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Board of Directors' Meeting Minutes (April 24, 1967)

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BOARD MEETING
APRIL 24, 1967

APRIL 24, 1967

The regular meeting of the Area XI Board of Directors was held in the Vocational-Technical Education Center, 2501 Vine Street, West Des Moines, Iowa, on Monday, April 24, 1967.

ROLL CALL

Members present:  
James R. Maggert, President  
Harry L. Cowden  
Ross C. Cramlett  
Holland E. Grefe  
Max W. Kreager  
Dwight Mater  
Harold Welin  
DeWitt Q. Williams  

Members absent:  
Robert Lounaberry

Also present:  
Paul J. Lowery, Superintendent  
Dale Bellairs, Business Manager  
Owen Shadle, Director of Vocational-Technical Education

APPROVAL OF MINUTES

On motion by H. Welin and seconded by D. Mater, it was RESOLVED: that the minutes of the meetings held on March 27, and April 10, be approved.  
Motion carried unanimously.

PERSONNEL

On motion by H. Cowden and seconded by R. Greve, it was RESOLVED: that Mr. Lowery be authorized to offer LeRoy Pickles the position of Assistant Director of Vocational-Technical Education, at an annual salary of $12,800.  
Motion carried unanimously.

SITES

Superintendent Lowery reported that the test borings had been completed with the results being very favorable as to the ability of sub-soil structure sufficient to support buildings and recommended proceeding with the procurement of the property and planning of future buildings.

CORRESPONDENCE

Superintendent Lowery advised of an offer of the school building located at Shipley, Iowa, by the Nevada Community School District. The offer made no mention of definite cost factors. Mr. Lowery indicated that though the building had possibilities, we did not have any programs to enable the use of this building at the present time.

AUDIENCES

Mr. Richard J. Sydnes of the College of Automation presented a proposal to teach courses in Key Punch Operation for the Area XI School on the following basis: $40.40 per week (20 hours per week) to a maximum of $390 and 12 weeks (240 hours), depending on the typing skill. All students should have a high school diploma or equivalent and have a knowledge of the typing keyboard. Graduates should reach 12,000 keystrokes per hour. The college has a minimum capacity of two and maximum of 20, with 10 in each class using 7 keypunch machines and 5 simulators.
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Consideration of this presentation was tabled for future action.

ADMINISTRATIVE REPORTS

Status of Programs for September: Superintendent Lowery advised that the following programs had been approved by the State Department for September, 1967:

1. Electronic Technology
2. Electrical Drafting
3. Secretarial Science
4. Clerical
5. Medical Assistant
6. Mechanical Technology
7. Diesel Mechanics
8. Auto Mechanics
9. Tool and Die
10. Operating Room Technician
11. Welding

The following programs have been submitted for approval but are still pending:

1. Dental Assistant
2. Distributive Education-Marketing
3. Data Processing Programmer
4. Keypunch Operator
5. Practical Nursing

M.D.T.A.: Superintendent Lowery advised that contact was made with Superintendent Dwight Davis of the Des Moines Public Schools and that he is reviewing their operating costs of the MDTA program and would report this information to him at a later date. Also, a visit is to be made by the Area XI Board to the M.D.T.A. Facility at 2403 Bell Avenue on April 27th at 12:00 Noon.

C.A.M.P.S.: Mr. Lowery reported that Des Moines is one of 58 cities in the United States that has been designated to develop a local C.A.M.P.S. proposal. A committee has been formed, comprised of six members, who will be responsible for asking for funds for special education programs directed at serving the disadvantaged. Philip Langerman, Adult Education Director of Area XI Community College, has been designated as a member of the committee to represent Area XI and also as a voting delegate for all education in the greater Des Moines area.

Surplus Buildings: Superintendent Lowery advised that Lloyd Seavers, Director of State Surplus Property, advised of the availability of two surplus buildings in the Knoxville area which might be considered for facilities for the Practical Nursing program. Dr. Haier had been instructed to review the buildings and reported that they were strictly shells with no heat or plumbing. After discussing the matter, it was decided these buildings would not be suitable for the Area School's needs.
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Farm Bureau Meeting: President James Maggert advised of a meeting of the Iowa Farm Bureau to be held May 4, 8:30 P.M. in the Victoria Lodge on Second Avenue north of Des Moines. It was suggested that the members of the Area XI Board attempt to attend this meeting in view of the influence of this representative body and the pending vote for the 3/4 mill levy for capital improvements.

