.
5. Title III, HEA. This program would refund the Urban Transitional Campus. Amount: \$253,238.00.
6. Adult Family Learning Center. Funds from this proposal would provide for the second operational year of the Center. Amount: \$263,538.00.
7. LSCA Grant (Iowa State Traveling Library). This project would provide a filing system for development and community resource centers. Amount: \$21,800.00.
8. Community College Career Education Institute (EPDA, Part E). This program would provide a three phase career education workshop for community college personnel. Amount: \$26,137.00.

GRANTS PENDING (CONTINUED):

9. Title I (HEFA). This construction grant would provide money for buildings. Amount: \$500,000.00.
10. Title IV-D, Cooperative Education Program. This project would provide cooperative work experiences for health students. Amount: \$40,696.00.
11. Faculty Research Abroad. This program would provide overseas learning experiences for a Des Moines Area Community College faculty member. Amount: \$6,159.00.
12. Incentive Grant. This grant would provide a comprehensive educational training program for OEO recipients in Story County. Amount: \$102,943.00.
13. Student Financial Aid Program. This program provides financial aid to students enrolled at the Des Moines Area Community College. Amount: WS, \$200,000.00; EOG, \$100,000.00; NDSL, \$100,000.00.

RECENT RESEARCH COMPLETED:

1. A feasibility study for the dental hygiene program was completed.
2. Stop out studies were completed on both the Boone and Ankeny campuses.
3. We have written in the evaluation component for a large number of projects to provide the research and evaluation components including the nursing and dental hygiene grants.

RECENT REPORTS COMPLETED:

Sixteen questionnaires, reports, or documents were completed for a variety of state and local agencies.

RESEARCH AND REPORTS IN PROGRESS:

1. The CENIS Labor Demand Survey is underway and approximately 75% complete.
2. The annual report research project is in progress.
3. The Career Evaluation Model is completed and copies will be available soon.
4. A faculty evaluation instrument is being devised at the present time.
5. A drop out study will be done this year for both the Ankeny and Boone campuses.
6. Student services center and housing projects will be developed through HUD (Housing and Urban Development).

PAGE 3 .

RESEARCH AND REPORTS IN PROGRESS (CONTINUED):

7. An Affirmative Action program is now being developed.

FOUNDATIONS:

1. We have completed negotiations with the Internal Revenue Service and now have tax exempt approval.
2. We have a rough edit of promotional materials available.

Respectfully submitted,

Rich

Rich Byerly

RB:sr

GRANT REPORT (JANUARY 1, 1972 TO DATE)

PROJECT TITLE	FUNDING AGENCY	DATE OF SUBMITTAL	STATUS	AMOUNT OF MONEY FEDERAL, STATE	ADMINISTRATIVE ORGANIZATION
52. Associate Degree Nursing	National Institutes of Health	1-15-72	Resubmitted	\$187,911.00	Career Education
53. Environmental Education Centers	Office of Environmental Education	1-28-72	Rejected	105,130.00	
54. CHESS (1972)	HEW	2-15-72	Funded	119,016.00	Student Personnel Services
55. Instructional Scientific Equipment Grant	National Science Foundation	2-25-72	Rejected	14,500.00	
56. LEEP (1973)	Department of Justice	3-15-72	Funded	70,000.00	General Education
57. Capitation Grant to A.D. Nursing Program	National Institutes of Health	4-6-72	Funded	8,186.00	Career Education
58. Title I, HEFC Section B	HEFC	4-72	Approved	13,583.00	Research & Development
59. Nursing Scholarship Program	National Institutes of Health	5-2-72	Funded	5,113.00	Career Education Student Per. Ser.
60. Nursing Home Grant	Old Americans Act	5-22-72	Funded	102,943.00	Iowa Nursing Home Association
61. LSCA Grant (Iowa State Traveling Library)		7-14-72	Pending	21,800.00	Research & Development

