Board of Directors' Meeting Minutes (February 27, 1967)

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The regular meeting of the Area XI Board of Directors was held in the Vocational-Technical Education Center, 2501 Vine Street, West Des Moines, Iowa, on Monday, February 27, 1967.

Members present: James R. Maggert, President
Ross C. Cramlet
Rolland E. Grefe
Max W. Kreager
Dwight Mater
Harold Weil
DeWitt Q. Williams

Members: Harry L. Cowden
Robert Lounsberry

Also present: Paul J. Lowery, Superintendent
Dale Bellairs, Business Manager
Owen Shadle, Director of Vocational-Technical Education

On motion by M. Kreager, seconded by R. Cramlet, it was RESOLVED: that the minutes of the meeting held on January 23, 1967, be approved. Motion carried unanimously.

ADMINISTRATIVE REPORTS

superintendent Paul Lowery reported on the following:

GENERAL ADVISORY COMMITTEE: The last Advisory Committee Meeting was held on February 21, 1967, and was very well attended. Additional advisory committees are being planned according to future needs. He asked the Board Members to recommend negro citizens so they can be represented on these committees.

A.A.S.A. CONVENTION: Mr. Clifford Prall of Emery-Prall Associates, and Mr. Lowery attended the A.A.S.A. Convention at Atlantic City, March 16-23. Time was also spent in visiting vocational-technical facilities at Quincy, Massachusetts, and in Connecticut.

PROGRESS REPORT OF VOCATIONAL-TECHNICAL: A progress report of the Vocational-Technical School was made by Mr. Owen Shadle, Director of Vocational-Technical Education, as follows:

1. Remodeling of the West Des Moines facilities.
2. Planning of programs in cooperation with industry.
   A. Status of Licensed Practical Nursing School to be held in Knoxville.
   B. Have sufficient applications for this program to insure a good selection of teachers.
C. Advisory Committees have been established for all contemplated programs.
D. Close liaison of instructors with industry to keep abreast of industrial needs.

FINANCIAL REPORT: Mr. Dale Bellairs, Business Manager, presented and circulated copies of the financial status of the Area XI School as of February 27, 1967, indicating:

Balance on hand 2/3/67----------------------$6,930.85
Receipts--------------------------------------71,737.96
Expenditures-------------------------------212,19
Balance on hand 2/27/67----------------------$71,529.77

SKILLED NEEDS SURVEY: Mr. Lowery reported that to date we have received about a 22 per cent reply on the Skilled Needs Survey, and contact is still being made to increase this percentage.

LEGISLATION: Mr. Lowery reported that legislative bills for the financing of Area Schools are being revised by the State Department of Public Instruction. Proposed legislation submitted by the State Department, dated February 10, 1967, relating to time and manner of payment of general school aid to merged areas operating area vocational schools or community colleges, to provide for payment being made on a current basis, was discussed.

Mr. Lowery, Mr. Muggert, and Mr. Grefe reported on their meeting with the Schools Committee of the House on February 21. It was the general feeling of the group who attended this meeting that the $2.25 per student A.D.A., the 50 per cent vocational aid, and the 3/4 mill levy paid on a current basis would place the operation of the Area Schools and colleges on a sound financial basis.

Mr. Grefe recommended the importance of corresponding with our area legislators. Mr. Lowery suggested that he would furnish some general information to them for this purpose.

RECOMMENDATIONS: It was suggested by Superintendent Lowery that application be made for the establishment of the Area School as a center for the administration of G. E. D. Tests.