R. Grefe reported concerning the meeting of the Steering Committee with the Governor's administrative assistant in relation to the existing problems of the area colleges. The committee was asked to be present at the hearing before the Senate, Tuesday, April 25. Mr. Grefe also extended an invitation to the other Directors of the Board to attend this hearing.

SCHOOL VISITS
Superintendent Lowery reminded the Board of the pending plans to visit the Energy Systems installation in Tucson, Arizona, which had been arranged by the Energy Systems with all expenses paid by them. Board members indicating their desire to make the trip on May 11 were H. Welin and R. Cramlet.

Also, the pending trip, dated April 30 to May 1st school installations in the Las Vegas area was mentioned with the following persons indicating they would make the trip: J. Maggert, R. Grefe, D. Williams, Superintendent Lowery, and Owen Shadle.

CLAIMS AND ACCOUNTS

On motion by M. Kreager and seconded by H. Cowden, it was:
RESOLVED: that the claims and accounts in the total amount of $6,606.13 be approved.
Motion carried unanimously.

Limitation of Accounts: On motion by R. Grefe and seconded by H. Cowden, it was:
RESOLVED: that the following maximum accounts in the Ankeny State Bank be set and the State Treasurer be so advised:

General Fund-------------------$200,000
Revolving Fund------------------20,000
Withholding Account-------------20,000

Motion carried unanimously.

On motion by H. Cowden and seconded by H. Welin, it was
RESOLVED: that the West Des Moines State Bank of West Des Moines, Iowa, be designated as a depository bank with the limit of accounts to be set at $15,000.00.
Motion carried unanimously.
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Treasurer: On motion by R. Grefe and seconded by D. Williams, it was:
RESOLVED: that Noel J. Liechty of the Ankeny State Bank be appointed to the unfilled position of Area XI School Treasurer, with term to expire June 30, 1968.
Motion carried unanimously.

UNFINISHED BUSINESS

Boone Board: Boone Superintendent Donald Seaton and members of the Boone School Board were present to discuss an agreement between the Area XI Board and the Boone Board concerning the operation of the Boone Junior College for the year 1966-1967. They expressed the need of the Boone Junior College to be designated as an official attendance center for 1966-1967 school year. R. Grefe noted that the Area XI Board minutes of July 23, 1966, indicate that this Board action was taken and that reference be made of this fact as an amendment to the proposed agreement.

On motion by R. Grefe and seconded by M. Kreager, it was
RESOLVED: that the president be authorized to sign the amended agreement with the Boone Community School Board for the year 1966-1967.
Motion carried unanimously.

The pending agreements for the year 1967-1968 was discussed concerning the reimbursement for expenses beyond tuition and local taxes. There was general agreement that the time of payment and question of operating costs be resolved between the two superintendents. Any definite decision was postponed pending legislative action.

ADJOURNMENT

On motion by D. Williams and seconded by R. Cramlet, it was
RESOLVED: that the meeting be adjourned.
Motion carried and meeting adjourned.

Respectfully submitted:

Dale Bellairs, Board Secretary

James R. Maggert, President

DB/1b
FROM: James R. Maggert, President
To: Members of the Board of Directors
RE: Checking of Warrants

I would appreciate your checking the warrants as scheduled below. Due to the time involved, I would suggest that you start one-half hour (7:00 P.M.) before the meeting so that you can participate in the business of the meeting.

January 1967  Rolland Grefe and DeWitt Q. Williams
February 1967  Ross C. Cramlet and Robert Lounsberry
March 1967  Harold F. Welin and Harry L. Cowden
April 1967  Dwight Mater and Max W. Kreager
May 1967  Rolland Grefe and Ross C. Cramlet
June 1967  DeWitt Q. Williams and Robert Lounsberry
July 1967  Harold F. Welin and Harry L. Cowden
August 1967  Dwight Mater and Rolland Grefe
September 1967  Max W. Kreager and Robert Lounsberry
October 1967  Harry L. Cowden and Max W. Kreager

Should you be unable to serve on the date shown, kindly advise me and I will ask someone to act in your behalf.