PROJECT TITLE	FUNDING AGENCY	DATE OF SUBMITTAL	STATUS	AMOUNT OF MONEY FEDERAL, STATE	ADMINISTRATIVE ORGANIZATION
62. Community College Career Education Institute (EPDA, Part E) F.Y. 1973	EPDA	8-1-72	Pending	\$ 26,137.00	Career Education
63. Talent Search & Upward Bound Proposal		8-11-72	Rejected	356,453.00	
64. Emergency Employment Act Boone & Ankeny Campus	Iowa State Employment Service	8-17-72	Funded	\$ 71,630 - Ankeny 29,950 - Ankeny 40,973 - Boone	Administration
65. Title III (HEFA)	HEFC	8-24-72	Funded ✓	293,118.00	Administration
66. Title I (HEFA)	HEFC	8-29-72	Pending	500,000.00	Administration
67. Special Needs (Comprehensive Learning Center)		9-29-72	Pending	124,178.00	Career Education
68. Title I, Community Services (Agency Interaction Workshop)	Iowa Community Services	9-29-72	Funded	11,458.00	Adult Education
69. Multi-Occupational (Skill Center)	MDTA	September, 1972 (Effective)	Funded	700,000.00	Skill Center
70. Family Learning Center, F.Y. '74	Office of Education Adult Ed. Division	10-5-72	Pending	263,538.00	Adult Education
71. Title IV-D, Cooperative Ed. Program	HEA	10-13-72	Pending	40,696.00	Career Education

PROJECT TITLE	FUNDING AGENCY	DATE OF SUBMITTAL	STATUS	AMOUNT OF MONEY FEDERAL, STATE	ADMINISTRATIVE ORGANIZATION
72. Faculty Research Abroad	Fulbright-Hays Act	10-13-72	Pending	\$ 6,159.00	Boone Campus
73. Special Needs (Occupational Upgrading)	HEA	10-26-72	Pending	146,975.00	Career Education
74. Incentive Grant	OEO	10-31-72	Pending	102,943.00	
75. Student Financial Aid Program	Office of Education	11-10-72	Pending	WS 200,000.00 EOG 100,000.00	Student Personnel Services
76. Title III, Continuation of Urban Transitional Campus	HEW	11-14-72	Pending	253,238.00	General Education
77. Mental Health	HEW, Public Health Service	11-28-72	Funded (Continuation)	25,000.00	General Education
78. Title VI, Category I (HEFA)	HEFC	11-28-72	Pending	\$12,289.00	Administration
79. Title VI Category II (HEFA)	HEFC	11-28-72	Pending	5,000.00	Administration
80. Iowa State Highway Commission Upward Mobility	Special Needs Division, DPI	11-72	Pending	13,968.00	Career Education

REVISED GENERAL FUND PROJECTIONS AND ANTICIPATED SUPPORTIVE REVENUE FOR FY 73-75
 PROPOSED EXPENDITURES

	FY-73 (FTEE - 4700)		FY-74 (FTEE - 5200)		FY-75 (FTEE - 5700)
- All currently proposed expenditures except Functions IV \$928,825 CEC reimb. \$135,000 and Rental Paymts	\$5,136,354	X 106%	\$5,444,535		
Rent on Bldgs. 1 thru 7 and Boone	<u>361,000</u>				
New Programs FY-74 and \$24,000 for maint. of new bldgs.			<u>422,000</u>		
Rent on Bldgs. 1 thru 7 and Boone FY-74			5,866,535	X 106%	\$6,218,527
New Programs FY-75 and \$90,000 for maint. on bldgs.			<u>361,000</u>		
Rent on Bldgs. 1 through 7 and Boone FY-75					<u>500,139</u>
					6,718,666
					<u>361,000</u>
					<u>\$ 7,079,666</u>
TOTAL PROPOSED EXPENDITURES	<u>\$5,497,354</u>		<u>\$6,227,535</u>		<u>\$ 7,079,666</u>
II -Anticipated Supportive Revenue					
Fees	\$ 37,500		42,000		47,000
Tuition	1,224,000		\$1,474,420		\$1,680,565
General \$475,000	\$562,545		\$633,420		
Career 565,000	691,875		805,545		
Adult & Supplemntl 184,000	220,000		241,600		
Property Tax	1,031,000		1,100,000		1,150,000
State Approp.	1,737,597		2,089,812		2,226,000
Voc.Reimb.Reg.	874,000		924,500		956,500
Voc.Reimb. Special	149,000		160,000		170,000
Fed.other than Funct. IV	488,109		403,200		420,200
Others	17,500		28,000		31,000
Fund Bal. Committed to FY-73	<u>260,858</u>				
TOTAL ANTICIPATED SUPPORTIVE REVENUE	\$5,819,564		\$6,221,932		\$6,681,265
Carryover existing unrestricted Fund Balance	<u>103,000</u>		<u>425,210</u>		<u>419,607</u>
TOTAL AVAILABLE RESOURCES	\$5,922,564		\$6,647,142		\$7,100,872
Less Proposed Expenditures	<u>5,497,354</u>		<u>6,227,535</u>		<u>7,079,666</u>
NEW UNRESTRICTED FUND BALANCE	<u>\$ 425,210</u>		<u>\$ 419,607</u>		<u>\$ 21,206</u>

