Board of Directors Meeting Minutes

8-28-1967

Board of Directors' Meeting Minutes (August 28, 1967)

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The regular meeting of the Area XI Board of Directors was held in the Vocational-Technical Education Center, 2501 Vine Street, West Des Moines, on Monday, August 28, 1967.

EXECUTIVE SESSION
7:30 - 8:00 P.M.

Members present:
James Maggert, President
Harry Cowden
Rose C. Cramlet
Rolland E. Grefe
Max W. Kreager
Dwight Mater
Harold Welin
DeWitt Q. Williams

Members absent:
Robert Lounsberry

Also present:
Paul J. Lowery, Superintendent
Owen Shadle, Director, Vocational-Technical Education
Dale Belliars, Business Manager-Board Secretary
Clifford Prall, Architect

SITE

Superintendent Lowery reported that appraisal of the school building site was needed in order to make application and qualify for federal funds for construction and equipping of buildings under the Higher Education Facilities Act. This appraisal is being done at this time and will be completed prior to September 15.

PERSONNEL

On motion by D. Mater and seconded by M. Kreager, it was

RESOLVED: that the following persons be employed:

Nick Bellizzi as Assistant Director of Adult Education at an annual salary of $11,800.

Marlowe Rummans as Instructor, Diesel and Heavy Equipment at an annual salary of $10,500.

Shirley Nuehlenthaler as Instructor in the Operating Room Technicians Program at an annual salary of $6,200.

Gerald C. Corrigan as Instructor, Industrial Electronics, at an annual salary of $10,000.

Guy Rush as Custodian at an annual salary of $5,800.

Motion carried unanimously.

REGULAR SESSION
8:00 P.M.

Upon motion by D. Williams and seconded by R. Cramlet, it was

RESOLVED: that the approval of Bill Stewart, Jr. as Instructor in the Tool and Die Program be approved upon the condition that he was not under contract with another area school at the time he signed the acceptance statement.

Motion carried unanimously.
REPORT OF SPECIAL COMMITTEE

ADDITIONAL REPORTS

Vo-Tech Enrollment:
Superintendent Lowery reported that the present status of enrollment is now 225 accepted and 55 applications being processed, with a very good possibility of 300 students being enrolled in all programs, except key punch for the fall term. He felt that the success of the recent Vo-Tech Promotion Campaign and using the mobile trailer, contributed greatly to the increased enrollment.

Adult Program Enrollment:
Mr. Lowery reported an enrollment of 302 students in the Adult Education Programs which include Pre-Clerical, High School Equivalency, and High School Completion.

Higher Education Facilities Funds
Mr. Lowery advised that the only object remaining in the way for approval to receive federal funds through the Higher Education Facilities Act was assurance of matching funds.

Data Processing Program:
Mr. Lowery advised that the Data Processing Program has been approved and progress is being made in preparing the program for fall classes.

Election—3/4 Mill Levy:
Mr. Lowery asked for suggestions in regard to promotion of the 3/4 mill levy. The Board recommended that at least a news release be made pertaining to this special issue.

REPORT OF SPECIAL COMMITTEE

Mr. Grefe and Mr. Lowery advised that the proposed site for the Area XI Community College campus has been approved by the State Board of Regents, State Department of Public Instruction, and at present is in the hands of the Executive Council for their approval.

CLAIMS AND ACCOUNTS

On motion by D. Mater and seconded by R. Grefe, it was RESOLVED: that the claims and accounts for August be approved. Motion carried unanimously.

On motion by Mr. Kreager and seconded by D. Williams, it was RESOLVED: that the Business Manager, Dale Bellairs, be authorized to make payment for the machine tools on order and are properly received for the programs in vocational-technical education. Motion carried unanimously.

UNFINISHED BUSINESS

Superintendent Lowery advised again that Boone Junior College has been designated as an attendance center of Area XI Community College and state aid of $2.25 per day per student which will be received for that operation will be given to them.
On motion by H. Welin and seconded by D. Williams, it was RESOLVED: that Board President James R. Maggert and Superintendent Lowery be authorized to sign an agreement with Boone Junior College Board of Directors to allow the college to qualify for state aid as an attendance center for 1967-68 and that the Area Board be obligated only to the extent of the state aid received.

Motion carried unanimously.

On motion by James R. Maggert and seconded by Max Kreager, it was RESOLVED: that Attorney Thaddeus Jones be appointed as a special attorney to review the abstracts for the pending site purchase and if not available to appoint Attorney E. S. Tesdell.

Motion carried unanimously.

Mr. Maggert advised that the Army Reserve has authority to conduct vocational courses and to employ or contract with outside sources for this purpose and they are interested in contacting the Area School pertaining to this matter. Lyle Smith, Postmaster of Waukee, is supervisor of this project.

Mr. Clifford Prall of Emery, Prall, and associates, architects, presented their preliminary arrangements of building units for the Area XI campus development.

On motion by D. Williams and seconded by D. Mater, it was RESOLVED: that the preliminary sketch and master plan as presented by Mr. Prall be accepted.

Motion carried unanimously.

The question of employees' travel expenses was discussed and Superintendent Lowery was instructed to develop policies on this for staff and administration.

On motion by M. Kreaar and seconded by D. Mater, it was RESOLVED: that President James R. Maggert be authorized to negotiate with Iowa Power and Light Company for an easement agreement on the east side of the proposed site.

Motion carried unanimously.

On motion by D. Williams and seconded by J. Maggert, it was RESOLVED: that the meeting be adjourned.

Motion carried and meeting was adjourned.

Respectfully submitted:

Dale Bellairs, Board Secretary

James R. Maggert, President
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