On motion by R. Grefe, seconded by H. Valin, it was RESOLVED: that application be submitted for the Area XI Community College to be established as a center for G. E. D. Testing. Motion carried unanimously.
PERSONNEL: On motion by M. Kreager, seconded by D. Williams, it was
RESOLVED: that Dennis Martin be employed as Business Education Instructor, effective March 1, 1967, at an annual salary of $8,500.00.
Motion carried with members voting as follows:
Ayor - R. Cramlet
M. Kreager
J. Maggert
D. Mater
H. Welin
D. Williams
Not voting: R. Grefe

On motion by H. Welin, seconded by M. Kreager, it was
RESOLVED: that Mr. William A. Hart be employed as an instructor in Mechanical Technology, at an annual salary of $10,000.00, pending approval of this program by the State Department of Public Instruction. Effective date of employment to be determined by the superintendent.
Motion carried unanimously.

COMMUNICATIONS: Mr. Lowery reported that the United Electronics Institute had expressed an interest in contracting with the Area XI School for electronics courses. A report of a visit to the school by Mr. Lowery, Mr. Shadle, and Mr. Barron was submitted with the conclusion that United offered a very general program oriented toward preparing electronic mechanics.

On motion by R. Grefe, seconded by R. Cramlet, it was
RESOLVED: that United Electronics Institute be considered as a possible training source provided the course offerings meet the curriculum specifications of the Area XI Community College, and that the superintendent submit specifications of the Area School's electronic course to United Electronics with the request for a quotation for an instructional program.
Motion carried unanimously.

REPORT OF SPECIAL COMMITTEES

On motion by R. Cramlet, seconded by M. Kreager, it was
RESOLVED: that President James Maggert be authorized to make an offer to Iowa State University to purchase the following described real estate:

All of the SE1/4 lying west of the right of way of old Highway 160; the E1/2 of the SW1/4; together with that portion of the W1/2 of the SW1/4 required to make a total aggregate of 240 acres, all in Section 26, Township 80 N, Range 24 West of the 5th PM, Polk County, Iowa.

at the price of $1,400.00 per acre and in addition thereto, the buyers, Area XI Community College, would propose that an option be granted by Iowa State University for an additional 80 acres adjacent to and west of the above described real estate, at the sum of $1,300.00 per acre, said option to be
exercised within five years from the date of completing the initial transaction of 240 acres.

That the above offer be subject to the following:

1. That the buyers are permitted to make borings of the above described real estate prior to final acceptance of the proposed purchased real estate.
2. Approval of the State Board of Regents.
3. Approval of the Iowa Executive Council.
4. Approval by Iowa State University.
5. That financing of said purchase will be through public monies, said sum to be paid on or before the first day of August, 1967.

Motion carried unanimously.

CLAIMS AND ACCOUNTS

On motion by H. Velin, seconded by R. Cramlet, it was RESOLVED: that the claims and accounts be approved in the amount of $36,259.71.
Motion carried unanimously.

ARCHITECTS

Superintendent Lowery presented an agreement form between owner and architect as a contract with architects Emery-Prall Associates.

On motion by R. Cramlet, seconded by D. Mater, it was RESOLVED: that the agreement be executed designating that the first monthly payment to the architect be paid on or about July 15, 1967, when the Board will likely have funds; and that the contract with the architect be limited to the first phase of the building program, which shall be determined by the Board of Directors.
Motion carried unanimously.

NEW BUSINESS

On motion by D. Williams, seconded by R. Grefe, it was RESOLVED: that the following new programs of instruction be submitted to the State Department of Public Instruction for approval, with classes to being September, 1967:
1. Auto Mechanics
2. Diesel Mechanics
3. Data Processing
4. Punched Card Accounting
5. Machine Shop
6. Mechanical Technology

Motion carried unanimously.

NEW LEGISLATION

On motion by M. Kreager, seconded by R. Grefe, it was RESOLVED: that Directors R. Cramlet and D. Williams review pending legislation to allow services of the Area XI Community College to be made available to the state prisoners outside of penal facilities. Voting was as follows:
The president declared the motion as carried.

**RESOLVED:** that the meeting be adjourned.

Motion carried unanimously.

Respectfully submitted,

Dale Bellairs, Board Secretary

James R. Maggert, President