RECOMMENDED 1972-1973 BUDGET
As of October 19, 1972
Based on No. Students x Activity Fee
Base of \$12,690

340 students

ACTIVITY	BALANCE	AMOUNT REQUESTED PER ANNUM	AMOUNT RECOMMENDED PER ANNUM	% BUDGET RECOMMENDED PER QUARTER
Athletic Dept.	-1013.14	8420.00	6000.00	47.2%
Cheerleading		250.00	240.00	* 2.0%
Commencement		400.00	400.00	3.0%
Phi Theta Kappa		200.00	200.00	1.5%
Cosmopolitan		130.00	130.00	1.0%
Cub	746.45	3465.00	2500.00	20.0%
Drama		753.50	600.00	5.0%
Nursing I		685.00	350.00	** 3.0%
Nursing III		775.00	350.00	** 3.0%
Phi Beta Lambda	200.14	662.00	300.00	2.3%
Student Senate	13.53		1620.00	12.5%

* Cheerleading budget is for current quarter only, to cover cost of uniforms. Travel expense is included in Athletic Budget.

** Nursing I & III are to consolidate into one organization effective March 1973.

11/11/72

12,690

INFORMATION OF PUBLIC INTEREST

A. FALL TERM ENROLLMENTS IN POST-SECONDARY EDUCATION IN IOWA (1965-1972)

Source: Iowa College Presidents Association Report and DPI Enrollment Reports

	Fall Term	Fall Term	Change
Private Colleges and Universities	38,632	36,620	- 2,012
State Universities	36,770	48,103	+ 11,333
Area Schools - College Parallel (Public Junior Colleges in Fall, 1965)	7,521 Full-time 750 Part-time <u>8,271 Total</u>	8,184 Full-time 3,045 Part-time <u>11,229*Total</u>	+ 663 + 2,295 + 2,958
Area Schools - Career Education (Public Junior Colleges in Fall, 1965)	825 Full-time 14 Part-time <u>839 Total</u>	11,511 Full-time 522 Part-time <u>12,033 Total</u>	+ 10,686 + 508 + 11,194

* Over 1,000 students are enrolled in college parallel - career option programs.

ADDENDUM

1. Increase of 663 full-time students in college parallel programs in area schools during the period 1965-1972. This increase would have provided an additional 18 students for each of the thirty-six private colleges and universities. (18 x 36 = 648)

2. Parsons College

Fall Term 1965 Enrollment	Fall Term 1972 Enrollment	Change
4,304	1,043	- 3,261

B. TUITION AND STUDENT COSTS
FISCAL YEAR 1972 (1971-1972 SCHOOL YEAR)Source: Higher Education in IowaPrivate Colleges

Private 4 year Colleges: 30 colleges
Tuition Range: \$600 - \$2,630
Mean: \$1,534

Private 2 year Colleges: 6 colleges
Tuition Range: \$550 - \$1,200
Mean: \$859

B. TUITION AND STUDENT COSTS
FISCAL YEAR 1972 (1971-1972 SCHOOL YEAR) (cont.)

Totals all Private Colleges: 36 colleges
Tuition Range: \$550 - \$2,630
Mean: \$1,421
Expenditure Per Full-time Equivalent Enrollment (FTEE): Not available

Source: DPI Reports

Area Schools

Area Schools: 15 schools
Tuition Range: \$258 - \$420 (In-state tuition)
Mean: \$357 (In-state tuition)

Expenditure Per Full-time Equivalent Enrollment (FTEE) in College
Parallel Programs

Excluding Capital Outlay = \$1,017
Including Capital Outlay = \$1,050

C. STATUS OF SECONDARY SCHOOL GRADUATES - CONTINUING EDUCATION

Source: DPI Survey

1. Continuing Education in Colleges and Universities

	Attending In-State Institutions			Attending Out-State Institutions		
	1969 Graduates	1971 Graduates	Change	1969 Graduates	1971 Graduates	Change
4-year Private Colleges	3,155	3,243	+ 88	1,442	1,251	- 191
4-year Public Colleges	7,119	5,876	- 1,243	2,001	2,082	+ 81
Junior College (Private)	957	825	- 132	141	105	- 36
Area Schools	6,150	6,252	+ 102	100	0	- 100
Junior College	692	0	- 692	160	163	+ 3

2. Total Secondary School Graduates Continuing Education in all schools

	Attending In-State Institutions			Attending Out-State Institutions		
	1969 Graduates	1971 Graduates	Change	1969 Graduates	1971 Graduates	Change
	21,059	18,332	-2,727	4,962	4,504	- 458

3. Total Secondary School Graduates

Located In-State		Located Out-State	
1969	1971	1969	1971
Graduates	Graduates	Graduates	Graduates
34,039	35,355	7,133	7,340
Total Graduates - 1969		Total Graduates 1971	
41,172		42,695	

D. STATE GENERAL AID EARNED BY FUNCTION

Source: DPI Reports

The percent of state general aid earned by the functions of liberal arts and science, vocational-technical and adult education is indicated below by fiscal year.

Fiscal Year	Liberal Arts and Science	Vocational-Technical	Adult Education	Totals
1967	72.64	20.86	6.50	100.00
1968	56.89	28.45	14.66	100.00
1969	47.19	36.44	16.37	100.00
1970	43.78	37.14	19.08	100.00
1971	41.48	38.34	20.18	100.00
1972	35.76	44.61	19.63	100.00

The actual dollar amounts of state general aid earned by function for fiscal year 1972 are indicated below.

Fiscal Year	Liberal Arts and Science	Vocational-Technical	Adult Education	Totals
1972	\$4,388,280	\$5,473,047	\$2,408,673	\$12,270,000

FULL-TIME EQUIVALENT ENROLLMENT (FTEE) - FISCAL YEARS 1967-72

INCLUDES ONLY STUDENTS ELIGIBLE FOR STATE GENERAL AID

MERGED AREA	1966-67 FTEE Totals	1967-68 FTEE Totals	1968-69 FTEE Totals	1969-70 FTEE Totals	1970-71 FTEE Totals	1971-72* FTEE Totals
I	18.97	212.360	394.860	597.740	743.400	1,291.48
II	1,692.20	1,787.960	1,758.590	1,855.400	1,867.130	1,866.02
III	- - - - -	656.950	854.141	1,004.320	1,222.740	1,559.65
IV	163.00	226.910	366.400	412.429	591.727	843.74
V	1,520.93	1,633.520	1,778.680	2,084.100	2,319.720	2,609.89
VI	2,059.06	2,109.989	2,154.375	2,167.234	2,229.914	2,200.82
VII	220.00	712.689	1,078.460	1,159.650	1,441.020	1,921.20
IX	1,328.00	1,503.756	1,600.509	1,601.340	1,726.370	2,051.70
X	411.90	1,750.310	2,623.208	2,757.080	3,369.370	3,774.64
XI	394.40	1,114.917	1,980.493	2,330.900	3,288.060	4,208.51
XII	89.00	475.472	690.019	931.050	1,062.620	1,304.53
XIII	535.39	897.643	985.116	1,344.668	1,428.779	1,809.80
XIV	303.30	529.495	492.790	539.720	630.260	658.78
XV	299.00	1,394.542	1,630.207	1,369.380	1,879.700	1,795.03
XVI	<u>1,130.10</u>	<u>1,409.812</u>	<u>1,370.440</u>	<u>1,450.210</u>	<u>1,575.660</u>	<u>1,533.45</u>
TOTALS	10,165.25	16,416.325	19,758.288	21,605.221	25,376.470	29,429.24

* Preliminary figures subject to audit.

NOTE: The formula for computing FTEE was changed at the beginning of the 1971-72 school year. This change in computing FTEE generally provides more FTEE for full-time students and less FTEE for part-time students than the formula used in the five preceding years.

AREA SCHOOLS DIVISION

DEPARTMENT OF PUBLIC INSTRUCTION
 Robert D. Benton, Ed.D., Superintendent
 Grimes State-Office Building
 Des Moines, Iowa 50319

September 6, 1972

MERGED-AREA SCHOOLS-BIENNIAL-STATE APPROPRIATION REQUEST FOR REPLACEMENT OF CAPITAL,
 OPERATIONAL, CONTINUING VOCATIONAL REIMBURSEMENT AND EXPANSION OF CAREER SERVICES

Merged Area	Fiscal Year 1974				Fiscal Year 1975				Biennium			
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	Replace. Capital	Operational	Sub-Total	Total	Replacement Capital	Operational	Sub-Total	Total	Replacement Capital	Operational	Sub-Total	Total
I - Calmar	\$ 37,656	\$ 534,062	\$ 571,718		\$ 39,351	\$ 483,942	\$ 523,293		\$ 77,007	\$ 1,018,004	\$ 1,095,011	
II - Mason City	31,046	1,108,990	1,140,036		32,443	1,268,589	1,301,032		63,489	2,377,579	2,441,068	
III - Estherville	27,971	712,538	740,509		29,230	815,028	844,258		57,201	1,527,566	1,584,767	
IV - Sheldon	39,290	317,416	356,706		41,054	307,170	348,224		80,344	624,586	704,930	
V - Fort Dodge	57,524	1,307,584	1,365,108		60,112	1,457,361	1,517,473		117,636	2,764,945	2,882,581	
VI - Marshalltown	62,204	1,498,321	1,560,525		65,003	1,689,413	1,754,416		127,207	3,187,734	3,314,941	
VII - Waterloo	65,253	1,009,599	1,074,852		68,190	1,123,428	1,191,618		133,443	2,133,027	2,266,470	
IX - Davenport	89,774	1,106,510	1,196,284		93,814	1,318,011	1,411,825		183,588	2,424,521	2,608,109	
X - Cedar Rapids	90,221	1,908,774	1,998,995		94,281	2,216,587	2,310,868		184,502	4,125,361	4,309,863	
XI - Ankeny	168,501	2,089,812	2,258,313		176,084	2,266,361	2,442,445		344,585	4,356,173	4,700,758	
XII - Sioux City	59,275	680,748	740,023		61,942	741,742	803,684		121,217	1,422,490	1,543,707	
XIII - Co. Bluffs	71,945	1,067,589	1,139,534		75,182	1,278,239	1,353,421		147,127	2,345,828	2,492,955	
XIV - Creston	25,122	438,769	463,891		26,252	460,894	487,146		51,374	899,663	951,037	
XV - Ottumwa	108,486	932,010	1,040,496		113,368	1,088,414	1,201,782		221,854	2,020,424	2,242,278	
XVI - Burlington	40,515	857,153	897,668		42,339	985,532	1,027,871		82,854	1,842,685	1,925,539	
TOTAL	\$974,783	\$15,569,875	\$16,544,658		\$1,018,645	\$17,500,711	\$18,519,356		\$1,993,428	\$33,070,586	\$35,064,014	
Request for Continuing Vocational Reim.			5,175,000				5,175,000				10,350,000	
Request for Expansion of Career Services			\$2,125,000				2,875,000				5,000,000	
GRAND TOTAL			\$23,844,658				\$26,569,356				\$50,414,014	

Addenda to Resmue'

Name: Arlene Edmondson
Age: 32
Position: PN instructor - Ankeny
Division: Career Education
Recommended salary: \$9,100 annual
Most recent salary: \$9,960
Salary in relation to staff
w/similar qualifications: Similar
Education: Diploma in Nursing
Experience: 4 yrs. public health nursing; 6 yrs. general nursing
& nursing supervision

Reason for recommending this
person: Past experience in all areas of nursing
Beginning date of employment: January 2, 1973
Length of contract: January 2, 1973 - June 30, 1973
Reason for employment: Replacement for Karen Shelton

** ** *

Name: Jay Rigsby
Age: 22
Position: Assistant Public Relations
Division: Administration
Recommended salary: \$10,000 annual
Most recent salary: \$9,750
Salary in relation to staff
w/similar qualifications: Comparable
Education: B.S. in Marketing & Advertising
Experience: Preparation of copy material, printing, advertising,
and journalism

Reason for recommending this
person: Expertise in area of printing and journalism
Beginning date of employment: January 2, 1973
Length of contract: January 2, 1973 - June 30, 1973
Reason for employment: Addition

Resume' of New Personnel .

Name: Barbara Martin
Age: 29
Position: Food Services instructor
Division: Career Education
Recommended salary: \$3,000 ($\frac{1}{2}$ time) for 6 mo.
Most recent salary: --
Salary in relation to staff
w/similar qualifications: Similar
Education: B.S. & M.S. in Food & Nutrition
Experience: 2 yrs. in area of nutrition, education & systems
planning
Reason for recommending this person: Academic background & recommendations as to her
apparent ability to teach
Beginning date of employment: December 4, 1972
Length of contract: December 4, 1972 - May 31, 1973
Reason for employment: Replacement for Dave Kelley

DES MOINES AREA COMMUNITY COLLEGE
ASSOCIATE DEGREE IN NURSING ADVISORY COMMITTEE

Fall, 1972

Three-Year Term

Ms. Ramona Sweeney, R.N.
Assistant Director
Nursing Service
Veterans Hospital
30th & Euclid
Des Moines, IA 50310
Telephone: 255-2173

Mr. Robert Boyarski
Director, Nursing Service
Broadlawns Hospital
18th & Hickman
Des Moines, IA 50314
Telephone: 283-2061

Ms. Myrna Snyder, R.N.
County Board of Health
Breda, IA 51436
Telephone: 653-1729

Two-Year Term

Mr. Robert Blincow
Administrator
St. Anthony Hospital
Carroll, IA 51401
Telephone: 792-3581

Mrs. Richard Shuman
Consumer, Health Services
2004 Burnett
Ames, IA 50010
Telephone: 233-1966

Mrs. Rae Day, R.N.
Director, Nursing Service
Iowa Methodist Hospital
1200 Pleasant
Des Moines, IA 50309
Telephone: 283-6378

One-Year Term

Ms. Rosemary Mullin, R.N.
Director, Inservice Education
Mercy Hospital
Sixth Avenue & University
Des Moines, IA 50316
Telephone: 284-3180

Dr. John Cisna
623 E. Twelfth
Des Moines, IA 50316
Telephone: 262-8988

Mrs. Paul Stark, R.N.
Director, Nursing Service
Boone County Hospital
1015 Union
Boone, IA 50036
Telephone: 432-3140

DES MOINES AREA COMMUNITY COLLEGE

Recreational Leadership Specialist
Advisory Committee

November, 1972

Mr. Bill Ott, Extension Director
Boone County "Y"
City Recreation Program Director
Boone, Iowa 50036
Phone: 432-4778

Glen Thompson
Recreation Extension Specialist
Iowa State University
Ames, Iowa 50010
Phone: 294-3760

Dr. H. C. Erbe, President
Boone Park Board
606 Greene
Boone, Iowa 50036
Phone: 432-3511

Mr. Mike Pederson
Recreational Therapist
Broadlawns Polk County Hospital
Des Moines, Iowa
Phone: 283-2061

Angie Anderson, Recreational Director
Yunkers Rehabilitation Center
Iowa Methodist Hospital
1200 Pleasant Street
Des Moines, Iowa 50308
Phone: 283-6280

Dr. Virginia Frye, Associate Professor
Head of Recreation
Physical Education Department
Iowa State University
Ames, Iowa 50010
Phone: 294-4443

Katherine Krieg, Recreational Director
City of Des Moines
Des Moines, Iowa
Phone: 283-4987

Mrs. Carol Benson, Recreational Therapist
Department of Public Health
Lucas State Office Building
Des Moines, Iowa 50319
Phone: 281-5442

Bart Johnson, Director
Parks and Recreation
City Hall
Ames, Iowa 50010
Phone: 232-6210